
REPORT TO:	STANDARDS COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	21 ST JULY 2009	CATEGORY: DELEGATED
REPORT FROM:	MONITORING OFFICER	OPEN PARAGRAPH NO: N/A
MEMBERS' CONTACT POINT:	ANDREA McCASKIE (595895)	DOC:
SUBJECT:	INFORMATION FOR POTENTIAL COMPLAINANTS	REF:
WARD(S) AFFECTED:	ALL	

1.0 Reason for Exempt

1.1 Not applicable.

2.0 Recommendation

2.1 That the Committee reviews the level of information currently provided to potential complainants.

3.0 Purpose of Report

3.1 To consider the level of information currently provided to potential complainants.

4.0 Detail

4.1 At the last Meeting, Members discussed the information provided to potential complainants to assist them in deciding whether to lodge a complaint with the Council. Various information is included on the Standards and Behaviour section of the Council's website and this is reproduced as follows:-

- Information for Potential Complainants (Annexe 'A')
- Complaint Form (Annexe 'B')
- Procedure for Local Assessment of Complaints (Annexe 'C')
- Procedure for Local Determination Hearings (Annexe 'D')
- Legal Notice of Change of Process (Annexe 'E')
- Sanctions available to the Standards Committee (Annexe 'F')

4.2 To date, this information has appeared to be sufficient to enable complaints to be lodged. Members will note that there are also other links from the text within Annexe 'A' and in any event, the Monitoring Officer is also available to provide support as appropriate.

5.0 Financial Implications

- 5.1 There will be costs associated with any necessary investigation and potentially for any referral for other action.

6.0 Corporate Implications

- 6.1 It is a statutory requirement for the Standards Committee to assess allegations of breaches of the Code of Conduct locally, for District Council members and also Parish Council members.

7.0 Community Implications

- 7.1 The Council's Standards Committee plays a vital role in promoting and maintaining the highest standards of conduct by Councillors of South Derbyshire District Council and all the Parishes in its area.

8.0 Background Papers

- 8.1 None