

<b>REPORT TO:</b>	<b>ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (SPECIAL – BUDGET)</b>	<b>AGENDA ITEM: 5</b>
<b>DATE OF MEETING:</b>	<b>5<sup>th</sup> JANUARY 2017</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>DIRECTOR OF FINANCE and CORPORATE SERVICES</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>KEVIN STACKHOUSE (01283 595811)</b> <a href="mailto:Kevin.stackhouse@south-derbys.gov.uk">Kevin.stackhouse@south-derbys.gov.uk</a>	<b>DOC:</b> u/ks/budget round1718/ service base budgets/EDS//EDS budget committee 1718
<b>SUBJECT:</b>	<b>SERVICE BASE BUDGETS 2017 / 2018</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: EDS</b>

## **1.0 Recommendations**

- 1.1 That the proposed revenue income and expenditure for 2017/18 for the Committee's Services as detailed in **Appendix 1** are considered and referred to the Finance and Management Committee for approval.
- 1.2 That the proposed fees and charges as detailed in **Appendix 3** for 2017/178 are considered and approved.

## **2.0 Purpose of Report**

- 2.1 As part of the annual financial planning cycle, the report details the Committee's proposed base budget for 2017/18, with a comparison to the current year, 2016/17. This includes an overview of the Committee's main spending areas.
- 2.2 It is proposed that the estimated income and expenditure is included in the consolidated budget of the Council for 2017/18 subject to the Council's overall medium-term financial position. This will be considered by the Finance and Management Committee during the coming month.
- 2.3 The report also sets out proposals for the level of fees and charges under the responsibility of this Committee for the next financial year, 2017/18.

## **3.0 Summary and Overview**

- 3.1 The Committee is responsible for some large spending areas, in particular on Waste Collection and Street Cleansing, together with a range of services across Environmental Health.

### **Income**

- 3.2 The Committee is also responsible for services where significant amounts of income are generated for the Council, which contribute to the cost of services. These include licensing, trade waste collections, together with building regulation applications, land charges and local planning applications. In total, these generate income of approximately £1.6m per year.
- 3.3 Consequently, these income streams can have a big impact on the Council's overall financial position and are considered to be a risk in the Council's Medium-Term Financial Plan (MTFP). Income generated can be difficult to predict year-on-year as they are subject to external factors such as the type and volume of planning applications and when individual licences are due for renewal.
- 3.4 Furthermore, some services, such as Building Regulations, offer a commercial service in addition to its statutory duty and consequently are in direct competition with private sector organisations.
- 3.5 In accordance with Regulations, income should not be to such an extent from year to year, that large surpluses are made. This is particularly the case for Planning Fees, Building Regulations, Land Charges and Licensing. Any additional income should ideally be reinvested back into the services, used as a contribution to non-chargeable work or one-off costs, or prices charged for services reduced.
- 3.6 From around 2009/10, the economic downturn had a negative impact on these major income streams, which adversely affected the Council's overall financial position.
- 3.7 However, from 2014/15 there has been a steady increase in income compared to that budgeted, in particular from planning fees, although this has leveled off in 2016/17. In addition, income from Building Regulations has fallen in 2016/17 as commercial competition has reduced the Council's market share.
- 3.8 The Council governs a growth area and consequently income can rise quite sharply from time-to-time as planning consents are granted. This could be the case in future years as sites in the approved Local Plan (Part 1) are released for development.

### **The Council's Overall Financial Position**

- 3.9 The Council's MTFP was reviewed and updated in October 2016. In principle, the overall position on the General Fund has not changed fundamentally over the last year. The current level of the General Fund Reserve remains healthy and is projected to remain so over the next 3 to 4 years based on current forecasts.

- 3.10 However, the continuing issue is the projected budget deficit over the medium-term from 2017/18 and in particular from 2018/19 when the impact of the next reduction in core funding is expected to take effect. Although the current level of reserves can be used to meet the projected deficit, this is not a sustainable solution in the longer-term. The MTFP continues to assume that base budget expenditure will increase year-on-year but overall core funding will reduce.
- 3.11 The Finance and Management Committee will consider the detail of the overall financial position on 14<sup>th</sup> January, including proposals from this Committee.
- 3.12 Therefore, it is important that the Committee scrutinises its spending base closely to identify potential budget savings and carefully examines any areas where there are cost pressures, together with any proposals to increase spending.

### Summary of Expenditure

- 3.13 The following table provides an overall summary at service level, of the Committee's net revenue expenditure.

Summary of Net Revenue Expenditure	Approved Budget 2016/17 £	Proposed Budget 2017/18 £	Change £
Transport and Plant	855,766	839,928	-15,838
Economic Development	246,712	246,592	-120
Environmental Education	72,479	73,789	1,310
Environmental Services	504,921	504,854	-67
Highways	27,150	24,468	-2,682
Licencing and Land Charges	-31,608	-15,732	15,876
Planning Services	362,547	492,175	129,628
Off Street Parking	66,780	89,585	22,806
Waste Collection & Street Cleansing	1,653,097	1,722,532	69,435
<b>Total - Net Expenditure</b>	<b>3,757,844</b>	<b>3,978,193</b>	<b>220,349</b>

- 3.14 The above table shows that the Committee's net expenditure is estimated to increase overall between 2016/17 and 2017/18 by £220,000. An analysis of the changes within each service area is detailed in **Appendix 2**. A summary of changes is shown in the following table.

Change in Base Budget 2016/17 to 2017/18	£'000
Changes in Income	(23)
Inflation	7

Changes in Pay	31
Changes in other Service Costs	105
Recharges to the HRA (Vehicles)	(40)
Transfers from Earmarked Reserves (Planning)	42
<b>Change in Service Expenditure</b>	<b>122</b>
Add: Increase in Depreciation	98
<b>Overall Base Budget Increase</b>	<b>220</b>

3.15 Excluding the increase in Depreciation, which is an accounting adjustment and not a cost to the Council, the increase in actual expenditure based on the proposed budgets, is £122,000. The figures for inflation and changes in pay, although a cost on the Committee's Services, have been budgeted for in the MTFP.

3.16 Clearly, the main variance is the overall increase in Service Costs of £105,000. The main reasons for the variances are detailed in the following sections.

### **Inflation**

3.17 This amount (£7,000) relates to the annual indexation on the Recycling Contract. This will be financed from the central inflation contingency in the MTFP.

### **Changes in Pay**

3.18 This relates to the 1% national pay award for local government workers due on 1<sup>st</sup> April 2017. It also includes the effects of the Job Evaluation exercise completed in 2016/17. Both of these factors have been provided for in the MTFP.

### **Depreciation**

3.19 Depreciation charges are reversed out in Finance Committee on consolidating the Council's budget. They reflect charges for using capital assets in service delivery in accordance with accounting regulations. The increase relates to vehicles, plant and equipment as assets are written down in the Council's accounts. There is no impact on actual spending levels.

### **Changes in Service Expenditure**

3.20 The most significant changes are shown in the following table.

	<b>£'000</b>
Reduction in Income from Building Regulations	60
Increase in Recycling Costs	46
Planning Services - Reduction in Specific Reserve	42

Increase in Maintenance of Car Parks	19
Reduction in Transport Fleet Costs - mainly fuel usage	-20
Income from Environmental Services	-17
Depot - Recharge for Taxi Inspections	-10
Other Variances	-15
	<b>105</b>

### **Income from Building Control**

- 3.21 It is expected that income from Building Regulations currently reducing further in 2016/17, will continue on an on-going basis. This is due to a more competitive market for commercially-based work. Consequently, the base budget has been reduced from £260,000 per year to £200,000.
- 3.22 The actual income was £257,000 in 2014/15 and £230,000 in 2015/16, so the reduction is a continuation of the recent trend.

### **Recycling Costs**

- 3.23 The budget has been aligned with actual costs being incurred over the last year. The increase mainly relates to additional collection costs for “bring sites” and trade refuse collections. In addition, the proposed budget for publicity and awareness has been increased to reflect current requirements.

### **Planning Services**

- 3.24 The Reserve set-aside to meet an increase in staffing costs will be fully utilised in 2017/18. This should have previously been reflected in the Budget.

### **Increase in Maintenance of Car Parks**

- 3.25 A provision has been made in the Budget to reflect on-going costs of minor maintenance and repairs to car parks. This is to cover essential works.
- 3.26 A review has been undertaken of all Council car parks (19) to ascertain the capital cost of completing more major works. Essential works of £40,000 have been identified, with longer-term liabilities being estimated at approximately £1/2m.
- 3.27 This level of investment would allow several car parks to be resurfaced and landscaped, etc. Within this, it has been estimated that approximately £150,000 would be required over the next 5-years to complete routine maintenance.

### **Fuel Costs**

- 3.28 The proposed budget has been reduced to reflect usage over the last 2-years. Although a price increase has been provided for in 2016/17 and 2017/18, the

Budget has been reduced to £250,000 per year, from £270,000, to reflect latest usage figures.

- 3.29 However, this will be kept under review given that an agreement to limit supply has recently been implemented by the oil producers. It is considered likely that this will increase current prices in the coming year.

#### **4.0 Detail**

- 4.1 The Committee's budgets by service area are detailed in **Appendix 1**. **Appendix 2** details changes between 2016/17 and 2017/18 for each cost centre.

#### **Basis of the Budget**

- 4.2 Budgets are generally calculated on a "no increase basis," i.e. they are maintained at the same level as the previous year adjusted only for known changes, price increases and variations due to contractual conditions, etc.
- 4.3 In addition, budgets are also subject to a base line review which is used to justify proposed spending. This process places responsibility on budget holders to justify their spending budgets by specifying their needs in a more constructed manner. This is supported by the Financial Services Unit, who analyse recent trends across services compared to current budgets.

#### **On-going Service Provision**

- 4.4 The budgets are based substantively on a continuation of existing service provision (in respect of staffing levels, frequency, quality of service, etc.).
- 4.5 The full year effects of previous year's restructures and budget savings have been included, with any non-recurring items removed.

#### **Central Costs**

- 4.6 At this stage, the base budgets exclude the costs of internal central support service charges.
- 4.7 These costs are budgeted centrally and considered by the Finance and Management Committee in detail; they are then allocated across services in accordance with accounting regulations when approved through the budget process.

#### **Inflation**

- 4.8 The base budget for 2017/18 has been uplifted by inflation/indexation in where this applies, for example pay awards and contract obligations.

4.9 Clearly, some base costs will be subject to inflation during future years and in some cases it will be “unavoidable,” for example employee costs, when national pay increases are approved.

4.10 Allowances for inflation based on various assumptions regarding price increases, etc. are calculated across the main spending heads and in total, held as a central contingency.

4.11 In line with current policy, this contingency is reviewed and monitored by Finance and Management Committee and allocated into service budgets, as the actual effects of inflation/indexation become known over the year.

## Risks

4.12 All Committee budgets have been reviewed and known changes to income and expenditure have been reflected in the proposed base budget for 2017/18 as detailed in the report. Additional resources have been included in the proposed budgets for repairs and maintenance and recycling costs.

4.13 Other financial risks associated with the Committee’s services are identified in the following table.

Risk	Issue / Potential Effect	Mitigating Action
<b>Reduction in Income</b>	Budgeted income from Planning, Licensing, etc. totals £1.6.m is not sustainable.	Base Budgets reflect actual income but remain prudent. This report has highlighted the on-going reduction in income from Building Control. As previously reported to the Committee, a joint working approach with other councils is currently being analysed to strengthen and help sustain future service provision. Current income from Planning Fees, although lower than 2014/15 and 2015/16, is in line with the Budget for 2016/17; a budget of £750,000 per year has been maintained for 2017/18. Clearly, with the development of the Local Plan in future years, this should bring forward some major planning applications. These <u>have not</u> been included at this stage.
<b>Recycling</b>	The Council has been made aware that the cost of the Kerbside Recycling Scheme may need to increase.	The Council is currently working with the main contractor to ascertain the issues and potential costs involved. A provision of £100,000 has been set-aside in the MTFP to offset any additional costs.
<b>Growth</b>	The Council’s MTFP identifies “underlying cost pressures yet to surface” as a risk, due to pressure from residential development. In addition, there is additional demand on current resources in Planning and	An on-going amount of £100,000 has been set-aside in the MTFP; this will be kept under review. Additional resources have previously been invested in Planning and Land Charges and these costs, together with their financing, have been included in

	Land Charges to meet the volume of planning applications and land searches associated with development.	the proposed budgets for 2017/18.
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## **Proposed Fees and Charges 2017/18**

4.14 **Appendix 3** provides a schedule of the proposed charges for the next financial year 2017/18, together with a comparison to the existing charge. All charges are exclusive of VAT and where applicable, VAT is added at the appropriate rate in accordance with HMRC regulations.

4.15 A detailed review of fees and charges has been undertaken as part of this Budget Round. Where possible, charges have been increased to reflect inflation and the demand for services. The key points are detailed in the following sections.

### **Land and Property Searches**

4.16 Following three years without any increases, it is proposed to increase the main search fees by £5 for residential premises and by £10 for commercial premises. This reflects additional costs passed on from other bodies and to meet additional requirements due to the Land Registry expanding the information required in responding to a search.

4.17 These proposals would increase the full search for residential and commercial premises to £55 (from £50) and to £120 (from £110) respectively. However, it is proposed to maintain current charges for a standard search at £25 and £40 for residential and commercial premises respectively.

4.18 Actual income generated from processing searches totalled £120,000 in 2013/14, £125,000 in 2014/15 and £120,000 in 2015/16. Income for 2016/17 is currently estimated at £120,000 and this level should increase in 2017/18 based on the proposed charges.

4.19 The Base Budget is set at £100,000 and this allows for a break-even position. However, the Land Charges Account has been running at a slight deficit based on actual costs and after meeting its share of central overheads.

4.20 In 2014/15, the deficit was approximately £10,000, £12,000 in 2015/16 and is currently estimated at £15,000 for 2016/17. Therefore, a price increase could be justified in accordance with Regulations.

### **Private Hire (Taxi) Licences**

4.21 No changes are proposed for 2017/18.

### **Other Licences**

4.22 Fees for pet shops and breeding establishments were increased in 2016/17. This was the final year of phased plan to increase charges over a 3-year period which commenced in 2014/15. The increases were designed to bring the fees into line with actual costs to ensure that the Council broke-even in administering these licences.

4.23 Total income from all licences of £167,000 per year is included in the Budget. In 2014/15, income totalled £196,000 and was £185,000 in 2015/16. There were slight overall deficits on the Licensing Account in each of these years of £11,000 and £9,000 respectively.

### **Environmental Services**

4.24 It is proposed to increase the charge for a Food Export Certificate from £50 to £52. The previous increase was in 2010.

4.25 Income can fluctuate from year to year. In 2014/15, it totalled £78,000, £67,000 in 2015/16 and is currently estimated at £64,000 for 2016/17. It is expected to be above £70,000 in 2017/18. However, these levels are far in excess of income generated prior to 2014/15, reflecting the success of certain businesses in the export market.

### **Charges under the Licensing and Gambling Acts of 2003 and 2005**

4.26 As the licensing authority, the Council is required to comply with the charging regime set under statute. The fees quoted are the maximum charged under the legislation. However, it is unlikely that many of these licences, for example that apply to casinos, will be applicable.

### **Pest Control Charges**

4.27 For the third consecutive year, there are no proposals to change any charges in 2017/18. A new charge for an aborted visit is proposed for 2017/18 which would be levied at the discretion of the service manager.

### **Collection of Trade Waste**

4.28 Charges were reviewed in some detail ahead of 2016/17. Apart from the price for the bulk purchase of plastic sacks, no changes are proposed for 2017/18.

### **Planning Services**

4.29 These do not include fees for planning applications, which are currently set nationally. A review of discretionary charges has been undertaken, in particular where they have not been subject to a change for several years.

4.30 Consequently, there are proposals to increase some of these charges to reflect actual costs. For example, to deal with work regarding footpath diversions under planning legislation.

### **Fees for Building Regulations**

4.31 These are reviewed and approved separately on a periodic basis in accordance with market and general pricing conditions (including legislative requirements) in the sector. The fee structure is designed to recover building regulations costs and associated matters. The current scale of fees, which were last reviewed and updated in July 2014, are available at:

## **5.0 Financial Implications**

5.1 As detailed in the report

## **6.0 Corporate Implications**

6.1 There are no other direct legal, personnel or other corporate implications apart from those detailed in the report.

## **7.0 Community Implications**

7.1 The proposed budgets and spending under the responsibility of the Committee, provides the financial resources to enable many of the on-going services and Council priorities in the Corporate Plan to be delivered to the local community.

## **8.0 Background Papers**

8.1 None

## BUDGET - 2017/18

## Environmental and Development

		BUDGET			
£'s		2017/18	2016/17	VARIANCE	
		£	£	£	
PSX90	Transport Services	700,824	855,766	154,942	Favourable depreciation (£58k), vehicle recharge (£40k), diesel (£24k), gas oil (£6k), salaries (£17k moved to CEW50); adverse insurance (£2k)
CEW50	Depot Central Support	139,104	0	(139,104)	New cost centre
<b>Central &amp; Departmental Accounts</b>		<b>839,928</b>	<b>855,766</b>	<b>15,838</b>	
CCF00	Tourism Policy, Marketing & Development	56,666	58,476	1,810	Adverse grants
CPH70	Promotion and Marketing of the Area	189,926	188,236	(1,690)	Adverse salary (£2k), printing What's On (£1.5k) insurance (£1.8k); favourable materials (£1.8k), computer maintenance (£1.9k)
<b>Economic Development</b>		<b>246,592</b>	<b>246,712</b>	<b>120</b>	
CPE10	Environmental Education	73,789	72,479	(1,310)	Adverse training (£2.8k), repairs (£4k), other grants (£2k); favourable fees (£6.4k), wages £3.5k
<b>Environmental Education</b>		<b>73,789</b>	<b>72,479</b>	<b>(1,310)</b>	
CEE00	Food Safety	67,010	81,602	14,593	Adverse prof fees (1.6k), insurance (£1k); Favourable licence fees (£16k)
CEE10	Pollution Reduction	266,344	258,083	(8,262)	Adverse salaries (£5k), training (£2k), drainage (£2k), insurance (£2k), licence income (£1k); favourable enhanced pension (£5k)
CEE50	Pest Control	11,944	11,533	(411)	
CEE60	Public Health	200	0	(200)	
CEE80	Public Conveniences	39,516	39,282	(233)	
CEH00	Community Safety (Safety Services)	118,040	112,621	(5,419)	Adverse salaries (1k), enhanced pension (4k)

KGW00	Welfare Services	1,800	1,800	0	
<b>Environmental Services</b>		<b>504,854</b>	<b>504,921</b>	<b>67</b>	
HTK10	Environmental Maintenance (Other Roads)	0	(0)	(0)	
NAC60	Public Transport	24,468	27,150	2,682	Savings on R&M
<b>Highways</b>		<b>24,468</b>	<b>27,150</b>	<b>2,682</b>	
ACL00	Local Land Charges	(915)	(11,326)	(10,411)	Adverse salaries (£3k), Service Fees (£7k)
CEE70	Licensing	(14,817)	(20,282)	(5,465)	Adverse salaries (£2k), pension (£2k), pension (£1.6k), insurance (£2k); favourable car allowance (£2k)
<b>Licensing and Land Charges</b>		<b>(15,732)</b>	<b>(31,608)</b>	<b>(15,876)</b>	
ACG00	Emergency Planning and Works	0	0	0	
CPB00	Building Regulations	60,840	14,137	(46,703)	Favourable salaries (£5k), training (£3k), essential user (£2k), scanning (£1k); adverse prof fees (£5k), fee income (£60k)
CPB20	Other Building Control Work	0	(15,000)	(15,000)	Cost centre no longer user - transferred to CPB00/CPL00
CPC10	Dealing with Development Control Applications	(153,283)	(205,329)	(52,046)	Adverse salaries (£2k), super (£4k), prof fees (£10k), insurance (£6k) contributions from other orgs (£22k) reserves (£64k); favourable car allowance (£2k), TPP (£50k)
CPD10	Structure and Local Planning	368,728	361,303	(7,425)	Favourable training (£1k), reserves (£12k); adverse salaries (£1k), prof fees (£16k), insurance (£3k)
CPL00	Planning Development	215,890	207,436	(8,454)	Adverse salaries (£20k), super (£5k), enhanced pension (£9k), consultancy (£2k), other orgs contributions income (£7.5k); favourable reserves (£10k), other fees (£20k)
<b>Planning</b>		<b>492,175</b>	<b>362,547</b>	<b>(129,628)</b>	
HTP10	Off-Street Parking	89,585	66,780	(22,806)	Adverse rent (£6k), R&M (£10k), prof fees (£2k), depreciation (£3.5k),
<b>Town Centre</b>		<b>89,585</b>	<b>66,780</b>	<b>(22,806)</b>	

CEW00	Street Cleansing (not chargeable to highways)	296,964	351,216	54,252	Favourable salaries due to new CEW50 cost centre (£38k), NI (£6k), Overtime (£10k), super (£9k), prof fees (£11k); adverse vehicle hire (£10k), materials (£2k), internal recharges (£3k), fee income (£4.5k), insurance (£2k)
CEW00	Household Waste Collection	1,206,382	1,138,589	(67,794)	Favourable salaries due to new CEW50 cost centre (£42k), NI (£6k), other pay (£7k), overtime (£11k), super (£4k), enhanced pension (£8k), County Council Contributions (£51k); Adverse vehicle hire (£8k), depreciation (£149k), car allowances (£1k), materials (£27k), prof fees (£2k), TPP recycling (£13k)
CEW10	Trade Waste Collection	(98,932)	(103,356)	(4,424)	Adverse materials (£1k), insurance (£2k), internal recharges (£9k), fee income (£4k); Favourable TPP waste collection (£12k)
CEW20	Recycling	318,118	266,648	(51,470)	Adverse waste management (£61k), prof fees (£2k), County Council contributions (£1k); Favourable insurance (£9k), other fee income (£3k)
<b>Waste Collection &amp; Street Cleansing</b>		<b>1,722,532</b>	<b>1,653,097</b>	<b>(69,435)</b>	
		<b>3,978,192</b>	<b>3,757,844</b>	<b>(220,348)</b>	



		60	5	(10)	1	(9)			47	
CPB20	Other Building Control Work		15						15	
CPC10	Development Control Applications	(28)		6		10		64	52	
CPD10	Structure and Local Planning			2		17		(12)	7	
CPE10	Environmental Education			3	1	(3)			1	
CPH70	Promotion and Marketing of the Area			3	(1)				2	
CPL00	Planning Development	7	(20)	26	9	(4)		(10)	8	
HTK10	Highways Maintenance								-	
HTP10	Off-Street Parking					4	19		23	
KGW00	Welfare Burials								-	
NAC60	Maintenance of Bus Shelters						(3)		(3)	
PSX90	Transport and Plant	(10)		(24)	(3)	(58)	(20)	(40)	(155)	
<b>TOTAL</b>		<b>(23)</b>	<b>-</b>	<b>7</b>	<b>21</b>	<b>10</b>	<b>98</b>	<b>105</b>	<b>(40)</b>	<b>42</b>

**PROPOSED FEES AND CHARGES 2017/18**

VAT WILL BE CHARGED WHERE APPLICABLE AT THE APPROPRIATE RATE

LAND AND PROPERTY CHARGES	Fee 2016/17 £:p	Proposed Fee 2017/18 £:p	Note
<b>Personal Searches</b>			
LLCI Local Land Charges Residential	25.00	25.00	
LLCI Local Land Charges Commercial	40.00	40.00	
CON 29R (required form) Residential	50.00	55.00	Increased County Highways search fees and more complex CON29.
CON 29R (required form) Commercial	110.00	120.00	Increased County Highways search fees and more complex CON29.
Full Standard Search (LLC1 & CON 29R) Residential	75.00	80.00	Increased County Highways search fees and more complex CON29.
Full Standard Search (LLC1 & CON 29R) Commercial	150.00	160.00	Increased County Highways search fees and more complex CON29.
CON 29 (optional form) Other Questions - Each Enquiry	15.00	17.00	Increased County Highways search fees and more complex CON29.
Each Additional Enquiry (applicant's own question)	20.00	25.00	Increased County Highways search fees and more complex CON29.
Additional Parcel of Land	30.00	35.00	Increased County Highways search fees and more complex CON29.
<b>CON 29 Component Elements</b>			
Planning Decisions Residential (Each)	0.60	0.60	
Planning Decisions Commercial (Each)	3.20	3.20	
Building Regulations Residential (Each)	0.60	0.60	
Building Regulations Commercial (Each)	3.20	3.20	
Planning Designations & Proposals Residential	0.60	0.60	
Planning Designations & Proposals Commercial	1.90	1.90	
Higways Related	23.50	23.50	

Land Required for Public Purposes Residential	0.60	0.60	
Land Required for Public Purposes Commercial	1.90	1.90	
Nearby Railway Schemes Residential	0.60	0.60	
Nearby Railway Schemes Commercial	1.70	1.70	
Outstanding Notices Residential (Each)	0.60	0.60	
Outstanding Notices Commercial (Each)	1.90	1.90	
Contravention of Building Regulations Residential	0.60	0.60	
Contravention of Building Regulations Commercial	1.90	1.90	
Notices, Orders, Directions & Proceedings under Planning Acts Residential	0.60	0.60	
Notices, Orders, Directions & Proceedings under Planning Acts Commercial	1.90	1.90	
Residential	1.90	1.90	
Conservation Area Residential (Each)	0.60	0.60	
Conservation Area Commercial (Each)	1.90	1.90	
Compulsory Purchase Residential	0.60	0.60	
Compulsory Purchase Commercial	1.90	1.90	
Contaminated Land Residential	0.60	0.60	
Contaminated Land Commercial	1.90	1.90	
Radon Gas Residential	3.70	3.70	
Radon Gas Commercial	4.10	4.10	
<b>LICENSING FEES</b>	<b>Fee 2016/17 £:p</b>	<b>Proposed Fee 2017/18 £:p</b>	<b>Note</b>
<b>PRIVATE HIRE LICENCES</b>			
Vehicle	273.00	273.00	
Operator	495.00	495.00	
Driver	180.00	180.00	
Transfer of vehicle licence to another person	38.00	38.00	
Re-test of vehicle	31.00	31.00	

Trailer	25.00	25.00	
Knowledge Test	27.00	27.00	
Change of licence details (not requiring another type of application)	10.50	10.50	
Copy of a paper licence, or the replacement of a badge/plate	10.50	10.50	
Replacement of a badge/plate	15.00	15.00	
Plate platforms	10.00	10.00	
Plate magnets	32.00	32.00	
<b>FOOD EXPORT CERTIFICATES</b>			
<b>Non-mains Water Supply Register</b>			
Food Export Certificates	50.00	52.00	No change 2010 to 2015
Whole register	21.00	21.00	
Single page - owner of property concerned	0.00	0.00	
Single page - Any other party	7.30	7.30	
<b>Register of Food Premises</b>			
Whole register	57.70	57.70	
Single registration - proprietor of food business concerned	0.00	0.00	
Single registration - Any other party	18.90	18.90	
<b>Animal Licences</b>			
Pet shops - Grant of Licence	182.00	182.00	
Pet Shops - Renewal	149.00	149.00	
Riding establishments	149.00	149.00	
Animal Boarding establishments - Home Boarding	97.00	97.00	
Animal Boarding establishments - Kennels & Catteries	143.00	143.00	
Animal Boarding establishments - Variation	89.00	89.00	
Dangerous wild animals	204.00	204.00	
Breeding of Dogs - Grant of licence	182.00	182.00	
Breeding of Dogs - Renewal	130.00	130.00	

Breeding of Dogs - Variation	110.00	110.00	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal)	740.00	740.00	
<b>Other Licences</b>			
Film Classifications	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	
Street trading	Variable depending upon usage, based on a daily fee equal to that of the general market fee of £21.00 per day	Variable depending upon usage, based on a daily fee equal to that of the general market fee of £21.00 per day	
Street trading permit	34.00	34.00	
Tattooist - Operator & Premises	116.00	116.00	
Tattooist - Transfer	48.00	48.00	
Sex establishment	2,249.00	2,249.00	
<b>LICENCES &amp; LICENSING (under the 2005 Regulations)</b>			
<b>Premises licences &amp; Club Premises Certificate - Application Fee</b>			
Rateable value - nil to £4,300 - Band A	100.00	100.00	
Rateable value - £4,300 to £33,000 - Band B	190.00	190.00	
Rateable value - £33,001 to £87,000 - Band C	315.00	315.00	
Rateable value - £87,001 to £125,000 - Band D	450.00	450.00	
Rateable value - £125,001 and above - Band E	635.00	635.00	
<b>Premises Licences &amp; Club Premises Certificate - Annual Fee</b>			
Rateable value - nil to £4,300 - Band A	70.00	70.00	
Rateable value - £4,300 to £33,000 - Band B	180.00	180.00	
Rateable value - £33,001 to £87,000 - Band C	295.00	295.00	

Rateable value - £87,001 to £125,000 - Band D	320.00	320.00	
Rateable value - £125,001 and above - Band E	350.00	350.00	
<b>Variation Fee in Transition (relates to alcohol only)</b>			
Rateable value - nil to £4,300 - Band A	20.00	20.00	
Rateable value - £4,300 to £33,000 - Band B	60.00	60.00	
Rateable value - £33,001 to £87,000 - Band C	80.00	80.00	
Rateable value - £87,001 to £125,000 - Band D	100.00	100.00	
Rateable value - £125,001 and above - Band E	120.00	120.00	
<b>Multiplier (mainly relates to town &amp; city centre pubs) - Application Fee</b>			
Rateable value - £87,001 to £125,000 - Band D	900.00	900.00	
Rateable value - £125,001 and above - Band E	1,905.00	1,905.00	
Rateable value - £87,001 to £125,000 - Band D	640.00	640.00	
Rateable value - £125,001 and above - Band E	1,050.00	1,050.00	
<b>Exceptionally large Events (additional to licence fee) - Application Fee</b>			
Number = 5,000 to 9,999	1,000.00	1,000.00	
Number = 10,000 to 14,999	2,000.00	2,000.00	
Number = 15,000 to 19,999	4,000.00	4,000.00	
Number = 20,000 to 29,999	8,000.00	8,000.00	
Number = 30,000 to 39,999	16,000.00	16,000.00	
Number = 40,000 to 49,999	24,000.00	24,000.00	
Number = 50,000 to 59,999	32,000.00	32,000.00	
Number = 60,000 to 69,999	40,000.00	40,000.00	

Number = 70,000 to 79,999	48,000.00	48,000.00	
Number = 80,000 to 89,999	56,000.00	56,000.00	
Number = 90,000 and over	64,000.00	64,000.00	
<b>Exceptionally large Events (additional to licence fee) - Annual Fee</b>			
Number = 5,000 to 9,999	500.00	500.00	
Number = 10,000 to 14,999	1,000.00	1,000.00	
Number = 15,000 to 19,999	2,000.00	2,000.00	
Number = 20,000 to 29,999	4,000.00	4,000.00	
Number = 30,000 to 39,999	8,000.00	8,000.00	
Number = 40,000 to 49,999	12,000.00	12,000.00	
Number = 50,000 to 59,999	16,000.00	16,000.00	
Number = 60,000 to 69,999	20,000.00	20,000.00	
Number = 70,000 to 79,999	24,000.00	24,000.00	
Number = 80,000 to 89,999	28,000.00	28,000.00	
Number = 90,000 and over	32,000.00	32,000.00	
<b>Permitted Temporary Activities, Personal Licences &amp; Miscellaneous</b>			
Section 25 - theft, loss, etc of premises licence or summary	10.50	10.50	
Section 29 - application for a provisional statement where premises being built etc.	315.00	315.00	
Section 33 - notification of change of name or address	10.50	10.50	
Section 37 - application to vary licence to specify individual as premises supervisor	23.00	23.00	
Section 42 - application for transfer of premises licence	23.00	23.00	
Section 47 - interim authority notice following death etc of licence holder	23.00	23.00	
Section 79 - theft, loss etc of certificate or summary	10.50	10.50	

Section 82 - notification of change of name or alteration of rules of club	10.50	10.50	
Section 83(1) or (2) - change of relevant registered address of club	10.50	10.50	
Section 100 - temporary event notice	21.00	21.00	
Section 110 - theft, loss, etc of temporary event notice	10.50	10.50	
Section 117 - application for a grant or renewal of personal licence	37.00	37.00	
Section 126 - theft, loss etc of personal licence	10.50	10.50	
Section 127 - duty to notify change of name or address	10.50	10.50	
Section 178 - right of freeholder etc to be notified of licensing matters	21.00	21.00	
<b>LICENCES UNDER THE GAMBLING ACT 2005</b>			
<b>Premises Licence Fee - regulation SI2007/479 - maximum fee</b>			
New Application - New small Casinos	8,000.00	8,000.00	
New Application - New large Casinos	10,000.00	10,000.00	
New Application - Regional Casino	15,000.00	15,000.00	
New Application - Bingo Club	1,995.00	1,995.00	
New Application - Betting premises (excluding tracks)	1,785.00	1,785.00	
New Application - Tracks	1,554.00	1,554.00	
New Application - Family entertainment centres	1,334.00	1,334.00	
New Application - Adult gaming centres	1,334.00	1,334.00	
Annual Fee - New small Casinos	5,000.00	5,000.00	
Annual Fee - New large Casinos	10,000.00	10,000.00	
Annual Fee - Regional Casino	15,000.00	15,000.00	
Annual Fee - Bingo Club	835.00	835.00	

Annual Fee - Betting premises (excluding tracks)	536.00	536.00
Annual Fee - Tracks	777.00	777.00
Annual Fee - Family entertainment centres	609.00	609.00
Annual Fee - Adult entertainment centres	777.00	777.00
Application to vary - New small Casinos	4,000.00	4,000.00
Application to vary - New large Casinos	5,000.00	5,000.00
Application to vary - Regional Casino	7,500.00	7,500.00
Application to vary - Bingo Club	1,229.00	1,229.00
Application to vary - Betting premises (excluding tracks)	1,061.00	1,061.00
Application to vary - Tracks	945.00	945.00
Application to vary - Family entertainment centres	835.00	835.00
Application to vary - Adult gaming centres	835.00	835.00
Application to transfer - Existing Casinos	1,350.00	1,350.00
Application to transfer - New small Casinos	1,800.00	1,800.00
Application to transfer - New large Casinos	2,150.00	2,150.00
Application to transfer - Regional Casino	6,500.00	6,500.00
Application to transfer - Bingo Club	893.00	893.00
Application to transfer - Betting premises (excluding tracks)	893.00	893.00
Application to transfer - Tracks	777.00	777.00
Application to transfer - Family entertainment centres	777.00	777.00
Application to transfer - Adult gaming centres	893.00	893.00
Application for reinstatement - Existing Casinos	1,350.00	1,350.00
Application for reinstatement - New small Casinos	1,800.00	1,800.00
Application for reinstatement - New large Casinos	2,150.00	2,150.00

Application for reinstatement - Regional Casino	1,350.00	1,350.00	
Application for reinstatement - Bingo Club	893.00	893.00	
Application for reinstatement - Betting premises (excluding tracks)	893.00	893.00	
Application for reinstatement - Tracks	777.00	777.00	
Application for reinstatement - Family entertainment centres	777.00	777.00	
Application for reinstatement - Adult gaming centres	893.00	893.00	
Application for provisional statement - New small Casinos	8,000.00	8,000.00	
Application for provisional statement - New large Casinos	10,000.00	10,000.00	
Application for provisional statement - Regional Casino	15,000.00	15,000.00	
Application for provisional statement - Bingo Club	1,995.00	1,995.00	
Application for provisional statement - Betting premises (excluding tracks)	1,785.00	1,785.00	
Application for provisional statement - Tracks	1,565.00	1,565.00	
Application for provisional statement - Family entertainment centres	1,334.00	1,334.00	
Application for provisional statement - Adult gaming centres	1,334.00	1,334.00	
Licence Application (Provisional statement holders) - New small Casinos	3,000.00	3,000.00	
Licence Application (Provisional statement holders) - New large Casinos	5,000.00	5,000.00	
Licence Application (Provisional statement holders) - Regional Casino	8,000.00	8,000.00	
Licence Application (Provisional statement holders) - Bingo Club	777.00	777.00	
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	893.00	893.00	

Licence Application (Provisional statement holders) - Tracks	777.00	777.00	
Licence Application (Provisional statement holders) - Family entertainment centres	777.00	777.00	
Licence Application (Provisional statement holders) - Adult gaming centres	777.00	777.00	
Copy licence - New small Casinos	25.00	25.00	
Copy licence - New large Casinos	25.00	25.00	
Copy licence - Regional Casino	25.00	25.00	
Copy licence - Bingo Club	25.00	25.00	
Copy licence - Betting premises (excluding tracks)	25.00	25.00	
Copy licence - Tracks	25.00	25.00	
Copy licence - Family entertainment centres	25.00	25.00	
Copy licence - Adult gaming centres	25.00	25.00	
Notification of change - Existing Casinos	50.00	50.00	
Notification of change - New small Casinos	50.00	50.00	
Notification of change - New large Casinos	50.00	50.00	
Notification of change - Regional Casino	50.00	50.00	
Notification of change - Bingo Club	45.00	45.00	
Notification of change - Betting premises (excluding tracks)	45.00	45.00	
Notification of change - Tracks	45.00	45.00	
Notification of change - Family entertainment centres	45.00	45.00	
Notification of change - Adult gaming centres	45.00	45.00	
Temporary Use Notice - GA2005	127.00	127.00	
<b>Permits - SI2007454 &amp; SI2007/455 - set by the Secretary of State</b>			
Application fee - FEC Gaming machine	300.00	300.00	
Application fee - Prize Gaming	300.00	300.00	
Application fee - Alcohol licences premises - notification of 2 or fewer machines	50.00	50.00	

Application fee - Alcohol licences premises - notification of more than 2 machines	150.00	150.00	
Application fee - Club Gaming permit	200.00	200.00	
Application fee - Club Gaming machine permit	200.00	200.00	
Application fee - Club Gaming permit (fast track application)	100.00	100.00	
Application fee - Club Gaming machine permit (fast track application)	100.00	100.00	
Application fee - Small Society Lottery Registration	40.00	40.00	
Annual fee - Alcohol licences premises - notification of more than 2 machines	50.00	50.00	
Annual fee - Club Gaming permit	50.00	50.00	
Annual fee - Club Gaming machine permit	50.00	50.00	
Annual fee - Small Society Lottery Registration	20.00	20.00	
Renewal fee - FEC Gaming machine	300.00	300.00	
Renewal fee - Prize Gaming	300.00	300.00	
Renewal fee - Club Gaming permit	200.00	200.00	
Renewal fee - Club Gaming machine permit	200.00	200.00	
Change of name - FEC permits	25.00	25.00	
Change of name - Prize Gaming permits	25.00	25.00	
Change of name - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
Copy of permit - FEC permits	15.00	15.00	
Copy of permit - Prize Gaming permits	15.00	15.00	
Copy of permit - Alcohol Licences Premises - more than 2 machines	15.00	15.00	
Copy of permit - Club Gaming permit	15.00	15.00	
Copy of permit - Club Gaming machine permit	15.00	15.00	
Variation - Alcohol Licences Premises - more than 2 machines	100.00	100.00	
Variation - Club Gaming permit	100.00	100.00	

Variation - Club Gaming machine permit	100.00	100.00	
Transfer - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
<b>SCRAP METAL DEALERS ACT 2013</b>			
Site Licence (new & renewal) Total for 3 years license	520.00	520.00	
Site Licence (new & renewal) - Additional Sites Total for 3 years License	190.00	190.00	
Collectors Licence (new & renewal) Total for 3 years license	310.00	310.00	
Conversion from Collectors Licence to Site Licence	75.00	75.00	
Conversion from Site Licence to Collectors Licence	75.00	75.00	
Change of name or address notifications	10.50	10.50	
Addition of new site to a Site Licence (annual fee per site)	190.00	190.00	
Replacement Licence	10.50	10.50	
Site Licence (change of manager)	10.50	10.50	
Site Licence (change of manager) where site manager has not been suitable person tested	75.00	75.00	
<b>PEST CONTROL SERVICES</b>	<b>Fee 2016/17 £:p</b>	<b>Proposed Fee 2017/18 £:p</b>	<b>Note</b>
<b>PEST CONTROL</b>			
<b>Domestic Charges - within working hours</b>			
Rats (up to 3 visits) - low income groups	11.67	11.67	
Rats (up to 3 visits)	23.33	23.33	
Mice (up to 3 visits) - low income groups	23.33	23.33	
Mice (up to 3 visits)	46.67	46.67	
Human Fleas	0.00	0.00	
Human Fleas - low income groups	0.00	0.00	
Wasps, bees, animal fleas, etc	0.00	0.00	

Wasps, bees, animal fleas, etc - low income groups	0.00	0.00	
Wasps (one visit to treat one nest) - low income groups	22.50	22.50	
Wasps (one visit to treat one nest)	45.00	45.00	
Wasps - additional nests treated at same visit	5.83	5.83	
Wasps - additional nests treated at same visit - low income groups	11.67	11.67	
Cockroaches (up to 4 visits) - low income groups	35.00	35.00	
Cockroaches (up to 4 visits)	70.00	70.00	
Fleas (per visit) - low income groups	29.17	29.17	
Fleas (per visit)	58.33	58.33	
Other insects not listed above - per visit - low income groups	29.17	29.17	
Other insects not listed above - per visit	58.33	58.33	
Aborted visit charge	-	up to 16.67	New Charge - proposed to cover transport costs where no treatment is possible and only advice is given. Charge will be applied at the discretion of the service.
<b>Non Domestic Charges - within working hours</b>			
<b>Routine Contracts</b>	Quote on request	Quote on request	
All pests - hourly charge	71.00	71.00	
All pests - materials	Actual cost	Actual cost	
All pests - minimum charge (excl. materials)	71.00	71.00	
<b>Stray dog picked up without ID and taken to kennels</b>			
Admin fee (plus kennel fees)	28.35	28.35	
Fixed charge (Subject to statutory limit)	25.00	25.00	
Kennel charge	8.50	8.50	

PLANNING SERVICES	Fee 2016/17 £:p	Proposed Fee 2017/18 £:p	Note
<b>PLANNING</b>			
Pre Application Advice	0.00	0.00	
Do I require planning permission	0.00	0.00	
Copies of Plans	Cost of Printing	Cost of Printing	
Enquiries - Request for information tantamount to a search - Planning only	50.00	50.00	
Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	2080.00	2100.00	Review of Process
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	520.00	1200.00	Review of Process - Fee not reviewed for 10+ years - proposed fee realistically reflects actual cost
Copies of documents relating to the South Derbyshire Local Plan	Cost of Printing	Cost of Printing	
Enquiries - Request for information tantamount to a search - Building Regs only	60.00	60.00	
Written response to an enquiry on works not requiring building regulation permission (e.g. Confirmation of information that is available on the internet or verbally confirmed on the telephone)	60.00	60.00	
A letter of comfort for any issue relating to building regulations, in addition to those usually provided	60.00	60.00	
Requirement to resurrect an archived Building Regs application where the site has not been visited for over 12 months and further inspection(s) is requested/required.	60.00	75.00	Additional software costs

Request to formally change an official name of an existing property	53.00	55.00	Additional software costs
Request for copy of notification of an issuing of an address	0.00	0.00	Additional software costs
Request to formally rename an existing street or unnamed road.	300.00	315.00	Additional software costs
Request for the naming of a new street	155.00	160.00	Additional software costs
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	53.00	55.00	Additional software costs
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	22.00	25.00	Additional software costs
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	Price on Application	Price on Application	Additional software costs
Request for the naming of premises and Commercial/Industrial Estates	53.00	55.00	Additional software costs
Enquiries - Request for information tantamount to a search - Street Naming & Numbering	50.00	50.00	
Section 77 of the Building Act (Dangerous buildings) - Charges associated with non compliance with a section 77 notice.	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £50.00 per hour inside office hours and £75.00 per hour outside	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £60.00 per hour inside office hours and £75.00 per hour outside	Alignment with hourly rate
Section 78 of the Building Act - Charges associated with emergency measures and dangerous buildings	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £50.00 per hour inside office hours and £75.00 per hour outside of office hours	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £60.00 per hour inside office hours and £75.00 per hour outside of office hours	Alignment with hourly rate
Section 81 of the Building Act (Demolition notices) - Serving of a counter notice	50.00	60.00	Alignment with hourly rate

WASTE COLLECTION FEES	Fee 2016/17 £:p	Proposed Fee 2017/18 £:p	Note
<b>WASTE COLLECTION</b>			
Recharge Damaged/Stolen Wheelie bins - 240L bins	41.00	41.00	
Recharge Damaged/Stolen Wheelie bins - 360L bins	70.00	70.00	
Sale of clinical sacks - per 250 sacks	60.00	60.00	
Abandoned Vehicle Charge - Not on Site	61.00	61.00	
Abandoned Vehicle Charge - Removed from site	95.00	95.00	
Domestic Bulkies - 6 items including fridge	30.00	30.00	
Domestic Bulkies - fridge	25.00	25.00	
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	20.00	20.00	
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	50.00	50.00	
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	100.00	100.00	
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	200.00	200.00	
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	500.00	250.00	Reduction
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	15.20	15.20	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	38.00	38.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	76.00	76.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	152.00	152.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	380.00	380.00	
Private hire vehicle tests	31.00	31.00	

Sale of Compost Sacks per roll (Caddy Liners)	3.50	3.50	
Sale of Compost Sacks per roll(Wheelie Bin Liners)	7.80	7.80	
Trade Waste (Max Charge) - 240L Wheeled bin per week	9.20	9.20	
Trade Waste (Max Charge) - 360L Wheeled bin per week	13.90	13.90	
Trade Waste (Max Charge) - 660L Wheeled bin per week	18.50	18.50	
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	20.85	20.85	
Trade Waste (Max Charge) - per sack	2.05	2.05	
Job Tickets	Fee dependent on work	Fee dependent on work	
<b>OTHER ENVIRONMENTAL SERVICES</b>	<b>Fee 2016/17 £:p</b>	<b>Proposed Fee 2017/18 £:p</b>	<b>Note</b>
<b>Environmental Protection</b>			
Copies of Environmental Protection Act Register	FREE	FREE	
EPR Processes (EPA90 - Part 1)	Contact Council	Contact Council	
Copies of Environmental Protection Act Register	FREE	FREE	
Contaminated land enquiry standard search (solicitors and householders)	50.00	50.00	
Contaminated land enquiry	See Above	See Above	
High Hedge dispute (non-refundable)	210.00	210.00	
High Hedge dispute (non-refundable) - for low income groups	N/A	105.00	New charge to provide a reduced fee for low income groups
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	240.00	240.00	
<b>Private Water Supplies (New Charges)</b>			
Risk Assessments for supplies where the duty holder has not submitted any data ( Hourly rate, up to a maximum total cost of £500)	31.50	31.50	Expanded narrative to explain tiers

Risk Assessments for supplies where the duty holder has partially submitted data( Hourly rate, up to a maximum total cost of £500)	15.75	15.75	Expanded narrative to explain tiers
Sampling (Hourly rate up to a maximum fee of £100)	60.00	31.50	to allow for an increase in charges up to the statutory maximum
Investigation in the event of a sample failure (Hourly rate up to maximum cost of £100)	31.50	31.50	Expanded narrative to explain maximum cost
Authorisation to temporarily breach a standard whilst remedial work carried out.	60.00	100.00	to allow for an increase in charges up to the statutory maximum
Regulation 10 sample	25.00	25.00	
Check monitoring sample analysis (up to a maximum of £100)	At cost	At cost	Expanded narrative to explain maximum cost
Audit monitoring sample analysis (up to a maximum of £500)	At cost	At cost	Expanded narrative to explain maximum cost
<b>Environmental Education</b>			
Environmental Education Programme 2 hour session	80-85	90.00	increase agreed by EEP Steering Group 2016/17
Environmental Education Programme 1 hour session	60.00	65.00	increase agreed by EEP Steering Group 2016/17
Environmental conservation training per session per leader	80.00	80.00	
Wildlife Watch (approx 13 sessions per year) - per child	2.00	2.00	
Summer Walks (4 per year)	2.00	2.00	
Nightworld - per person	2.50	2.50	
Nightworld - per family	0.00	0.00	
Nightworld - per adult	0.00	0.00	
Nightworld - per child	0.00	0.00	
Dawn Chorus - per person (including snacks)	8.00	8.00	
Fun Science Event	Free	Free	
Apple Day Activities	Free	Free	