

Date: 13 March 2018

Dear Councillor,

Audit-Sub Committee

A Meeting of the **Audit-Sub Committee** will be held in the **Council Chamber**, on **Wednesday, 21 March 2018 at 16:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**
Councillor Grant (Chairman), Councillor Atkin (Vice-Chairman) and Councillor MacPherson

Labour Group
Councillors Dunn and Shepherd

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** To receive the Open Minutes of the following Meeting:-

Audit Sub-Committee 13th December 2017 Open Minutes **4 - 7**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** LOCAL GOVERNMENT AUDIT COMMITTEE BRIEFING **8 - 21**
- 7** CERTIFICATION OF CLAIMS AND RETURNS REPORT 2016-17 **22 - 32**
- 8** INTERNAL AUDIT PROGRESS REPORT **33 - 47**
- 9** AUDIT PLANNING REPORT FOR THE YEAR ENDING 31st MARCH 2018 **48 - 86**
- 10** PROPOSED INTERNAL AUDIT PLAN 2018-19 and AUDIT CHARTER **87 - 102**

Exclusion of the Public and Press:

- 11** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the

paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 12** To receive the Exempt Minutes of the following Meeting:-
Audit Sub-Committee 13th December 2017 Exempt Minutes
- 13** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.