



## Joint Management Committee

Secretary to the Committee

**Frank McArdle**

Chief Executive,  
South Derbyshire District Council,  
Civic Offices, Civic Way, Swadlincote,  
Derbyshire. DE11 0AH  
Phone 01283 595702.  
Fax 01283 595854.  
E-mail: frank.mcardle.gov.uk

Centre Manager

**James Dobson**

Etwall Leisure Centre, John Port School Site,  
Hilton Road, Etwall, Derbyshire. DE65 6HZ  
Phone 01283 733348  
E-mail: james.dobson@activenation.org.uk

Our Ref :

Date: 22 December 2016

Dear Councillor,

### **Etwall Leisure Centre Joint Management Committee**

A Meeting of the **Etwall Leisure Centre Joint Management Committee** will be held at **John Port School**, on **Monday, 09 January 2017 at 17:00**. You are requested to attend.

Yours faithfully,

Secretary to the Joint Management Committee

To: **Representatives of South Derbyshire District Council**  
**Conservative Group**  
Councillor Mrs Plenderleith (Vice-Chairman) and Councillor Billings

**Labour Group**  
Councillor Shepherd

**Representatives of Governors of Etwall John Port School**  
Mr C Sainsbury

**Representative of Derbyshire County Council**  
Councillor Mrs Lauro

## **AGENDA**

### **Open to Public and Press**

- 1** Appointment of Chairman
- 2** Apologies and to note any substitutes appointed for the Meeting.
- 3** To receive the Open Minutes of the Meeting held on 26th September 2016.  
Etwell Joint Management Committee 26th September 2016 Minutes **3 - 5**
- 4** To note any declarations of interest arising from any items on the Agenda
- 5** INCOME & EXPENDITURE 2016-17 and PROPOSED BASE BUDGET 2017-18 **6 - 8**
- 6** ACTIVE NATION PERFORMANCE REPORT – Verbal Report
- 7** FUTURE MEETINGS **9 - 9**

### **Exclusion of the Public and Press:**

- 8** The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

26<sup>th</sup> September 2016

**PRESENT:-**

**Representatives of South Derbyshire District Council**

Conservative Group

Councillor Mrs A Plenderleith (Vice-Chairman) and Councillor A Billings

Labour Group

Councillor D Shepherd

Officers

S Batchelor (Director of Community & Planning Services), Mrs R Pabla and  
C Tyler (Democratic Services Officers)

**Representatives of Etwall John Port School**

Governing Body

C Sainsbury

Officer

G Golding

**Representatives of Active Nation**

J Dobson and S Tasker

EL/52 **APPOINTMENT OF CHAIRMAN**

Councillor Shepherd proposed that this matter be deferred due to the current situation relating to school governors.

**RESOLVED:-**

***That the Appointment of Chairman be deferred to a later meeting.***

EL/53 **APPOINTMENT OF VICE-CHAIRMAN**

Nominations for the position of Vice-Chairman were requested.

**RESOLVED:-**

***That Councillor Mrs Plenderleith be appointed Vice-Chairman for the period ending June 2017.***

EL/54 **APOLOGIES**

Apologies for absence from the Meeting were received from County Councillor Mrs K Lauro.

EL/55 **MINUTES**

The Open Minutes of the Meeting held on 11th July 2016 were noted, approved as a true record and signed by the Vice-Chairman.

EL/56 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/57 **DERBYSHIRE COUNTY COUNCIL – FINANCIAL CONTRIBUTION**

The Director of Community and Planning Services presented the report to Committee, outlining the County Council's offer to phase out their funding over two years with 1/3<sup>rd</sup> of the reduction to be made in April 2017, with the balance being withdrawn from April 2018.

Councillor Shepherd commented that whilst the loss of funding was unfortunate, its phased reduction was a welcome development and recommended acceptance of the offer.

**RESOLVED:-**

***That the Derbyshire County Council proposal for delaying the reduction in funding be accepted and the Director of Community and Planning Services be authorised to reply.***

EL/58 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

J Dobson presented the quarterly review (July to September 2016) of Etwall Leisure Centre, making particular reference to the following items;

**Supporter Base**

- Total membership currently stands at 1,949, up from 1,200 in 2012/13, 1,500 in 2013/14 and 1,768 in 2015/16, with the average length of stay currently at 9.5 months.
- Swim Scheme: Currently 1,400 children participating, with the Centre making use of Etwall Primary School's pool for Pre-School sessions. The waiting list stands at 300, some of the increase attributable to the closure of facilities in Derby City.

**Good News Stories**

- Increased participation levels, up to 3,000 visits per month.
- 300 children took part in the Multisport half term holiday camp.
- 50 children took part in the Soccer Stars half term holiday camp.
- The National Circuit Badminton tournament took place on 4<sup>th</sup> June 2016.

- CAP2 launched for swim lesson feedback: positive feedback received.
- Active Nutrition package launched alongside current exercise packages, helping users match food needs to exercise plans.
- Work completed on the Sports Hall and changing room AHUS, improving air flow for users. One more AHUS to be replaced shortly.
- NPS Survey package launched to the Centre's supporters.
- Tennis courts flood lights fitted, in addition to new posts and nets, allowing usage over longer durations.
- School Sport Partnership Swim Gala held.
- Badminton summer camps undertaken.
- Social Media – Facebook, Twitter and Website all experiencing greater local usage.
- Saturday Night Project: 60 children per weekend attending.
- New Active Nation website launched: 5,344 hits recorded in August, up from 4,914 in July and 4,458 in June.
- Derby Triathlon took place with 600 participants.
- 3g pitch usage increased: 4,664 in August, up from 4,410 in July and 3,598 in June.
- Discovery weekends for new supporters undertaken.

#### **Etwall Leisure Centre Participation Figures**

Usage figures continue to show an increase, with 37,833 recorded for August 2016, compared to 28,691 last August.

The Director of Community and Planning Services commented that the 3% target increase figures would need recalibrating to reflect the increased facilities now available at the Centre.

#### **RESOLVED:-**

***The Committee considered and noted the points made in the presentation.***

The meeting terminated at 5:25pm.

COUNCILLOR MRS A PLENDERLEITH

VICE-CHAIRMAN

<b>REPORT TO:</b>	<b>ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE</b>	<b>AGENDA ITEM: 5</b>
<b>DATE OF MEETING:</b>	<b>9<sup>th</sup> JANUARY 2017</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>TREASURER TO THE JOINT COMMITTEE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>KEVIN STACKHOUSE (01283 595811)</b> <a href="mailto:Kevin.stackhouse@south-derbys.gov.uk">Kevin.stackhouse@south-derbys.gov.uk</a>	
<b>SUBJECT:</b>	<b>INCOME &amp; EXPENDITURE 2016/17 and PROPOSED BASE BUDGET 2017/18</b>	<b>REF:</b> u/ks/livefiles/etwalljmc/budget reports/2017 budget report Jan 17
<b>WARD(S) AFFECTED:</b>	<b>ETWALL, HATTON, HILTON, NORTH WEST, REPTON &amp; WILLINGTON</b>	

## **1.0 Recommendations**

- 1.1 That the projected out-turn for 2016/17 and the proposed estimates of income and expenditure for 2017/18 are approved.

## **2.0 Purpose of Report**

- 2.1 To provide an update on the Leisure Centre's financial position for the current financial year 2016/17 against the approved budget, together with the proposed estimates of income and expenditure for 2017/18.

## **3.0 Detail**

- 3.1 **Appendix 1** details the costs associated with the day-to-day operation of the Centre. The main cost for the Leisure Centre is the payment to Active Nation in accordance with the Contract to subsidise the Facility, although as detailed in the report, this continues to reduce.
- 3.2 The Appendix details the current year's budget for 2016/17, together with the projected out-turn against this budget and the proposed budget for 2017/18.

### **Summary Position**

- 3.3 Overall net expenditure is expected to reduce in 2016/17 compared to the approved budget and then decrease again in 2017/18. This is mainly due to the reduction in the Contract fee following the extension of the Contract with Active Nation. This has reduced running costs by approximately £30,000 per year.
- 3.4 Additional maintenance costs have been incurred in 2016/17 due to the replacement of external doors which was not included in the approved budget for 2016/17. This expenditure totalled approximately £13,000.

- 3.5 However, utility costs attributable to the JMC are lower. Estimated expenditure for 2016/17 and 2017/18 have been revised down to reflect costs in 2015/16 and that known as at September 2016.
- 3.6 As previously reported and approved by the JMC, the contribution from the County Council will be reduced by a 1/3 in 2017/18 and this has been reflected in the proposed budget. The full effect of the County Council's contribution will impact in 2018/19 when the contribution is withdrawn altogether.
- 3.7 In the meantime, the contributions required by the constituent partners in 2016/17 and 2017/18 are lower overall as shown in the following table.

<b>Shared</b>	<b>Actual 2015/16 £</b>	<b>Budget 2016/17 £</b>	<b>Projected 2016/17 £</b>	<b>Estimate 2017/18 £</b>
South Derbyshire District Council (62%)	72,139	64,925	51,231	48,740
John Port School (38%)	44,214	39,792	31,399	29,873
	<b>116,353</b>	<b>104,717</b>	<b>82,630</b>	<b>78,613</b>

### **Sinking Fund and Decommissioning Provision**

- 3.8 As at 31<sup>st</sup> March 2016, the balance on the Sinking Fund (which is used for capital replacements) was £11,667, with £10,000 in the Decommissioning provision. Annual contributions are included in the Budget.
- 3.9 The contributions in 2016/17 will increase the balances to £36,667 and £15,000 respectively and to £61,667 and £20,000 respectively in 2017/18, if they are not utilised.

### **APPENDIX 1**

<b>Etwall Leisure Centre - Income and Expenditure</b>	<b>Actual 2015/16 £</b>	<b>Budget 2016/17 £</b>	<b>Projected 2016/17 £</b>	<b>Estimate 2017/18 £</b>
Repairs and Maintenance	17,039	11,280	24,280	11,500

Supplies and Services	2,353	2,000	0	0
Contribution to Utility Costs (Gas and Electricity)	7,596	18,000	7,596	8,269
Contribution to Sinking Fund	25,000	25,000	25,000	25,000
Contribution to Decommissioning Costs	5,000	5,000	5,000	5,000
Main Contractor Payment	63,051	62,411	31,625	31,625
Other Maintenance Costs - JPS - Provision Only	22,837	0	4,000	0
<b>Sub Total - Direct Running Costs</b>	<b>142,876</b>	<b>123,691</b>	<b>97,501</b>	<b>81,394</b>

### **Central Support/Overheads**

Financial Services	5,472	5,403	5,403	5,403
Audit Fees	1,810	1,707	1,707	1,707
Legal Services	2,207	2,296	2,296	2,296
Procurement	2,027	1,699	1,699	1,699
Client Management	9,306	8,796	8,796	8,796
<b>Sub- Total - Overheads</b>	<b>20,822</b>	<b>19,901</b>	<b>19,901</b>	<b>19,901</b>

### **Gross Expenditure**

<b>163,698</b>	<b>143,592</b>	<b>117,402</b>	<b>101,295</b>
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Less - County Council Contributions	-38,976	-34,875	-34,772	-22,682
Less - Café income	-2,000	-4,000	0	0
Less - Grass pitch surplus	-6,369	0	0	0

### **NET EXPENDITURE**

<b>116,353</b>	<b>104,717</b>	<b>82,630</b>	<b>78,613</b>
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	<b>Actual 2015/16 £</b>	<b>Budget 2016/17 £</b>	<b>Projected 2016/17 £</b>	<b>Estimate 2017/18 £</b>
<b>Shared</b>				
South Derbyshire District Council (62%)	72,139	64,925	51,231	48,740
John Port School (38%)	44,214	39,792	31,399	29,873
	<b>116,353</b>	<b>104,717</b>	<b>82,630</b>	<b>78,613</b>

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<b>REPORT TO:</b>	<b>ETWALL JOINT MANAGEMENT COMMITTEE</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>9<sup>th</sup> JANUARY 2017</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>DIRECTOR OF COMMUNITY AND PLANNING SERVICES /</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>STUART BATCHELOR (EXT. 5820)</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>FUTURE MEETINGS</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE:</b>

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### **1.0 Recommendations**

1.1 That the Committee considers and agrees the day and time of 2017/18 meetings beyond May 2017.

### **2.0 Purpose of Report**

2.1 The Committee is asked to consider whether an alternative day and time would be more suitable for future Etwall JMC meetings.

### **3.0 Detail**

3.1 Currently the Etwall JMC meets periodically on a Monday at 5.00pm at the John Port School in accordance with the Council's Annual Committee Timetable.

3.2 It has been suggested that an alternative day and time may be more suitable for future meetings beyond May 2017.

3.3 In order to avoid potential clashes with the majority of other committees, Wednesday's would be the optimum choice as an alternative day.

### **4.0 Financial Implications**

4.1 None arising directly from this report.

### **5.0 Background Papers**

5.1 None.