

Funding Partners' Agreement 01 April 2018 - 31 March 2021

South Derbyshire District Council

Agreement between the Funding Partners of Active Derbyshire and Active Partners Trust 01/04/2018 - 31/03/2021

1. INTRODUCTION

- 1.1. In November 2004 the members of the Derbyshire and Peak Park Sport and Recreation Forum, formally adopted the Strategic Framework for Derbyshire Sport. Derbyshire Sport was established when the new constitution was adopted on 23 June 2005 and revised again April 2016.
- 1.2. During 2016, following the publication by Sport England of a review into the future role and funding of County Sports Partnerships, the Board of Derbyshire Sport and the Board of Sport Nottinghamshire started to explore the potential benefits in terms of quality and cost efficiencies of working closer together and various options were explored.
- 1.3. The Derbyshire Sport Board, at its meeting in April 2017, agreed to independence and formal collaboration with Sport Nottinghamshire. This was reported to the Partners Group AGM held on 18 July 2017.
- 1.4. The new overarching company Active Partners Trust was incorporated on 20 July 2017 and became operational on 1 October 2017, with two operational units, two offices and two brands: Active Derbyshire and Active Notts. Active Partners Trust is the legal entity. Active Derbyshire is the operational brand.
- 1.5. All funding from Derbyshire Funding Partners is ring-fenced to be spent in Derbyshire.
- 1.6. The Articles of Association for Active Partners Trust allocates two places on the Active Partnership Board for Local Authority Funding Partners from Derbyshire (councillors or officers) plus the independent chair of the Active Derbyshire Panel.
- 1.7. The Active Derbyshire Panel has eight members (plus co-options) and at least three of these are recruited from Funding Partners. See appendix 1 for details of current APT and Active Derbyshire Panel membership.

2. FUNDING PARTNERS

- 2.1. The Funding Partners of Active Derbyshire for the period covered by this Funding Partners' Agreement are shown in Table 1 below.
- 2.2. Schedule 1 details the agreed priorities for joint working in South Derbyshire in 2018/19. Regular meetings will be held between members of the Active Derbyshire team and South Derbyshire officers to review progress and confirm priorities and actions.
- 2.3. Each Funding Partner will be invited to send representatives, councillors and officers, to Active Derbyshire Partner Group meetings which will take place at least annually.
- 2.4. The purpose of the Active Derbyshire Partner Group meetings will be to :-
 - 2.4.1. Report on progress made on 'Towards an Active Derbyshire 2016-2021'

- 2.4.2. Update on the meetings of the Active Derbyshire Panel and membership of this Panel and the Board
- 2.4.3. Update on the ring-fenced Derbyshire funding
- 2.4.4. Consult on future work/priorities in the county
- 2.4.5. Update on national agendas/trends
- 2.4.6. Training and CPD opportunities

2.5 The Funding Partner fees for **2018/19** are shown in Table 1. These fees were agreed at the Derbyshire Sport AGM in July 2016 and the 'in principle' agreement is to hold annual fees at this level up to and including 2020/21.

Table 1

Funding Partners	Fees for 01/04/18 - 31/03/19
Derbyshire County Council	£104,000
Derby City Council	£25,056
Amber Valley Borough Council	£15,701
Bolsover District Council	£12,075
Chesterfield Borough Council	£14,610
Derbyshire Dales District Council	£11,823
Erewash Borough Council	£15,117
High Peak District Council	£13,603
North East Derbyshire District Council	£14,450
South Derbyshire District Council	£12,191
Total	£206,002

3. OBLIGATIONS OF FUNDING PARTNERS TO ACTIVE DERBYSHIRE

3.1 Funding Partners of Active Derbyshire agree:

3.2.1 to recognise Active Derbyshire's role, to provide the strategic lead for physical activity and sport in Derbyshire;

3.2.2 to pay the Funding Partners' fees for 2018/19 as agreed at the July 2016 AGM and to agree in principle to payment of fees for 2019/20 and 2020/21 as detailed in Table

1

4. FINANCIAL CONSIDERATIONS

4.1. Financial risk is managed by the Active Partners Trust Board and Audit sub-committee on a regular basis and all costs, claims, demands and liabilities are assessed as part of this rigorous process and a sinking fund is managed to cover any such liabilities.

4.2. In the event of any winding up of Active Partners Trust any net assets, after all its debts and liabilities have been paid, shall be transferred

4.2.1. directly for the Objects of the company set out in the Articles of Association

4.2.2. transferred to any charity or charities for purposes similar to the Objects.

4.2.3 In making these decisions the Board of Active Partners Trust will consider the percentage of any net assets which are ring-fenced for Derbyshire.

5. DATA PROTECTION

5.1 To meet the terms of this agreement there may be a need to share Personal Data between the Funding Partner and employees of Active Partners Trust. An example of this could be during the organisation of the annual Derbyshire Physical Activity and Sports Awards.

5.2 Both parties may share Personal Data, when it is within the legitimate interest of either party to process that data and is necessary for the fulfilment of the Funding Partner Agreement.

5.3 Both parties will duly observe all their general obligations under the Data Protection Legislation, which arise in connection with delivery of this Funding Partner Agreement. Consideration will be given as to whether a separate Data Sharing Agreement or Data Processing Agreement is required to allow delivery of a specific joint work area. In the Data Agreement the responsibilities of the Data Controller and Data Processor would be confirmed.

5.4 Notwithstanding these general obligations, where Personal Data is shared, both parties shall ensure that it has in place appropriate technical and procedural measures to ensure the security of the Personal Data.

6. DECLARATION AND FINANCIAL COMMITMENT

6.1. The undersigned are duly authorised to sign this Funding Partner Agreement on behalf of the Funding Partner.

Funding Partner: South Derbyshire District Council

Authorised Officer Name: Allison Thomas

Position: Strategic Director - Service Delivery

Signature:

Date:

Active Derbyshire

Authorised Officer Name: Stuart Batchelor

Position: Strategic Director

Signature:

Date:

Schedule 1

1. Agreed support for joint working in 2018/19

Core Offer

To provide Strategic Lead support to work across the local authority area to develop physical activity, reduce physical inactivity and measure the wider social outcomes of physical activity, sport and recreation.

To share good practice across local authority areas across the county and region, and bring partners together to share examples of good practice, system leadership, supporting the delivery of 'Towards an Active Derbyshire'.

To lobby and promote Derbyshire to secure resources from Sport England and other national, regional and county organisations

To provide funding advice and promotion of funding opportunities to the local authority and its communities

To provide insight support through data gathering and analysis in the form of mapping and analysis of the Active Lives Survey data, to include:

- The production of a Derbyshire insight pack, which considers Active Lives, census and health data
- The production of a local authority area insight pack
- Mapping of inactivity levels and priority groups across the local authority area to help identify people and places in greatest need

To deliver Sport England funded programmes such as:

- Derbyshire School Games - three levels of activity: competition in schools, between schools, at county/area level engaging pupils of all abilities. Investment in Derbyshire is £30,000
- School Sport Premium Plus - funding to support the provision of physical education and sport in Primary Schools. Value to Derbyshire £16,000
- Active Lives Young People's Survey - a nationwide survey to measure sport and physical activity levels of school children
- Satellite Clubs - local sport and physical activity clubs that are designed around the needs of young people and provide them with positive, enjoyable experiences that make it easy for them to become active or to develop more regular activity habits. Available investment across Derbyshire is £86,000 p.a.
- Workforce Development - funded programme to develop the enablers, deliverers and influencers across the sport and physical activity system to effectively reach, support and enable our target communities and groups to be more active.

To deliver an annual Derbyshire Physical Activity and Sports Awards event

To provide support and guidance in the development of a marketing led approach to the physical activity, sport and recreation offer in the local authority area, including:

- Workforce training to develop marketing skills
- Support and training to create digital tools such as videos
- Opportunities to promote district work through Business-to-Business (B2B) Active Derbyshire communications e.g. website, newsletters and social media
- General marketing and communications advice and support

To provide support and guidance in the development of open and built infrastructure including:

- Support the engagement of local communities to champion the development of community provision and their usage of such facilities.
- Provide support for the use of Active Design principles in the planning of new housing developments
- Provide support, advice and comment on facility project and strategy groups

To provide support and advice on how to use the East Midlands Physical Activity Toolkit to monitor projects and guidance on how to use the Active Partners Trust Evaluation Framework to capture the value of your work, reflections of those involved, stories of change, and outcomes achieved

District Specific Offer

- To facilitate learning within the education sector regarding community use of schools, to include:
 - Workshop delivery for school managers/senior leaders
 - Workforce development around school staff and volunteers
 - Insight support around community engagement in school catchment areas
- To support the development of a marketing led approach to the targeting of the physically in-active in the District, to include:
 - Review and redesign of promotion and marketing
 - Production of a marketing video to showcase the activity that already exists and the impact of this, to be used in a variety of forums
 - To focus on one place/park/green space to look at a bespoke marketing campaign
 - To generate marketing and promotional material that utilise nudge theory for the inactive to become and stay active. Generating a suite of imagery and terminology which will support this.
- To support the introduction of the Monitoring and Evaluation Toolkit to agreed partners within South Derbyshire to develop consistency in the way that physical activity, sport and recreation interventions are measured.
- To pilot the Youth Sport Trust Raising Aspirations and Increasing Resilience programme at The Pingle Academy.

- To support the development of the National Forest as a destination for physical activity, sport and recreation
- To support the trialling of approaches proposed in the Sport England Core Market bid to keep people active who are moving to the new housing developments within South Derbyshire.
- To help develop the insight and understanding of people within the district with long term health conditions, to enable specific actions to be developed to help them become/stay active.

2. Measurement of Outcomes

1 Intended outcomes of the service:

1.1 A joined-up strategic approach to supporting existing and creating new physical activity and sport opportunities across South Derbyshire, working with a wide range of stakeholders to understand local need and identify opportunities to get more people active.

1.2 Specific physical activity outcomes contributed to are:

1.2.1 Increase the percentage of young people doing 60 minutes of daily activity.

1.2.2 Decrease the percentage of adults achieving less than 30 minutes of physical activity per week.

1.2.3 Increase the percentage of adults doing 150+ minutes physical activity per week.

1.2.4 Increase the percentage of people with a disability who are active.

2 Measurement of outcomes:

KPI 1 Continue to support Active South Derbyshire to implement and sustains its strategic approach to physical activity, sport and recreation across the District.

KPI 2 Develop and strengthen Active South Derbyshire, and delivery of 'Insight-Led' working to support local priority setting and decision-making.

3 Monitoring Information, Management and Review Arrangements:

3.1 An annual delivery plan of KPI 1 and KPI 2 is to be agreed with South Derbyshire District Council.

3.2 Monitoring reports will be provided a minimum of every six months and an annual Year End Report.

3.3 Annual review meeting with Active Partners Trust and South Derbyshire District Council.

Appendix 1

Board and Active Derbyshire Panel membership as of October 2018

ACTIVE PARTNERS TRUST BOARD OF DIRECTORS	
All directors are recruited by open advertisement and on the basis of his or her skills and experience	
1 x Independent Chair of the Board of Directors	Stephen Jackson
1 x Resident Independent Director from Derbyshire <i>(chair of Active Derbyshire Panel)</i>	Sarah Fowler
1 x Resident Independent Director from Nottinghamshire <i>(chair of Active Notts Panel)</i>	Mel Berry
2 x Local Authority Funding Partner Directors <i>(who are councillors or officers of the Local Authority Funding Partners in Derbyshire)</i>	Cllr Carol Hart Vacant
2 x Resident Directors from Nottinghamshire	Derek Higton Emma Atkins
3 x Independent Non-Executive Directors	Kathryn Mitchell Vacant Vacant

ACTIVE DERBYSHIRE PANEL	
All Panel members are recruited by open advertisement and on the basis of his or her skills and experience	
1 x Resident Independent Board Director from Derbyshire <i>(Panel Chair)</i>	Sarah Fowler
2 x Local Authority Funding Partner Board Directors from Derbyshire	Cllr Carol Hart Vacant
1 x Non-Director Panel Member from Derbyshire <i>who is a councillor or officer from a Local Authority Funding Partner)</i>	James Drury
2 x Resident Non-Director Panel Members from Derbyshire	Debbie Chesterman Joy Hollister
2 x Resident Non-Director Independent Panel Members from Derbyshire.	Michell Skinner Stuart Allen
Co-opted	Dean Wallace