

Date: 3<sup>rd</sup> April 2019

Dear Councillor,

**Council**

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held in the **Council Chamber**, on **Thursday, 11 April 2019** at **18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Stanton (Chairman), Councillor Muller (Vice-Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Dr Coyle, Ford, Grant, Mrs Hall, Harrison, Hewlett, MacPherson, Murray, Mrs Patten, Pegg, Roberts, Smith, Swann, Watson and Mrs Wyatt

**Labour Group**

Councillors Bambrick, Chahal, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins

**Independent / Non-Grouped Members**

Councillors Coe and Tipping

## AGENDA

### Open to Public and Press

- 1 Apologies.
- 2 To confirm the Open Minutes of the Council Meeting (CL/119-CL/138) held on the 27th February 2019.  
Council 27th February 2019 Open Minutes **5 - 14**
- 3 To receive any declarations of interest arising from any items on the Agenda
- 4 To receive any announcements from the Chairman, Leader and Head of Paid Service.
- 5 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 6 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 7 To authorise the sealing of the documents.  
  
SEALED DOCUMENTS **15 - 15**
- 8 PAY POLICY STATEMENT 2019/20 **16 - 31**
- 9 ADDITION TO THE COUNCIL'S LIST OF OUTSIDE BODIES **32 - 33**
- 10 CYCLE OF MEETINGS 2019/20 **34 - 36**
- 11 To receive and consider the Open Minutes of the following Committees:-  
  
Etwall Leisure Centre Joint Management Committee 9th January 2019 Open Minutes **37 - 39**  
  
Environmental and Development Services Committee 24th January 2019 Open Minutes **40 - 42**

Overview and Scrutiny Committee 13th February 2019 Open Minutes	<b>43 - 45</b>
Finance and Management Committee 14th February 2019 Open Minutes	<b>46 - 51</b>
Planning Committee 26th February 2019 Open Minutes	<b>52 - 55</b>
Environmental and Development Services Committee 28th February 2019 Open Minutes	<b>56 - 59</b>
Housing and Community Services Committee 7th March 2019 Open Minutes	<b>60 - 63</b>
Finance and Management Committee 14th March 2019 Open Minutes	<b>64 - 68</b>
Planning Committee 19th March 2019 Open Minutes	<b>69 - 73</b>
Overview and Scrutiny Committee 27th March 2019 Open Minutes	<b>74 - 75</b>
Newhall Area Forum Minutes 22nd January 2019	<b>76 - 81</b>
Repton Area Forum Minutes 23rd January 2019	<b>82 - 89</b>
Etwall Area Forum Minutes 29th January 2019	<b>90 - 95</b>
Linton Area Forum Minutes 30th January 2019	<b>96 - 100</b>
Swadlincote Area Forum Minutes 6th February 2019	<b>101 - 105</b>
Melbourne Area Forum Minutes 12th February 2019	<b>106 - 110</b>

- 12 To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.
- 13 To review the compositions of Substitute Panels.
- 14 To review representation on Outside Bodies.
- 15 To review Member Champions.

**Exclusion of the Public and Press:**

- 16 The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 17 To confirm the Exempt Minutes of the Council Meeting held on 27th February 2019 (CL/139-CL/141).  
Council 27th February 2019 Exempt Minutes
- 18 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 19 LAND TRANSFER TO WESTERN POWER DISTRIBUTION
- 20 To receive and consider the Exempt Minutes of the following Committees:-  
Environmental and Development Services Committee 24th January 2019 Exempt Minutes  
Finance and Management Committee 14th February 2019 Exempt Minutes  
Planning Committee 26th February 2019 Exempt Minutes  
Finance and Management Committee 14th March 2019 Exempt Minutes

MINUTES of the MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way, Swadlincote  
on Wednesday 27<sup>th</sup> February 2019  
at 6.00pm

**PRESENT:-**

**Conservative Group**

Councillor Stanton (Chairman), Councillor Muller (Vice-Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Ford, Grant, Mrs Hall, Harrison, Hewlett, MacPherson, Mrs Patten, Pegg, Roberts, Smith, Swann Watson and Wyatt

**Labour Group**

Councillors Bambrick, Dunn, Rhind, Richards, Dr Pearson, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins

CL/119 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Dr Coyle, Mrs Hall, Murray (Conservative Group), Councillor Chahal, (Labour Group) and Councillors Coe and Tipping (Independent Non-Grouped Members).

CL/120 **PRESENTATION: CHIEF SUPERINTENDENT JIM ALLEN**

The Chief Executive welcomed Chief Superintendent Jim Allen who was attending Council prior to retirement. The Chief Executive expressed his appreciation of the Chief Superintendent's hard work and dedication.

Chief Superintendent Jim Allen thanked Members and Officers for their support during his time and continued to provide an update on key policing issues for the District including; commercial burglaries, anti-social behaviour and tackling the issue of County Lines through continued joint training. The Chief Superintendent thanked this Council for their support in the Police and Crime Panel's decision to raise the policing precept on Council Tax, advising that this would allow for more police officers in South Derbyshire including officers dedicated to neighbourhood enquiries and rural crime. The Chief Superintendent introduced David Cox to Council advising that he would be appointed as Chief Superintendent in the coming month. In closing, the Chief Superintendent noted that he had enjoyed working with South Derbyshire and thanked Members and Officers for their continued support.

The Leader thanked the Chief Superintendent on behalf of the Council and wished him well in his retirement.

CL/121 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the (CL/95-CL/115) held on the 17th January 2019 were approved as a true record.

CL/123 **DECLARATIONS OF INTEREST**

On behalf of all Members, the Chairman declared a pecuniary interest in relation to Item 11, Council Tax Setting 2019/20, in accordance with Clause 14(4)(vi) of the Members' Code of Conduct.

Councillor Ford declared a personal interest in Item 10, Derbyshire Care Leavers: Council Tax Exemption Scheme, by virtue of being a County Councillor, advising he would not participate in the debate.

Councillor Mrs Patten declared a personal interest in Item 10, Derbyshire Care Leavers: Council Tax Exemption Scheme, by virtue of being a County Councillor, advising she would not participate in the debate.

Councillor Atkin declared a personal interest in Item 10, Derbyshire Care Leavers: Council Tax Exemption Scheme, by virtue of being a County Councillor, advising he would not participate in the debate.

Councillor Swann declared a personal interest in Item 10, Derbyshire Care Leavers: Council Tax Exemption Scheme, by virtue of being a County Councillor, advising he would not participate in the debate.

Councillor Bambrick declared a personal interest in Item 10, Derbyshire Care Leavers: Council Tax Exemption Scheme, by virtue of being a County Councillor, advising he would not participate in the debate.

CL/124 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council outlined a summary of events attended since the last Council Meeting; including the Showman's Guild lunch in Nottingham, celebration of the St. Giles' Hospice shop in Swadlincote at its hospice based in Lichfield, the Air Training Cadets' parade in Netherseal, a performance by William Allitt School at Burton Town Hall and the Holocaust Memorial Dedication in Rosliston. The Chairman invited Members to attend forthcoming events including Shrovetide Pancake Races and the 1211 (Swadlincote & District) Squadron Air Training Corps exercising their awarded Freedom of the District by marching through Swadlincote with their bands playing and bayonets fixed.

CL/125 **ANNOUNCEMENTS FROM THE LEADER**

The Leader advised Council of the Keep Britain Tidy: Watching You scheme which would be launching in South Derbyshire and noted its success in other areas in addressing dog fouling.

CL/126 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive updated Council on the success of the ‘Starting a business in Swadlincote’ event, where just under fifty entrepreneurs attended. The Chief Executive further advised that an application for a drought permit had been made by Severn Trent to the Environment Agency to take out 77,200,000 cubic metres of water from Foremarke and Staunton Harold.

CL/127 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/128 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/129 **CORPORATE PLAN 2019/20**

The Strategic Director (Corporate Resources) presented the report to Council.

**RESOLVED:**

***Council approved the updated Corporate Action Plan for Quarters 1 & 2 of 2019/20 attached to the Report.***

CL/130 **COUNCIL TAX REDUCTION SCHEME 2019/20**

The Strategic Director (Corporate Resources) presented the report to Council, informing that the Scheme was considered by the Finance and Management Committee where it was resolved that the two child limit be removed and referred for recommendation to Council.

Councillor Harrison, as Chairman of Finance and Management Committee, recommended the report to Council for approval.

**RESOLVED:**

***1.1 Council approved that under Section 10 of the Local Government Finance Act 2012, a Local Council Tax Support Scheme for South Derbyshire be adopted for the financial year commencing 1 April 2019.***

***1.2 Regulations be approved and cited as the Council Tax Reduction Scheme Regulations (South Derbyshire District Council Local Scheme 2019) and come into force on 28 February 2019.***

***1.3 These regulations amend the Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2013, as amended, set out in the Schedule to those Regulations for the purposes of paragraph 4 of Schedule 1A to the Local Government Finance Act 1992, by:***

- ***Continuing the insertion of Section 18a Class G: exempt persons who are not pensioners.***
- ***Continuing the insertion of Section 18b Class H: persons who are not pensioners.***
- ***Continuing the amendment to Regulation 32 to vary the maximum entitlement in prescribed cases, i.e. to give effect to the designation of war pensioners and the disabled as protected groups (in addition to pensioners under the Prescribed Requirements) and to reduce benefit entitlement in non-protected groups by 8.5% for persons on passported benefit and by 10% in all other cases.***
- ***Continuing the amendment to Schedule 8 (20) to ensure the disregard of war pensions, to include other payments made under the Armed Forces Compensation Scheme.***
- ***Continuing the insertion at Part 12 Chapter 6 the provision to increase the period of extended payments (as defined in the Regulations) from 4 to 8 weeks.***

***1.4 That the amounts of pensions, tax credits, income related and non-income related social security benefits and allowances, component parts, applicable amounts, premiums and deductions are uprated in accordance with the 2013 Regulations in 1.3 above as set out in Housing Benefit Circular HB A8/2018***

CL/131 **DERBYSHIRE CARE LEAVERS: COUNCIL TAX EXEMPTION SCHEME 2019-20**

The Strategic Director (Corporate Resources) presented the report for Council advising that it had been considered, in detail, by Finance and Management Committee.

**RESOLVED:**

***1.1 That in accordance with discretionary powers under Section 13A (1) C of the Local Government Act 1992, an exemption from Council Tax, by way of a discount, be awarded to Derbyshire County Council Care Leavers in accordance with the following criteria:***

- i) A Care Leaver is defined as a young person aged 18 to 25 who was formerly a child in the care of Derbyshire County Council and who then became a ‘care leaver’ as defined by The Children (Leaving Care) Act 2000 and is liable for Council Tax on a dwelling within the South Derbyshire District Council area. No reduction will be made for care leavers of other authorities living within the area.***
- ii) Applications must be made by the Leaving Care Team, or equivalent, for and on behalf of the care leaver previously***

**registered with Derbyshire County Council in the financial year immediately preceding their 18th birthday.**

- iii) Applications may be backdated to 1 April in the year of application if the 18th birthday fell in the previous year.**
- iv) Council Tax Discount will be awarded on a single property occupied as the sole or main residence in the District Council's area, from the date of the care leavers 18th birthday until the day immediately preceding their 25th birthday, as follows:**
  - a. Sole occupation by a care leaver of 100% of residual balance of Council Tax payable after the award of any other discount relief or exemption.**
  - b. Where a care leaver is jointly liable a proportionate award will be made according to their individual circumstances, e.g. if there's one other occupier then a 50% discount will apply.**
  - c. Where the care leaver is not liable for Council Tax no discount will apply.**
- v) Discounts will be subject to annual review of eligibility which will include financial circumstances.**

**1.2 That the above Scheme would apply to the financial year 2019/20.**

**1.3 That the Scheme be kept under review and monitored by the Finance and Management Committee.**

## **CL/132 COUNCIL TAX SETTING 2019/20**

The Leader moved the resolutions contained in the report, commenting on the Council's budget, its financial position and the proposed level of Council Tax for 2019/20. The Leader stated that during the last year, the Council's financial position had strengthened, with a good level of reserves and a balanced budget, but emphasised that in such uncertain times for the UK economy and the future funding of local government, it would be vital for the Council to continue to manage its finances prudently whilst providing resources to meet the service needs of an expanding population. Whilst noting no short term financial issue, the Leader referred to the potential budget deficits from 2020/21 and the projected increase in the council's spending from additional demand being placed on its services.

The Leader referred to the financial benefits resulting from the inclusion of this Council in the government's pilot for the 100% retention of business rates and noted that the additional resources generated, would allow future capital investment in the local economy. The Leader welcomed the government's proposal not to change any further the allocation of the New Homes Bonus for 2019/20. Whilst noting growth of the District, the Leader noted that the

financial plan would continue to set-aside annual sums in readiness for further investment in the council's services such as waste collection and recreational facilities. The Leader noted the increase in contributions to Parish Councils and the Voluntary and Community Sector and highlighted the Council's continued commitment to support.

Turning to the Council Tax setting for 2019/20, the Leader emphasised the desire to keep any rises as low as possible, proposing an increase of 1.95% for South Derbyshire District Council services, an increase of £3 on Band D for the year. This, the Leader felt, represented good value for money and thanked the staff for their work during these challenging times for the Council.

Councillor Richards responded, commenting that he felt that the Council's current reserves and strengthening financial position did not justify the proposed increase in Council Tax and raised concerns relating to its impact on residents of South Derbyshire. Councillor Richards stated that the Labour Group would not support the report's recommendations.

**RESOLVED:**

**1. It be noted that on 10th January 2019, the Finance and Management Committee calculated the Council Tax Base 2019/20:**

**(a) For the whole area as 33,302 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011).**

**(b) For dwellings in those parts of its area to which a Parish Precept relates as 22,810.**

**2. Calculate that the Council Tax Requirement for the Council's own purpose for 2019/20 (excluding Parish Precepts) is £5,405,248.**

**3. That the following amounts be calculated for the year 2019/20 in accordance with Sections 31 and 36 of the Localism Act 2011:**

**(a) £46,387,886**

**Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils.**

**(b) £40,184,214**

**Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.**

**(c) £6,203,672**

**Being the amount by which the aggregate of 3(a) above exceeds the aggregate of 3(b) above, calculated by the Council in accordance**

**with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).**

**(d) £186.29**

**Being the amount at 3(c) above (Item R) all divided by Item T (1a above) calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).**

**(e) £798,424**

**Being the aggregate amount of all Parish Precepts referred to in Section 34 (1) of the Act.**

**(f) £162.31**

**Being the amount at 3 (d) above less the result given by dividing the amount at 3 (e) above by Item T (1a above) calculated by the Council in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates.**

- 4. To note that Parish Councils have issued precepts to the Council in accordance with Section 41 of Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in Schedule A**
- 5. To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service for Derbyshire, have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in Schedule B.**
- 6. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in Schedule C, as the amounts of Council Tax for 2019/20 for each part of its area and for each of the categories of dwellings, this being the aggregate of Schedules A and B.**
- 7. That in accordance with Section 52 (ZB) of the Local Government Finance Act 1992, the Council determines that the amount of council tax shown at 3 (f) of £162.31 is not excessive compared to 2018/19 and therefore there is no requirement for a local referendum.**

As required by the Council's Procedure Rules a recorded vote was taken:

The Members who voted for the resolutions were:

Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Ford, Grant, Harrison, Hewlett, MacPherson, Muller, Mrs Patten, Pegg, Roberts, Smith, Stanton, Swann, Watson and Mrs Wyatt.

The Members who voted against the above resolutions were:

Councillors Bambrick, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins.

### CL/133 **ARMED FORCES COVENANT**

The Chief Executive presented the report to Council.

Councillor Shepherd welcomed the report and referred to paragraph 3.1 of the report advising that developers, within his ward, had been contacted in relation to adapting new properties. The Councillor sought support from Members to contact the Mercian Regiment to assist in identifying any servicemen in the area who could be assisted.

Councillor Atkin addressed Council as the Armed Forces Member Champion, welcoming the report and supporting its implementation. The Councillor advised Council that the Chair of the Covenant Committee has been handed to the Lord Lieutenant's Office with plans to invite Members to be involved in the covenant process. The Councillor advised that Council would be updated of progress and noted that the next step would be to identify members of the Armed Forces within South Derbyshire.

#### **RESOLVED:**

- 1.1 Council noted and agreed the revised content of the Armed Forces Covenant and agreed to this being re-signed.***
- 1.2 Council agreed to allow delegated authority to the Chief Executive of the Council to agree any future changes to the draft Armed Forces Covenant prior to it being re-signed on 7 March 2019.***

### CL/134 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

#### **RESOLVED:-**

***That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-***

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minutes No's</u></b>
Overview and Scrutiny	28.11.18	OS/31-OS/39
Planning	18.12.18	PL/127-PL/140
Environmental and Development Services: Special – Budget	03.01.19	EDS/71-EDS/79
Housing and Community Services: Special –	08.01.19	HCS/64-HCS/71

Budget		
Finance and Management: Special – Budget	10.01.19	FM/113-FM/123
Planning	15.01.19	PL/141-PL150
Overview and Scrutiny	16.01.19	OS/40-OS/48
Housing and Community Services	31.01.19	HCS/72-HCS/84

CL/135 **THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES & WORKING PANELS FOR THE REMAINDER OF THE MUNICIPAL YEAR**

**RESOLVED:**

*Council were informed that no amendments were to be made.*

CL/136 **COMPOSITION OF SUBSTITUTE PANELS**

**RESOLVED:**

*Council were informed that no amendments were to be made.*

CL/136 **REPRESENTATION ON OUTSIDE BODIES**

**RESOLVED:**

*Council were informed that no amendments were to be made.*

CL/137 **MEMBER CHAMPIONS**

**RESOLVED:**

*Council were informed that no amendments were to be made.*

CL/138 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.*

**EXEMPT MINUTES OF THE COUNCIL**

*The Exempt Minutes of the Council Meeting held on 17<sup>th</sup> January 2019 (CL/116-CL/118) were approved as a true record.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

*Council was informed that no questions had been received.*

**EXEMPT MINUTES**

***Council received and considered the Exempt Minutes of its committees.***

**RESOLVED:-**

***That the Exempt Minutes of the following Committees be approved as a true record:-***

<b><i>Committee</i></b>	<b><i>Date</i></b>	<b><i>Minute No.'s</i></b>
<b><i>Finance and Management: Special – Budget</i></b>	<b><i>10.01.19</i></b>	<b><i>FM/124-FM/125</i></b>
<b><i>Housing and Community Services</i></b>	<b><i>31.01.19</i></b>	<b><i>HCS/85-HCS/87</i></b>

The meeting terminated at 7.00pm.

COUNCILLOR M STANTON

CHAIRMAN OF THE DISTRICT COUNCIL

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<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>11<sup>th</sup> APRIL 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>DEMOCRATIC SERVICES 01283 595848 / 595722</b>	<b>DOC:U:\JAYNE\Commtee\COMM REP\Sealed Docs report 11 Apr 19.docx</b>
<b>SUBJECT:</b>	<b>SEALED DOCUMENTS</b>	<b>REF: JAYNE BEECH</b>
<b>WARD(S) AFFECTED:</b>	<b>VARIOUS</b>	<b>TERMS OF REFERENCE: N/A</b>

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### **1.0 Purpose of Report/Detail/Recommendation**

1.1 To authorise the Sealed Documents listed below, which have no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
11.01.19	12184	Transfer – 147 Chestnut Avenue, Midway
07.02.19	12199	Transfer – 63 Repton Road, Hartshorne
28.02.19	12209	Transfer – 32 George Street, Church Gresley
21.03.19	12217	Transfer – 43 South Drive, Newhall
21.03.19	12219	Transfer – 5 Vale Road, Hartshorne

### **2.0 Financial Implications**

2.1 None.

### **3.0 Corporate Implications**

3.1 None.

### **4.0 Community Implications**

4.1 None.

### **5.0 Background Papers**

5.1 Seal Register

<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>11<sup>th</sup> APRIL 2019</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR (CORPORATE SERVICES)</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>KEVIN STACKHOUSE, (01283 595811)</b> <a href="mailto:kevin.stackhouse@southderbyshire.gov.uk">kevin.stackhouse@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>PAY POLICY STATEMENT 2019/2020</b>	
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE:</b>

## **1.0 Recommendations**

- 1.1 That the Pay Policy Statement for the financial year 2019/2020 is approved for publication.

## **2.0 Purpose of the Report**

- 2.1 The Localism Act 2011 requires all local authorities to publish a Pay Policy Statement on an annual basis. Regulations require the Full Council to consider and approve the Statement for publication in accordance with the Code of Practice on Transparency in Local Government.

## **3.0 Detail**

- 3.1 The Pay Policy Statement (which is attached) reflects the Council's organisation structure as at 1 April 2019.
- 3.2 The pay multiples in Section 6 of the Statement are based on the latest pay scales. The multiple between the pay of the Council's highest paid employee and the lowest paid employee is 1:7.05 which is a decrease compared to 1:7.90 in 2018/19.

## **4.0 Financial Implications**

- 4.1 There are no financial implications arising from this report.

## **5.0 Corporate Implications**

### **Employment Implications**

- 5.1 There are no employment implications arising from this report.

### **Legal Implications**

- 5.2 None directly.

## **Corporate Plan Implications**

5.3 None directly.

### **Risk Impact**

5.4 None directly.

## **6.0 Community Impact**

### **Consultation**

6.1 None directly.

### **Equality and Diversity Impact**

6.2 Equal Pay Audits are undertaken in line with the Council's pay structure.

### **Social Value Impact**

6.3 The aim of the Pay Policy is to ensure that the Council's approach to setting pay is accessible and to enable local people to take an informed view of whether local decision on all aspects of remuneration are fair and make the best use of public funds.

### **Environmental Sustainability**

6.4 None.

## **7.0 Conclusions**

7.1 The Localism Act 2011 requires the Council to have and publish annually a Pay Policy Statement on its website.

## **8.0 Background Papers**

8.1 Pay Policy Statement 2019/2020 attached.

# **Pay Policy Statement 2019/20**

**April 2019**

## Document Control

### Version Control

Printed documents are uncontrolled. This document is only valid on the day it was printed.

Version	Description of Version	Effective Date
1.0	Pay Policy Statement	1 <sup>st</sup> April 2014
2.0	Pay Policy Statement 2015/2016	1 <sup>st</sup> April 2015
3.0	Pay Policy Statement 2016/2017	1 <sup>st</sup> April 2016
4.0	Pay Policy Statement 2017/2018	1 <sup>st</sup> April 2017
5.0	Pay Policy Statement 2018/2019	1 <sup>st</sup> April 2018
6.0	Pay Policy Statement 2019/2020	1 <sup>st</sup> April 2019

### Approvals

Approved by	Date
Full Council	

### Associated Documentation

Description of Documentation	

## **1.0 INTRODUCTION**

- 1.1 This Pay Policy Statement for 2019/2020 has been produced in accordance with the requirements of the Localism Act 2011, which requires that a Pay Policy Statement is published annually. The Council's statement takes into account the guidance provided as well as the provisions of the Act.
- 1.2 Local Authorities should include in their Pay Policy Statements information in relation to:
- The remuneration of their most senior employees.
  - The remuneration of their lowest paid employees.
  - The relationship between the remuneration of their most senior employees and that of other employees.
- 1.3 This Pay Policy Statement is also linked to the Council's Workforce Development Strategy.

## **2.0 STATUS OF THE PAY POLICY STATEMENT**

- 2.1 The Act makes it clear that the Pay Policy Statement for each financial year must be approved by Full Council. The approved policy will be published on the Council's website.
- 2.2 The Pay Policy Statement is reviewed on an annual basis. Each new version of the policy will be approved by Full Council. This will take place at the nearest meeting of the Full Council to the 1<sup>st</sup> April each year.
- 2.3 The Pay Policy Statement can be amended during the course of a financial year with approval by Full Council.

## **3.0 TRANSPARENCY AND AUTONOMY**

- 3.1 The Council recognises and welcomes the aims behind the requirement for a Pay Policy Statement which are to:
- Ensure that the Council's approach to pay is accessible for all.
  - Enable local people to take an informed view of whether local decisions by the Council are fair and make the best use of public funds.
- 3.2 The Council also welcomes the Government's recognition that each local authority remains an employer in its own right and has the autonomy to make decisions on pay that are appropriate to local circumstances and continue to deliver value for money for the community.

## **4.0 REMUNERATION OF THE COUNCIL'S SENIOR EMPLOYEES**

4.1 The Council's senior employees are:

- Chief Executive and Head of Paid Service.
- Two posts at a Director level. These posts report to the Chief Executive. The Directors are:
  - Strategic Director – Service Delivery
  - Strategic Director - Corporate Services. This role also undertakes the role of Chief Finance Officer (CFO) in accordance with S151 of the 1972 Local Government Act that requires the Council to make arrangements for the proper administration of its financial affairs.

4.2 For information on the Council's Monitoring Officer please see paragraph 5.11.

### **Background**

4.3 The Chief Executive and Directors are the Council's Leadership Team. These senior employees are responsible for working with elected politicians to deliver the overall strategic direction of the Council, to manage the Council's financial and other resources, to develop the scale, nature, efficiency and effectiveness of all the services provided by the Council and to provide day-to-day management of those services.

### **Overall policy on the remuneration of senior posts**

4.4 The Council's overall approach to the remuneration of its senior posts is based on:

- Compliance with equalities (including equal pay) legislation.
- Ensuring that its overall remuneration packages align with comparable posts in local government whilst taking into account:
  - Relevant pay data from similar authorities to allow meaningful benchmarking to be undertaken.
  - The responsibility of posts and their level in the Council.
- The trend towards slimmer senior management structures comprising posts with wider spans of responsibilities.
- National terms and conditions of employment that apply to senior posts.
- External professional advice provided by the Local Government Association

4.5 The Council will seek to maintain this overall approach by periodically monitoring pay data provided by such organisations as the Local Government Association. This period is determined by the Council. The last review of pay for senior officers was completed in December 2017

- 4.6 In terms of pay differentials for its senior posts, the Council recognises that:
- The role of Chief Executive and Head of Paid Service leads the Council workforce and has the greatest level of accountability. This post therefore warrants the highest level of pay in the Council.
  - The Directors report directly to the Chief Executive. These posts have a wide span of responsibility for a number of service areas and in turn have a number of managers reporting to them. These posts therefore warrant the next highest pay level below that of the Chief Executive and Head of Paid Service.

### **Developing pay scales for senior posts**

- 4.7 The Council has determined the pay scales for its senior posts locally. It is the Council's policy that all pay scales are approved by the Council's Finance and Management Committee. With regard to the latest review of the pay scales for senior posts the Council a Remuneration Panel was appointed consisting of Elected Members to develop and recommend, in accordance with a project brief, the relevant pay scales.
- 4.8 An independent organisation, the Local Government Association (LGA), was commissioned by the Council to advise the Remuneration Panel.
- 4.9 Part of the LGA's remit is to assist local authorities to create pay solutions. Its work also leads to the development of national conditions of service and pay scales. The LGA has access to national pay data surveys e.g. the salary and numbers surveys for the Joint National Councils for Chief Executives and for Chief Officers. Using its experience of developing pay models and pay scales the LGA identified relevant pay data which enabled the Council's pay scales for the Chief Executive's post and the Directors posts to be benchmarked against the pay scales for similar posts in comparable District Councils.
- 4.10 Based on this information recommendations were made to the Finance and Management Committee by the Remuneration Panel on the pay scales for the Council's senior posts. The current pay scales for the Council's senior posts are discussed below.

### **Remuneration of Senior Posts**

- 4.11 The pay scale for the Chief Executive and Head of Paid Service consists of five incremental points. Progression through the scale is usually on an annual basis that takes effect on 1<sup>st</sup> April each year.
- 4.12 The new, revised pay scale for the Council's Directors consists of four incremental points. Progression through the scale is usually on an annual basis that takes effect on 1<sup>st</sup> April each year.

- 4.13 The scales have a bar beyond which further progression is subject to the post holder meeting stated performance criteria.
- 4.14 Details of actual senior officer remuneration are included in the Council's Annual Statement of Accounts (**Note 27**)
- 4.15 The last national pay award for senior officers was in April 2019.

### **Local Government Pension Scheme (LGPS)**

- 4.16 Membership of the Local Government Pension Scheme is subject to the rules of the scheme and contribution rates are set by legislation. When individuals are already in receipt of a local government pension they are subject to the rules on abatement of pension within the scheme.

### **Pay awards**

- 4.17 The salaries of senior posts are increased in line with any national pay award agreed by either the Joint National Council for Chief Executives or the Joint National Council for Chief Officers whichever is appropriate. Any changes are normally implemented with effect from 1<sup>st</sup> April each year.

### **Overtime, etc.**

- 4.18 There are no other additional elements of remuneration in respect of overtime, flexi-time, bank holiday working, stand-by payments paid to the above senior posts as they are expected to undertake duties outside their contractual hours and working patterns without additional payment.

### **Remuneration of Senior Employees on Recruitment**

- 4.19 The Council's practice is that any newly appointed senior manager will start at the lowest pay point in the pay range for their job, other than when the particular skills and experience of the successful candidate merit a higher starting salary.
- 4.20 In line with the Council's procedure for senior officer appointments the appointment of a Chief Executive must be approved by Full Council.

## **5.0 EMPLOYEES IN POSTS BELOW A DIRECTOR**

### **Key Principles**

- 5.1 The Council aims to provide fair and equitable remuneration arrangements which enable it to recruit, retain, motivate and develop staff with the skills and capabilities

necessary to ensure the continued provision of high quality services that are cost effective and provide value for money.

- 5.2 The Council's employment policies comply with the provisions of the Equality Act 2010, which includes equal pay, and other relevant employment legislation.
- 5.3 Currently an employee's pay is based on either a pay scale, through which employees may progress until the top of the scale is reached, or a fixed salary point. In some cases progression through a grade is dependent upon specified criteria (e.g. the attainment of a required qualification). The Council's pay structure is based on the national pay spine, as set out in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service. The national pay spine has been amended with effect from 1 April 2019 and the Council's pay structure has been amended to reflect this. This structure has been subject to Equal Pay Audits.
- 5.4 The Council has recently reviewed its pay and grading structure for the posts below Director Level which included undertaking a job evaluation exercise. This was carried out by an external, independent, consultant in conjunction with the recognised Trade Unions and members of the Senior Management Team. A revised pay and grading structure, for posts below Director level was implemented with effect from 1<sup>st</sup> April 2019.

#### **National Conditions of Service**

- 5.5 The employment terms and conditions of service for most of the Council's employees below Director/Chief Officer level are those of the National Joint Council (NJC) for Local Government Services as amended and/or supplemented by any local agreements with the Council. Any annual pay award is agreed by this NJC and is usually effective on 1<sup>st</sup> April each year.
- 5.6 The exception is craft employees, whose pay and conditions of service is determined by the Joint Negotiating Committee (JNC) for Local Authority Craft & Associated Employees. Pay for this group is set nationally according to trade type, i.e. it is a fixed - point salary with no incremental points. Pay awards are also negotiated nationally by this JNC and are normally effective from 1<sup>st</sup> April each year.
- 5.7 As a result of two recent TUPE transfers of staff, one in February 2017 and one in April 2018, the Council also have a small number of employees on terms and conditions of employment that are outside of national conditions of service but that are protected under the terms of the TUPE regulations and existing employment law.

### **Definition of lowest paid employees**

- 5.8 The definition of the “lowest-paid employees” for the purposes of this Pay Policy Statement is those full time employees who are paid on spinal column point 4\* of Scale 2. (\* new pay spine)
- 5.9 The current annual full-time equivalent value of this pay level, based on a 37 hour standard working week, is £18,426 per annum (last pay award 1<sup>st</sup> April 2019). This equates to an hourly rate of £9.55 which is above the National Living Wage of £8.21 per hour.

### **Remuneration of lowest paid employees**

- 5.10 For the purposes of this policy statement, remuneration includes the employee’s basic annual salary and any allowances or other similar payments, benefits in kind, any increases or enhancements to any pension entitlement and any termination or other severance payments.

### **The Council’s Monitoring Officer**

- 5.11 The role of Head of Legal and Democratic Services has the additional statutory responsibilities of Monitoring Officer. Remuneration for this additional responsibility is now included within the substantive grade for the post.

### **Modern Apprentices**

- 5.12 The Council offers Modern Apprenticeships in line with the national scheme. Apprentices are paid less than the Council’s lowest paid employees, which reflects the particular nature of their role, together with experience and training requirements.

### **Other elements of remuneration**

- 5.13 The other elements of remuneration which it is the Council’s policy to offer to its employees is set out in the table in Appendix One. The element of remuneration offered depends on the job role and any job-related requirements e.g. to have a relevant qualification or travelling in order to perform the duties of the job.

## **6.0 PAY RELATIONSHIPS**

- 6.1 The Council believes that the principle of fair pay is important to the provision of high quality and well-managed services and is committed to ensuring fairness and equity in its remuneration practices. The Council’s pay policies, processes and procedures are designed to ensure that pay levels are appropriately aligned with, and properly reflect, the relative demands and responsibilities of each post, together with the knowledge, skills and capabilities necessary to ensure that the post’s duties are undertaken to the required standard, as well as taking account of relevant market considerations. This includes ensuring that there is an appropriate

relationship between the pay levels of its senior managers and of all other employees.

### **Pay differences - senior posts**

- 6.2 The pay differential between the senior management posts has been set following research undertaken on behalf of the Council by the LGA, an independent organisation and subsequently approved by the Council's Finance and Management Committee.

### **Pay multiples**

- 6.3 A "pay multiple" is the ratio between the highest paid salary and median average salary of the whole of the Council's workforce. On this basis, the current pay multiple is **1:5.72** (2018/19 – 1:5.45). This is based on the median basic salary for the whole workforce of £22,462 (£22,658 in 2018/19).
- 6.4 The pay multiple between the basic salary and allowances of its highest paid employee and the lowest paid employees, as defined in this statement is **1:7.05** (2018/19 – 1:7.90)

## **7.0 DECISIONS ON PAY**

- 7.1 The Council recognises the importance of ensuring openness and transparency and high standards of corporate governance, with clear lines of accountability, in its pay decision-making processes and procedures. Any pay-related decisions must be capable of public scrutiny, be able to demonstrate proper and appropriate use of public funds and ensure value for money. The arrangements adopted by the Council are designed to reflect these requirements, as well as ensuring compliance with all relevant legislation and other statutory regulation.
- 7.2 When the need arises for the Council to appoint a Chief Executive and Head of Paid Service or Director, the Council will comply with its Senior Officer Appointment Procedure for external appointments. This includes the appointment of a Recruitment and Selection Panel of Elected Members.
- 7.3 The authority to delegate the appointment to a Recruitment and Selection Panel is sought in the case of:
- Head of Paid Service: From Full Council.
  - Strategic Director: From the Finance and Management Committee.
- 7.4 The appointment of the Chief Executive (Head of Paid Service) will require a decision by Full Council.
- 7.5 Appointments below Director are made by a panel of appropriate managers.

## **8.0 AMENDMENTS TO THIS PAY POLICY STATEMENT**

- 8.1 This pay policy statement relates to the financial year 2019/20.
- 8.2 The Council may agree any amendments to this pay policy statement during the financial year to which it relates.

## **9.0 PUBLICATION OF AND ACCESS TO INFORMATION**

- 9.1 This pay policy Statement will be published on the Council's website after it has been approved by Full Council. Any subsequent amendments made during the financial year will also be similarly published.
- 9.2 For further information about this pay policy statement please contact F McArdle. Chief Executive (01283 595700) or email [frank.mcardle@southderbyshire.gov.uk](mailto:frank.mcardle@southderbyshire.gov.uk)

## **OTHER PAYMENTS AND ALLOWANCES**

The Council operates a transparent pay structure that reflects the relevant duties and responsibilities of each post within the organisation. The Council also recognises that it must pay other payments and allowances to certain individuals or groups of employees to reflect their duties or to attract and/or retain employees. Any payments or allowances are open to all employees. The Council considers this to be justified on the basis that to maintain services for the Community demands a properly resourced and skilled workforce.

### **Pay Progression**

For most posts on pay scales incremental progression through each scale will be applied on the 1<sup>st</sup> April each year. Employees with less than six months service in the Scale by 1<sup>st</sup> April will be granted their first increment six months after their appointment, promotion or re-grading. The exception would be where an employee's salary on the 1<sup>st</sup> April following, promotion or re-grading would be less than one spinal column point in excess of the salary they would have received on that day in their old Scale with the Council; in which case they shall be entitled to their first increment on the 1<sup>st</sup> April.

There are some posts that have a bar that prevents incremental progression through the Scale. To go beyond the bar the post holder must satisfy certain criteria (e.g. the attainment of specified competencies or the attainment of a required qualification).

### **Market Supplements**

The Council recognises that pressures in the labour market can mean that pay levels for a particular type of job or profession can be such that the Council's normal pay level would not be competitive to enable it to recruit or retain an employee in that function. In that case, the Council would consider the application of a market supplement.

### **Local Government Pension Scheme (LGPS)**

There are a number of discretions available under the Local Government Pension Scheme which is applicable to all employees. The details of these can be seen in the Council's published Policy Statement on Pensions Discretions.

These discretions were reviewed in June 2014, to take into consideration the changes in the Local Government Pension Scheme and which were approved by Finance and Management Committee on 26<sup>th</sup> June 2014.

The Council also has policies on Flexible Retirement, Redundancy, Voluntary Redundancy and Retirement on Efficient Exercise Grounds.

Employees who are members pay a contribution to the LGPS which is based on their annual full-time equivalent pensionable pay (including pensionable allowances). Contribution rates are nationally set and currently range from 5.5% and 12.5%.

The Council's contribution towards the pension scheme for the year 2019/20 is 13.8% of an individual's pensionable pay. In addition, the Council will make a lump sum payment during the year towards the past service deficit on the current Pension Fund. This is estimated at approximately £700,000 for 2019/20.

### Payments on Termination of Employment

The Council's approach to the termination of employment of Senior Officers (and all other employees) is set out in:

- ❑ The discretions the Council has adopted under the regulations of the Local Government Pension Scheme (see above table).
- ❑ Its policies on Flexible Retirement, Redundancy, Voluntary Redundancy and Retirement on Efficient Exercise Grounds.

All payment/costs arising from the application of the above must be approved beforehand by the Council's Finance and Management Committee.

### Removal/Relocation expenses

Where employees need to move house in order to take up an appointment with the Council, the Council will reimburse their removal, legal and other associated relocation costs in accordance with its Relocation Policy. The policy requires repayment in full if the employee leaves within 2 years of appointment.

### Additional responsibility payments

Where employees are required to undertake additional responsibilities for a temporary period of time, they may receive an additional payment in recognition of these. This policy does not apply to Directors and above.

### Mileage payments

Specific posts identified by the Council attract a Car Allowance. These are paid in accordance with nationally agreed rates set by the NJC for Local Government Services. They are:

	451 to 999cc	1000 to 1199cc	1200 to 1450cc
<b>Essential Users</b>			
Lump sum per annum	£846	£963	£1,239
Per mile first 8,500	36.9p	40.9p	50.5p
Per mile after 8,500	13.7p	14.4p	16.4p
<b>Casual Users</b>			
Per mile first 8,500	46.9p	52.2p	65.0p
Per mile after 8,500	13.7p	14.4p	16.4p

The above rates are current at 1<sup>st</sup> April 2019, but may be subject to change during the period of this Pay Policy Statement as a result of changes made by the NJC for Local Government Services.

### **Professional Subscriptions**

The Council pays one professional subscription in relation to specific posts. This applies where it is a requirement of the post for the employee to be a member of a professional body and it is a payment of the annual membership only.

### **Reimbursement of Subsistence or Other Expenses**

In accordance with the requirements of the National Conditions of Service set by the NJC for Local Government Services, the Council makes provision for the reimbursement, up to a maximum specified limit, of approved expenses by employees. Actual expenditure only can be claimed and the current maximum amounts claimable are as follows:

Minimum time away from normal work place or home outside of normal working hours	Maximum Allowance
5 hours	£5.00
10 hours	£10.00
15 hours (and ongoing)	£25.00

### **Car Parking: Fee incurred**

Certain conditions must be met for approval of reimbursement of the above expenses. The Expenses Policy was last reviewed in October 2017.

### **Mobile Telephones**

Mobile telephones are provided to employees when necessary for them to undertake their duties effectively and safely. The Council pays the cost of line rental, and business calls. Employees are required to pay for any personal use.

### **Landline Telephones**

A scheme of reimbursement applies to certain officers who are required to have a landline installed, in particular those officers who are listed in the Council's Emergency Plan.

## **Election Fees**

The Head of Legal and Democratic Services receives fee payments pursuant to their appointment as Returning Officer at elections. The fees paid vary according to the type of election, the size of the electorate and the number of postal voters.

Fee payments for national, referenda and other elections are set by central government and are, in effect, not paid by the Council, as the fees are reclaimed. Separate payments are made to the Deputy Returning Officer(s) and other members of staff who work as part of the elections team, and are commensurate with time spent undertaking election duties.

## **Payments for Additional Working**

The NJC Conditions of Service make provision for employees graded up to spinal column point 22 (currently £26,317 pa) who undertake work outside of normal working hours, to receive appropriate overtime payments. Those above point 22 are permitted to take time off in lieu for any agreed additional hours worked.

This provision is not available to senior officers whose Conditions of Service are determined by the JNC for Chief Executives or Chief Officers.

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<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 9</b>
<b>DATE OF MEETING:</b>	<b>11<sup>th</sup> April 2019</b>	<b>CATEGORY:</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>ALLISON THOMAS – STRATEGIC DIRECTOR (SERVICE DELIVERY) 01283 595775</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>ADDITION TO THE COUNCIL'S LIST OF OUTSIDE BODIES</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE:</b>

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## **1.0 Recommendations**

- 1.1 That Council agrees to the addition of a new organisation, Central Building Control Partnership – Partnership Advisory Board, to its List of Outside Bodies.
- 1.2 That Council agrees to the appointment of a Member to serve as the Council's representative on this Body.

## **2.0 Purpose of Report**

- 2.1 To seek Council approval to the addition of a new organisation to its List of Outside Bodies and to confirm its nomination to act as the Council's representative on this organisation. The purpose of the Partnership Advisory Board (PAB) is to ensure that elected members from each authority taking part in the Partnership are aware of the progress and performance of the Partnership.

## **3.0 Detail**

- 3.1 As one of six authorities joining the Central Building Control Partnership as hosted by Lichfield District Council, the Legal Agreement pertaining to such requires the formation of a governance structure comprising a Partnership Steering Group attended by a senior officer from each authority, and a PAD attended by one elected member of each Council. Terms of Reference are yet to be determined. The senior officer of the Partnership Steering Group also attends the PAB meetings acting as an advisor along with the Partnership Manager.
- 3.2 There will be no fixed dates for PAB meetings but at least one PAB meeting per year to discharge its responsibilities. Otherwise the PAB may meet on such occasions as the PAB may agree.
- 3.3 Council is, therefore, requested to approve the addition of this new organisation to the Council's List of Outside Bodies and to nominate a Member as its representative on this Body.

## **4.0 Financial Implications**

4.1 There are none relating to this report.

**5.0 Corporate Implications**

5.1 There are none relating to this report.

**6.0 Community Implications**

6.1 There are none relating to this report.

**7.0 Background Papers**

7.1 Outside Bodies List 2018-19  
Legal Agreement of the proposed Building Control Partnership

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REPORT TO:	COUNCIL	AGENDA ITEM: 10
DATE OF MEETING:	11 <sup>th</sup> APRIL 2019	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR (ext.5715) <a href="mailto:ardip.kaur@southderbyshire.gov.uk">ardip.kaur@southderbyshire.gov.uk</a>	DOC:
SUBJECT:	CYCLE OF MEETINGS 2019/20	REF:
WARD(S) AFFECTED:	ALL	

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### **1.0 Recommendations**

1.1 That the cycle of Meetings for 2019/20 be approved.

### **2.0 Purpose of Report/Detail**

2.1 To consider the cycle of Meetings for 2019/20 attached at **Appendix A**.

### **3.0 Financial Implications**

3.1 None.

### **4.0 Corporate Implications**

4.1 None.

### **5.0 Community Implications**

5.1 None.

### **6.0 Background Papers**

6.1 None.

## COMMITTEE AND COUNCIL MEETINGS 2019/20

Committee	Day	Date
<b>ANNUAL COUNCIL</b>	<b>Thursday</b>	<b>16.05.19</b>
<b>CIVIC COUNCIL</b>	<b>Thursday</b>	<b>23.05.19</b>
Audit Sub-Committee: Special	Wednesday	29.05.19
Environmental & Development Services	Thursday	30.05.19
Planning	Tuesday	04.06.19
Housing & Community Services	Thursday	06.06.19
Finance & Management	Thursday	13.06.19
Overview & Scrutiny	Wednesday	19.06.19
Planning	Tuesday	25.06.19
<b>COUNCIL</b>	<b>Thursday</b>	<b>27.06.19</b>
Etwall JMC	Wednesday	10.07.19
Planning	Tuesday	16.07.19
Audit Sub-Committee (Special)	Wednesday	24.07.19
Finance and Management (Special)	Thursday	25.07.19
Planning	Tuesday	06.08.19
Environmental & Development Services	Thursday	15.08.19
Housing & Community Services	Thursday	22.08.19
Finance & Management	Thursday	29.08.19
Planning	Tuesday	03.09.19
Overview & Scrutiny	Wednesday	04.09.19
Audit Sub-Committee	Wednesday	18.09.19
<b>COUNCIL</b>	<b>Thursday</b>	<b>19.09.19</b>
Planning	Tuesday	24.09.19
Etwall JMC	Wednesday	25.09.19
Environmental & Development Services	Thursday	26.09.19
Housing & Community Services	Thursday	03.10.19
Finance & Management	Thursday	10.10.19
Planning	Tuesday	15.10.19
Overview & Scrutiny	Wednesday	16.10.19
<b>COUNCIL</b>	<b>Thursday</b>	<b>17.10.19</b>
Planning	Tuesday	05.11.19
Environmental & Development Services	Thursday	14.11.19
Housing & Community Services	Thursday	21.11.19
Planning	Tuesday	26.11.19
Overview & Scrutiny	Wednesday	27.11.19
Finance & Management	Thursday	28.11.19
Audit Sub-Committee	Wednesday	11.12.19
Planning	Tuesday	17.12.19
Environmental & Development Services (Special - Budget)	Monday	06.01.20
Housing & Community Services (Special – Budget)	Tuesday	07.01.20
Etwall JMC	Wednesday	08.01.20
Finance & Management (Special – Budget)	Thursday	09.01.20
Planning	Tuesday	14.01.20
Overview & Scrutiny	Wednesday	15.01.20
<b>COUNCIL</b>	<b>Thursday</b>	<b>16.01.20</b>

## COMMITTEE AND COUNCIL MEETINGS 2019/20

Environmental & Development Services	Thursday	23.01.20
Housing & Community Services	Thursday	30.01.20
Planning	Tuesday	04.02.20
Overview & Scrutiny	Wednesday	12.02.20
Finance & Management	Thursday	13.02.20
Planning	Tuesday	25.02.20
<b>COUNCIL</b>	<b>Wednesday</b>	<b>26.02.20</b>
Environmental & Development Services	Thursday	05.03.20
Housing & Community Services	Thursday	12.03.20
Finance & Management	Thursday	19.03.20
Planning	Tuesday	24.03.20
Audit Sub-Committee	Wednesday	25.03.20
Overview & Scrutiny	Wednesday	01.04.20
Etwall JMC	Wednesday	08.04.20
<b>COUNCIL</b>	<b>Thursday</b>	<b>16.04.20</b>
Planning	Tuesday	21.04.20
Environmental & Development Services	Wednesday	22.04.20
Housing & Community Services	Tuesday	28.04.20
Finance & Management	Thursday	30.04.20
Planning	Tuesday	05.05.20
<b>ANNUAL COUNCIL</b>	<b>Thursday</b>	<b>14.05.20</b>
<b>CIVIC COUNCIL</b>	<b>Thursday</b>	<b>21.05.20</b>

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

9<sup>th</sup> January 2019

**PRESENT:-**

**Representatives of South Derbyshire District Council**

Conservative Group

Councillor D Muller

Councillor A Roberts

Labour Group

Councillor D Shepherd

Officers

A Thomas – Strategic Director (Service Delivery),

Roopy Pabla - Democratic Services Officer

Sarah Irvine - Democratic Services Officer

**Representatives of John Port Spencer Academy**

Governing Body

D Parker – (Chairman) and School Governor

M Walker-Endsor - School Governor

**Representatives of Active Nation**

J Dobson – Business Manager

EL/8 **APOLOGIES**

Apologies for absence from the meeting were received from Councillor Billings (Conservative Group), the Strategic Director (Corporate Resources) and Mrs Squire (School Governor).

The Committee was informed that the Chairman had been delayed due to a road traffic accident and requested that a Chairman be appointed for the meeting during his absence. It was resolved that Councillor Muller be appointed.

EL/9 **MINUTES**

The Open Minutes of the Meeting held on 11<sup>th</sup> July 2018 were noted, approved as a true record and signed by the Chairman.

EL/10 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/11 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

J Dobson presented the Active Nation summary for Etwall Leisure Centre, making particular reference to the following items;

Participation for Etwall

**Active Nation Brand Map**

- Comprising Active Education, Active Nutrition, Active Events, Active Community, Active Research, Active Ability, Active Health, Active People and Active #JustTryIt Days.

**Participation Successes: April-November 2018**

- Etwall Leisure Centre: Up 12,700 visits year on year.
- Gym usage: 30,651, up 2,897 year on year.
- Group exercise usage: 8,152, up 8,000 year on year.
- Swim lessons: 4,269.
- Swimming Pool casual sessions: 30,545, up 1,090 year on year.
- Badminton: 4,756, up 1,610 year on year.

Councillor Muller, whilst noting growth of the District, sought clarification on a limit if the Centre reached capacity. The Business Manager responded that whilst a cut-off point could be imposed, a travel plan providing access to other sites such as Greenbank Leisure Centre, would provide a strategic approach.

In relation to pool usage, Councillor Roberts raised a query on behalf of Councillor Billings, who was unable to attend the Meeting, seeking an update on the request from Derwentio Performance Swim Squad to use a pool lane for Ms Slevin. The Business Manager advised that Active Nation was making arrangements to enable this provision and to support Ms Slevin.

**RESOLVED:-**

***The Committee considered and noted the points made in the presentation.***

EL/12 **INCOME & EXPENDITURE 2018/19 and PROPOSED BASE BUDGET 2019/20**

The Strategic Director (Service Delivery) presented the report to Committee with projected outturn for this current financial year and income and expenditure for the following year.

Councillor Muller sought clarification on the withdrawal of Derbyshire County Council's contribution querying the current split between South Derbyshire District Council and John Port Spencer Academy; which was provided by the Strategic Director (Service Delivery).

The Committee was informed by the School Governor, Ms Walker-Endsor that the Trust had queried the percentage paid by the school and was currently reviewing the matter.

Councillor Shepherd commented on the amount in the sinking fund and queried which maintenance projects were planned. J Dobson responded that pool filters required refurbishment and a controller for an Air Handling Unit (AHU) required replacement

Councillor Muller requested an update on the development plans for the overflow car park. M Walker-Endsor advised that the original plans were being revised due

to cost and new plans were being drafted. Reference was also made to the cost of surface drainage.

**RESOLVED:-**

***1.1 That the projected out-turn for 2018/19 is considered and noted.***

***1.2 That the estimates of income and expenditure for 2019/20 are approved.***

EL/13 **CHANGES TO USE OF SWIMMING POOL**

The Strategic Director (Service Delivery) presented the report to Committee advising that the use of the pool had changed and that the Letter of Agreement attached to the report would formalise the arrangements.

**RESOLVED:-**

***1.1 The Committee approved changes to the programming and allocation of use of Etwall Leisure Centre (ELC) including “downtime” of the swimming pool.***

***1.2 The Committee approved that these changes be reflected in a Letter of Agreement between the Council and The Spencer Academies Trust.***

***1.3 The Committee agreed that a copy of the Letter of Agreement shall be provided to the Chief Executive of the Council and the Chief Executive of The Spencer Academies Trust (The Trust), so that they may exercise their rights to be heard and to exercise veto over proposals under the limited terms set down in the Agreement.***

***1.4 The Committee approved that, subject to the above being approved, a contract variation is issued outlining the changes expressed in the Letter of Agreement.***

The meeting terminated at 5.30pm

COUNCILLOR D MULLER

CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

24<sup>th</sup> January 2019

### PRESENT:-

#### Conservative Group

Councillor MacPherson (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Billings, Mrs Coe, Mrs Patten, Pegg and Watson.

#### Labour Group

Councillors Rhind (substituting for Cllr Chahal), Richards (substituting for Cllr Dunn), Southerd (substituting for Cllr Tilley) and Taylor.

#### EDS/80 APOLOGIES

Apologies for absence were received from Councillors Chahal Dunn and Tilley (Labour Group) and Councillor Coe (Independent Non-Grouped Member).

#### EDS/81 DECLARATIONS OF INTEREST

The Committee was informed that no declarations of interest from Members of the Council had been received.

#### EDS/82 QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10

The Committee was informed that no questions from Members of the Public had been received.

#### EDS/83 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

#### EDS/84 REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE

There were no Overview and Scrutiny Reports to be submitted.

### MATTERS DELEGATED TO COMMITTEE

#### EDS/85 GRANT APPLICATIONS & COMMISSIONS - ENVIRONMENTAL EDUCATION PROJECT TEAM 2018-20

The Environmental Development Manager presented the report to the Committee seeking guidance from Members on continuing with existing

operations linking to environmental education as well as the raising aspirations initiative. The importance and appreciation of external funding was noted by the Committee. The Chairman congratulated the Environmental Development Manager and her team on the raising of funds and delivery of projects.

**RESOLVED:**

- 1.1 The Committee approved the programme of funding applications that included an application to the National Lottery 'Reaching the Communities' Fund, to support the work of the Council's Environmental Education Project (EEP) as set out at Appendix 1 of the report.***
- 1.2 The Committee endorsed liaising with the National Lottery to secure grant funding of £150k from its 'Reaching Communities' Fund to support and extend the work of the EEP team for the next five years.***
- 1.3 The Committee supported further research into ways of extending Swadlincote Heritage Trail without commitment of match funding by the Council.***
- 1.4 That subject to the continuation of funding arrangements, fixed-term contracts for staff are extended to the end of the next funding period.***
- 1.5 In the event that funding is not available or not to the level that can sustain the existing staffing resource that the employment procedures used by the Council for permanent members of staff are followed that will include full consultation with employees and their representatives where appropriate.***

EDS/86 **LOCAL GREEN SPACES DEVELOPMENT PLAN DOCUMENT – REGULATION 19 PROPOSED SUBMISSION**

The Planning Policy Officer presented the report to the Committee and informed of the process involved in the submission to the Planning Inspectorate.

Clarification was sought on the consultation which was provided by the Planning Policy Officer where it was specified that the consultation would be of a technical nature to outline protected sites.

**RESOLVED:**

- 1.1 The Committee approved the Local Green Spaces Development Plan Document (Appendix A to the report) for the Regulation 19 consultation and submission to the Planning Inspectorate.***

EDS/87 **SERVICE STANDARDS - SUPPORTING PERFORMANCE MEASURES**

The Direct Services Manager presented the report to Committee outlining the key areas of concern and actions taken to address these. The Strategic Director (Service Delivery) advised Committee of a forthcoming mapping project which will assist in this service provision.

Councillor Watson welcomed involvement from local businesses and volunteers on tackling litter. The Direct Services Manager added that joining the Keep Britain Tidy organisation would assist in further community engagement.

Although concerns were raised in relation to problems with litter in local wards, Members agreed that raising awareness, promoting a collaborative approach

to tackling litter and further educating residents through the Keep Britain Tidy campaign would potentially assist in addressing such matters.

**RESOLVED:**

- 1.1 The Committee approved the Council becoming a member of Keep Britain Tidy at the expert level of membership.***
- 1.2 The Committee approved a set of performance measures to support the delivery of Service Standards by the Direct Services Team as detailed in the report.***
- 1.3 The Committee approved an annual Local Environmental Quality Survey be undertaken by Keep Britain Tidy.***

EDS/88 **COMMITTEE WORK PROGRAMME**

**RESOLVED:**

- 1.1 The Committee considered and approved the updated work programme.***

EDS/89 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

**SWADLINCOTE TOWN CENTRE ENFORCEMENT AND ENGAGEMENT**

***The Committee approved the recommendation contained in the report.***

**SWADLINCOTE MARKET**

***The Committee approved the recommendation contained in the report.***

The meeting terminated at 6.50pm

COUNCILLOR A MACPHERSON

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

13<sup>th</sup> February 2019

**PRESENT:-**

**Conservative Group**

Councillor Swann (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors Murray and Mrs Patten

**Labour Group**

Councillors Bambrick and Mrs Stuart

OS/49 **APOLOGIES**

Apologies were received from Councillors Atkin (Conservative Group) and Dr Pearson (Labour Group).

OS/50 **MINUTES**

The Open Minutes of the Meeting held on 17<sup>th</sup> October 2018 was taken as read, approved as a true record and signed by the Chairman.

OS/51 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/52 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/53 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/54 **RURAL PLAY PROVISION**

The Cultural Services Manager presented the report, detailing the audit included visits to 82 sites. Each site was assessed based on quality and value, with each score detailed within the report. Overall, the quality of the sites were measured to be generally good, though specific sites had recorded issues of poor signage and appearance. Compared to other local authorities, the play

stock is above average and there has been an increase in sites since the initial audit. An action plan will bring together matters requiring improvement and recommendations, such as an electronic data system to improve efficiency. The audit further highlights the value of play areas to the wellbeing of local communities.

The Chairman stressed the importance of a suitable electronic system to accommodate a real time audit to ensure improved accuracy and recording of any identified issue.

Councillor Mrs Patten raised a query regarding the ownership of the play facilities at Scropton as she was concerned the Parish Council would not be able to invest funding to improve the equipment, which was not previously maintained by the Council and the equipment is now in a poor state. The Cultural Services Manager acknowledged ownership of the play equipment does fall to the Parish Council and highlighted part of the action plan following the audit would be to identify key sites where the Council may be able to make improvements.

A discussion ensued regarding what constituted as appropriate signage and it was established a rolling programme would be devised following the audit to ensure signs remain updated and worse areas would be highlighted to be addressed as a matter of priority.

The Cultural Services Manager brought to the Committee's attention questions had been raised regarding separating the scoring for certain play sites as certain sites, such as skate parks, would receive a lower score as such sites are not suitable for under 5s, however were intended for older children.

Councillor Bambrick raised a query as to why littering had been identified as a trip hazard through the risk assessment. The Cultural Services Manager acknowledged certain sites have had significant items dumped, which may pose a hazard.

**RESOLVED:-**

***The Committee noted progress to date on finalising a District-wide play audit and considered the implications for rural play provision.***

OS/55 **COMMITTEE WORK PROGRAMME**

**RESOLVED:-**

***Members considered and approved the updated work programme.***

OS/56 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

The Meeting terminated at 6.25PM.

COUNCILLOR S SWANN

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

14<sup>th</sup> February 2019

**PRESENT:-**

**Conservative Group**

Councillor Harrison (Chairman), Councillor Watson (Vice-Chairman) and Councillors Billings, Mrs Coe, Ford and MacPherson

**Labour Group**

Councillors Rhind, Richards, Southerd and Taylor

FM/126 **APOLOGIES**

Apologies were received from Councillor Dr Coyle, Hewlett and Smith (Conservative Group).

FM/127 **MINUTES**

The Open Minutes of the Meetings held on 29<sup>th</sup> November 2018 were taken as read, approved as a true record and signed by the Chairman.

FM/128 **DECLARATIONS OF INTEREST**

Councillor Ford declared a personal interest in Item 7 Council Tax Discount: Care Leavers, by virtue of being a County Councillor, advising he would not participate in the debate.

FM/129 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/130 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/131 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

Councillor Swann, as Chairman of the Overview & Scrutiny Committee delivered a verbal update to the Committee, noting its review of the budgetary matters. He reported that the Committee had carefully considered the budget reports and acknowledged the potential financial challenges facing the Council, but no matters Page 46 of 110 of significance from an overview and scrutiny perspective were cited for further investigation.

Councillor Swann left the Meeting at 6.05pm

**MATTERS DELEGATED TO COMMITTEE**

FM/132 **COUNCIL TAX DISCOUNT: CARE LEAVERS**

The Strategic Director (Corporate Resources) presented the report which provided the update sought by this Committee at its last Meeting, on the approach being taken at other Derbyshire authorities on whether to grant an exemption. The Strategic Director (Corporate Resources) advised that in addition to South Derbyshire, out of the other seven District/Borough Councils in the County, three had approved a scheme, subject to their internal authorisation process, two were yet to make any decision and two had indicated that they may not be implementing a scheme at this stage. The Strategic Director (Corporate Resources) advised that Derbyshire authorities had been approached by Mr Terry Galloway, seeking support on this matter and subsequent correspondence had been appended to the report.

Members noted the update provided by the Strategic Director (Corporate Resources).

**RESOLVED:**

***The Committee approved making a recommendation to Council for the exercise of a discretion under Section 13A (1) C of the Local Government Act 1992 to exempt by way of a discount Derbyshire County Council Care leavers from Council Tax.***

FM/133 **FINAL BUDGET PROPOSALS 2019/2020 and FINANCIAL PLAN to 2024**

The Strategic Director (Corporate Resources) presented the report to Committee, outlining the Council's final budget proposals for 2019/20 and medium-term financial projections on its main revenue and capital accounts.

The Chairman added that the use of reserves to address projected budget deficits may be a risk, however there was time to address deficits and that a prudent approach should be continued in the meantime.

Councillor Southerd sought clarification on whether the cost of the restructure was within budget. The Strategic Director responded that it was and it had been included in the MTFP. .

**RESOLVED:**

***The Committee approved:***

***1.1 That a Council Tax increase for 2019/20 of 1.95% be recommended to Full Council on 27th February 2019.***

Abstentions: Councillors Rhind, Richards, Southerd and Taylor

**1.2 That estimated net General Fund Revenue Expenditure totalling £13,023,967 for 2019/20 be recommended to Full Council on 27th February 2019.**

**1.3 That the Medium-term Financial Plan to 2024 on the Council's General Fund Revenue Account as detailed in Appendix 1 of the report be approved.**

**1.4 That the Financial Plan for the Housing Revenue Account (HRA) to 2029 as detailed in Appendix 2 of the report be approved.**

**1.5 That the 5-year capital investment and financing plan to 2024 as detailed in Appendix 3 of the report be approved.**

**1.6 That the Council's National Non-Domestic Rate Return (NNDR 1) for 2019/20, showing retained business rates of £10,515,933 for 2019/20 and £13,123,996 for 2018/19 be noted.**

**1.7 That the report of the Council's Section 151 (Chief Finance) Officer under Section 25 of the Local Government Act 2003 be noted.**

FM/134 **TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2019/20**

The Strategic Director (Corporate Resources) presented the report to Committee.

**RESOLVED:**

**1.1 The Committee approved the Treasury Management Strategy for 2019/20.**

**1.2 The Committee approved the Prudential Indicators and Limits for 2019/20 to 2023/24.**

**1.3 The Committee approved the Investment Policy for 2019/20 including the associated counterparty (lending) list.**

FM/135 **PROPOSED LOCAL COUNCIL TAX REDUCTION SCHEME 2019/20**

**RESOLVED:**

**The Committee approved:**

**1.1 That the existing Local Council Tax Reduction Scheme currently in place be continued and approved for 2019/20.**

**1.2 That the detailed parameters be submitted to Full Council on 27 February 2019 for formal adoption.**

FM/136 **DISCRETIONARY BUSINESS RATES RELIEF**

The Strategic Director (Corporate Resources) presented the report to Committee providing an update on allocating the Council's budget for supporting businesses in South Derbyshire adversely affected by the 2017 Business Rates Revaluation whilst also considering the Council's Local Scheme for allocating Discretionary Business Rates Relief, together with the organisations that currently benefit from the Discretionary Scheme

**RESOLVED:**

***The Committee approved:***

***1.1 That the updated Discretionary Business Rate Revaluation Relief Scheme for 2018/19 to support local businesses in South Derbyshire adversely affected by the 2017 Rating Revaluation List is approved.***

***1.2 That relief be awarded to a business based on the following scheme criteria:***

- Its RV is less than £200,000.***
- Its Business Rates payable in 2018/19 has increased by 5% or greater when compared to 2016/17 (the base year).***
- The business does not qualify for any other relief, excluding the "Support for Pubs Scheme" in 2018/19.***
- The business is not part of a national chain or group of companies, i.e. it is a local business in the District.***
- Relief is limited to 55% of the total increase in rates payable between 2016/17 and 2018/19.***

***1.3 That the updated scheme for 2018/19 be continued in 2019/20 based on the same criteria as detailed in 1.2 above, except that Relief is limited to 20% of the total increase in rates payable between 2016/17 (the base year) and 2019/20.***

***1.4 That the Council's Discretionary Business Rates Relief Scheme as detailed in Appendix 2 of the report including proposed amendments as highlighted are approved.***

***1.5 That discretionary relief is granted for a period of two years to cover the financial years 2019/20 and 2020/21.***

***1.6 That Relief granted to Active Nation is subject to evidence that the amount granted is invested back into the South Derbyshire facilities.***

FM/137 **CHURCH GRESLEY CEMETERY – LAYOUT CHANGES**

The Cultural Services Manager presented the report to Committee.

**RESOLVED:**

**1.1 The Committee approved to utilise £17,700 from the General Fund Repairs and Maintenance Reserve to remove two adjacent non-essential paths at Church Gresley Cemetery in order to use the recovered land to provide additional burial space therein as recommended by Housing and Community Services Committee on 29th January 2019.**

**1.2 The Committee approved to cease the practice of allowing people to pre-purchase graves within cemeteries managed by the District Council except where ground conditions restrict the use of double graves as recommended by Housing and Community Services Committee on 29th January 2019.**

**1.3 The Committee approved for officers to investigate the identification of possible cemetery space within the Swadlincote urban core as recommended by Housing and Community Services Committee on 29th January 2019.**

FM/138 **COMMITTEE WORK PROGRAMME**

**RESOLVED:**

**Members considered and approved the updated work programme.**

FM/139 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

**That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.**

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

**The Committee was informed that no questions had been received.**

**COMMUNITY SAFETY ENFORCEMENT OFFICER**

**The Committee approved the recommendations in the report.**

**DIRECT ACQUISITION OF COUNCIL HOUSING IN ASTON ON TRENT**

**The Committee approved the recommendations in the report.**

**SWADLINCOTE MARKET**

**The Committee approved the recommendations in the report.**

**RESTRUCTURE OF LEGAL AND DEMOCRATIC SERVICES**

*The Committee approved the recommendations in the report.*

**SENIOR MANAGEMENT RESTRUCTURE: CONSULTATION FEEDBACK**

*The Committee approved the recommendations in the report.*

The meeting terminated at 7.00pm

COUNCILLOR J HARRISON

CHAIRMAN

PLANNING COMMITTEE

26<sup>th</sup> February 2019

**PRESENT:-**

**Conservative Group**

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Ford, Harrison, Muller, Stanton and Watson

**Labour Group**

Councillors Dr Pearson, Shepherd, Southerd and Tilley

PL/151 **APOLOGIES**

Apologies for absence were received from Councillors Coe and Tipping (Independent/Non-Grouped Member).

PL/152 **MINUTES**

The Open Minutes of the Meeting held on 16<sup>th</sup> October 2018, 6<sup>th</sup> November 2018 and 27<sup>th</sup> November 2018 were taken as read, approved as a true record and signed by the Chairman.

PL/153 **DECLARATIONS OF INTEREST**

Councillor Mrs Brown declared a personal interest on Item 1.1 on the Agenda by virtue of knowing the landowner and local residents. The Chairman advised she would leave the Chamber during the discussion.

PL/154 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/155 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

Councillor Mrs Brown left the Chamber at 6.05PM.

PL/156 **OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS, LAYOUT AND SCALE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF UP TO 8 DWELLINGS ON LAND AT SK2628 6240 DUCK STREET EGGINTON DERBY**

The Planning Delivery Team Leader reported that Members of the Committee had visited the site earlier in the day and outlined the application to the Committee in detail, particularly highlighting how the current application was more suitable in character, appearance and amount of dwellings than previous applications.

The Planning Delivery Team Leader explored in detail the proposed drainage system of the development, noting the scheme was designed to ensure all the dwellings were outside flood zone 3 as a significant concern of the application relates to the drainage, due to the surface water drainage of the village. The Applicant was asked to submit an achievable drainage design scheme, which had been reviewed by the County Flood Authority, with no objections raised and it is felt an appropriate drainage design could be achieved.

A proposal to defer the application to a subsequent Committee was made to allow for further information pertaining to the viability of the proposed drainage system, which was carried by the Committee.

The registered speakers agreed to defer speaking until the scheme returned for determination at a later Committee.

**RESOLVED:-**

***The Committee resolved to defer the application to a later Planning Committee for further details regarding viability of the drainage system to be obtained.***

Abstention: Councillor Southerd

Councillor Mrs Brown returned to the Chamber at 6.20PM.

PL/157 **REPLACEMENT DWELLING, NEW AND ALTERED ACCESS, GARAGE AND ASSOCIATED LANDSCAPING AT CORONATION VILLA CHURCH STREET NETHERSEAL SWADLINCOTE**

The Planning Services Manager presented the report to Committee, detailing the application was presented to the Committee for a decision as the scheme would not strictly be in accordance with the Local Plan. The Planning Services Manager additionally updated the Committee on an amendment since the report's publication for a further condition to be added to stipulate the demolition of the existing dwelling prior to the occupation of the new.

Members who commented commended the application, expressing approval of the design of the new dwelling, including the separate system for drainage, which was complimentary to the existing structure and area. The loss of a Victorian property within the area was noted by a Member.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), with the addition of the condition stipulating the demolition of the existing dwelling prior to the occupation of the new dwelling.***

PL/158 **AMENDED SCHEME, INCLUDING ARBORICULTURAL REPORT, TO PREVIOUSLY APPROVED (9/2018/0558) FOR THE ERECTION OF DETACHED GARAGE AND WORKSHOP AT 29 WINDSOR AVENUE MELBOURNE DERBY**

The Planning Services Manager outlined the application to the Committee; noting this application was seeking the removal of Condition 4 of the original application, which stipulated the safeguarding of a Silver Birch within the neighbouring property. A tree evaluation determined a Tree Preservation Order was not applicable for the Silver Birch as the tree had limited amenity value. The Planning Services Manager highlighted the removal of Condition 4 of the original application would leave the retention of the Silver Birch as a civil matter between the applicant and the tree's owner.

Councillor Harrison, Ward Member for Melbourne, raised a concern of the description of the application on the website and further queried what the response would be if the tree's owner prevented the removal of the tree. The Planning Services Manager addressed the concern, noting an administrative error on the website, which has since been corrected. In response to the query, the Planning Services Manager stipulated that since the tree had been determined to not be worthy of retention, any disputes would need to be resolved between the applicant and the tree's owner.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

Abstention: Councillor Harrison

PL/159 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

- 9/2018/0428 Sutton Lane, Hatten
- 9/2018/0567 Woodville Road, Hartshorne
- 9/2018/0972 Grassy Lane, Burnaston
- 9/2018/0981 Sealey Close, Willington

PL/160 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT MINUTES**

***The Exempt Minutes of the Meeting held on the 16<sup>th</sup> October 2018 were taken as read, approved as a true record and signed by the Chairman.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

***The Committee was informed that no questions had been received.***

The meeting terminated at 6.45PM.

COUNCILLOR MRS L BROWN

CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

28<sup>th</sup> February 2019

### PRESENT:-

#### Conservative Group

Councillor MacPherson (Chairman) and Councillors Billings, Mrs Brown, Mrs Coe, Harrison (substituting for Councillor Roberts), Mrs Patten, Pegg and Watson

#### Labour Group

Councillors Dunn, Rhind (substituting for Councillor Tilley), Shepherd (substituting for Councillor Chahal), and Taylor

#### EDS/93 APOLOGIES

Apologies for absence were received from Councillor Roberts (Vice-Chairman), Councillors Chahal and Tilley (Labour Group) and Councillor Coe (Independent/Non-Grouped).

#### EDS/94 MINUTES

The Open Minutes of the Meeting held on 15<sup>th</sup> November 2018 were noted, approved as a true record and signed by the Chairman.

#### EDS/95 DECLARATIONS OF INTEREST

The Committee was informed that no declarations of interest from Members of the Council had been received.

#### EDS/96 QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10

The Committee was informed that no questions from Members of the Public had been received.

#### EDS/97 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

#### EDS/98 REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE

There were no Overview and Scrutiny Reports to be submitted.

### MATTERS DELEGATED TO COMMITTEE

EDS/99 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT**  
**(1 OCTOBER – 31 DEC 2018)**

The Strategic Director (Service Delivery) presented the report to Committee detailing the targets and achievements within the quarter.

The Chairman queried the inclusion of tree management onto the Risk Register. The Strategic Director (Service Delivery) addressed the query, noting the inclusion was to ensure the limited resources were being managed appropriately.

Members raised further queries relating to the delivery of affordable homes in response to the removal from the Risk Register, and the performance of Sinfin Waste Plant. The Strategic Director (Service Delivery) and the Planning Services Manager responded to the queries, noting targets were being exceeded in achieving affordable housing and there was now a separate indicator relating to affordable housing. The Strategic Director (Service Delivery) provided a brief update on the performance of Sinfin Waste Plant, which was operating well.

**RESOLVED:**

- 1.1 *The Committee considered the progress against performance targets set out in the Corporate Plan.*
- 1.2 *The Committee reviewed the Risk Register and Action Plan for the Committee's services.*

EDS/100 **AVIATION 2050 – THE FUTURE OF UK AVIATION – A CONSULTATION**

The Planning Policy Officer presented the report to Committee, noting the response to the Department of Transport was prepared by the Member Working Panel and is highly supportive of continued growth in aviation.

Councillor Harrison welcomed the report and proposed additional wording to paragraph 1 in Annexe A to express disagreement with the Department of Transport's exclusion of airports with noise caps from producing a noise reduction plan, which was accepted by Committee.

**RESOLVED:**

- 1.1 *The Committee approved the comments prepared by the cross-party Member Working Panel, included at Annexe A of the report, be submitted as this Council's response to the Department for Transport (DfT) consultation "Aviation 2050 – The Future of UK Aviation," with the addition of the line 'For this reason the Council objects to the exclusion of airports with such a noise cap in place from the proposed general requirement for major airports to produce a noise reduction plan (see point 4(iv))' to paragraph 1.*

EDS/101 **SOUTH DERBYSHIRE INFRASTRUCTURE DELIVERY PLAN 2019**

The Planning Policy Officer presented the report to Committee.

Councillor Taylor commented on the usefulness of the report in understanding the progress of project delivery, but also highlighting where expectations were not in line with perceptions, particularly where a funding gap existed, which is a significant concern as any project is delayed until the funding gap is alleviated, such as Tollgate Island. Councillor Dunn echoed the comments, noting lack of funding would have an effect on homes/land supply. The Chairman noted the comments.

Members requested representatives from Severn Trent Water were invited to attend a meeting in order for concerns about water supply and sewage issues, which are under pressure from new housing developments, could be raised. The Strategic Director (Service Delivery) informed Committee the meeting request would be reviewed to determine the most appropriate forum for this to take place.

**RESOLVED:**

***1.1 The Committee noted the content of the South Derbyshire Infrastructure Delivery Plan at Annexe A.***

EDS/102 **PLANNING SERVICES REVIEW UPDATE**

The Planning Services Manager presented the report, updating the Committee on the progress of the implementation of the new planning software, the new structure around Section 106 monitoring and outcomes of the organisational restructure. The Planning Services Manager also highlighted officer's reports are now published to provide a full explanation around decision making.

Councillor Mrs Brown, as Chairman of the Planning Committee, commended the report and remarked on the improvements within the Service, which is providing a more interactive, transparent public face.

Councillor Taylor requested Members are made aware of staff in each post to make it easier to gather information. The Strategic Director (Service Delivery) noted this could be provided through Members' training.

**RESOLVED:**

***1.1 The Committee endorsed the progress of the Review.***

EDS/103 **OUR WASTE, OUR RESOURCES: A STRATEGY FOR ENGLAND**

The Direct Services Manager presented the report to Committee, highlighting the key points of moving towards 'impact-based targets,' which would encourage the public to reduce waste overall. He also highlighted government proposals for consistency of waste collections to avoid confusion and updated the committee on joint working initiatives in the County.

Members welcomed the report, noting it was an opportunity to reduce waste, particularly looking at food and plastic waste.

**RESOLVED:**

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***1.1 The Committee noted and welcomed the Government's headline commitments aimed at reducing waste and its impact on the***

*environment and promoting resource efficiency, including the elimination of avoidable waste of all kinds by 2050.*

**1.2 The Committee endorsed officers continuing to work collaboratively with other Waste Collection Authorities in Derbyshire and the County Council as Waste Disposal Authority to formulate local responses to future Government consultations for future Committee sign-off and to fully consider the implications of the Strategy to inform the development of future waste services in South Derbyshire.**

EDS/104 **COMMITTEE WORK PROGRAMME**

**RESOLVED:**

**1.1 The Committee considered and approved the updated work programme.**

EDS/105 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The meeting terminated at 7.05PM.

COUNCILLOR A MACPHERSON

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

7<sup>th</sup> March 2019

**PRESENT:-**

**Conservative Group**

Councillor Hewlett (Chairman) and Councillor Smith (Vice-Chairman) and Councillors Atkin (substituting for Councillor Watson), Grant, Pegg (substituting for Councillor Dr Coyle), Roberts and Wyatt

**Labour Group**

Councillors Dunn (substituting for Councillor Richards), Rhind, Shepherd and Wilkins

HCS/88 **APOLOGIES**

Apologies for absence were received from Councillors Dr Coyle and Watson (Conservative Group), Councillor Richards and Wilkins (Labour Group) and Councillors Coe and Tipping (Independent/Non-Grouped Member).

HCS/89 **DECLARATIONS OF INTEREST**

Councillor Smith declared a personal interest in Item 7 on the Agenda by virtue of being Chairman of Active South Derbyshire.

HCS/90 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/91 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

HCS/92 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

**MATTERS DELEGATED TO COMMITTEE**

HCS/93 **CORPORATE PLAN 2016-21: Q3 PERFORMANCE REPORT (October 1 – DECEMBER 31, 2018)**

The Strategic Director (Service Delivery) presented the report to the Committee, noting areas where improvements had been made since the previous quarter and further areas which required further action.

Members raised comments and queries relating to the difficulties in re-letting flats and that a lack of bus routes available may contribute to refusal of properties. The Housing Services Manager confirmed further work was required in understanding why properties are refused; noting the availability of public transport can be a factor.

**RESOLVED:-**

***1.1 The Committee considered the progress against performance targets set out in the Corporate Plan.***

***1.2 The Committee reviewed the Risk Register and Action Plan for the Committee's services.***

HCS/94 **CONTRIBUTION TO ACTIVE DERBYSHIRE**

The Sport and Health Partnership Manager presented the report to the Committee, outlining key achievements made to date, including the receipt of the Special Recognition Award to a Hatton resident, Teresa Croft, at the inaugural Towards an active Derbyshire Awards Ceremony.

The Vice-Chairman, as Chairman of Active South Derbyshire, welcomed the report and remarked on the impact Active Derbyshire has had on the health and wellbeing of residents.

**RESOLVED:-**

***1.1 The Committee approved a financial contribution to Active Derbyshire for 2019/20 of £12,191 for the delivery of outcomes set out in a Service Level Agreement with the Council.***

HCS/95 **HOUSEMARK CORE BENCHMARKING REPORT 2017/18**

The Business Support Manager presented the report to Committee, noting the performance of Housing Services within the five specific business areas detailed within the annual report. Overall the benchmarking report indicated the Council remained a low cost, high performing Council with good levels of tenant satisfaction.

The Chairman commended the report, remarking on the impressive figures recorded and passed on his congratulations to those involved.

**RESOLVED:-**

***1.1 The Committee noted the findings of the recent HouseMark report into performance across Housing Services for 2017/18.***

**HCS/96 SURVEY OF TENANTS AND RESIDENTS AND HOUSING SERVICES ANNUAL REVIEW**

The Business Support Manager presented the report to Committee, highlighting the actions developed in collaboration with tenants following the STAR survey, specifically a focus on improving communication with tenants.

Councillor Roberts queried the lack of Member involvement with the tenant workshop. The Strategic Director (Service Delivery) explained the intention of allowing tenants the opportunity to express their views through a more interactive discussion prior to opening the forum to stakeholders; proposals for a more dynamic tenant panel would be brought to a future Committee for consideration.

**RESOLVED:-**

***1.1 The Committee noted the findings of the benchmarking of the tenant satisfaction Survey of Tenants and Residents (STAR) survey.***

***1.2 The Committee approved the actions outlined in 3.6 to 3.8 which have been produced in conjunction with tenants to address the issues raised through the survey.***

***1.3 The Committee endorsed the Housing Services Annual Review at Appendix 1 for publication.***

**HCS/97 HOUSING STOCK CONDITION SURVEY AND IMPROVEMENT PROGRAMME**

The Housing Services Manager presented the report to Committee, noting the outcome of the stock condition survey indicated Council properties were well-maintained and a robust five-year improvement, repairs and maintenance programme was currently being implemented to ensure sustainment of the Decent Homes Standards. The Housing Services Manager also informed Committee two new contracts had been awarded for repairs and maintenance and specialist cleaning for communal areas. In addition, a three-year improvement plan to transform Housing Services was also in place. The Strategic Director (Service Delivery) added senior officers had undertaken contract management training in order to manage contracts more robustly.

Councillor Rhind welcomed the report and noted such reports showed the Council's ability to manage and anticipate required repairs. He queried the lack of elected representatives on the monthly contract meeting as stipulated within the report. The Service Director (Service Delivery) responded to the query, noting regular updates would be shared with Members and suggestions from Members would be welcomed.

Councillor Dunn queried the future use of energy efficient timber frame homes when replacing housing stock to adhere to the energy efficiency

regulations. The Strategic Director (Service Delivery) noted it would be kept under review.

**RESOLVED:-**

***1.1 The Committee noted the contents of the recent Stock Condition Survey undertaken for the Council by Savills***

***1.2 The Committee noted the content of a proposed first year Housing Improvement Programme***

***1.3 The Committee noted the award of a new repairs and maintenance contract and the arrangements for managing this contract***

***1.4 The Committee noted the progress of the Housing Quality Network Review.***

HCS/98 **COMMITTEE WORK PROGRAMME**

**RESOLVED:-**

***The Committee considered and approved the updated work programme.***

HCS/99 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed that no questions had been received.***

The Meeting terminated at 6.50PM.

COUNCILLOR J HEWLETT

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

14<sup>th</sup> March 2019

**PRESENT:-**

**Conservative Group**

Councillor Harrison (Chairman), Councillor Watson (Vice-Chairman) and Councillors Billings, Mrs Coe, Ford, Hewlett, MacPherson and Smith

**Labour Group**

Councillors Rhind, Southerd, Taylor and Tilley (substituting for Cllr Richards)

FM/147 **APOLOGIES**

Apologies were received from Councillor Dr Coyle (Conservative Group) and Councillor Richards (Labour Group).

FM/148 **MINUTES**

The Open Minutes of the Meetings held on 10<sup>th</sup> January 2019 were taken as read, approved as a true record and signed by the Chairman.

FM/149 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Council had been received.

FM/150 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/151 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/152 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports had been received.

**MATTERS DELEGATED TO COMMITTEE**

FM/153 **AUDIT SUB-COMMITTEE**

The Open Minutes of the Audit Sub-Committee Meeting held on 19<sup>th</sup> September 2018 and 12<sup>th</sup> December 2018 were submitted.

FM/154 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT  
(1 OCTOBER – 31 DEC 2018)**

The Strategic Director (Corporate Resources) presented the report to Committee.

**RESOLVED:**

***1.1 The Committee considered progress against performance targets set out in the Corporate Plan.***

***1.2 The Committee reviewed the Risk Register and Action Plan for the Committee's services.***

***1.3 The updated risk matrix, as detailed in the report, to record risks be approved for implementation for future reporting across all Policy Committees and Council Services.***

FM/155 **BUDGET and FINANCIAL MONITORING 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting the key variances to the budget including the revenue generated by the Council's inclusion in the Business Rates Retention pilot, vacancies and investment income.

The Chairman queried why the planned maintenance budget had not been used. The Strategic Director responded that whilst the stock condition survey was being conducted, some contracts had come to an end. Associated budgets would now be re-profiled in accordance with the outcomes of the stock condition survey.

Councillor Ford sought reassurance that the income generated through the inclusion in the Business Rates Retention pilot would be spent on economic development; the Strategic Director (Corporate Resources) confirmed this to be the case.

Councillor Tilley, whilst referring to paragraph 3.4 of the report, queried why the capital expenditure earmarked for the Swadlincote Nature Reserve had not been spent. The Strategic Director (Corporate Resources) advised that with the match funding secured, the work on Swadlincote Woodlands Nature Reserve project is set to commence in due course.

**RESOLVED:**

***The Committee considered and approved the latest budget and financial position for 2018/19 as detailed in the report.***

FM/156 **TREASURY MANAGEMENT UPDATE 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee outlining the potential implications of Brexit on the money market funds that are domiciled in Europe.

**RESOLVED:**

- 1.1 ***The Committee considered and approved the latest Treasury Management Update for quarter 3 2018/19 as detailed in Appendix 1 to the report.***
- 1.2 ***The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 2 to the report. This had been updated to increase the Debt Management Office (DMO) limit, as detailed in Appendix 1 to the report.***

FM/157 **MIDWAY COMMUNITY CENTRE – BUDGET AND FORWARD PLANS**

The Cultural Services Manager presented the report to Committee updating Members on activity at Midway Community Centre since its handover to the Council from developers in September 2016, including reasons for the request to continue the management of the facility.

Councillor Rhind, whilst welcoming the report, noted that mistakes had been made in the delivery of the facility and that there seemed to be discrepancies between the report and local Members' opinion in that local residents had felt side-lined in the engagement process.

A discussion ensued in relation to the engagement process for local residents. The Cultural Services Manager advised that leaflets had been distributed and a meeting had been held, but to no avail. Some Members expressed that this may be due local residents' concerns relating to the scale of responsibility involved in managing such facilities. It was commented that support and guidance could be provided in order to address this matter. Councillor MacPherson suggested a strategic approach through the creation of a job specification, a working panel and a framework. Members agreed that community engagement in such matters was required in order to facilitate collaboration.

Councillor Taylor commented on the issues with the football pitches at the facility, expressing concern that they were not designed appropriately and that liability ought to have been with the developer. The Cultural Services Manager responded that the matter would be addressed.

**RESOLVED:**

***1.1 The Committee approved a budget of £20,217 in 2019/20, £20,622 in 2020/21 and £21,034 in 2021/22 in order to continue Council management of Midway Community Centre.***

***1.2 The Committee noted forward plans for the centre in relation to infrastructure and community engagement.***

***1.3 The Committee approved that the "windfall" Capital Receipt received from the original development be earmarked to fund the outline works***

***identified in the report and that the detailed costs be reported back to this Committee when finalised.***

FM/158 **HEALTH AND WELLBEING INITIATIVES**

The Strategic Director (Corporate Resources) presented the report to Committee highlighting the work being progressed to improve the health and wellbeing of employees and the community through the promotion of internal and external activities. It was reported that a particular internal focus would be centred on mental health and musculoskeletal issues that are the highest reasons cited for absence across the Councils' workforce.

Councillor Southerd queried the form of interview that would be undertaken, in relation to the attendance management process, upon a trigger point being reached. The Strategic Director (Corporate Resources) responded explaining that the first and second stage interview process would be with line management and human resources, if required.

Councillor Billings welcomed the report highlighting the importance of mental wellbeing of the workforce and anticipated the roll-out of these initiatives to the wider community.

**RESOLVED:**

***1.1 The Committee approved that health and wellbeing initiatives are progressed to promote healthier lifestyles within the Councils' workforce and across the community.***

***1.2 The Committee approved that the promotion of the Five Ways to Wellbeing (5WTWB), with support from public sector partners, be maintained to raise awareness of and support for people with mental health conditions.***

***1.3 The Committee approved that the impact of any interventions are monitored and analysed with performance information presented to the appropriate Committee in line with the existing corporate performance management framework.***

FM/159 **COMMITTEE WORK PROGRAMME**

**RESOLVED:**

***Members considered and approved the updated work programme.***

FM/160 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be***

*disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL  
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed that no questions had been received.*

**SUNDRY DEBTOR WRITE OFFS**

*The Committee approved the recommendations in the report.*

**WRITE OFF DEBTS FOR COUNCIL TAX and BENEFIT OVERPAYMENTS**

*The Committee approved the recommendations in the report.*

**LAND IN WOODVILLE**

*The Committee approved the recommendations in the report.*

**NATIONAL PAY AWARD 2019**

*The Committee approved the recommendations in the report.*

The meeting terminated at 7.10pm

COUNCILLOR J HARRISON

CHAIRMAN

PLANNING COMMITTEE

19<sup>th</sup> March 2019

**PRESENT:-**

**Conservative Group**

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Ford, Muller, Stanton and Watson.

**Labour Group**

Councillors Dr Pearson, Shepherd, Southerd and Tilley

**In Attendance**

Councillor Taylor

PL/163 **APOLOGIES**

Apologies for absence were received from Councillor Harrison (Conservative Group) and Councillors Coe and Tipping (Independent/Non-Grouped Member).

PL/164 **DECLARATIONS OF INTEREST**

Councillor Mrs Brown declared a pecuniary interest in Item 1.2 on the Agenda by virtue of the applicant having previously purchased a property from a family and she would leave the Chamber during discussion.

PL/165 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/166 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/167 **THE ERECTION OF AN AGRICULTURAL BUILDING WITH HARDCORE BASE AND ACCESS TRACK ON LAND TO THE REAR OF 45-49 MANCHESTER LANE HARTSHORNE SWADLINCOTE**

The Planning Services Manager updated the Committee with amendments since the report's publication, namely to include two additional conditions to reduce the width of the driveway and to submit any proposed tree works for approval prior to the commencement of development. The Planning Services Manager outlined the application in detail, particularly the impact on neighbouring dwellings, the determination of applications outside of settlement boundaries for agricultural use, the amendments made to the design of the building, and the removal of permitted development rights.

An Objector and the Applicant's Agent attended the Meeting and addressed Members on this application.

The Planning Services Manager responded to points raised by the Objector, noting no obvious concerns relating to the validation process. He explained planning permission runs with the land, which has a requirement for some agricultural purposes to allow permission to be granted for the development of a building to serve the land; how the building and land would be utilised as the landowner sees fit.

Members raised comments or queries in relation to whether an acceptable use of the land for another farm's storage would be acceptable. They then queried: whether the positioning of the proposed building would cause the least amount of impact on neighbouring dwellings; if the design of the building was complimentary to neighbouring dwellings; and whether the proposed site was an adequate size to accommodate farm equipment. The Planning Services Manager and the Planning Delivery Team Leader responded to the queries, highlighting that agricultural units could be in multiple parcels of land and be used by different people; the proposed building is set within a reasonable location which would not adversely impact on the surroundings; impacts on views is not a material consideration. The Planning Services Manager reiterated an economic case for agricultural land is not required and the design of the building is typical of agricultural buildings across the District.

Councillor Mrs Coe, Ward Member for Woodville, disagreed with the recommendation as the benefits of the proposed site seemed to be without merit and would have a considerable impact. She raised her disappointment the application was presented to Committee.

***RESOLVED:-***

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery) to take account of the amended drawing and the additional Condition for the submission of proposed tree works.***

Abstention: Councillor Ford

Councillor Mrs Brown left the Chamber at 6.40PM.

PL/168 **DEMOLITION OF EXISTING DWELLING AND THE ERECTION OF 3 NO. BUNGALOWS WITH RELOCATED ACCESS AT THE PADDOCK SWARKESTONE ROAD WESTON ON TRENT DERBY**

It was reported that members of the Committee had visited the site earlier in the day.

The Planning Delivery Team Leader presented the report to Committee, noting an amendment to Condition 4 since the report's publication to include the wording of 'highway marginal verge.' It was brought to the Committee's attention that the Highway Authority and the character of the site included similar density to Park Lane.

The Applicant's Agent attended the Meeting and addressed Members.

Councillor Watson, as Ward Member for Aston-on-Trent, advised the Committee he did not feel able to support the application as the site was unsuitable for two additional bungalows and was a higher density than Park Lane. The drainage system was not appropriate to accommodate high rainfall and the parking bays provided were insufficient. The Councillor also expressed serious concern about highway safety.

Other Members expressed support for the application as there was a need for additional bungalows within the District.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery) with the amendments to Condition 4.***

Councillor Mrs Brown returned to the Chamber at 19:00.

Councillor Taylor left the Chamber at 19:00.

PL/169 **APPROVAL OF RESERVED MATTERS OF OUTLINE PERMISSION REF. 9/2014/0888 FOR THE ERECTION OF 400 DWELLINGS WITH ASSOCIATED CAR PARKING, LANDSCAPING AND INTERNAL ACCESS ROADS ON LAND AT SK2819 1873 (SITE C) WILLIAM NADIN WAY SWADLINCOTE**

The Senior Planning Officer (Design) presented the report, detailing the layout of the internal access roads, noting an appropriate level of parking secured throughout the site, the affordable housing units were distributed throughout Site C and the design of the dwellings would be complimentary to the National Forest.

The Applicant's Agent attended the Meeting and addressed Members.

Members raised a query relating to the height of the boundary walls and sought assurances the properties would not be sold as leasehold. The Senior Planning Officer (Design) stated the heights of the boundary walls have been conditioned. The Planning Services Manager informed Committee he would clarify if these would be freehold properties at a later date.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/170 **ALTERATIONS TO EXISTING CONSERVATORY AND ROOF AT THE REAR OF 55 MAIN STREET LINTON SWADLINCOTE**

The Planning Services Manager presented the report.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/171 **THE ERECTION OF AN EXTENSION TO PROVIDE ADDITIONAL STORAGE AND WC FACILITIES AT MIDWAY COMMUNITY CENTRE CHESTNUT AVENUE MIDWAY SWADLINCOTE**

The Planning Services Manager presented the report to Committee, noting the application would allow for further business opportunities.

Councillor Pearson, Ward Member for Midway, welcomed the report, though noted a sense of regret the original plans did not provide a multifunctional use.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/172 **APPLICATION FOR AMENDMENT TO SECTION 106 AGREEMENT AT CHURCH ST CHURCH GRESLEY**

The Planning Services Manager presented the report to Committee and outlined following site investigations that the estimated costs to develop the site was more than originally estimated, which subsequently meant the costs of the Section 106 agreement could not be fully met. A revised solution had been offered, which would ensure the supply of housing is maintained and the £500,000 sum in lieu of the 15% on-site affordable housing would remain for future bids for affordable housing within Church Gresley, he empathised that all but the waste contributions had been safeguarded in the agreement.

Councillor Southerd, Ward Member for Church Gresley, noted the site was well-known as a difficult development site. The offer as detailed within the

report seemed appropriate and the sum can be used to secure to future affordable social housing elsewhere in the area.

**RESOLVED:-**

***The Committee endorsed the amendment to the agreement to accept £500,000 in lieu of the 15% on-site affordable housing and previously required (for the purchase of affordable housing units elsewhere in Church Gresley), £2,398,100 towards education, recreation and adoption of sustainable urban drainage on the site (see 4.1 below), and the acquisition and transfer to the adjacent primary school of adjacent land. It is recommended that the sums be expended as local to the site as possible.***

PL/173 **TREE PRESERVATION ORDER 502: THE BUNGALOW, COLLIERY LANE, LINTON**

The Planning Delivery Team Leader presented the report to Committee, detailing the need to confirm the Tree Preservation Order made in November 2018 in the interests of amenity value.

**RESOLVED:-**

***The Committee approved that the tree preservation order be confirmed.***

PL/174 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

***The Committee was informed that no questions had been received.***

The meeting terminated at 7.35PM.

COUNCILLOR MRS L BROWN

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

27<sup>th</sup> March 2019

**PRESENT:-**

**Conservative Group**

Councillor Swann (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors Atkin, Murray and Mrs Patten

**Labour Group**

Councillors Bambrick and Mrs Stuart

OS/57 **APOLOGIES**

Apologies were received from Councillor Dr Pearson (Labour Group).

OS/58 **MINUTES**

The Open Minutes of the Meeting held on 28th November 2018 and 16th January 2019 were taken as read, approved as a true record and signed by the Chairman.

OS/59 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/60 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/61 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/62 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE**

The Legal and Democratic Services Manager outlined the report to Committee, noting that no authorisations had been sought.

**RESOLVED:-**

***The Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.***

OS/63 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018-19**

The Committee considered the draft Annual Report for the municipal year 2018/19. The report outlined how the Committee had discharged its functions over the year and its key areas of review. Members welcomed the report, noting that it reflected the work conducted by the Committee during the year and thanked Officers for their support.

**RESOLVED:-**

***Members gave further consideration to the Committee's Annual Report for 2018/19 and agreed to delegate amendments to the Legal and Democratic Services Manager for the completion of the Annual Report.***

OS/64 **COMMITTEE WORK PROGRAMME**

**RESOLVED:-**

***Members considered and approved the updated work programme.***

OS/65 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 6.05pm.

COUNCILLOR S SWANN

**SOUTH DERBYSHIRE AREA FORUM**

**NEWHALL**

Tuesday, January 22<sup>nd</sup>, 2019 at Newhall Day Centre

**PRESENT:-**

**South Derbyshire District Council representatives**

Councillor Sean Bambrick (Chair), Councillor Paul Dunn, Councillor Kevin Richards, Councillor Mrs Linda Stuart, Councillor Robert Pearson,

Kevin Stackhouse (Strategic Director – Corporate Resources).  
Kate Allies (Environmental Development Manager).  
Claire Rawlins (Anti-Social Behaviour Officer).  
Dennis Bateman (Safer Neighbourhood Warden).  
Hayley Holden (Clerk).

**Derbyshire County Council representatives**

Councillor Sean Bambrick, Councillor Gary Musson.  
Scott Clayton (Thriving Communities).

**Derbyshire Police representatives**

PC Stuart Kelly.

**Parish Council / Meeting representatives**

None.

**Members of the public**

Chris Baldwin (William Allitt School), Pat Bambrick, S Brooks, Alan Hillier, Glenys Tagg, David James, Mr Hobson, Mrs Hobson, A Jones, M Ray, D Lewis, P Jas, H Foy, P Foy, Richard Murrell (CVS), Roy Hugott, L Smith

NA/8 **Open meeting**

**a. Introductions and apologies**

Bill Parker, Councillor Wilkins, Mary Richards.

**b. Declarations of interest**

None.

**c. Chair's announcements**

Councillor Sean Bambrick reported that:

- Tom Sloan who administered Area Forum meetings over the past 3 years has left to join Staffordshire Police. Tom was thanked for his hard work and a replacement will be appointed in due course.
- A weekly 'Health Walk' takes place free of charge every Thursday from 2-3pm starting at the Old Post Centre. For more information contact Tor Adams on 07977 439309.

**d. Minutes of the meeting held on October 3<sup>rd</sup> 2018.**

The minutes were approved as a true and correct record of the meeting.

NA/9

**Safer Neighbourhood report**

PC Stuart Kelly distributed 'Derbyshire Alert' leaflets to all and all were encouraged to sign up to the initiative to receive updates on local crimes.

There have been 4 recent seizures in Newhall in relation to Drugs offences.

Regarding theft, the main places being targeted are Sainsbury's Local in Newhall and Sainsbury's Local in Midway. There have been a number of arrests made and those arrested are well-known to the police.

There have been a number of vehicle seizures made due to cars driving without insurance and the police are actively seeking cars that are being driven illegally.

Anti-social behaviour; it was reported that the trouble around Midway Community Centre was still ongoing however, it had calmed down significantly.

A resident requested the room control telephone number to contact the police. PC Kelly advised the only numbers to use would be either 101 or 999 (emergency only).

A resident asked about Safer Neighbourhood Wardens and how they could be contacted. Mrs Rawlins replied that a leaflet had been distributed

with contact details on. Safer Neighbourhood Warden, Dennis Bateman also introduced himself and offered to hand out his card.

Councillor Sean Bambrick asked about the continuous speeding within Newhall. PC Kelly reported that there had been a speed camera out by Garden King. A resident asked whether this could be moved into the centre of Newhall. Councillor Sean Bambrick informed all of the 'Community Safety Watch' initiative where members of the public can be trained up to use hand held cameras to catch speeding cars.

NA/10 **Communities update**

Community Safer Partnership

Claire Rawlins reported that two young people have been issued with Community Protection Notice Warnings for causing anti-social behaviour at Midway Community Centre. The Communities Team are working closely with the Police and the caretaker to take appropriate action.

Get Safe Online launch the 'Safe Online Dating ' campaign on 1<sup>st</sup> February which provides messages to ensure daters are aware of possible scams and remain safe when using online dating sites.

Safer Internet Day is being held on 5<sup>th</sup> February to inspire all to use technology responsibly and respectfully. Online school packages have been sent to Primary and Secondary schools within South Derbyshire. William Allitt are holding a 'drop down' day for Year 8 and 9 students around Safer Internet Day and have the Cyber PCSO visiting the school.

Claire Rawlins informed that Newhall Area have spent their allocation for 2018/19 on two projects:

- Security Doors for Newhall Scouts- £2,500.
- Creative Communities a project ran by People Express- £2,000.

There is still some money available and those with any ideas should contact Chris Smith on 01283 595924.

**CVS**

Richard Murrell encouraged all to take a leaflet about various CVS Schemes including: Safer Homes, Thriving Communities, Saturday Community Chat and the Community Funding scheme (Improving Health and Wellbeing, Mental Health and Wellbeing and Self Help Grant).

A member of the public informed that they were at the final stages of opening up a Youth Club at Midway Community Centre; she was just waiting to get a first aid qualification. Councillor Sean Bambrick suggested using some of the Safer Neighbourhood funding to help with the Youth Club.

NA/11 **Local authority issues & public questions**

Kevin Stackhouse gave an update on the financial position of the Council which showed a budget surplus for 2018/19 and a balanced budget for 2019/20. However as the Government are reviewing the funding system it could change the Council's financial position in the medium term.

South Derbyshire District Council has healthy reserves, with surplus income being re-invested in services and also set-aside to meet the demand from residential development in the future. It was confirmed that the proposed budget for 2019/20 did not include any cuts to services. The Council were proposing an increase in Council Tax, recommended at 1.95% for next year. This was subject to further discussion and approval by Members next month. Also there will be a proposal to double the Council Tax on those properties which are lying empty for more than 2 years.

A member of the public asked whether the Council Offices would be moving. Kevin Stackhouse informed that the Council Offices will be moving eventually as part of the redevelopment of Swadlincote Town Centre.

NA/12 **Presentation on community allotment**

Stuart Dennis informed all about the new community allotment located at The Rise, Newhall. The idea is to encourage gardening and healthy living within the community. Stuart is hoping to have someone at the allotment everyday but for the time being the project will be run on Tuesdays and Thursdays.

Kate Allies informed Stuart that the Environmental Education Project provide support to groups that want to get social media off the ground and that they could work together to promote the community allotment.

Regarding green space within South Derbyshire, a local resident asked about the green space opposite Chrysanthemum Court.

**ACTION: Councillor Sean Bambrick to find out who owns the land opposite Chrysanthemum Court on Plummer Road.**

**Presentation by Chris Baldwin**

Chris informed all that The William Allitt School are looking to host events to engage with the Community at the school and they are looking for volunteers to help contribute ideas.

A resident raised the amount of litter around the school and suggested that the children carry out a litter pick.

A member of the public queried the public footpath which runs through the golf course and suggested it should be diverted around the golf course.

**Thriving Communities Presentation by Scott Clayton**

Scott provided an update on the Thriving Communities Project, and informed the group about the Community Spark event which was taking place on Monday 11<sup>th</sup> March at William Allitt School 6-8pm.

A new creative activity group is also begging at Chrysanthemum Court Community Room on Weds 20<sup>th</sup> March 1-3pm. People Express and volunteers are running the sessions each weds. No previous Arts experience is necessary.

The connected team are looking at running regular gatherings where the community can come along. They will be a chance to meet organisations and people that are running activities and support in the area. The plan is for the events to be a different way to find out what is happening locally and for people to share their ideas for community activity.

If this has created ideas please email [Scott.Clayton@derbyshire.gov.uk](mailto:Scott.Clayton@derbyshire.gov.uk)

NA/13 **Summary of any agreed priorities / actions**

Report back who owns land opposite Chrysanthemum Court on Plummer Road

NA/14 **Close and date of next meeting**

**Councillor Sean Bambrick**  
CHAIR

The meeting terminated at 8.00 pm.

**SOUTH DERBYSHIRE AREA FORUM**

**REPTON**

**Wednesday, January 23<sup>rd</sup>, 2019 at Milton Village Hall**

**PRESENT:-**

**South Derbyshire District Council (SDDC) representatives**

Councillor Andy MacPherson (Chair), Councillor MartynFord,  
Councillor David Shepherd, Councillor Michael Stanton.

Allison Thomas (Strategic Director (Service Delivery))  
Chris Smith (Communities Manager)  
Mandy Bennett (Clerk)

**Derbyshire County Council (DCC) representatives**

Councillor Martyn Ford.

**Derbyshire Police representatives**

PCSO Harriet Dunn  
PC Paul Russell  
Sergeant Mat Haslam

**Parish Council / Meeting representatives**

Steve Toone, Bretby Parish Council, Mary Goodall, Findern Parish Council, David Dickson, Repton Parish Council Christina Oppenheimer, Ticknall Parish Council, Frank Hill, Newton Solney Parish Council, Cliff Warner, Willington Parish Council, Heather Hall, Findern Footpaths.

**Members of the public**

Mrs Griffiths, Katie Bullen, John Clay, Simon William, Steve Toone, I.W, Thedra, Linda Brailsford

RA/15 **Open meeting**

**a. Introductions and apologies**

Councillor Manjit Chahal, Councillor Peter Smith, Cathy Myles;  
CVS.

**b. Declarations of interest**

None.

**c. Chair's announcements**

Councillor Andy MacPherson updated the meeting:

Tom Sloan, who administered the Area Forum meetings for the last three years has now left the authority to join Staffordshire Police. Councillor MacPherson placed on record thanks to Tom for all his hard work. A replacement is to be appointed in due course.

A regular organised weekly 'Health Walk' takes place in Willington every Thursday from 1.30pm to 2.30pm. The group meet at the Canal picnic area car park at 1.15pm, before setting off at 1.30pm. The walk is free of charge and is led by trained volunteer walk leaders who can adjust the distance and pace to suit the walkers.

There is no need to book in order to join, and no pressure to attend every week.

For more information, please call Tor Adams on 07977439309.

**d. To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the previous meeting.

RA/16 **Matters Arising**

Chris Smith reported on a request from the last meeting to look at graffiti under the A50 bridge in Findern. He and a colleague visited the site of the graffiti mural which now has graffiti on top of it. A local resident stated the area has been made worse with swastika graffiti and asked if it could be removed. The original mural was put up by Findern Arts Group in 2005. Councillor McPherson stated that Safer and Stronger Communities Funding could be used to support a long term project to repaint the mural.

**Action: Priority to get rid of racist graffiti from under A50 Bridge first.**

Allison Thomas reported that:

At the previous meeting a local resident raised an issue with the Chief Executive regarding development of the former Calder Aluminium site in Repton Road, Willington, a response has been made to the resident.

**Action: Councillor MacPherson will ensure the resident receives the response as he was not at the meeting.**

Dog fouling has been raised as an issue in the District. The District Council has signed up to a Keep Britain Tidy initiative, which is being launched in few weeks' time. This will involve putting up new signs around the District and using a more positive slogan. The focus will be on parks and open spaces. Any feedback on areas to target can be sent to Matt Holford in the Environmental Health team.

A consultation took place in October 2018 on green spaces. It ended with 49 detailed responses and the plan is to take these to the Environmental and Development Services Committee on 24 January, encouraging comments between 5 February – 19 March 2019.

In response to the issue raised by Councillor Stanton in relation to trees on a site at the Mount Pleasant Public House in Repton. The trees are Poplars and have a life span of 50 years. They are believed to be around 35 years old and there is no danger of collapse. The SDDC Tree Officer recommends there is a need for them to be pruned and colleagues within Environmental Health Team have written to the land owner to take responsibility.

RA/17 **Safer Neighbourhood report**

PCSO Harriet Dunn introduced PC Paul Russell and Sergeant Matt Haslam who are new to the team.

PCSO Harriet Dunn reported that since the previous meeting:

- Two uninsured vehicles have been taken off the road;
- Vehicle stopped A38 Findern, found to be containing stolen goods;
- Stolen vehicle in Bretby found in Swadlincote;
- Derbyshire Alert, community messaging system for the whole of Derbyshire, has been re-launched. Registering with this site is completely free, and allows you to feed-back information to your local policing teams to help them better police your neighbourhood. <https://www.derbyshirealert.co.uk>;
- Recovered stolen van at St Michaels Close, Willington;
- Burglaries in Stenson, arrests have been made;

- Van security event was held today. Alarms and advice given to 40 van drivers;
- Van driver caught using mobile phone in Willington;
- Disqualified driver caught in Findern, under the influence of alcohol and no insurance was given a 12 week prison sentence and three years disqualification.

**COMMUNITY ENGAGEMENT:**

- Cuppa with a Coppa event has been held;
- Findern safety event;
- Van security event;
- Speed checks have taken place in Willington, Stenson and Milton;
- Talk at Repton Rainbows;
- Visited Repton Primary School, building a good rapport with the school;
- Stenson School visit.

A resident asked if a speed check could be done in Milton at 8am. PCSO Harriett Dunn said she will look into this and report back.

**Action: PCSO Dunn to look to undertake speed checks in Milton at 8am**

Councillor Stanton and Ticknall Parish Council requested the speed sign in Ticknall to remain in use as its use slows down vehicles considerably and does work. CREST had already visited and was reportedly due to undertake a census.

**Action PCSO Dunn will chase up with CREST and see what its decision is.**

A resident enquired about a road sign on Sinfin Lane that indicates vehicles should not turn right out of the new Waste Treatment Centre and asked whether it was a fixed penalty notice offence.

Allison Thomas gave an update on the matter as she had looked into it already and spoken with County Council. There is a voluntary agreement for all site vehicles to turn left. The contractor who operates the facility has assured the County Council that the vast majority of traffic is abiding by the voluntary code turning left. As the sign is inside the plant it is not enforceable by police. SDDC refuse vehicles do turn left out of the site.

Resident of Milton and Willington raised issues in relation to poor condition of the road surface in relation to the many pot holes.

Councillor Ford said potholes can be reported to the County Council via their website.

RA/18 **Communities update**

Chris Smith reported that:

Get Safe Online launch the '**Safe Online Dating**' Campaign on 1<sup>st</sup> February. The campaign provides various messages to ensure daters are aware of possible scams and remain safe when using online dating sites. For more information visit: <https://getsafeonline.org/datesafe/>

**Safer Internet Day** is on 5<sup>th</sup> February. The aim of Safer Internet Day is to inspire a national conversation about using technology responsibly, respectfully, critically and creatively.

Online education packages have been sent to both Primary and Secondary schools in South Derbyshire. William Allitt is holding a 'drop down' day for Year 8 and Year 9 students around Safer Internet Day and has invited the Cyber PCSO to visit the school to talk to students.

**4 Year CBO on Male, from Willington** - Received for sending harassing and abuse emails to Council staff and causing harassment, alarm and distress to neighbours.

**Safer and Stronger Funding Stream:**

Repton Parish Council has submitted an application approved for £1,400 towards lighting a public right of way (footpath 27), which is now being used as a cut through from the new Longlands development. Derbyshire County Council will install and maintain and the Parish Council will pay the annual electricity running costs.

There is still £2,600 in the pot, so attendees were encouraged to contact Chris Smith at SDDC 01283 595924 if they had any project ideas.

Councillor MacPherson suggested that it might be the view of the group to use funds available for the graffiti issue. The Parish Council can submit a request and it can be considered.

In Cathy Myles' absence, Chris Smith gave an update from South Derbyshire CVS.

RA/19 **Local authority issues & public questions**

Allison Thomas presented the Council's financial position on behalf of Strategic Director - Corporate Resources.

Local Authority finances are in good shape. Current reserves are at a healthy level and projected to make a budget surplus in the current financial year 2018/19 due to more income from business rates.

The Council will be setting a balanced budget for 2019/20. Continue to generate income from growth (council tax and new homes bonus). Proposed budget for 2019/20 is based on current service provision continuing and no service cuts proposed. Fees and charges have been increased but only to the cost of inflation. No decision taken on council tax increase for 2019/20, this will be considered by members at committee on 14 February.

Properties that remain empty for two years will now pay double council tax from next year. Investment is continuing in new build council housing. The final budget and council tax increase for 2019/20 will be considered by the Council on 27 February.

Resident raised a question as to why Milton pays a precept to Repton Parish Council and what services should they expect. Councillor MacPherson offered an explanation with regards the Parish structure. It was also stated that if the residents wanted to know what their money went towards they could attend a Repton Parish Council meeting.

Resident asked why tree cutting works on the A50 was being undertaken at through the night. Councillor MacPherson explained it was done for safety reasons.

A resident raised the issue of her ongoing efforts trying to get overgrown brambles cut down on the footpath at Doles Lane and other areas across the district.

Allison Thomas said she was out with the Deputy Leader in Hilton last week and it is a District wide issue. She has already committed to write to the County Council to ask if they can factor in a programme. The Clean Team was out last week to clear up litter.

Frank Hill of Newton Solney Parish Council reported that the amount of roadside litter across main roads within A38 and certain other locations is atrocious and asked if there was anything SDDC could do to help with this.

Allison replied to say several tonnes of rubbish was collected at night last year. The Council spends £500k on clearing litter each year. DDC has written to the Highways Agency in relation to this problem on trunk roads. A letter has gone out to 1400 business across the District to ask for help in the Council's efforts to reduce littering. There is also a campaign called Litter Heroes across District encouraging litter picks take place. The Clean Team is out across the district picking litter and did a great job last week in the area, however within two days litter was reported as an issue again. A report is going to Environmental and Development Services Committee on 24 January

for an additional Town Centre Warden so the existing three wardens can focus on enforcement, education and prosecutions for those who are illegally dumping waste across the District.

Cllr Shepherd raised a resident's concern who had a problem with a tree. Problem was with birds occupying the tree and she couldn't put her washing out. Took 30 emails to get it resolved and many phone calls with District Council as the Tree Officer does not have a budget to get this type of work done.

Allison Thomas confirmed that a report was currently in the process of being prepared to address tree management issues across the District for consideration by Members.

Cllr Shepherd raised County Council queries:

There is an issue in relation to a new development on Stenson Road. He said it is a dangerous area with no road markings. The developer says it is a County Council issue but it is not yet adopted. It is not easy to see who is supposed to give way.

Highways and footpath around Stenson school are unpleasant in wet weather. Cllr Shepherd contacted County Council but no response received.

Resident of 10 Ledbury Chase, Stenson have an issue with mobility car when it comes off the drive, it drags on the road due to the road being sunk. This needs looking at but County Council has not responded to either the resident or Cllr Shepherd.

Resident mentioned that there is a tree problem on Repton High Street, Matthews Jitty. A tree is obscuring the road sign. The tree is on private land but hanging over the highway.

A resident commented on how pleased she is with the street light response which has improved no end.

**Action: Chris Smith to report the above to Derbyshire County Council.**

#### RA/19 **Update from Community Partnership Grants**

Chris Smith gave an update in relation to recent grants:

Ian Hey attended a meeting last year to inform the Forum that there was £250,000 available for community capital grants. Within this area, just under £62,000 has been awarded to four different projects.

Findern Parish Council has been awarded £10,000 for a BMX track on King George V Playing Fields, total cost of project is £20k.

Newton Solney Pre-school has been awarded £25,000 towards a project costing £155,000 for a new building to allow continued existence of preschool on its current site.

Repton Village Hall has been awarded £25,000 towards costs of developing a new village Hall

Ticknall Village Hall has been awarded just under £2,000 for updating the kitchen at the village hall.

RA/20 **Summary of any agreed priorities / actions**

- Remove the racist graffiti from under the bridge on the A50.
- Police will chase CREST to do the census in Ticknall
- Speeding at Milton Road, Repton – chase County Council
- CS to report issues raised by Cllr Shepherd to County Council

RA/21 **Close and date of next meeting**

June 2019 – date to be confirmed.

**Councillor Andy MacPherson**  
CHAIR

The meeting terminated at 8.05pm.

**SOUTH DERBYSHIRE AREA FORUM**

**AREA 1 – ETWALL**

**Tuesday, January 29<sup>th</sup>, 2019 at Foston and Scropton Hill Village Hall**

**PRESENT:-**

**South Derbyshire District Council (SDDC) representatives**

Councillor Mrs Lisa Brown (Chair), Councillor Andy Billings, Councillor Martyn Ford, Councillor Andrew Roberts, Councillor Julie Patten, Councillor David Muller.

Kevin Stackhouse – Strategic Director (Corporate Resources).  
Chris Smith – Communities Manager.  
Natalie Brooks – Clerk.

**Derbyshire County Council (DCC) representatives**

Councillor Martyn Ford, Councillor Mrs Julie Patten.

**Derbyshire Police representatives**

PC Joe Pilgrim, PCSO Kerry Wallington-Waite.

**Parish Council / Meeting representatives**

Gordon Thornhill (Foston and Scropton Parish Council), Jane Osborne (Hatton Parish Council), Sophie Fryer (Etwall Parish Council),

**Members of the public**

Eddie Bisknell (press) Jason Whittingham (Scropton resident) Pam Wood (South Derbyshire CVS), Nigel Bird (Hatton resident), Roger Hyland (Egginton NHW), Robert Griffiths (Scropton resident), Diana Pointon Griffiths (Scropton NHW), Helen Baker and Theresa Croft (Youth of Hatton), Tim Smart and Jane Smart (Hilton residents)

EA/8 **Open meeting**

**a. Introductions and apologies**

Apologies were received from David Neal and Norman Ireland (both Etwall Parish Council), Steve Cooper

**b. Declarations of interest**

None.

**Chairman's Announcements**

- a. Tom Sloan who has administered these meetings for the last 3 years has now left the authority to join Staffordshire Police. The Chair asked to place on record thanks to Tom for all his hard work. A replacement for Tom will be appointed in due course.
- b. Sgt Graham Summers has also now left his post as SNT sergeant after 5 years to be replaced by Sgt Matt Haslam. The Chair asked to place on record thanks to Graham for his help and support and for attending the meetings over the years.
- c. Weekly 'Health Walks' now takes place in Hilton every Monday from 10.30 to 11.30am .The group meet at the Hilton Brook pub at 10.15 before setting off at 10.30am. The walk is free of charge and is led by trained volunteer walk leaders who can adjust the distance and pace to suit the walkers. Leaflets with more detail are at the back of the room by the signing in sheet.

EA/9 **Safer Neighbourhood report**

PCSO Kerry Wallington-Waite and PC Pilgrim reported that:

- Speed checks have taken place in Etwall and a community speed watch group has been set up in Repton.
- Dogs on Sutton Lane were found with no microchips so they have been sent to be re-homed.
- Two new Officers will be appointed to combat crime in rural areas on the back of this coming year's Council Tax precept increase.
- Number plate recognition operation took place in Hilton where eight vehicles were found with no insurance, 11 with no MOT, two people on mobile phones and one with no seat belt.
- Person in Egginton arrested for drink driving and taking a car without the owner's permission, he has been disqualified from driving.
- A lorry in Mickleover was stolen and a male was arrested. A car was stolen in Hilton in September and three males were arrested.
- The Police and Crime Commissioner is due to visit Marson-on-Dove on the 1<sup>st</sup> February.
- Derbyshire Alert is back and PC Pilgrim encouraged people to sign up. Residents will receive crime updates from their local area.

Councillor Mrs Brown asked for an update on the rural crime issues in Egginton. PCSO Waite reported that there had been an increase in rural crime in Egginton leading up to the Christmas period however arrests had been made and since then there had been fewer incidents. PC Russell is leading on dealing with rural crime in the area and has a number of initiatives in mind to help reduce and prevent rural crime in the area.

Councillor Mrs Brown asked what happens to uninsured vehicles that have been taken off of the road. PCSO Wallington-Waite replied that they are recovered and the offender must pay a fee to get them back, if the fee isn't paid then they are destroyed.

A resident asked if the Police building at the Mease was being used or if they could utilise it more. PC Pilgrim said that it is used on occasions and there may be plans for it which he can update on at a future meeting.

Councillor Mrs Patten stated that she recently drove past John Port School after dark and a number of pupils were riding bikes on the road with no lights or reflective gear. Chris Smith stated he could contact the School and offer them some high visibility items to give out to pupils who ride to schools

***Action – Chris Smith to contact John Port School regarding high vis items for school children on bikes***

Councillor Roberts asked for updates on the black Audi that had been taking charity bags from various locations throughout the District. Mr Smith said he would chase this up with PCSO Karen Caldicott in Newhall as she was looking into this.

***Action – Chris Smith to provide update on the Black Audi that was taking Charity bags.***

Councillor Roberts asked what could be done about people parking their cars on the corner of junctions. PCSO Wallington-Waite said that they have leaflets that they can put onto vehicles when they are informed of issues.

A member of the public showed concern about small packets being found on Old Marston Lane, the Co-operative car park and near bungalows in which elderly residents reside. An elderly person had written a letter of concern to the Police which had been handed to PC Pilgrim. PC Pilgrim stated that these incidents need to be reported so that they can be looked into.

The member of public also stated that local residents were reluctant to report issues about drugs and so told her rather than report things direct.

PC Pilgrim replied that if things are not reported the police won't know and therefore cannot react.

Cllr Billings suggested that the Council and police should look at promoting ways to report to the police via a campaign

A member of the public asked what could be done about a HGV vehicle which was causing a parking issue in Scropton as it's on a blind bend, photos have been taken. PC Pilgrim requested the photos and said he would discuss with the Traffic Officers.

EA/10 **Communities update**

Mr Smith discussed:

- Get Safe Online is to launch the 'Safe Online Dating' Campaign on the 1<sup>st</sup> February. The campaign provides various messages to ensure daters are aware of possible scams and remain safe when using online dating sites. For more information visit: <https://www.getsafeonline.org/datesafe/>
- Safer Internet Day is on 5<sup>th</sup> February. The aim of Safer Internet Day is to inspire a national conversation about using technology responsibly, respectfully, critically and creatively. Online schools packages have been sent to both Primary and Secondary schools in South Derbyshire. William Allit are holding a 'drop down' day for Year 8 and Year 9 students around Safer Internet Day and have the Cyber PCSO visiting the school to talk to students.

**Safer and Stronger Funding Stream**

One application has been received since the last meeting and has now been approved. This is the only project received this year. The application was for an upgrade to the Mease Pavilion CCTV. £1000 was requested towards project costs of £2472.

The current CCTV cameras have served their purpose and led to at least one prosecution - but there are gaps and blind spots. The new cameras will give full external coverage + internal coverage in the entrance hall and in the refreshment area they use as a bar for events.

There is still some money in the pot so if you have any ideas for projects please contact Chris Smith at SDDC 01283 595 924

EA/11 **Local authority issues & public questions**

Kevin Stackhouse updated the meeting on the Council's budgeting and financial position for this upcoming year.

The budget has been proposed for 2019/2020 and will be presented to the full council on the 27th February for approval. South Derbyshire District Council has healthy reserves, with surplus income being re-invested in services and also being set-aside for future investment. No cuts are planned to services next year. .

There is a proposal to increase Council Tax, recommended at 1.95% for next year. Also there will be a proposal to double the Council Tax on those properties which have been lying empty for two years. SDDC are investing in new social housing for residents, and are one of the fastest growing authorities for new housing outside London.

Councillor Mrs Brown asked how many properties were currently empty in the District. Mr Stackhouse replied to say 110 – 120 properties are empty at the moment. Cllr Muller asked if those properties included retail units, Mr Stackhouse replied to say no it did not.

A resident mentioned a dog fouling issue in Hatton in which our Council's Wardens came out quickly to clear up some mess, the issue is persistent however and occurs constantly. Chris Smith mentioned an upcoming scheme called "We're watching you" which will see a number of new signs erected in hotspot which will target these offenders. Chris also mentioned a new Neighbourhood Warden which will be recruited to Swadlincote Town Centre which will free up more time for the other Wardens to patrol rural areas.

A Scropton Parish Councillor raised that the dog bin outside the Scropton Village hall was overflowing and needed emptying.

**Action – Chris Smith to task Clean Team to empty Scropton and Foston Village Hall Dog waste bin.**

EA/12 **Presentation on local community initiative**

No presentation was given.

EA/13 **Summary of any agreed priorities / actions**

Chris Smith to get an update with regard the he black Audi that was allegedly taking Charity bags

Chris Smith to ask the Clean Team to empty Scropton and Foston Village Hall Dog waste bin.

Chris Smith to contact John Port School regarding high vis items for school children on bikes

EA/14 **Close and date of next meeting**

The next meeting date was yet to be confirmed.

**Councillor Mrs Lisa Brown  
Chair**

The meeting terminated at 7.38pm.

**SOUTH DERBYSHIRE AREA FORUM**

**LINTON**

Wednesday, January 30<sup>th</sup>, 2019 at Walton on Trent Village Hall

**PRESENT:-**

**South Derbyshire District Council (SDDC) representatives**

Councillor John Grant (Chair), Councillor Dan Pegg

Allison Thomas – Strategic Director - Service Delivery

Claire Rawlins – ASB Officer

Kate Beer – Clerk

**Derbyshire County Council (DCC) representatives**

None

**Derbyshire Police representatives**

PC Paul Russell, PCSO Dave McMillan.

**Parish Council / Meeting representatives**

Sheila Jackson (Castle Gresley Parish Council), Stephanie Marbrow (Rosliston Parish Council), John Powell (Linton Parish Council), Rob Talbot (Walton on Trent Parish Council), Kevin Tizzard (Linton Parish Council)

**Members of the public**

Karen Crowston, Katy Fieldhouse, Jane Grant, Rob Goodwin, Rob Hodson-Walker, Mandy Hodson-Walker, Mary Horne, Paul Marbrow, Rob Talbot

LA/15 **Open meeting**

**a. Introductions and apologies**

Emma Robey, Carol Talbot, Tony Stone, Mary Rhodes, Janice Pallett and Oliver Pallett (both Castle Gresley Parish Council), Karen Bradford and Claire Bradford (both Coton on the Elms Parish Council), Cllr Pat Murray

**b. Declarations of interest**

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None.

**c. Chair's announcements**

Councillor John Grant informed the meeting that Tom Sloan, who was formerly the Clerk to these meetings, has left the Council. A permanent replacement will be appointed in due course. Sgt Graham Summers, who has previously supported the area as Safer Neighbourhoods Team (SNT) Sergeant, has also moved on to another role and has been replaced by Sgt Matt Haslam. Meeting attendees wished to extend their thanks to both individuals for their hard work and support over the years.

**d. To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting. Allison Thomas gave an update on the Drakelow funding gap; Drakelow Developments Ltd is seeking funding and will keep the Council updated. Allison Thomas also informed the meeting that discussions had taken place with The Forestry Commission, the land manager for Rosliston Forestry Centre, regarding horse riding on the site. Its position is that horse riding on site would result in too much erosion to paths owing to the clay soil, so it will not be permitted. Councillor Pegg is supporting Mrs Fieldhouse in exploring further sites in the District where horse riding may be permitted.

LA/16 **Safer Neighbourhood report**

PC Paul Russell reported that:

- There has been no change in overall crime rates compared to last year
- Recent vehicle thefts (seven vehicles during December and January) have been keyless – i.e. vehicles taken have not involved theft of the keys from properties.
- There is a commitment to tackle rural crime with staffing and resources being boosted in the area.
- The 'Derbyshire Alert' community messaging system has been relaunched by Derbyshire's Police and Crime Commissioner: <https://www.derbyshirealert.co.uk>. A new Facebook page for Swadlincote Safer Neighbourhood Team is also shortly to be set up. Local residents are encouraged to sign up to these services to receive updates on local incidents.

Several local residents raised concerns about parking near schools causing dangerous obstructions to roads, particularly in Linton, Walton and Rosliston. The issues of families travelling further to schools and limited parking near to schools occur throughout the District. PCSO McMillan

reported that it is not a police enforcement matter, and that when they attend schools to advise parents about parking it only resolves the issue for a short while. Allison Thomas agreed to refer this matter to the Derbyshire County Council Sustainable Travel Team, who work with schools to help promote alternative methods of travelling to school.

**ACTION: Communities Team to refer school parking issues to the DCC Sustainable Travel Team**

There are also local concerns about drivers exceeding the speed limit and cutting off the corner at the junction of Station Lane. Policing this issue is challenging, since Police cannot enforce without witnessing the action and camera installation and monitoring is very resource intensive. The issue will, however, be logged.

LA/17 **Communities update**

Claire Rawlins reported that:

- Rates of Anti-Social Behaviour have been low since the last meeting. Two Community Protection Notice Warnings have been served and have resolved issues that were occurring in Swadlincote town centre.
- The Council is supporting Safer Internet Day on 5<sup>th</sup> February by providing online schools packages to all local schools. William Allitt School is holding a 'drop down' day and the Cyber PCSO will visit the school. A local resident asked where to report fraudulent emails to; Claire Rawlins replied that cyber-crime issues can be reported to Safer Neighbourhood Teams, or forwarded to Action Fraud <https://www.actionfraud.police.uk>
- A new leaflet has been published by the Sport and Health team to promote activities taking place across the District, with several taking place at Rosliston Forestry Centre.
- No applications have been made from this area to the Safer and Stronger funding stream during 2018/9. There is money available for projects to tackle crime and disorder or anti-social behaviour, from £500 to £2,500 per project. Any groups with suggestions for projects are encouraged to speak to Chris Smith.

CVS Updated:

- CVS elections for voluntary and community sector representatives on the South Derbyshire Partnership Board have been held and five representatives have been appointed.
- Health and Wellbeing Small Grants of up to £1,000 are available for groups to support people or carers with long-term conditions, improve health or well-being or reduce health inequalities.

LA/18 **Local authority issues & public questions**

Allison Thomas reported that:

- The budget position for South Derbyshire District Council is healthy for 2019/20, with new house building in the District resulting in more council tax receipts and the New Homes Bonus, some of which is retained locally, being held in reserve for future investment in services. No cuts to services are planned for 2019/20, however some fees and charges will rise in line with inflation.
- The proposed rise in the SDDC portion of the council tax payment is below inflation. Police, Fire and County Council will set the increase for their portion of the payment. It is also proposed that council tax on properties that have been empty for more than two years is increased.
- There is a strategy to build or acquire new council housing.
- The Green Spaces Strategy, which protects green spaces that are not afforded other environmental protections, will be subject to consultation from 5<sup>th</sup> February until 19<sup>th</sup> March and will be available on the Council's website.
- The Council is participating in the national Keep Britain Tidy campaign to encourage dog walkers to pick up after their dogs. 40 large signs are available and will be moved around different sites in the District. Parish councils and other residents are encouraged to contact the Council with their suggestions as to where these signs should be sited.
- The Council spends £500,000 per year on clearing up litter and has recently written to 1400 local businesses to seek support with reducing the problem of litter. Equipment, such as high-vis vests, bags and litter pickers, is available from the Council for community groups that wish to organise their own litter picks.

**ACTION Parish councils to submit their suggestions of locations for dog fouling signs to [neighbourhood.wardens@southderbyshire.gov.uk](mailto:neighbourhood.wardens@southderbyshire.gov.uk)  
Tel: 01283 595943**

A resident asked whether the Council could provide financial support for the construction of the Walton bypass, since it would enable the construction of more housing and provide additional council tax income. Allison Thomas explained that the Council's position was to support investment in business growth, but that infrastructure investments such as this should be funded by the private companies that will profit from additional house building.

Rosliston Parish Council has written to the Council to lodge its concern that Section 106 money, which is provided by housing developers to fund local services and projects, has not been seen within the parish following the construction of new houses in the village.

A member of the public reported a build-up of litter and debris from traffic collisions at the Drakelow crossroads. Allison Thomas encouraged local residents to report litter or fly tipping to the Clean Team through the council website or by emailing [waste.cleansing@southderbyshire.gov.uk](mailto:waste.cleansing@southderbyshire.gov.uk) or calling 01283 595795. Following a question from a member of the public, Allison Thomas confirmed that litter collected is not currently recycled, as this would require sorting by hand, but that consideration is being given as to how this can be achieved.

A resident reported that the refuse collectors who operate the recycling scheme should be complimented on the service they provide, since they will always collect extra recycling left next bins if they are full, and will help residents who cannot put out their bins themselves.

LA/19 **Summary of any agreed priorities / actions**

**ACTION: Communities Team to refer school parking issues to the DCC Sustainable Travel Team**

**ACTION: Parish councils to submit their suggestions of locations for dog fouling signs to the Council's Environmental Health team**

LA/20 **Close and date of next meeting**

TBC

**Councillor John Grant  
Chair**

The meeting terminated at 7.45pm.

**SOUTH DERBYSHIRE AREA FORUM**

**SWADLINCOTE**

Wednesday, February 6<sup>th</sup>, 2019 at St George's and St Mary's Church Hall

**PRESENT:-**

**South Derbyshire District Council representatives**

Councillor Mrs Kim Coe (Chair), Councillor Gordon Rhind, Councillor Trevor Southerd, Councillor Steve Taylor, Councillor Neil Tilley, Councillor Mrs Sandra Wyatt.

Frank McArdle – Chief Executive Officer, SDDC  
Ian Hey – Community Partnership Officer  
Kate Beer – Clerk

**Derbyshire County Council representatives**

None

**Parish Council / Meeting representatives**

Alan Jones (Hartshorne Parish Council), Maureen Mycock (Hartshorne Parish Council)

**Police representatives**

PC Stuart Kelly, PCSO Claire Robbins, PCSO Dean Badham-Spalding

**Members of the public**

C Bowley, R Causer, Rebecca Cox, M Dawson, M Firbank, G Fox, Lewis Frisby, Aden Hallam, Paul Major, M Mulgrew, , D Sharpe, Ben Stuart, G Tubey, Jayne Worthington,

SA/15 **Open meeting**

**a. Introductions and apologies**

Apologies were received from: Councillor Robert Coe, Colin Dobson, Ron Lane, Councillor Gary Musson Councillor, Stuart Swann

**b. Declarations of interest**

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None.

**c. Chair's announcements**

Cllr Coe informed the meeting that Tom Sloan, who was formerly the clerk to these meetings, has left the council. A permanent replacement will be appointed in due course. Sgt Graham Summers, who has previously supported the area as SNT sergeant, has also moved on to another role and has been replaced by Sgt Matt Haslam. Meeting attendees wished to extend their thanks to both individuals for their hard work and support over the years.

Cllr Coe also informed the meeting about a free health walk that takes place at Oaklands Village at 2pm each week on Fridays; further details of this and other walks can be found on the recently published Get Active leaflet.

**d. To receive the minutes of the last meeting**

The minutes were approved as a true and correct record. Cllr Southerd requested an update on the Rink Drive surfacing work. Frank McArdle stated that survey and costing work had been completed and the work would shortly be going out to tender.

SA/16 **Safer Neighbourhood report**

Speeding and parking continue to be a priority area for the Safer Neighbourhood Team. Residents are encouraged to report concerns to CREST (Casualty Reduction Enforcement Support Team) via their website [www.crestderbyshire.org](http://www.crestderbyshire.org); reports from members of the public enable this central team to build up a picture of where the main issues are across the county. Parking issues are handled by a mixture of local authority (Civil Enforcement Officers) and police powers. Issues are addressed when reported/sighted, however the presence of a marked car or uniformed officer has an immediate short term impact, but the behaviour returns once the officers have left.

Anti-social behaviour and shoplifting in Swadlincote town centre has been reduced since the last meeting, with Community Protection Notices Warnings and Community Protection Notices being effectively used against several individuals. ASB and shoplifting will remain a policing priority going forward. A number of drugs warrants have also been executed and court hearings are pending.

Cllr Southerd and Rev Firbank reported ongoing issues with speeding along Hearthcote Road and Cappy Hill / Castle Road / Church Street area; PC Kelly encouraged residents to report these concerns to CREST and

report any near misses. A successful Community Speed Watch group operate on the Castleton Park estate and may be able to advise on setting up other groups.

Residents are encouraged to sign up to the recently relaunched Derbyshire Alert community messaging system at [www.derbyshirealert.co.uk](http://www.derbyshirealert.co.uk) to receive updates on incidents in the area. The SNT also have a new Facebook page for information sharing, but this page should not be used to report incidents.

A number of 'street meets' are planned for the coming months, where officers will give out crime prevention advice and materials and sign people up to Derbyshire Alert. Sessions take place on Swadlincote High Street on the last Friday of each month from 10am - 1pm: 22<sup>nd</sup> February, 29<sup>th</sup> March, 26<sup>th</sup> April and 31<sup>st</sup> May.

#### SA/17 **Communities update**

Ian Hey reported that:

- The Communities team have been working with businesses in Swadlincote to offer advice and information about security after a spate of break-ins.
- 'Safer and Stronger' grants are available to support projects that seek to reduce crime and anti-social behaviour. Recent grants include contributions towards the cost of CCTV and security gates at locations around the district. Applications for the remaining funding are encouraged; groups with suitable projects should contact Chris Smith before the end of March 2019.

#### SA/18 **Local authority issues & public questions**

Frank McArdle gave the following update:

The budget has been proposed for 2019/2020 and will be presented to the full council on the 27th February for approval. South Derbyshire District Council has healthy reserves, with surplus income being re-invested in services and also being set-aside for future investment. No cuts are planned to services next year. .

There is a proposal to increase Council Tax, recommended at 1.95% for next year. Also there will be a proposal to double the Council Tax on those properties which have been lying empty for two years. SDDC are investing in new social housing for residents, and are one of the fastest growing authorities for new housing outside London.

A resident raised the issue of litter build up on William Nadin Way and enforcement of penalties against motorists. It was agreed that the Clean Team would be notified, but that residents should be encouraged to report litter when they see it to ensure it can be cleared; SDDC also will use enforcement powers where appropriate. The council also work with local businesses to encourage ownership of areas outside premises.

A member of the public requested an update on the work to improve the surface of the Delph area in Swadlincote town centre. Frank McArdle informed the group that temporary work had been undertaken to make good the surface of the Delph. Work was ongoing regarding a permanent solution but could not be discussed at present for contractual reasons.

A resident of South Street, Woodville, had a long-running adoption issue with the road outside his house and vehicles using it as a cut through. Any damage that occurs to property should be reported to the police.

A member of the public wished to offer some positive feedback on recent work in Swadlincote town centre to improve shop fronts and install information panels. Frank McArdle informed the group that a schedule of work was in place for further improvements to Swadlincote town centre.

Cllr Tilley raised an issue regarding street lighting and replacement LED lamps producing a dimmer light and a potential public safety issue. Another resident raised the ongoing issues of HGVs in Woodville using streets that are too narrow, parking inappropriately and operating out of hours. These issues are for Derbyshire County Council to address. Unfortunately no representatives were available from DCC owing to an over running meeting at Matlock. It was agreed that efforts would be made to schedule future meetings on different days to County meetings.

SA/19 **Presentation on local community initiative**

Ian Hey reported that the Community Partnership grant scheme had awarded two substantial grants in the area: £25,000 towards a new play area in Woodville and £19,000 towards upgrade work at Gresley Old Hall. This funding stream is now exhausted; however Ian can continue to support community groups with identifying funds and grants that may be available to them. Meeting attendees wished to extend their thanks to Ian for his ongoing support on grant applications.

SA/20 **Summary of any agreed priorities / actions**

Police priorities:

- Continuing to target anti-social behaviour and shoplifting in Swadlincote town centre

SDDC Priorities:

- Tender process for the re-surfacing of Rink Drive
- Continuing to maintain the surface of the Delph
- Report litter on William Nadin Way to Clean Team
- Inform DCC of concerns around dim lights and HGV's in Woodville.

SA/21 **Close and date of next meeting**

Date and venue to be confirmed.

**Councillor Kim Coe  
Chair**

The meeting terminated at 7.30pm

**SOUTH DERBYSHIRE AREA FORUM**  
**AREA 3 – MELBOURNE AREA**

**Tuesday, February 12th 2019 at Melbourne Sports Park**

**PRESENT:-**

**South Derbyshire District Council (SDDC) representatives**

Councillor John Harrison (Chair), Councillor Neil Atkin, Councillor Peter Watson.

Frank McArdle, Chief Executive, SDDC

Ian Hey, Community Partnership Officer, SDDC

Ardip Kaur, Legal and Democratic Services Manager, SDDC

Matt Holford, Environmental Health Manager, SDDC

Jenni Briers - Clerk

**Derbyshire County Council (DCC) representatives**

Councillor Neil Atkin, Councillor Mrs Linda Chilton.

**Derbyshire Police representatives**

PC Joe Pilgrim, PCSO Emma Guest.

**Parish Council / Meeting representatives**

Catherine Blackmore (Barrow Parish Council), Edward Hicklin (Aston Parish Council), Avril Record (Weston Parish Council), Margaret Sharp (Melbourne Parish Council), David Smith (Melbourne Parish Council), Terry Summerlin (Melbourne Parish Council), M. Fitzpatrick (Melbourne Parish Council).

**Members of the public**

Eddie Bisknell (Derby Telegraph), Frank Hughes (Village Voice), Kerrie Fletcher (CVS), Suzanne Hewitt, Duncan Hewitt, Stephanie Harrison.

**MA/15 Open meeting**

**a. Introductions and apologies**

Apologies received from Cllr Jim Hewlett and Cllr Dr Hilary Coyle.

**b. Declarations of interest**

None.

**c. Chair's announcements**

Councillor John Harrison updated the meeting:

Tom Sloan has left SDDC and has now joined Staffordshire Police; he was thanked for his work with the Area Forum.

Get Active has a range of new walks including Nordic walking at Elvaston Castle. Leaflets with all the walks are available at the back of the room.

Welcome to Ardip Kaur who was attending the meeting for the first time.

**d. To receive the minutes of the last meeting**

On the proposition of Edward Hicklin, the minutes were seconded by Peter Watson and AGREED as a true and correct record.

**MA/16 Safer Neighbourhood report**

PCSO Emma Guest reported that:

- Melbourne SNT are now providing information via Twitter and Facebook.
- Speed checks had been conducted last week and advisory letters sent out.
- Two lads were caught stealing in Melbourne, they had given back the goods and did a litter pick as well as apologising to the victims. A house was also 'egged' and the three youths involved were made to wash it off.
- Parking checks at schools had taken place in Melbourne, local people had "named and shamed" those who are parking inconsiderately, this was not advised.
- A vehicle was seized with no insurance.
- There were two HGV prosecutions for vehicles on Swarkestone Bridge and Causeway which were over the weight limit
- A theft from Sainsbury's ATM was seen on camera and when put onto Facebook, the person involved admitted the theft and paid back the money taken.
- Complaints were received about vehicles using Woodshop Lane as a cut-through. Seven cars were issued with tickets.
- In Cockshut Lane advice was given to motorist regarding their parking
- A talk was given at a local nursery and also at Weston School on road safety.
- Derbyshire Alert is a messaging service which you can sign up to and receive information from the local Safer Neighbourhood police teams
- After an appeal in the media about ball bearings being thrown at cars in Aston, Weston and Elvaston, the problem seems to have stopped
- A50 - a driver was stopped for drug driving and remanded in custody
- PC Priddle noticed a vehicle with goods inside which looked suspicious. As a result a male was arrested, disqualified from driving, spent 16 weeks in prison and was made to pay costs
- Stolen vehicles were recovered in Swadlincote and Kings Newton
- In Stenson Fields van alarms were given out to the public, supported by the Safer South Derbyshire Partnership. It is likely there will be other similar events in other areas.

Councillor Neil Atkin reported that he had passed on a query to Chris Smith, Communities Manager regarding three accidents in Elvaston Village and asked for an update.

### **Action: CS to provide update to Cllr Atkin with regards to accidents in Elvaston**

Dave Smith, Melbourne Parish Council, said that there had been parking issues since the schools have lost their crossing patrols and was pleased that it is being monitored by the police. Councillor Mrs Linda Chilton said that speeding in Station Road, Melbourne was a police matter, not a County Council issue. Speeding can be reported via the Crest website [www.crestderbyshire.org](http://www.crestderbyshire.org)

Councillor Chilton reported that there is to be a review by the Council and a public exhibition in late spring, and the Village Voice are taking comments. PC Pilgrim said that as there were only two PCs trained to use the speed gun, and he has asked the new SNT Sergeant for extra cover in the area.

PC Pilgrim reported that there will be three new PCs employed - two will cover rural crime - one in the South of Derbyshire. The rural crime officers will be targeting thefts and criminals travelling from other areas.

PC Pilgrim asked if parish councils would consider asking for volunteers to be trained in a community speed watch speed.

### **Police Q & A's**

Councillor Peter Watson said that he was disappointed that lorries were exceeding the 7 ½ tonne weight limit on Swarkestone Bridge, which is a Grade A listed bridge. A response from Derbyshire County Council had indicated that they would only prosecute drivers of vehicles over 30 tonnes, it was agreed that Councillor Mrs Chilton will report back to County these concerns.

Avril Record, Weston Parish Council, asked if a person has CCTV at their home, do they had to display a sign? She was told that as a civilian a sign does not have to be displayed, unless it is on public land.

Councillor Peter Watson reported concerns about anti-social activities e.g. drug dealing, prostitution etc. occurring in Arleston Lane in Barrow-on-Trent. Mrs Suzanne Watson, a local resident, has been having issues for the last ten years with anti-social behaviour and fly-tipping. There had been six incidents of fly tipping in the last 10 days.

A discussion took place about these issues, with suggestions made, for example, a motion capture light or camera on the corner of the lane. Residents have been shining lights onto offending vehicles but obviously this was putting them at risk. The lane could also be made into a "green" lane. Another idea is the lane could be stopped off at one end to prevent the through traffic.

Matt Holford said that fly tippers were prosecuted wherever possible and one person was due in court this month with regard to tipping in Arleston Lane.

He said that camera surveillance had been tried out along the lane but the location made it challenging to capture individuals and their vehicles. Councillor Watson suggested that a meeting is convened with concerned parties, this was agreed and Chris Smith will be tasked to arrange a meeting.

**Action: CS to arrange meeting with residents and relevant agencies**

#### MA/17 **Communities update**

Ian Hey reported that: The Safer South Derbyshire Partnership had received two applications for grants, one of which has been successful for a CCTV upgrade in Aston-on-Trent. Across the area a total of £1,916 has been spent this year, with £8,000 still remaining to support any projects that would impact on reducing or preventing crime or anti-social behaviour.

#### **CVS Update**

Kerrie Fletcher reported that there were still small grants available for community groups to promote mental and physical well-being. The CVS has been awarded a contract to support people coming home from hospital and also to prevent hospital admissions for vulnerable adults. More details will follow.

#### MA/18 **Local authority issues and public questions**

Frank McArdle reported that: the budget has been proposed for 2019/2020 and will be presented to the full council on the 27th February for approval. South Derbyshire District Council has healthy reserves, with surplus income being re-invested in services. No services will be retracted. There will be an increase in Council Tax, recommended at 1.95% for next year. Also there will be a proposal to double the Council Tax on those properties which have been lying empty for two years. SDDC are investing in new social housing for residents, and are one of the fastest growing authorities for new housing outside London.

Dave Smith, Melbourne Parish Council, asked about the drainage on the rugby pitches and Mr McArdle replied that there is an improvement programme across the whole of that area to improve Robinson's Hill. He had met today with the Rugby Club to discuss the issues around the rugby pitches and is hoping that work will commence in the Summer, with the local community being involved in the process. Councillor Mrs Chilton said that there had been regular meetings with Severn Trent, and SDDC were responsible as it was a land drainage issue.

Councillor Neil Atkin said that he had been asked at Matlock to announce that a public consultation will be held about the A50 proposed link road to Infinity Park at the end of February.

**MA/19 Open discussion/ Presentation**

Councillor Peter Watson raised concerns about the safety issue on the A514 as there had been a number of incidents on the bridge. He asked if the County Council would look into the feasibility of a traffic light junction, similar to the one in Willington near the Sinfin Lane junction and the bridge. Peter was supported by Aston and Weston parish councils and was asked to raise this for the county councillors.

The District Council Elections will take place on the 2nd May and parish councillors were asked if they will provide the necessary facilities in their villages.

Ian Hey said that the Community Partnership Grant has benefited local projects such as Melbourne Assembly Rooms and Whistlewood Common, each project was only part-funded in order to encourage inward investment. There would be no additional monies for next year. Support for local groups still wishing to bid for grants can be given by Ian and also Kerrie Fletcher (CVS).

**MA/20 Summary of any agreed priorities/actions**

Chris Smith to contact Councillor Watson and arrange a meeting about the problems in Arleston Lane.

South Derbyshire SNT will target thefts of cars, vans and dwellings as well as travelling criminality in the area.

Finally, Councillor John Harrison announced that he is stepping down as Chair and as a District Councillor, having fulfilled the role for 20 years. There was a vote of thanks given to Councillor Harrison and Frank McArdle also gave his personal thanks for all the hard work he has done over the years.

**MA/21 Close and Date of next meeting**

Next meeting will be end of May / June 2019 – date to be confirmed.

Councillor John Harrison

CHAIR

The meeting terminated at 8.00pm.