

**MEMBERS' PROTOCOL FOR DETERMINING
APPLICATIONS WITH SECTION 106 AGREEMENTS**

1. Head of Planning Services to highlight relevant applications (five dwellings or more or new commercial floorspace of 1,000 square metres or more) on the initial notification letter to Members advising of planning applications received. Local Members are asked to contact the case officer within a period of 21 days (same as consultation period) to discuss any possible impacts caused by the potential development.
2. Case officer conducts negotiations with the applicant following discussion with the local Members and provides feedback to the Members concerned. Members either consider the outcome to be satisfactory or, alternatively, request the application to be submitted to the Development Control Committee for determination.
3. If planning permission is granted, all Members are notified quarterly of progress on the requirements of ongoing Section 106 Agreements by e-mail and through the Members' Bulletin.