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<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>12TH DECEMBER 2012</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN PARAGRAPH NO: N/A</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>PAUL SPENCER (01283 595722) paul.spencer@south-derbys.gov.uk</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>WORK PROGRAMME</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: N/A</b>

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## **1.0 Recommendations**

- 1.1 That the Overview and Scrutiny Committee considers its work programme and agrees the review area(s) for the next meeting.
- 1.2 That the Committee considers the arrangements for the annual work programme review.

## **2.0 Purpose of Report**

- 2.1 To enable the Committee to review and update its work programme.

## **3.0 Detail**

- 3.1 Each year, the Overview and Scrutiny Committee undertakes a detailed review of its work programme. It is proposed to have a further review session in 2013 and Members are asked to approve the process to be followed.
- 3.2 Last year, the Committee followed a model from the Centre for Public Scrutiny. A consultation process was undertaken through February to gather the views and suggestions for review areas, from Members and a range of other stakeholders. The feedback was considered and the work programme finalised in March. A copy of the current work programme is attached at Annexe 'A'.
- 3.2 Members will note that this meeting was due to receive a presentation on the Elections function. The Chief Executive, as Electoral Registration Officer and Returning Officer has commissioned a root and branch review of the elections and electoral registration service, including resources, facilities, staff and customer service. This will be completed early in 2013 and initial proposals will be submitted to the Committee in March before any final decision by the Finance and Management Committee.

#### **4.0 Financial Implications**

4.1 There are no financial implications arising from this report.

#### **5.0 Corporate Implications**

5.1 None arising directly from this report.

#### **6.0 Background Papers**

6.1 Scoping documents for reviews and previous Committee reports.