

## REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

**Responsible Authority** (please delete as applicable):

Trading Standards

<b>Name</b>	Clair Dathan
<b>Job Title</b>	Trading Standards Officer
<b>Postal and email address</b>	Derbyshire County Council Trading Standards Chatsworth Hall Chesterfield Road Matlock Derbyshire DE4 3FW
<b>Contact telephone number</b>	01629 539848

<b>Name of the premises you are making a representation about</b>	Upos Fish Bar
<b>Address of the premises you are making a representation about</b>	42 High Street Woodville Derbyshire DE11 7EA

<b>Which of the four licensing objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary</b>
<b>To prevent crime and disorder</b>	No	
<b>Public safety</b>	No	
<b>To prevent public nuisance</b>	No	
<b>To protect children from harm</b>	Yes	The application form contains conditions which I have previously agreed with Mr Ranu for a retail shop and I would like those to be retained. However, it has become apparent that the applicant is planning to deliver alcohol and no indication about what steps would be taken in these circumstances to prevent the sale of alcohol to under 18's has been included in the application.

<b>Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.</b>	<ol style="list-style-type: none"> <li>1. Prior to the completion of any purchases of alcohol by a new customer the age of the customer shall be verified. An electronic identity verification system (EIVS) shall be utilised for this task.</li> <li>2. Where an order is received over the telephone, the customer will be informed that the alcohol will only be delivered to a person aged 18 or over and that the</li> </ol>
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Challenge 25 policy will be used.

3. Where orders are placed online, the customer will be required to confirm that they are aged 18 or over and that they understand that the alcohol will only be delivered to a person aged 18 or over and that the Challenge 25 policy will be used.
4. All home deliveries SHALL be paid for by at the time of order and if alcohol is purchased as part of that order a copy of the order shall be retained; detailing the full name, address and date of birth of the recipient.
5. Where home deliveries are made by the owner of the business or his staff, they will carry a bound and sequentially paginated refusals book which they must complete. At least weekly the Designated Premises Supervisor, (or deputy, authorised in writing) will
  - examine the record and compare it against the normal operating pattern for the premises
  - indicate any action required following that examination
  - sign off/endorse the record to indicate the above points have been carried out
6. The refusal record will be kept on the premises for production, on request, to an officer of a Responsible Authority. Records shall be retained on the premises for a minimum of 2 years
7. Where a courier or similar company is utilised to carry out deliveries on behalf of the premises licence holder, the courier company or similar shall ensure that they operate the Challenge 25 procedure to prevent the delivery of any alcohol to those persons under the age of 18.
8. The verification of the age of the person receiving the alcohol upon the delivery shall only take place using photographic forms of identification and take the form of either a 1) photo driving licence 2) current passport 3) Ministry of Defence identity card 4) Government approved "PASS" identity card.
9. The alcohol allocated to the order shall remain within the designated delivery vehicle until the age verification process has been completed and the age of the recipient has been verified to be over 18 years.

Signed:

*B. Dethan*

Date: 21.4.15

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to [licensing@south-derbys.gov.uk](mailto:licensing@south-derbys.gov.uk) This form must be returned within the statutory period. For more details please check with the Licensing Office on 01283 595 716/890/724