

**Licensing Act 2003**  
**Premises Licence Application south-derbyshire-193926**  
**Notification to Local Authority of agreement regarding**  
**Representations**

To: Licensing Authority Office

Date: 05/05/15

Dear Sir/Madam

I write in my capacity as the applicant in relation to the above matter. Discussions have taken place with # in relation to the promotion of the licensing objectives.

I would like to add the following conditions to my application: **south-derbyshire-193926**

We will provide training to any staff that may in the course of their duties be required to engage in the sale of alcohol, either by delivery or sale on the premises. This training will involve details of the law relating to age restricted products and the system we have in place to deal with those sales. As appropriate, we will provide refresher training every 6 months and keep a log of all the training provided.

We will observe a Challenge 25 policy. Whether we are selling on the premises or delivering, anyone that appears to be under the age of 25 will be required to provide valid proof of age and we will only accept a valid drivers license or a passport. Refusals of sale will be recorded in a log in the brewery and in our van and we will maintain that log for future reference. When we take an order for delivery, we will make it clear during the ordering process that a responsible adult must be available to take delivery and that no delivery will take place unless that responsible adult (aged 18 years or older) is present to sign for the delivery.

We will prominently display a Challenge 25 poster in the office where any sales at the premises may be made.

The refusal log will be reviewed as appropriate and any corrective action necessary taken.

Please accept this notice as formal request to amend my application/operating schedule in accordance with the above and note that I agree to these conditions being attached to the premises licence. Furthermore, I confirm that I do not consider a hearing to be necessary.

Signed *S. Bready* Name in block SHELAGH PATRICIA BEARLEY

5/5/2015



**Proposed Conditions – Tollgate Brewery, Unit 1,  
Southwood House Farm, Calke, LE65 1RG**

- 1) Full training is provided to all staff on commencement of employment relating to all alcohol products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
- 2) Refresher training should be provided at regular intervals – at least every 6 months.
- 3) Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person acting on behalf of a responsible authority as detailed within Section 13 Of the Licensing Act 2003.
- 4) All records will be written and shall be retained on the premise for a minimum of 12 months.
- 5) A challenge 25 Proof of age scheme will be operated at all times.
- 6) Anyone attempting to purchase alcohol that appears under the age of 25 years will be asked to produce a proof of age.
- 7) The only acceptable forms of Identification will be:
  - PASS – accreditation proof of age card.
  - Photo Driving Licence.
  - Current Passport.
  - UK Military Identification
- 9) Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, along with the age restrictions on products will be displayed at:
  - All points of sale.
- 10) A system of recording sales refused under the proof of age scheme will be operated at all times.
- 11) The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person acting on behalf of a responsible authority as detailed within Section 13 Of the Licensing Act 2003.
- 12) The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.



13) Alcohol may only be sold for consumption 'on' the premises to those persons attending a bona fide tour of the brewery where such consumption takes place for the purposes of sampling only.

14) The premises licence holder and designated premises supervisor shall ensure that a register is maintained detailing any private functions or events to take place on the premises. The register shall detail the date and time of the function, the nature of the function, the date the function was booked, the name of the person making the booking, and the number of people attending the function. The register will be kept on the premises and be made available for production upon a request by a Police Officer or an authorised person as detailed within section 13 of the licensing act 2003.

#### Hours for the sale by retail of alcohol as an Off Sales Premise

Mon ~ Thurs 09:00 hours to 17:00 hours

Fri ~ 09:00 ~ 22:00 hours

Sat/Sun ~ 09:00 to 17:00 hours

I propose and agree to these conditions being applied to the premises licence.

Premises.....TOLLGATE BREWERY

Signed.....

Full name.....SHELAGH PATRICIA BREARLEY

Position.....DIRECTOR

Date.....14/5/2015

