



Joint Management Committee

Secretary to the Committee

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Our Ref :

Date: 01 July 2016

Dear Councillor,

Etwall Leisure Centre Joint Management Committee

A Meeting of the **Etwall Leisure Centre Joint Management Committee** will be held in the Jubilee Room J1, **John Port School**, on **Monday, 11 July 2016** at **17:00**. You are requested to attend.

Yours faithfully,

Secretary to the Joint Management Committee

To: **Representatives of South Derbyshire District Council
Conservative Group**

Councillor Mrs Plenderleith (Chair) and Councillor Billings.

Labour Group

Councillor Shepherd.

Representatives of Governors of Etwall John Port School

Messrs. B Whyman M.B.E (Vice-Chair), P. Downs and C. Harrison.

Representative of Derbyshire County Council

Councillor Mrs Lauro.



AGENDA

Open to Public and Press

- 1** Apologies and to note any substitutes appointed for the Meeting.
- 2** To receive the Open Minutes of the Meeting held on 11th April 2016.

Etwall Joint Management Committee 11th April 2016 Open Minutes **3 - 5**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** ACTIVE NATION QUARTERLY PERFORMANCE REPORT (verbal report)
- 5** FINAL ACCOUNTS 2015-16 **6 - 9**
- 6** DERBYSHIRE COUNTY COUNCIL – FINANCIAL CONTRIBUTION **10 - 11**

Exclusion of the Public and Press:

- 7** The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

11th April 2016

PRESENT:-

Representatives of South Derbyshire District Council

Conservative Group

Councillor Mrs A. Plenderleith (Chair) and Councillor A. Billings

Labour Group

Councillor D Shepherd

Officers

S Batchelor (Director of Community & Planning Services) and T. C Lindgren (Democratic Services Officer)

Representatives of Etwall John Port School

Governors

B Whyman MBE (Vice - Chair), C Harrison and P Downs

Officers

G Golding

Representatives of Active Nation

J Dobson and S Tasker

EL/42 **APOLOGIES**

Apologies were received on behalf of Councillor Mrs. Lauro.

EL/43 **MINUTES**

The Open Minutes of the Meeting held on 11th January 2016 were noted, approved as a true record and signed by the Chairman.

EL/44 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/45 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

The Director of Community and Planning Services informed Committee that a report on the Sinking Fund would be presented to Committee at the next meeting on 15th July 2016.

J. Dobson presented the quarterly review (January to March 2016) of Etwall Leisure Centre, making particular reference to the following items;

- **Good News Stories**

- The 'Swimathon' attracted 150 people to join in.
- The Sport Relief event saw 50 people taking part through running, walking or dancing.
- A 'Discovery Weekend' took place between 9th and 10th April 2016 where people was offered the opportunity to partake in a plethora of activities, for the centre to try and identify new leads, the weekend was a huge success.
- There were 40 children taking part in 'Soccer Stars' and 30 children in the 'Multisport' event in the half-term holiday camp.
- The bespoke Active Nutrition package had been successfully launched alongside the existing exercise packages.
- The Saturday Night Project continue to be an ongoing success and attracts 60 children per weekend.
- Another two big events which had taken place were; the School Sport Partnership Gala and the Badminton School.

- A Safeguarding Children, Young People and Vulnerable Adults course had been attended by the Swimming Instructors.
- Evidence showed a good increase of local usage on Twitter and Facebook.
- A New Active Nation Web Site had been launched early 2016.
- The NPS (Net promoter Score) Survey Package for the centre's supporters was now up and running.
- The tennis courts had been fitted with new floodlights, posts and nets.
- Work to the Sports Hall's AHUS, to improve the centre's airflow, had been effectively completed, thus improving conditions for all sport hall users, work had also been undertaken on the centre's four boilers.
- The pool cover had been services and tested by Forge Pool Covers.

- **Gym & Exercise Memberships**

- 1,768 in total Membership up until 1st April 2016, average length of membership remained at 9.5 months.

- 1,322 children presently subscribe to the hugely successful swimming Scheme with another 100 children currently on the waiting list, the list is frequently assessed to identify any possible openings. The Etwall Primary School's swimming pool is still being utilised on a regular basis.

Councillor Mrs Plenderleith and Councillor Billings had both been approached by local residents commenting on the unavailability of the centre's swimming pool and were satisfied with the explanation of this issue.

The Director of Community and Planning Services explained that the Council was aware of the situation and that by 2028 there will be a deficit of 6 swimming lanes (equating to a swimming pool). The building of a new swimming pool would only take place if a new secondary school would be built in the area, leaving the Council for now with the only option of trying to identify additional space. There are currently ***new housing developments in Etwall/Mickleover going through the application stage, as part of the process the Council would negotiate***

with developers on the Section 106 contributions and investigate what provision could be made.

- **NPS (Net Promoter Score) Feedback March 2016**

J. Dobson explained that Active Nation sends emails to a set amount of centre users (mixed groups) each day asking for feedback on their leisure centre experience. Some of the positive points received were; The Facilities are great and very clean, the staff is very helpful and friendly; a good range/mix of classes and gym equipment and good value for money; great care has been taken to design the sports hall for optimum use.

Some of the slightly less positive feedback were: Only scored 9/10 due to difficulty with parking at times; the facilities gets a bit busy when used by the school's pupils; I have only one negative comment, and that is that the centre should be twice the size, especially with the planned new housing developments.

Councillor Billings raised a question at the last Committee meeting regarding Active Nation giving parents the opportunity to feedback as well as the children who use the facilities, J. Dobson replied that this was currently being done and although feedback is sought through the use of emails and the website, the 'Suggestion Box' at the centre is still available to enable people to use that method as well to ensure their comments are noted.

- **Centre Participation Figures 2015/16**

- The average monthly usage, across the five measured core propositions, for the last financial year, was 17,000.

- **Centre Usage Figures**

- The usage had increased with over 47,150 visits since 2014/15.
- The centre saw a total of 53,782 (up from 46,968) 'All Weather Pitch' usage in the last financial year.

Mr. Batchelor extended his thanks to Mr. Golding and John Port School for agreeing to let leisure centre visitors use the bus car park when the centre is at its busiest.

RESOLVED:-

That the Committee considered and noted the points made in the presentation.

The meeting terminated at 5:30 p.m

COUNCILLOR. MRS. A. PLENDERLEITH

CHAIRMAN

REPORT TO: ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE **AGENDA ITEM: 5**
DATE OF MEETING: 11th JULY 2016 **CATEGORY: RECOMMENDED**
REPORT FROM: TREASURER TO THE JOINT MANAGEMENT COMMITTEE **OPEN**
MEMBERS' CONTACT POINT: KEVIN STACKHOUSE (01283 595811) Kevin.stackhouse@south-derbys.gov.uk
SUBJECT: FINAL ACCOUNTS 2015/16 **REF:** u/ks/live files/Etwall JMC/final accountsreport1516
WARD (S) AFFECTED: ETWALL, HATTON, HILTON, NORTH WEST, REPTON & WILLINGTON

1.0 Recommendations

1.1 That the Final Accounts for 2015/2016 are considered and approved for Audit.

2.0 Purpose of Report

2.1 To report the Leisure Centre's final accounts for 2015/16.

3.0 Detail

3.1 Items of income and expenditure for 2015/16 are detailed in **Appendix 1**. This also shows a comparison with the actual expenditure for 2014/15, the budgeted expenditure for 2015/16, together with the estimated position as reported to the Committee in January 2016.

3.2 A summary is provided in the following table.

Total Income and Expenditure	Actual	Budget	Estimated	Actual	Variance
	2014/15	2015/16	2015/16	2015/16	2015/16
	£	£	£	£	£
Expenditure	195,760	132,346	141,366	163,698	22,332
Income	-37,097	-34,000	-38,025	-47,345	-9,320
Net Cost	158,663	98,346	103,341	116,353	13,012

3.3 Although the net cost, as expected, was lower in 2015/16 compared to 2014/15, it was greater than the budget and estimated figures for the year. The main reason was the cost of repairs and maintenance and in particular, the amounts directly incurred by the School.

3.4 These totalled £19,563 and £22,837 in 2014/15 and 2015/16 respectively. These costs are still to be invoiced by the School, although they have been accrued in the Accounts of the JMC.

3.5 In addition, there were also some additional maintenance costs incurred by the JMC. The cost of repairs and maintenance is detailed below.

Works	£
Water Chlorination works	1,056
Install cycle shelters	9,905
Replacement pump head and terminal block	1,248
Replace bollard lights and up lights	1,495
Invasive inspection of roof and site report	1,560
Clean out gutter, reinstate flashings and repoint lead work	590
Cleaned and disinfected water tank	662
Removal of disabled shower panels	522
	<u>17,038</u>

3.6 As the table shows, the main cost was the installation of cycle shelters, although the County Council reimbursed approximately 50% of the cost and this is included in the income figures.

3.7 There was also additional income as the Artificial Grass Pitch returned a surplus for 2015/16, although income from the café was slightly lower.

3.8 The following table summarises the contributions of the School and the Council towards the net cost of the facility.

Share of Net Cost	Actual	Budget	Estimated	Actual	Variance
	2014/15	2015/16	2015/16	2015/16	2015/16
	£	£	£	£	£
South Derbyshire District Council (62%)	98,371	60,975	64,071	72,139	8,067
John Port School (38%)	60,292	37,371	39,270	44,214	4,945
	<u>158,663</u>	<u>98,346</u>	<u>103,341</u>	<u>116,353</u>	<u>13,012</u>

Sinking Fund

3.9 Each year, a contribution of £25,000 is made to a sinking fund which was set up to replace major items of plant and equipment. In addition, a further provision of £5,000 is made for future decommissioning costs.

3.10 During 2015/16, £106,000 was used towards the project to extend the fitness suite and provision of community facilities. This had previously been approved by the Committee.

3.11 As at 31st March 2016, the remaining balance on the sinking fund stood at £11,667, with £10,000 in the decommissioning provision. At its meeting in January, the Committee agreed to use the sinking fund to replace other items of plant; this will depend on the amount of financing that remains in the sinking fund.

Pensions Reserve

- 3.12 A provision of £28,174 still remains, which was ring-fenced in 2011 to meet any costs of past service pension deficit following the TUPE transfer of former JMC employees to Active Nation. An assessment of any liability remaining on the JMC will be considered as part of the current valuation of the County Council Pension Fund.
- 3.13 This is due to report in December 2016 and the outcome will be reported to the Committee at its annual budget meeting in January 2017.

Etwall Leisure Centre - Income and Expenditure	Actual 2014/15 £	Budget 2015/16 £	Estimated 2015/16 £	Actual 2015/16 £	Variance 2015/16 £
Repairs and Maintenance	19,927	11,280	11,000	17,039	6,039
Supplies and Services	0	2,000	500	2,353	1,853
Contribution to Utility Costs (Gas and Electricity)	28,234	7,000	17,800	7,596	-10,204
Contribution to Sinking Fund	25,000	25,000	25,000	25,000	0
Contribution to Decommissioning Costs	5,000	5,000	5,000	5,000	0
Main Contractor Payment	60,899	62,411	62,411	63,051	640
Other Maintenance Costs - JPS - Provision Only	19,563	0	0	22,837	22,837
Insurance (2012 and 2013 only)	12,000	0	0	0	0
Artificial Grass Pitch - Provision Only	8,243	0	0	0	0
Vending Machine Lease (now terminated)	-2,020	0	0	0	0
Sub Total - Direct Running Costs	176,846	112,691	121,711	142,876	21,165
Central Support/Overheads					
Financial Services	4,407	5,336	5,336	5,929	593
Audit Fees	1,706	1,686	1,686	1,810	124
Legal Services	1,911	2,268	2,268	2,206	-62
Procurement	2,010	1,678	1,678	2,027	349
Client Management	8,880	8,687	8,687	8,850	163
Sub- Total - Overheads	18,914	19,655	19,655	20,822	1,167
Gross Expenditure	195,760	132,346	141,366	163,698	22,332
Less - County Council Contributions	-33,097	-32,000	-34,025	-38,976	-4,951
Less - Surplus - Artificial Grass Pitch	0	0	0	-6,369	-6,369
Less - Café income	-4,000	-2,000	-4,000	-2,000	2,000
NET EXPENDITURE	158,663	98,346	103,341	116,353	13,012
Shared					
South Derbyshire District Council (62%)	98,371	60,975	64,071	72,139	8,067
John Port School (38%)	60,292	37,371	39,270	44,214	4,945
	158,663	98,346	103,341	116,353	13,012

NOTES

The Budget figure 2015/16 as approved by the Committee in January 2015; the Estimated figure 2015/16 as reported to the Committee in January 2016.

The Variance is the difference between the Estimated and Actual figures for 2015/16

REPORT TO:	ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE	AGENDA ITEM: 6
DATE OF MEETING:	11th JUNE 2016	CATEGORY RECOMMENDED
REPORT FROM:	DIRECTOR OF COMMUNITY & PLANNING SERVICES BUSINESS MANAGER, JOHN PORT SCHOOL	OPEN
MEMBERS' CONTACT POINT:	STUART BATCHELOR, ext 5820, batchelors@south-derbys.gov.uk GRAHAM GOLDING, GG@johnport.derbyshire.sch.uk	DOC:
SUBJECT:	DERBYSHIRE COUNTY COUNCIL – FINANCIAL CONTRIBUTION	REF: SB
WARD (S) AFFECTED:	ETWALL, HATTON, HILTON, WILLINGTON	TERMS OF REFERENCE:

1.0 Recommendation

1.1 To authorise officers progress negotiations with Derbyshire County Council.

2.0 Purpose of the Report

2.1 To update Members on the decision by Derbyshire County Council to reduce their financial contribution to the Etwall Leisure Centre Joint Management Committee.

3.0 Detail

3.1 Derbyshire County Council has written to the Etwall JMC to notify that they intend to withdraw their contribution of £32,000 from 2017/18.

3.2 The County Council letter identifies that they will continue to provide to John Port School £8,000 a year towards access for Primary School swimming. This contribution remains with the School.

3.3 The DCC letter quotes Clause 34 of the JMC Constitution:

‘This agreement may be altered or determined only by the consent of all parties to the agreement’

whilst this clause seeks tri-partite agreement for any change, Clause 35 states

‘The School, the District Council and the County Council may terminate their involvement in the Agreement by giving not less than 12 months written notice to the partners and subject to agreeing a financial compensation to the remaining partners’

3.4 Derbyshire County Council asked for a decision by 17th June. As it was not possible for the JMC to have discussed this issue by that date Derbyshire County Council were informed this deadline will not be met.

3.5 To discuss the Derbyshire County Council proposal a meeting between the County Council, District Council and John Port School has been timetabled and a verbal update will be provided at this meeting.

4.0 Financial Implications

4.1 The loss of £32,000 would be a reduction in income to the Etwall Leisure Centre JMC budget and the shortfall would have to be asorbed by the District Council and John Port School.

5.0 Corporate Implications

5.1 The reduction in County Council funding will result in adverse financial implications on the District Council and John Port School which will restrict both parties ability to deliver their corporate priorities.

6.0 Community Implications

6.1 The reduction in Derbyshire County Council funding towards reducing obesity and increasing physical activity participation by young people will have a detrimental effect on the JMC's ability to further develop the Centre's facilities for use by the community.

7.0 Conclusions

7.1 The loss of financial support from Derbyshire County Council will result in an increased cost to the District Council and John Port School.