

**RECORD OF OPEN DECISIONS****FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on 23rd June 2011, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. Monday, 4th July 2011.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive<sup>1</sup>.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

| <b><u>Agenda Item No.</u></b> | <b><u>OPEN REPORTS</u></b>   | <b><u>Urgent/ Call-in Exempt</u></b> |
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| 7.                            | <b><u>AGENDA ITEM</u></b><br>AUDIT SUB-COMMITTEE   |                                      |
|                               | <b><u>DECISION:</u></b><br>That the Minutes of the Audit Sub-Committee Meeting held on 6th April 2011 are received and any recommendations contained therein are approved and adopted.   |                                      |
| 8.                            | <b><u>AGENDA ITEM</u></b><br>WORK PROGRAMME  |                                      |
|                               | <b><u>DECISION:</u></b><br>That the Committee receives the updated work programme.   |                                      |
| 9.                            | <b><u>AGENDA ITEM</u></b><br>CONSULTATION STRATEGY ANNUAL REPORT 2010/11 AND ACTION PLAN 2011/12   |                                      |
|                               | <b><u>DECISION:</u></b><br>(1) That the Committee notes the key consultation achievements for the year ending 31st March 2011.<br>(2) That approval be given to the refreshed action plan submitted, which will guide the work of the Council in undertaking consultation with its service users, residents, partners and staff.                                     |                                      |
| 10.                           | <b><u>AGENDA ITEM</u></b><br>ANNUAL HEALTH & SAFETY REPORT 2010/11 AND ACTION PLAN 2011/12.  |                                      |
|                               | <b><u>DECISION:</u></b><br>(1) That the Committee notes the key health and safety achievements and performance for the year ending March 2011 and approves the action plan as submitted that sets down the priority actions for 2011/12.<br>(2) That Council be recommended to appoint Councillor Bell as a further Health and Safety Champion representative of the |                                      |

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|      | <p>Opposition Group.</p> <p>(3) That the Council again seeks accreditation under the RoSPA Occupational Health and Safety Programme for 2012.</p>  |  |
| 11.  | <p><b><u>AGENDA ITEM</u></b><br/>CORPORATE EQUALITY AND FAIRNESS SCHEME 2010-11 – ANNUAL REPORT</p>  |  |
|      | <p><b><u>DECISION:</u></b><br/>That the Committee notes the key achievements and outcomes of embedding equalities into the day-to-day workings of the Council and the Council's Corporate Equality and Fairness Scheme for the year ending March 2011, together with approving the actions proposed for 2011/12.</p> |  |
| 12.  | <p><b><u>AGENDA ITEM</u></b><br/>CORPORATE PLAN 2009-14: PERFORMANCE MANAGEMENT REPORT (1ST APRIL 2010 TO 31ST MARCH 2011)</p>   |  |
|      | <p><b><u>DECISION:</u></b><br/>(1) That the Committee notes the Council's key achievements and performance for the year ending 31st March 2011.<br/>(2) That where performance has failed to achieve the specified target, the Committee accepts the adequacy of the response and plans for future action.</p>       |  |
| 13.  | <p><b><u>AGENDA ITEM</u></b><br/>CORPORATE SERVICES - SERVICE PLAN 2011/12</p>   |  |
|      | <p><b><u>DECISION:</u></b><br/>That the Service Plan for Corporate Services is approved as the basis for service delivery over the period to March 2012.</p>   |  |
| 14.  | <p><b><u>AGENDA ITEM</u></b><br/>COMPLAINTS AND FREEDOM OF INFORMATION REQUESTS – 1ST OCTOBER 2010 TO 31ST MARCH 2011</p>  |  |
|      | <p><b><u>DECISION:</u></b><br/>That the Committee notes the report.</p>  |  |
| 15.  | <p><b><u>AGENDA ITEM</u></b><br/>MEMBERS' ELIGIBILITY TO JOIN THE LOCAL GOVERNMENT PENSION SCHEME</p>  |  |
|      | <p><b><u>DECISION:</u></b><br/>That Council be recommended to approve a budget of £20,000, funded from the savings in Members' Allowances, to enable Members to join the Local Government Pension Scheme.</p>  |  |
| 16.  | <p><b><u>AGENDA ITEM</u></b><br/>USE OF PROCEEDS FROM THE SALE OF 35 MIDLAND ROAD AND LAND AT PENISTON RISE, MELBOURNE</p>   |  |
|      | <p><b><u>DECISION:</u></b><br/>That the Committee approves the use of capital receipts generated in the last financial quarter, for investment in the Sheltered Housing Vision.</p>  |  |
| 16a. | <p><b><u>AGENDA ITEM</u></b><br/>HOUSING REVENUE ACCOUNT BUSINESS PLAN.</p>  |  |
|      | <p><b><u>DECISION:</u></b><br/>(1) That the Committee approves and adopts the draft Housing Revenue Account Business Plan, as recommended by the Housing and Community Services Committee.<br/>(2) That further detailed reports are brought to the Committee</p>  |  |

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| later in 2011/12 on specific aspects of the Plan, including treasury management / debt options and a medium-term income strategy. |  |
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DATED: 27th June 2011

Chief Executive

- <sup>1</sup> Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- <sup>2</sup> NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- <sup>3</sup> Insert both the agenda item number and its heading.