

**Recruitment and Selection Working Panel  
19 October 2022**

**Present**

Councillors Richards, Rhind, Taylor, Smith, Haines, Churchill

**Officers**

Frank McArdle	Chief Executive
Kevin Stackhouse	Strategic Director (Corporate Resources)
David Clamp	Human Resources Manager
Gary Evans	Gatenby Sanderson

**Agenda**

**1. Appointment of Chairman**

Councillor Richards was appointed as Chair of the Panel.

**2. Apologies**

Councillor Southerd

**3. To note any declarations on interest arising from any items on the agenda.**

None raised.

**EXEMPT REPORTS**

- 4.** The Chairman moved that in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part 1 of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

**5. Recruitment of Strategic Director (Service Delivery) – Assessment Centre**

The Panel received information from the Chief Executive and Gatenby Sanderson on the outcomes from the assessment centre that had been completed by five candidates on Wednesday 19 October 2022. After due consideration, it was the unanimous decision of the Panel that the following

three candidates should progress to the Final Interview stage for the post of Strategic Director (Service Delivery);

Heidi McDougall  
Sam Dennis  
Richard Bradley

**6. Recruitment of Strategic Director (Service Delivery) – Arrangements for the Final Interview**

The Panel received information from the Chief Executive and the Human Resources Manager on the arrangements for the final panel interview being held with the three candidates on Thursday 20 October 2022.

The Panel agreed the final format for the panel interview and the allocation of questions for each panel member.

**7. Recruitment of Strategic Director (Service Delivery) – Training**

The Human Resources Manager and Gatenby Sanderson provided refresher training on recruitment and selection for all members of the Panel.

Meeting ended at 6.45 pm.