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Our Ref
Your Ref

Date: 21 September 2022

Dear Councillor,

Housing and Community Services Committee

A Meeting of the **Housing and Community Services Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 29 September 2022 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Labour Group**
Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair) and
Councillors Dunn, Heath, Richards and Shepherd.

Conservative Group
Councillors Ackroyd, Ford, Lemmon, Patten, Redfern and Smith

Independent Group
Councillors Roberts



AGENDA

Open to Public and Press

- 1** Apologies and to note any Substitutes appointed for the Meeting.
- 2** To receive the Open Minutes of the following Meetings:

6 January 2022	4 - 6
27 January 2022	7 - 10
10 March 2022	11 - 15
19 April 2022	16 - 21
1 June 2022	22 - 26
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** SDDC SUPPORTED VOLUNTARY & COMMUNITY SECTOR ORGANISATIONS OVERVIEW REPORTS 2021-22 **27 - 49**
- 7** FIELDS IN TRUST PROTECTION OF GREEN SPACES **50 - 52**
- 8** CATERING CONCESSION OPPORTUNITIES ON PARKS AND GREEN SPACES **53 - 55**
- 9** COMMITTEE WORK PROGRAMME **56 - 59**

Exclusion of the Public and Press:

- 10** The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

11 To receive the Exempt Minutes of the following Meetings:

Details

27 January 2022

- See agenda for reasons for exemption
10 March 2022

- See agenda for reasons for exemption
19 April 2022

- See agenda for reasons for exemption
1 June 2022

- See agenda for reasons for exemption

12 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

Details

13 ROSLISTON FORESTRY CENTRE STAFFING

HOUSING AND COMMUNITY SERVICES COMMITTEE

6th January 2021

PRESENT:

Labour Group

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Pegg, Richards and Shepherd.

Conservative Group

Councillors Ackroyd, Churchill, Ford, Haines, Smith and Watson (substitute for Councillor Corbin).

Independent Group

Councillors Dawson and Angliss.

In Attendance

Councillor Wheelton

HCS/57 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Roberts (Independent Group)

HCS/58 **DECLARATIONS OF INTEREST**

The Committee noted that no Declarations of Interest had been received

HCS/59 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/60 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

HCS/61 **SERVICE BASED BUDGETS 2022/23**

The Head of Finance presented the report the Committee and outlined the proposed fees and charges, the increase in grants for voluntary bodies along with the earmarked reserves. The overall Council position and the pay award

position were highlighted. The Committee was informed of a correction at 3.10 which should have read 'increase' and not decrease.

Councillor Ford raised a query regarding the reduction for Defence Flooding. The Head of Finance informed the Committee that there were a number of reasons for the reduction which would be reported to the Committee at a later date.

Councillor Richards enquired as to why Chestnut Avenue had been highlighted. The Head of Finance confirmed that clarification would be sought from the Head of Service.

RESOLVED:

- 1.1 That the proposed income and expenditure revenue budget for the Committee's services for 2022/23 as detailed in Appendix 1 of the report was considered and recommended to the Finance and Management Committee for approval.***
- 1.2 That the proposed fees and charges for 2022/23 as detailed in Appendix 2 of the report were considered and approved.***
- 1.3 The Committee gave consideration to the level of any increases in Grants to Voluntary Bodies in 2022/23 and recommended a 2% increase to Finance and Management Committee.***

HCS/62 **HOUSING REVENUE ACCOUNT BUDGET, FINANCIAL PLAN AND PROPOSED RENT 2022/23**

The Head of Finance delivered the report to the Committee and noted that deficits at point 4.7 of the report were due to debt repayments. The rent increase, the overall budget position and the expected number of Right to Buy applications were outlined. The Committee was informed how the repayment of loans and rental income increase would assist with the long-term financial picture.

Councillor Churchill enquired about the expected number of Right to Buy Applications. The Head of Finance clarified that it was because the number of applications had increased during the last financial year.

RESOLVED:

- 1.1 The Committee approved that the Council House Rents be increased by CPI plus 1% (4.1%) for Tenants with effect from 1 April 2022 in accordance with the Welfare Reform and Work Act 2016 and after conclusion of the Rents for Social Housing from 2020 consultation.***
- 1.2 That the proposed revenue income and expenditure for 2021/22, together with the 10-year Financial Plan for the Housing Revenue Account (HRA) as detailed in Appendix 1 of the report were***

considered and referred to the Finance and Management Committee for approval.

1.3 The Committee approved that the HRA be kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position.

HCS/63 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery).

RESOLVED:

That the Committee considered and approved the updated work programme.

HCS/64 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

HCS/65 **TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions had been received.

The Meeting terminated at hours. 18:18hrs

COUNCILLOR G RHIND

CHAIR

HOUSING AND COMMUNITY SERVICES COMMITTEE

27th January 2021

PRESENT:

Labour Group

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Richards, Shepherd and Tilley (substitute for Councillor Dunn).

Conservative Group

Councillors Ackroyd, Corbin, Ford, Haines, and Smith

Independent Group

Councillors Dawson and Roberts.

Non-Grouped

Councillor Churchill

In Attendance

Councillor Wheelton

HCS/66 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Dunn

HCS/67 **TO RECEIVE THE OPEN MINUTES**

The Open Minutes of the Meetings held on 30th September and 18th November 2021, were approved as a true record and signed by the Chair.

HCS/68 **DECLARATIONS OF INTEREST**

The Committee noted that no Declarations of Interest had been received

HCS/69 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/70 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**HCS/71 RECRUITMENT OF ACTIVE SCHOOLS' PARTNERSHIP (ASP) PHYSICAL EDUCATION (PE) AND SCHOOL SPORT COACH**

The Head of Cultural and Community Services presented the report to the Committee and sought approval for recommendations. It was explained that the primary role of the physical education coach would be to support the continued work of the Active Schools' Partnership.

RESOLVED:

- 1.1 The Committee approved the recruitment of an Active Schools' Partnership (ASP) Physical Education (PE) and School Sport Coach, within the Active Communities and Health Team of Cultural and Community Services. The new post is to support the delivery of the South Derbyshire ASP's (SDASP) PE and School Sport programme.***
- 1.2 The Committee approved the recruitment of additional ASP PE & School Sport Coaches subject to service demand of the SDASP PE and School Sport programme.***
- 1.3 The Committee approved that the Strategic Director (Service Delivery) have delegated authority to extend the contracts of relevant ASP PE and School Sport Coaches subject to continued and/or growing service demand of the SDASP PE and School Sport programme and funding being secured.***

HCS/72 REPAIRS AND MAINTENANCE-NOVUS CONTRACT

The Head of Housing presented the report to the Committee and explained that an extension and variation of a contract would usually have been carried out under normal business but that it was before the Committee for endorsement as the contract had been discussed in a variety of forums. The Head of Housing highlighted the added value of the contract and how well NOVUS had dealt with issues raised. It was further noted that there was concern about going out to tender at that time given the shortage of a skilled labour across the whole industry

The Strategic Director (Service Delivery) highlighted how NOVUS had responded to complaints and was pleased with how it had worked collaborative with the Council regarding the bid for decarbonisation funding.

Members raised concerns regarding the performance of NOVUS and the reported poor communication with residents as well as the number of Voids and the impact on housing revenue.

The Strategic Director (Service Delivery) explained that at the beginning of the contract complaints had been received mid build or during refurbishments which had highlighted the issue of poor communication from NOVUS to residents regarding the impact of the build on the homes etc. but there had not been complaints regarding this for some considerable months. The Strategic Director (Service Delivery) assured Members that when a complaint was received the Council expected to receive a full and proper response from NOVUS.

The Head of Housing informed the Committee that at the start of the NOVUS contract there was a three month backlog of empty properties which had been followed by two years of challenges including Covid but there had been an improvement and it was recognised that the Housing Team had to ensure that NOVUS improved delivery and to this end there had been discussions with the NOVUS senior team regarding what needed to improve and how that was going to be achieved.

Councillor Ford raised a query regarding adaption works and the Head of Housing informed the Committee that since the publication of the report renegotiations had taken place to improve the completion time and the spend in relation to adaptations.

Councillor Wheelton reported that when NOVUS attended Overview and Scrutiny Committee Novus openly admitted that they got things wrong at the beginning but demonstrated how they had improved and Overview and Scrutiny was content with the both the explanations and the work being undertaken to rectify the position.

Members requested that a separate report be brought before the Housing and Communities Committee regarding Voids.

Councillor Richards thanked Members for their comments and stated that NOVUS should be held to account for the residents of South Derbyshire and he wanted to get the best out of the contract and enquired about customer satisfaction surveys.

The Head of Housing confirmed that NOVUS used an industry recognised commercial method survey and that all comments received were shared with the Council but it should be noted that it would be suspicious if it only received all good comments. It was also noted that in addition to the NOVUS survey the Council would carry out a satisfaction survey with all tenants that would include a repairs element.

RESOLVED:-

- 1.1 *The Committee noted the proposed variation to the terms of the original contract with NOVUS Property Solutions.***
- 2.1 *The Committee endorsed the two-year extension of the contract as allowed for in the original contract document.***

HCS/73 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery).

RESOLVED:

The Committee considered and approved the updated work programme.

HCS/74 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE THE EXEMPT MINUTES

The Exempt Minutes of the Meetings held on 30th September 2021 and 18th November 2021, were received.

ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

ACQUISITION OF HOUSE IN LIEU OF COMMUTED SUM

RESOLVED:

That the Committee approved the recommendations in the report.

The Meeting terminated at hours: 19:00 hours

COUNCILLOR G RHIND

CHAIR

HOUSING & COMMUNITY SERVICES COMMITTEE

10th March 2022

OPEN

PRESENT:

Labour Group

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Richards, Dunn, and Shepherd

Conservative Group

Councillors Ackroyd, Corbin, Ford, Haines, and Smith

Independent Group

Councillors Dawson and Roberts.

Non-Grouped

Councillor Wheelton

HCS/78 APOLOGIES

The Committee was informed that an apology had been received from Councillor Churchill (Non-Grouped).

HCS/79 DECLARATIONS OF INTEREST

The Committee was informed that declarations of interest had been received from Councillor Smith in reference to HSC/90 and HSC/83 by virtue of being a County Councillor.

The Committee was informed that declarations of interest had been received from Councillor Ford in reference to HSC/90 by virtue of being a County Councillor.

HCS/80 QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10

The Committee was informed that no questions from Members of the Public had been received.

HCS/81 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

HCS/82 **CORPORATE PLAN 2020-24: PERFORMANCE REPORT 2020-21
QUARTER 3 – (1 APRIL TO 31 DECEMBER)**

The Strategic Director (Service Delivery) introduced the report to the Committee and advised that 100 per cent of Our Environment and 82 percent of Our People indicators were on track to achieve their annual target and noted that those indicators in red were moving in a positive direction with

The Head of Housing advised the Committee that the red Relet indicator was improving. The Head of Housing outlined the process of re-letting and noted that the average let time was between 125 and 208 days.

The Strategic Director (Service Delivery) informed the Committee that pressure on the housing budget and risks associated with it had been considered and noted that work undertaken to make sure properties were in a safe and liveable condition had been challenging at times.

Members raised concerns regarding the increase in homelessness and issues regarding local connection rules, an abandoned property and the average time taken to relet Council homes. The Head of Housing advised the Committee that prevention of homeless would be prioritised as there were more people coming forward for support and informed the Committee that there was some funding available to help with private sector rent arrears. The Head of Housing confirmed that local connection rules were complicated and advised that the abandoned property issue was problematic as it would need to be demonstrated to a judge that the resident had no intention to return to the property.

Members raised queries regarding the issue of difficult to let properties. The Strategic Director (Service Delivery) clarified that a number of the properties required redevelopment and some were subject to anti-social behaviour which made the properties less attractive to potential tenants.

RESOLVED:

- 1.1 That the Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.**
- 1.2 That the Committee reviewed the Risk Register for the Committee's Services.**

HCS/83 **CONTRIBUTION TO ACTIVE DERBYSHIRE**

The Strategic Director (Service Delivery) presented to report to the Committee seeking approval for an annual contribution and the development of two year Service Level Agreement.

RESOLVED:

- 1.1 *The Committee approved the Council's commitment to Active Derbyshire for 2022-2024 as set out in the Service Level Agreement (SLA) attached at Appendix A.***

- 1.2 *The Committee approved a financial contribution to Active Derbyshire for 2022-23 of £12,191 to support the delivery of outcomes set out in an SLA with the Council.***

- 1.3 *The Committee approved that delegated authority be given to the Strategic Director (Service Delivery), in consultation with the Chair of the Committee to sign any subsequent agreements necessary to ensure the delivery of the projects set out in the SLA.***

HCS/84 **COMMUNITY AND ENVIRONMENTAL PARTNERSHIP GRANTS SCHEME**

The Section 106 Officer presented to report to the Committee and advised of two inaccuracies within the report which did not affect the recommendations as the figures in Section 4 to be approved were correct. The four successful applications were outlined for the Committee.

Members commended the report and the excellent outcome for the applicants.

RESOLVED:

The Committee approved the recommendations of the Community and Environmental Partnerships Grant Scheme Assessment Panel, to award grants as detailed in Section 4 of the report.

HCS/85 **TREE, WOODLANDS AND HEDGEROW MANAGEMENT POLICY**

The Strategic Director (Service Delivery) presented the report to the Committee and advised that part one of the report was the endorsement and the second part highlighted the risks and opportunities. The Committee was advised that the Council's insurers recommended moving away from a timebound assessment of trees and to use a Red, Amber, Green (RAG) rating system to highlight proposed works. The Strategic Director (Corporate Resources) explained that the RAG rating applied had identified a significant number of trees in the red category and that funding required from the ground's maintenance reserve would need approval from the Finance and Management Committee.

Councillor Shepherd welcomed the report and the policy relating to the planting of replacement trees when it was necessary for one to be felled.

Councillor Corbin asked that communication with residents regarding tree works could be improved.

RESOLVED:

1.1 The Committee approved the adoption of the Tree, Woodland and Hedgerow Policy as per Appendix 1 and Appendix 2 of the report.

1.2 The Committee approved that the resource implications outlined in the report be referred to the Finance and Management Committee for approval.

HCS86 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented to report to the Committee.

RESOLVED:

That the Committee considered and approved the updated work programme.

HCS/87 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:
That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the

remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

HOUSING DIRECT LABOUR ORGANISATION (DLO) TEAM – MODERNISING EMPLOYMENT CONDITIONS

RESOLVED:

That the Committee approved the recommendations in the report.

The meeting terminated at 19:00 hours

COUNCILLOR G RHIND

CHAIR

HOUSING & COMMUNITY SERVICES COMMITTEE

19th April 2022

OPEN

PRESENT:

Labour Group

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Richards, Dunn, and Tilley

Conservative Group

Councillors, Muller Ford, Haines, and Smith

Independent Group

Councillors Dawson and Roberts.

Non-Grouped

Councillors Wheelton and Churchill

HCS/91 APOLOGIES

The Committee was informed that apologies had been received from Councillor Shepherd (Labour Group) and Councillors Corbin and Ackroyd (Conservative Group).

HCS/92 DECLARATIONS OF INTEREST

The Committee was informed that declarations of interest had been received from Councillor Tilley, Councillor Muller, Councillor Dunn and Councillor Wheelton in relation to item HCS/102 by virtue of being Members of the Planning Committee and that they would leave the meeting when the item was to be discussed.

HCS/93 QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10

The Committee was informed that no questions from Members of the Public had been received.

HCS/94 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**HCS/95 PUBLIC OPEN SPACE (POS) HISTORICAL ADOPTIONS**

The Strategic Director (Service Delivery) presented the report to the Committee summarising the history and outlining the issues regarding a number of unadopted parcels of land.

Councillor Ford raised concern regarding the poor upkeep of public open spaces by the management companies and sought clarity about what powers the Council had to reduce the burden on the Authority. The Strategic Director (Service Delivery) informed the Committee that the issue was complicated and the Authority had limited powers but Government was looking at legislation on the issue.

Councillor Churchill expressed concern that the management companies had damaged the Council's reputation and how important this work was.

RESOLVED:

1.1 *The Committee agreed to officers negotiating the transfer of parcels of unadopted land at the following locations:*

- *Grampian Way/Nairn Close, Stenson Fields*
- *Auden Close, Church Broughton*
- *Eureka Park, Belmont Primary School*
- *Kingfisher Lane, Willington*
- *Bretby Heights, Newhall.*

1.2 *The Committee agreed to the Strategic Director – Service Delivery negotiating the transfer of land at Manor Farm Cadley from the developer into the Council's ownership with an accompanying additional S106 contribution.*

1.3 *The Committee endorsed the process by which land be transferred to Management Companies and monitored thereafter be fully reviewed and a new policy statement be included in the new Local Plan.*

1.4 *The Committee confirmed the Council's general policy not to sell public open space and authorised officers to take all appropriate action to recover land subject to encroachment.*

1.5 The Committee agreed that the report, in respect of the proposed land acquisition matters, be referred to the Finance and Management Committee for approval.

HCS/96 **COUNTY WIDE HOMELESS STRATEGY**

The Head of Housing presented the report to the Committee and outlined how the strategy would help to keep people in accommodation. It was noted that the strategy would build on the Council's role and that whilst there was not a huge number of street sleepers the issue in the District was one of hidden homelessness with many sharing accommodation, sofa surfing or having insecure tenancies.

RESOLVED:

1.1 The Committee endorsed the Draft Derbyshire Homelessness and Rough Sleeping Strategy subject to clarification on the agencies and forums that will assist in delivering the actions contained within it.

HCS/97 **COUNCIL HOUSE RELETS**

The Head of Housing presented the report to the Committee and outlined progress made with reletting Council properties during 2021/22 and highlighted actions taken to improve the performance of letting Council properties.

Members raised concerns about the Council having to comply with Right to Buy and it not applying to Housing Associations, the possibility of bringing housing repairs in house and adaptations to properties as standard.

The Head of Housing advised Committee that Housing Associations were under some pressure with Right to Acquire and advised that reletting repairs had been discussed at the previous Committee meeting where it was noted that there was a shortage of skilled trades people to carry out the work. The Head of Housing clarified that the Council had to ensure that adapted properties were let to those individuals who required that allocation.

The Strategic Director (Service Delivery) addressed the Committee and confirmed that the driving force was to create homes to match the needs of those on the waiting lists which included specialist accommodation provision.

RESOLVED:

- 1.1 The Committee noted the progress that had been made in reducing the overall number of empty Council properties and the number of properties under repair.***
- 1.2 The Committee was to receive further reports on progress in this area along with additional information regarding the reasons for property offers being refused by applicants, the reasons for current tenants vacating Council dwellings and the impact of reclassifying sheltered dwellings for general needs use.***

HCS/97 SUSTAINABLE WARMTH FUNDING AND LOW CARBON HOMES

The Head of Housing presented the report to the Committee and sought approval from the Committee for the Council to accept the secured Sustainable Warmth Funding grant and for the establishment of a Low Carbon Homes Team to manage and administer the scheme. In addition, the Head of Housing outlined the proposal to appoint Marches Energy Agency to pipeline and market the grant to encourage residents into the process.

Councillor Richards congratulated the team on the successful bid.

Members raised queries regarding additional costs in relation to IT systems and shared concern about residents applying for the government grants and suggested a flyer being sent with bills for Council Tax. The Strategic Director Service Delivery advised the Committee that there was a low risk to IT regarding delivery and that information had been shared with residents regarding the grant.

RESOLVED:

- 1.1 The Committee accepted the Sustainable Warmth Fund grant allocations totalling £1,214,800.***
- 1.2 The Committee authorised the Chief Executive to sign the relevant agreements and declarations necessary to accept the Sustainable Warmth Fund allocations.***
- 1.3 That details of all further carbon reduction bid opportunities submitted under the Constitution's delegated powers be reported to Environment and Development Services Committee through the annual report of the work of the Corporate Environmental Sustainability Group.***

1.4 The Committee approved the establishment of a Low Carbon Homes Team consisting of two new temporary additions to the establishment:

- **Low Carbon Homes Team Manager**
- **Low Carbon Homes Delivery Officer**

1.5 That the financial, contractual, and human resource aspects of the report be referred to Finance and Management Committee for approval.

HCS/98 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented to report to the Committee.

RESOLVED:

That the Committee considered and approved the updated work programme.

HCS/99 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

ACTIVE COMMUNITIES AND HEALTH STAFFING

RESOLVED:

RESOLVED:

That the Committee approved the recommendations in the report.

ACQUISITION OF NEW COUNCIL HOUSING AT MOAT STREET

RESOLVED:

That the Committee approved the recommendations in the report.

The meeting terminated at 18:55 hours

COUNCILLOR G RHIND

CHAIR

HOUSING & COMMUNITY SERVICES COMMITTEE

1 June 2022

OPEN

PRESENT:

Labour Group

Councillor Rhind (Chair) and Councillor Mulgrew (Vice-Chair) and Councillors Dunn, Richards, and Shepherd

Conservative Group

Councillors Ackroyd, Dawson, Ford, Haines Lemmon and Redfern

Independent Group

Councillor Roberts.

In attendance

Councillor Wheelton

HCS/01 APOLOGIES

The Committee was informed that apologies had been received from Councillor Corbin and Patten (Conservative Group).

HCS/02 DECLARATIONS OF INTEREST

The Committee was informed that Councillor Ford had declared personal interests in items HCS/08 and HCS/14 by virtue of being a County Councillor.

HCS/03 QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10

The Committee was informed that no questions from Members of the Public had been received.

HCS/04 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**HCS/05 SERVICE PLAN 2022/23**

The Strategic Director (Service Delivery) presented the report to the Committee and highlighted how the Service Plan gave a really good flavour of initiatives and projects delivered by the Directorate and the contribution of the workforce.

RESOLVED:

1.1 The Committee approved the Service Plan for the Service Delivery Directorate as the basis for overall service delivery over the period 1 April 2022 to 31 March 2023.

HCS/06 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2020-2021 QUARTER 4 – (1 APRIL TO 31 MARCH))

The Strategic Director (Service Delivery) presented the end of year report to the Committee and highlighted the two red indicators and explained that the reletting red indicator was improving and the planned housing maintenance programme would be driven forward. The end of year risks were outlined and the tree works and adoption of Sustainable Urban Drainage Schemes were highlighted.

Councillor Shepherd raised a query regarding the issues of the Sustainable Urban Drainage Schemes. The Strategic Director (Service Delivery) confirmed that progress had been made with the respective developers. Members would be updated.

RESOLVED:

1.1 The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.

1.2 The Risk Register for the Committee's services was reviewed.

HCS/07 RECRUITMENT OF ACTIVE SCHOOLS' PARTNERSHIP (ASP) BIKEABILITY INSTRUCTOR

The Strategic Director (Service Delivery) outlined the report to the Committee and sought approval of the new post along with delegated authority for the contract to be extended if required.

Members recognised the importance of the role of the proposed Bikeability Instructor and saw it as a way to encourage more people to use alternative ways to travel.

RESOLVED:

- 1.1 The Committee approved a new post of an Active Schools' Partnership (ASP) Bikeability Instructor, within the Active Communities and Health Team to support the delivery of the South Derbyshire ASP's (SDASP) Bikeability programme.**
- 1.2 The Committee approved that the new post would be on a fixed term contract commencing from 1 September 2022 until 23 July 2023 for 30 hours per week.**
- 1.3 The Committee approved that the grade of the post would be Scale 3, subject to job evaluation in line with the Council's scheme.**
- 1.4 The Committee granted delegated authority to the Strategic Director (Service Delivery) to recruit additional ASP Bikeability Instructors on similar terms and conditions of employment subject to available funding and increased service demand for the SDASP Bikeability programme.**
- 1.5 The Committee granted delegated authority to the Strategic Director (Service Delivery) to extend the contracts of existing ASP Bikeability Instructors subject to continued and/or growing service demand of the SDASP Bikeability programme and funding being secured.**
- 1.6 The Committee approved that a further report be submitted back to the Committee and Finance and Management Committee for any extensions to employment contracts that exceed two years so the position in relation to additional payments and subsequent liabilities would be considered.**

HCS/08 DERBYSHIRE COUNTY COUNCIL CONSULTATION ON INDEPENDENT LIVING SERVICE PROVISION

The Strategic Director (Service Delivery) delivered the report to the Committee and outlined the Council's response to the County Council's consultation exercise and the proposals to change funding and the service delivery contract.

Councillor Wheelton raised concern regarding the number of inaccuracies, potential health problems and enquired how the removal of funding would impact on South Derbyshire residents

The Strategic Director (Service Delivery) confirmed that the County Council was looking at the eligibility criteria but that it was expected that quite a lot of residents in the District could miss out. The Committee was also informed that discussions had taken place with Health colleagues regarding potential problems to move the talks forward with the County Council in relation to call centres and warden services.

Councillor Richards stated that whilst independent living was not a statutory responsibility there was the Care Act that applied and hoped that the issues could be resolved through collaborative working.

RESOLVED:

The Committee approved the responses to the Derbyshire County Council Cabinet Report and consultation exercise detailed in Section 4 of the report.

HCS/09 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented to report to the Committee.

RESOLVED:

That the Committee considered and approved the updated work programme.

HCS/10 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

The Chairman may therefore move:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

LAND IN THULSTON

RESOLVED:

That the Committee approved the recommendations in the report.

MINOR VARIATION TO ESTABLISHMENT – CREATION OF TREE OFFICER POST

RESOLVED:

That the Committee approved the recommendations in the report.

CARELINE DERBYSHIRE COUNTY COUNCIL CONSULTATION AND THE DIGITAL SWITCH OVER

RESOLVED:

That the Committee approved the recommendations in the report.

The meeting terminated at 18:35 hours

COUNCILLOR G RHIND

CHAIR

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 6
DATE OF MEETING:	29 SEPTEMBER 2022	CATEGORY: *HS07
		RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	SALLY HEMSLEY (EXT 5894) COMMUNITY PARTNERSHIP OFFICER	DOC:
SUBJECT:	SDDC SUPPORTED VOLUNTARY & COMMUNITY SECTOR ORGANISATIONS: OVERVIEW REPORTS 2021-22	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS

1.0 Recommendations

1.1 That the Committee notes the work carried out during 2021/22 in South Derbyshire by the Voluntary and Community Sector (VCS) organisations supported financially by the Council.

2.0 Purpose of Report

2.1 To inform the Committee of the work carried out during 2021/22 in South Derbyshire by the Voluntary and Community Sector organisations supported financially by the Council.

3.0 Executive Summary

3.1 The Council supports the work of seven voluntary and community sector organisations in South Derbyshire by providing annual revenue funding through Service Level Agreements (SLAs) renewed every three years.

3.2 The supported organisations are:

- Citizen's Advice Mid Mercia
- Family Support Derbyshire
- People Express
- Rural Action Derbyshire
- Sharpe's Pottery and Heritage Arts Trust
- Sinfin and Stenson Fields Asian Over 60s Social and Welfare Club
- South Derbyshire CVS

- 3.3 As part of the monitoring process by the Community Partnership Officer, these organisations have provided overview reports (attached as Appendices) of the services they provided and the activities they undertook during 2021-22.
- 3.4 The organisations' reports include how Covid impacted on their activities, how they adapted and the steps they are taking towards recovery.

4.0 Detail

- 4.1 **Citizen's Advice Mid Mercia** [Home - Citizens Advice Mid Mercia](#) supports the people of South Derbyshire alongside those living in Derby City, East Staffordshire, Tamworth and surrounding areas. The organisation provides a Debt Advice Service, statutory and non-statutory advocacy, digital training support, a 'Help to Claim' service and an 'Autism Information and Advice Service' amongst other general support and advice services. The 2021-22 overview report, written by David Symcox, Chief Executive Officer, gives information on support in South Derbyshire and is attached to this report as **Appendix 1**.
- 4.2 **Family Support Derbyshire** (formerly known as Home Start), [Family Support Derbyshire – Supporting Local Families with Young Children](#) is a local initiative helping parents with young children through difficult and challenging times. The organisation provides support in the following areas: disabilities and additional needs, domestic violence and abuse, poverty, financial issues and unsafe environments, mental ill health, bereavement, hunger, poor nutrition and neglect, isolation, and special educational needs. The 2021-22 overview report is written by Rich Seal, Chief Executive Officer and is attached as **Appendix 2**.
- 4.3 **People Express** [People Express \(people-express.org.uk\)](http://people-express.org.uk) is a participatory arts organisation, rooted in the communities of South Derbyshire, empowering people through the arts and creativity. The organisation supports local groups to work with a wide range of highly skilled and inspirational professional artists across all art forms and works with local groups to plan, fundraise and deliver arts projects. People Express shares decision-making and choice with the groups they work with and encourages local leadership by filtering through skills, information and contacts, building a sense of ownership and level of self-confidence that enables groups to move towards running the project or new initiatives independently. The 2021-22 overview report has been written by Julie Batten, Chief Executive Officer and is attached as **Appendix 3**.
- 4.4 **Rural Action Derbyshire** [Rural Action Derbyshire](#) aims to improve the lives of those living and working in Derbyshire and believe that no-one should be unfairly disadvantaged because they live in a rural area. The organisation works to address rural disadvantage so that rural communities are sustainable, vibrant and accessible to everyone regardless of age, background or income. The organisation's mission is to improve the quality of life for Derbyshire residents, by empowering people in rural communities to take action to address disadvantage, become more sustainable and increase local control. The organisation offers advice, support and training to individuals and communities, provides transport options to help people get to work, and runs an oil buying scheme to help keep energy costs down for more isolated properties. The 2021-22 overview report has been written by Bev Parker, Chief Executive Officer and is attached as **Appendix 4**.

- 4.5 **Sharpe's Pottery & Heritage Arts Trust** [Sharpe's Pottery Museum, Heritage & Arts Centre \(sharpespotterymuseum.org.uk\)](http://sharpespotterymuseum.org.uk) is a local charity, situated within a Grade II listed heritage building (which is a Registered Museum). The Trust supports local history (including a wide range of artifacts on display), hosts community events and offers conference room space. The Trust's Mission is to research, conserve and present, in an interesting and educational manner the artistic, cultural and industrial heritage of South Derbyshire, for the benefit of the community and visitors, using the former Sharpe's Pottery as a base. Accommodation is also provided for The Magic Attic, formed in 1987, to preserve and maintain records which belong to the local area and community and make them widely accessible and People Express (see 4.3 above). The 2021-22 overview report has been written by Chris Beech, Chair of Trustees and is attached as **Appendix 5**.
- 4.6 **Sinfin & Stenson Fields Asian Over 60s Social & Welfare Club** provides a support network for Asian over 60's in the Sinfin and Stenson Fields area. Meeting daily during the week at Sinfin Moor Church, the club provides a welcoming atmosphere to help minimise the isolation faced by the older Asian community due to lack of culturally and linguistically appropriate services. The group provides advice sessions, festival celebrations, health improving activities and social excursions. The 2021-22 overview report was written by Gurdev Dhillon, a Trustee who leads on the running of the club and is attached as **Appendix 6**.
- 4.7 **South Derbyshire CVS** [Home | South Derbyshire CVS \(sdcv.org.uk\)](http://sdcv.org.uk) are a local charity working to improve the quality of life for people in South Derbyshire. CVS provide services to individuals in need as well as supporting voluntary groups and communities. The organisation currently works to combat isolation through its befriending service, offers a Food Hub service, supports health through a Home from Hospital Scheme. Local community groups, charities and social enterprises are supported to get started, develop their services, access funding and training. CVS operates a Safer Homes service and Active Travel and Social Car service. The 2021-22 overview report was written by Liz Gumbley, Community Groups Network Manager and is attached as **Appendix 7**.

5.0 Financial Implications

- 5.1 The annual revenue funding provided by the Council to the organisations listed in 3.2 above, was as follows for 2021-22:

Organisation	Revenue Grant from SDDC 2021-22
Citizen's Advice Mid Mercia	£60,999
Family Support Derbyshire	£13,526
People Express	£32,237
Rural Action Derbyshire	£5,232
Sharpe's Pottery & Heritage Arts Trust	£32,251
Sinfin & Stenson Fields Asian Over 60s Social & Welfare Club	£7,458
South Derbyshire CVS (includes in addition to core funding Shopmobility & Consultation/ Community Development Project work)	£110, 536

- 5.2 This funding falls within the Council's existing annual budget.

6.0 Corporate Implications

- 6.1 The work of the Voluntary and Community Sector organisations supported by the Council contributes to all the priority areas in the Council's Corporate Plan.
- 6.2 In addition, the work of the VCS Organisations supported also addresses outcomes that contribute to the Sustainable Community Strategy themes of Children and Young People, Healthier Communities, Safer and Stronger Communities, as well as Sustainable Development.

7.0 **Community Implications**

- 7.1 The wide range of community support services and activities provided throughout South Derbyshire by the seven Voluntary and Community Sector Organisations that the Council supports financially is hugely important in ensuring that local communities thrive, take ownership at a local level and are sustainable.

8.0 **Conclusions**

- 8.1 The revenue funding that the Council provides through Service Level Agreements with the VCS Organisations listed in this report helps to ensure the continuation of the organisations themselves in times where core funding is getting harder to access. By supporting these organisations in this way, the Council is helping to ensure that the valuable services they provide to the community can continue to be developed in order to meet changing needs and challenges faced by the local community.

9.0 **Appendices**

- App1 - Citizens Advice Overview Report 2021-22
- App2 - Family Support Derbyshire Overview Report 2021-22
- App3 - People Express Overview Report 2021-22
- App4 - Rural Action Derbyshire Overview Report 2021-22
- App5 - Sharpe's Overview Report 2021-22
- App6 - Sinfin Stenson Fields Asian Over 60s Overview Report 2021-22
- App7 - South Derbyshire CVS Overview Report 2021-22

Appendix 1: Citizens Advice Mid Mercia Overview Report 2021-22

Please see below a summary of Citizens Advice Mid Mercia's (CAMM's) service delivery model and number of clients supported.



Service Delivery model

The organisation has 78 members of staff (66.8 FTE) and 35 volunteers. Our forecasted income is £2,017,675 for 2022/23. Services are currently predominantly provided remotely, though we utilise our main sites, including our registered offices in Church Gresley

There are fifteen service areas:

- **Adviceline:** Assessment and generalist advice delivered Monday – Friday 10:00 – 16:00
- **Advice Referral:** Instant access referral to assessment and generalist advice for funder clients
- **Money Advice:** Debt case work available Monday – Friday 10:00 – 16:00
- **Advocacy:** Outreach service offering IMHA, IMCA and Dols Advocacy support 09:00 – 17:00 Monday – Friday
- **Help through Hardship:** Assessment and generalist advice to clients accessing food banks 09:00 – 17:00
- **D2N2:** Personal navigator casework support available Monday – Friday 09:00 – 17:00 at various locations in South Derbyshire.
- **Outreach advice:** Generalist and specialist advice services available Monday – Friday at various outreach sites such as GP surgeries, children centres, community venues and remotely.
- **Carers service:** advice, wellbeing and training carers service delivered Monday – Friday
- **Tamworth –** Generalist advice and debt service available Monday – Thursday at Marmion House and remotely
- **Trussell Trust –** Telephone advice and food referral service available Monday – Friday based
- **Autism service –** Advice and referral service as well as community-based projects for those living with autism in Derbyshire and Nottinghamshire
- **Help to claim service –** Telephone and face to face service helping people claim Universal Credit available Monday – Friday
- **MPFT –** Financial wellbeing service for MPFT patients
- **Energy –** Energy advice to those living in Derbyshire and Staffordshire
- **Outreach –** In the community-based services such as digital training and settlement scheme

In 2021/22 CAMM supported 26,500 people and their families across all the service areas above - of which 6,249 clients were located in South Derbyshire

The graph below shows the number of generalist advice clients Citizens Advice Mid Mercia have supported during 2021-22 through the core grant service provided by South Derbyshire District Council.

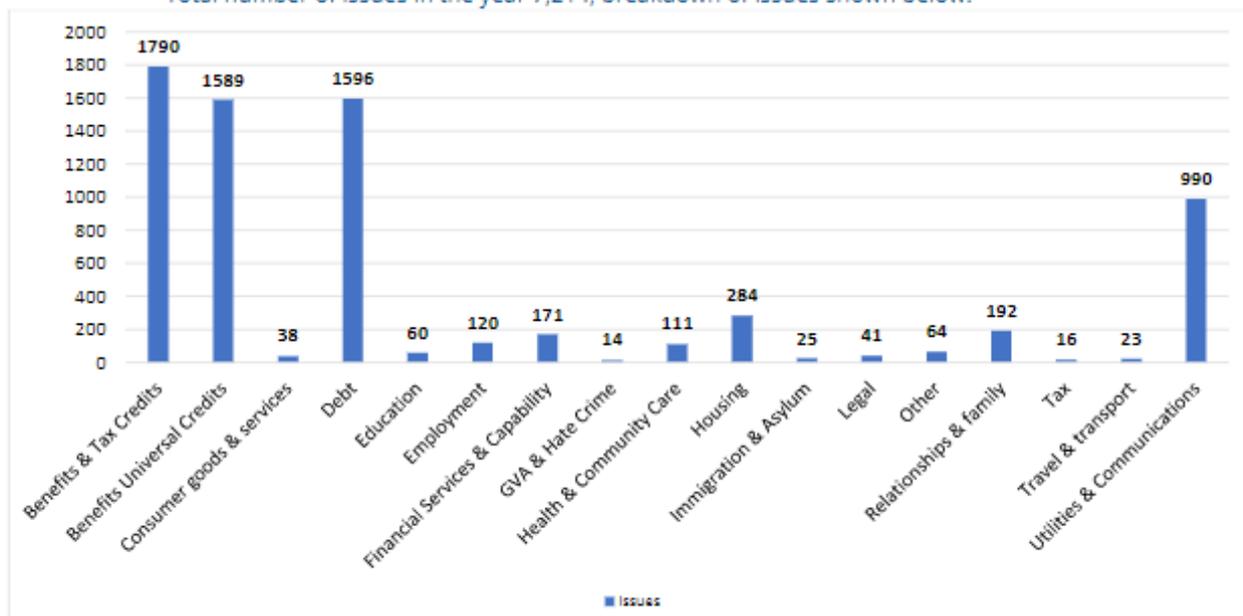


South Derbyshire - 1st April 2021 - 31st March 2022

Total number of clients and reported issues

Total number of clients in the year = 870

Total number of issues in the year 7,214, breakdown of issues shown below:



Appendix 2: Family Support Derbyshire Overview Report 2021-22

Over this period Family Support Derbyshire has continued to support local families with children under 5 living with them. We have received a total of 56 referrals over this period and have given support to these families through our service.

Home Visiting – This continues to be our main route of support for local families, a trained volunteer visits the families in their home for 2 – 3 hours per week to support with the difficulties and boundaries that exist around the role of parenting a baby or young child.

Group Work – We run focused parenting and socialisation groups from our premises in Church Street Swadlincote. We have had 23 families access this level of support either as a stand-alone service or as part of a home visiting service addition.

Phone support and resource support – This element grew in importance through the pandemic due to face-to-face visits being less accessible either due to restriction, but more often down to individuals concerns around risk of infection. Social media has played an increased part in supporting families over this period as well as posting out engaging activity packs from specialised input for a particular disability to more general activities to support development and routines.

Volunteer training – we offered three training course opportunities throughout this period with 7 new volunteers trained for South Derbyshire.

Over the pandemic we continued to support families face to face and through other forms of communication, we furloughed no staff, took no subsidies and had no break in service delivery, however the way we work and the legacy from working through the pandemic has strengthened our service. Socialisation and communication of our youngest has been hit hard over this difficult period and as we come out of the pandemic, we are seeing far more need in these areas. From speech and language delays to attachment concerns and lack of socialisation skills, family Support Derbyshire continues to work with all our families to support in removing these difficulties, building networks around our families and giving them skills to access their community.

Whilst the pandemic maybe subsided now and we are entering back into normality Family Support Derbyshire is working hard to build its capacity and its partnerships to bring more money and resources into the area so that we can direct more support to our youngest and most vulnerable in our community. We are strategically prepared for the increase in demand on our service in the area over the next three years and have ambitious plans to ensure our babies, toddlers and pre-school cohort are not left behind as a result of the pandemic and its knock-on socio-economic impact.

Appendix 3: People Express Overview Report 2021- 22

Impact of COVID from 2020/21

At the start of 2021 Derbyshire County Council staff supporting communities, families and children fed back to People Express that ALL the smaller groups they used to support pre-pandemic have stopped operating and had no plans to restart. The group's main concerns were around how to deliver face to face activity safely and effectively within the new restrictions/social distancing guidelines and potential risk to their own health. People Express was also aware that many services continued to be delivered by phone or online (e.g., Youth Offending, Education).

Artists with underlying health problems stopped delivering face to face work, and many other artists and creative practitioners who focused on creating their own artwork during the lockdowns chose not to return to participatory work. In addition to the issues above, in April 2021 the UK was in a full lockdown, with the gradual lifting of restrictions in May 2021.

1) Continued Online Delivery - Being *There* Project

Over 2019/20 People Express developed our own style of online workshops, particularly aimed at isolated and vulnerable adults, young people and children. This included the Programmes Manager visiting houses with creative materials, supporting people to use ZOOM (on occasion for the first time), a professional artist leading the session in 'real time' and no more than 8 people in any one workshop.



All the groups' People Express supported over the pandemic/lockdowns made it clear that online activity would not offer them an equivalent creative, confidence building, social and/or personal development experience and they were keen we understood that they would like us to return to face to face delivery as soon as we were able to.

2) COVID Protocols

In order to restart our face-to-face delivery as soon as a lockdown came to an end and following guidance from schools on our timings we introduced the following measures:

- smaller numbers of participants in sessions & pre-booking and new online booking system
- adjusting budgets for hiring larger spaces for delivery & investing in clear screens & sanitising stations
- no attendance by participants/artist with symptoms & regular staff testing and reporting to Board
- new COVID trustee sub-group to monitor and support staff health & well-being

3) Programme of Community Re-Engagement

Before the pandemic a number of the community groups People Express helped to set up and had been supporting (for up to 6 years) expressed an interest in becoming fully self-sustaining. Unfortunately, the pandemic affected the confidence of volunteers but all groups wanted to restart face to face activity to combat the increased isolation and social anxiety felt by their members. In response to this, People Express set up a *Re-engagement Programme*, this included supporting them to run their first in person creative activity post-lockdown and to raise additional funding for new projects:

- Tuesday Night Club ran creative arts session for children at Midway Community Centre
- Crafty Chatters secured funding for older people/people with dementia meeting at Oaklands
- Newhall Creative Collective secured funding for adults in supported housing & vulnerable adults
- Overseal Gala were unable to hold their 60th anniversary event but secured funding for 2022.

- Swadlincote Aspergers Society (SAS) secured funding for ‘Welcome Back’ creative cafe for neurodiverse, physically and learning-disabled adults and adults using mental health services.
- Youth of Hatton (village) ran drumming session activities for children and families.

4) New Project - COVID Responsive

During the pandemic families with SEN children fed back to us that of all the community groups they were one of the most affected by the lockdowns as their children, many of whom were on the autism spectrum, found social norms difficult and the new social distancing, mask wearing and inability to see friends and family were heightening challenging behaviour.

People Express secured one-off Government funding for The Magic Lantern Puppet Show designed specifically for SEN children. There were 25 socially distanced performances with small audience numbers over a week at Rosliston Forestry Centre. Thingamajig puppet company set up a small theatre space and transformed the education space into a dark enchanted forest. The content of the new show explored COVID related themes. The show was in May 2021 as the lockdown was lifted, all tickets went 2 weeks early, with 1000 people trying to book on over 1 weekend. The Magic Lantern show was



Skipton Puppet Festival 2021

recommissioned for

“This was amazing for us, the first time we’ve been out as a family for a year!” Mum of 3 including SEN children

5) Main Programme of Work

The following projects were delivered and/or developed within our COVID protocols:

Passport to Music Year 2 - fortnightly sessions with up to 25 young people at risk of exclusion exploring creating their own music inspired by working with leading professional Jazz, Hip Hop, Classical Indian and Folk musicians. This project was shortlisted for a prestigious national Music & Drama Education Award and showcased at the English Folk Dance & Song Society national event around inclusivity.

Our Place - livestream event showcasing work by groups across the East Midlands. In South Derbyshire young people wrote and recorded a song and video called Grandma’s House about their love of the area.

Voices in the Kiln - young people helped create an AR app for visitors to Sharpe’s Museum

Hatton Hope & Peace Garden - consultation workshops for a new local memorial garden/nature reserve

Life is For Living - secured funding and developed film screening tour across Derbyshire of compassionate, funny, informative and moving film of how lives are affected by dementia made by the couples, older people and adults who are experiencing it.

Midway Xpress - developing a Caribbean inspired carnival arts residency and event for children and families in Newhall and Midway for summer 2022

Creative Schools Network - workshops for local schools to encourage more creative activity within education and to promote the Artsmark Award run by Arts Council England

Arts Award - opportunities for young people to gain accredited arts qualifications



GOBSCURE - performance, as part of a national tour, around homelessness and mental health

People Express remains an active member of 2 participatory and community arts networks - EMPAF (covering the East Midlands) and Arts Derbyshire. Through these

6) Projects In Development

The following projects were developed in this year but as yet have not secured funding:

I Switch Off - environmental project with Pennine Way and Stenson Fields (the worst affected schools in the district) to raise awareness of idling in cars as children are dropped off and the impact of Co2.

Pennine Way School - a project to increase awareness of cultural diversity

Heath Field School - a project to set up a local Children's Eco/Sculpture Trail

7) Facts & Figures

Number of Workshops: 156

Number of Venues: 10

Number of Participations: 1407

These figures are lower than pre-pandemic figures as the festivals/galas (e.g. Festival of Leisure) we normally attend were cancelled.

8) Arts Council NPO

People Express was successful in their application for extension year funding (April 2022 to March 2023) as part of the National Portfolio.

Appendix 4: Rural Action Derbyshire Overview Report 2021-22

Rural Action Derbyshire aims to improve the quality of life for Derbyshire residents, by empowering people in rural communities to take action to address disadvantage, become more sustainable and increase local control.

The charity has eight key areas of activity:

Wheels to Work and Wellbeing - helping people get to work or training

Financial Inclusion - working with partners to help address financial disadvantage

Community Oil Buying Scheme - helping 'off-gas' properties have access to affordable heating oil

Village Halls Support - providing expert advice for the volunteers that run village halls and community buildings

Rural Domestic Abuse Awareness - raising awareness around rural domestic abuse, including free training for people working or living in Derbyshire

Suicide Awareness Training - with funding from Public Health at DCC, providing free training for frontline workers dealing with vulnerable people

Food Poverty - working with groups around the county to address food poverty and support food banks.

Digital Inclusion - helping to reduce the county's digital divide

Within South Derbyshire grant funding contributes towards the provision of:

- Village Halls and Community Buildings Support
- Community Oil Buying Scheme and fuel poverty work
- Support for rural community project development eg warm hubs
- Support for core activities such as development, promotion and fund raising to improve sustainability and widen reach into rural communities

Edited Extract from Annual Review 2021- 22

The team at Rural Action Derbyshire have worked tirelessly to attempt to stem the tide of people struggling to make ends meet. We have secured additional investment into our work around food poverty to pilot the first phase of community pantries and expand our Healthy Holiday programme with funding secured from Derbyshire County Council. We have made 81 awards of cash or white goods to Derbyshire residents suffering severe financial hardship, totalling more than £15,000.

We launched an Oil Bank in 2021 in response to rocketing heating oil prices, which saw the cost of a minimum order more than double from around £225 to more than £500 in a matter of months. We supported 6 people who could not afford to pay for oil, leaving them without heating or hot water.

We are proud of our success in persuading the media to cover our campaigns to raise awareness of the financial crisis in rural areas. We have highlighted rural hardship on BBC Countryfile, to an audience of 6m people, and on BBC Radio Derby and BBC East Midlands Today, where we have spoken about financial and food insecurity.

We will continue to campaign with our national network, Action for Communities in Rural England, for a cohesive and comprehensive national rural strategy that recognises the need for investment in rural areas if they are to thrive as inclusive, diverse and sustainable communities. We will also seek to influence local policies to address rural disadvantage and work to provide opportunities for people to flourish.

Our Commitment to Diversity

We have joined 19 other charities across Derbyshire, Nottinghamshire and South Yorkshire to form the Anti Racist Alliance. Through this, we have agreed to a set of Anti Racist principles, and have pledged to go beyond a zero tolerance approach to racism and to commit to positive action to become and remain a proactive anti-racist organisation.

Our Year in Numbers

- 15 e-bulletins were sent to community buildings' committees during a period of great uncertainty
- 25,000 meals were provided to vulnerable children during school holidays
- Our 4 pilot community pantries have offered affordable meals to 720 vulnerable households
- We provided 45 people with bikes and mopeds, helping them to access work and training opportunities
- We provided rural domestic abuse awareness training to 100 people and The Willows Short Film on rural domestic abuse was distributed on YouTube by Rural Media - and received over 13,000 views in the first 10 months
- We helped to lower oil prices by up to 70% for our Community Oil Buying customers



Appendix 5: Sharpe's Pottery & Heritage Arts Trust Overview Report 2021-22

By way of background, in March 2020 the museum closed its doors as a result of COVID-19.

In June 2020 the Trust secured funds from the Heritage Lottery Fund to implement the Securing the Future of Sharpe's project, revised business plan and layout and visitor flow changes to the museum.

From September 2020 to May 2021 project delivery took place with a rebrand, new website, changes to the building to create new visitor flow, retail space and a Changing Places toilet.

On June 26th, 2021, Sharpe's Pottery Museum reopened its doors to visitors following national lockdown implemented as a result of the pandemic.

Business Development & Management

The Trust has continued to build on the work achieved during closure, with positive new partners, initiatives and new audiences. There have been several changes to the staffing and to the trust board since March 2022, that has slowed the rate of positive change.

The current structure leaves the museum with a single full-time post (Visitor Experience Manager). Although the post is supported by fixed term appointments, there has inevitably been a period of transition. We will be seeking to replace the marketing post and consolidate the assistant/part time roles alongside volunteer support.

The previous Business Development Manager and the current Chair have been working with a business mentor from the Heritage Compass Programme to explore ideas for 2022 and actions for the next 3 years, this work followed on from the Board away day in February 2022, to ensure any developments align and feed into the priorities set by the Trust.

We now have Amazon Smile in place, so when people purchase items and choose Sharpe's as their chosen Charity, we get a percentage of their purchase.

There are new makers in the shop – The Ageode resin jewelry, coasters and more. The Bee Farmer, honey from Leicestershire, along with LouLou local hat maker. The shop requires further work to build a positive brand presence.

The improvements to the venue have enabled the Trust to offer more options for venue and group hire including Coin Valuations (Willow Coins), business meetings and recruitment Towards Work-Derby College, Derwent Woodturners Club, South Derbyshire Drummers, and the Big Welcome Café (People Express).





As a result of the Murder Mystery event that took place in November, we have had a booking for a book launch.

There is a planned programme of activities up to and including Christmas 2022, this is being supplemented by new bookings and initiatives as new staff settle into their roles.

Fundraising and partnership

From January 2022 the Trust has been working with Louise Muffitt, from Louise Mary Design the jeweler in the retail unit to develop a plan that will attract new artists and crafters. This will include the creation of an arts event in June, which will align with the launch of Tom Hackett's, art installation (project developed with Chris Beech). Tom Hackett is a sculptor <https://tomhackett.org/>

Sharpe's is continuing to work in collaboration with People Express, and the Swadlincote Asperger's Society (SAS) 'Big Welcome Cafe' project.

In addition to the Welcome Café sessions, we are exploring other funding streams to provide opportunities in the community for those who are isolated, have barriers to being economically active and to provide a space in the community for people to share and learn about local heritage, as well as develop confidence and skills through volunteering.

Sharpe's worked with 13 Tourism and Travel Students from Burton & South Derbyshire College on developing and implementing events and an understanding of what life is like working in a museum.

There have been two Industry Placements from Burton & South Derbyshire College. The business students will provide 350 hours of their time in return for experience, guidance, and support in completing their business studies. This is a great opportunity to support a young person and potentially secure a future recruit / apprentice for the museum.

In July 2021, Sharpe's provided opportunities for work experience for sixth form students from the Pingle Academy, mentoring them through the Career Ready Programme. Great feedback was received.

Change and People Management

The museum has gone through a major transformation over the past 18 months as a result of COVID and with the loss of the previous café and Tourist Information Centre, although this has been a significant change for many of our former visitors, and there has been some quite negative criticism as a result on social media and through networks in the community, this is far outweighed by the positive changes and the new people who both work and engage with the museum.

We now have a space that can react and adapt to changes in the environment such as COVID, the building is now recognised as a museum / visitor attraction. Most importantly for





me as Chair is the change in culture within the workforce, it is a place where individuals want to learn, volunteer, work and support one another. There are challenges as we have a diverse team with a range of skills and abilities, but everyone works together to overcome these and provide a good service to our visitors and users of the museum.

These changes have resulted in an increase in enquiries for work experience, we have attracted young volunteers to help with activities and events, we have secured new groups such as the South Derbyshire Drummers and we continue develop a place for everyone to enjoy.

Communications and profile

A successful interview was held with Radio Derby, thanks to all the events we have been putting on and the hard work of the Marketing and Programme Assistant who, together with myself have been working behind the scenes to push and promote the events that had been developed by the team. To date, these have attracted over 2,500 visitors since opening the doors on the 26th of June 2021.

The social media platforms that we use continue to grow and as a result of our advertising in magazines such as Ashby Life and Aspect Magazine we are increasing the reach of our visitors across Leicestershire and Nottinghamshire. This has also driven more enquiries from larger advertisers such as Reach PLC, What is on Derby have asked us if we want to feature on their website and other local magazines and advertisers, are contacting us regularly too.

Since June 2021, 15 volunteers have been recruited although it has been difficult to secure enough volunteers particularly at the weekends when we are busiest. We continue to get volunteer enquiries: the challenge is matching their availability with the needs of the Museum.

Challenges and developments

The team and I have achieved a lot since we re-opened in June 2021, managing the transition from covid restrictions, building the new brand and operating a new building layout. Since the opening of the new café (Sweet Caroline's) in January, it became more challenging to manage the front of house. Securing funds from the Culture Recovery Continuity Fund to assist in securing a Team Leader for the Visitor Experience Team, provided capacity and help alleviate these issues. This was a temporary situation, following two rounds of recruitment and resignations (for positive reasons), the museum is now in a place where future plans can now be discussed and implemented.

We are currently appointing new Trustees to the board and have exciting plans to reengage partners (Magic Attic, Sweet Caroline's, South Derbyshire VIC, and the National Forest). This includes an incubator scheme to showcase and support local makers, open exhibitions, touring exhibitions, and further development of the retail shop.





Marketing

Facebook

Reach: 24553 Page Likes: 3304 Followers: 3370

Instagram

Reach: 1152 Followers: 1007

Twitter

Tweet Impressions: 11.7k Profile Visits: 851 Followers: 1232

Website

Number of Users: 2326 (2148 of these were New Users): Number of Page Views: 9162

Most viewed pages in order from highest: Homepage, Upcoming Events, Easter at Sharpe's (news item), Easter Family Trail, Weddings, Parties and Functions.

Advertising

Adverts promoting events have been submitted to Raring 2 Go, Primary Times, Leics Aspect, Notts Aspect. Many of these include editorial and free online listings too.

Events have been submitted to free websites including Visit South Derbyshire, Visit Peak District and Derbyshire, Made in Derbyshire and Google.

Summer activity

- Wild Minds sessions – regular sessions across the week
- Komedy in the Kiln – monthly Friday night sessions, gaining in popularity
- Sharpe's Summer Activities - Summer Clay Play and Messy Play are very popular
- Wednesday Talks – extended to include artist talks

Short term goals

- Increase our profile and improve awareness
- Engage with and influence local mindset about the museum
- Embed vision and values internally

Long term goals

- Improve street appeal
- Increase footfall and income
- Reinterpretation of the museum around a compelling theme/personality



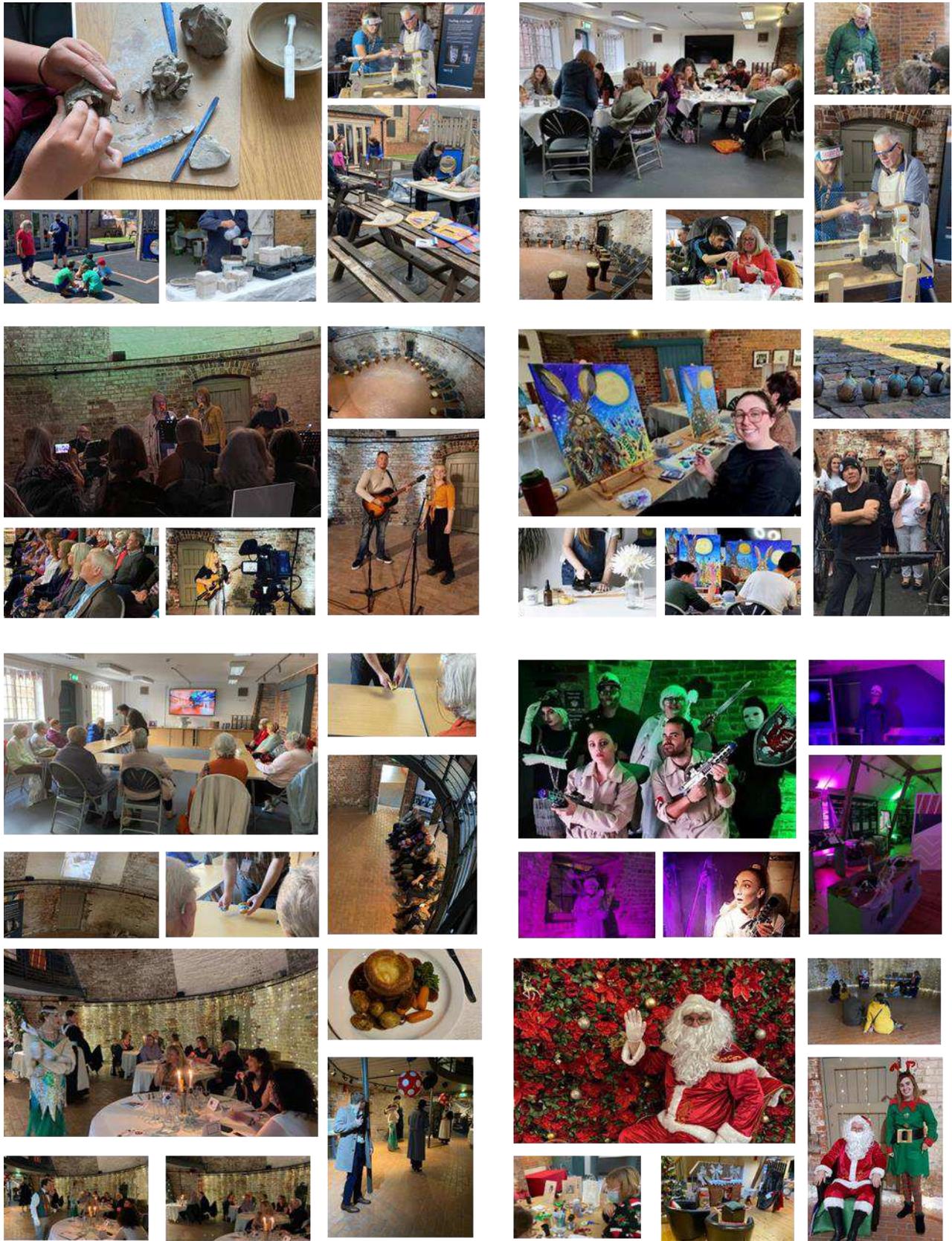


The Year in Pictures: Staff & Volunteers, Industry & Work Experience, Venue & Group Hire, Activities & Events



Burton and South Derbyshire College





Appendix 6:

Sinfin & Stenson Fields Asian Over 60s Social and Welfare Club

Overview Report 2021-22

The club currently has 120 members and more waiting to join in the future. The club has worked to increase the number of female members which has resulted in a significant increase. There are now 70 male and 50 female members.

Membership includes people with disabilities and complex health problems. The Asian community in South Derbyshire is going through a change. Senior citizens of this community grew up in a joint family system where younger family looked after the older ones. In most cases this is not so anymore and it is difficult for the older generation in the community to cope with this change. They feel depressed, isolated, uncared for and miserable. This is where the Asian Over 60s club provide services for their wellbeing and happy living. The club helps them to maintain their dignity, helps to promote wellbeing and helps to prevent social exclusion and create harmony. The Club has given the members a sense of belonging which helps to build a healthier and stronger community.

The Club provides culturally suitable facilities for recreation and leisure-time activities for Asian over 60s

It promotes the development of a support network and helps to reduce isolation faced by Asian over 60s due to a lack of appropriate linguistic and cultural services. The club helps to promote involvement in the provision and evaluation of appropriate services and resources in the area. It also provides an information resource for the Asian community and social activities.

Currently the following activities are taking place on regular basis:

The Club meets at Sinfin Moor Church and is open from 1.00 to 5.00 pm Monday to Friday. Members play cards, read Punjabi/English newspapers and enjoy a midday cup of tea daily.

Subsidised Friday lunch is provided every week in Asda Sinfin Canteen. Day trips to the seaside or places of interest are organised for the members who, due to their health problems would never be able to go anywhere otherwise. Festival celebrations and lunches for Christmas, Vaisakhi, Indian Independence Day and Diwali take place.

Members can take part in a regular walk every Wednesday as part of The Walking for Health scheme supported by trained walk leaders. The club now has two of its own members trained as walk leaders. In addition, every Tuesday there is a chair exercise class run by a qualified health coach. This is well attended with members enjoying its benefits for good health. Many other events and activities are arranged for members wellbeing, such as health checks, information and support around disability issues, pension related information etc.

Appendix 7: South Derbyshire CVS Overview Report 2021-22

How COVID impacted on our activities

Group work

- Many groups had to close during the pandemic
- Learning new ways of keeping in touch with their members e.g., zoom and teams
- Their members started to become isolated and lonely, losing confidence and not wanting to leave the house at all
- Less money coming in as charities, couldn't organise any fundraising events
- Development of the COVID Connectors Network funded by Public Health. Throughout the pandemic a fortnightly e-bulletin was sent out to the COVID Connectors to share within their local communities

Volunteer Force

- Mass recruitment end of 2020 going into 2021/22 with the Vaccine Centres enabled this service to be run efficiently, professionally giving the NHS more opportunities to offer jobs to the most vulnerable communities within South Derbyshire. There was a high demand for volunteers to help with the vaccine clinics
- More people offered to volunteer to keep groups operating otherwise they would have closed down e.g., Newhall Scouts
- Impact of volunteering – reduced social isolation/loneliness, improved people's health and wellbeing, boosted confidence and gave people a sense of purpose
- Volunteers became exhausted and traumatised in supporting the NHS throughout the crisis and now don't want to volunteer anymore
- Many volunteers themselves were suffering with depression and mental health issues

Food Bank

- Higher demand on our service and food parcels
- A decrease of donations towards the end of 2021
- Challenges faced by the staff, keeping the service operating during the pandemic but also keeping themselves safe from the virus
- Loss of clients (15-20 people) who passed away which had an effect on the staff and volunteers as relationships had formed
- Had to reduce the number of volunteers due to covid as some were too vulnerable to continue volunteering

Shopmobility

Wheelchairs were loaned to vaccination centres to enable people with disabilities to access their vaccines

Active Travel and Social Car Schemes

Due to the pandemic these services were suspended in March 2020. When it was safe to do so we began supporting people again to get to health appointments. This has continued and we are now offering more support for more journeys.

Safer Homes South Derbyshire

After the initial wave of the pandemic this service delivery continued as normal with staff wearing PPE and taking extra hygiene precautions

Handy Person Help At Home

Funding from the Better Care Fund enabled this pilot project to start in July 21 and is proving to be a great success supporting people to stay independent in their own homes through provision of key safes, grab rails and minor repairs

Connect Befriending Service

Throughout the pandemic, befriending support was provided predominantly by telephone. During the last year we have started to provide some face-to-face visits and this will continue

Home From Hospital

This service has continued to support those at risk of hospital admission or recently discharged. We support people with shopping, signposting to other services supporting them for a 6-week period

Learning & Development

Face to face delivery stopped. Due to the nature of our learners, we were unable to offer on-line training. We have maintained and made sure that our AIM Accredited Centre has been up to date, and we have been able to register and assess courses that have been delivered by our external partners

IsLand (Isolation & Loneliness Action Networks Derbyshire)

- The project had been essentially mothballed during 2020/21 and funding repurposed to support the community effort against Covid
- In April 2021 we were faced with restarting a project with a membership with which we had had little or no contact during the first year of the Covid crisis
- We had to recontact all the original members to see where they were at, whether they had survived and whether new organisations had started
- Face to face meetings were no longer an option

How we adapted

- SDCVS staff continued to work from home throughout the pandemic.
- Some services were adapted e.g. the way we did befriending to enable services to still continue supporting people in a safe manner for staff, volunteers and our service users
- we continued with the community forums and networks on-line so that people could still engage with and support each other
- IsLand carried out a survey amongst the original members to find out what impact Covid had had on them and what support they needed for the future. This survey was also promoted through our social media channels which resulted in new members joining IsLAND and the membership has gone up from around 22 organisations at the start of Covid to 36 currently.
- Clients with challenging issues were seen at the Food Bank, face to face through booked appointments.
- Access to the Food Bank was made easier for clients through self-referrals via phone, text and emails
- Supporting services were asked to hold food parcels for their clients to ease the pressure on the Food Bank team
- Food Bank delivered food parcels to vulnerable people when possible

The steps we are taking towards recovery/normality

- Covid recovery network – we are continuing to send out e-bulletins but with more focus on recovery e.g. how to stay safe, health and wellbeing, support services and things to do in your community.
- Returning to normal delivery with our services whilst still being covid safe
- More face-to-face meetings with groups
- Developing community networks where people can start to meet up more, learn more about volunteering opportunities and support each other
- Starting to organise some community events for local people to come along and find out what support is available for them to access
- Moving premises where more face-to-face interactions can happen e.g. training
- Planning on more of a 'wrap around' service for our services users who access the Food Bank

- **IsLand** - network and support meetings are once more a regular feature although these have remained online as there seems little appetite for face-to-face meetings. The fact that this is a countywide project with participants from a wide area may also be a contributing factor which encourages more people to attend virtual meetings rather than in person. The funding for the project ends in December so we have been looking for a sustainable model for the network by developing it into a Charitable Community Benefit Society (Bencom) and would give the network a formal structure to be able to apply for funding in its own right as well as tendering for commissioned services.
- **IsLand** - the survey provided us with a plan of action to support the members so we set about putting that into action by the providing training which had been identified as needed, bringing in specialist support to support organisations' volunteers and staff through the Help the Helpers project, and starting to look at a sustainable model for IsLand at the end of the Lottery funding. This should have ended in May 2022 but has been extended to December 2022.
- Food Bank – we will be moving to a larger venue, extending opening hours and plans around offering drop in sessions e.g. support with the energy costs etc. and are starting to partner with more local supermarkets for additional food donations

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	29 SEPTEMBER 2022	CATEGORY:
		RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	CHRIS WORMAN (Ex 5774) PARKS AND GREEN SPACES MANAGER	DOC:
SUBJECT:	FIELDS IN TRUST PROTECTION OF GREEN SPACES	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS

1.0 Recommendations

- 1.1 That the Committee approves protection of Cadley Park and Eureka Park with a Fields in Trust deed of dedication designation.

2.0 Purpose of Report

- 2.1 To seek approval to initially protect Cadley Park and Eureka Park with a Fields in Trust deed of dedication designation.

3.0 Executive Summary

- 3.1 Fields in Trust (FIT) was founded by King George V in 1925 as the National Playing Fields Association (NPFA) and has been operating as Fields in Trust since 2007. The aim is to safeguard all kinds of outdoor recreational spaces including parks, playgrounds, playing fields, green spaces nature reserves and country parks, in perpetuity, to benefit both local communities now and future generations.
- 3.2 Parks are good for people and for the planet. Proven to help people stay physically and mentally well; they are places where we can all move, breathe, run and play. They are an important tool to drive social cohesion, combat loneliness and build community spirit. Parks and green spaces have been vital to communities during the Covid-19 pandemic. Not just green patches but places for everyone to stay active, to unwind and have fun, to escape to nature, or to stay socially connected whilst physically distanced.
- 3.3 Fields in Trust works in partnership with landowners to protect land through a Deed of Dedication, a binding legal commitment with the landowner which secures spaces in perpetuity for current and future generations to enjoy.
- 3.4 Newhall Park was protected by Fields in Trust in 2012 as part of the Diamond Jubilee celebrations as a Queen Elizabeth Field.

- 3.5 When seeking external funding on a site which that is protected with Fields in Trust it appears to interest funders as it shows a clear commitment that the local authority values (and protects) its green spaces and is therefore a sound investment.
- 3.6 During the Covid 19 pandemic the use and value of our parks and green spaces has increased significantly, as these were the only place where people could use. City's such as Liverpool have since committed to protect all green space with FIT by 2030.
- 3.7 To future proof our communities against any future public health emergency or pandemic it is important to demonstrate the District Councils commitment to ensuring our green spaces will be there in perpetuity.

4.0 What are the Benefits of Protecting Green Spaces in this way?

- 4.1 Fields in Trust aims to protect outdoor recreational spaces and facilities for communities now and for generations to come whilst providing a focal point for physical wellbeing and community cohesion.
- 4.2 The main benefits of protection with Fields in Trust are:
 - Making an express and recognisable commitment to local people to safeguard land, facilities and opportunities for sport, play and outdoor recreation both now and forever
 - Protecting public access to outdoor space
 - Proven to help secure external funding
 - Providing reassurance to potential investors regarding viability and sustainability
 - Raising awareness of the importance of such facilities in the context of quality of life, health, the environment and amenity
 - Recognition of green space in post pandemic learning.

Legal status and Criteria

- 4.5 Fields in Trust has developed a range of options for long-term protection of open spaces and in this particular case it would be in the form of a Charitable Deed of Dedication with Local Authority Protection. In essence, establishing the recreation ground as a charity so residents and users could 'gift aid' money to the site if they so wished, whilst the Council retains ownership. In protecting land, Fields in Trust will work with the landowner to draw up an agreement that provides sufficient protection, but which takes account of local circumstances. It is for this reason that each Deed will often be unique to the specific space.
- 4.6 Once completed the restriction within the Deed is registered with the Land Registry, meaning any check that is made on the land will highlight the protection that is on it and prevent disposal, generally meaning sale or lease, without the consent of Fields in Trust. A Deed can either be charitable or non-charitable. If it is the former then both Fields in Trust and charity law will ensure the protection, whilst if it is the latter then Fields in Trust will ensure the protection.
- 4.7 The Deed does have a certain level of flexibility built into it. Changes to the space which are ancillary to its use - i.e. supporting the primary activities taking place do not require consent. Anything which is not ancillary to a space's use, such as new buildings and commercial leases and are permissible but generally require consent from FIT.

- 4.8 The minimum criteria for a field to receive this designation are;
- Evidence of title permitting site use for outdoor sport, play and/or recreation must be produced. It must be in the ownership of the District Council
 - Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.
 - Each site's principal use should be outdoor sport, play or informal recreation.
 - Generally, the minimum size is 0.2 hectare (0.5 acre).
 - Sites need to be accessible in terms of location.
 - Sites need to be affordable for the local community.
 - Sites should all be open to the public and either established charitably, held by a sports club under the CASC regime or held as Public Open Space.
 - All sites will need a named manager, who will be responsible for the quality of the facilities, their maintenance and development, improving participation and use and financial and operational sustainability.
 - Sites must be compliant with existing legislation relating to sport, play or open space.

Nominated sites

- 4.9 The first 2 sites to be nominated are Eureka Park and the new Cadley Park, although it may be appropriate in future years to consider placing further sites under similar formal protection.

5.0 Financial Implications

- 5.1 There are no direct financial implications for the Council although having a protected designation has proved to be an advantage when seeking external funding opportunities.

6.0 Corporate Implications

- 6.1 The scheme contributes to all the priority areas in the Council's Corporate Plan, contributing to Our Environment, Our People and Our Future through protecting and supporting investment, independent living, leisure, and cultural activity and focus on the community as residents and customers.

7.0 Community Implications

- 7.1 Green spaces are used by all members of our communities and are a key element of supporting healthy, sustainable and livable communities.
- 7.2 The protection of green spaces therefore supports our communities, both now and in the future.

8.0 Conclusions

- 8.1 That the Committee approves protection of Cadley Park and Eureka Park with a Fields in Trust deed of dedication designation.

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	29 SEPTEMBER 2022	CATEGORY:
REPORT FROM:	STRATEGIC DIRECTOR - SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	CHRISTOPHER WORMAN PARKS AND GREEN SPACES MANAGER	DOC:
SUBJECT:	CATERING CONCESSION OPPORTUNITIES ON PARKS AND GREEN SPACES	
WARD(S) AFFECTED:	ALL WARDS	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That the Committee support the introduction of Catering Concessions on selected parks and green spaces within the urban area of Swadlincote.

2.0 Purpose of the Report

- 2.1 To highlight the potential income opportunities that may be possible with the introduction of catering concessions on several parks and green spaces with the Swadlincote urban area.
- 2.2 To identify the type of concessions that would appropriate on these spaces.
- 2.3 To identify the initial locations to trial the introduction of catering concessions

3.0 Executive Summary

- 3.1 The Council manages and maintains several parks and green spaces, none of which currently have any catering provision. Whilst the introductions of cafes to these spaces may not be commercially viable the introduction of catering concessions for ice-creams and coffee and cake via a mobile facility could prove both popular with the public and provide an income stream for the authority.
- 3.2 A recent information request to APSE (Association of Public Service Excellence) around commercial opportunities on parks highlighted catering concessions as an area to explore.

4.0 Detail

- 4.1 In common with most local authorities, South Derbyshire District Council is seeking to identify potential new income streams. One such opportunity is to licence suitable catering concessions on our parks and green spaces.
- 4.2 Given the nature of our parks and green spaces the concessions would be limited to ice-cream, hot and cold beverages, snacks and cake.
- 4.3 The initial locations identified to trial this are;
 - Eureka Park
 - Maurice Lea Memorial Park
 - Cadley Park (once opened)

These could be expanded to other locations if the trial proves successful and demand at other locations is identified.
- 4.4 Consideration also needs to be given to the type of catering vehicles and locations within the parks that they can park. These can be considered as part of the tender process.
- 4.5 Issues such as litter collection and vehicle emissions also will need to be addressed as part of the tender process.

5.0 Financial Implications

- 5.1 The concessions will be advertised and awarded to the highest bidder.
- 5.2 This is a new income stream to the authority.

6.0 Corporate Implications

Employment Implications

- 6.1 None

6.2 Legal Implications

The successful bidder will need to comply with all statutory food hygiene regulations.

6.3 Corporate Plan Implications

This supports a number of corporate plan objectives

Our Future

Support economic growth and infrastructure

Our People

Promote health and wellbeing across the district

Our Environment

Enhance the attractiveness of South Derbyshire

Improve public spaces to create an environment for people to enjoy

Risk Impact

6.4 The introduction of selected catering concessions is low risk. The successful bidder would provide their own insurances for their activities.

7.0 Community Impact

Suitable catering concessions will support the community use of our parks and green spaces and add to the visitor offer.

7.1 Equality and Diversity Impact

None Known

7.2 Social Value Impact

Catering concessions can support and promote local businesses. They provide a new offer for our parks and green spaces to help attract visitors.

7.3 Environmental Sustainability

Consideration will be given as part of the tender process on any potential environmental impact.

8.0 Conclusions

8.1 That the Committee support the introduction of Catering Concessions on selected parks and green spaces within the urban area of Swadlincote.

9.0 Background Papers

None.

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	29 SEPTEMBER 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595 5848/5722 democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Housing and Community Services Committee – 29 September 2022 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 5 Committees		
Recruitment of ASP PE and Physical Sport Coach	27 January 2022	Ian Gee Active Sports Partnership Officer (01283) 288751
Novus Contract – Update	27 January 2022	Paul Whittingham Head of Housing (01283) 595984
Contribution to ActiveDerbyshire	10 March 2022	Hannah Peate Active Communities & Health Partnership Manager (01283 595973)
Corporate Plan 2020-24 Performance Report Quarter 3	10 March 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Tree, Woodlands, And Hedgerow Management Policy	10 March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Community And Environmental Partnership Grants Scheme	10 March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Public Open Space (Pos) – Historical Adoptions	19 April 2022	Chris Worman Parks and Green Spaces Manager 01283 595774

County Wide Homeless Strategy	19 April 2022	Paul Whittingham Head of Housing (01283) 595984
Council House Relets	19 April 2022	Paul Whittingham Head of Housing (01283) 595984
Sustainable Warmth Funding And Low Carbon Homes	19 April 2022	Matt Holford Head of Environmental Services (01283) 595856
Service Plan 2022/23	1 June 2022	James Taylor Communications Manager (01283 228705)
Corporate Plan 2020-24: Performance Report (2020-2021 Quarter 4 – (1 April to 31 March)	1 June 2022	Jennifer Doughty Corporate Performance and Policy Officer (01283) 228746
Recruitment Of Active Schools' Partnership (Asp) Bikeability Instructor	1 June 2022	Ian Gee Active Schools Partnership Officer (07472310737)
Derbyshire County Council Consultation On Independent Living Service Provision	1 June 2022	Paul Whittingham Head of Housing (01283) 595984
Corporate Plan 2020-24: Performance Report (2022-2023 Quarter 1 – (1 April to 30 June)	18 August 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Financial Contribution Towards An Active Schools Partnership PE & School Sport Apprentice Through Amber Valley School Sport Partnership (AVSSP)	18 August 2022	Ian Gee Active Schools Partnership Office (01283) 288751
Community and Environmental Partnerships Grant Scheme	18 August 2022	Sally Hemsley Community Partnership Officer (01283 (595894)

Provisional Programme of Reports To Be Considered by Committee		
SDDC Supported Voluntary & Community Sector Organisations: Overview Reports 2021-22	29 September 2022	Sally Hemsley Community Partnership Officer (01283) 595894
Fields In Trust Protection Of Green Spaces	29 September 2022	Chris Worman Parks and Green Spaces Manager (01283) 595774
Catering Concession Opportunities On Parks and Green Spaces	29 September 2022	Chris Worman Parks and Green Spaces Manager (01283) 595774
Health and Housing Strategy 2021-23	TBC	Eileen Jackson Strategic Housing Manager (01213) 595763
Tenant Satisfaction Survey and Housing Regulator Proposals	TBC	Paul Whittingham Head of Housing (01283) 595984
Swadlincote Woodlands Local Nature Reserve Status	TBC	Head of Cultural & Community Services 07917 541274
Policy on Access to Allotments	TBC	Head of Cultural & Community Services 07917 541274
DCC Careline Consultation – Independent Living Services Working Group	TBC	Paul Whittingham Head of Housing (01283) 595984
Careline Services Digital Switch Strategy	TBC	Paul Whittingham Head of Housing (01283) 595984