

# **LINTON AREA MEETING**

## **AGENDA AND REPORTS**

**TUESDAY, 31ST JULY 2001**

**Linton Village Hall,  
Winchester Drive,  
LINTON**

**7.00 p.m.**





User : Services

Plot centred at 427502 316625

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# **SOUTH DERBYSHIRE DISTRICT COUNCIL**

## **LINTON AREA MEETING**

**(Covering Castle Gresley, Cauldwell, Coton-in-the-Elms, Linton,  
Lullington, Netherseal, Overseal, Rosliston and Walton-on-Trent)**

**Meeting to be held at  
Linton Village Hall,  
Winchester Drive,  
Linton  
on Tuesday, 31st July 2001  
at 7.00 p.m.**

**(Light Refreshments will be available at 6.30 p.m.)**

### Members:

**District Councillors:** Councillor Southern (Chair) and Councillors Douglas, Knight, Lauro and Shaw.

**County Councillor:** Councillor Mrs. Lauro (Vice-Chair).



### **BUSINESS**

1. To note the appointment of Councillor Southern as Chair at the Annual Council Meeting.
2. Apologies for absence.
3. Appointment of Vice-Chair.
4. To note the Minutes of the Meeting held on 17th January 2001 (copy herewith).

5. Chair's Announcements (if any).
6. Report back on issues raised at the last Meeting.
7. Public Question time and suggestions for future local discussion items.
8. Date of Next Meeting – to be advised.

#### Community Items

9. Community Response Plan for Civil Emergencies (copy herewith).
10. Best Value.
11. Consultation exercise on the modernisation of local government in South Derbyshire.

LINTON AREA MEETING

17th January 2001

**PRESENT:-**

**District Council Representatives**

Councillor Lauro (Chair) and Councillors Knight, Shaw and Southern.  
(Councillors Dunn, Richards and Southerd also in attendance).

F.B. McArdle (Chief Executive), J. Eatough (Legal and Members' Services Manager), N. Betteridge (Members' Services) and B. Jones (Helpdesk).

**County Council Representative**

Councillor Mrs. Lauro (Vice-Chair).

**Derbyshire Constabulary**

Mr. A. Hurrell (Divisional Commander).

**South Derbyshire CVS**

D. Rider.

**Parish Council/Meeting Representatives**

B. Laxton (Castle Gresley Parish Council), J. Blythe and S. Lee (Linton Parish Council), C. Tagg (Netherseal Parish Council), G. Edwards (Overseal Parish Council), V. Taylor (Walton-on-Trent Parish Council) and P. Blake (Lullington Parish Meeting).

**Members of the Public**

C. Bennett, E. Kavanagh, J. Kavanagh, G. Kirby, P. McGibbon and M. Whitby.

**APOLOGIES**

Apologies for absence from the Meeting were received from District Councillor Douglas, R. Pritchard (Coton-in-the-Elms Parish Council), J. Bodell, I Brazier and P. Ellis (Linton Parish Council), D.A. Eaton (Cauldwell Parish Meeting) and J. Edwards (Lullington Parish Meeting).

LA/18. **MINUTES**

The Minutes of the Area Meeting held on 3rd October 2000 were noted.

LA/19. **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

The Meeting reviewed those items raised at the last Meeting and noted the progress made in each case.

Following the site visit undertaken in respect of the erection of warning signs relating to horses at the junction of Main Street and Linton Heath, Linton, County Councillor Mrs. Lauro advised that signs were to be erected on each side of the road. She also advised that the County Council had approved in principle the provision of additional street lighting in the alleyway between Hunts Lane and Hawthorn Avenue, Netherseal and a site visit would now be arranged to progress the matter.

Following the request at the last Meeting for a Footpaths Officer from the County Council to attend the next Meeting, it was reported that as this Meeting was the subject of a comprehensive agenda, a presentation would be made to Linton Parish Council on this matter, as the concerns raised were from that parish.

LA/20. **PUBLIC QUESTION TIME AND SUGGESTIONS FOR FUTURE LOCAL DISCUSSION ITEMS**

The representative of Overseal Parish Council expressed concern at proposed development in the area between the A444 and the A38 and the Chair suggested that at a future Meeting, proposed development in general for this area could be discussed, as there were no definitive proposals at the present time.

A resident referred to a stretch of highway between Coton-in-the-Elms and Rosliston without a footway and as this was now used regularly, he considered that a serious accident was likely. It was agreed that the County Highways Authority be requested to consider the provision of a footway on this stretch of highway.

A resident enquired as to the current position on Warden Services at the sheltered housing accommodation in Netherseal. The Chair advised that following the retirement of the previous warden in March 2000, the Council decided to hold the post vacant due to the current ongoing review of Sheltered Housing Services. Whilst no decision had yet been made as to how the service would be restructured, the Council considered that it would be unwise and unfair to fill the vacancy at Netherseal in the event of the review resulting in the loss of some resident warden posts. This could mean either that the properties at Netherseal no longer had a resident warden or that resident wardens at other schemes may have to be redeployed. Therefore, to reduce the possibility of staff redundancies, it had been decided to keep the post vacant, as with other warden schemes, until the completion of the restructuring process. Following the recent review by the Best Value Inspectors, it was anticipated that work on agreeing and implementing the review would progress throughout the Spring and Summer. In the meantime, cover would continue to be provided by the Central Control and mobile wardens and any problems with the delivery of the service should be directed to either Pat Harvey or John Morle immediately.

The representative of Lullington Parish Meeting referred to recent incidents of fly tipping and the Chair confirmed that this matter was the subject of regular complaints at Parish Council Meetings. It was alleged that this activity may be in connection with the short-stay caravan site and the Chair encouraged any resident to make a note of any vehicle registration numbers and other relevant information if they witnessed anyone undertaking fly tipping activities. It was suggested that an Environmental Health Officer be invited to the next Area Meeting to address residents on this issue.

A resident expressed concern at the effectiveness of road sweeping undertaken by the District Council and reported that on three occasions, it had been necessary to request the Council to return and complete the route.



LA/21. **DATE OF NEXT MEETING**

It was noted that the next Area Meeting would be held at Linton Village Hall on Tuesday, 15th May 2001 at 7.00 p.m.

LA/22. **BENEFIT BACKLOG**

Residents were advised that last year, the Council reported a backlog in dealing with benefit claims and whilst some progress had been made, claimants were still waiting for up to nine weeks to have their claims processed. As a result, it had been decided that from Wednesday, 31st January 2001, the Benefits Office in the Civic Offices at Swadlincote would not be open on Wednesdays to deal with either personal or telephone enquiries. This would allow staff to concentrate on reducing the backlog for the entire day each week. The cash office would continue to open as normal from 10 a.m. to 3 p.m. on Wednesdays for the payment of rent and Council Tax and to deal with enquiries on these subjects.

A combination of factors, including the introduction of legislation requiring Councils to review hundreds of existing cases each month, had caused the delay. In addition, Officers also had to carry out even more stringent checks on claims as part of a national clampdown on benefit fraud. It was noted that this was a national problem with some Councils reporting delays of up to three months.

LA/23. **PROPOSED CREDIT UNION – MONEY SPIDER**

Mr. D. Rider of the South Derbyshire CVS attended the Meeting and made a presentation on this matter. He advised that a Credit Union was a financial co-operative run and owned by the members, providing a savings and loans facility. Members who shared a common bond would be eligible to join and in this case, membership would be exclusive to those people who lived or worked in South Derbyshire. Members would be able to save as much or as little as they could afford on a regular basis. They could contribute by visiting a collection point nearby, staffed by volunteer cashiers, or directly through the bank by standing order. Borrowing would be made possible by the pooling of members' savings.

In order to be eligible to apply for a loan, a member must have been a regular saver for a short period and may borrow up to double the value of their savings. The interest on the loan was charged at only 1% per month on the reducing balance and every payment made would reduce the members' interest.

Credit Unions were bound by the Credit Union Act 1979 and had to be registered. They were monitored continually by the Registry of Friendly Societies, a Government agency and Credit Unions must also have in place insurance to safeguard Members' funds against potential theft or fraud. Further information on this matter could be obtained from the South Derbyshire CVS at Grove Street, Swadlincote on 01283 550163.

Mr. Rider also advised that a leaflet was available on the mobile information service. The route of this service had now been amended and Overseal was the first visit on the dates outlined on the leaflet, followed by Netherseal, Coton-in-the-Elms and Lullington.

LA/24. **PRESENTATION ON THE FUTURE OF POLICING IN SOUTH DERBYSHIRE**

Mr. A. Hurrell, Divisional Commander of Derbyshire Constabulary attended the Meeting and outlined proposals for changing policing arrangements in the area. The proposals are outlined in the letter attached at Annexe 'A' to these Minutes and Mr. Hurrell offered to attend a further meeting in due course to report on progress.

Residents took the opportunity to question Mr. Hurrell on several local issues of concern.

LA/25. **PRESENTATION ON THE MODERNISATION OF LOCAL GOVERNMENT IN SOUTH DERBYSHIRE**

Councillor W. Dunn, the Leader of the District Council and Councillor Southerd made a presentation to residents on the four options available to the Council for modernising local government in South Derbyshire, in accordance with the provisions of the Local Government Act 2000. The present system was outlined together with the four options, namely a Cabinet of Councillors with a Leader, a directly elected Mayor with a Cabinet of Councillors, a directly elected Mayor with a Council Manager or a modernised Committee structure. Common features in each of the four options were outlined together with the specifics of each option, with arguments for and against. The Council would continue to raise awareness of the options and between February and April, would be seeking views on which of the four options would be best for South Derbyshire. A decision on the option would be made by the full Council after an analysis of all responses and these proposals must be submitted to the Secretary of State by the end of June 2001. It was intended to implement the new system as soon as possible and legislation required implementation by May 2002.

M.R. LAURO

CHAIR

The Meeting terminated at 8.40 p.m.

# **SOUTH DERBYSHIRE DISTRICT COUNCIL**

## **LINTON AREA MEETING**

**(Covering Castle Gresley, Cauldwell, Coton-in-the-Elms, Linton,  
Lullington, Netherseal, Overseal, Rosliston and Walton-on-Trent)**

**Tuesday, 31st July 2000**

### **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

At the last meeting of this Committee held on 17th January 2001, at Netherseal Village Hall, a number of issues were raised. These issues are listed below, together with progress made to date:-

<b>ISSUES</b>	<b>PROGRESS</b>	<b>RESPONSIBLE OFFICER</b>
1. Stretch of highway between Coton-in-the-Elms and Rosliston – request for the provision of a footway.	Consideration ongoing by County Highways Authority.	County Councillor Mrs. Lauro
2. Fly-tipping activities.	Presentation to be made to next Meeting by Environmental Health Officer.	Neil Betteridge Members' Services (01283 595895)



# THE TOWN/PARISH COUNCIL OF

Insert Town/Parish name:

.....

## COMMUNITY RESPONSE PLAN FOR CIVIL EMERGENCIES

Produced by:

Derbyshire Association of Local Councils  
Derbyshire County Council  
Derbyshire Constabulary  
Derbyshire Fire and Rescue Service  
East Midlands Ambulance Service NHS Trust

## **THE COMMUNITY RESPONSE PLAN**

This Community Response Plan has been produced by the Derbyshire Association of Local Councils in conjunction with Derbyshire County Council's Emergency Planning Division. The three emergency services have also been consulted.

Set out below is some useful advice to help you complete and maintain the document:

1. Keep copies of the document to a minimum eg three copies, one each for the nominated co-ordinators (see page 4) one copy kept as a record by the Clerk to the Council.
2. Keep the Plan up to date, check and review contents at least once a year.
3. Record the information clearly, handwritten documents are acceptable but must be legible.
4. As many people now use mobile telephones it could be advisable to include these numbers in addition to home telephone numbers.
5. Do not automatically assume that people will be happy to have their personal details included in the Plan. You are strongly urged to consult individuals to seek their agreement and ask them to sign the approval sheet on page 21.
6. Treat the document as confidential and store it in a secure location.
7. If an emergency occurs your first action should always be to contact the emergency services by dialling 999.

## **EMERGENCY SITUATION**

It is vital that in the event of an emergency situation affecting all or part of the Parish/Town area the initial action is to telephone 999.

### ***Emergency Services***

If contact with Derbyshire Constabulary, Derbyshire Fire and Rescue Service and East Midlands Ambulance Service NHS Trust is not possible or the response is likely to be substantially delayed this Plan should be used to assist local response until help arrives.

### ***Assembly Point***

All members of the community willing to help should gather at:

(Location of assembly point) .....

## **CIRCULATION LIST**

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS



## COUNTY AND DISTRICT COUNCILS

The Local Authority Councils of Derbyshire at County and District level have resources which can be made available in response to an emergency situation.

These authorities should be contacted via Derbyshire Constabulary Police Headquarters with regard to emergency alerting:

Working hours	Derbyshire County Council's Emergency Planning Division	01629 585394
Out of office hours	Ask for Local Authority Duty Emergency Planning Officer. Please leave a contact name and number and your call will be returned	01773 570100

Further advice on preparation of this Community Response Plan can also be obtained from:

Working hours	Derbyshire County Council's Emergency Planning Division	01629 585394
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## EMERGENCY - CAN YOU COPE?

Make a 999 call to summon the emergency services.

When disaster strikes the emergency services want **clear, concise information as soon as possible**. Try to use the time available awaiting their response to obtain information as follows:

on arrival at the scene:

- Survey (the scene(s) there may be several).
- Assess (the situation).
- Disseminate (what has happened to the emergency services and your co-ordinator).

Ensure that the following information is gathered:

- Casualties (approximately number of fatal, injured or uninjured).
- Hazards (chemicals, fire, gas, fuel spillage, debris etc).
- Access (best routes in, blockage, parking, rendezvous point).
- Location (exact or description via known landmarks, etc).
- Emergency services (others required?).
- Type (brief details of what has happened/is involved).

Last resort - If there is any difficulty in contacting 999 try the individual services as follows:

Derbyshire Police Headquarters	01773 570100
Derbyshire Fire and Rescue Service Headquarters	01332 771221
East Midlands Ambulance Services NHS Trust Headquarters	01332 365831

Until help arrives and without endangering yourself or other local people contact the appropriate members of the community listed in the Plan and ask to report to the agreed assembly point.

## CO-ORDINATORS

Two prominent, active, capable and reliable local persons should be identified to co-ordinate the local response. These should be recorded.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## HAZARDS AND THREATS IN THE COMMUNITY AREA

Local areas are prone to particular hazards and threats which are best known to the local people and best identified by them.

Record here known hazards and threats.

[illegible]

## PEOPLE AT RISK IN THE COMMUNITY AREA

Record here those people that are known to be at risk in the community area, such as elderly people, people with a disability, schools, special schools, special homes, care in the community hostels.

ADDRESS	LOCATION	CONTACT TELEPHONE NUMBER

# COMMUNITY SUPPORT

## MEDICAL

### **Doctors** (including retired)

Record here doctors, practising and retired, in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

### **Qualified Nurses, British Red Cross, St John Ambulance** (including retired medical persons)

Record here known qualified practising and retired medical persons other than doctors, in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **Other Trained First Aiders**

Record here known, trained first aiders in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **Chemists** (including retired)

Record here practising and retired dispensing chemists in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

# EMERGENCY SERVICES

## DERBYSHIRE CONSTABULARY

NB: Information held on the Police Service and/or their personnel within the community should be used to aid the local response, **not** as a first point of contact for the emergency services. **Always dial 999 as your initial action.**

### Police Station

Record here the nearest Police Station.

ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS

### Police Officers

Record here serving Police officers in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## ***Former Police Officers***

Record here former/retired Police officers in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS



## DERBYSHIRE FIRE AND RESCUE SERVICE

NB: Information held on the Fire Service and/or their personnel within the community should be used to aid the local response, **not** as a first point of contact for the emergency services. Always dial 999 as your initial action.

### Fire Station

Record here the nearest Fire Station.

ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS

### Firefighting Resources and Location

Record here any local industry/company with firefighting capability.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **Serving Firefighters**

Record here serving firefighters in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **Former Firefighters**

Record here former/retired firefighters in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## ***EAST MIDLANDS AMBULANCE SERVICES NHS TRUST***

NB: Information held on the Ambulance Service and/or their personnel within the community should be used to aid the local response, **not** as a first point of contact for the emergency services. **Always dial 999 as your initial action.**

### ***Ambulance Station***

Record here the nearest Ambulance Station including industry facilities.

ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS

### ***Serving Paramedics/Ambulance Personnel***

Record here serving paramedics in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## ***Retired Paramedics/Ambulance Personnel***

Record here retired paramedics/ambulance personnel in the community area.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

**MISCELLANEOUS****VOLUNTARY ORGANISATIONS**

Record here local members of voluntary organisations eg WRVS.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

**CLERGY**

Record here the names, addresses and telephone numbers of the local clergy.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **FARMERS**

Record here the names of local farmers who have resources that would be of assistance to the community in an emergency situation.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## **VETERINARY**

Record here the details of veterinary practitioners in the community.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## RADIO COMMUNICATIONS

Record here persons who live in the community area and hold a radio amateur licence.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## BOAT OWNERS

In communities where flooding could be a hazard, record here boat owners who would give help in a flood/water rescue situation.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## TEMPORARY ACCOMMODATION

### TEMPORARY SHELTER

Record here accommodation that would be suitable for persons requiring temporary shelter until help arrives eg schools, halls, hostels, churches etc.

KEY HOLDERS NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

### ACCOMMODATION FOR CASUALTIES

Record here accommodation that would be suitable for casualties until help arrives.

KEY HOLDERS NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS



# INFRASTRUCTURE

## WATER

If main water supplies become disrupted for any reason and the water company cannot be contacted or offer assistance it may become necessary to use alternative sources of water, record sources of water in the community area. Alternative sources are:

### *Firefighting Water - Types of Source (Stream, Pond, Well)*

LOCATION	MEANS OF ACCESS	OWNER OF LAND

### *Drinking Water*

Record here sources of potable water.

LOCATION	MEANS OF ACCESS	OWNER OF LAND

## ***ELECTRICITY***

If main electricity supplies become disrupted it may be essential to keep some equipment and heating functioning in the community eg for dialysis, heating for the elderly or infirm, lighting for rest centres and for caring of casualties.

### ***Mains Generators***

Record here owners of mains generators.

NAME	ADDRESS	TELEPHONE NUMBER	MOBILE NUMBER	EMAIL ADDRESS

## ***ROAD CLEARANCE***

Record here sources of heavy lifting equipment JCBs, power saws, chains, ladders, lighting.

TYPE OF EQUIPMENT	LOCATION	CONTACT	TELEPHONE NUMBER	MOBILE NUMBER/EMAIL TELEPHONE

## OTHER USEFUL INFORMATION

Record here any other useful information to aid your response.

[illegible]

## RECOVERY AFTER AN EMERGENCY

Most of the activity by a community in an emergency occurs in support of the emergency services and of the many other agencies that assist in the response. For example, there may be the need for protracted search, rescue activity, damage clearance, investigation, as occurred at Lockerbie, Towyn and in the aftermath of the hurricane in southern England in the late 1980s.

It is not possible to define precisely the extent and nature of post-incident community activity, since this will vary with the severity and nature of the emergency. It is likely, however, that community activity will be in one or more of the following categories:

- Looking after the creature comforts of the emergency services and agency workers eg feeding, sleeping, laundry, rest facilities etc.
- Caring for and supporting the on-going needs of those local people affected by the emergency.
- Memorial services, memorials, gardens or remembrance.
- Newsheets, information boards, manning information points.

It is important that the community considers these activities in advance and decides/agrees the need for community involvement and whether a member or section of the community should be tasked with preparing and inserting guidance in this Plan.

Record likely recovery activities here and the persons that will lead on each activity.

RECOVERY ACTIVITY	LEAD PERSON

## ACKNOWLEDGEMENT

Derbyshire Association of Local Councils in conjunction with Derbyshire County Council are grateful for the co-operation and assistance of Cheshire Emergency Planning Unit in the production of this document.

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