

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

12th July 2004

PRESENT:-

Representatives of South Derbyshire District Council

Labour Group

Councillors Lauro, Pabla and Shepherd.

Conservative Group

Councillors Mrs. Hood and Lemmon.

Officers

J. Bellm, C. Mason, K. Stackhouse and S. Wright.

Representatives of Etwall John Port School

Governors

C. Clemens and M. A. Crane.

Officers

G. Cole and F. Briggs.

Representative of Derbyshire County Council

Councillor Mrs. Littlejohn.

Community Group Representative

Mrs. Wedgebury.

EL/1. **APPOINTMENT OF CHAIR**

RESOLVED:-

That Mr. C. Clemens be appointed Chair of the Etwall Leisure Centre Joint Management Committee for the ensuing year.

EL/2. **APOLOGIES**

Apologies for absence from the Meeting were received from I. Reid (South Derbyshire District Council), G. Cole and P. Kenerdell (Etwall John Port School) and Mrs. Bussell (Community Group Representative).

EL/3. **APPOINTMENT OF VICE-CHAIR**

RESOLVED:-

That Councillor Lauro be appointed Vice-Chair of the Etwall Leisure Centre Joint Management Committee for the ensuing year.

EL/4. **MINUTES**

The Open Minutes of the Meeting held on 26th April 2004 were taken as read, approved as a true record and signed by the Chair.

EL/5. **MATTERS ARISING**

S. Wright reported that "Bike Week", which had taken place from 12th – 20th June 2004, had been very successful and he hoped that this event would be repeated next year. He commented that further events to promote cycling and swimming would be organised, as funding was being arranged to provide secure parking for bicycles at the Leisure Centre.

Councillor Lemmon asked whether any more information was available with regard to John Port School's successful funding bid. Mr. Crane confirmed that the School did have an amount of money available for expenditure, some of which would be invested in the building of new classrooms. He commented that the school governors would decide what monies were available to fund any Leisure Centre development and that no such decision had yet been made.

MATTERS DELEGATED TO COMMITTEEEL/6. **USAGE INFORMATION**

A report was submitted which identified public usage of the swimming pool, squash courts and tennis courts for the financial years 2000/2001 to date. S. Wright commented on the report as follows:-

- **Swimming Admissions** – It was noted that swimming pool admissions had increased in comparison to the same quarter last year. Changes to the timetable meant that there had been an increase in private pool hire and this was reflected in increased income.
- **Squash Courts** - It was noted that squash court admissions were lower in comparison to the same period last year. It was commented that this might have been due to the Euro 2004 football tournament.
- **Tennis Courts** - It was noted that there was a reduction in the number of people using the tennis courts in comparison to the same period last year. The reason for this was that three tennis courts were currently out of action. F. Briggs reported that funding was in place for renovation of the three tennis courts which would take place in March 2005.

Councillor Lemmon requested that a notation be included within the usage report, giving reasons for any variance between current and past figures. This request was noted by the Leisure Centre Manager.

RESOLVED:-

That the Usage Information report be noted.

EL/7. **FINAL ACCOUNTS 2003/04**

K. Stackhouse presented a report detailing the Leisure Centre's final accounts for 2003/04, with a comparison to the approved estimates.

The Leisure Centre's final out-turn showed a net underspend of around £10,500. This was mainly due to income being greater than anticipated, largely from private hire. Overall gross expenditure was slightly higher than estimated, mainly due to additional energy and utility costs.

In accordance with how costs and income were apportioned between the partners, this had affected contributions for the year as follows:-

- ❑ South Derbyshire District Council – a reduction of £12,244
- ❑ John Port School – an increase of £1,093
- ❑ Derbyshire County Council – an increase of £585

The District Council retained a whole share of the additional income, whilst the additional costs were shared between all three partners.

A request was being made to the District Council's Finance and Management Committee to carry forward the additional income generated in 2003/04 to supplement the repairs and maintenance budget for the Leisure Centre in 2004/05. This would be resolved on 22nd July. This also applied to the overall reduction in net expenditure on the Squash Court Account of £1,784.

The formal Statement of Accounts would be reported to the next Joint Management Committee, after they had been audited.

To demonstrate an incidence of usage of the Leisure Centre for private hire, the Leisure Centre Manager circulated a letter of thanks received from Derby Triathlon Club which had held the 2004 Derbyshire Junior Triathlon at the Centre.

RESOLVED:-

That the Final Accounts for 2003/04 be approved.

EL/8.

MANAGEMENT OF ASBESTOS

It was reported that Asbestos Containing Materials (ACMs) had been used widely for a variety of building purposes since the 19th Century. It was used extensively as a building material in the 1950s, 1960s and early 1970s.

The Health and Safety at Work Act 1974 had already placed responsibility on employers for asbestos management in the workplace. More recent legislation, such as the Management of Health and Safety at Work Regulations 1999 and the Construction (Design and Management) (Amendment) Regulations 2000 (CDM) had placed further responsibilities on employers in terms of the management of hazardous materials.

The Control of Asbestos at Work Regulations 2002, parts of which came into force on 21st May 2004, placed specific responsibilities for the management of ACMs on organisations and individuals who had building maintenance responsibilities (duty holders). They had to ensure that a survey had been undertaken to assess the presence of asbestos, determined the risk from asbestos if present, prepared a written plan identifying areas of the premises concerned and have implemented measures necessary for managing the risk. It was estimated that nationwide as many as 500,000 commercial and public buildings contained ACMs. It was emphasised that unless disturbed these materials generally posed minimal health risks to people working and visiting these buildings.

In June 1999, as part of the work to prepare the bid for new facilities at the site, an asbestos survey was commissioned via consultants. This survey identified

where ACMs were located and highlighted work that needed to be undertaken on a priority basis. According to the report, work identified as priority one was dealt with immediately. It was now proposed, given that the external funding bids for new facilities at the site were unsuccessful, to implement the priority two and three findings.

C. Mason suggested that given the importance of the work, part of the £10,500 underspend from 2003/04 be used towards the implementation of a work programme to deal with priority two and three findings. Only one quotation had been received at this time and it was therefore agreed that further proposals and costings would be reported to the next Meeting.

In response to a question from Councillor Shepherd, S. Wright informed the Committee that asbestos containing ceiling tiles were present in the pool hall, spectators room, manager's office and main staircase.

C. Mason suggested that the removal works coincide with the proposed closure of the pool for maintenance work. It was considered that the Christmas holiday would be an optimum time for the closure. However, F. Briggs stated that this might incur 'premium rates' from the contractor completing the works.

RESOLVED:-

That the JMC adopts the District Council's policy for the Management of Asbestos and that priority two and three works identified in the asbestos survey be progressed in this financial year, subsequent to the approval of the most suitable quotation received.

EL/9.

POOL PLANT

It was noted that following the failure to secure lottery funding to replace the existing pool with new facilities, a programme of improvement works had been put in place. The works carried out to date had been significant, but further maintenance works were necessary to reduce the likelihood of an unscheduled closure.

Water quality was reported to be satisfactory at the moment. It was recommended that refurbishment of the pool filter be carried out in this financial year. An ultrasonic condition survey on the filter shell had been carried out but the contractors report had not yet been received. It was believed that the refurbishment work would take up to seven days to complete and the pool would have to be closed whilst this work was undertaken. A continued programme of repairs and maintenance needed to be carried out to prolong the future of the existing facility.

The Leisure Centre Manager confirmed that costings would be produced for the next Meeting.

RESOLVED:-

That the contents of the Pool Plant Report be noted and that the Joint Management Committee approves the work to refurbish the pool filter subsequent to the receipt of suitable costings.

EL/10. **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

APPLICATION FOR AN HONORARIUM

The Joint Management Committee considered an increase in the Leisure Centre Manager's salary.

C. CLEMENS

CHAIR

