

Work Plan for 2012/13 – Finance and Management Committee – Standing Reports

Work Programme Area	Date of committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer
Performance Management – Final Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Equality & Fairness Scheme – Annual Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Communications Annual Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Annual Training and Development Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Consultation Annual Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Health and Safety Annual Report 2011/12	21 June 2012	May 2012	Delegated	David Clamp (595729)
Service Plans 2012/13	21 June 2012	May 2012	Delegated	Kevin Stackhouse (595811)
Comments, Compliments, Complaints and FOI Requests, October 2011 to March 2012	21 June 2012	May 2012	Delegated	Kevin Stackhouse (595811)

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Treasury Management Annual Report 2011/12	28 June 2012	May 2012	Delegated	Kevin Stackhouse (595811)
Budget Out-turn and Final Accounts 2011/12	28 June 2012	May 2012	Delegated	Kevin Stackhouse (595811)
Mortgage Interest Rate	6 September 2012	August 2012	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 – 1 st Quarter to June 2012	6 September 2012	August 2012	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 1 st Quarter to June 2012	6 September 2012	August 2012	Delegated	Kevin Stackhouse (595811)
Business Continuity Update	6 September 2012	August 2012	Delegated	Nigel Glossop (595703)
ICT Strategy 2011 to 2014	6 September 2012	May 2012	Delegated	Nigel Glossop (595703)
Review of Workforce Development Strategy	6 September 2012	August 2012	Delegated	David Clamp (595729)

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Corporate Services Strategic Partnership – Annual Report 2011/12	18 October 2012	September 2012	Delegated	Kevin Stackhouse (595811)
Review of the Medium term Financial Strategy and Spending Plans	18 October 2012	September 2012	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 – 2 nd Quarter to September 2012	6 December 2012	November 2012	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 2 nd Quarter to September 2012	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)
Comments, Compliments, Complaints and FOI Requests – April – September 2012	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)
FOI Publication Scheme (Note: Every three years or at major reorganisation)	6 December 2012	November 2012	Delegated	Kevin Stackhouse (595811)
Service Base Budgets 2013/14	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)

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Budget Report 2013/14 (incorporating Consolidated Budget Proposals and Financial Plan to 2017)	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)
Consultation on the Council's Proposed Budget 2013/14 and Spending Plans to 2017	17 January 2013	December 2012	Delegated	Kevin Stackhouse (595811)
Asset Management Plan 2012 to 2017	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Treasury Management Strategy 2013/14	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Final Budget Proposals 2013/14 and Financial Plan to 2017	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Performance Management 2012/13 3 rd Quarter to December 2012	21 February 2013	January 2013	Delegated	David Clamp (595729)
Budget and Financial Monitoring 2012/13 – 3 rd Quarter to December 2012	21 February 2013	January 2013	Delegated	Kevin Stackhouse (595811)
Mortgage Interest Rate	21 March 2013	February 2013	Delegated	Kevin Stackhouse (595811)

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Corporate Plan – Priorities for 2013/14	21 March 2013	February 2013	Delegated	David Clamp (595729)
Provisional Budget Out-turn 2012/13	25 April 2013	March 2013	Delegated	Kevin Stackhouse (595811)

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