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Our Ref: DS  
Your Ref:

Date: 29<sup>th</sup> May 2019

Dear Councillor,

**Housing and Community Services Committee**

A Meeting of the **Housing and Community Services Committee** will be held in the **Council Chamber**, on **Thursday, 22 August 2019 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Roberts (Chairman), Councillor Pegg (Vice-Chairman) and Councillors Atkin, Churchill, Corbin, Mrs. Haines, Dr. Perry and Mrs. Wheelton

**Labour Group**

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

## **AGENDA**

### **Open to Public and Press**

- 1** Apologies and to note any Substitutes appointed for the Meeting.
- 2** To receive the Open Minutes of the following Meeting:  
  
Housing and Community Services Committee 6th June 2019 Open Minutes **4 - 7**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** Reports of Overview and Scrutiny Committee
- 7** CORPORATE PLAN 2016-21 PERFORMANCE REPORT **8 - 29**
- 8** EUREKA PARK PROJECT - HERITAGE LOTTERY FUND FINAL REPORT **30 - 80**
- 9** HOUSING INVESTMENT PROGRAMME **81 - 85**
- 10** EXTENSION OF THE PUBLIC SPACE PROTECTION ORDER FOR SWADLINCOTE TOWN CENTRE **86 - 91**
- 11** COMMITTEE WORK PROGRAMME **92 - 95**

### **Exclusion of the Public and Press:**

- 12** The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that

there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 13** To receive the Exempt Minutes of the following Meeting:  
Housing and Community Services Committee 6th June 2019 Exempt Minutes
- 14** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 15** SOUTH DERBYSHIRE ACTIVE SCHOOLS PARTNERSHIP – ACTIVE SCHOOLS PARTNERSHIP ACTIVATOR POST
- 16** EXTENSION OF CONTRACT – PARKLIFE OFFICER

HOUSING AND COMMUNITY SERVICES COMMITTEE

6<sup>th</sup> June 2019

**PRESENT:-**

**Conservative Group**

Councillor Roberts (Chairman) and Councillor Pegg (Vice-Chairman) and Councillors Atkin, Corbin, Churchill, Mrs. Haines, Dr. Perry and Mrs. Wheelton

**Labour Group**

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

HCS/1 **APOLOGIES**

The Committee was informed no apologies for absence had been received.

HCS/2 **MINUTES**

The Open Minutes of the Meetings held on 7<sup>th</sup> March 2019 and 23<sup>rd</sup> April 2019 were noted and approved as a true record and signed by the Chairman.

HCS/3 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Council had been received.

HCS/4 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/5 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

HCS/6 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

**MATTERS DELEGATED TO COMMITTEE**

HCS/7 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT (YEAR END 2018/19)**

The Strategic Director (Service Delivery) presented the report to Committee, highlight the successes, ~~highlight the~~ exceeding the target for affordable homes

for the District, and areas which require further action, such as challenges faced around re-letting of properties.

Councillor Richards commented that the Hospital Avoidance Scheme would be very much welcomed once it was fully functional given the demands upon the NHS system within Derbyshire.

**RESOLVED:-**

***The Committee considered progress against performance targets set out in the Corporate Plan.***

***The Committee reviewed the Risk Register and Action Plan for the Committee's services.***

HCS/8 **SHOPMOBILITY SERVICE IN SWADLINCOTE**

The Community Partnership Officer presented the report to Committee, noting South Derbyshire CVS had been delivering the service on an interim basis and would be seeking the same level of funding whilst providing an additional day of service.

**RESOLVED:-**

***The Committee approved Council funding to be provided to South Derbyshire CVS (SDCVS) to allow it to deliver the Shopmobility Service in Swadlincote for the next three financial years until 31 March 2022.***

HCS/9 **HOUSING REPAIRS AND MAINTENANCE REVIEW**

The Head of Housing presented the report to Committee, noting the review of the service had been carried out by the Housing Quality Network and the action plan aimed to implement recommendations from the review.

**RESOLVED:-**

***The Committee noted the contents of the report and action plan (Appendix A).***

***The Committee endorsed the actions within the plan for implementation over a three-year period.***

HCS/10 **COUNCIL HOUSE ADAPTATIONS POLICY**

The Head of Housing presented the report and informed the Committee the changes to the policy included providing a further option to move house earlier instead of waiting for adaption work. Further research was required on the difference in policy between Council Tenants and householders within the private sector to ensure there is no disparity or inequality.

**RESOLVED:-**

***The Committee adopted a revised Disabled Adaptations Policy for Council Tenants to replace the existing policy.***

***The Committee noted that a further report would be presented later in the year that introduces a new policy for the provision of Disabled Facilities Grants in the private sector.***

***The Committee noted that a report would also be presented that considers the equity of funding and maintenance arrangements for Council tenants and householders in the private sector.***

HCS/11 **HOUSING ALLOCATIONS POLICY**

The Head of Housing presented the report to Committee, noting the proposed changes to be open to the public and key stakeholders through consultation. Some changes include an increase to the income threshold to prevent exclusion of people on low to medium income and opening the policy to those who do not have local connections to be included on the shelter properties list.

The Chairman welcomed the report and the clarification it brought to the allocation process.

Members raised queries relating to the availability of two-bedroom sheltered properties within the District. The Head of Housing noted there are mixed demands for sheltered properties and it varied on needs and locations.

**RESOLVED:-**

***The Committee noted and approved the proposed changes to the Housing Allocations Policy as a draft for consultation.***

***The Committee approved the consultation with the public and stakeholders on the proposed changes commences on 7<sup>th</sup> of June date for a period of one month.***

***The Committee approved that the results of the consultation and a final Policy are reported to a future Housing and Community Services Committee for adoption.***

HCS/12 **COMMITTEE WORK PROGRAMME**

**RESOLVED:-**

***The Committee considered and approved the updated work programme.***

HCS/13 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**MINUTES**

*The Exempt Minutes of the Meeting held on 23<sup>rd</sup> April 2019 were received.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed that no questions had been received.*

**DIRECT ACQUISITION OF FOUR BUNGALOWS IN REPTON**

*Members approved the recommendations in the report.*

**LAND DEAL TO DELIVER AFFORDABLE HOUSING AT ORCHARD STREET, NEWHALL**

*Members approved the recommendations in the report.*

The Meeting terminated at 6.40pm.

COUNCILLOR A ROBERTS

CHAIRMAN

<b>REPORT TO:</b>	<b>HOUSING AND COMMUNITY SERVICES</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>22<sup>nd</sup> AUGUST 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>LEADERSHIP TEAM</b>	<b>OPEN DOC:</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>ALLISON THOMAS (EXT. 5775)</b>	
<b>SUBJECT:</b>	<b>CORPORATE PLAN 2016-21: PERFORMANCE REPORT (QUARTER 1 – 1 APRIL TO 30 JUNE)</b>	
<b>WARD (S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: G</b>

## **1.0 Recommendations**

- 1.1 That the Committee considers progress against performance targets set out in the Corporate Plan.
- 1.2 That the Risk Register and Action Plan for the Committee's services are reviewed.

## **2.0 Purpose of Report**

- 2.1 To report progress against the Corporate Plan for the year end performance under the themes of People, Place, Progress and Outcomes.

## **3.0 Detail**

- 3.1 The Corporate Plan 2016 – 2021 was approved following extensive consultation into South Derbyshire's needs, categorising them under four key themes: People, Place, Progress and Outcomes. The Corporate Plan is central to the Council's work – it sets out its values and vision for South Derbyshire and defines its priorities for delivering high-quality services.
- 3.2 This Committee is responsible for overseeing the delivery of the following key aims:

### **Outcomes**

- *Maintain financial health*
- *Maintain customer focus*

### **People**

- *Enable people to live independently*
- *Protect and help support the most vulnerable, including those affected by financial challenges*
- *Use existing tools and powers to take appropriate enforcement action*
- *Increase levels of participation in sport, health, environmental and physical activities*

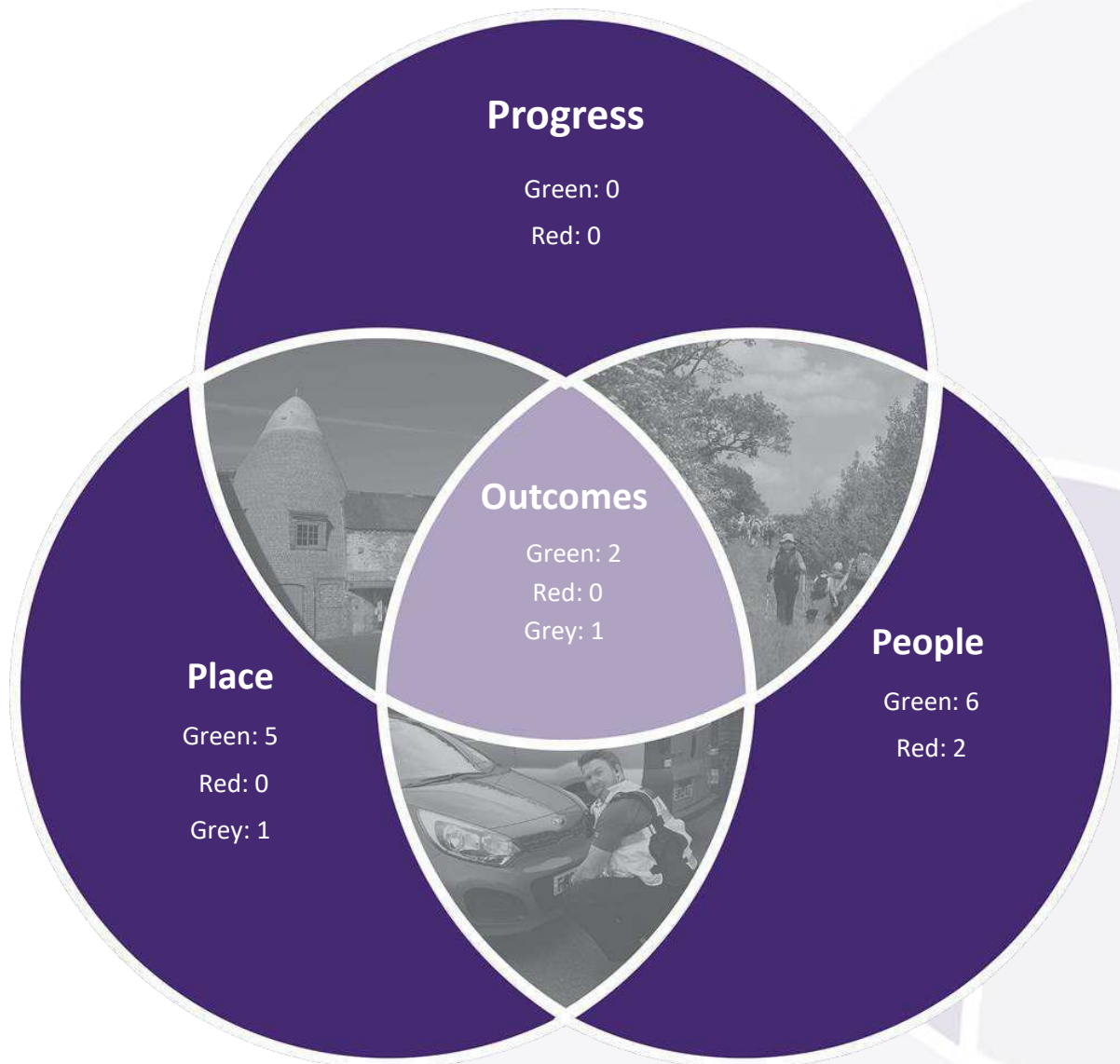
### **Place**

- *Facilitate and deliver integrated and sustainable housing and community infrastructure*
- *Help maintain low crime and anti-social behaviour levels in the District*
- *Connect with our communities, helping them feel safe and secure*

These aims are underpinned by outcomes including financial health, improved customer focus, good governance, enhanced environmental standards and maintaining a skilled workforce.



- 3.3 Of the 17 measures and projects under the jurisdiction of the Housing and Community Services Committee, 13 are green, two red and two greys. More information can be found in the Performance Board in **Appendix A**. A detailed breakdown of performance for the committee is available in the performance summary, success areas and action plan documents (**Appendices B C and D respectively**).



- 3.5 The Risk Register for the Committee's services is detailed in **Appendix E**. This includes the registers and risk mitigation plans for the Service Delivery Risk Register.
- 3.6 Each risk has been identified and assessed against Corporate Plan aims and are considered to be the most significant risks to the Council in achieving its main objectives. The Risk Registers detail a matrix to show how each identified risk has been rated.

#### 4.0 Overall Council performance – Quarter 1 19 20

Of the 46 Council projects/measures, there are 27 green, nine red and ten greys at the end of Quarter 1 2019/20.



#### 5.0 Financial and Corporate Implications

##### **Employment Implications**

5.1 None directly.

##### **Legal Implications**

5.2 None directly

##### **Corporate Plan Implications**

5.3 This report updates Members on the progress against the key measures agreed in the Corporate Plan and demonstrates how priorities under the People, Place, Progress and Outcomes themes contribute to that aspiration.

## **Risk Impact**

- 5.4 Key risks impacting on this Committee are detailed in Appendix E, alongside the treatment and the mitigating actions in place to manage these risks.

## **6.0 Community Impact**

### **Consultation**

- 6.1 None required

### **Equality and Diversity Impact**

- 6.2 Not applicable in the context of the report

### **Social Value Impact**

- 6.3 Not applicable in the context of the report

### **Environmental Sustainability**

- 6.4 Not applicable in the context of the report

## **7.0 Appendices**

Appendix A – Performance Board  
Appendix B – Housing and Community Services: Performance Summary  
Appendix C – Housing and Community Services: Key Successes  
Appendix D – Housing and Community Services: Action Plans  
Appendix E – Service Delivery Risk Register

Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
Outcomes	Maintain financial health	<b>O1.1</b> Identify £1m of budget savings and additional income by March 31, 2023	No Action required		No Action required for Quarter 1
Outcomes	Maintain financial health	<b>O1.2</b> Rent arrears as a % of rent due.	< 2.5%	2.47%	Current Tenant arrears at the end of Quarter 1 were £295,838. The total rent due during Quarter 1 was £11,978,160
Outcomes	Maintain proper corporate governance	<b>O2.1</b> An unqualified opinion in the Annual Audit Letter.	No Action Q1.		No Action required for Quarter 1
Outcomes	Enhance environmental standards.	<b>O3.1</b> Uphold strong environmental management standards.	Address all minor non-conformities and observations from the October ISO14001 audit.		All 5 minor non-conformities have now been addressed.
Outcomes	Maintain a skilled workforce.	<b>O4.1</b> The average working days lost per employee.	< 2 days	2 days	On target at end of Quarter 1. 20% improvement on performance when compared to the same period over the previous two years.
Outcomes	Maintain customer focus.	<b>O5.1</b> Expand services in the Customer Contact Centre and maintain facilities for face to face enquiries where required	> 80%	76%	See Action Plan
Outcomes	Maintain customer focus.	<b>O5.2</b> Expand services in the Customer Contact Centre and maintain facilities for face to face enquiries where required	< 8%	8%	April and especially May were had more contact than was expected and the abandoned rate was higher than normal, the Council able to pull it back in June to meet the quarter average.
Outcomes	Maintain customer focus.	<b>O5.3</b> To gather customer satisfaction data in a cost effective way and use the data to manage and improve services	Review and implement a new method of collection for tenant satisfaction across Housing.		Preliminary discussions have taken place with providers of STAR(T) customer satisfaction method. Wider discussions to be had with IT and Business Change relating to potential Council wide solutions.
Outcomes	Maintain customer focus.	<b>O5.4</b> To provide a value for money service that fully meets the needs of our tenants and delivers high levels of customer satisfaction	Develop proposals to implement findings following the Housing Quality Network review of the Housing service.		Outcome of the HQN Review reported to Committee in June 2019. Action plan and project team are now in place
Outcomes	Minimise business risks and realise the benefits of technological opportunities.	<b>O6.1</b> Build IT infrastructure resilience to support change and minimise business risks.	Q1. Procurement and Commission of virtualised servers and Network Storage.  Q1. Commission of secure mobile device management (MDM) and new smartphones.		New virtual servers and network storage have been commissioned. Migration of data is ongoing.  Mobile device management (MDM) installed and smartphones have been issued to over 100 users. Remaining users are being targets on a departmental basis.

Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
Outcomes	Minimise business risks and realise the benefits of technological opportunities.	O6.2 Agree and deliver business change programme to support core objectives.	Q1. Review of Cloud Solution for Revenues and Benefits.  Q1. Housing Service Modernisation Review.		Contract signed for Revenues and Benefits cloud solution. Project to migrate by December 2019 is underway.  Housing Modernisation Review has started and will continue through Quarter 2
People	Enable people to live independently	PE1.1 Average time taken to re-let Council homes (excluding major voids)	< 21 days	99.6	See Action Plan
People	Enable people to live independently	PE1.2 Average length of time for current voids	< 21 days	59.8	See Action Plan
People	Enable people to live independently	PE1.3. Delivery of Better Care Fund (BCF) schemes in accordance with assurance plans. NEW.	Report on the delivery of the £980k BCF programme for 2018/19.		The BCF plan was approved by the BCF Board on 29 <sup>th</sup> April in Quarter 1, the Council have since received a further £792,375 of grant for 2019/20. The BCF projects will continue to be monitored and progressed with quarterly reports taken to BCF Board outlining progress against each scheme and potential carry over of funding into 2020. We have not established Hospital Avoidance Scheme yet which accounts for £100k per year
People	Protect and help support the most vulnerable, including those affected by financial challenges.	PE2.1 Number of successful introductory tenancies	> 85%	90%	The pre tenancy and induction process for new tenants are in the process of being reviewed.
People	Protect and help support the most vulnerable, including those affected by financial challenges.	PE2.2 Average time for processing new Benefit claims.	< 18 days	22.9	See Action Plan
People	Protect and help support the most vulnerable, including those affected by financial challenges.	PE2.3 Average time for processing notifications of changes in circumstances.	< 8 days	10.6	See Action Plan
People	Protect and help support the most vulnerable, including those affected by financial challenges.	PE2.4 Successful roll out of Universal Credit in South Derbyshire.	Embed revised working relationships with Citizens Advice South Derbyshire and City on new claim support.		Meeting has been held between Ben Taylor and Samantha Worthington (Citizens Advice) handing over Personal Budgeting/Assisted Digital Support to 'Help to Claim' on 14th March 2019. A direct email address has been created as a direct referral point for any resident needing assistance in claiming UC. The Chief Executive of Citizen's Advice attends Welfare Reform Group to provide updates on operational development.
People	Use existing tools and powers to take appropriate enforcement action.	PE3.1 Number of empty home intervention plans for dwellings known to be empty for more than two years.	. ≥0	4	Four long term empty properties are now occupied or sold following the Council's intervention. These are at Woodmans Croft, Hatton; Dundee Road, Midway; Bretby Lane and Larch Road, Newhall



Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
People	Increase levels of participation in sport, health, environmental and physical activities.	PE4.1 Throughput at Etwall Leisure Centre, Green Bank Leisure Centre and Rosliston Forestry Centre.	Rosliston: Q1. 50,000  Leisure centres: Quarterly target 172,108, as per contract agreement.  Walking Festival: 1,250  Community Participation: Q1. 21,465		60,079 visitors attended Rosliston Forestry Centre during the quarter. Participations at all leisure centres were 198,054 for April and May and this exceeded the target for both months. It is expected that the Q1 target will be met when the Council receives the updated leisure centre participants for June. The Walking Festival had 1,780 attendees and there were 23,135 Community Participations during the quarter.
People	Increase levels of participation in sport, health, environmental and physical activities. H&CS	PE4.2 Delivery of the Active Derbyshire SLA for South Derbyshire.	Action Plan developed and milestones agreed with Active Derbyshire		Action Plan has been developed with Active Derbyshire and is now being implemented.
People	Reduce the amount of waste sent to landfill.	PE5.1 Household waste collected per head of population (kg)	<130kgs	109kgs	
People	Reduce the amount of waste sent to landfill.	PE5.2 % of collected waste recycled and composted.	>54%	52%*	*Estimated data, verified data not available until September, dry recycling tonnage is increasing. However, residual tonnages have also increased whilst compost tonnages have decreased.
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.1 Total number of affordable dwellings delivered.	Annual Target >150	53	53 Affordable homes delivered during Quarter 1. 19 at Affordable Rent, 19 at Social Rent and 15 Shared Ownership homes.
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.2 Adopt Countywide Strategy – Housing and Accommodation for an ageing population: Vision for Derbyshire to 2035. NEW.	Q1 and Q2. Ensure at least 10% of all new affordable housing provision secured through Section 106 agreements or planning conditions is either adapted for disabled use or built to lifetime homes standards.		The Countywide 'Older People's Housing Accommodation and Support Strategy' for Derbyshire has now been approved at Derbyshire County Council . There are implications and actions for SDDC to ensure the housing needs of our aging population are met. A report is due to be taken to October's Housing and Community Services Committee that outlines the SDDC specific tasks / housing requirements and takes the Countywide report for formal adoption by SDDC.
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.3 Number of new homes added to the HRA (this indicator incorporates new builds and also acquired properties into the HRA).	Proxy (Annual)		Annual Figure (proxy measure)
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.4 Relevant documents adopted	Submission of Local Green Spaces Document to the Planning Inspectorate. Completion of Gypsy/Traveller Site Allocations Development Plan (GTSADP) scoping.		The Submission of Local Green Spaces Plan to the Planning Inspectorate was sent on the 24th May 2019 and the examination of on this plan will take place on the 12 September. The Gypsy/Traveller Site Allocations Development Plan (GTSADP) scoping has been completed and as a result a report will be taken to EDS on the 15th August.

Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.5 Number of decisions made in time over number of decisions made	90%	94%	Despite continued pressure on resources, performance has improved on the previous quarter. This is due to focussed efforts by the Development Management team to ensure applications are handled on time and only taken beyond their statutory timeframe where agreement has been obtained. The overall figure is made up of 3 'groups': major, minor and other applications, of which all three returned at 90% or above.
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.6 Maximise delivery of housing units	Housing survey completed	100%	Bi-monthly meeting continue with site intelligence reported back to responsible officer. Current 5 year housing land supply rate at 5.5 years - most sites started are building at a rate above that originally anticipated such that c.1200 were completed in 2018/19 - work to accelerate progress on two sites underway
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.7 Proportion of good quality housing development schemes (defined using Build for Life criteria) approved.	Reported annually		Reported annually
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.8 Capital maintenance programme for investment in public buildings. NEW.	Draw up proposed programme, consult and match to resources.		See Action Plan
Place	Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	PL1.9 Capital programme for the delivery of enhancements to public open spaces utilising Section 106 contributions. NEW.	Draw up proposed programme, consult where applicable and match to resources.		All Section 106 resources have been referenced against the Open Space, Sport and Community Facilities strategy and allocated to appropriate projects.
Place	Help maintain low crime and anti-social behaviour (ASB) levels	PL3.1 Downward trend in fly-tipping incidents.	<172	174	See Action Plan
Place	Help maintain low crime and anti-social behaviour (ASB) levels	PL3.2 Number of ASB incidents in Swadlincote Centre (reported as a rolling 12 month figure)	400 incidents over 12 month rolling period	332	New Town Centre Community Safety Enforcement Officer employed. Minor issues with two regular street drinkers gathering, Criminal Behaviour Order to be heard in Court for one that will ban him from the Town Centre if successful.

Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
Place	<b>Connect with our communities, helping them feel safe and secure.</b>	<b>PL4.1</b> Review and update existing plan. Develop and deliver action plan.	Work with schools to develop delivery plan for community safety input in schools in 2019/20.		Schools have indicated they would again like to have Prison me, no way. The Police have yet to confirm if they will have funding for Your Choice events. The Police and Crime Commissioner is to review all input into Schools as looking at a Countywide approach to input into Schools
Place	<b>Deliver services that keep the District clean and healthy.</b>	<b>PL6.1</b> % adherence to service standards for Grass Cutting.	New indicator, performance figures gathered this year will be used to set improvement targets for 2020/21	90%	90% of all work completed on schedule and in accordance with service standards. The remaining 10% was completed at the commencement of Q2.
Place	<b>Deliver services that keep the District clean and healthy.</b>	<b>PL6.3</b> % of fly-tips cleared within 24 hours	New indicator, performance figures gathered this year will be used to set improvement targets for 2020/21	84%	100% of all reported flytips reported in Q1 were cleared in Q1 on average within 1.48 days
Place	<b>Deliver services that keep the District clean and healthy.</b>	<b>PL6.2</b> Monitoring of street scene services (including fly-tipping, grass cutting and litter collection). NEW.	Annual measure		Discussions with Keep Britain Tidy have commenced now developing measures for the annual survey to take place end of Q2 commencement of Q3
Progress	<b>Work to attract further inward investment.</b>	<b>PR1.1</b> Net additional commercial/employment floor space created	Number of square metres. (Proxy).		Reported in Quarter 2 and Quarter 4 (proxy measure)
Progress	<b>Unlock development potential and ensure the continuing growth of vibrant town centres.</b>	<b>PR2.1</b> Delivery of Vision and Strategy.	Q1A. Review way forward on receipt of National Forest Business Improvement District (BID) feasibility study.  Q1B. Promote town centre investor opportunities.	Q1A One Delayed; Q1B:One Achieved	Quarter 1A: See Action Plan Quarter 1B: Receipt of consultant's feasibility study for Business Improvement District delayed; Town centre investment opportunities promoted online, in Property Bulletin publication and at property exhibition.
Progress	<b>Unlock development potential and ensure the continuing growth of vibrant town centres.</b>	<b>PR2.2</b> Vacant premises in Swadlincote, Hilton and Melbourne	N/A		Reported in Quarter 2 and Quarter 4 (proxy measure)

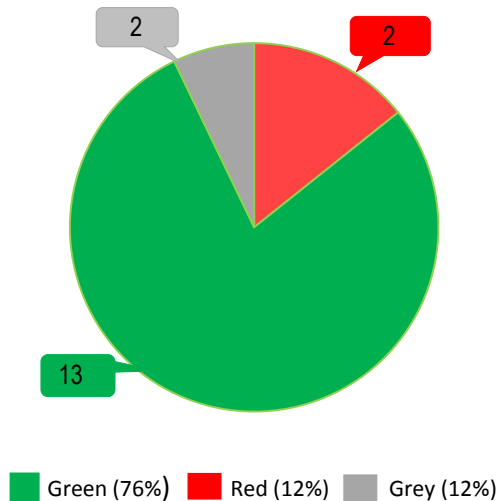


Theme	Key Aim	Strategic measure / projects	Q1 Target	Q1 Performance	Detail
Progress	Work to maximise the employment, training and leisure uses of The National Forest by residents and increase the visitor spend by tourists.	PR3.1 Promote entrepreneurial opportunities to improve employability skills and raise awareness of self-employment.	Q1. Deliver Love Your Local Market young enterprise activity. Q1. Stage Swadlincote Jobs and Skills fair. Q1. Deliver Thinking of Starting a Business workshop.		Young Enterprise activity delivered with William Allitt School; Job Opportunities Day held at Green Bank Leisure Centre; 'Thinking of Starting a Business?' workshop held in Hilton.
Progress	Provide support to businesses and the not for profit sector and promote innovation and access to finance, including in rural areas	PR5.1 Food businesses which have a Food Hygiene Rating score of five.	>83%	85.4%	This performance is an increase on the figure reported at the 31st March 2019 and is at the highest level ever recorded by the Council.
Progress	Provide support to businesses and the not for profit sector and promote innovation and access to finance, including in rural areas	PR5.2 Registered food businesses active in the District	≥810	859	This performance is an increase on the figure reported at the 31st March 2019 by an additional 17 businesses.
Progress	Provide support to businesses and the not for profit sector and promote innovation and access to finance, including in rural areas	PR5.3 Visitor economy businesses supported through Swadlincote Tourist Information Centre (no. visitor enquiries, website hits, social media, etc.)	150,000	973,889	In addition to visitor enquiries serviced, other activities included staging of the National Forest Walking Festival 2019, promotion of the service at Festival of Leisure and publication of the Summer edition of What's On
Progress	Provide support to businesses and the not for profit sector and promote innovation and access to finance, including in rural areas	PR5.4 Guidance offered to businesses or people thinking of starting a business (through the South Derbyshire Business Advice Service).	40	71	In addition to one-to-one advice sessions with businesses/entrepreneurs, a 'Thinking of Starting a Business?' workshop was held in Hilton

# Housing and Community Services Performance and Project Overview 2019/20 Quarter 1

## Appendix B

### H&CS Overview



PE3.1 Number of empty home intervention plans for dwellings known to be empty for more than two years.

Q1 Target  $\geq 0$  (Annual Target: 10 completed intervention plans)



4

PL1.1 Total number of affordable dwellings delivered.

Target >150 for the year



53

O1.2 Rent arrears as a % of rent due

Target < 2.5%



2.47%

Current tenant rent arrears at the end of Q1 £295,838

PE1.2 Average length of time for current voids

Target < 21 days



59.8 days

PE1.1 Average time taken to re-let Council Homes

Target < 21 days



99.6 days

PE2.1 Number of successful introductory tenancies

Target >85%



90%

PE4.1 Throughput at Etwall Leisure Centre, Green Bank Leisure Centre and Rosliston Forestry Centre.

Target: Rosliston: 50,000, Leisure Centres: 172,108, Walking Festival: 1,250, Community Participation: 21,465



Rosliston 60,079

Leisure Centres TBC

Walking festival 1,780, Community Participation 23,135

PL1.3 Number of new homes added to the Housing Revenue Account

Target Proxy Annual



Annual

PL3.2 Number of Anti-Social Behaviour incidents in Swadlincote Centre











Target < 400

332

# Housing and Community Services Performance and Project Overview 2019/20 Quarter 1



## Appendix B

	Strategic Project	Project Q1 Target	Q1 Performance
	<b>O5.3</b> To gather customer satisfaction data in a cost effective way and use the data to manage and improve services	Review and implement a new method of collection for tenant satisfaction across Housing.	On Hold
	<b>O5.4</b> To provide a value for money service that fully meets the needs of our tenants and delivers high levels of customer satisfaction	Develop proposals to implement findings following the Housing Quality Network review of the Housing service.	Achieved
	<b>PE1.3.</b> Delivery of Better Care Fund (BCF) schemes in accordance with assurance plans. NEW.	Report on the delivery of the £980k BCF programme for 2018/19.	Achieved
	<b>PE2.4</b> Successful roll out of Universal Credit in South Derbyshire.	Embed revised working relationships with Citizens Advice South Derbyshire and City on new claim support.	Achieved
	<b>PL1.2</b> Adopt Countywide Strategy – Housing and Accommodation for an ageing population: Vision for Derbyshire to 2035. NEW.	Q1 and Q2. Ensure at least 10% of all new affordable housing provision secured through Section 106 agreements or planning conditions is either adapted for disabled use or built to lifetime homes standards.	Achieved
	<b>PL1.9</b> Capital programme for the delivery of enhancements to public open spaces utilising Section 106 contributions. NEW.	Draw up proposed programme, consult where applicable and match to resources.	Achieved
	<b>PL4.1</b> Review and update existing plan. Develop and deliver action plan.	Work with schools to develop delivery plan for community safety input in schools in 2019/20.	Achieved
	<b>PE4.2</b> Delivery of the Active Derbyshire SLA for South Derbyshire.	Action Plan developed and milestones agreed with Active Derbyshire	Achieved

# Housing and Community Services Strategic and Service Key Success Areas 2019/20 Quarter 1

## Appendix C

Target  
Q1  $\geq 0$



4

**Theme** - People

**Action** - Reduce the impact of empty homes on local communities.

**Measure** - PE3.1 Number of empty home intervention plans for dwellings known to be empty for more than two years.

**Success** - Four long-term empty properties are now occupied or sold following the Council's intervention.

These are:

- Woodmans Croft, Hatton
- Dundee Road, Midway
- Bretby Lane, Bretby
- Larch Road, Newhall.

Target  
<400 incidents  
over a 12 month  
rolling period



332

**Theme** - Place

**Action** – Reduce anti-social behaviour (ASB) in Swadlincote Centre (Civic Way) Local Super Output Area.

**Measure** - PL3.2 Number of ASB incidents in Swadlincote Centre (reported as a rolling 12-month figure)

**Success** – A reduction from 391 during quarter 1 (2018/19) and 424 during quarter 2 (2018/19)

A New Town Centre Community Safety Enforcement Officer has been employed. Only minor issues with two regular street drinkers gathering, Criminal Behaviour Order to be heard in Court for one that will ban him from the Town Centre if successful.

# Housing and Community Services Performance Action Plans 2019/20 Quarter 1

## Appendix D

### There are two actions for Housing and Community Services



PE1.1 Average time taken to re-let Council homes (excluding major voids)

**99.6**

**Target  
<21 days**

**Theme - People**

**Action – PE1.1** Improve the quality and make best use of existing Council housing stock to meet current and future needs.

**Target vs performance :-**

Q1 Target <21 days

Q1 Performance 99.6 days

**Trend (compared to last year) :-** 99.6 days at the end of quarter 1 compared with 40.8 days in Quarter 4 of 2018/19.

#### **Background**

During 2018/19 a number of issues have emerged with regard to the re-letting of vacant properties.

#### Supply and demand of properties

A disproportionate number of vacant properties are sheltered flats and bungalows for which there is less demand.

#### Contractor performance

The major repair contract which was due to start on 1 April 2019 did not start until July 2019 leaving the Council without a contractor to assist in completing void works. For the short-term the contractor Novus will complete work to all void properties with the aim of completing work to a higher standard and in a shorter timescale.

#### Process and procedures

A review of the existing process and procedures revealed that they were not fit for purpose. A revised process is now in place which can be aligned with the new repairs contractor, Novus.

#### **Key actions underway**

- A new Contractor is in place
- A higher standard of work in vacant properties.
- The appointment of a new specialist cleaning contractor to clean empty properties.



- The implementation of a new 'end-to-end' process.
- Early identification of properties in low demand and the deployment of alternative advertising and letting strategies.
- A review of the current Allocations Policy to encourage higher demand for sheltered properties is underway
- New Asbestos survey and removal contracts in place.

### Opportunities/risks

The key actions provide an opportunity to let properties promptly at a higher standard, improving the Council's rental income and customer and tenant satisfaction.

The major risk for the Council is of continued lower demand for sheltered accommodation which is a significant proportion of the housing stock.

Possible refurbishment and modernisation of sheltered dwellings will be considered as part of the overall major improvement plan.



PE1.2 Average length  
of time for current  
voids

**59.8**

**Target  
<21 days**

#### Theme -

**Action -** PE1.2 Improve the quality and make best use of existing Council housing stock to meet current and future needs.

#### Target vs performance :-

Q1 Target	<21 days
Q1 Performance	59.8 days

**Trend (compared to last year):-** 59.8 days at the end of Quarter 1 compared to 99 days at the end of Quarter 4.

#### Background

The out turn for current voids (excluding temporary accommodation and passive status properties) has dropped by 39 days since the end of quarter 4. Of the 38 properties currently void, 32 properties have been void for over 21 days (84% of all current voids). The highest voids days being attributed to:

- Flat 5 Unity Close (139)
- Flat 119 Church Street (132)
- Flat 24 Smallthorn Place (125)
- 17 Plummer Road (125)
- Flat 22 Croft Close and Flat 4 Holmes Close have both been void for 111 days.

### **Key actions underway**

- The appointment of new contractor to carry out major void works.
- A higher standard of work in vacant properties.
- The appointment of a new specialist cleaning contractor to clean empty properties.
- The implementation of a new 'end-to-end' process.
- Early identification of properties in low demand and the deployment of alternative advertising and letting strategies.
- A review of the current Allocations Policy to encourage higher demand for sheltered properties.

### **Opportunities/risks**

The key actions provide an opportunity to let properties promptly at a higher standard, improving the Council's rental income and also customer and tenant satisfaction.

The major risk for the Council is of continued lower demand for sheltered accommodation which is a significant proportion of the housing stock.

Possible refurbishment and modernisation of sheltered dwellings will be considered as part of the overall major improvement plan.

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## SERVICE DELIVERY RISK REGISTER (AS AT Q1 2019/20)

Appendix E

Risk	Corporate theme/aim	Rating and current position	Risk treatment	Mitigating actions	Change since last quarter (Q4)
SD1 - Loss of income to the Housing Revenue Account	<b>Outcomes</b> Maintain Financial Health	On-going potential reduction in income through 1% rent reduction for general needs tenancies until 2020/21. Performance on rent collection still in top quartile in quarter one.  Likelihood is low and impact is significant.	Treat the risk through continuous action and review.	Income policies/processes are being revised.  The Council has invested in I.T. solutions to maximise opportunities to collect income and support those in financial difficulty.  Increased focus on collection of rent and other housing debt.  New dwellings mitigate revenue lost through Right to Buy (RTB)  Implementation of Universal Credit has slowed, although pressure from other benefit changes remains. Council and Partner agencies are mitigating this pressure through the Welfare Reform Group	No change to rating or treatment.
SD2 - Failure to collect financial contributions or to enforce the delivery of obligations within Section 106 Agreements.	<b>Outcomes</b> Maintain Financial Health	Failure to collect financial contributions or to enforce obligations within Section 106 Agreements.  Likelihood is unlikely but the impact is significant.	Treat the risk through continuous action and review.	Implementation of new software is now complete.  New team leader now in post and in control of the process  The service has been recently audited and has put in place actions to address the minor recommendations	No change to rating or treatment.



SD3 – Safety standards	<p><b>People</b> Protect and help support the most vulnerable, including those affected by financial changes.</p>	<p>Failure to comply with basic safety standards in flats/blocks with communal areas.</p> <p>Work has been undertaken to put specialist fire and asbestos contracts in place.</p> <p>Likelihood is medium and impact has potential to be significant.</p>	Treat the risk through continuous action and review.	<p>Process underway to update safety procedures for fire, gas, electricity, legionella and asbestos to ensure the Council has appropriate controls in place to manage risks. Progress made so far includes:</p> <ul style="list-style-type: none"> <li>• Fire safety contractor appointed</li> <li>• Gas servicing 100% compliant</li> <li>• Electrical testing contractor appointed</li> <li>• Legionella - sheltered schemes testing in place, void properties shower heads/deadlegs removed</li> <li>• Asbestos testing contractor appointed</li> <li>• Asbestos removal contractor appointed</li> </ul> <p>Whilst the likelihood reduces as contracts are in place, works programmes to the value of £250,000 pa are required for the next two years to achieve full compliance, so the overall likelihood remains medium.</p> <p>Fire safety work is now underway in communal blocks, including consultation with tenants affected by the work.</p>	No change to rating or treatment.
SD4 – Universal Credit	<p><b>People</b> Protect and help support the most vulnerable, including those affected by financial changes.</p>	<p>Loss of income to the Housing Revenue Account through full roll out of Universal Credit (UC) from November 2018.</p> <p>There is still uncertainty as to the financial impact of this but the Council has plans in place working with internal/ external stakeholders to manage this process.</p>	Treat the risk through continuous action and review.	<p>Welfare Reform Group, including key internal/external partners, meets on a monthly basis to manage roll-out against an agreed action plan.</p> <p>Invested in I.T. solutions to maximise opportunities to collect income and support those in financial difficulty.</p> <p>Allocations Policy review underway and will be completed in 2019.</p>	No change to rating or treatment.

		Likelihood is medium and the impact is moderate.		<p>The changes to the 'roll out' of 'UC' may delay the full impact. 2018/19 performance demonstrates that actions have assisted in mitigating the impact of Welfare Reform changes.</p> <p>Potential likelihood is reducing but remains medium and impact remain.</p>	
SD5 – Reduction in funding for Culture and Communities	<p><b>People</b></p> <p>Increase levels of participation in sport, health, environmental and physical activities.</p>	<p>Reduction of Council funding into Culture and Communities Service. Unable to source external funding to service.</p> <p>Likelihood is low and the impact is moderate.</p>	Treat the risk through continuous action and review.	<p>Forward budget planning over a number of years. Approvals for reserve spend to secure staffing positions up to March 2020 initially for Active Communities.</p> <p>Lobby to maintain current funding contribution that the Council makes towards the Active Communities service and for an increased contribution if current levels of service are to be maintained post-March 2020.</p> <p>The Council is in the final year of a three-year funding agreement with the Police and Crime Commissioner (PCC) for £25,000 per year Community Safety Funding.</p> <p>The Council receives £35,000 per year Basic Command Unit funding from the Chief Superintendent. This is received annually with no long-term commitment.</p> <p>Ongoing dialogue with Rolls Royce to secure continued sponsorship of the Environmental Education Project. Continually seek external funding opportunities to support service delivery.</p>	No change to rating or treatment.

SD8 - Failing infrastructure at Rosliston Forestry Centre.	<b>Place</b> Support provision of cultural facilities and activities.	<p>Failing Infrastructure at Rosliston Forestry Centre.</p> <p>Rosliston Forestry Centre project team meets on a fortnightly basis to manage ongoing issues at the facility. Regular meetings held with the Forestry Commission.</p> <p>Likelihood is low but the impact would be moderate</p>	Treat the risk through continuous action and review.	<p>Condition survey updated as part of procurement exercise for new contractor.</p> <p>Focus on implementing infrastructure requirements identified in consultant's report.</p> <p>Make invest to save business cases.</p> <p>Collaboration with Public Building Officer on improvements to the Planned Preventative Maintenance (PPM).</p> <p>Engage tenants and keep senior management team informed.</p>	No change to rating or treatment.
SD9 - Failure to meet housing delivery targets set out in the five year supply.	<b>Place</b> Facilitate and deliver a range of integrated and sustainable housing and community infrastructure.	<p>Failure to meet housing delivery targets.</p> <p>Local Plan is in place which sets out the five year supply. Latest monitoring for 18/19 indicates the Council was performing above target with an upward trajectory.</p> <p>Likelihood is low but the impact would be significant.</p>	Treat the risk through continuous action and review.	<p>Monitoring/review of performance ongoing.</p> <p>Active pursuit of schemes and opportunities.</p> <p>Develop action plan(s) where necessary.</p> <p>Current 5 year housing land supply rate at 5.5 years - most sites started are building at a rate above that originally anticipated such that c.1200 were completed in 2018/19 - work to accelerate progress on two sites underway.</p>	No change to rating or treatment.
SD10 - Failure of IT infrastructure that supports Planning Systems, LLPG and Land Charges.	<b>Place</b> Facilitate and deliver a range of integrated and sustainable	<p>Ongoing issues with IT infrastructure that supports Planning systems.</p> <p>Likelihood is unlikely and the impact would be significant.</p>	Treat the risk through continuous action and review.	<p>New system went live on the 1<sup>st</sup> August 2019.</p> <p>Monitoring performance of new system following implementation.</p>	Likelihood reduced following implementation of new system

	housing and community infrastructure.				
SD12 – Melbourne Sports Park	<p><b>Place</b> Support provision of cultural facilities and activities throughout the District.</p> <p><b>People</b> Increase levels of participation in sport, health, environmental and physical activities.</p>	<p>Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with national funders.</p> <p>Likelihood is low but the impact would be significant.</p>	Treat the risk through continuous action and review.	<p>Regular Artificial Grass Pitch (AGP) Steering Group meetings.</p> <p>Matter under regular review at MSP Board meetings. Key funder in attendance at AGP steering group meetings.</p> <p>Specialist consultants, MSP representatives and SDDC officers progressing site drainage solutions. Planning permission approved.</p> <p>Engagement with landowner on site permissions progressed.</p>	No change to rating or treatment.
SD13 – Sinfin Waste Plant	<p><b>People</b> Reduce the amount of waste sent to landfill.</p>	<p>Impact on delivery rounds of diverting all residual waste to Sinfin Waste Plant.</p> <p>Move to Sinfin now to be phased over three years, giving time to minimise impact on delivery rounds.</p> <p>Likelihood is medium the impact would be moderate.</p>	Treat the risk through continuous action and review.	<p>The long-term waste management contract between Derby City Council, Derbyshire County Council and Resource Recovery Solutions (Derbyshire) Ltd (RRS) was brought to an end on the 2<sup>nd</sup> August 2019.</p> <p>Contingency measures have been put in place by the County and City councils to make sure waste that residents cannot recycle or choose not to recycle continues to be dealt with, and that recycling centres and waste transfer stations continue to operate.</p> <p>These services will continue to be run by waste management company Renewi under a new</p>	Likelihood increased to medium following the contract end but impact remains the same.

				<p>two-year contract. RRS is a 50:50 partnership between Renewi and with national construction firm Interserve. Interserve was responsible for building the waste treatment facility.</p> <p>With contingency arrangements already in place, the City and County Councils are confident any further impact will be minimal.</p>	
SD14 – Tree Management	<b>Outcomes</b> Enhance Environmental Standards	<p>Failure to manage the Council's tree stock in line with adopted Tree Management policy.</p> <p>Likelihood is low but the impact would be significant.</p>	Treat the risk through continuous action and review.	<p>Review of approved Tree Management Policy underway.</p> <p>The Council has engaged additional temporary support from outside the organisation to undertake essential inspections of tree stock.</p> <p>Report to go to HCS on 3<sup>rd</sup> October 2019.</p>	No change to rating or treatment.

<b>REPORT TO:</b>	<b>HOUSING &amp; COMMUNITY SERVICES</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>AUGUST 22<sup>ND</sup> 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>ALLISON THOMAS - STRATEGIC DIRECTOR SERVICE DELIVERY</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>MALCOLM ROSEBURGH EXT 5774</b> <a href="mailto:malcolm.roseburgh@southderbyshire.gov.uk">malcolm.roseburgh@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>EUREKA PARK PROJECT - HERITAGE LOTTERY FUND FINAL REPORT</b>	
<b>WARD(S) AFFECTED:</b>	<b>MIDWAY, SWADLINCOTE</b>	<b>TERMS OF REFERENCE: HC07</b>

## **1.0 Recommendations**

- 1.1 That the Committee notes the contents of the final report to the Heritage Lottery Fund (HLF) following completion of the five-year project to renovate Eureka Park, celebrate its heritage and engage the local community.
- 1.2 That members approve the concept behind the installation of mining related sculptures and artefacts at Eureka Park as a further and final element of the project.

## **2.0 Purpose of the Report**

- 2.1 To update members on the successful outcome of the HLF funded project at Eureka Park.
- 2.2 To gain approval for the concept behind the installation of mining related sculptures and artefacts at Eureka Park.

## **3.0 Executive Summary**

- 3.1 None required.

## **4.0 Detail**

- 4.1 In February 2013 the Committee approved a report requesting acceptance of a grant offer from the HLF Parks for People Programme for £547,316 and to recruit a Community Engagement Officer to help deliver the community engagement aspects of the project.
- 4.2 The five- year project has now come to an end and attached as Appendix 1 is the final evaluation report required for submission to the HLF as part of the grant conditions and final claim requirements. The report details the projects aims, the physical restoration works involved, the community engagement through events and

activities and education and learning, the improved marketing and promotion, the management and maintenance plans and the volunteer presence.

- 4.3 The aims of the project were to increase the range of the park's audience; conserve and enhance the diverse heritage; increase the range of volunteers; improve skills and knowledge and improve management and maintenance.
- 4.4 The report concludes that the project successfully achieved all of its major aims. The capital investment was completed in 2014 and the delivery of the landscape masterplan has ensured restoration and interpretation works have been delivered that have improved the heritage, environment and horticultural elements within the Park.
- 4.5 The appointment of a Community Engagement Officer meant the associated activity plan was adhered to and sustainability of the Park was increased by improving the skills of the workforce and volunteers. Many partnerships were formed with organisations including Chameleon School of Construction, The Prince's Trust and DART Training Limited. In addition activities increased for the 'friends group' which was re-established and over 600 volunteers took part in the project.
- 4.6 Play and sports equipment has been refurbished and an outdoor gym added to the site, improving facilities and footfall. A focus on working with partners has been paramount and successful in engaging young people positively within the Park, for example with the youth planning group and eUReka Youth event. A wide range of improved publicity and marketing has been created, such as the SPRYTAR app, use of social media and also the volunteer involvement, meaning the range of visitors has increased significantly, with over 15,000 people attending events and activities throughout the project's lifespan.
- 4.7 The quality of the maintenance and management continues to improve, with a revised management plan in 2018 and regular management meetings between Cultural Services and Grounds Maintenance teams. The appointment of a permanent Park Keeper impacted positively with a noticeable improvement to the Park's cleanliness. Also minor vandalism and damage is reported as it happens through a clear reporting system, which is proving effective in providing a rapid response to issues. Green Flag status has been attained and a clear plan is in place to ensure the award is retained.
- 4.8 The report, therefore, determines that the vision for the project has been achieved, specifically "To restore the physical and cultural heritage of Eureka Park, to get the Park used and enjoyed by a wider audience through a greater choice of activities, facilities and improved surroundings, and to involve local people in the future of the Park".
- 4.9 One final physical element of the project remains outstanding namely a mining installation that includes two sculptures and two artefacts celebrating the mining heritage of the Park. A simple sketch outlining the concept and relationship between the features is attached as Appendix 2. Pictures of the two sculptures are attached as Appendix 3.
- 4.10 The artefacts are a pit wheel and mining cart rescued at the closure of Cadley pit and retained by the South Derbyshire Mining Preservation Group (SDMPG) awaiting a suitable final destination. The sculpture of the pit boy has been carved from the "Cadley Oak" which similarly has been retained by the SDMPG awaiting a suitable use

and destination. The “Cadley Oak” was part of the tree trunk saved from the last remaining tree outside the Cadley pit. The siting of the installation on the old mining site close to the Park’s war memorial gates has been carefully chosen to maximise both heritage and visual impact at the bottom end of the park.

- 4.11 The current sketch design now needs to be worked up into a fully designed scheme that incorporates all ability access; engineering requirements; interpretation and safety surfacing. The fully designed scheme will be the subject of a future report to committee.
- 4.12 With regard to an exit strategy for the HLF funded project and future plans for the park the general maintenance and upkeep of the restored features will continue to be a priority for the Cultural Services and Grounds Maintenance teams as they strive to maintain the park’s Green Flag status.
- 4.13 In relation to community engagement the Eureka Park Community Engagement Officer post was a temporary post limited to the life of the HLF funded project. Since that post came to an end in January 2019 some of the role and activities previously undertaken by the post-holder have been picked up by the Park Life Officer in addition to their duties at other sites. However, the Park Life Officer post is also currently a temporary post and one where the incumbent has been undertaking other additional duties pending a review and recruitment into the post of Open Space and Facility Development Officer. The appointment and recent start of the new Head of Cultural and Community Services allows for a full review of resource requirements within the Open Space and Facility team including needs related to both the above mentioned posts. Community engagement within Eureka Park and other parks remains a priority for the Cultural services team and a pre-requisite for maintaining Green Flag status.

## **5.0 Financial Implications**

- 5.1 Submission of the final evaluation report to the HLF is a grant condition. Alongside the mining installation and completion of a short movie undertaken by volunteer film makers it will enable release of the final grant payment from HLF.
- 5.2 The cost of the mining installation is planned to be met from residual HLF funds and appropriate Section 106 funds but will be detailed in a future report.
- 5.3 The completed installation will need to be added to the Council’s insurance register.
- 5.4 Any financial implications arising from a review of community engagement requirements across the Cultural Services unit will be the subject of a separate report.

## **6.0 Corporate Implications**

**Employment Implications:** None directly arising from the report. As above in terms of employment implications any review of community engagement and general resource requirements across the Cultural Services unit will be the subject of a separate report.

6.1

**Legal Implications:** None.



**Corporate Plan Implications:** Delivery of the HLF project contributed to the People and Place themes of the Corporate Plan including performance reporting against activities and events.

**Risk Impact:** The Installation of the two sculptures was a key deliverable for the project and non-installation could impede receipt of the final grant payment.

Risks associated with the erection and siting of the installation will be considered as part of the design brief and end design and then reviewed periodically post erection. It should be noted that to date there have been no reports of any issues following the installation of the similarly publically accessible bike sculptures outside Green Bank Leisure Centre.

## **7.0 Community Impact**

- 7.1 The report highlights the significant impact the HLF project has had on improving all aspects of Eureka Park.

## **8.0 Conclusions**

- 8.1 The HLF supported Eureka Park project successfully achieved all of its major aims and leaves a lasting legacy for the local community.

## **9.0 Background Papers**

- 9.1 Eureka Park Heritage Lottery Funding report to Housing and Community Services Committee on 7 February 2013.

# EUREKA PARK HERITAGE LOTTERY FUND FINAL EVALUATION REPORT



*“To restore the physical and cultural heritage of Eureka Park, to get the park used and enjoyed by a wider audience through a greater choice of activities, facilities and improved surroundings, and to involve local people in the future of the Park”.*



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### Appendices

Table 1 Community engagement and partners

Table 2 Project achievements

Table 3 Activity Log 2018

### Further attachments

Exhibition Boards – Shoddy to Superb

## **Foreword**

How important are parks and green spaces to you?

Are they just a nice-to-have or are they a must-have? What would your neighbourhood be like without somewhere for the children to go and play, without somewhere to play sport, walk the dog, or without somewhere just to sit and relax a while?

Today in South Derbyshire, we are very proud of our environment. It is certainly a very different place to how it looked even 30 years ago. Open cast mines, pits, quarries and factories were the main features of the landscape, especially in the urban area. Now those industries are a distant memory and while their decline was unwelcome, it has brought new ways to create jobs and restore and enhance the landscape. The National Forest is reclaiming large parts of the landscape back for nature, and we place a very high value on our parks and open green spaces for the quality of life of our residents.

Our parks are also an important part of our cultural heritage and Eureka Park is now a prime example of this. Our partnership with Heritage Lottery Fund (HLF) has ensured that the heritage of the Park is preserved and memories celebrated. Physical restoration and refurbishment, along with delivery of the Invisible Heritage Project has empowered visitors, the local community and local businesses to understand and value this history, and the positive impact this Park has had for over 80 years.

The Management and Maintenance Plan developed as part of this project set out the long-term plans and aspirations for the Park's future preservation, and we will work hard to achieve this as we continue with the legacy of this collaborative heritage project. We will continue to invest time and resources to make sure this Park is fit for the next generation and beyond.

*Key Achievements of the Project - Outcomes infographics*



**181 walks**

**640 walkers**



**600 events and activities**

**212% increase with 15,380 participants**

**665 volunteers**



**3900 hours**

**Value £43,000**



**107.6% Visitor increase**

**103,800 visitors in 2018**

## **Summary**

In 2013, following representations from the local community to improve Eureka Park, South Derbyshire District Council (SDDC) was awarded £547,316 from the Parks for People Programme (funded through Heritage Lottery Fund (HLF) and Big Lottery Fund). With match funding the total project value amounted to £828,832.

The impact this project has had in improving the Park infrastructure, interpreting the local heritage and engaging the community has been profound.

The specific aims for the project were defined as:

- Increase the range of the Park's audience
- Conserve and enhance the diverse Heritage
- Increase the range of volunteers
- Improve skills and knowledge
- Improve management and maintenance.

The capital works, undertaken as part of the project, have restored and renovated the Park, interpreting the social and physical heritage beautifully and thoughtfully, so as to teach and engage future generations with the Park's past and present. The heritage interpretation works and trails created, alongside the SPRYTAR app, which lets users find games about the Park to play when they visit, as well as other information such as trails around the Park, information about the Park's history and ecology stored in digital maps, enable visitors to engage with heritage activities within the Park instantly and at their own choosing.

All of the capital and renovation works, alongside an updated Management and Maintenance Plan, the delivery of the Parks for People project and a lot of hard work and collaboration between SDDC Cultural Services Team and its Grounds Maintenance Team, has contributed to Eureka Park gaining Green Flag status.

### **Examples of Infrastructure Improvements include:**

- The terrace beds have been restored and replanted as a spectacular feature
- The floral clock has been re-interpreted as a sundial feature
- The former paddling pool area has been re-formed into an activity water feature
- The Rose Archway has been reinstated
- A new performance and amphitheatre have been renovated where the bandstand once stood.
- The Memorial Gates have been restored and a new Memorial Garden built.
- Wooden sculptures of a pit boy and pony to interpret 'Owd Shoddy' pit have been commissioned and are due to be installed in 2019.

## **Community Engagement**

Alongside the restoration works to the Park the project has raised its profile significantly, with visitor numbers increasing by over 100% since project start, with over 103,000 visitors to the Park in 2018. The activity plan and appointment of a community engagement officer helped create a range of new events and activities within the Park, which attracted new audiences to the Park and greater community engagement, with over 600 activities and more than 15,000 participants.

The project has worked with over 600 volunteers, helping to rebuild the 'Friends of Eureka' in an advisory capacity and creating partnerships with over 30 local groups, charities and organisations. This relationship building has instigated some events that are now firm favourites in the Eureka Park events calendar, and due to organisations and volunteers taking full control of planning and delivery of several events, the prospects of continuity are high. Many volunteers have also gained skills and learning through projects that have physically renovated and maintained the Park, such as the building of the Memorial Garden, reinstating fencing and replanting of terraces.

To summarise, the aims and aspirations for this project have been met and in many cases exceeded, breathing new life and transforming this valuable landscape. Interpreting the heritage along with improvements to how the Park is maintained, has had a positive impact on the quality of Swadlincote town centre, attracting more people to the Park and providing a venue for events and activities that can be sustained for many years to come.

## **Background and original aims of the project**

**Eureka Park was awarded £547,316 from the Parks for People Programme (funded through HLF and Big Lottery Fund) with match-funding sourced from Section 106 Agreements, SDDC's Grounds Maintenance input in kind and time given by volunteers, the total project value totals £828,832.**

The project was made up of two elements:

- Restoration and refurbishment
- Community engagement (known as the Eureka Park Invisible Heritage Project)

In February 2013 SDDC was successful in its bid to HLF for funding to enable the Eureka Park restoration project.

### **A Long Process**

In 2000, the Friends of Eureka Park was very active in the Park and fundraised for numerous projects. A historical research project was undertaken by the Friends of Eureka Park in 2005, which charts the development of the Park from its early beginnings to present day and this was to be the foundation for much of the work seen today.

In 2008, SDDC was awarded a Project Planning Grant from the HLF and both Groundwork Derby and Derbyshire and Ashmead Price were appointed to carry out a huge programme of public consultation to inform a Masterplan for Eureka Park.

Ideas and opinions were fed in through a variety of activities such as heritage walks, environmental education sessions and consultation sessions and through lots of different groups including the local schools, groups such as the Swadlincote Air Training Corps., Eureka Bowling Club, People Express and walking groups.

All this involvement by local people has informed the restoration of the Park and the improvements seen today.



## Project Aims

The aim of the restoration of the Park, along with improvements to the way it is maintained, was to have a positive impact on the quality of the local environment, to attract more people to the Park and provide a venue for events and activities that could be sustained for many years to come. The vision for the project was:

*“To restore the physical and cultural heritage of Eureka Park, get the Park used and enjoyed by a wider audience through a greater choice of activities, facilities and improved surroundings, and to involve local people in the future of the park”.*

The specific aims for the project were defined as:

- Increase the range of the Park’s audience
- Conserve and enhance the diverse Heritage
- Increase the range of volunteers
- Improve skills and knowledge
- Improve management and maintenance

## The Restoration Works

Restoration works began in March 2014 and were completed on September 11, 2014.

The capital restoration works revived the features which had been lost over time or had deteriorated in quality. Today we can see:

- A newly-defined performance area fit for all sorts of events and activities
- The refurbished Memorial Gates befitting of their importance particularly at this important centenary time.
- The newly-created World War One (WW1) Memorial Garden built to commemorate the end of WW1, providing the public with a quiet place for contemplation.
- The beautifully re-energised terraced areas of planting which bring some long-lost colour and plant interest back into the Park.
- The rose arch walk has been reinstated, to its former rustic timber glory.
- The Silver Birch Avenue has been reinstated.
- The water cascade features have been restored and re-landscaped.
- The newly-created natural waterplay area which gives both young and old visitors somewhere to explore and dabble with water.
- On the site of the old and well-loved floral clock, the fabulous new sundial which proclaims, ‘Now is the hour’.
- The interpretation of ‘Owd Shoddy Pit’ with the installation of wooden sculptures of a pit boy and pony made from an oak tree, salvaged from Cadley Pit when it closed in the late 1980s, to be completed in 2019.



**Children enjoy playing in the newly-completed 'Splash Zone'.**



**Restoration of the landscape features at the cascades.**



**Renovated Memorial Gates.**



**Newly-built Memorial Garden.**



**Rose arches.**





**Swadlincote Gardening Club volunteers helped to re-plan the renovated terraces.**

Along with improvements to the way the Park is maintained and the physical restoration work, there has been a supporting community engagement programme, to rediscover the “Invisible Heritage” of the Park. The Community Engagement Officer worked with the activity plan to address the aims of the project. The activity plan also delivered learning and participation activities.

### **Action Plan Programme – Activities and Outcomes**

The Action Plan set out in detail the activities which helped achieve the proposed aims, and to help monitor the success activities were grouped under the headings; Community Engagement and Events, Education and Learning, Training and Skills, Management and Maintenance.

#### **Community Engagement and Events**

Many working and community relationships have been forged throughout the lifespan of the project, to enable delivery, community cohesion and participation within the Park and with the project. These include volunteer groups/organisations such as Derbyshire Breastfeeding Volunteers, Friends of Eureka and the Youth Planning Group to name but a few. Also, vital partnerships have been formed with schools, Derbyshire County Council’s Library Service and youth workers, the Health Service, animal charity RSPCA and support agencies such as Home-Start. Below are some more detailed examples of this community engagement, but for an exhaustive list of all partnership working throughout the project please see Table 1 on page 31 of this report.

#### **Friends of Eureka (FOE)**

An approved purpose of the Invisible Heritage Project was to re- establish and increase activities of the Friends of Eureka (FOE) and to date 10 members have consistently attended regular meetings since September 2017. The group is consulted to inform interpretation and evaluation work. It has helped to make a documentary style film, with the support of the Derby Movie Makers, to help evaluate the project. Members also supported the building of the War Memorial Garden, firstly by initiating the idea for the project, and then continuing to support with their ideas, for example it was the FOE’s idea to approach Chameleon Construction College for support with the building of the garden.

Members also helped organise and deliver the Eureka Youth Event, a small health and wellbeing event, supported Choir in the Park, Mayday and Bark in the Park by stewarding, providing refreshments, handing out programmes or participating, and have also taken part in tree planting on the park.



**Friends of the Park tree planting.**



### **Youth planning group**



### **Youth event**

The Community Engagement Officer participated in detached youth work sessions near to the Park, supported by a volunteer from FOE and in partnership with Derbyshire County Council youth workers. Evidence from these sessions highlighted a need for more positive activities within the Park to engage young people aged 11 years and older. Young people's ideas informed the programme of activities for the event, which was held for the first time in May 2017.

The event was well attended by over 350 young people, and statistics and contact details gathered from this initial event helped to form the eUREKA youth planning group, which met monthly with the community engagement officer, from September 2017 to help plan, develop and deliver the next eUREKA which was held in May 2018.





## Community Quilt Project

Initiated in September 2015, the Community Quilt project was designed to celebrate the heritage of the Park through the delivery of a creative and social project.

A small group of women, known as the Knit and Natter group, expressed interest in creating a quilt. A room was hired in the Town Hall and the group came together in a series of sessions, facilitated by the Parklife Officer, to look at old photographs and images of Eureka Park and start to create a series of embroidered and quilted squares.

Over a nine-month period the work came together, each piece depicting a different feature of the Park incorporating old and new. It was pinned to an old quilt and in March 2016, with the help of a local seamstress, the finished Community Quilt was created.

The quilt was made by nine volunteers with around 1500 hours of work going into the making of the quilt. It is a beautiful piece of craft and has attracted a lot of attention wherever it has been displayed. It has toured Swadlincote – Library, Sharpes Museum, schools, Oaklands Village, and community centres. The group has given talks and presentations to local groups about its creation.





### Eureka's May Day Parade and Celebration

To bring a sense of tradition and celebrate cultural heritage a May Day event was initiated in 2017. A maypole was purchased for the Park, and maypole dance workshops delivered by the Community Engagement Officer to teachers and children in Years 3 and 4. Over 200 children participated in the event over two years, from local schools Springfield Juniors and Elmsleigh Infants. Pupils were tasked with making mini maypoles during the Easter break, which they paraded from school to the Park. Congregating at the performance area around the maypole, the audience of family members and school friends were waiting to spectate and celebrate as the dances were performed.

In 2018, Physical Education teachers from the same local schools were trained in maypole dancing. Training the teachers was crucial to making this a sustainable activity, and the schools involved have expressed the desire to carry on with this tradition for future years.





### **Bark in the Park**

This event began in 2015 and has continued for the duration of the project. The event was initiated through partnership working between the Community Engagement Officer and the RSPCA, who wanted to hold a large-scale fundraising event in Swadlincote. Since first taking place in 2015, the event has grown in size, is supported by many local small businesses and is attended by hundreds of dog owners along with their dogs.

The biggest draw of the event is the fun dog show, which hosts well over 100 entries; the different breeds are a sight to behold. There are many stalls along with wonderful refreshments provided by the RSPCA and Stretton Scouts. Also fantastic local entertainment provided by the Swadlincote Dance and Music Centre, which puts on a show in the newly-renovated performance area.

Bark in the Park has been the best attended event at Eureka Park, run by volunteers, helping raise much needed funds for animal rescue, promoting local businesses, encouraging responsible animal ownership within the Park and bringing the community together to enjoy a fun day out, where all of the family can enjoy the Park's beautiful surroundings. People travel from miles around meaning the exposure of the Park is far-reaching.

It is the intention of the local RSPCA shop to continue with this event that has become a firm favourite of the Park's event calendar, meaning there is a high chance of continuity.



### **The Royal British Legion (RBL) and Chameleon School of Construction**

Following the reforming of the 'Friends of Eureka Park' (FOE) volunteer group, the idea of a Memorial Garden was suggested by some Royal British Legion (RBL) members. FOE members voted unanimously that it was a project they would like to enable. HLF agreed it was a suitable project to add to the action plan.

The Community Engagement Officer approached Chameleon School of Construction (CSC); Swadlincote (CSC) which confirmed its support with the build of the garden, stating the

project would be invaluable experience for its students. The work was completed to a high standard fully supervised by instructors. Also, CSC confirmed its support to help maintain the garden (along with the RBL) after project completion, as an ongoing learning experience for its students.

Howard Price (designer of all the HLF re-landscaping within the Park) volunteered his time and provided a design and sketched plans for the garden, which all parties approved. Howard also met with and advised CSC prior to works proceeding. Without the volunteered time of Howard Price and CSC this project would not have been able to take place.

RBL arranged an opening dedication ceremony conducted by local clergy and attended by Councillors, dignitaries, RBL members and the public, prior to the WW1 commemoration events and national beacon lighting in the Park in November 2018.





### **South Derbyshire Mining Preservation Group (SDMPG)**

The SDMPG met with the Community Engagement Officer and relayed the story of a section of the former Cadley Hill Oak Tree, a lone oak tree which survived throughout the time of Cadley Colliery's lifespan. A section of the oak had been salvaged by the SDMPG when the pit closed in the mid-1980s, and had been stored, with the hope that one day a suitable project would come about and breathe life into the tree once more.

The plan for a mining art installation within Eureka Park derives from the requirement to interpret the "invisible heritage" of the Park as part of the HLF project, especially the mining heritage. This is because the Park takes its name from the 'Eureka' coal stream which lies beneath and also because of the site on the Park where 'Owd Shoddy' pit once stood. So it was planned for an interpretative art installation to be created and SDMPG donated the Cadley Oak to make a sculpture for the site, which along with a heritage trail lectern, is a fitting reminder of the Park's invisible heritage.

A sculptor from the Midlands, Anthony Hammond, was procured to create the art work. Anthony also had the idea to incorporate four miners' fobs into the installation, which came from the four last South Derbyshire pits. Measham - closed in 1986, Cadley (where the oak came from) closed in 1988, Rawdon – closed 1989 and Donisthorpe – closed 1990. This creates a time capsule within the sculptures, adding a wonderful historical touch for future generations.

SDMPG advised on the authenticity of the sculptures so as they truly represent 'Owd Shoddy'. The pit was developed in 1880, with the shafts were capped off in 1938. It was decided, with agreement from the 'Friends of Eureka' and the HLF that the sculptures would be of a pit boy and pony, which is representative of this era. Also it was thought that this may resonate with younger generations, so as to spark interest and curiosity to engage with the heritage. Photographs of local pit boys and ponies were provided by the Magic Attic for the artist to use, to ensure historical accuracy which SDMPG advised on.



### **The Magic Attic**

The organisation is a registered charity run completely by volunteers, and was started in 1987 by some local historians, with the aim of preserving local history and heritage. The archive holds an extensive collection and the volunteers have worked collaboratively with the project, aiding the historical research necessary to initiate, plan, deliver and complete the Eureka Invisible Heritage Project.

The Magic Attic archives informed research of the Park's beginnings, which then informed the HLF applications for funding. Information and photographs were then sourced throughout the lifespan of the project, to accurately inform many aspects, such as the physical renovation and interpretation work in the Park, the heritage trails created and for the exhibition 'Shoddy to Superb'.

### **Choir in the Park**

The event took place for the first time in the summer of 2018, in the renovated performance and amphitheatre. Four local choirs, with members aged between eight and 80 years, agreed to volunteer their time to take part. They liaised with the Community Engagement Officer to help plan and promote the event. The choirs performed in the open air at a free event for over 300 members of the public. It is hoped this was the first performance of many, with the SDDC Events Team keen to organise more community performances at Eureka Park's performance space in the future.



### **Filming**

Filming took place on December 1, 2018 with the voluntary support of Derby Film makers. The film was made with members of the FOE and other partners throughout the project. The film is documentary style, with people talking about their involvement with the project, how it has impacted upon them and their relationship with the Park. Also, some people reminisce about the Park and its past, and some talk of the Park now and what it means to them. The film captures the Park's meaning to the community in the past, present and future. The film is to be shown at a celebration event to be planned by SDDC Events Team in 2019.

## **Sustainability**

Sustainability of the project is strengthened with the support of SDDC Events Team, Active Communities and Health Team and the Parklife Officer, who will continue to run events, and support organisations to continue with the running of events, such as the RSPCA and Bark in the Park, schools with the 'May Day' celebration and Choir in the Park. The Events Team also plans to support a final celebration event for the project in the spring of 2019.

## **Education and learning**

'The Big Dig' and 'Shoddy to Superb Exhibition' were shortlisted for the East Midlands Heritage Awards 2015 – 'Judges' Special Award' and the 'Heart of the Community Award' respectively.

### **The Big Dig – Community Archaeology Event**

In July 2014, as part of the National Festival of Archaeology, SDDC and Sharpe's Pottery Museum teamed up to run a community archaeology event known as 'Eureka Big Dig'.

An area of the Park was identified for the dig where large numbers of holes would not cause disruption. The area chosen was next to the current five-a-side kick about area close to the Belmont Street passage. It is known that in the past to the immediate west lay the former offices of British Coal and beyond the former site of Ault's Pottery. The former site of Owd Shoddy Pit lay some distance to the north and a railway used to run immediately to the south. Despite all this industrial activity surrounding the Park, the 1901 OS map shows the site as an open field, so what would be found in the dig was a mystery!

In one area, burnt wood, roof tiling, brick and 20<sup>th</sup> century produced window glass highlighted that the area was used to disperse the remains of the old cricket pavilion which had burned down to the ground. Also found here were sweet wrappers, old drinks tins and a coin all identifiable to the 1950's. In another pit in the centre of the dig area, shards of locally produced Mocha Ware pottery and thick glass from bottles of the 18<sup>th</sup> century were found.

Most pits produced remains of an industrial heritage with large amounts of slag and clinker which most likely came from the local kilns and the railway situated at the edges of the Park.

Domestic refuse throughout all the pits included clay smoking pipes, pieces of glazed pottery, bones and coal identifying that the Park was a dumping area long before the days of Council refuse collections. This project encouraged local people to walk through Eureka Park and remember what invisible heritage may lay hidden below their feet!



## The Big Dig 2014.



## Shoddy to Superb Exhibition Showcase

From January 10 to February 26, 2015 an exhibition was held at Sharpe's Pottery Museum. Information boards were created for people to find out more about the origins and history of the Park, its invisible heritage and the restoration work that has taken place. Also people were able to view the workings from the old floral clock, and learn about the findings from the Big Dig event.

## Heritage walks

Eureka Teddy Walk, which is a heritage walk around the Park aimed at children under five years old and 'Footsteps around the Park Eureka Park's Past' celebrate the history of the Park. The mascot 'Bertie Bear' helps to promote and deliver the teddy walks at events.



## Tree Trail

The tree trail, which was mapped in spring 2017, takes in some of the notable mature trees around the Park, and also picks out some of the newer ornamental trees which have been planted

in the Park since 2012. The trail also tells people about the trees' significance or particular qualities. The tree trail and heritage walks are available digitally via the SPRYTAR app.

### **SPRYTAR App**

The app was a new addition to the Park in 2018 and is available to download free from app stores. Once downloaded the SPRYTAR app enables participants to take part in games and activities to enjoy within the Park. All activities relate to the Park's history or ecology, for example heritage walks and the tree trail are available here. It is intended that there will be a launch event in the spring of 2019.

### **Environmental Education Team (EET) Initiatives**

**Creation of loans box** of heritage resources has been put together for distribution to the local schools. This comprises a series of exercises and activities related to the various Key Stages, particularly aimed at the junior/primary school ages. It is intended that it will be launched in schools alongside some led sessions and a teacher training day.

The EET has also delivered many other ecological activities during the life span of the project, for example making bat houses, holding a Bio-blitz and delivering activities such as with hibernation, birds, bees, butterflies and frogs.

**Please refer to the Appendices Table 1 and Table 3** which outlines community engagement and partnership working throughout the Project, and an example of the 2018 activity log.

## **Marketing and planning**

### **SPRYTAR**

As well as being a learning tool for the Park, the app has the potential to be developed as a marketing tool where links can be made to the SDDC website and the events pages. Also, SPRYTAR can be promoted on social media and the website so as to encourage people to visit the Park and try out the games and trails available. The app can be promoted with schools and at events, further encouraging people to engage with the Park's heritage.

### **Notice Boards**

The notice boards have been and continue to be a very practical and popular means of promoting events and sharing information within the Park. For example, FOE volunteers got accustomed to checking the notice boards for meeting dates; also members of the public could be advised to do so by the Park Keeper or Community Engagement Officer. This process proved to be very convenient and practical for many people. The bespoke display cases were refurbished as part of the capital works and are also a striking feature of the Park.

### **What's on Guide and Parklife leaflet**

The guide and leaflets are well used and commonplace means of advertising local events and activities. The leaflets are promoted by the local tourist information centre, within schools and public service buildings, the Park notice boards and SDDC notice boards and website. They are the

'go to' leaflets for the community to find out what is happening in Swadlincote, so Park events are advertised here with great success and a wide audience reach.

### SDDC website and social media

The website was redesigned and relaunched in 2018, with new pages created for the Park and for heritage sites. The Park has also been promoted via social media platforms such as Facebook and Twitter, which may enable the younger generation to access information regarding events and activities within the Park. The 2018 Remembrance Service Communications Report below provides an example of how social media is being utilised to promote the Park.

## #WW1Centenary social media pre and post event

In the run up the Eureka Park memorial garden event (Saturday, November 2) and Remembrance Sunday (Sunday, November 11), a number of social media posts were created along with key messages to raise awareness about how the event was being commemorated.

Highlighted below is the information on how well these posts performed on social media. In total, within a week on the central Facebook page, 28,360 people saw the content.

Social media post	Reach of posts	Reactions to posts	Comments on posts	Shares from posts	Total engagements from posts and from shared posts
Eureka Garden	8,440	206	4	19	828
Eureka Garden	593	9	0	1	18
Eureka Garden	507	5	0	1	9
Eureka Garden on the day	7,151	49	3	20	1,179
Remembrance Sunday	664	5	0	2	28
Parade	881	4	1	2	44
Parade	530	9	0	1	23
Beacon lighting	4,332	16	4	14	388
Beacon lighting	1,066	7	0	4	103
Take a moment to remember	380	2	0	0	8
Remembrance Sunday	580	7	0	1	22
Remembrance Sunday on the day	1,236	81	3	4	368
<b>Total</b>	<b>28,360</b>	<b>400</b>	<b>15</b>	<b>69</b>	<b>3,018</b>



## Training and skills

**The Prince's Trust** programme is for unemployed young people aged 16 to 25. It is a 12-week self-development programme helping participants to learn new skills and gain qualifications. Part of the programme is a community development project, and the Burton team involved chose to tidy up the Park's Memorial Gate entrance and design and plant around the memorial tree.

The group had to design the project, source materials and work as a team to deliver the one-day project. They were shown the various techniques of hoeing, raking, edging out and planting by a member of the Council's Grounds Maintenance team, and then they were supervised to undertake the work. Following on from this project the Community Engagement Officer was able to secure a two-week work placement, for one of the young people. This placement was with the Grounds Maintenance Team and Park Keeper, working within the Park.



**Prince's Trust community project.**

## Chameleon School of Construction

The school is playing a pivotal role in the maintenance of the Park, for not only did it complete projects such as the building of the Memorial Garden, but it is also undertaking some maintenance jobs, such as the painting of the Park's public toilets, and maintaining planting around the Memorial Garden. This helps improve the Park's maintenance, improves the learners' skills set and is also helping to develop community cohesion within the Park.



**Chameleon School of Construction.**



## **DART**

Trainees from DART- a local training provider, began a training programme as part of an arrangement with South Derbyshire District Council's Grounds Team. Trainees learnt how to maintain Eureka Park's shrubs, lay turf, plant trees and paint outdoor furniture. Also, they have erected a new timber fence by the bowling green. Trainees learnt to install concrete posts, create a level fencing line, fit rails and kick boards, and put up feather-edged boards to achieve a professional finish.

The trainees who were from the local area worked towards a Work-Based Diploma within the City and Guilds programme of learning.



**DART Training.**



The project has hosted more than 30 work placements, trainees and work-placed volunteers.

## **Management and Maintenance**

### **The Management and Maintenance Plan (MMP)**

The plan sets out all the work that the Council will undertake in Eureka Park that relates to the management and maintenance of the physical environment. It also outlines how the local community will be involved and engaged in its delivery, set out in a five-year plan. It identifies what will be done, by whom, when and how.

The Plan builds on work carried out during the refurbishment of Eureka Park and the subsequent aftercare requirements as a result of the improvements. It has been designed to achieve the aims of the HLF Invisible Heritage Project.

### **Weekly tasking meetings**

Meetings are held between Senior Grounds Operatives, the Grounds Supervisor and Service



Manager to raise issues and discuss requirements regarding operational matters and development opportunities for each service area. The permanent Park Keeper is a great asset and enables great community engagement and everyday maintenance.

### **The Green Flag Award**

The award has given staff a sense of pride in the Park. The MMP was revised in early 2018 providing the plan for the Park and the Council's workforce to gain this high standard of achievement, which will be maintained as required by HLF as part of the original funding requirements.

**Appendices table 2 provides a complete picture of project elements achieved.**

## **Issues during the course of the project**

### **The Masterplan**

The development of the masterplan for the restoration and refurbishment of Eureka Park was informed by research and consultation. Old Ordnance survey plans, aerial photographs, postcards and pictures all helped to provide information about how the Park used to look and the features that it used to contain.

Old planting layouts, evident on aerial photographs and plans, would be recreated. Routes of footpaths which had been modified over time would be returned to their original lines, and structures which had become damaged and obscured by planting and inappropriately planted trees were to be restored to their former glory.

**This has all been achieved.**

With this plan in mind it became necessary to remove some trees and also to redesign and relocate some of the planted terraces. This met with some opposition from local residents, and had to be handled sensitively with meetings with the tree officer, Community Engagement Officer and community members, so as to explain and enable further understanding of the project's intentions for the Park.

### **Restore or Interpret?**

When developing the masterplan, some key decisions had to be made about what features could realistically be restored or re-introduced in the context of a modern park. The paddling pool, the floral clock and the bandstand all formed an important part of the Park's history, and featured highly in recollections, memories and photographs. It is not always possible or practical to re-create features of this type because of cost, health and safety and maintenance implications and so it was decided that a modern interpretation would be required for both the site of the old paddling pool and the band stand.

### **Temporary Loss of Community Engagement Officer**

In 2015, mid-way through the project, the Community Engagement Officer (CEO) left the project and the post was not replaced until November 2017. This situation was managed by other staff members at SDDC, such as the Parklife Officer continuing some of the work during this period of time and also by up keeping records and logs for monitoring purposes.

### **ASB and Vandalism**

Anti-social behaviour (ASB) and vandalism have been an issue on the Park, especially during

the final 12 months of the project. The SDDC Community Safety Team advises that ASB can be of a cyclical nature, in that it can come and go depending on the time of year, age of perpetrators, the nature of the ASB and consequently how it is dealt with.

To address the issues, an ASB review meeting was instigated by the Community Engagement Officer and Open Spaces Manager with SDDC Community Safety Manager, SDDC ASB Officer, DCC Youth Workers, Community Police and the SDDC Community Safety Wardens.

There is now a clear reporting system in place for the Park Keepers that has enabled rapid response to minor damage and vandalism. Also the Park Keepers have played a very active role in ASB prevention by keeping up-to-date diary logs of incidents and perpetrators, and also by reporting incidents to the police and collating crime numbers.

As a result of the ASB review meetings and shared information, several notices were served, to restrict some of the perpetrators accessing the Park with a reduction in incidents following this. Also the Park Keepers were provided and trained to use body cameras, which evidence suggests serve as a preventative measure to reduce ASB behaviour and also help to protect staff members from abuse.

Along with the above measures there has been a considerable reduction in ASB incidents.

### **Cameron Homes**

A housing development situated next to the Park on Midland Road has caused some boundary issues over the final 12 months of the project that have not yet been resolved. The issues are of inadequate landscaping that are contrary to the original site plans. Initially this was being addressed by the Community Engagement Officer and Open Spaces Manager. However due to the nature of this issue being related to planning, it is now being resolved with the assistance of a SDDC Enforcement Officer, and a mutually agreed alternative landscaping plan is due to be implemented in the very near future.

## **Lessons learned**

### **Friends of Eureka (FOE)**

The FOE began meeting in September 2017, initially with 13 volunteers attending meetings. Over the months this number dropped to eight, however these volunteers have been regular attendees at monthly meetings. The group has had a very positive impact upon the project, in that it has advised and contributed ideas for interpretation, evaluation and delivery of activities.

However, the group has not yet become constituted so as to take more ownership of the Park and move forward with ideas and any funding bids that might enable this. There are several reasons for this. Firstly there is a lack of confidence from individuals to do so, even though support has been provided by the Community Engagement Officer and South

Derbyshire CVS. In addition, draft constitutions have been prepared in collaboration with the volunteers, but still no individuals are prepared to commit to the roles of chairperson or secretary.

Furthermore, it is felt that to encourage the group to be more autonomous and proactive it would benefit from its own meeting space within the Park where, for example, it could hold meetings, small activities and run events. It is possible that providing a space for the group to meet and take ownership of, within the Park, would further encourage volunteers to move forward with a constitution, and enable the group to flourish and grow in numbers and possibilities in the future.

It has been expressed by volunteers and staff that the next step for the development of the Park should be to build such a space within the Grounds Maintenance compound that already exists within the Park.

### **Learning Environment**

Schools have not engaged independently with the loans boxes created by the Environmental Education Team (EET). However, schools did engage when the sessions were delivered by the EET. It is possible that to further encourage schools to participate in learning within the Park, the availability of a classroom space would be of benefit. Such a space would provide the opportunity to run sessions when the weather is not suitable for outdoor learning (many sessions during the delivery of the activity plan have had to be cancelled due to bad weather). Also a classroom space may encourage more use of the Park by schools due to the added convenience and opportunity to plan and deliver sessions within the Park, but with the added advantage of easy access to the Park's facilities and learning opportunities, such as trails, heritage interpretations, the performance area and nature itself. It is possible that a facility could serve as both a volunteer meeting space and classroom environment.

## Review

The Invisible Heritage Project has successfully achieved all of its major aims. The capital investment was completed in 2014 and the delivery of the Landscape masterplan has ensured restoration and interpretation works have been delivered that have improved the heritage, environment and horticultural elements within the Park.

The appointment of a Community Engagement Officer meant the activity plan was adhered to. Sustainability of the Park has been increased by improving the skills of the workforce and volunteers through training and supervision. Partnerships with organisations such as Chameleon School of Construction, The Prince's Trust and DART are examples of volunteer projects that have enabled this. Activities increased for the 'friends group' which has been re-established in an advisory capacity, and there have been over 600 volunteers involved in total throughout the duration of the project.

Play and sports equipment has been refurbished and an outdoor gym added to the site, improving facilities and footfall. A focus on working with partners has been paramount and successful in engaging young people positively within the Park, for example with the youth planning group and eUREKA Youth event. A wide range of improved publicity and marketing has been created, such as the SPRYTAR app, use of social media and also the volunteer involvement, meaning the range of visitors has increased significantly, with over 15,000 people attending events and activities throughout the project's lifespan.

The quality of the maintenance and management continues to improve, with a revised plan in 2018 and regular management meetings between SDDC Cultural Services and Grounds Maintenance teams. The appointment of a permanent Park Keeper impacted positively with a noticeable improvement to the Park's cleanliness. Also minor vandalism and damage can be reported as it happens through a clear reporting system, which is proving effective in rapid response. Green Flag status has been attained and a clear plan is in place to ensure this is retained.

The vision for the project has been achieved *"To restore the physical and cultural heritage of Eureka Park, to get the Park used and enjoyed by a wider audience through a greater choice of activities, facilities and improved surroundings, and to involve local people in the future of the Park"*.

## **Appendices**

- **Table 1 Community Engagement and Partners**
- **Table 2 Project Achievements**
- **Table 3 Activity Log 2018**

## **Attachments**

- **Shoddy to Superb Exhibition Boards**

**Table 1 Community Engagement and Partners**

<b><u>Name of Organisation/Group.....</u></b>	<b><u>Contribution /Outcome for the Park...</u></b>
Friends of Eureka	Supported and advised building of Memorial Garden. Initiated and helped make film. Helped initiate and deliver events.
South Derbyshire Mining Preservation Group	Advised on 'Owd Shoddy' installation.
Homestart	Delivered collaborative events within the Park Home-Start Celebration and Breathe Event.
Royal British Legion	Helped deliver Remembrance services, Beacon lightings. Initiated, supported and advised on the Memorial Garden build.
P3 (Charity supporting socially excluded and vulnerable adults)	Engaged in Park maintenance and repairs.
DART (Service supporting young people back to work)	Engaged in a training scheme which helped improve and maintain the Park.
Chameleon School of Construction	Completed the build of the Memorial Garden. Painted the public toilets amongst other maintenance projects.
Local Choirs	Five local choirs supported planning and performed voluntarily for Choir in the Park.
South Derbyshire Breastfeeding Group and volunteers	Volunteers helped support, plan and deliver national and international breastfeeding support events.
Springfield school	Engaged with May Day event parade, performing dances and Choir in the Park.
Elmsleigh School	Engaged with May Day event parade and performed dances.
Pingle School	Engaged with, supported planning and delivery of Youth Event
Belmont School	Delivered school sport events, engaged with Environmental Education events
Swadlincote Multi-Agency Team Youth Service	Engaged, supported planning and helped deliver Youth Event. Delivered anti-social

	behaviour deterrent programme of detached youth work.
Magic Attic	Supported with all historical research and the delivery of heritage learning events.
Environmental Education Team	Delivered ecological learning programme, created heritage loans box and heritage trails.
SDDC Sport and Health team	Delivered sports activities/events for holiday schemes. Supported delivery of Youth Event.
The Railway Inn	Supported 'Friends of Eureka' with the free use of rooms. Provided the hire of rooms and refreshments for events. Took part in tree planting.
Derbyshire Film Makers	Filmed and edited the evaluation film project.
Tribal Vibes Community Drumming	Supported planning and delivery of Youth event.
Eureka Park Users' Forum	Engaged in advisory capacity.
The Prince's Trust	Engaged and delivered gardening project.
Air Training Corps	Supported, planned and delivered WW1 Battles Over a Nation Tribute Beacon Lighting Event. Participated and advised on outdoor gym consultation.
Swadlincote Gardening Club	Engaged in replanting and re-landscaping Projects.
National Festival of Archaeology	Helped deliver 'The Big Dig'.
Outdoor Gym Consultation Group	Advised on outdoor gym installation.
RSPCA	Organised and delivered Bark in the Park in partnership with Community Engagement Officer SDDC
Derbyshire Library Service	Delivered family reading activities on the Park.
Michael Cashmore Tai Chi	Health event.



Oaklands Village	Supported events with delivery and promotions.
Blue Bell Tea Rooms	Donated cakes for events provided refreshments for Green Flag judges.

Table 2 – Project Elements Achieved

Project Elements	Achieved?	NOTES and EXAMPLES
<b>RESTORATION WORKS</b>		
Relocated, restored and replanted terraced beds	YES	
Re-interpret the floral clock with the building of a sundial	YES	
Re-interpret band stand by building new performance area	YES	A new outdoor performance area created incorporating original amphitheatre
Reinterpret the Paddling Pool	Yes	New water play area created
Repair and re-landscaping of Cascade Area	Yes	
Restoration of Midland Road Memorial Gates	Yes	
Restoration of John Street Gates	Yes	
Improved footpaths and access	Yes	
Refurbish 2x welcome signs and install 6x bespoke display cases	Yes	
Re-instate rose arch walkway	Yes	Installed to the original rustic timber spec.
Interpret 'Owd Shoddy' Pit	Yes	Installation of wooden sculptures pit boy and pony
New tennis court weld mesh fencing installed	Yes	
Refurbished crazy golf course	Yes	
Tree surgery works as recommended by SDDC Tree Officer	Yes	
Tree removal as recommended by SDDC Tree Officer	Yes	
Tree Planting	Yes	Avenues re-created, defined spaces and vistas, continuity of tree cover

		ensured, commemorative/memorial planting
Instillation of 16 new, 18 refurbished cast iron seats and 3x picnic benches	Yes	
Repair and redecorate existing boundary metal railings to single colour.	Yes	
Install six new double wheelie bin case recycling units	Yes	
<b>COMMUNITY ENGAGEMENT</b>		<b>NOTES and EXAMPLES</b>
Rebuild 'Friends of Eureka'	Partially completed	Regular monthly volunteer meetings taking place for 16 months to date. Group yet to become constituted
Members to take an active role in the development and management of the Park	Yes	In an advisory capacity, initiating ideas, supporting with delivery of events and projects
Work with partners to deliver activities and address anti-social behaviour (ASB)	Yes	ASB review meetings, youth planning group and Youth Event. Volunteering and training projects
Create temporary exhibitions	Yes	'Shoddy to Superb' and 'The Big Dig'
Deliver annual events programme	Yes	604 events/activities with over 15,000 participants
<b>EDUCATION and LEARNING</b>		<b>NOTES and EXAMPLES</b>
Creation of Loans box	Yes	Created by Environmental Education Team, with Park heritage lesson plans
Heritage Interpretation works	Yes	Key heritage features restored and interpreted. Heritage walks created. Information lecterns designed ready for installation. Heritage trails inputted on augmented reality app. 'Shoddy to Superb' – heritage exhibition. 'Community Quilt Project'
Regular visitor surveys undertaken	Yes	Visitor surveys taken throughout the project, also monthly head-counts and attendance at events and activities

		logged to inform data collection.
Deliver Environmental awareness events	Yes	Creation of Tree Trail uploaded to SPRYTAR app. EVENTS -Bio blitz, building bat houses, secret life of trees, bird watches, hibernation, frog trails, bird feeders, secret life of bees, tree planting, terrace planting, re-landscaping projects. The Big Dig
<b>MARKETING and PLANNING</b>		<b>NOTES and EXAMPLES</b>
Work with partners to actively and positively promote the Park and invisible heritage	Yes	Events programme delivered through partnership working, Augmented Reality App, Posters, Notice Boards, Parklife leaflet, What's On Guide, 'Friends Of' volunteers, youth planning group
Social media marketing for the Park	Yes	Social media utilised to promote Park and activities
<b>TRAINING and SKILLS DEVELOPMENT</b>		
Undertake skills audit with volunteers and workforce	Yes	SDDC Grounds Maintenance Team training programme.  Community Engagement Officer identified training needs and opportunities for volunteers
Provide training as identified	Yes	Volunteers have taken part in City and Guilds qualifications, work experience, Prince's Trust Training Programme, Events Management Training, Use of Social Media training. Teachers and pupils were trained in Maypole dancing.

Learn new skills	Yes	<p><b>Youth planning group</b> planned and supported delivery of Youth Event. Helped with marketing and practical skills such as sign-making.</p> <p><b>Prince's Trust</b> – gardening skills</p> <p><b>DART</b> volunteers - maintenance work, tree planting, fencing, stone building, laying turf.</p> <p><b>Schools</b> –Maypole dancing, orienteering, tennis, bowls</p> <p><b>Chameleon School of Construction</b> – building of Memorial Garden</p> <p><b>The Big Dig</b> – archaeological research community event</p>
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**Table 3 –Activity Log 2018**

DATE	VENUE	ACTIVITY	PARTNERS			
Feb 5 <sup>th</sup> '18	Pingle	Youth planning	Pingle School	1 1		Participation and Learning (PandL)
Feb 9 <sup>th</sup> 2018	Pingle	Youth Planning		9		P and L
Jan 18 <sup>th</sup> 2018	Railway	Friends of the Park meeting		7		PandL
Feb 12 <sup>th</sup> 2018	Railway	Friends of		7		
March 12 <sup>th</sup> 2018	Pingle	Planning group		1 3		PandL
March 12 <sup>th</sup> 2018	Railway	Friends of		5		PandL
March 16 <sup>th</sup> 2018	Pingle	Planning group		1 0		PandL
March 15 <sup>th</sup> 2018	Elmsleigh and Springfield schools	Maypole Dance training	Elmsleigh and Springfield schools		100	PandL
March 20 <sup>th</sup> '18	Springfield	Maypole rehearsal			50	PandL

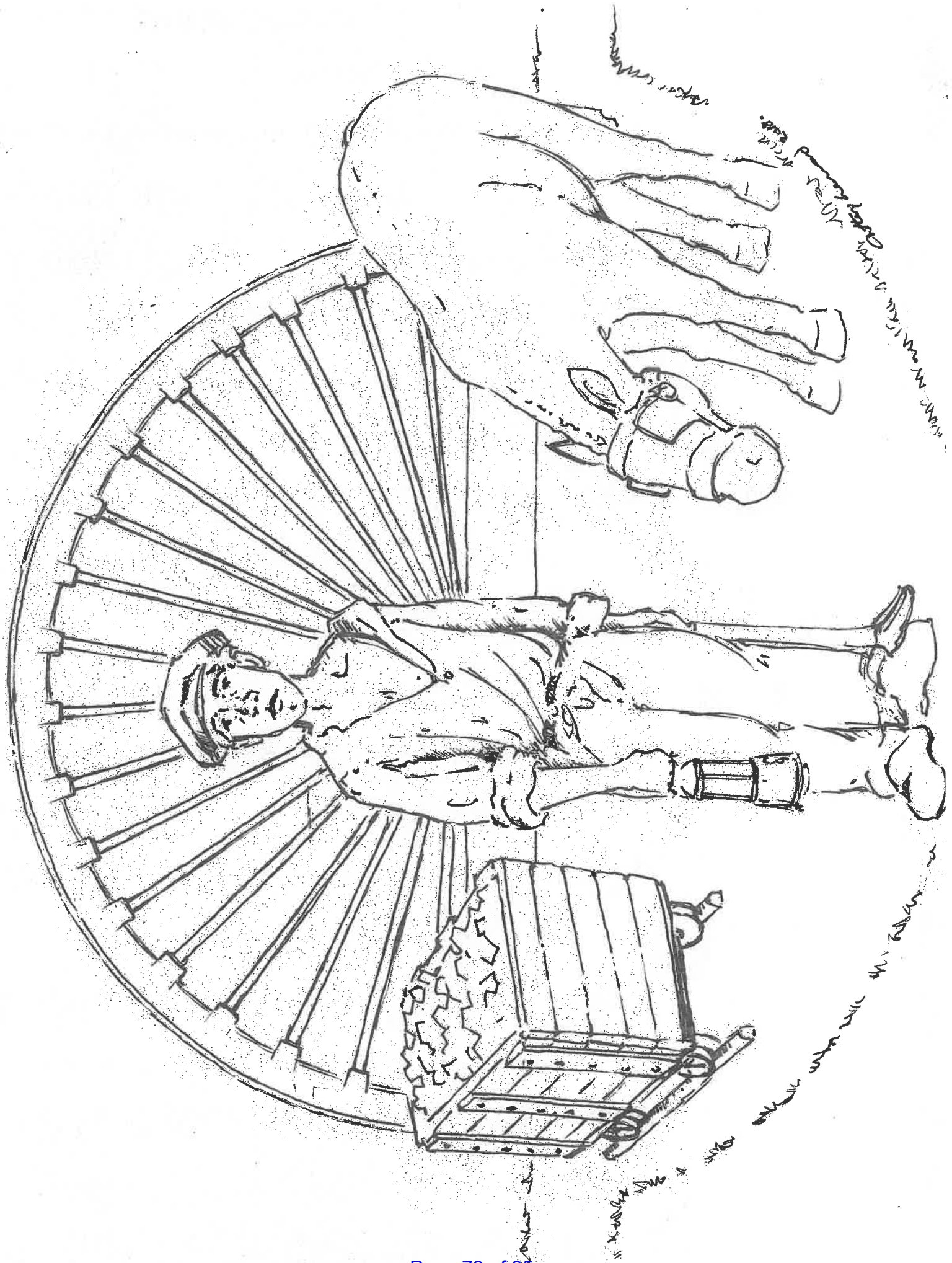
March 22nd	Elmsleigh	Maypole rehearsal			48	PandL
April 10th	Civic offices	Youth event partners meeting	Youth Service, sports team, Tribal Vibes		12	PandL
April 10th	Springfield	Maypole			50	"
April 12th	Elmsleigh	Maypole			50	"
April 16th	Pingle	Youth planning Group			9	"
April 17th	Springfield	Maypole			50	"
April 19th	Elmsleigh	Maypole			47	"
April 20th	Pingle	Youth planning group	Pingle School		8	"
April 20th	Eureka Park	Breathe Event	HomeStart		19	"
April 23rd	Railway	Friends of meeting		1 1		"
April 24 <sup>th</sup>	Springfield	Maypole	Schools		49	"
April 26th	Elmsleigh	Maypole	Schools		50	
April 30 <sup>th</sup>	Pingle	Sign making workshop	Youth planning group – Pingle School	8		"
May 1st	Eureka	Maypole Display		1	250	"
May 3rd	Railway	Users Forum meeting	Bowls, netball and football clubs		5	PandL
May 8th	Civic offices	Partners youth planning meeting	Youth service, MAT team, Sports Team, Tribal		12	PandL

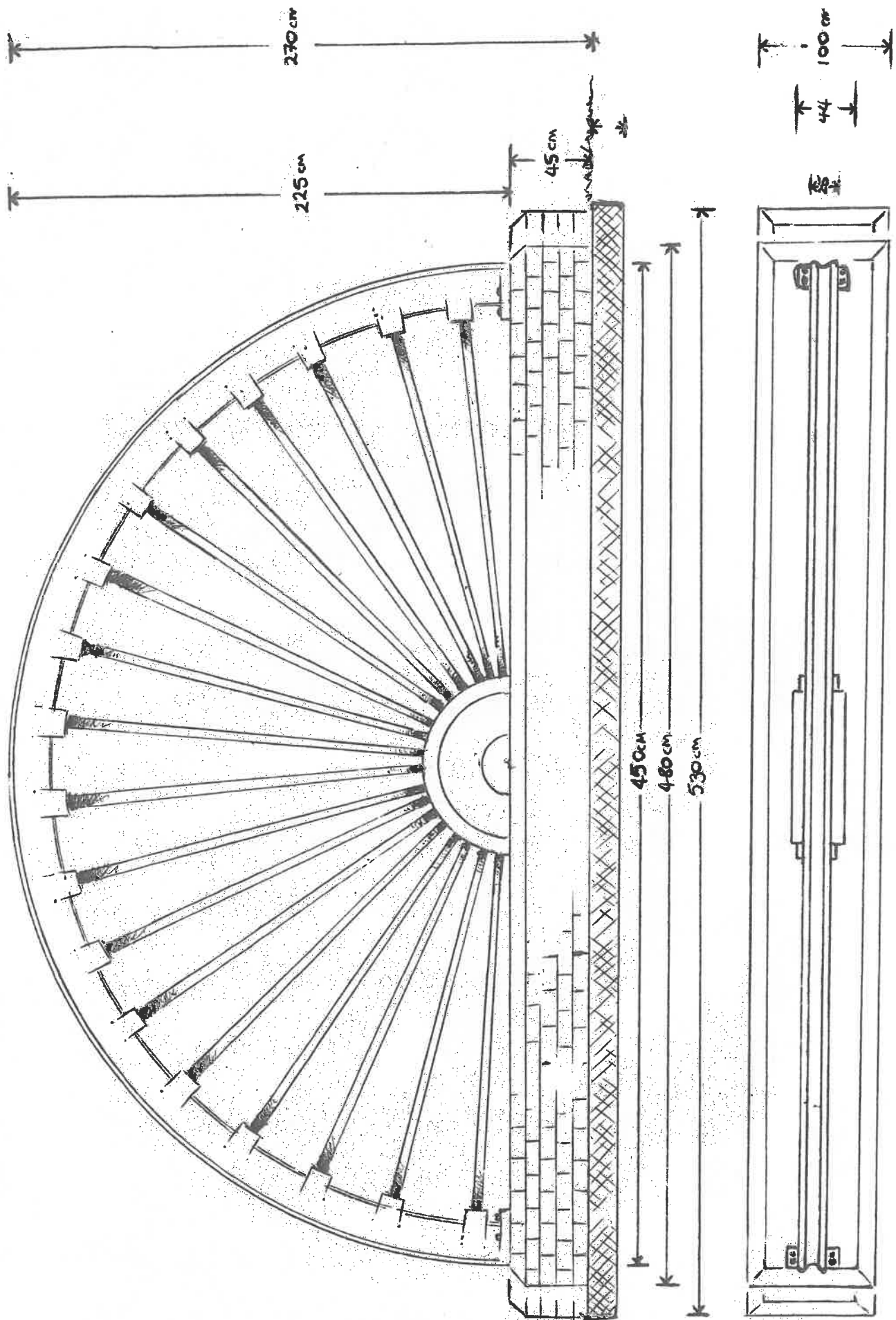
			Vibes			
May 14th	Pingle	Sign making workshop	Youth planning group – Pingle School	8		PandL
May 21 <sup>st</sup>	Pingle	Sign making	As above	8		PandL
May 21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup> and 24th	Pingle	Promoting Youth Event in Assembly's	Pingle School		700	
May 22nd	Eureka	Choir in the Park	South Derbyshire music centre, sing 4 health, Springfield School, Leaside Singers		300	P
May 30th	Eureka	Youth Event	MAT Team, SDDC Sports team, Tribal Vibes, Friends of Eureka		150	PandL
June 5th	Eureka	Book start Event	Library service		60	PandL
June 26 <sup>th</sup>	Eureka	Belmont School sports			300	P
June 27th	Eureka	Belmont school sports			120	P
July 4 <sup>th</sup>	Eureka	St. Edwards school sports			100	P

July 4th	Eureka	Outdoor gym group	Friends of Eureka		6	P
July 10th	Eureka	Storytime at the Sundial	Friends of Eureka		12	PandL
July 17th	Eureka	Storytime at the Sundial	As above		15	PandL
July 23rd	Eureka	SDDC Sports Playscheme	Friends of eureka		286	PandL
July 24th	Eureka	Storytime at the sundial	As above		32	PandL
July 31st	Eureka	Storytime at the sundial	As above		26	PandL
Aug 2nd	Eureka	SDDC play scheme			91	PandL
Aug 3rd	Eureka	The Big Latch on	Derbyshire breastfeed Group, Surestart children's centre, NHS	8	76	PandL
Aug 7th	Eureka	Storytime at the sundial	Friends of Eureka		16	PandL
Aug 9th	Eureka	Reading challenge event	Library Service		46	PandL
Aug 14th	Eureka	Storytime at the Sundial and Play mobile	Friends of Eureka		117	PandL
September 9th	Eureka	Bark in the Park	RSPCA, Friends of eureka	35	600	PandL
October 1st	The Railway Inn	Friends of the Park meeting		5		PandL
November 3rd	Eureka	Memorial garden dedication	Royal British legion, ATC, SDDC Events team	15	45	PandL
Nov 11th	Eureka	Remembrance service	RBL, ATC		1000	PandL
Nov 11th	Eureka	Beacon Lighting	RBL, ATC		500	P



Decemb er 1 <sup>st</sup> 2018	The Railway Inn	Film making	Derby Film Makers, Friends of Eureka	1 5	15	PandL
April '18 – Decemb er '18	Eureka	Parklife activities	Park Life Officer		162 total   Apri l -Dec	PandL
Jan '18- Dec '18 Swad Buggy Walk	Swadlincote / Eureka	Swadlincote Buggy walk	Get Active in the Forest	1	108	P
						<b>Total 5850</b>





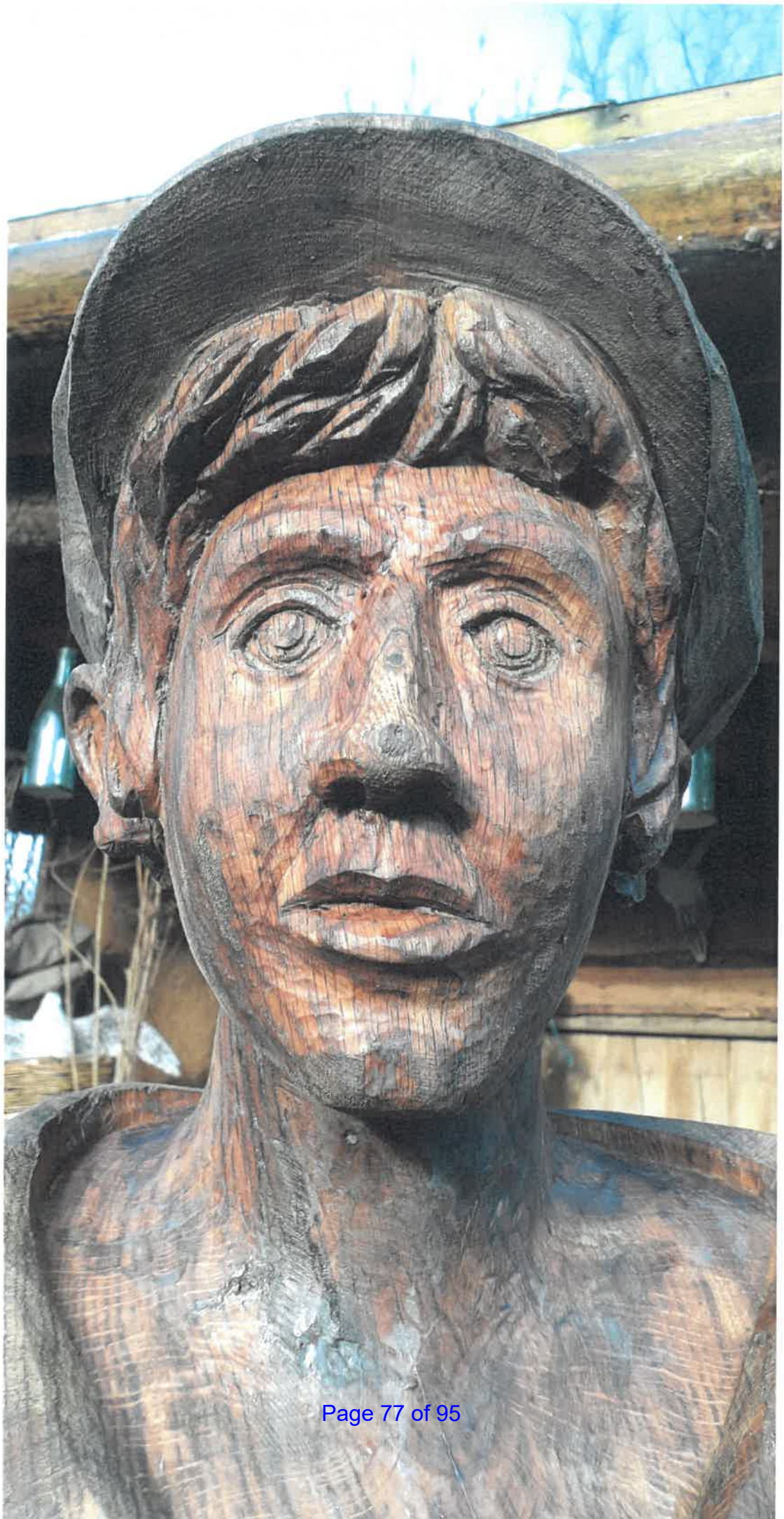




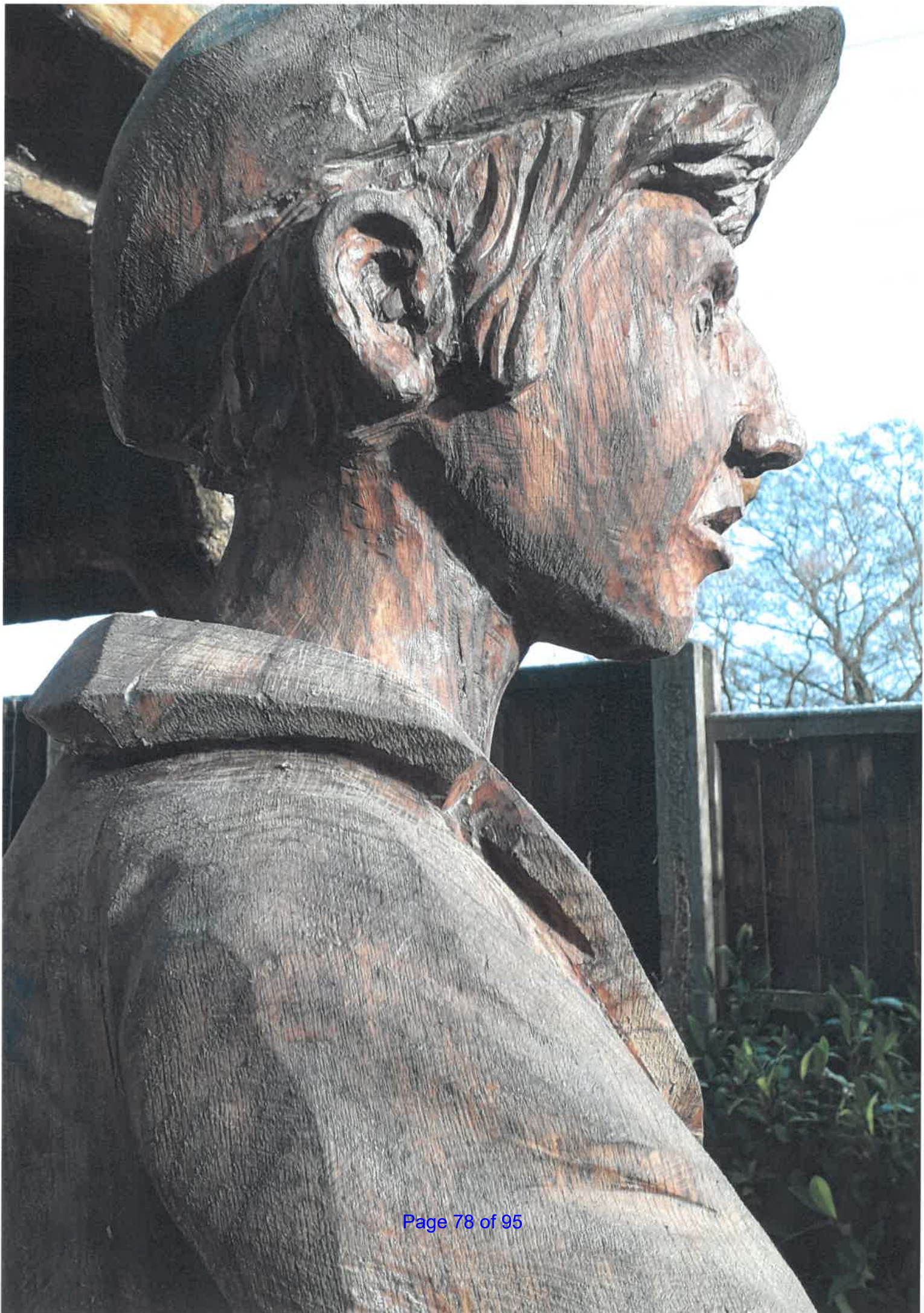




















<b>REPORT TO:</b>	<b>HOUSING AND COMMUNITY SERVICES</b>	<b>AGENDA ITEM: 9</b>
<b>DATE OF MEETING:</b>	<b>22<sup>nd</sup> AUGUST 2019</b>	<b>CATEGORY: (SEE NOTES)</b> <b>DELEGATED OR RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR SERVICE DELIVERY</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>PAUL.WHITTINGHAM@SOUTHDERBYSHIRE.GOV.UK</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>HOUSING INVESTMENT PROGRAMME</b>	
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: (SEE NOTES)</b>

## **1.0 Recommendations**

- 1.1 That the Committee notes the contents of the programme of work for 2019/20

## **2.0 Purpose of the Report**

- 2.1 To provide further detail regarding the major works and planned maintenance programmes for 2019/20
- 2.2 To inform the Committee of progress in assessing the current status of Council homes in terms of their energy efficiency and environmental impact.

## **3.0 Executive Summary**

- 3.1 The Council signed a major works and repair contract with NOVUS Property Solutions on 8 July 2019. The contract covers major works and repairs to Council owned homes, public and other buildings. It is a three year contract with an option to extend for a further two years
- 3.2 A programme of major works for the first year of the contract has been identified, along with programmes for more specialist work, including fire safety measures in homes.
- 3.3 The Housing Team is currently investigating the potential benefits of purchasing software to support the management of this and potentially other areas of the Council's work. A business case is being developed in conjunction with the Heads of finance, property and business change and will be the subject of a future Committee report.

## **4.0 Detail**



4.1 The provisional plan for day-to-day repairs, major works and planned works to Council-owned homes is set out below.

Contract	Annual Budget	Average Cost	Number of Installs	Projected Cost
<b>Repairs &amp; PEM</b>				
DLO Support/Void Works (Novus)				£ 300,000.00
Electrical Day to Day Repairs (Novus)				£ 130,000.00
Electrical Testing (Novus)		£105.00	650	£ 68,250.00
PEM (Novus)	£600,000.00			£ 600,000.00
Asbestos Surveys ( Pennington Choices)	£80,000.00			£80,000.00
<b>Anticipated Day to Day Repairs HRA Annual Spend</b>				<b>£1,098,250.00</b>
<b>Planned Works</b>				
Kitchens (Novus)	£300,000.00	£3,500.00	60	£ 210,000.00
Bathrooms (Novus)	£162,000.00	£3,200.00	30	£ 96,000.00
Roof Coverings (Novus)	£500,000.00	£7,000.00	100	£ 700,000.00
Windows (Novus)	£300,000.00	£3,800.00	30	£ 114,000.00
Doors (Novus)	£50,000.00	£580.00	20	£ 11,600.00
Structural Works (Novus)			1	£ 25,000.00
Conversions (Novus)			3	£ 60,000.00
Active Fire Protection (Omnizone)				£ 200,000.00
Passive Fire Protection (Ventro)				£ 400,000.00
Heatings (Renuvo)	£340,000.00	£2,800.00	120	£ 336,000.00
Rewires ( Neweys)	£340,000.00	£2,900.00	120	£ 348,000.00
Asbestos Removal ( PA Group)	£50,000.00			£ 50,000.00
<b>Anticipated Planned Annual Spend</b>				<b>£ 2,550,600.00</b>
<b>Overall MRA Budget</b>				
		£	<b>2,688,000.00</b>	

4.2 The cost of these works is already provided for within revenue and capital budgets, the remaining funds will be allocated to other works including, external and works to street scene and communal areas within the Housing Revenue Account portfolio. This will also be used to provide an energy efficiency assessment of Council homes and the options for reducing the environmental impact of these properties. The Housing Team is in discussion with partners within the Local Authority Energy Partnership (LAEP) with regard to this work. This will inform a programme of works for 2020/21 which may include:

- Photovoltaic energy
- External insulation
- Alternative sources of space and water heating

The programme above will begin to address climate change issues through the provision of additional loft insulation as part of the roofing programme and through the provision of a higher standard of doors and windows.

- 4.3 The Committee will note that the largest areas of expenditure are for: roof coverings, windows and doors. This is in line with the findings of the Stock Condition Survey completed by Savills in 2018.
- 4.4 The programmes for kitchens, bathrooms and conversion works are to complete works identified in previous years earlier but for which no contractor was in place.
- 4.5 The roofing, window and door programmes have been compiled based on the outcomes of the Stock Condition Survey completed by Savills in 2018 and reported to this Committee on 7 March 2019.
- 4.6 Active and passive fire protection contracts have been recently procured in order to address the findings of recently reviewed Fire Risk Assessments. The works identified in these assessments are greater than originally anticipated.
- 4.7 Similarly, the contracts for asbestos survey and removal have been procured recently and will incur higher expenditure than expected.
- 4.8 Fire safety, asbestos survey and removal, gas safety electrical safety and legionella management were all the subject of a recent Housing Safety report which was presented to the Audit Sub-Committee on 24 July 2019.
- 4.9 There is also £300,000 of capital provision for adaptations within Council properties and £200,000 for the maintenance of non-traditional dwellings. It is likely that this will be used to carry out comprehensive structural surveys of these dwellings to identify the possible options for their improvement.

## **5.0 Financial Implications**

- 5.1 The approved revenue budget for planned works is £1.3m and approved capital budget is £2.6m. As at 31st July 2019, the expenditure incurred on both revenue and capital totals £530k.
- 5.2 Expenditure incurred to-date has been confirmed by the Head of Housing to not be in addition to the expenditure listed in the table at 4.1 therefore the approved budgets are able to support the level of expenditure proposed.
- 5.3 As noted at 4.9, there are additional budgets for capital works on disabled adaptations of Council housing stock (£300k) and for improvement works on non-traditional properties (£200k). The budget for adaptations will be utilised in year but there is unlikely to be significant progress on the non-traditional properties during 2019/20.
- 5.4 If no call is made on the non-traditional sum during 2019/20 this will be earmarked within the Major repairs Reserve at year-end to ensure funds are available in the future.
- 5.5 The Major Repairs Reserve has a balance of £3.4m as at 31st March 2019 and further reports will be brought to this Committee to approve a longer-term plan for development of HRA dwellings where this sum can be utilised.

## **6.0 Corporate Implications**

## **Employment Implications**

- 6.1 There are no direct employment implications associated with this report

## **Legal Implications**

- 6.2 There may be legal implications with regard to the procurement of the software which will be reported separately

## **Corporate Plan Implications**

- 6.3 O5. Deliver a first class Repairs Service (strategic review of repairs and improvements).
- 6.4 O5.4.To provide a value for money service that fully meets the needs of Council tenants and delivers high levels of customer satisfaction
- 6.5 PE1. Improve the quality and make best use of existing Council housing stock to meet current and future needs.

## **Risk Impact**

- 6.6 Corporate Risk- 9. Health and Safety – the potential to contravene regulations through poor practice. The implementation of asset management software will assist in managing this risk in Council owned homes and other property.
- 6.7 Service Delivery Risk SD3 – Safety standards  
Protect and help support the most vulnerable, including those affected by financial changes. Failure to comply with basic safety standards in flats/blocks with communal areas. The implementation of asset management software will assist in managing this risk

## **7.0 Community Impact**

### **Consultation**

- 7.1 The work programme will be presented to tenants at an event later in the year. The contractors have undertaken to provide consultation and information sessions for the tenants whose homes are included in works programmes.

### **Equality and Diversity Impact**

- 7.2 There are no direct Equality and Diversity implications of this report.

### **Social Value Impact**

- 7.3 The major repairs contractor is committed to the delivery of social value projects as part of its contract. The details of these projects will be confirmed during the duration of the contract. The Fire safety contractor has already begun providing coffee mornings at sheltered schemes where it is commencing work



## **Environmental Sustainability**

- 7.4 The work programme will improve the environmental impact of properties by increasing their energy and heat efficiency.

### **8.0 Conclusions**

- 8.1 That the work programme provides an opportunity for the Council to improve its housing stock for the benefit and wellbeing of its tenants and the environment

### **9.0 Background Papers**

#### **Notes:**

- \* Category – Please see the Committee Terms Of Reference in [Responsibility for Functions - Committees](#). This shows which committee is responsible for each function and whether it has delegated authority to make a decision, or needs to refer it elsewhere with a recommendation.
- \*\* Open/Exempt - All reports should be considered in the open section of the meeting, unless it is likely that exempt information would be disclosed. Please see the [Access to Information Procedure Rules](#) for more guidance.
- \*\*\* Committee Terms Of Reference in [Responsibility for Functions - Committees](#).

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<b>REPORT TO:</b>	<b>HOUSING AND COMMUNITY SERVICES COMMITTEE</b>	<b>AGENDA ITEM: 10</b>
<b>DATE OF MEETING:</b>	<b>22<sup>nd</sup> AUGUST 2019</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR OF SERVICE DELIVERY</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>CHRIS SMITH - Tel: 595924 / <a href="mailto:chris.smith@south-derbys.gov.uk">chris.smith@south-derbys.gov.uk</a></b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>EXTENSION OF THE PUBLIC SPACE PROTECTION ORDER FOR SWADLINCOTE TOWN CENTRE</b>	
<b>WARD(S) AFFECTED:</b>	<b>SWADINCOTE TOWN CENTRE</b>	<b>TERMS OF REFERENCE: (See Notes)</b>

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## **1.0 Recommendations**

- 1.1 That the Committee accepts the recommendation to extend the existing Public Space Protection Order (PSPO) for Swadlincote Town Centre for a further three year period

## **2.0 Purpose of the Report**

- 2.1 To inform the Committee of the details of the proposed PSPO.
- 2.2 To provide the Committee with information on how the PSPO has been used and with evidence of why the PSPO is still required.
- 2.3 To inform the Committee of how the PSPO will be enforced.

## **3.0 Detail**

- 3.1 PSPOs were introduced through the Anti-Social Behaviour, Crime and Policing Act 2014 and are designed to stop individuals or groups of individuals committing anti-social behaviour in a public space. In order for a PSPO to be made the Council has to be satisfied that the behaviour carried out or behaviour that is likely to be carried out meets the following requirements:-

- The behaviour has had or is likely to have had a detrimental effect on the quality of life of those in the locality;
- is, or is likely to be persistent or continuing in nature;
- is, or is likely to be unreasonable; and
- justifies the restrictions imposed.

- 3.2 The PSPO for Swadlincote Town Centre came into force on 15 September 2016. In compliance with the Anti-Social Behaviour, Crime and Policing Act 2014 PSPO's

have a maximum duration of three years, at which time it must be reviewed. If the review supports an extension it may be extended for up to a further three years. There is no limit on the number of times a PSPO may be reviewed and extended.

- 3.3 The PSPO has been a vital tool in assisting both the Police and authorised Council Officers to tackle and reduce incidents of anti-social behaviour within the Town Centre that affect both members of the community and our local businesses.
- 3.4 The existing PSPO has been used to confiscate alcohol or move people out of the area on more than 50 occasions.
- 3.5 Whilst there has been a small reduction in Anti-Social Behaviour (ASB) calls to service over the past 12 months, there are still issues with street drinkers and on occasions with groups of young people causing a nuisance.
- 3.6 ASB Police recorded calls for service in Swadlincote Centre Local Super Output Area (LSOA) have seen a slight decrease since the PSPO has been in place.

2016/17- 394

2017/18- 461

2018/19- 370

- 3.7 Despite the slight reduction in ASB calls, Swadlincote Centre LSOA still has the highest number of ASB police calls for service in the District. The next highest in 2018/19 had 124 calls for service.
- 3.8 Swadlincote Centre is also fifth highest LSOA in the County for ASB police calls to service
- 3.9 Consultation has taken place with Derbyshire Constabulary who is in full support of extended the Town Centre PSPO for a further three-year period.
- 3.10 Direct public consultation has taken place with local businesses and town centre traders regarding the proposed extension of the PSPO. From the responses received back, one hundred percent supported the extension of the PSPO.
- 3.11 The extension of the PSPO was fully supported by attendees and Elected members at the Swadlincote Area Forum, which took place on 18 June 2019.
- 3.12 Full details of the proposed PSPO, including the map of the area, the prohibitions and who can enforce the PSPO can be found in Appendix 1. It is recommended the existing prohibitions remain the same.

#### **4.0 Financial Implications**

- 4.1 The only cost is to advertise the PSPO in the local media and to purchase new signage for displaying the details of the PSPO around the town centre. Both of these costs will be met from the existing budget held by the Communities Team for the Safer South Derbyshire Partnership.

#### **5.0 Corporate Implications**

- 5.1 The PSPO, if extended will work towards achieving four of the actions within the Corporate Plan; PL3 - Help maintain low crime and anti-social behaviour levels in the District and PL4 - Connect with our communities, helping them to feel safe and secure, PL6. Deliver services that keep the District clean and healthy, PE3 - Use existing tools and powers to take appropriate enforcement action
- 5.2 Employment Implications – The extension of the PSPO will be of particular use to the new Swadlincote Town Centre based Community Safety Enforcement Officer (CSEO) who, along with the other CSEO's, Police Constables and Police Community Support Officers have authorised powers to enforce the PSPO.
- 5.4 Legal Implications – Failure to comply with a PSPO enables authorised enforcement officers to issue fixed penalty notices of up to £100, or the person could find themselves prosecuted. A breach is a criminal offence and there is a maximum penalty of a £1,000 on prosecution.

## **6.0 Community Impact**

- 6.1 Consultation – Local shops and businesses have been consulted about extending the PSPO along with Local Councillors and partner agencies operating within the Town centre. All have been in favour of extending the PSPO for a further three-year period.
- 6.2 Local businesses have responded that there are still issues in the Town Centre and want to see a more visible enforcement presence. The need for the extension of the PSPO has been identified to assist with tackling the ongoing nuisance and ASB associated with street drinkers and on occasion groups of young people.
- 6.2 The Council has recently recruited an additional CSEAO whose role is primarily to patrol the Town Centre providing a visible presence and to liaise with local shops and businesses. The Officer will be able to assist in enforcing the PSPO to reduce the impact of ASB on members of the public and the business community.
- 6.3 Equality and Diversity Impact - It is not considered that there will be any specific Equality and Diversity impact in extending the PSPO for a further three-year period.

## **7.0 Conclusions**

- 7.1 There is total support from the local community and police for the extension of the PSPO in Swadlincote Town Centre. Although it has been used to good effect over the past three years there is still evidence to show there is still ASB occurring and a need for further enforcement to take place to tackle the issues.
- 7.2 The extension of the PSPO will continue to offer increased powers to the police and authorised Council Officers to enable them to tackle the ongoing issues, primarily through confiscating alcohol from street drinkers and to disperse any individuals or groups out of the town centre for a period of 24 hours if they are causing a nuisance.
- 7.2 The PSPO has also assisted the Communities Team and the Police in obtaining a number of successful prosecutions against some of our most prolific town centre offenders including Criminal Behaviour Orders.

## **8.0 Background Papers**

### **8.1 Appendix 1 – Details of Public Space Protection Order 2019 Extension**



**Public Spaces Protection Order No.1 of 2016  
(Extended in 2019 for a further 3 year Period)**

Notice is hereby given that South Derbyshire District Council ("the Council") has made the following Public Spaces Protection Order ("PSPO") under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act").

The Order relates to the land shown etched in red on the map below.

The Order may be cited as the Swadlincote Town Centre PSPO and originally came into force on 15 September 2016 for duration of three years. The Order was extended for a further three years on 15 September 2019.

The effect of the Order is to impose the following prohibitions on the use of the land:-

- (a) No person shall consume alcohol;
- (b) No person shall have unsealed vessels containing alcohol in their possession;
- (c) No person shall urinate or defecate other than in a public toilet;
- (d) No person shall dispose of litter other than in the bins provided;
- (e) No person shall loiter as an individual or in a group if they are causing or likely to cause anti-social behaviour (ASB). If asked to disperse on instruction of a Police Officer, Police Community Support Officer or authorised officer (from South Derbyshire District Council) individuals must not return to the area for a period of 24 hours.

In respect of prohibition (e) a Police Officer, Police Community Support Officer or authorised officer from the Council may not give direction to a person under the age of 10 years old or that prevents the person;

- 1) Having access to the place where they live;
- 2) Attending a place for purposes of employment or a contract of services; or
- 3) Attending a place by obligation imposed or under enactment or by the order of a court tribunal or expected to attend for the purposes of education/training or receiving medical treatment.

In the area covered by the Order any person who continues drinking intoxicating liquor when asked to desist by a Police Officer, Police Community Support Officer or authorised officer from the Council or fails to surrender any intoxicating liquor when asked to do so by a Police Officer, Police Community Support Officer or authorised officer from the Council commits an offence under section 63 of the Act as follows:-

Any person who fails without reasonable excuse to comply with this requirement is liable on summary conviction to a fine not exceeding level 2 on the standard scale or fixed penalty notice of a maximum £100.

Any person who does not comply with the prohibitions (c - e) in a public open space covered by the PSPO shall be guilty of an offence under section 67 of the Act and shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale or a fixed penalty notice of a maximum £100.

A PSPO will not restrict the consumption of alcohol where the premises or its curtilage is licensed for the supply of alcohol.

The PSPO area as shown etched in red on the map has been chosen due to the following highlighted issue:

ASB involving street drinkers and groups of youths congregating at identified 'hot spot' locations throughout Swadlincote town centre.

The hotspot locations include the following areas: John Street, the area outside the Library and Dance Studio, the Odeon Cinema at the Pipeworks, McDonalds restaurant, Belmont Street, Rink passage, Halls factory on Alexander Road, Morrison's Supermarket, Sainsbury's Supermarket, Civic Way, The Delph, - outside the Town Hall, The Market Hall car park, Midland Road and Lower Midland Road.

Map of the PSPO area:



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<b>REPORT TO:</b>	<b>HOUSING AND COMMUNITY SERVICES COMMITTEE</b>	<b>AGENDA ITEM: 11</b>
<b>DATE OF MEETING:</b>	<b>22<sup>nd</sup> AUGUST 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR (SERVICE DELIVERY)</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>DEMOCRATIC SERVICES</b> <b>01283 59 5848/5722</b> <a href="mailto:democraticservices@south-derbys.gov.uk">democraticservices@south-derbys.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>COMMITTEE WORK PROGRAMME</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: G</b>

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## **1.0 Recommendations**

1.1 That the Committee considers and approves the updated work programme.

## **2.0 Purpose of Report**

2.1 The Committee is asked to consider the updated work programme.

## **3.0 Detail**

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

## **4.0 Financial Implications**

4.1 None arising directly from this report.

## **5.0 Background Papers**

5.1 Work Programme.

## Housing and Community Services Committee – 22<sup>nd</sup> August 2019 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
<b>Reports Previously Considered By Last 3 Committees</b>		
Housemark Core Benchmarking 17/18	7 <sup>th</sup> March 2019	Martin Guest Business Support Manager (01283) 595940
Survey of Tenants and Residents and Housing Services Annual Report	7 <sup>th</sup> March 2019	Martin Guest Business Support Manager (01283) 595940
Corporate Plan 2016-21: Performance Report Q3	7 <sup>th</sup> March 2019	Communications (01283 228705)
Contribution to Active Derbyshire	7 <sup>th</sup> March 2019	Hannah Peate Sport and Health Partnership Manager (01283) 595973
Housing Stock Condition Survey and Improvement Programme	7 <sup>th</sup> March 2019	Paul Whittingham Housing Services Manager (01283) 595984
Parks and Open Spaces Events Policy	23 <sup>rd</sup> April 2019	Malcolm Roseburgh Cultural Services Manager (01283) 5955774

Service Plans 2019-20	23 <sup>rd</sup> April 2019	Communications (01283 228705)
Corporate Plan 2016-21: Performance Report Q4	6 <sup>th</sup> June 2019	Communications (01283 228705)
Allocations Policy and Choice-Based Lettings	6 <sup>th</sup> June 2019	Paul Whittingham Housing Services Manager (01283) 595984
Review of the Disabled Facilities Grant Policy	6 <sup>th</sup> June 2019	Paul Whittingham Housing Services Manager (01283) 595984
Housing Management System	6 <sup>th</sup> June 2019	Martin Guest Business Support Manager (01283) 595940
<b>Provisional Programme of Reports To Be Considered by Committee</b>		
Corporate Plan 2016-21: Performance Report Q1	22 <sup>nd</sup> August 2019	Communications (01283 228705)
Corporate Plan 2016-21: Performance Report Q2	21 <sup>st</sup> November 2019	Communications (01283 228705)
Swadlincote Woodlands Management Plan	TBC 2019	Malcolm Roseburgh Cultural Services Manager (01283) 5955774
Improvements to Midway Community Centre	TBC 2019	Malcolm Roseburgh Cultural Services Manager (01283) 5955774



HQN Review of Repairs and Maintenance Service and Improvement Plan	TBC 2019	Paul Whittingham Housing Services Manager (01283) 595984
Corporate Plan 2016-21: Performance Report Q3	12 <sup>th</sup> March 2020	Communications (01283 228705)