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Date: 22nd December 2021

Dear Councillor,

Environmental and Development Services Committee

A Meeting of the **Environmental and Development Services Committee** will be held at **Council Chamber (Special Budget)**, Civic Offices, Civic Way, Swadlincote on **Tuesday, 04 January 2022 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Labour Group**

Councillor Taylor (Chair), Councillor Dunn (Vice-Chair) and Councillors Heath, Singh and Southerd.

Conservative Group

Councillors Brown, Corbin, Haines, Redfern and Smith.

Independent Group

Councillors Fitzpatrick and MacPherson.

Non-Grouped

Councillor Wheelton



AGENDA

Open to Public and Press

- 1** Apologies and to note any Substitutes appointed for the Meeting.
- 2** To note any declarations of interest arising from any items on the Agenda
- 3** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 4** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 5** SERVICE BASE BUDGETS 2022-23 **3 - 31**
- 6** HEART OF THE FOREST DRAFT MASTERPLAN VISION **32 - 56**
- 7** COMMITTEE WORK PROGRAMME **57 - 61**

Exclusion of the Public and Press:

- 8** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 9** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 5
DATE OF MEETING:	4th JANUARY 2022	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	VICKI SUMMERFIELD Victoria.summerfield@southderbyshire.gov.uk	DOC: s/Finance/Committee/2021-22/Jan/Budget
SUBJECT:	SERVICE BASE BUDGETS 2022/23	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: EDS

1.0 Recommendations

- 1.1 That the proposed income and expenditure revenue budget for this Committee's services for 2022/23 as detailed in **Appendix 1** is considered and recommended to the Finance and Management Committee for approval.
- 1.2 That the proposed fees and charges as detailed in **Appendix 2** for 2022/23 are considered and approved.

2.0 Purpose of the Report

- 2.1 As part of the annual financial planning cycle, the report details the Committee's proposed base budget for 2022/23 with comparisons to the current year budget. This includes an overview of the Committee's main spending areas.
- 2.2 It is proposed that the estimated income and expenditure is included in the consolidated budget of the Council for 2022/23 within the Council's overall medium-term financial position. This will be considered by the Finance and Management Committee on 10 February 2022.
- 2.3 The report also sets out proposals for the level of fees and charges under the responsibility of this Committee for 2022/23.

3.0 Detail

- 3.1 The Committee is responsible for some large spending areas, including Waste Collection and Street Scene and a range of services across Environmental Health and Economic Development.

Income

- 3.2 The Committee is also responsible for services where significant amounts of income are generated for the Council which contribute to the cost of services. These include

licensing, trade waste, land charges and local planning applications. In total, these generate income of approximately £1.5m per annum.

- 3.3 These income streams can have a big impact on the Council's overall financial position and are a risk in the Council's Medium-Term Financial Plan (MTFP). Income generated can be difficult to predict year-on-year as it is subject to external factors such as the type and volume of planning applications.
- 3.4 In accordance with Regulations, income should not be to such an extent from year to year that large surpluses are made. This is particularly the case for Planning Fees, Land Charges and Licensing. Any additional income should ideally be reinvested back into services, used as a contribution to non-chargeable work or one-off costs, or process charges for services reduced.
- 3.5 Land Charges has been added as a risk area within the table at 4.12 due to excessive expenditure for support of the service from Lichfield District Council. An additional £100k in 2021/22 and 2022/23 is to be set-aside in the MTFP after approval at Finance and Management Committee in November 2021 whilst a review of the service is undertaken.

The Council's Overall Financial Position

- 3.6 The Council's MTFP was fully reviewed and updated in November 2021. The overall position on the General Fund has changed considerably over the last year due to numerous additional service pressures and the General Fund Reserve is now predicted to be well below the minimum balance of £1.5m by 2025/26.
- 3.7 The continuing issue is the projected increasing deficits each year over the life of the Plan. Although the current level of reserves can be utilised in the short-term to meet the projected deficits, this is not a sustainable solution. Delays to the Fair Funding Review leaves the Council with uncertainty regarding future funding past 2022/23.
- 3.8 The Finance and Management Committee will consider the detail of the overall financial position on 10 February 2022, including proposals from this Committee.
- 3.9 It is important that the Committee scrutinises its spending base closely to identify budget savings and carefully examines any areas where there are cost pressures, together with any proposals to increase spending.

Summary of Expenditure

- 3.10 The following table provides an overall summary at service level of the Committee's net revenue expenditure and the proposed movement between years.

	Proposed Budget 2022/23 £	Approved Budget 2021/22 £	Movement £
Economic Development	348,922	351,025	-2,103
Environmental Services	779,199	796,020	-16,822
Highways & Parking	55,996	61,801	-5,805
Licensing & Land Charges	10,282	2,234	8,049
Planning	624,354	638,628	-14,274
Street Scene	1,206,261	1,194,076	12,185
Waste & Transport	3,102,433	3,171,147	-68,714
	6,127,447	6,214,931	-87,485

3.11 The above table shows that the Committee's net expenditure is estimated to decrease overall between 2021/22 and 2022/23 by £87,485. Detail of the changes within each service area is listed in **Appendix 1**. A summary of changes is shown in the following table.

	Movement £'000
Employee Costs	84
Waste Management	55
Diesel Costs	37
Vehicle Spare Parts	23
Subscriptions and Professional Fees	17
Vehicle Hire	8
Insurance	26
Purchase and Repair of Bins	4
Trade Waste Recharge	-2
Transfer to F&M	-5
HRA Recharge	-6
Grant Payments	-17
Business Rates	-13
Recycling Income	-22
Waste Contribution	-34
Earmarked Reserves	-71
	86
Depreciation	-174
Budget Reduction	-87

3.12 Excluding the decrease in depreciation which is an accounting adjustment and not a cost to the Council, the increase in actual expenditure based on the proposed budgets is £86k. The majority of the increased budget variances listed were expected and have previously been included within the MTFP.

Employee Costs

3.13 Employee costs have increased by approximately £12k due to incremental salary rises for new and promoted posts approved as part of the restructures and revision of post grades approved during 2021/22.

- 3.14 The main increase in staffing costs is in relation to additional temporary fixed term posts approved by the Committee in Planning. The additional cost of £84k is however offset by the increase in earmarked reserve drawdowns.

Waste Disposal

- 3.15 An inflationary increase on the cost of waste disposal is expected and is in line with previous years. This increase was included within the MTFP.
- 3.16 Although the cost base has increased, it is anticipated that the income received from Derbyshire County Council (£34k) will increase due to the tonnages expected for disposal. In addition, an increase in the guaranteed rate per tonne as part of the recycling contract (£22k) has now been included. Any shortfall due to reduced tonnes will be drawn from earmarked reserves set-aside for the contract risks.
- 3.17 It is also proposed to increase the cost of purchasing additional bins and repairs to existing bins by £5k.

Vehicle Costs

- 3.18 Due to the increase per litre of diesel during 2021/22, it is proposed to increase the expected cost for 2022/23. The budget is based on a price per litre of £1.16 (the Council pays a discounted rate in comparison to the forecourt) which is an increase of approximately £0.12 between years.
- 3.19 In addition, the usage of litres has been reduced by 10% in line with the approval to implement a route optimisation solution. Analysis on usage and cost will be completed quarterly and reported to Finance and Management Committee as part of the revenue monitoring cycle.
- 3.20 Spare parts have been increased in line with a provision included within the MTFP as costs were expected to increase as the vehicle fleet ages.
- 3.21 Vehicle hire increases were expected and reported within the Recycling report in August 2021 and were therefore included within the MTFP.

Subscriptions and Professional Fees

- 3.22 An increase in subscriptions and professional fees is expected between years. Inflationary uplifts of approximately £6k were covered within the MTFP. An increase of £4k has also been proposed for the Route Optimisation software. Savings are expected from reduced litres of fuel but unfortunately this has been offset by the increased cost per litre of fuel.
- 3.23 Vet and kennelling costs are expected to increase based on previous years activity and an increase of £7k has been included within the budget.

Insurance

- 3.24 Insurance cover is an overall increase to the Council of £48k between 2021/22 and 2022/23. The impact on this Committee is £26k of the total and is mainly due to an increase in Vehicle Insurance associated with the additional vehicles for Recycling.

Transfers and Recharges Between Committees

- 3.25 Trade Waste collection is undertaken for service areas across the Council and a recharge between Committee's for parks and assets occurs every year. There is a small increase in the charge across policy committees of £2k.
- 3.26 As part of the budget review, it has been acknowledged that Legal Services are liaising with external legal firms for support with S106 agreements. Due to this, a budget of £5k has been transferred from Planning to Legal (Finance and Management Committee) for any external advice that may be required to consolidate the costs into one specific area.
- 3.27 After calculation of the charges from the General Fund to the HRA, the Grounds Maintenance recharge is to be reduced by £6k but the recharge for Trade Waste is to be increased by £12k due to increased disposal of waste at the Depot.

Other Favourable Variances

- 3.28 A budget for grant payments in Planning Policy of £10k has been included for a number of years but has not actually been utilised since 2013. There are no plans to spend in 2022/23 and it is therefore proposed to remove this budget going forwards.
- 3.29 In addition to grants in Planning Policy, it is proposed to reduce the grant payments in Economic Development to support the cost of transferring the Visitor Information centre to the Council.
- 3.30 A change to the NNDR legislation resulting in full relief for Public Conveniences has been implemented into the budget producing a saving of £7k. An additional saving of £6k has been made due to the sale of the former depot car park on Darklands Road.

Earmarked Reserves

- 3.31 Some spending is financed by drawing down earmarked reserves. After taking account of these amounts, the estimated balance on the relevant reserves is shown in the following table.

	2021/22 B/fwd £	Budget 2021/22 £	Budget 2022/23 £	2022/23 C/fwd £
Planning Support and Local Plan	369,563	-56,337	-138,060	175,166
Asset Replacement	1,032,374	-382,999	300,000	949,375
Environmental Education	23,932	-13,469	-12,375	-1,912
Building Control Transition	13,709	0	0	13,709
Operational Services Public Open Spaces	154,740	0	0	154,740
S106 Planning Policy Fee	5,000	0	0	5,000
Land Charges Software Support	35,000	0	-35,000	0
	1,634,318	-452,805	114,565	1,296,078

- 3.32 The budgeted drawdowns are included in the appropriate cost centres in the Committee's budget.
- 3.33 Based on past years, it is likely that these reserves will not be drawn down to the extent noted above and additional contributions may be received to supplement these reserves.

3.34 It should be noted that there is a risk with the Environmental Education service. If the reserve drawdowns that are budgeted come to fruition, this service area will no longer be financially sustainable and will become an added cost to the General Fund. However, based on current forecasts, the drawdown for 2021/22 is not expected to be as high as the budget and the budgeted drawdowns are a worst-case scenario. Continual five-year forecasts are completed by Finance and the Service Manager and if there is a risk to funding of the service in the future, this will be reported to this Committee and Finance and Management Committee.

4.0 Budget Basis

4.1 The Committee's budgets by service area are detailed in **Appendix 1**.

Basis of the Budget

4.2 Budgets are generally calculated on a "no increase" basis i.e. they are maintained at the same level as the previous year adjusted only for known changes, price increases and variations due to contractual conditions.

4.3 In addition, budgets are also subject to a base line review which is used to justify proposed spending. This process places responsibility on budget holders to justify their spending budgets by specifying their needs in a more constructed manner. This is supported by the Financial Services Unit, who analyse trends across services compared to current budgets.

Ongoing Service Provision

4.4 The budgets are based substantively on a continuation of existing service provision (in respect of staffing levels, frequency, quality of service, etc).

4.5 The full year effects of previous year's restructures and budget savings have been included, with non-recurring items removed.

Changes in Pay

4.6 A pay award is not included within the Base Budget at this stage as no official notification has been submitted to the Council. The National Employers are currently in negotiation regarding a proposed pay award for 2021/22 after the Chancellor's original announcement in November 2020 to 'pause' public sector pay (excluding NHS workers).

4.7 The MTFP was updated in November 2021 to include a pay award for 2021/22 and also includes a provision for a potential pay award increase of 2.5% per year for all employees from 2022/23.

Inflation

4.8 The Base Budget for 2021/22 has been uplifted by inflation where this applies, for example contract obligations.

4.9 Some base costs will be subject to inflation during future years and in some cases, it will be unavoidable, for example employee costs, when national pay increases are approved.

4.10 Allowances for inflation based on various assumptions regarding price increases, etc. are calculated across the main spending heads at an average of 2%.

Risks

4.11 All Committee budgets have been reviewed and known changes to income and expenditure have been reflected in the proposed base budget for 2021/22 as detailed in the report. Additional resources have been included in the proposed budgets for growth.

4.12 Other financial risks associated with the Committee's services are identified in the following table.

Risk	Issue / Potential Effect	Mitigating Action
Reduction in Income	Budgeted income from Planning, Licensing etc. totals £1.5m is not sustainable	Base budgets reflect actual income but remain prudent. This report contains detail on changes in anticipated income and is based on known marketplace conditions
Recycling	The service went out to tender in 2021/22 with a risk share contract being in place from October 2021. Collection of waste is now in-house.	An additional budget of £100k has been implemented for collection of waste with a further provision of £50k per annum being set-aside in the MTFP.
Transport	With the increase of the vehicle fleet due to the Recycling service being in-house, vehicle management arrangements for the Council's Operating licence may be inadequate	A review on the management process is underway and it is likely that an inspection pit costing approximately £60k is required. This is included as a provision in the MTFP.
Land Charges	The service is currently being managed by Lichfield District Council due to having no resource internally at a significantly larger cost than the savings on vacancies	At the Finance and Management Committee in November, it was proposed to create a provision of £100k for 2021/22 and 2022/23 in the MTFP whilst a plan is developed for longer-term management of the service.
Growth	The Council's MTFP identifies underlying cost pressures yet to surface as a risk due to pressure from residential development.	A provision for growth has been set-aside in the MTFP each year over the life of the Plan and this is kept under review.

Proposed Fees and Charges 2022/23

4.13 **Appendix 2** provides a schedule of the proposed charges for next financial year together with a comparison to the existing charge. All charges are exclusive of VAT and where applicable, VAT is added at the appropriate rate in accordance with HMRC regulations.

4.14 A detailed review of fees and charges has been undertaken as part of the budget round. Where possible, charges have been increased to reflect inflation and the demand for services. The key points are detailed in the following sections.

Land and Property Searches

4.15 No changes are proposed for 2022/23 at this time.

Private Hire (Taxi) Licences

4.16 No changes are proposed for 2022/23, although these are subject to periodic review and considered separately for example, when regulations change.

Animal Licences

4.17 A review of fees has been undertaken with movement in the majority of the fees proposed to cover the cost incurred by the authority. New fees have also been proposed as they were formally included within other categories but after review it has been determined that the fee currently chargeable isn't sufficient.

Other Licences

4.18 No changes are proposed for 2022/23, although these are subject to periodic review and considered separately for example, when regulations change.

Environmental Services

4.19 Increases in Food Export certificates by an average CPI of 2.3% rounded to the nearest £ has been proposed.

4.20 An increase in fees for environmental protection and miscellaneous environmental fees at an average CPI of 2.3% rounded to the nearest £ has been proposed.

Charges under the Licensing and Gambling Acts of 2003 and 2005

4.21 As the licensing authority, the Council is required to comply with the charging regime set under statute. The fees quoted are the maximum charged under the legislation. It is unlikely however that many of these licences, for example those that apply to casinos, will be applicable.

Pest Control Charges

4.22 Increases fees have been proposed by an average CPI of 2.3% after a review of the cost of maintaining the services.

Waste Collection

4.23 No changes are proposed for 2021/22.

Planning Services

4.24 Planning application fees are not included within the fees and charges for approval as these are currently set nationally.

- 4.25 An average CPI of 2.3% increase has been proposed against the majority of fees to assist with the costs of continuing development and improvement of the addressing systems and data quality.
- 4.26 A large increase from £15 to £32 per plot is proposed for developments that require a replan after initial consultation with the Council. This is to recoup costs of time spent.

5.0 Financial Implications

- 5.1 As detailed in the report.

6.0 Corporate Implications

Employment Implications

- 6.1 None

Legal Implications

- 6.2 None.

Corporate Plan Implications

- 6.3 The proposed budgets and spending under the responsibility of this Committee provides the financial resources to enable many of the on-going services and Council priorities to be delivered.

Risk Impact

- 6.4 The Financial Risk Register is detailed in the MTFP and financial risks specific to this Committee are detailed in section 4.

7.0 Community Impact

Consultation

- 7.1 The Council is statutorily required to consult on its budget proposals, prior to setting the annual Council Tax rate, with the local business and community sector. The Council has an established process in place to meet this requirement. Consultation takes place for approximately four weeks following approval of the draft budget proposals by Finance and Management Committee in January each year. Any feedback is reported to the Council as part of the final approval process.
- 7.2 There is no statutory requirement to consult with residents or other stakeholders, although it is considered good practice to do so. Traditionally, the Council has disseminated proposals through Area/Community Forums and via a presentation at the South Derbyshire Partnership Board. Many authorities do consult formally regarding their budget proposals and medium-term financial plans prior to setting budgets, using panels, representative groups, etc. as a way of fully engaging local people.

7.3 None.

Social Value Impact

7.4 None.

Environmental Sustainability

7.5 None.

8.0 Conclusions

8.1 That the proposed base budgets are scrutinised and approved to provide financial resources for continuation of service delivery.

9.0 Background Papers

9.1 None.

ENVIRONMENTAL & DEVELOPMENT SERVICES - BUDGET SETTING 2022/23

	Proposed Budget 2022/23 £	Approved Budget 2021/22 £	Change £	Comments
Tourism Policy, Marketing & Development	72,915	67,746	5,169	Increased staff costs £4k, insurance £1k
Promotion and Marketing of the Area	266,007	273,252	-7,245	Reduction in grants to cover costs of VIC
Community Development	10,000	10,027	-27	
ECONOMIC DEVELOPMENT	348,922	351,025	-2,103	
Food Safety	63,821	68,606	-4,785	Reduced staff costs £1k, prof fees £4k
Pollution Reduction	385,974	410,289	-24,315	Reduced staff costs £26k; increased prof fees £2k
Pest Control	15,955	15,752	203	
Public Health	0	0	0	
Public Conveniences	25,113	30,367	-5,253	Reduced NNDR £7k; increased depreciation £2k
Community Safety (Safety Services)	190,379	173,485	16,893	Increased staff costs £11k, vet fees £6k
Environmental Education	96,157	95,721	436	
Welfare Services	1,800	1,800	0	
ENVIRONMENTAL SERVICES	779,199	796,020	-16,822	
Environmental Maintenance (Other Roads)	-70,557	-70,557	0	
Public Transport	29,302	29,001	301	
Off-Street Parking	97,251	103,357	-6,106	Reduced NNDR
HIGHWAYS & PARKING	55,996	61,801	-5,805	
Local Land Charges	6	-3,539	3,545	Reduced staff costs £2k; increased comp licence £4k, prof fees £2k
Licensing	10,277	5,773	4,504	Increased staff costs £2k, comp licence £2k
LICENSING & LAND CHARGES	10,282	2,234	8,049	
Emergency Planning and Works	16,000	16,000	0	
Building Regulations	35,200	35,200	0	
Dealing with Development Control Applications	274,891	281,178	-6,287	Increased staff costs £81k; reduced insurance £1k, legal budget trf to F&M £5k, increased reserve drawdown £81k
Structure and Local Planning	305,250	313,807	-8,557	Removed grant pays £10k, increased training £2k

Street Name & Numbering	-6,986	-7,556	570	
PLANNING	624,354	638,628	-14,274	
Grounds Maintenance	674,977	653,399	21,578	Reduced staff costs £2k; increased depreciation £18k, HRA recharge reduction £6k
Street Cleansing (not chargeable to highways)	531,284	540,678	-9,394	Increased staff costs £5k, tools £1k; increased income £2k, reduced depreciation £14k
STREET SCENE	1,206,261	1,194,076	12,185	
Household Waste Collection	1,581,052	1,745,163	-164,111	Increased staff costs £12k, bins £5k, waste disposal £32k; reduced depreciation £178k, insurance £3k, increased DCC income £34k
Trade Waste Collection	-98,559	-99,563	1,004	Increased internal recharges £14k, increased waste disposal costs £15k
Recycling	429,938	417,249	12,689	Increased vehicle hire £8k, disposal costs £8k, insurance £11k, contract income increase £22k, reduced reserve funding £8k
Direct Services Central Admin	346,843	347,325	-482	
Transport Services	843,159	760,974	82,185	Increased fuel £37k, spare parts £23k, insurance £18k, subscription £4k
WASTE & TRANSPORT	3,102,433	3,171,147	-68,714	
	6,127,447	6,214,931	-87,485	

PROPOSED FEES AND CHARGES 2022/23

APPENDIX 2

VAT WILL BE CHARGED WHERE APPLICABLE AT THE APPROPRIATE RATE

LAND AND PROPERTY CHARGES	Fee 2021/22 £:P	Proposed Fee 2022/23	Notes
LOCAL LAND CHARGE Searches			
LLCI Local Land Charges Residential	25.00	25.00	
LLCI Local Land Charges Commercial	40.00	40.00	
CON 29R (required form) Residential	55.00	55.00	
CON 29R (required form) Commercial	120.00	120.00	
Full Standard Search (LLC1 & CON 29R) Residential	80.00	80.00	
Full Standard Search (LLC1 & CON 29R) Commercial	160.00	160.00	
CON 29 (optional form) Other Questions - Each Enquiry	17.00	17.00	
Each Additional Enquiry (applicant's own question)	25.00	25.00	
Additional Parcel of Land	35.00	35.00	
CON 29 Component Elements			
Planning Decisions Residential (Each)	0.75	0.75	
Planning Decisions Commercial (Each)	4.00	4.00	
Building Regulations Residential (Each)	0.75	0.75	
Building Regulations Commercial (Each)	4.00	4.00	
Planning Designations & Proposals Residential	0.75	0.75	
Planning Designations & Proposals Commercial	2.30	2.30	
Highways Related	30.00	30.00	
Land Required for Public Purposes Residential			

	0.75	0.75	
Land Required for Public Purposes Commercial	2.30	2.30	
Nearby Railway Schemes Residential	0.75	0.75	
Nearby Railway Schemes Commercial	2.30	2.30	
Outstanding Notices Residential (Each)	0.75	0.75	
Outstanding Notices Commercial (Each)	2.30	2.30	
Contravention of Building Regulations Residential	0.75	0.75	
Contravention of Building Regulations Commercial	2.30	2.30	
Notices, Orders, Directions & Proceedings under Planning Acts Residential	0.75	0.75	
Notices, Orders, Directions & Proceedings under Planning Acts Commercial	2.30	2.30	
Conservation Area Residential (Each)	0.75	0.75	
Conservation Area Commercial (Each)	2.30	2.30	
Compulsory Purchase Residential	0.75	0.75	
Compulsory Purchase Commercial	2.30	2.30	
Contaminated Land Residential	0.75	0.75	
Contaminated Land Commercial	2.30	2.30	
Assets of Community Value Residential	0.75	0.75	
Assets of Community Value Commercial	2.30	2.30	
	Fee 2021/22 £:P	Proposed Fee 2022/23	
LICENSING FEES			
PRIVATE HIRE LICENCES			
Vehicle	215.00	215.00	
Hire Vehicle	121.00	121.00	
Operator 1 to 5 cars	382.00	382.00	

Operator 6 to 20 cars	505.00	505.00	
Operator 21 to 50 cars	684.00	684.00	
Operator 51 cars or more	893.00	893.00	
Driver (3 years)	331.00	331.00	
Driver (2 years)	235.00	235.00	
Driver (1 year)	150.00	150.00	
Transfer of vehicle licence to another person	38.00	38.00	
Re-test of vehicle	31.00	31.00	
Depot non-attendance fee	31.00	31.00	
Trailer	25.00	25.00	
Knowledge Test	38.40	38.40	
Change of licence details (not requiring another type of application)	10.50	10.50	
Copy of a paper licence, or the replacement of a badge/plate	10.50	10.50	
Replacement of a badge/plate	15.00	15.00	
Plate platforms	10.00	10.00	
Plate magnets	20.00	37.00	Cost to the Authority from the suppliers
FOOD EXPORT CERTIFICATES			
Food Export Certificates	56.00	57.50	2.3% (average of CPI & RPI) increase to cover costs
Food Export Certificates (electronic)	46.00	47.00	2.3% (average of CPI & RPI) increase to cover costs
Primary Authority agreement charges (hourly rate)	66.00	67.50	2.3% (average of CPI & RPI) increase to cover costs
Whole register	21.00	21.00	
Single page - owner of property concerned	0.00	0.00	
Single page - Any other party	7.30	7.30	
Register of Food Premises			
Whole register	57.70	57.70	
Single registration - proprietor of food business concerned	0.00	0.00	
Single registration - Any other party	18.90	18.90	
Food hygiene re-inspection at the request of the food business operator	125.00	125.00	
Animal Licences			
Pet shops - Grant of Licence - Application Fee (with more than one type of animal)	275.00	380.00	Increase due to actual time taken to inspect

Pet shops - Grant of Licence - Licence Fee (with more than one type of animal)	177.00	185.00	Increase due to actual time taken to inspect
Pet shops - Renewal - Application Fee (with more than one type of animal)	275.00	380.00	Increase due to actual time taken to inspect
Pet shops - Renewal - Licence Fee (with more than one type of animal)	177.00	185.00	Increase due to actual time taken to inspect
Pet shops - Grant of Licence - Application Fee (with one type of animal)		275.00	Cost to the Authority for smaller pet shops
Pet shops - Grant of Licence - Licence Fee (with one type of animal)		177.00	Cost to the Authority for smaller pet shops
Pet shops - Renewal - Application Fee (with one type of animal)		275.00	Cost to the Authority for smaller pet shops
Pet shops - Renewal - Licence Fee (with one type of animal)		177.00	Cost to the Authority for smaller pet shops
Riding establishments - Application Fee	195.00	275.00	Increase due to actual time taken to inspect
Riding establishments - Licence Fee	159.00	175.00	Increase due to actual time taken to inspect
Animal Boarding establishments - Home Boarding or Doggy Day Care - Application Fee	146.00	146.00	
Animal Boarding establishments - Home Boarding or Doggy Day Care - Licence Fee	94.00	94.00	
Animal Boarding Establishments - Doggy Day Care - Application Fee		230.00	Was included in home boarding but separate fee needed
Animal Boarding Establishments - Doggy Day Care - Licence Fee		120.00	Was included in home boarding but separate fee needed
Animal Boarding establishments - Kennels & Catteries - Application Fee	232.00	275.00	
Animal Boarding establishments - Kennels & Catteries - Licence Fee	134.00	165.00	
Dangerous wild animals	204.00	204.00	
Breeding of Dogs - Grant of licence - Application Fee	242.00	242.00	
Breeding of Dogs - Grant of licence - Licence Fee	145.00	145.00	
Breeding of Dogs - Renewal - Application Fee	185.00	185.00	
Breeding of Dogs - Renewal - Licence Fee	145.00	145.00	
Breeding of Dogs - Grant of licence - Kennel Breeding - Application Fee		305.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Grant of licence - Kennel Breeding - Licence Fee		205.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Renewal of licence - Kennel Breeding - Application Fee		225.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Renewal of licence - Kennel Breeding - Licence Fee		205.00	Separated from home breeding due to the difference in cost to the Authority
Keeping or Training Animals for Exhibition - Grant of Licence - Application Fee	166.00	205.00	Increase due to actual time taken to inspect

Keeping or Training Animals for Exhibition- Grant of Licence - Licence Fee	130.00	120.00	Reviewed fees reduced cost
Keeping or Training Animals for Exhibition - Renewal - Application Fee	166.00	205.00	Increase due to actual time taken to inspect
Keeping or Training Animals for Exhibition - Renewal - Licence Fee	130.00	120.00	Reviewed fees reduced cost
Boarding Arranger - Application Fee	192.00	210.00	Increase due to actual time taken to inspect
Boarding Arranger - Licence Fee	124.00	124.00	Separate fee required for arranging the boarding of dogs/cats due to the nature of the inspection and application process
Add Host Family Fee	118.00	118.00	Separate fee required for arranging the boarding of dogs/cats due to the nature of the inspection and application process
Change of Details - Animal Licence	20.00	20.00	
Variation of Animal Licence	147.00	147.00	
Re-inspection for risk rating purposes	120.00	120.00	
Additional application fee if applying for more than one licensable activity at a time	100.00	100.00	
Inspection fee in relation to appeals (travel time will be added on to the time taken to inspect)	£45 per hour	£45 per hour	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Application Fee)	522.00	522.00	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Licence Fee)	222.00	222.00	
Other Licences			
Film Classifications	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	
Street Trading - Grant/Renewal of consent - Application Fee	206.00	206.00	
Street Trading - Grant/Renewal of consent - Consent Fee	166.00	166.00	
Street Trading - Special Events consent	179.00	179.00	
Tattooist - Operator & Premises	145.00	145.00	
Tattooist - Transfer	48.00	48.00	
Tattooist - temporary registration (less than 30 days)	77.00	77.00	
Sex establishment - Grant/Renewal - Application Fee	1,980.00	1,980.00	
Sex establishment - Grant/Renewal - Licence Fee	630.00	630.00	

Sex establishment - Variation - Application Fee	1,825.00	1,825.00	
Sex establishment - Variation - Licence Fee	393.00	393.00	
Sex establishment - Transfer - Application Fee	1,680.00	1,680.00	
Sex establishment - Transfer - Licence Fee	235.00	235.00	
Sex establishment - Change of details	28.00	28.00	
LICENCES & LICENSING (under the 2005 Regulations)			
Premises licences & Club Premises Certificate - Application Fee			
Rateable value - nil to £4,300 - Band A	100.00	100.00	
Rateable value - £4,300 to £33,000 - Band B	190.00	190.00	
Rateable value - £33,001 to £87,000 - Band C	315.00	315.00	
Rateable value - £87,001 to £125,000 - Band D	450.00	450.00	
Rateable value - £125,001 and above - Band E	635.00	635.00	
Premises Licences & Club Premises Certificate - Annual Fee			
Rateable value - nil to £4,300 - Band A	70.00	70.00	
Rateable value - £4,300 to £33,000 - Band B	180.00	180.00	
Rateable value - £33,001 to £87,000 - Band C	295.00	295.00	
Rateable value - £87,001 to £125,000 - Band D	320.00	320.00	
Rateable value - £125,001 and above - Band E	350.00	350.00	
Variation Fee in Transition (relates to alcohol only)			
Rateable value - nil to £4,300 - Band A	20.00	20.00	
Rateable value - £4,300 to £33,000 - Band B	60.00	60.00	
Rateable value - £33,001 to £87,000 - Band C	80.00	80.00	
Rateable value - £87,001 to £125,000 - Band D	100.00	100.00	
Rateable value - £125,001 and above - Band E	120.00	120.00	
Multiplier (mainly relates to town & city centre pubs) - Application Fee			
Rateable value - £87,001 to £125,000 - Band D	900.00	900.00	
Rateable value - £125,001 and above - Band E	1,905.00	1,905.00	
Rateable value - £87,001 to £125,000 - Band D	640.00	640.00	
Rateable value - £125,001 and above - Band E	1,050.00	1,050.00	
Exceptionally large Events (additional to licence fee) - Application Fee			
Number = 5,000 to 9,999	1,000.00	1,000.00	
Number = 10,000 to 14,999	2,000.00	2,000.00	

Number = 15,000 to 19,999	4,000.00	4,000.00	
Number = 20,000 to 29,999	8,000.00	8,000.00	
Number = 30,000 to 39,999	16,000.00	16,000.00	
Number = 40,000 to 49,999	24,000.00	24,000.00	
Number = 50,000 to 59,999	32,000.00	32,000.00	
Number = 60,000 to 69,999	40,000.00	40,000.00	
Number = 70,000 to 79,999	48,000.00	48,000.00	
Number = 80,000 to 89,999	56,000.00	56,000.00	
Number = 90,000 and over	64,000.00	64,000.00	
Exceptionally large Events (additional to licence fee) - Annual Fee			
Number = 5,000 to 9,999	500.00	500.00	
Number = 10,000 to 14,999	1,000.00	1,000.00	
Number = 15,000 to 19,999	2,000.00	2,000.00	
Number = 20,000 to 29,999	4,000.00	4,000.00	
Number = 30,000 to 39,999	8,000.00	8,000.00	
Number = 40,000 to 49,999	12,000.00	12,000.00	
Number = 50,000 to 59,999	16,000.00	16,000.00	
Number = 60,000 to 69,999	20,000.00	20,000.00	
Number = 70,000 to 79,999	24,000.00	24,000.00	
Number = 80,000 to 89,999	28,000.00	28,000.00	
Number = 90,000 and over	32,000.00	32,000.00	
Permitted Temporary Activities, Personal Licences & Miscellaneous			
Section 25 - theft, loss, etc of premises licence or summary	10.50	10.50	
Section 29 - application for a provisional statement where premises being built etc.	315.00	315.00	
Section 33 - notification of change of name or address	10.50	10.50	
Section 37 - application to vary licence to specify individual as premises supervisor	23.00	23.00	
Section 42 - application for transfer of premises licence	23.00	23.00	
Section 47 - interim authority notice following death etc of licence holder	23.00	23.00	
Section 79 - theft, loss etc of certificate or summary	10.50	10.50	
Section 82 - notification of change of name or alteration of rules of club	10.50	10.50	
Section 83(1) or (2) - change of relevant registered address of club	10.50	10.50	

Section 100 - temporary event notice	21.00	21.00	
Section 110 - theft, loss, etc of temporary event notice	10.50	10.50	
Section 117 - application for a grant or renewal of personal licence	37.00	37.00	
Section 126 - theft, loss etc of personal licence	10.50	10.50	
Section 127 - duty to notify change of name or address	10.50	10.50	
Section 178 - right of freeholder etc to be notified of licensing matters	21.00	21.00	
LICENCES UNDER THE GAMBLING ACT 2005			
Premises Licence Fee - regulation SI2007/479 - maximum fee			
New Application - New small Casinos	8,000.00	8,000.00	
New Application - New large Casinos	10,000.00	10,000.00	
New Application - Regional Casino	15,000.00	15,000.00	
New Application - Bingo Club	1,276.00	1,276.00	
New Application - Betting premises (excluding tracks)	1,276.00	1,276.00	
New Application - Tracks	1,276.00	1,276.00	
New Application - Family entertainment centres	1,063.00	1,063.00	
New Application - Adult gaming centres	1,063.00	1,063.00	
Annual Fee - New small Casinos	5,000.00	5,000.00	
Annual Fee - New large Casinos	10,000.00	10,000.00	
Annual Fee - Regional Casino	15,000.00	15,000.00	
Annual Fee - Bingo Club	835.00	835.00	
Annual Fee - Betting premises (excluding tracks)	536.00	536.00	
Annual Fee - Tracks	777.00	777.00	
Annual Fee - Family entertainment centres	609.00	609.00	
Annual Fee - Adult entertainment centres	777.00	777.00	
Application to vary - New small Casinos	4,000.00	4,000.00	
Application to vary - New large Casinos	5,000.00	5,000.00	
Application to vary - Regional Casino	7,500.00	7,500.00	
Application to vary - Bingo Club	1,276.00	1,276.00	
Application to vary - Betting premises (excluding tracks)	1,276.00	1,276.00	
Application to vary - Tracks	1,250.00	1,250.00	
Application to vary - Family entertainment centres	1,000.00	1,000.00	
Application to vary - Adult gaming centres	1,000.00	1,000.00	

Application to transfer - Existing Casinos	1,350.00	1,350.00	
Application to transfer - New small Casinos	1,800.00	1,800.00	
Application to transfer - New large Casinos	2,150.00	2,150.00	
Application to transfer - Regional Casino	6,500.00	6,500.00	
Application to transfer - Bingo Club	451.00	451.00	
Application to transfer - Betting premises (excluding tracks)	451.00	451.00	
Application to transfer - Tracks	451.00	451.00	
Application to transfer - Family entertainment centres	451.00	451.00	
Application to transfer - Adult gaming centres	451.00	451.00	
Application for reinstatement - Existing Casinos	1,350.00	1,350.00	
Application for reinstatement - New small Casinos	1,800.00	1,800.00	
Application for reinstatement - New large Casinos	2,150.00	2,150.00	
Application for reinstatement - Regional Casino	1,350.00	1,350.00	
Application for reinstatement - Bingo Club	451.00	451.00	
Application for reinstatement - Betting premises (excluding tracks)	451.00	451.00	
Application for reinstatement - Tracks	451.00	451.00	
Application for reinstatement - Family entertainment centres	451.00	451.00	
Application for reinstatement - Adult gaming centres	451.00	451.00	
Application for provisional statement - New small Casinos	8,000.00	8,000.00	
Application for provisional statement - New large Casinos	10,000.00	10,000.00	
Application for provisional statement - Regional Casino	15,000.00	15,000.00	
Application for provisional statement - Bingo Club	1,276.00	1,276.00	
Application for provisional statement - Betting premises (excluding tracks)	1,276.00	1,276.00	
Application for provisional statement - Tracks	1,276.00	1,276.00	
Application for provisional statement - Family entertainment centres	1,063.00	1,063.00	
Application for provisional statement - Adult gaming centres	1,063.00	1,063.00	
Licence Application (Provisional statement holders) - New small Casinos	3,000.00	3,000.00	
Licence Application (Provisional statement holders) - New large Casinos	5,000.00	5,000.00	
Licence Application (Provisional statement holders) - Regional Casino	8,000.00	8,000.00	
Licence Application (Provisional statement holders) - Bingo Club	451.00	451.00	
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	451.00	451.00	
Licence Application (Provisional statement holders) - Tracks	451.00	451.00	

Licence Application (Provisional statement holders) - Family entertainment centres	451.00	451.00	
Licence Application (Provisional statement holders) - Adult gaming centres	451.00	451.00	
Copy licence - New small Casinos	17.00	17.00	
Copy licence - New large Casinos	17.00	17.00	
Copy licence - Regional Casino	17.00	17.00	
Copy licence - Bingo Club	17.00	17.00	
Copy licence - Betting premises (excluding tracks)	17.00	17.00	
Copy licence - Tracks	17.00	17.00	
Copy licence - Family entertainment centres	17.00	17.00	
Copy licence - Adult gaming centres	17.00	17.00	
Notification of change - Existing Casinos	42.00	42.00	
Notification of change - New small Casinos	42.00	42.00	
Notification of change - New large Casinos	42.00	42.00	
Notification of change - Regional Casino	42.00	42.00	
Notification of change - Bingo Club	42.00	42.00	
Notification of change - Betting premises (excluding tracks)	42.00	42.00	
Notification of change - Tracks	42.00	42.00	
Notification of change - Family entertainment centres	42.00	42.00	
Notification of change - Adult gaming centres	42.00	42.00	
Temporary Use Notice - GA2005	127.00	127.00	
Permits - SI2007454 & SI2007/455 - set by the Secretary of State			
Application fee - FEC Gaming machine	300.00	300.00	
Application fee - Prize Gaming	300.00	300.00	
Application fee - Alcohol licences premises - notification of 2 or fewer machines	50.00	50.00	
Application fee - Alcohol licences premises - notification of more than 2 machines	150.00	150.00	
Application fee - Club Gaming permit	200.00	200.00	
Application fee - Club Gaming machine permit	200.00	200.00	
Application fee - Club Gaming permit (fast track application)	100.00	100.00	
Application fee - Club Gaming machine permit (fast track application)	100.00	100.00	
Application fee - Small Society Lottery Registration	40.00	40.00	

Annual fee - Alcohol licences premises - notification of more than 2 machines	50.00	50.00	
Annual fee - Club Gaming permit	50.00	50.00	
Annual fee - Club Gaming machine permit	50.00	50.00	
Annual fee - Small Society Lottery Registration	20.00	20.00	
Renewal fee - FEC Gaming machine	300.00	300.00	
Renewal fee - Prize Gaming	300.00	300.00	
Renewal fee - Club Gaming permit	200.00	200.00	
Renewal fee - Club Gaming machine permit	200.00	200.00	
Change of name - FEC permits	25.00	25.00	
Change of name - Prize Gaming permits	25.00	25.00	
Change of name - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
Copy of permit - FEC permits	15.00	15.00	
Copy of permit - Prize Gaming permits	15.00	15.00	
Copy of permit - Alcohol Licences Premises - more than 2 machines	15.00	15.00	
Copy of permit - Club Gaming permit	15.00	15.00	
Copy of permit - Club Gaming machine permit	15.00	15.00	
Variation - Alcohol Licences Premises - more than 2 machines	100.00	100.00	
Variation - Club Gaming permit	100.00	100.00	
Variation - Club Gaming machine permit	100.00	100.00	
Transfer - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
SCRAP METAL DEALERS ACT 2013			
Site Licence (new & renewal) Application Fee	189.00	189.00	
Site Licence (new & renewal) Total for 3 years licence	334.00	334.00	
Site Licence (new & renewal) - Additional Sites Total for 3 years License	190.00	190.00	
Collectors Licence (new & renewal) Application Fee	189.00	189.00	
Collectors Licence (new & renewal) Total for 3 years licence	125.00	125.00	
Conversion from Collectors Licence to Site Licence	75.00	75.00	
Conversion from Site Licence to Collectors Licence	75.00	75.00	
Change of name or address notifications	10.50	10.50	
Addition of new site to a Site Licence (annual fee per site)	190.00	190.00	
Replacement Licence	10.50	10.50	
Site Licence (change of manager)	10.50	10.50	

Site Licence (change of manager) where site manager has not been suitable person tested	75.00	75.00	
PEST CONTROL FEES	Fee 2021/22 £:P	Proposed Fee 2022/23	
PEST CONTROL		Exc VAT	
Domestic Charges - within working hours			
Rats (up to 3 visits) - low income groups	14.17	14.58	2.3% (average of CPI & RPI) increase to cover costs
Rats (up to 3 visits)	28.33	29.17	2.3% (average of CPI & RPI) increase to cover costs
Mice (up to 3 visits) - low income groups	24.17	25.00	2.3% (average of CPI & RPI) increase to cover costs
Mice (up to 3 visits)	48.33	50.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps (one visit to treat one nest) - low income groups	24.17	25.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps (one visit to treat one nest)	48.33	50.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps - additional nests treated at same visit - low income groups	6.67	7.08	2.3% (average of CPI & RPI) increase to cover costs
Wasps - additional nests treated at same visit	13.33	14.17	2.3% (average of CPI & RPI) increase to cover costs
Cockroaches (up to 4 visits) - low income groups	Not treated	Not treated	
Cockroaches (up to 4 visits)	Not treated	Not treated	
Fleas (per visit) - low income groups	30.00	30.83	2.3% (average of CPI & RPI) increase to cover costs
Fleas (per visit)	60.00	61.67	2.3% (average of CPI & RPI) increase to cover costs
Other insects not listed above - per visit - low income groups	30.00	30.83	2.3% (average of CPI & RPI) increase to cover costs
Other insects not listed above - per visit	60.00	61.67	2.3% (average of CPI & RPI) increase to cover costs
Aborted visit charge	up to 16.67	17.92	2.3% (average of CPI & RPI) increase to cover costs
Non Domestic Charges			
Routine Contracts	Quote on request		
All pests - hourly charge	72.00	74.50	2.3% (average of CPI & RPI) increase to cover costs
All pests - materials	Actual cost	Actual cost	

All pests - minimum charge (excl. materials)	72.00	74.50	2.3% (average of CPI & RPI) increase to cover costs
Stray dog picked up without ID and taken to kennels			
Admin fee (plus kennel fees)	28.35	40.00	increased to reflect cost increase from tender
Fixed charge (Subject to statutory limit)	25.00	25.00	
Kennel charge	8.50	12.00	increased to reflect cost increase from tender
PLANNING	Fee 2021/22 £:P	Proposed Fee 2022/23	
PLANNING			
Copies of Plans	Cost of Printing	Cost of Printing	
Enquiries - Request for information tantamount to a search - Planning only	58.00	58.00	
Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	2247.00	2247.00	
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	1281.42	1281.42	
Copies of documents relating to the South Derbyshire Local Plan	Cost of Printing	Cost of Printing	
STREET NAMING AND NUMBERING	Fee 2021/22 £:P	Proposed Fee 2022/23	
Street Naming and Numbering			
Request to formally change an official name of an existing property	62.00	64.00	2.3% (average of CPI & RPI) rounded up
Request to formally rename an existing street or unnamed road.	352.00 + 45.00 per household affected	360.00 + 48.00 per household affected	2.3% (average of CPI & RPI)
Request for the naming of a new street	179.00 + 39.00 for every street issued at the same time.	180.00 + 40.00 for every street issued at the same time.	
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	62.00 per plot to a maximum of £310.00	64.00 per plot to a maximum of £320.00	2.3% (average of CPI & RPI) rounded up

Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	30.00 per plot	31.00 per plot	
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	15.00 per plot affected by the schedule amendment	32.00 per plot affected by the schedule amendment	Proposing a significant increase to this as have seen a number of large developments requiring a replan. This takes a great deal of time to process. The increase is to account for the time it takes to process and discourage unnecessary replans
Request for the naming of premises and Commercial/Industrial Estates	62.00 per plot	64.00 per plot	2.3% (average of CPI & RPI) rounded up
WASTE COLLECTION FEES	Fee 2021/22 £:P	Proposed Fee 2022/23	
WASTE COLLECTION			
Recharge Damaged/Stolen Wheelie bins - 240L bins	41.00	41.00	
Recharge Damaged/Stolen Wheelie bins - 360L bins	70.00	70.00	
Sale of clinical sacks - per 250 sacks	60.00	60.00	
Abandoned Vehicle Charge - Not on Site	61.00	61.00	
Abandoned Vehicle Charge - Removed from site	95.00	95.00	
Domestic Bulkies - 6 items excluding fridges	30.00	30.00	
Domestic Bulkies - fridge	25.00	25.00	
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	20.00	20.00	
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	50.00	50.00	
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	100.00	100.00	
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	200.00	200.00	
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	250.00	250.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	15.20	15.20	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	38.00	38.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	76.00	76.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	152.00	152.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	380.00	380.00	
Private hire vehicle tests	31.00	31.00	
Sale of Compost Sacks per roll (Caddy Liners)	3.50	3.50	
Sale of Compost Sacks per roll (Wheelie Bin Liners)	7.80	7.80	

Trade Waste (Max Charge) - 240L Wheeled bin per week	9.20	9.20	
Trade Waste (Max Charge) - 360L Wheeled bin per week	13.90	13.90	
Trade Waste (Max Charge) - 660L Wheeled bin per week	18.50	18.50	
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	20.85	20.85	
Trade Waste (Max Charge) - per sack	2.05	2.05	
Job Tickets	Fee dependant on work	Fee dependant on work	
ENVIRONMENTAL SERVICES FEES AND CHARGES	Fee 2021/22 £:P	Proposed Fee 2022/23	
Environmental Protection			
Copies of Environmental Protection Act Register	FREE	FREE	
EPR Processes (EPA90 - Part 1)	Contact Council	Contact Council	
Copies of Environmental Protection Act Register	FREE	FREE	
Contaminated land enquiry standard search (solicitors and householders)	50.00	50.00	
MISC ENVIRONMENTAL HEALTH SERVICES			
High Hedge dispute (non-refundable)	210.00	215.00	2.3% (average of CPI & RPI) increase to cover costs
High Hedge dispute (non-refundable) - for low income groups	105.00	107.50	2.3% (average of CPI & RPI) increase to cover costs
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	At cost	At cost	
Private Water Supplies			
Risk Assessments for supplies where the duty holder has not submitted any data (Hourly rate, up to a maximum total cost of £500)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Risk Assessments for supplies where the duty holder has partially submitted data(Hourly rate, up to a maximum total cost of £500)	17.00	17.39	2.3% (average of CPI & RPI) increase to cover costs
Sampling (Hourly rate up to a maximum fee of £100)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Investigation in the event of a sample failure (Hourly rate up to maximum cost of £100)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Authorisation to temporarily breach a standard whilst remedial work carried out.	100.00	100.00	2.3% (average of CPI & RPI) increase to cover costs
Regulation 10 sample	25.00	25.58	2.3% (average of CPI & RPI) increase to cover

			costs
Check monitoring sample analysis (up to a maximum of £100)	At cost	At cost	
Audit monitoring sample analysis (up to a maximum of £500)	At cost	At cost	
Environmental Education			
Environmental Education Programme 2 hour session	100.00	100.00	please note - activities and times vary with the walks and wildlife watch events so these are outline charge
Environmental Education Programme 1 hour session	75.00	75.00	
Environmental conservation training per session per leader	90.00	90.00	
Wildlife Watch (approx 13 sessions per year) - per child	2.00	2.50	
Walks	2.00	2.50	
NightWatch - per person	2.50	5.00	
Fun Science Event	FREE	FREE	

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (SPECIAL - BUDGET)	AGENDA ITEM: 6
DATE OF MEETING:	4th JANUARY 2022	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	CATEGORY: OPEN
MEMBERS' CONTACT POINT:	FRANK MCARDLE (01283 595702) frank.mcardle@southderbyshire.gov.uk	DOC:
SUBJECT:	HEART OF THE FOREST DRAFT MASTERPLAN VISION	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: EDS10,11

1.0 Recommendations

- 1.1 That the proposed answers to questions, as set out in Appendix A, be forwarded to the National Forest Company as the Council's response to the Heart of the Forest Draft Masterplan Vision.

2.0 Purpose of the Report

- 2.1 To agree the Council's response to the Heart of the National Forest Draft Masterplan Vision consultation.

3.0 Detail

Background

- 3.1 The Heart of the Forest Draft Masterplan Vision has been developed over recent months by the National Forest Company in partnership with the National Forest Charitable Trust and North West Leicestershire District Council. The National Forest Company is now consulting with relevant local authorities, landowners, and tourism operators to help inform the final Vision and next steps.
- 3.2 The Heart of the Forest is approximately 10 square miles in the centre of the National Forest, a landscape previously scarred by coal and clay mining which has been transformed since the creation of the National Forest in the early 1990s. This Draft Vision looks ahead to the next 25 years and how the area can be further established to demonstrate that enterprise, people and habitats can work together to mitigate and adapt to climate change whilst also improving the experience and wellbeing of local communities and visitors.
- 3.3 The Heart of the Forest Draft Masterplan Vision can be viewed at Appendix B. The Draft Vision builds upon existing assets including Conkers, Hicks Lodge Cycle Centre, Moira Furnace Museum, YHA National Forest and the Camping and Caravanning Club site, alongside opportunities from ongoing restoration of the area.

It also aspires to significantly improve, and extend, the existing path and cycle network including providing better links to nearby urban areas such as Swadlincote, Ashby de la Zouch and Measham.

The Draft Masterplan Vision

- 3.4 The Draft Vision for the Heart of the Forest sets out ambitious interventions and investments which will create not just a place for leisure activity in an attractive forest landscape, but one which will actively contribute to the mitigation of climate change and help achieve net zero targets ahead of national timetables.

“We will create a unique destination which enhances facilities for local communities, attracts visitors from across the region, and has moments of national significance. We will do this through developing experiences which connect people to nature, encourage positivity, are fun to explore, and deliver an authentic sense of culture, possibility and place. Our programme will be delivered through collaboration and partnership with public and third sector partners, communities, businesses and landowners.

We are laying the foundations for nothing less than a model for sustainable living, sustainable tourism, and sustainable enterprise in a transforming and connected environment here in the heart of the National Forest.”

- 3.5 The Draft Vision focuses action around three over-arching themes which bring the values of the National Forest’s 25-year vision alive and create a ‘Heart’ to the National Forest:
- Place: A high quality, accessible, sustainable and connected place that supports the development of a thriving society and showcases an environment adapting to and mitigating climate change.
 - Experience: An attractive, sustainable destination where local communities and visitors can access a range of experiences that connect them to the landscape, improve their wellbeing and enhance awareness of the importance of the National Forest.
 - Enterprise: A flourishing and sustainable local economy that is facilitating the transition to net zero, promoting green business and supporting enterprises to innovate and be inspired by the transforming woodland landscape.

4.0 Financial Implications

- 4.1 There are no financial implications arising from this report.

5.0 Corporate Implications

Employment Implications

- 5.1 None

Legal Implications

- 5.2 None.

Corporate Plan Implications

5.3 The Draft Vision could contribute to the achievement of the:

‘Our Environment’ theme, which aims to keep a clean, green District for future generations:

- Improve the environment of the District – enhance biodiversity across the District.
- Tackle climate change – work with residents, businesses and partners to reduce their carbon footprint.
- Enhance the attractiveness of South Derbyshire – enhance the appeal of Swadlincote town centre as a place to visit; Improve public spaces to create an environment for people to enjoy.

‘Our People’ theme, which aims to work with communities and meet the future needs of the District:

- Engage with our communities – support and celebrate volunteering, community groups and the voluntary sector.
- Supporting and safeguarding the most vulnerable – promote health and wellbeing across the District.

‘Our Future’ theme, which aims to grow our District and our skills base:

- Develop skills and careers – attract and retain skilled jobs in the District.
- Support economic growth and infrastructure – encourage and support business development and new investment in the District.

Risk Impact

5.4 The further development of the Heart of the Forest area is an opportunity to enhance access to leisure facilities for local communities and to strengthen the National Forest as a visitor destination.

6.0 Community Impact

Consultation

6.1 The District Council has been invited to comment on the Draft Masterplan Vision by the National Forest Company, along with other stakeholders.

Equality and Diversity Impact

6.2 The Draft Vision seeks to engage and provide facilities that meet the needs of local communities. The proposals include, for example, ensuring that main routes are accessible for all users, facilitating and promoting mobility as a unique selling point for the destination.

Social Value Impact

6.3 The Draft Vision seeks to create a thriving Forest community, including: Creating spaces and places in which communities can come together and flourish including community orchards, allotments and wildflower gardens; Community arts; Community recreation and wellbeing; and, Community involvement and volunteering via community planting, workshops, nature conservation and management.

Environmental Sustainability

- 6.4 The Draft Vision envisages the Heart of the Forest as a model for sustainable living, sustainable tourism, and sustainable enterprise. This includes enhancing the accessibility of the Heart of the Forest by foot, cycle and public transport. Further studies are planned including a biodiversity audit to inform an ongoing programme of biodiversity enhancement and a renewable energy assessment to consider the potential for zero carbon energy generation in the landscape.

7.0 Conclusions

- 7.1 Proposed responses to the relevant questions posed by the Heart of the Forest Draft Masterplan Vision consultation can be found at Appendix A.

8.0 Background Papers

National Forest Company: Our 25 year vision for the National Forest - A greenprint for the nation (Draft)

Appendices

- A. Proposed Response
- B. Heart of the Forest Masterplan Draft Vision

Appendix A

Is there anything missing from the SWOT analysis?

Weaknesses

There is scope to enhance the connections between communities in the Swadlincote urban area and the Forest – bringing the Forest into neighbouring residential areas, both existing and planned, and encouraging residents to use the Forest on their doorstep.

Opportunities

The Heart of the Forest could be a catalyst to the realisation of local authority environment and climate change ambitions, which can then be extended beyond the Forest boundary.

There is untapped potential for business tourism given the area's central location and proximity to major transport infrastructure.

Threats

Regular investment is needed in the area's visitor attractions in order to maintain their appeal, and refresh the offer to attract repeat visitors.

Do you agree with the six outcomes?

An established visitor destination - a gateway to the National Forest located within a newly restored landscape with its own recognisable character and sense of place.

A demonstration of how the 25-year vision for the National Forest is being delivered, which will evidence how the economy, society and environment can work together to address the urgency of climate change and meet net zero targets.

People engaging and interacting with nature whilst exploring a growing network of diverse and connected habitats where wildlife thrives.

Visitors and local communities accessing a range of attractions and outdoor experiences from the more active and adventurous to the more leisurely, cultural, or mindful. All experiences will connect people to the landscape and improve wellbeing.

New and growing enterprises, inspired by the forest and the opportunities emerging from this sustainable visitor destination.

Create new employment and volunteer roles providing opportunities for people to learn, develop new skills and live more fulfilling and prosperous lives within a sustainable, low carbon and woodland economy.

Yes

Rank the items in the Place theme from highest priority to lowest.

The green infrastructure, orientation, connectivity, character, housing and public realm which make this is a high quality, accessible, sustainable and connected community and destination. This theme will:

1. Improve the physical gateways and connections within the Heart of the Forest and to the surrounding communities
2. Improve sustainable ways to travel to the destination and get around once here
3. Strengthen the sense of place and build pride among its communities
4. Ensure development is an exemplar for sustainable design
5. Enhance the natural environment and transforming woodland landscape

Is there anything missing under the Place theme?

Further develop the walking and cycling routes into communities in South Derbyshire, segregated from vehicular traffic wherever possible, in particular cycle routes into Swadlincote town centre. Similarly, bridleways and associated parking facilities linking into the rural areas to the north and south of the Heart of the Forest that can offer longer distance off road routes for both horse riders and cyclists.

Improve links to areas beyond the Heart of the Forest, to the National Forest Way and Trent Valley Way, and to locations such as Rosliston Forestry Centre.

Develop circular walks/cycle paths with good signing and interpretation that will particularly appeal to less experienced visitors.

An opportunity to tell the story of the Heart of the Forest in terms of its role in carbon sequestration and carbon storage, especially considering the area was previously used for coal mining/fossil fuel generation and will be an example of reforestation/rewilding.

Rank the items in the Experience theme from highest priority to lowest.

The experiences, attractions, events and supporting infrastructure such as accommodation which will give reasons for people to come here. This theme will:

1. Create new appealing, high-quality and sustainable reasons to visit
2. Improve gateways and hubs and re-focus Conkers to attract and disperse visitors across the National Forest
3. Promote the Heart of the Forest (this healed landscape) as a place for health and wellbeing
4. Encourage and support cross promotion of attractions and experiences to present the National Forest as one distinctive destination
5. Align experiences to the 25 year vision's values and showcase the whole of the National Forest

Is there anything missing under the Experience theme?

There is greater scope to develop links with visitor facilities in this part of South Derbyshire, including Swadlincote Woodlands/Snowsports Centre, the new County Park/ Golf Centre at Cadely Hill, and Sharpe's Pottery Museum.

Develop the year-round appeal of the destination, which will boost occupancy in visitor accommodation outside of the peak periods, including indoor attractions and events in the shoulder periods.

Whilst maintaining the Forest as the focus and the unique selling point, the growth of the destination would benefit from broadening the appeal to engage attractions and businesses that are not directly Forest-related.

Events and activities that appeal to overnight visitors, who will use local accommodation and food and drink outlets, are particularly valuable.

Consider adoption of a green accreditation scheme for visitor economy businesses that want to promote their environmental credentials.

Rank the items in the Enterprise theme from highest priority to lowest.

The forest enterprises, local supply chains and circular economy to make this a carbon neutral destination. The volunteering, community involvement, learning and skills to make this a great place to live and visit. This theme will:

1. Use the evolving landscape, to enable volunteering, learning and skills, education and job creation
2. Extend the range of varied, high-quality, distinctive sustainable accommodation that underpins the visitor economy and the jobs it creates
3. Support existing and new enterprises to thrive and promote sustainability in a forest setting
4. Attract funding and investment to enable the values and ambition of the Heart of the Forest to be achieved

Is there anything missing under the Enterprise theme?

It is important that the proposals contribute to local town centre viability rather than threaten it. Any proposed retail offer should complement and not compete with the town centres which are already under pressure from the growth of online shopping. In the future, town centres are expected to be increasingly reliant on leisure activities.

Provide an overview of how your organisation could contribute to the next stages in developing and implementing the Masterplan Vision.

- Engagement in cross-border land use planning discussions.

- Contributing to the development of plans for footpath and cycleway network improvements.
- Involvement in feasibility work where proposals extend into South Derbyshire.



THE NATIONAL
FOREST

HEART OF THE FOREST DRAFT MASTERPLAN VISION



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DEVELOPED IN PARTNERSHIP WITH NATIONAL FOREST COMPANY, THE NATIONAL FOREST CHARITABLE TRUST AND NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

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GILLESPIES

SECTION 1 INTRODUCTION

PROGRESS:

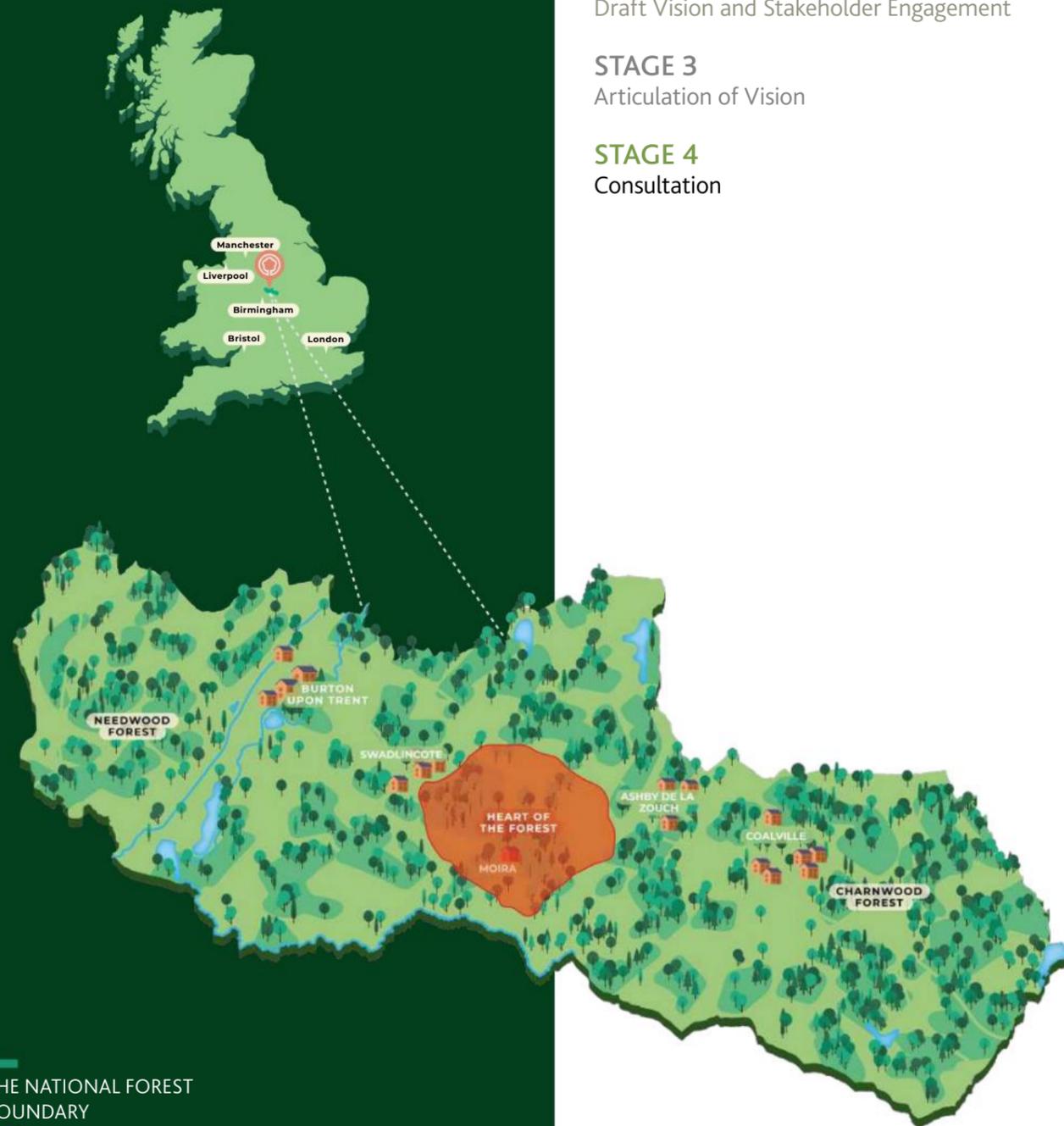
We are at the consultation stage of the four stage process:

STAGE 1
Inception and Baseline

STAGE 2
Draft Vision and Stakeholder Engagement

STAGE 3
Articulation of Vision

STAGE 4
Consultation



THE NATIONAL FOREST
BOUNDARY

HEART OF THE FOREST
BOUNDARY

This masterplan vision for the Heart of the Forest (covering 10 square miles at the heart of the National Forest) is a conceptual and dynamic plan with clear proposals to positively develop and improve this landscape for the benefit of local communities.

It sets out what can be delivered here to transform this area into a dynamic place to live, work, visit and invest in. It responds to the challenges clearly articulated in the draft 25 year vision for the National Forest.

This document includes our analysis of the challenges facing the Heart of the Forest as well the immense opportunities. It articulates a clear vision for the masterplan, the principles by which it will be delivered and the outcomes sought. It has a focussed number of specific components that fall under three themes (Place, Experience, Enterprise). Spatial plans illustrate where these components can be developed and how they fit together with existing assets and the local community.

In developing this masterplan vision we have reviewed policies, strategies and markets and have examined and mapped the existing landscape and the main assets within it. At this stage of the project we have undertaken targeted consultation and have worked closely with the steering group (National Forest Company, the National Forest Charitable Trust and North West Leicestershire District Council) to develop and refine emerging options.

The proposed next steps for the development of the masterplan are outlined at the end of this document.

Thanks to the following Key Stakeholders:

- Kevin Brown, PSL Planning Consultants
- Mike Ballantyne, National Forest Charitable Trust
- Richard Hunt, Leicestershire County Council.
- Seb Tighe, Forestry England
- Mike Stickland, Conkers Operators
- John Everitt, National Forest Company
- Wendy May, North West Leicestershire District Council
- Philip Metcalfe, National Forest Company
- Louise Driver, National Forest Company
- A Different View



WONDER WOOD PLAYGROUND - DENMARK

SECTION 02

SWOT SUMMARY FROM BASELINE

The initial phase of the masterplan included a site visit, desk based surveys including the review of existing policies and strategies, market analysis and visitor trends, examining existing visitor accommodation and visitor experiences, looking at best practice and useful comparators and undertaking target consultation. At the conclusion of this we developed a SWOT which was refined by the Steering Group:

STRENGTHS

- Clear 25 year vision for the National Forest (25 year vision, Tourism Growth Plan & Website)
- Conkers, well known
- Extensive path network and lots of accessible woodland
- Three experiences: Ashby Canal/Moira Furnace and Hicks lodge & Conkers
- Timber, Canal and Folk Festivals
- The story of the transition from post-industrial to verdant landscape in 20+ years
- Relatively accessible to a large market (but only by car, A42, M1, M6)
- Surrounding National Forest and region has some strong attractions

WEAKNESSES

- Mismatch between 25 year vision and experience, lacks WOW or USPs
- National Forest does not have a strong heart, Heart of the Forest not defined or apparent beyond Policy.
- Lacks the hub/gateway to attract and disperse
- Immaturity and distinctiveness of landscape: does not feel like a National Forest
- Shortage of visitor accommodation, and distinctive offer
- Lacks all weather and advanced level experiences
- Lack of joint promotion of visitor attractions
- Integrated path network, poor legibility, gaps, lack forest tranquillity and immersion
- Some of the surrounding settlements are not strong attractions in their own right

OPPORTUNITIES

- Rededication to the National Forest, create a Heart to the forest
- Capitalise on the whole forest, health & well-being and environment zeitgeist, demonstrate sustainable living and the circular economy, staycation, corporate team rebuilding (post covid)
- Refocus Conkers & Conkers Waterside, as the hub/gateway
- Large areas of land in the right kind of ownership to enable big steps (Hanging Hill Farm, Conkers land, Clay Stocking Yards, Albion site, Forestry England Land, Leicestershire County Council)
- Brilliant forest and/or lakeside holiday accommodation
- Use the lakes and water
- Forest learning, formal and informal, courses, forest enterprise
- Planning and Tourism Policy framework support
- Longer term upgrade to rail line and link Ashby Canal to national network
- Build on the events, diversify, improve infrastructure
- Create a green web of trails paths, and experiences, art, play, another cycle hub, with strong gateways (inc parking) consistent, embrace digital mapping
- Link surrounding communities to Heart of the Forest

THREATS

- Surrounding regions are not strong tourism destinations
- Competition, quality elsewhere
- Not everyone sharing the vision for the National Forest
- Planning uncertainty for bold proposals
- Slow progress on previous masterplans
- Viability and funding of new infrastructure
- HS2

SECTION 3 THE VISION FOR THE HEART OF THE FOREST

The Heart of the Forest is well-named. It is both a place within the National Forest and a symbol of our resolve to make a difference for this and future generations. These 10 square miles will be a showcase responding to the aspiration of our 25-year National Forest vision to make our environment more resilient, improve our well-being and make our economy more sustainable.

The masterplan vision for the Heart of the Forest takes this challenge and makes it real. It sets out ambitious interventions and investments which will create not just a place for leisure activity in an attractive forest landscape, but one which will actively contribute to the mitigation of climate change and help achieve net zero targets ahead of national timetables.

We will create a unique destination which enhances facilities for local communities, attracts visitors from across the region, and has moments of national significance. We will do this through developing experiences which connect people to nature, encourage positivity, are fun to explore, and deliver an authentic sense of culture, possibility and place. Our programme will be delivered through collaboration and partnership with public and third sector partners, communities, businesses and landowners.

We are laying the foundations for nothing less than a model for sustainable living, sustainable tourism, and sustainable enterprise in a transforming and connected environment here in the heart of the National Forest.

CULTURE, POSSIBILITY, PLACE

The 25-year vision sets out an exciting future for the National Forest which addresses the urgent need to tackle climate change and demonstrates how by working together with nature, society and the economy we can create positive change and deliver sustainable solutions which benefit everyone.

www.nationalforest.org/greenprint

MITIGATE
CLIMATE
CHANGE

CULTURE
ENCOURAGE POSITIVITY

ECO LEISURE & ACTIVITY

SUSTAINABILITY

Page 44 of 61

COMMUNITY

HEALTH & WELLBEING

CONNECT
PEOPLE TO NATURE

SECTION 4

PRINCIPLES: OUR WAY OF WORKING

The Heart of the Forest does not belong to any one agency, organisation, community or individual, and so realising the vision for its future will also be shared. Renewed commitment and support is required for the Heart of the National Forest through policy and funding.

Our approach is founded on three principles which will underpin everything we do.

COMMITMENT

A shared commitment from our decision-makers, funders and planners to inspire others and take action to deliver the vision. We will work with government departments, local authorities and other public bodies to ensure that the ambition for the Heart of the Forest is a key driver within our economic, community, environmental and climate change strategies and plans.

CO-OPERATION

An open, consistent and collaborative approach working closely with our landowners, businesses and those looking to invest will enhance the overall offer and experience of the Heart of the Forest in the short term, and ensure we create a sustainable destination for the future.

COMMUNITY

The Heart of the Forest is a place where people live, go to school, play, and work. Our communities give the Heart of the Forest much of its character and authentic sense of place. Our people are stewards for the Heart of the Forest's future, caring for its habitats, its culture and its way of life. Our visitors and communities can co-exist, each benefiting from the other.

SECTION 5

OUTCOMES: WHAT WE WILL ACHIEVE

Throughout its relatively short history the National Forest has responded with imagination and boldness to the challenges of the time. From transforming an industrial landscape scarred by coal mining and clay extraction, to the present environmental and societal challenges which urgently demand a response that is bolder still.

The 25-year vision for the National Forest sets out a positive response to addressing the urgency of climate change, as well as ensuring its communities can live a healthier and more prosperous life. We believe this is both realistic and achievable. This masterplan vision illustrates how that vision can be delivered within the Heart of the Forest. Creating a special place in a newly restored landscape where the environment, society and economy can work together in a transformational way which will inspire others.

Successful delivery of the Heart of the Forest vision masterplan will result in the following:

- An established visitor destination - a gateway to the National Forest - located within a newly restored landscape with its own recognisable character and sense of place.
- A demonstration of how the 25-year vision for the National Forest is being delivered, which will evidence how the economy, society and environment can work together to address the urgency of climate change and meet net zero targets.
- People engaging and interacting with nature whilst exploring a growing network of diverse and connected habitats where wildlife thrives.
- Visitors and local communities accessing a range of attractions and outdoor experiences from the more active and adventurous to the more leisurely, cultural, or mindful. All experiences will connect people to the landscape and improve wellbeing.
- New and growing enterprises, inspired by the forest and the opportunities emerging from this sustainable visitor destination.
- Create new employment and volunteer roles providing opportunities for people to learn, develop new skills and live more fulfilling and prosperous lives within a sustainable, low carbon and woodland economy.



SECTION 6

THEMES: WHAT WE WILL FOCUS ON

The masterplan vision focuses action around three over-arching themes which bring the values of the National Forest's 25-year vision alive and create a 'Heart' to the National Forest:

PLACE



The green infrastructure, orientation, connectivity, character, housing and public realm which make this a high quality, accessible, sustainable and connected community and destination.

This theme will:

- Strengthen the sense of place and build pride among its communities
- Improve sustainable ways to travel to the destination and get around once here
- Improve the physical gateways and connections within the Heart of the Forest and to the surrounding communities
- Enhance the natural environment and transforming woodland landscape
- Ensure development is an exemplar for sustainable design

The experiences, attractions, events and supporting infrastructure such as accommodation which will give reasons for people to come here.

This will:

- Create new appealing, high-quality and sustainable reasons to visit
- Align experiences to the 25 year vision's values and showcase the whole of the National Forest
- Improve gateways and hubs and re-focus Conkers to attract and disperse visitors across the National Forest
- Promote the Heart of the Forest (this healed landscape) as a place for health and wellbeing
- Encourage and support cross promotion of attractions and experiences to present the National Forest as one distinctive destination

ENTERPRISE



The forest enterprises, local supply chains and circular economy to make this a carbon neutral destination. The volunteering, community involvement, learning and skills to make this a great place to live and visit.

This will:

- Extend the range of varied, high-quality, distinctive sustainable accommodation that underpins the visitor economy and the jobs it creates
- Support existing and new enterprises to thrive and promote sustainability in a forest setting
- Attract funding and investment to enable the values and ambition of the Heart of the Forest to be achieved
- Use the evolving landscape, to enable volunteering, learning and skills, education and job creation

EXPERIENCE



THEME ONE PLACE



A high quality, accessible, sustainable and connected place that supports the development of a thriving society and showcases an environment adapting to and mitigating climate change.

<p>A distinctive National Forest character</p>	<ul style="list-style-type: none"> • Ensure all development contributes to the emerging National Forest character through the use of timber construction materials, green roofs and walls, the highest standards of sustainable design and integration with the natural environment • Consistent signage and branding reinforcing the experience of being within a single destination
<p>Strengthen Forest Towns as key settlements for the Heart of the Forest</p>	<ul style="list-style-type: none"> • Focus on Ashby de la Zouch as a historic market town for visitors with Ashby Castle, independent shops, markets and restaurants • Link to the industrial heritage of Swadlincote as a foregone capital for pottery and clay • Integrate the forest culture and story with the towns through events, arts and green infrastructure

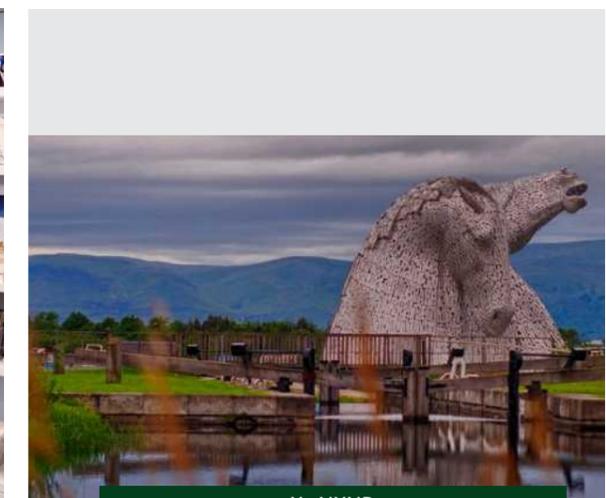
<p>Create a new 'green web' of forest trails, radically improving existing paths & connectivity to assets and to encourage active travel and low carbon holidays</p>	<ul style="list-style-type: none"> • Develop an integrated system of paths creating a compelling reason to visit by reworking the existing network, making connections and plugging the missing links • Develop more circular cycle loops connecting key points of interest • Create 'visitor and community gateway' points with distinctive interpretation and facilities eg Conkers, Hicks Lodge, Moira Furnace. 'Visitor gateways' to also include car parking provision • Make pathways part of the visitor experience with Conkers as the main visitor hub • Present the 'climate change and landscape transformation' narrative through viewpoints, art, sculpture, play and interpretation 'happenings' along the routes • Ensure the main routes are accessible for all users, facilitating and promoting mobility as a USP for the destination • Link existing Heart of the Forest assets using the web of forest trails developing a seamless and connected experience and adopting a consistent orientation and signage scheme
<p>Improve access to the Heart of the Forest, promoting sustainable transport</p>	<ul style="list-style-type: none"> • Reopening of the Ivanhoe line for passengers with improved links to new stations at Ashby de la Zouch and Church Gresley including off-road bridleways into the Heart of the Forest with cycle and mobility hire facilities • Improve and promote cycle and walking routes linking urban areas, local communities and national trails into the Heart of the Forest (inc. Ashby canal route)
<p>A landscape that helps to mitigate and adapt to climate change and showcases the best in habitat creation, enhancement and sustainability</p>	<ul style="list-style-type: none"> • Continue Heart of the Forest tree planting programmes to increase woodland cover • Create, manage and enhance other habitat types for biodiversity in addition to forest ecology • Select one of the lakes to create and showcase wetland habitat • Tell the story of landscape change
<p>A showcase for sustainable forest living</p>	<ul style="list-style-type: none"> • Aspire to achieve net zero developments using the most sustainable materials and construction methods • Create a small-scale new development of exemplar sustainable living demonstrating how new communities can integrate with the woodland setting • Design new development and select materials to reinforce the National Forest character, including zero carbon, BREEAM and other sustainability standards.
<p>A thriving forest community which nurtures and sustains society and the environment</p>	<ul style="list-style-type: none"> • Create spaces and places in which communities can come together and flourish including community orchards, allotments and wildflower gardens; community arts; community recreation and wellbeing • Secure community involvement and volunteering within the Heart of the Forest via community planting; workshops; nature conservation and management



CYCLE THROUGH WATER - LIMBURG BELGIUM



KIELDER PARK - NORTHUMBERLAND



X - NXND



GISSELFELD KLOSTERS FOREST - BELGIUM



FOREST OF DEAN - GLOUCESTERSHIRE

PRECEDENTS

<p>PATH NETWORK</p>	<p>Forest of Dean Sculpture Trail, Gloucestershire https://www.forestryengland.uk/sites/default/files/documents/FoDSculptureTrailLeaflet_v4June18.pdf</p> <p>Ile de Re, France: Excellent low level cycle routes clearly way marked. Excellent website showing routes, times, distances, elevation, level of difficulty and points of interest. Well serviced by bike hire companies and accommodation. https://www.holidays-iledere.co.uk/what-to-see-and-do/bike-hire-and-cycling-paths/cycling-paths</p> <p>Mineral Tramways, Cornwall. A 60km-plus network of multi activity trails. Routes such as the Coast to Coast and the Great Flat Lode Trails while being mainly traffic-free, offer improved and safer access to schools, places of work, local facilities, historic settlements and visitor attractions. https://www.cornwall.gov.uk/environment-and-planning/countryside/cycle-routes-and-trails/the-mineral-tramways/</p> <p>Shorne Woods Country Park, Kent. A series of cycle ways, walks, Segway routes, educations, fishing, geocaching etc. https://www.kent.gov.uk/_data/assets/pdf_file/0019/3574/Map-of-Shorne-Woods-Country-Park.pdf</p> <p>Phoenix Trail (Thame to Princess Risborough) – former rail line now re-developed as a linear 8 mile trail with artworks along the length https://www.angusross.co.uk/the-phoenix-trail/</p> <p>Limburg Belgium; development of experiences as part of the route (Cycling Through Water and Cycling Through Trees) https://www.visitlimburg.be/en/cycling-through-water</p>
<p>ART AND INTERPRETATION</p>	<p>The Sculpture Garden – Surrey https://www.thesculpturepark.com/</p> <p>Compton Verney – Warwickshire https://www.comptonverney.org.uk/</p> <p>Kielder Water and Forest Park – Art and Architecture – Northumberland http://kielderartandarchitecture.com/home.html</p> <p>Jupiter Artland – Scotland https://www.jupiterartland.org/</p>
<p>ASHBY CANAL</p>	<p>Foxton Locks – Leicestershire https://canalrivertrust.org.uk/places-to-visit/foxton-locks</p> <p>The Helix, Falkirk, Scotland https://www.thehelix.co.uk/</p>
<p>BLACK TO GREEN</p>	<p>Ruhr Valley – culture driving force behind renaissance of former industrial areas https://www.ruhr-tourismus.de/en/ruhrindustrialculture/industrial-heritage-trail.html</p> <p>Atlanta – former rail line (now called the beltway). A new circular park encircling the city providing space to ride and exercise, play, shop, eat and drink https://beltline.org/places-to-go/eastside-trail/</p>
<p>IVANHOE LINE</p>	<p>New Forest - Brockenhurst; Cycle hire, shop, equipment and route maps available at the train station to facilitate exploration around the New Forest without a car. https://www.thenewforest.co.uk/things-to-do/cycleexperience-bike-hire-p779951</p>



RISING TIDE - LONDON



SALLY MATTHEWS - WOLVES



GISSFELD FOREST - BELGIUM



ENCHANTED FOREST - DESCANSO GARDENS

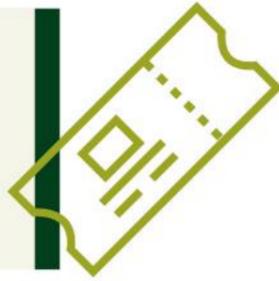


SHORNE WOODS - COUNTRY PARK



RUHR VALLEY - GERMANY

THEME TWO EXPERIENCE



An attractive, sustainable destination where local communities and visitors can access a range of experiences that connect them to the landscape, improve their wellbeing and enhance awareness of the importance of the National Forest.

Conkers the Hub to attract and disperse visitors	<ul style="list-style-type: none"> Reimagine Conkers as the central hub to attract and disperse visitors within the Heart of the Forest Use Conkers to promote and be a showcase for the National Forest and its 25-year vision Create cycle and mobility hire at Conkers for improved access to the green web Explore options for visitor accommodation to enhance the Conkers offer and increase overnight stays
Development of key sites within the Heart of the Forest	<ul style="list-style-type: none"> Develop the visitor offer on the Albion landfill site and clay stocks site Focus visitor accommodation and forest enterprise opportunities on key investment areas: 'The Forest Hub', 'The Lakes', 'Conkers' and 'Conkers Waterside' Enhance links to Moira Furnace and promote the heritage offer as part of the overall forest experience Focus on Ashby de la Zouch as the main forest town and destination for visitors to the Heart of the Forest, a platform to showcase forest enterprises with improved connectivity and promotion of the town offer Support enhancements to Hicks Lodge cycle centre to increase capacity and disperse visitors across the Heart of the Forest
Forest staycation accommodation and experiences	<ul style="list-style-type: none"> increase distinctive and sustainable forest holiday accommodation Ensure that new developments provide a rounded offer (local food and drink, links to forest trails and activities) Promote and integrate Forest experiences into the visitor offer including forest foraging; bush-craft; forest craft; forest equestrian etc.
An events programme providing year round animation and reasons to visit	<ul style="list-style-type: none"> Build on the success of the existing festivals and events program with significant destination events interspersed with a calendar of high-quality, sustainable community events Improve infrastructure at Waterside to support the development of small to mid-size events Focus larger visitor events on the Hanging Hill and Feanedock complex
An environment that supports healthy minds and wellbeing	<ul style="list-style-type: none"> Develop wellbeing experiences using the forest including forest bathing; mindful walking; reconnection with nature; healthwalks Develop indoor and outdoor sites and facilities for group wellbeing activities; forest retreats and getaways;
Forest recreation and sport to support physical health	<ul style="list-style-type: none"> Use one or two of the lakes for wild swimming, beach, kayaking and other unpowered watersports Provide areas and marked routes for walking, running, training and outdoor exercise Create play & health trails and outdoor gyms across the forest web Ensure maximum accessibility for all along the main and circular trails

Strengthen the narrative to be proud of the past and ambitious for the future

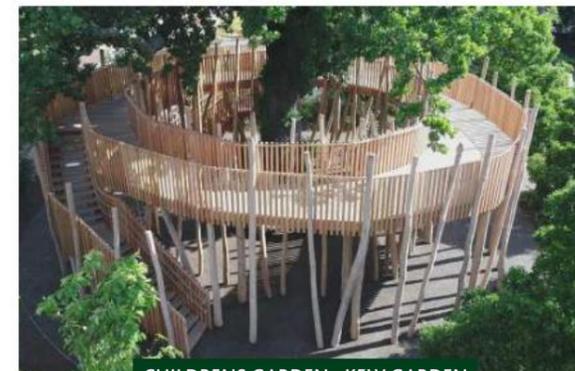
- Remain proud of the Black to Green narrative, our industrial past, and the landscape change to date
- Reinforce that we are growing the future together, where nature, society and the economy can work in balance
- Bring this narrative to life through the creation of the green web of forest trails, paths and interpretation
- Encourage the use of this narrative as part of future development of the main visitor hub and key sites



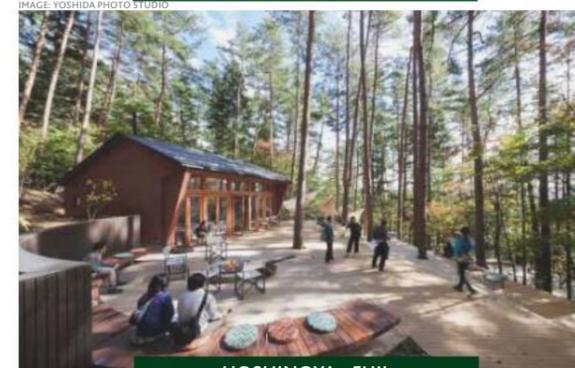
REGENTS PARK OPEN AIR THEATRE - LONDON



TIMBER FESTIVAL - LEICESTERSHIRE



CHILDRENS GARDEN - KEW GARDEN



HOSHINOYA - FUJI



17 DEGREES SOUTH - LINDA WATSON



OUTDOOR YOGA - ELEPHANT PARK



YORKSHIRE SCULPTURE PARK - WAKEFIELD

PRECEDENTS

FESTIVAL AND EVENTS	Outdoor Theatre - Kilworth House Theatre, Leicestershire, Regents Park open air Theatre Lost Village Festival Lincolnshire https://lostvillagefestival.com/energy-garden/
CONKERS AS A HUB	Stonehenge Visitor centre, Salisbury https://www.english-heritage.org.uk/visit/places/stonehenge/ Yorkshire Sculpture Park, Wakefield https://yosp.org.uk/about-yosp/the-weston Additional Cycle Hub Waterford Greenway Bike Hubs https://www.waterfordgreenwaybikehire.com
LAKE OFFER	Pop up beaches - Brussels and other European Cities Artificial lake, Ellerton Lakes, Catterick, North Yorkshire http://www.ellertonpark.com/watersports
PLAY AND HEALTH	The Children's Garden - Kew Botanical Garden https://www.kew.org/kew-gardens/whats-in-the-gardens/the-childrens-garden
EVENING OFFER	Failte Ireland tourism towns development plan https://www.failteireland.ie/FailteIreland/media/WebsiteStructure/Documents/Publications/Failte-Ireland-Tourism-Destination-Towns-Guidelines.pdf?ext=.pdf



CHILDRENS GARDEN - KEW GARDEN



'POP UP' BEACH - BRUSSELS



FOREST WAVE - SOUTH KOREA



RAINWATER COLLECTION - ITALY



WATERFORD GREENWAY - IRELAND

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WATERFORD GREENWAY - IRELAND



STONEHENGE VISITOR CENTRE - SALISBURY

THEME THREE ENTERPRISE



A flourishing and sustainable local economy that is facilitating the transition to net zero, promoting green business and supporting enterprises to innovate and be inspired by the transforming woodland landscape.

<p>Forest Enterprise</p>	<ul style="list-style-type: none"> • Support cross sector collaboration between forest-based enterprises and green businesses to facilitate strengthened local supply chains, and create a more circular economy. • Create a variety of workspaces for new and existing businesses which operate in alignment with the National Forest's values • Workspaces could provide demonstration areas and supply local products for sale through retail facilities in hubs. • Facilitate opportunities for local arts and culture organisations aligned to the Forest, building capacity and collaboration within the sector.
<p>Business events, meetings and workshops</p>	<ul style="list-style-type: none"> • Establish a high-quality conference venue, potentially at Conkers Waterside or elsewhere (subject to further feasibility study), connected to the zero carbon / forest experience theme. • Create flexible space that will support a wide range of events (business, family, learning, workshops)
<p>Forest learning and skills</p>	<ul style="list-style-type: none"> • Provide spaces and facilities for programmes of study related to forest, environment and climate change delivered through community training programmes, primary & secondary education and commercial courses which people travel for • Support the establishment of a research and training centre (linked to an existing university) specialising in relevant subjects e.g. sustainable land management, circular forest-based economy, low carbon tourism, nature connectedness and wellbeing
<p>A landscape that showcases green technologies helping to work towards net zero</p>	<ul style="list-style-type: none"> • Establish zones and locations where green enterprise is supported • Showcase renewable energy schemes to support visitor hubs, local communities and businesses such as wind, solar and biomass. • Promote sustainable transport initiatives including electric vehicle charging, pool e-bikes



FORESTRY BASED ENTERPRISE



FORESTRY BASED ENTERPRISE



FLEXIBLE WORKSHOPS



SHOREDITCH TREE HOUSE - LONDON



KIELDER FOREST TIPI



TREE POD - BROOM PARK FARM



EXPERIENCE NOMADIC



EXPERIENCE NOMADIC

PRECEDENTS

<p>BUSINESS, CONFERENCE, WEDDINGS, EVENTS</p>	<p>Kielder Forest Tipi Weddings https://www.kielderwaterside.com/weddings/</p> <p>Shoreditch Tree House, London https://www.shoreditchtreehouse.co.uk/</p> <p>Overnight microadventures/escapes https://www.canoetrail.co.uk/canoe-and-camp/book-canoe-and-camp-trip</p> <p>Rent a woodland https://pippinandgile.co.uk/product/rent-a-woodland/</p>
<p>FOREST HOLIDAY ACCOMODATION</p>	<p>Huttopia Villages https://europe.huttopia.com/en/in-the-world-of-huttopia/</p> <p>Cosy Under Canvas - Rustic and luxurious, award winning Glamping in a Welsh woodland https://www.cosyundercanvas.co.uk/</p> <p>Treepod https://www.canopyandstars.co.uk/britain/england/cornwall/broom-park-farm/lost-meadow-treepod</p>
<p>FOREST SPAS AND THERAPIES</p>	<p>Lough Finn Enniskillen: Your Forest Hideaway- An audience with nature https://www.finnlough.com</p> <p>Forest Spa Ledbury Herefordshire https://www.forestspa.co.uk/new-gallery</p>
<p>FORAGING, CRAFT AND EQUESTRIAN</p>	<p>The Heart of England Forest Skills Courses https://www.heartofenglandforest.com/skillsworkshops/</p>
<p>FOREST BURIAL</p>	<p>Clayton Woods natural burial site in the S Downs National Park https://www.claytonwood.co.uk</p>
<p>FOREST EDUCATION</p>	<p>The Woodland Classroom – education provider for children, schools, adults, groups and individuals based in Wrexham https://woodlandclassroom.com/schools/forest-school/</p>
<p>EAT THE FOREST</p>	<p>Foraging and dining experience in the forest in Buckinghamshire https://www.experienomadic.com</p>



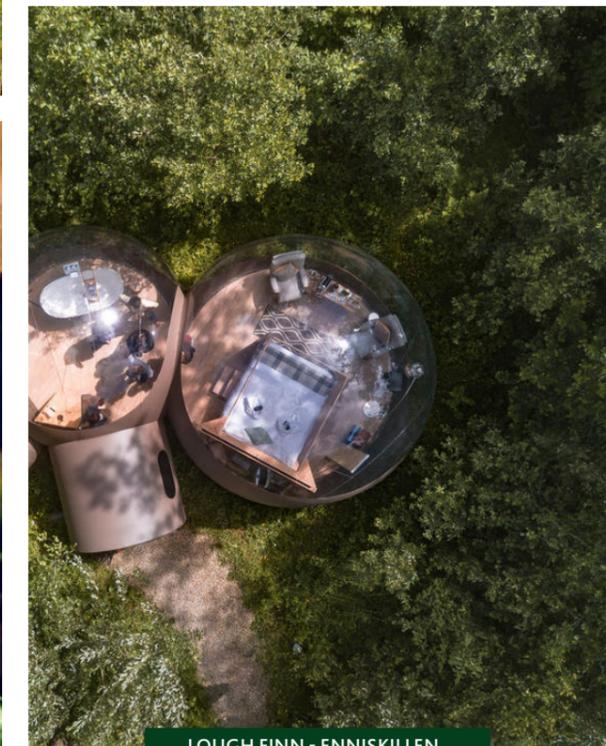
COMMUNITY GARDENS



COMMUNITY GARDENS



THE WOODLAND CLASSROOM - WREXHAM



LOUGH FINN - ENNISKILLEN



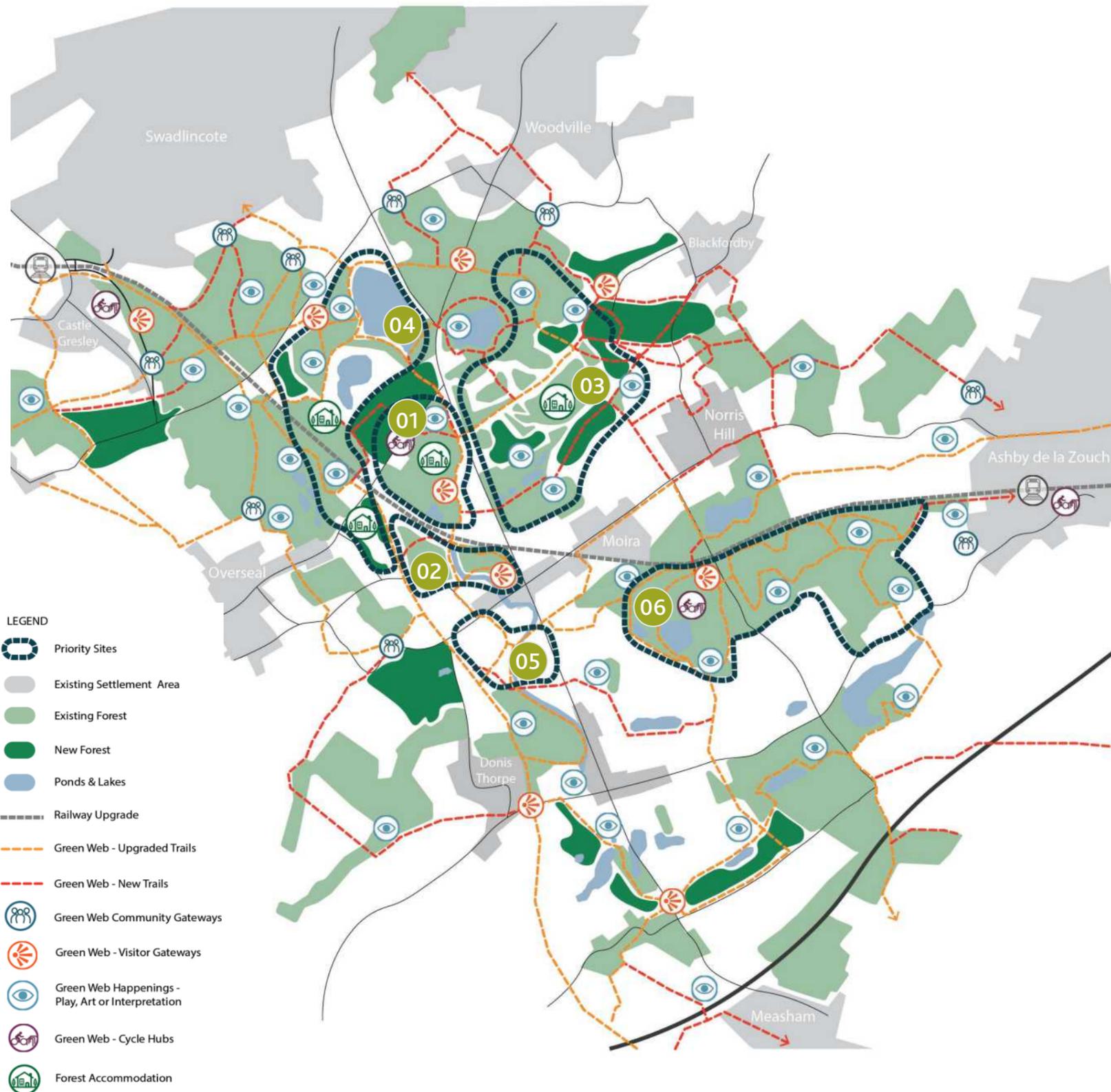
HUTTOPIA VILLAGES



EXPERIENCE NOMADIC



SECTION 7 VISION MASTERPLAN



01 | CONKERS RE-IMAGINED

- Visitor hub and gateway to the National Forest
- Refreshed visitor experience demonstrating the ambitions of the 25-year vision
- Site focused cycle hub with enhanced cycle and footpath links joining to Hicks Lodge
- Ancillary retail and hospitality showcasing local foods and products
- Education focussed linking to the curriculum (KS1-4)
- Experiences and events that promote wellbeing, arts and culture
- Distinctive forest-based accommodation

02 | FOREST ENTERPRISE

- Supporting local enterprises (woodland crafts & local food)
- Flexible workshop and office space
- Meetings and conference venue
- Skills and training centre promoting sustainability courses

03 | FOREST HUB

- Forest Accommodation - distinctive lodges, pods and huts
- Forest 'Happenings' Venue, for larger events / festivals
- Woodland arts and sculptures

04 | THE LAKES

- Utilise the lakes for wild swimming, beach, kayaking and other unpowered watersports
- Albert Village Lake – enhance visitor infrastructure and create access via clay stocks yard
- Waterside glamping accommodation
- Albion Lake to focus on nature, enhanced biodiversity and education

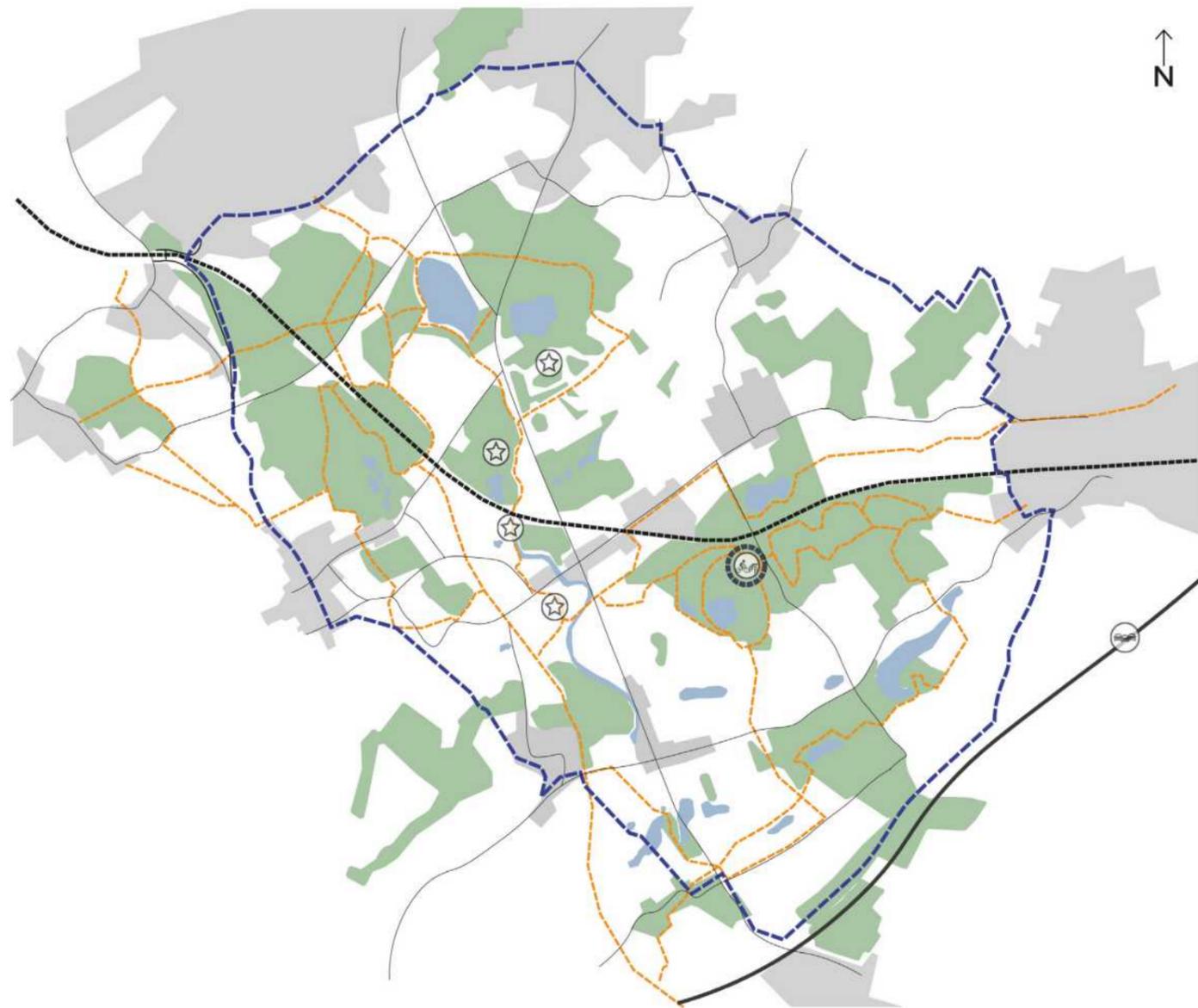
05 | MOIRA FURNACE

- Focus on heritage and culture experience arising from Future Options Appraisal
- Enhanced canal experience and option for accommodation

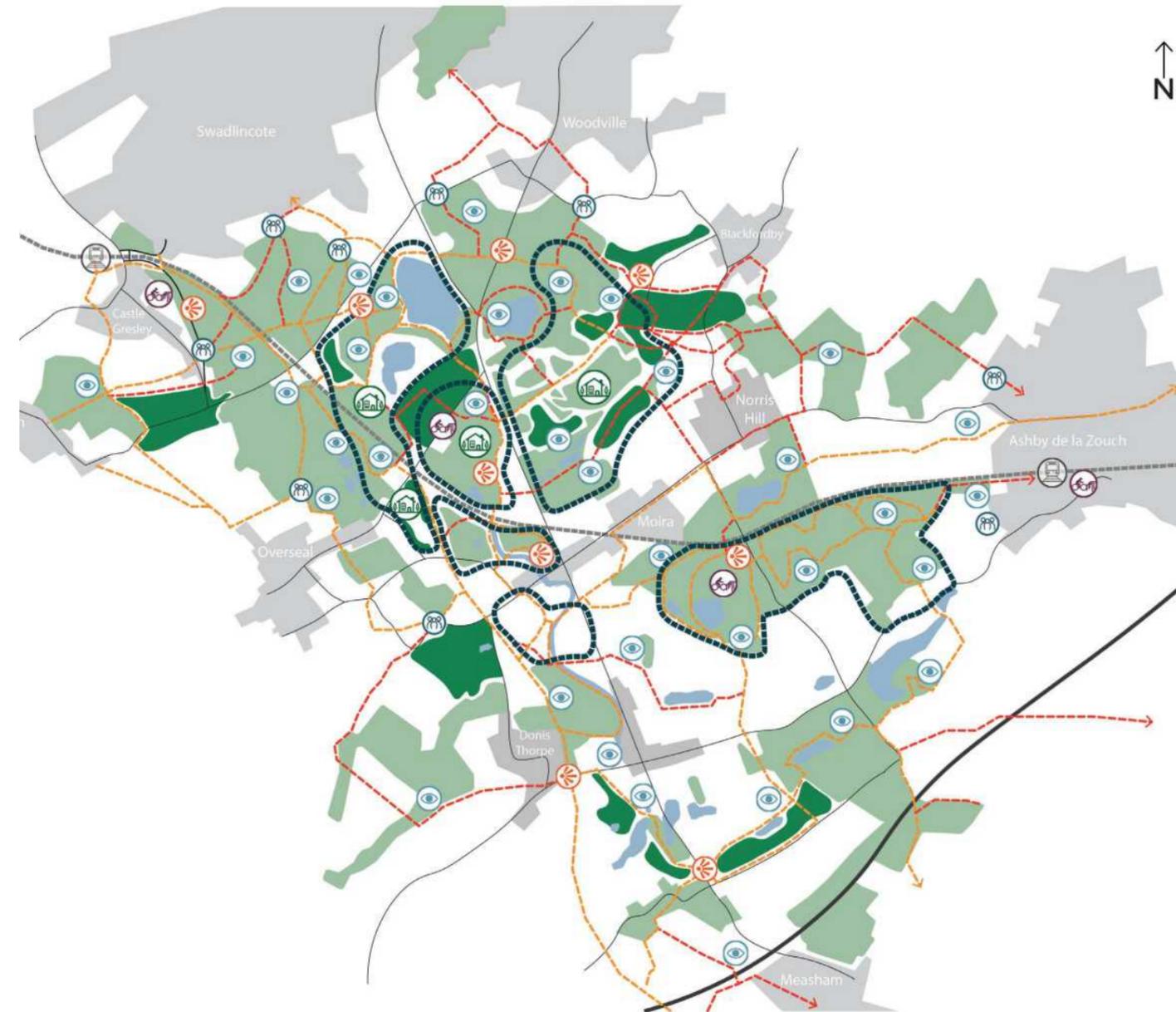
06 | HICKS LODGE

- Increase capacity through extended parking
- Improve links to surrounding green web and assets

SECTION 8
COMPARISON - TODAY



COMPARISON - LONG TERM VISION



SECTION 9 NEXT STEPS

01 | ENGAGEMENT

In developing and delivering the future vision for the Heart of the Forest we need to ensure that it meets the needs of local communities, businesses, and visitors to the area. Following the stakeholder consultation, aimed at local councils, existing landowners and the main tourism operators, we will engage and consult with local communities, other policy makers and potential future funders to ensure we have listened to all views prior to finalising the vision in early 2022.

02 | PHASING

Following the consultation and subsequent refinement of the vision, further studies need to be undertaken across the Heart of the Forest. Initially these will include a biodiversity audit to inform an ongoing programme of biodiversity enhancement and a renewable energy assessment to consider the potential for zero carbon energy generation in the landscape.

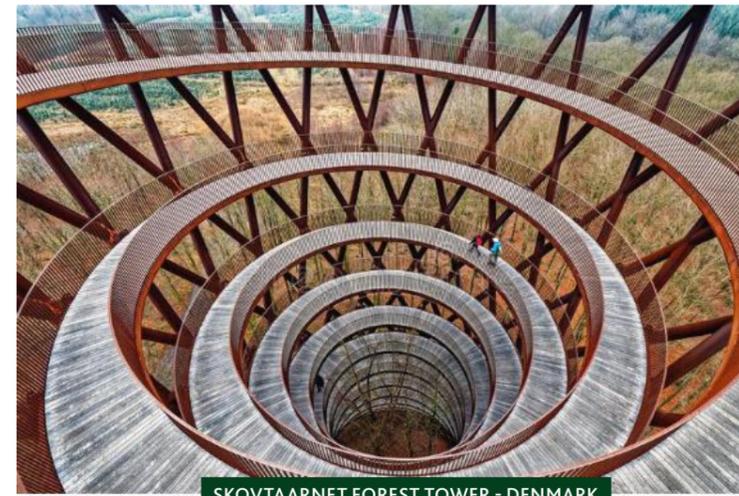
The Heart of the Forest wide assessments will be followed by area specific feasibility works. The thematic and spatial proposals in this masterplan will take 10-20 years to deliver in their entirety but across the masterplan are some which can progress relatively quickly. We will work with partners to prioritise and timeline its components based on feasibility, deliverability, investment opportunities, and the necessary staging to deliver the overall vision.

03 | FUNDING

Given there is no single source of funding for the proposals and projects outlined, the vision document does start to make the investment case for existing and future funding streams and partners. It is anticipated that funding will be drawn from both the public and private sector, dependent on the balance of commercial and public or environmental benefit. The vision has been produced with careful consideration to existing and emerging local and national policies which support the environment, health and wellbeing, communities, carbon reduction and the green economy, and we will work with partner organisations to embed the vision within subsequent strategies and plans.

04 | GOVERNANCE

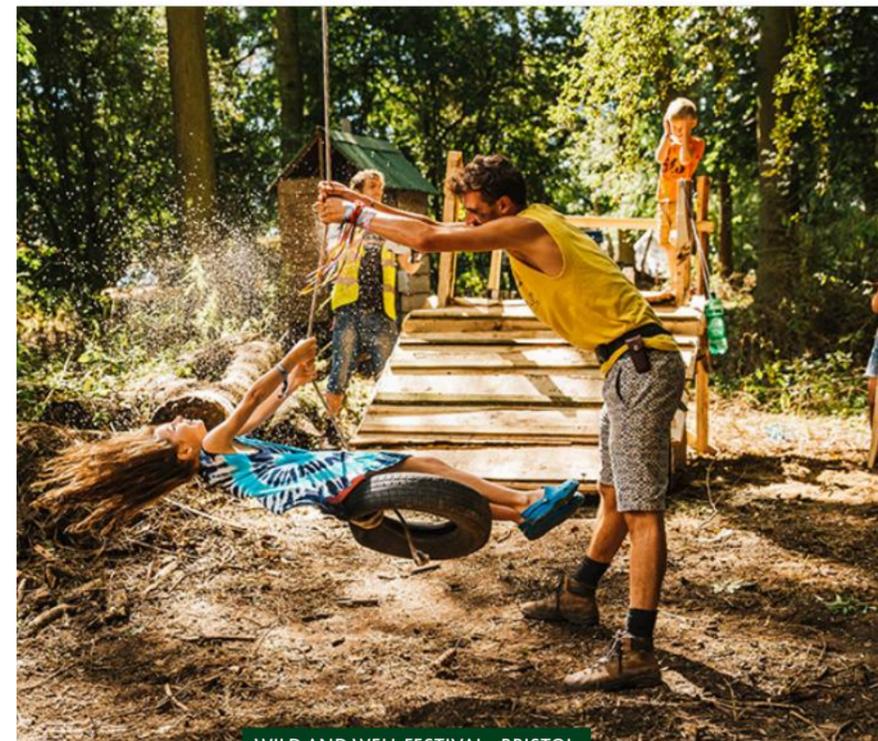
The finalising and implementation of the Heart of the Forest masterplan will be facilitated by the National Forest Company through a small working group of senior officers from key partner organisations. It is anticipated that a Local Panel including community and business representatives, local councillors and other relevant partners will be established to facilitate ongoing consultation and engagement, provide knowledge and expertise, and help to build a network of advocates to support delivery of the vision.



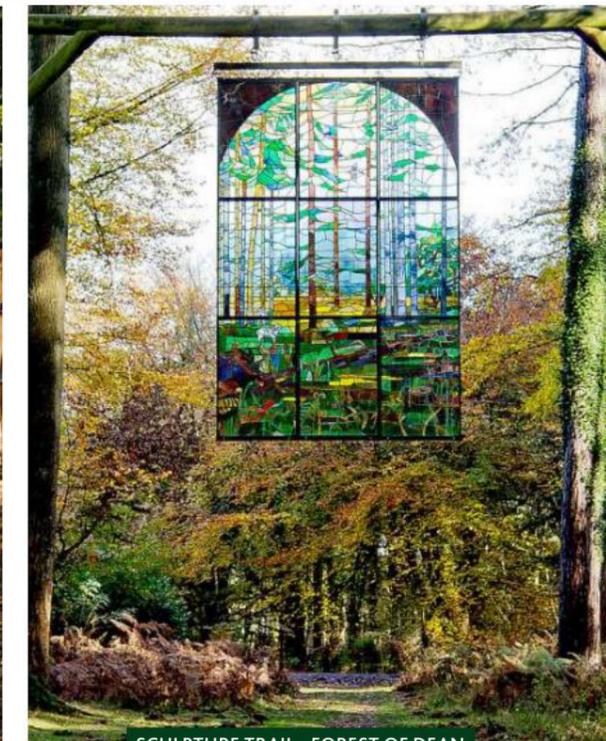
SKOVTAARNET FOREST TOWER - DENMARK



ENCHANTED FOREST - DESCANSO GARDENS



WILD AND WELL FESTIVAL - BRISTOL



SCULPTURE TRAIL - FOREST OF DEAN



WOODLAND ACTIVITY



WILDERNESS FESTIVAL - OXFORDSHIRE



DEVELOPED IN PARTNERSHIP WITH NATIONAL FOREST COMPANY, THE NATIONAL FOREST CHARITABLE TRUST AND NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

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LONDON | OXFORD | MANCHESTER | LEEDS | GLASGOW | ABU DHABI

GILLESPIES



REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (SPECIAL-BUDGET)	AGENDA ITEM: 7
DATE OF MEETING:	4th JANUARY 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595848/5722 democraticservices@southderbyshire.gov. uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Environmental & Development Committee – 4th January 2022 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered by Last Three Committees		
Local Environmental Quality Survey Results	12 th August 2021	Adrian Lowery Head of Operational Services (01283) 595764
Corporate Plan 2020-24 Performance Report Quarter 1	12 th August 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Action Plan for Nature	12 th August 2021	Allison Thomas Strategic Director (Service Delivery) (01283) 595775
Local Plan Part 1 – Five Year Review	12 th August 2021	Karen Beavin Planning Policy Team Leader (01283) 595749
Climate and Environment Strategy and Summary and Summary Action Plan	12 th August 2021	Matt Holford Head of Environmental Services (01283) 595856

Electric Vehicle Charge Point Infrastructure	12 th August 2021	Matt Holford Head of Environmental Services (01283) 595856
Removal of Recycling Centres	12 th August 2021	Adrian Lowery Head of Operational Services (01283) 595764
Department for Transport National Night Flight Policy Consultation	12 th August 2021	Richard Groves Planning Policy Officer (01283) 595738
Melbourne Neighbourhood Development Plan Regulation 16 Consultation	23 rd September 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
CCTV in Private Hire Vehicles Policy	11 th November 2021	Nigel Marston / Emma McHugh (01283) 221 000
Corporate Plan 2020-24 Performance Report Quarter 2	11 th November 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Infrastructure Funding Statement	11 th November 2021	Karen Beavin Planning Policy Team Leader (01283) 595749
Local Development Scheme	11 th November 2021	Karen Beavin Planning Policy Team Leader (01283) 595749

Local Plan Strategy & Planning Policy Working Group	11 th November 2021	Steffan Saunders Head of Planning and Strategic Housing (01283 595743)
Gambling Act 2005 Statement of Licensing Policy	11 th November 2021	Emma McHugh Senior Licensing Officer (01283 595716)
Provisional Programme of Reports To Be Considered by Committee		
Service Base Budgets 2022/23	4 th January 2022	Vicki Summerfield Head of Finance (01283) 595939
Heart of the Forest Masterplan Draft Vision	4 th January 2022	Mike Roylance Head of Economic Development and Growth (01283) 595725
Environmental Services - commercialisation business plan	25 th January 2022	Matt Holford Head of Environmental Services (01283) 595856
Authority Monitoring Report	25 th January 2022	Karen Beavin Planning Policy Team Leader (01283) 595749
Corporate Plan 2020-24 Performance Report Quarter 3	3 rd March 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788

East Midlands Airport Airspace Redesign Consultation (changing the flight paths)	TBC	Karen Beavin Planning Policy Team Leader (01283) 595749
Gypsy and Traveller Accommodation Assessment Report	TBC	Karen Beavin Planning Policy Team Leader (01283) 595749
S106 Developer Contributions Protocol	TBC	Karen Beavin Planning Policy Team Leader (01283) 595749
Local Development Scheme	TBC	Karen Beavin Planning Policy Team Leader (01283) 595749
Corporate Environmental Sustainability Group Activity	TBC	Matt Holford Head of Environmental Services (01283) 595856
Statement of Community Involvement	TBC	Karen Beavin Planning Policy Team Leader (01283) 595749