

APPENDIX 3

**From:** Lisa Gilligan [Lisa.Gilligan@FreethCartwright.co.uk]  
**Sent:** 07 August 2013 15:14  
**To:** Broome Stewart  
**Subject:** RE: Licensing Act 2003: Application for premises licence for ALdi, Huntspill Road, Hilton, Derby  
 Dear Stewart,

Yes, these are agreed and can be placed on the licence. I can also confirm that a hearing is not necessary to consider this application.

Kind regards

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**From:** Broome Stewart [mailto:Stewart.Broome@south-derbys.gov.uk]  
**Sent:** 07 August 2013 15:06  
**To:** Lisa Gilligan  
**Subject:** FW: Licensing Act 2003: Application for premises licence for ALdi, Huntspill Road, Hilton, Derby  
**Importance:** High

Hi Lisa

Can you please confirm that you are happy for the following conditions to be placed on your client's licence, and secondly, that you agree a hearing is not necessary.

**Proposes premises licence conditions for  
Aldi, Huntspill road, Hilton.**

1. Training is to be provided on commencement of employment on the law relating to the sale of alcohol and any systems or procedures the staff are expected to follow. Refresher training will be provided at regular intervals (at least 6 monthly). Records detailing the training provided will be kept on the premises for production, on request to an Officer of a Responsible Authority.
2. The age verification policy in support of the mandatory condition applying to the premises shall be 'Challenge 25' and clear, prominent and signage informing customers of the Challenge 25 Policy in operation shall be displayed within the premises.
3. A refusal log will be maintained in store which the Designated Premises Supervisor (or deputy authorised in writing) will at least weekly, examine the record and action as necessary. The records will be retained for a minimum of two years (either on the premises or at Head Office) and made available to a Police Officer or person as detailed within Section 13 of the Licensing Act 2003.
4. A CCTV system shall be installed and the recording system must be maintained in good working order and any faults repaired as soon as possible.
5. The CCTV recording system must be operating at all times when the premises are open for licensable activities.
6. All CCTV recordings must be retained for a minimum of 28 days. A Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003 can view any recordings at any reasonable time and obtain a copy if required.
7. The Designated Premises Supervisor or designated members of staff must be able to retrieve and copy any recordings / images at the time of asking or within 48 hours if so required.
8. The CCTV recording unit is to be kept secure, to be opened only by the Premises Licence Holder or designated member of staff.
9. Installed CCTV cameras/monitors are to be positioned so as to ensure all areas to which the public have access are covered
10. All digital recordings to be made in real time, time lapse not to be used; the recordings will be fit for the purpose (for the avoidance of doubt, the image must be clear and in focus). The system must be able to export recorded images to a removable means such as a CD / DVD and have its own software that shall enable playback / review on site.

Condition 3 is a combination of the wording from the Police and the Trading Standard's Officer.

Kind regards,

Stewart.

Stewart Broome  
 Senior Licensing Officer  
 South Derbyshire District Council  
[stewart.broome@south-derbys.gov.uk](mailto:stewart.broome@south-derbys.gov.uk)  
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[www.south-derbys.gov.uk](http://www.south-derbys.gov.uk)

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**From:** Dathan, Clair (Cultural & Community Services) [mailto:clair.dathan@derbyshire.gov.uk]  
**Sent:** 07 August 2013 14:50  
**To:** Lisa Gilligan  
**Cc:** Broome Stewart  
**Subject:** RE: Licensing Act 2003: Application for premises licence for ALdi, Huntspill Road, Hilton, Derby

Lisa and Stewart

Apologies for using our standard conditions in my last e-mail rather than the specific ones that Lisa and I had agreed.

I confirm that if the following is included in the conditions they will be sufficient to uphold the licensing objectives. The applicant is happy to incorporate this and (should the licensing authority be minded to grant the application) I will agree to dispense with the need to hold a hearing.

A refusal log will be maintained in store which the Designated Premises Supervisor (or deputy authorised in writing) will at least weekly, examine the record and action as necessary. The records will be retained for a minimum of two years (either on the premises or at Head Office) and made available to an Officer of a Responsible Authority on request.

Regards.

Clair Dathan  
 Principal Trading Standards Officer

Derbyshire County Council  
 Cultural & Community Services Department  
 Trading Standards Division  
 Chatsworth Hall  
 Chesterfield Road  
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**From:** Lisa Gilligan [<mailto:Lisa.Gilligan@FreethCartwright.co.uk>]  
**Sent:** 07 August 2013 14:46  
**To:** Dathan, Clair (Cultural & Community Services)  
**Cc:** Broome Stewart ([Stewart.Broome@south-derbys.gov.uk](mailto:Stewart.Broome@south-derbys.gov.uk))  
**Subject:** RE: Licensing Act 2003: Application for premises licence for ALdi, Huntspill Road, Hilton, Derby

Dear Clair,

This is what you originally asked for and I'm happy to agree point 3.... to be incorporated.

Kind regards

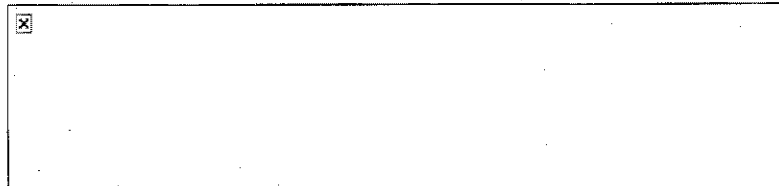
Lisa Gilligan

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**From:** Dathan, Clair (Cultural & Community Services) [<mailto:clair.dathan@derbyshire.gov.uk>]  
**Sent:** 10 July 2013 15:30  
**To:** Lisa Gilligan  
**Cc:** Broome Stewart ([Stewart.Broome@south-derbys.gov.uk](mailto:Stewart.Broome@south-derbys.gov.uk))  
**Subject:** Licensing Act 2003: Application for premises licence for ALdi, Huntspill Road, Hilton, Derby

Lisa

I have received the application for the above premises. At the moment I do not consider that it demonstrates how the licensing objectives will be promoted in particular with respect to the protection of children. I therefore object to the application as it stands.

The conditions below were negotiated for the Aldi store at Dronfield last year.

1. Full training is provided on commencement of employment on the law relating to all age restricted products sold and any system or procedures in place which employees are expected to follow. Refresher training should be provided at regular intervals (at least 6 monthly).

Records detailing the training provided will be kept for a minimum of two years (either on the premises or at Head Office) and made available on request to an Officer of a Responsible Authority.

2. A Challenge 25 scheme will be operated at the premises. Acceptable forms of identification will be PASS accredited proof of age card, photo driving licence or passport. Failure to produce satisfactory proof of age will result in a refused sale.

Clear prominent signage informing customers of the scheme will be displayed in store.

3. A refusal log will be maintained in store which the Designated Premises Supervisor (or deputy authorised in writing) will at least weekly, examine the record and action as necessary. The records will be retained for a minimum of two years (either on the premises or at Head Office) and made available to an Officer of a Responsible Authority on request.

I consider these conditions will be sufficient to uphold the licensing objectives. If your client is willing to accept the conditions on this licence could you please notify me copying your reply to the Licensing Officer at South Derbyshire District Council.

Please do not hesitate to contact me if you would like to discuss this further.

Regards,

Clair Dathan

Principal Trading Standards Officer

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