

11<sup>th</sup> September 2019

Dear Councillor,

**Council**

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held in the **Council Chamber**, on **Thursday, 19 September 2019** at **18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Angliss, Billings, Brady, Ms. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Ms. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Ms. Wheelton and Whittenham.

**Labour Group**

Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

## AGENDA

### Open to Public and Press

- 1 Apologies.
- 2 To confirm the Open Minutes of the Council Meeting (CL/27-CL/43) held on the 27th June 2019.  
Council 27th June 2019 Open Minutes **5 - 9**
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 To receive any announcements from the Chairman, Leader and Head of Paid Service.
- 5 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 6 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 7 To authorise the sealing of the documents.  
  
SEALED DOCUMENTS **10 - 10**
- 8 ANNUAL REPORT 2018-19 **11 - 23**
- 9 REPTON NEIGHBOURHOOD DEVELOPMENT PLAN **24 - 96**
- 10 SCHEME OF DELEGATION **97 - 115**
- 11 To receive and consider the Open Minutes of the following Committees:-  
  
Planning Committee 4th June 2019 Open Minutes **116 - 125**  
  
Overview and Scrutiny Committee 19th June 2019 Open Minutes **126 - 128**

Licensing & Appeals Sub-Committee 20th June 2019 Open Minutes	<b>129 - 134</b>
Etwall Joint Management Committee 10th July 2019 Open Minutes	<b>135 - 137</b>
Finance and Management Committee: Special 25th July 2019 Open Minutes	<b>138 - 143</b>
Licensing and Appeals Sub-Committee 6th August 2019 Open Minutes	<b>144 - 145</b>
Environmental and Development Services Committee 15th August 2019 Open Minutes	<b>146 - 149</b>
Newhall Area Forum Minutes 05.06.19	<b>150 - 160</b>
Etwall Area Forum Minutes 11.06.19	<b>161 - 168</b>
Melbourne Area Forum Minutes 12.06.19	<b>169 - 175</b>
Swadlincote Area Forum Minutes 18.06.19	<b>176 - 184</b>
Repton Area Forum Minutes 20.06.19	<b>185 - 193</b>
Linton Area Forum Minutes 03.07.19	<b>194 - 201</b>

- 12** To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.
- 13** To review the compositions of Substitute Panels.
- 14** To review representation on Outside Bodies.

- 15 To review Member Champions.

**Exclusion of the Public and Press:**

- 16 The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 17 To confirm the Exempt Minutes of the Council Meeting held on 27th June 2019 (CL/44-CL/46).

Council 27th June 2019 Exempt Minutes

- 18 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

- 19 To receive and consider the Exempt Minutes of the following Committees:-

Planning Committee 4th June 2019 Exempt Minutes

Finance and Management Committee: Special 25th July 2019 Exempt Minutes

Environmental and Development Services Committee 15th August 2019 Exempt Minutes

MINUTES of the MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way, Swadlincote  
on Thursday 27<sup>th</sup> June 2019  
at 6.00pm

**PRESENT:-**

**Conservative Group**

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Angliss, Brady, Mrs. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Mrs. Haines, Hewlett, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Mrs. Wheelton and Whittenham.

**Labour Group**

Councillors Bambrick, Dunn, Gee, Mrs. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Southerd, and Tilley.

CL/27 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Billings and MacPherson (Conservative Group) and Councillors Singh, Mrs. Stuart and Taylor (Labour Group).

CL/28 **PRESENTATION: LONG SERVICE AWARD**

The Chairman presented a long service award to Christine Logan, who had completed 20 years' service as at 31st March 2019.

CL/29 **MINUTES OF ANNUAL COUNCIL**

The Open Minutes of the Annual Council Meeting held on the 16<sup>th</sup> May 2019 (CL/1-CL/23) were approved as a true record.

CL/30 **MINUTES OF CIVIC COUNCIL**

The Open Minutes of the Civic Council Meeting held on the 23<sup>rd</sup> May 2019 (CC/1-CC/5) were approved as a true record.

CL/31 **DECLARATIONS OF INTEREST**

Council was informed no declarations of interest had been received.

CL/32 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council thanked Members and staff for the support received at this year's Civic Council Meeting. The Chairman advised his

chosen charity for the year was Rainbow's Hospice and invited Members to attend his civic service.

CL/33 **ANNOUNCEMENTS FROM THE LEADER**

The Leader thanked staff and emergency response units for their assistance in responding to both the fire at the pallet business in Church Gresley and the discovery of the World War II unexploded bomb at Sainbury's. The Leader commended this year's Festival of Leisure and the flying of the Armed Forces Flag during the week to commemorate Armed Forces Day over the weekend.

CL/34 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

Council was informed no announcements had been received.

CL/35 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed no questions had been received.

CL/36 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed no questions had been received.

CL/37 **NOTICE OF MOTION**

In accordance with Council Procedure Rule No. 12, Councillor Dr. Pearson had given notice of the following motion:

This Council notes that humans have caused climate change, the impacts of which are being felt around the world. In order to reduce the chance of runaway global warming and limit the effects of climate breakdown, it is imperative that all countries reduce carbon equivalent (CO<sub>2</sub>eq) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible.

Councils like South Derbyshire are uniquely placed to lead the world in reducing carbon emissions, for example through:

- improving the energy efficiency of Council properties
- the use of electric powered vehicles
- requiring carbon saving measures in its procurement processes
- prioritising climate adaptation measures in planning

This Council believes that local government has a duty to limit the negative impact of climate change, and that it should take a lead on moving South Derbyshire toward carbon neutrality.

This Council pledges to:

- Declare a Climate Emergency
- Make South Derbyshire District Council carbon neutral by 2030

- Call on the UK Government to provide the powers and resources to make the 2030 target possible
- Work with partners across the District and region to deliver this goal through all relevant strategies
- Report back to Council within six months with the actions the Council will take to address this emergency.

The Leader proposed amendments to the motion, to read as follows:

This Council pledges to:

- Declare a Climate Emergency
- Strive to make South Derbyshire District Council carbon neutral by 2030 and achieve Carbon Neutrality before the Government target of 2050
- Call on the UK Government to provide the powers and resources to make the 2030 target realistic
- Work with partners across the District and region to deliver this goal through all relevant strategies
- Report back to Council within six months and have a standard E&D agenda Item on Environmental Improvements the Council are taking to address this emergency

Members responded to the amendments; welcoming the cross-party agreement on the matter. The amendments and the motion were then put to a vote.

**RESOLVED:**

***That the motion, as amended, be carried.***

CL/38 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

**RESOLVED:-**

***That the open minutes of the following Committees were approved as a true record:-***

<u>Committee</u>	<u>Date</u>	<u>Minute No.'s</u>
Finance and Management	25.04.19	FM/167-FM/177
Environmental and Development Services	30.05.19	EDS/1-EDS/10
Licensing and Appeals Sub-Committee	06.06.19	LAS/1-LAS/3
Housing and Community Services	06.06.19	HCS/1-HCS/13
Finance and Management	13.06.19	FM/1-FM/12

CL/39 **THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES & WORKING PANELS FOR THE REMAINDER OF THE MUNICIPAL YEAR**

**RESOLVED:-**

***Council approved the following amendments:***

**Licensing and Appeals Sub-Committee**

***Councillor Taylor to replace Councillor Shepherd.***

**Single Status Steering Group**

***Councillor Richards to be appointed.***

**Community Partnership Scheme Assessment Panel**

***Councillors Rhind and Taylor to be appointed.***

**Core Strategy Working Panel**

***Councillors Mulgrew and Rhind to be appointed.***

**Local Plan Officer/Member Working Group**

***Councillors Shepherd and Taylor to be appointed.***

**Service and Financial Planning Working Group**

***Councillors Dr. Pearson and Richards to be appointed.***

CL/40 **COMPOSITION OF SUBSTITUTE PANELS**

**RESOLVED:-**

***Council approved the following amendments:***

**Joint Consultative Committee**

***Councillors Angliss, Mrs. Brown, Fitzpatrick and Southerd to be appointed.***

**Finance and Management Committee**

***Councillor Mrs. Wheelton to replace Councillor Churchill.***

CL/41 **REPRESENTATION ON OUTSIDE BODIES**

**RESOLVED:**

***Council was informed no amendments were to be made.***

CL/42 **REPRESENTATION OF MEMBER CHAMPIONS**

**RESOLVED:-**

***Council was informed no amendments were to be made.***

CL/43 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.*

**EXEMPT MINUTES OF THE COUNCIL**

*The Exempt Minutes of the Annual Council Meeting held on 16<sup>th</sup> May 2019 (Minute Nos.CL/24-CL/26) were approved as a true record.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

*Council was informed no questions had been received.*

**EXEMPT MINUTES**

*Council received and considered the Exempt Minutes of its committees.*

**RESOLVED:-**

*That the Exempt Minutes of the following Committees be approved as a true record:-*

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minute No.'s</u></b>
<b><i>Finance and Management</i></b>	<b><i>25.04.19</i></b>	<b><i>FM/178-FM/183</i></b>
<b><i>Environmental and Development Services</i></b>	<b><i>30.05.19</i></b>	<b><i>EDS/11-EDS/13</i></b>
<b><i>Licensing and Appeals Sub-Committee</i></b>	<b><i>06.06.19</i></b>	<b><i>LAS/4</i></b>
<b><i>Housing and Community Services</i></b>	<b><i>06.06.19</i></b>	<b><i>HCS/14-HCS/17</i></b>
<b><i>Finance and Management</i></b>	<b><i>13.06.19</i></b>	<b><i>FM/13-FM/19</i></b>

The meeting terminated at 6.40pm.

COUNCILLOR D MULLER

CHAIRMAN OF THE DISTRICT COUNCIL

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<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>19<sup>th</sup> SEPTEMBER 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>DEMOCRATIC SERVICES 01283 595848 / 595722</b>	<b>DOC:U:\JAYNE\Commtee\COMM REP\Sealed Docs report 19 Sept 19.docx</b>
<b>SUBJECT:</b>	<b>SEALED DOCUMENTS</b>	<b>REF: JAYNE BEECH</b>
<b>WARD(S) AFFECTED:</b>	<b>VARIOUS</b>	<b>TERMS OF REFERENCE: N/A</b>

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**1.0 Purpose of Report/Detail/Recommendation**

1.1 To authorise the Sealed Documents listed below, which have no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
02.05.19	12239	Transfer – 8 Elmsleigh Close, Midway
06.06.19	12297	Transfer – 11 Goseley Avenue, Hartshorne
12.07.19	12317	Transfer – 39 Brookdale Road, Hartshorne
12.07.19	12319	Transfer – 96 Brookdale Road, Hartshorne
31.07.19	12341	Transfer – 19 Vale Road, Midway
19.08.19	12350	Transfer – 7 Windsor Close, Newhall
28.08.19	12358	Transfer – 101 George Street, Church Gresley

**2.0 Financial Implications**

2.1 None.

**3.0 Corporate Implications**

3.1 None.

**4.0 Community Implications**

4.1 None.

**5.0 Background Papers**

5.1 Seal Register

<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>19<sup>th</sup> SEPTEMBER 2019</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>LEADERSHIP TEAM</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>KEVIN STACKHOUSE (01283 595811)</b> <a href="mailto:Kevin.stackhouse@southderbyshire.gov.uk">Kevin.stackhouse@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>ANNUAL REPORT 2018/19</b>	
<b>WARD (S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE:</b>

## **1.0 Recommendations**

- 1.1 That Elected Members approve, for publication, the Annual Report for 2018/19. This is attached in Appendix A.

## **2.0 Purpose of Report**

- 2.1 To inform Council of the Annual Report; this summarises how the Council works, what has been achieved during the financial year and our financial performance.
- 2.2 The Annual Report has been written and designed to appeal to the public, the Council's partners and to businesses in the District. It demonstrates how the Council delivered against its key objectives in 2018/19.

## **3.0 Detail**

- 3.1 The Annual Report follows a set style and presentation of information for residents and key stakeholders. Each year, revisions to the format and layout are proposed to ensure the report is unique and remains fit for purpose. The style for the previous three years has largely been maintained to reflect continuity of work against the Corporate Plan 2016 – 2021.
- 3.2 The Annual Report 2018/19 captures the work done by the Council as well as achievements in partnership with other organisations. Throughout the document it can be seen that:
- The themes of the Corporate Plan 2016-2021 guide and capture all of the work that the Council does.
  - There continues to be a high level of achievement as a result of the Council's ongoing commitment to partnership working. A multi-agency Welfare Reform user group was successfully established to help Benefit claimants move over to Universal Credit.
  - The Council is responsive to the needs and expectations of local communities. This is demonstrated by the fact that 15 projects received funding from the Community Partnerships Scheme with £250,000 being the total amount allocated.

- The Council's work is enabling South Derbyshire to keep pace with its status as being one of the fastest growing Districts in the country. This included delivering 219 affordable homes as the result of working closely with partners.

- South Derbyshire is 'open for business', 266 businesses or those thinking of starting a business in the District attended sessions with the South Derbyshire Business Advice Service.

- 3.3 It is important for the Council to continue to inform the community, businesses and partners of the work that has been completed, as well as its plans for the future. The Annual Report provides another vehicle to explain and receive feedback on the Council's vision of 'making South Derbyshire a better place to live, work and visit'.

#### **4.0 Financial Implications**

- 4.1 The Annual Report has been produced in-house by the Communications team. The cost has been met from the current budget.

#### **5.0 Corporate Implications**

- 5.1 This Annual Report is built around the themes of the Corporate Plan 2016-2021 – People, Place, Progress and Outcomes. It includes a summary of the Council's draft financial performance for 2018/198.

#### **6.0 Community Implications**

- 6.1 This report enables a better understanding of what the Council delivers, what has been achieved, what the Council provides in partnership and how it spends its money. This promotes the work of the Council and enhances its reputation.

#### **7.0 Conclusions**

- 7.1 This Annual Report responds to a number of sources of good practice and will be used to inform the new Corporate Plan currently being drafted.

- 7.2 The Annual Report is built on the strong outcomes that have been achieved during 2018/19. All services have contributed to this Annual Report through their actions in delivering customer-focused services for the community.

- 7.3 The draft annual report is available for viewing at Appendix A.



**South  
Derbyshire**  
District Council

# Annual Report 2018-2019





The Council is delighted to have played a significant role over the past year in the continued successful growth of the District. We have welcomed more residents, new employers, and expansion of existing ones, as well as further increases in the number of tourists coming here.

At a time when concern for the environment is more prominent than ever, it is important to say that as part of the District's growth, the Council plays an important role in protecting the environment and promoting responsible behaviour.

We set out our aims in our Corporate Plan, in which we make a commitment to providing a 'cleaner, greener' environment and have agreed service standards for how we manage our parks, open spaces and our street scene.

In October, the Council was awarded ISO1400 for its environmental management for the 10th year in a row. This is a prestigious international award which demonstrates we have an Environmental Management System in place which ensures continual improvement of our environmental performance.

The Council has employed a new Environmental Protection Officer and a new structure for managing our environmental impact has been put in place, which now includes all our major sites – the Civic Offices, Etwall Leisure Centre, Green Bank Leisure Centre and Rosliston Forestry Centre.

Outside of the Council buildings, we are looking at making ways to combat litter across the District. A new Community Safety Enforcement Officer has joined the Council during the year whose focus is on improving the environment in the town centre.

As well as new initiatives, we are maintaining practices that have been in place to help protect our environment for many years. These include making it a planning condition that all new housing developments over a certain size include trees within them, or make a contribution to fund tree planting elsewhere in the District.

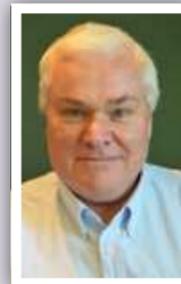
We also continue to encourage new and existing employers in the area to take actions such as installing solar panels and considering electric car plug-in points. We are also encouraging our own staff to walk and cycle more and have been developing a Council Travel Plan to promote sustainable travel.

The Council is very proud of its environmental performance, and indeed of its many other achievements in 2018/19. Examples of our work are provided on the pages that follow.

As we move on, we will continue to listen to and engage with you, our residents and business community, to ensure South Derbyshire remains a prosperous, desirable and sustainable District, well into the future.

## Contents

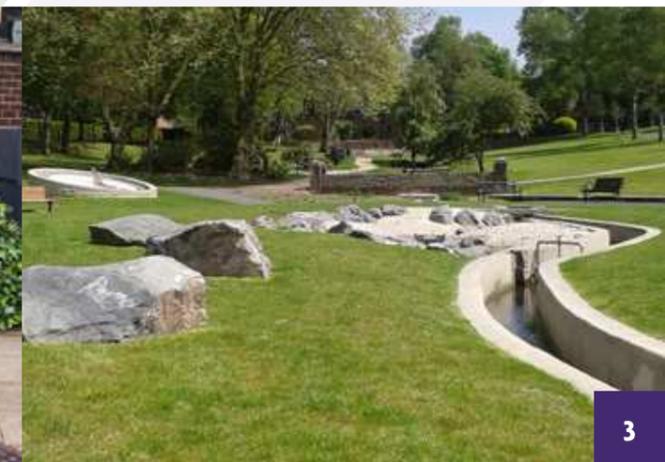
- 2-3** Welcome to South Derbyshire
- 4-5** South Derbyshire – Changing for the better
- 6-7** People - Keeping residents healthy, happy and safe
- 8-9** Place - Creating vibrant communities to meet residents' needs
- 10-11** Progress - Encouraging inward investment and tourism
- 12-13** Outcomes - Work that underpins all of our activities
- 14-15** Get involved in the Council's work
- 16-17** Working in partnership
- 18-19** Summary of annual accounts



**Cllr Martyn Ford - Leader**  
South Derbyshire District Council



**Frank McArdle - Chief Executive**  
South Derbyshire District Council



## The Council's Corporate Plan 2016-21

The Corporate Plan 2016 – 2021 was approved following extensive consultation into South Derbyshire's needs. It groups the Council's work under four key themes: People, Place, Progress and Outcomes.

The Corporate Plan is central to the Council's work - setting out its values and vision for South Derbyshire and defining priorities for delivering high quality services. The Council aspires to be an 'excellent'

Council to make sure it meets the expectations of local communities.

This Annual Report demonstrates how work and activities under the People, Place, Progress and Outcomes themes have contributed to that in 2018/19.



## The Council's vision

'Making South Derbyshire a better place to live, work and visit'

## The Council's values



Put residents first



Actively listen and resolve problems



Set clear targets



Develop staff



Act decisively



Be driven by economy, effectiveness and efficiency



Lead for success

## What the Council does



Promote and develop economic growth, tourism, sport and leisure.



Employ Safer Neighbourhood Wardens to make communities cleaner and safer.



Collect household waste and work to encourage recycling in innovative ways.



Provide a 24-hour, 365-days-a-year emergency Careline service.



Manage and maintain more than 3,000 Council homes and offer homelessness prevention service to those in need.



Support voluntary groups, cultural activities and crime prevention work.



Carry out street cleaning, pest control and work to prevent pollution.



Work with partners on a wide variety of community projects for the benefit of residents.



Deal with planning applications, building regulations, tree preservation orders, listed buildings and heritage.



Collect Council Tax and Business Rates, pay Housing Benefits.



Work to ensure that the food and drink served in South Derbyshire's restaurants, cafes and pubs are safe to consume.



The following pages provide a snapshot of what has been achieved in 2018/19 under the Council's Corporate Plan themes.

## People - Keeping residents healthy, happy and safe



Examples of what the Council achieved include:

The Active Communities Team delivered **over 1,900 sessions** across its services ranging from Get Active in the Forest, Active Schools Partnership, holiday provision, health initiatives and programmes through to community delivery and support.

**Record numbers** of visits were recorded by Etwall and Green Bank leisure centres and at Rosliston Forestry Centre, helped by the good weather. The Leisure Centres recorded **1,089,816 participations** and Rosliston welcomed **213,389 visitors**.

Empty home intervention plans were made for **12 properties**, by the end of the year seven were confirmed as being reoccupied, two were for sale, two had been sold and one was being redeveloped.

The number of volunteers / group members who undertook some form of training through the Active South Derbyshire (ASD) offer almost **doubled** for 2018-19 compared to the previous year.

To mark the 100th anniversary of the ending of WWI, Swadlincote's Town Crier, Karen Bailey, joined 99 counterparts from across the UK and other countries to make a **cry for peace**, while the Gresley Male Voice Choir **performed harmonies** to replicate the outpouring of relief that took place in 1918.

**Interactive workshops**, hundreds of **career opportunities** and **expert advice** were on offer at the South Derbyshire Skills Festival, designed to enable 11 to 24-year-olds to explore the construction, engineering, health, hospitality, digital, lifestyle and technology industries.

The Council has added its name to a charter aimed at helping employees who become terminally ill at work. The Dying to Work Voluntary Charter is part of the wider Dying to Work campaign which is seeking **greater security for terminally ill workers** so they cannot be dismissed as a result of their condition.

**90%** of residents are **satisfied** with the **quality** of their new home.

Dozens of residents across South Derbyshire were presented with Christmas hampers. A total of **31 hampers**, full of everyday essentials and festive treats, were delivered to people including a 65-year-old who is bringing up his two-year-old grandson, a couple living in temporary accommodation with their four children and an 80-year-old woman who volunteers in her community.

At an awards ceremony in Ankara, Turkey, it was announced that South Derbyshire had beaten off more than 500 nominations to scoop the bronze award in the **Green Apple International Awards** for its Fab Food project, part of the Waste Less Save More campaign in collaboration with Sainsbury's.

A Christmas Bin Collections Communications campaign to engage residents and provide more information about bin collections over Christmas and New Year 2018-19 saw **missed bins reduce** from 576 per 100,000 over Christmas 2017 to 62 per 100,000 over Christmas 2018.

**Environmental Education Project** volunteering hours delivered over the course of the year equated to **862 hours**.



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Examples of what the Council achieved include:

Swadlincote's long-awaited **golf course**, which has helped transform the site of a former opencast coal mine, was officially opened. The course, to be named the Swadlincote Lake Course, is the latest feature at **Swadlincote Golf Centre**.

**Reducing levels of fly-tipping** was a key target for the Council in 2018/19 and incidents were cut by 9.3% compared to 2017/18 and by 15.4% compared to 2016/17.

The Council introduced a new structure and process in the Planning department as well as **new software** to provide a more accessible service with **better information for the customer**.

The total number of **affordable dwellings delivered was 219**; against a target of more than 150 this was an outstanding achievement.

A five-year Heritage Lottery Fund-supported Invisible Heritage project at Eureka Park was successfully completed. Significant **improvements to the park infrastructure** and much **increased community engagement** were achieved during the project lifespan.

Significant progress was made on the construction of a **new community facility** at Stenson.

The 100th anniversary of the end of WWI was marked with the creation of a **new memorial Garden** in Eureka Park, a Service of Remembrance and parade took place in Swadlincote and a beacon was lit at the performance area on Eureka Park to symbolise the end to the darkness of war.

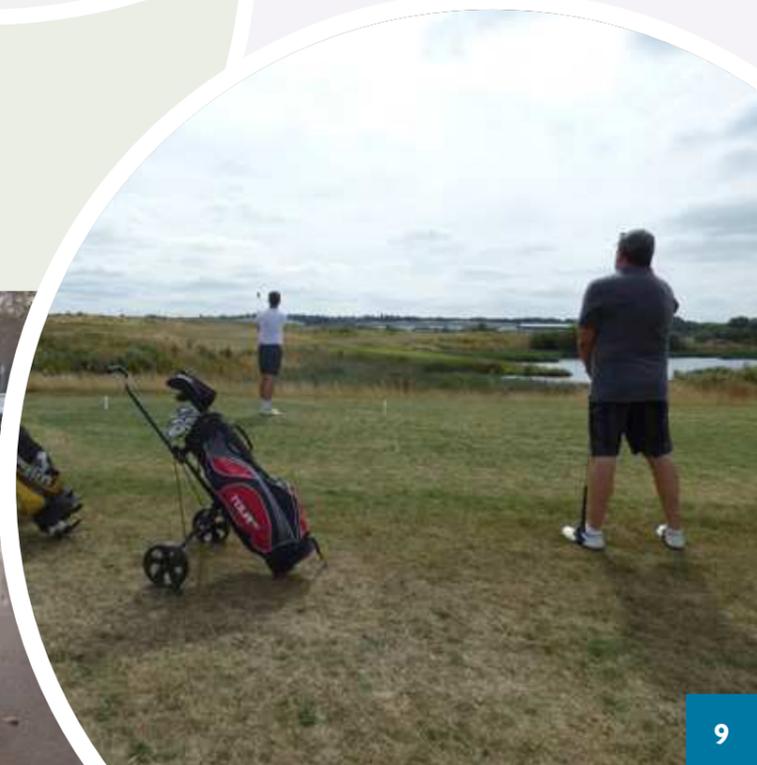
A full review of the **Repairs and Maintenance Service** was undertaken by Housing Quality Network, as a result of which a number of the recommendations have been implemented to **improve the service delivered to tenants**.

**14 new CCTV cameras** were installed in Swadlincote town centre.

Church Gresley's Maurice Lea Memorial Park and Swadlincote's Eureka Park were **named amongst the best in the country** after scooping **Green Flag Awards**. The parks were awarded the coveted status for being continually well maintained, offering excellent facilities and meeting the highest possible environmental standards.

Among the many actions delivered by the **Safer South Derbyshire Partnership** on which the Council leads was the organisation of Liberation Day, which enables the over-55s to get information on local services and advice on key concerns that may affect them.

A celebratory **unveiling of sculptures and history boards** was held to launch the new Salt Brook Heritage Trail in Hatton. Four national, professional artists - Rachel Carter, Graeme Mitcheson, Dan Rawlings and Alex Blakey - created unique works of art inspired by the global industries that started and grew in Hatton.





Examples of what the Council achieved include:

Community Partnership Scheme grants were awarded to **15 projects** over the course of the year. Several received the maximum grant of £25,000 and all £250,000 available was allocated.

A 'New roads to Japan - forging better business links through the **Toyota-Derbyshire Partnership**' event was held with the Japan Local Government Centre.

**Guidance** was offered to a total of **266 businesses** or people thinking of starting a business (through the South Derbyshire Business Advice Service) in 2018/19.

Shoppers enjoyed beautifully made **creative goodies**, as well as **local produce** such as cheese and pies, and indulged in treats like Greek and Indian street food at the Swadlincote Food, Drink & Makers Fair.

Budding entrepreneurs learned more about how to follow in the footsteps of Tesco and Marks and Spencer by setting up their own market stall at a **free Become a Market Trader workshop** held at People Express in Swadlincote.

Approval was granted to progress Swadlincote town centre initiatives including **Town Benchmarking**, involving annual monitoring of key indicators and views.

A new **Community Safety Enforcement Warden** post focused on the town centre has been created and filled.

A programme of events took place to mark the anniversary of the relationship which was established when car giant Toyota Motor Manufacturing (UK) Ltd built its first European factory in Burnaston. **Over 2,500 people are employed** at the factory which supports a thriving supply chain and continues to pump **millions of pounds** into the local economy every year.

Thousands of people enjoyed **high profile events** in Swadlincote Town Centre including the **Christmas Lights** switch-on and the **Pancake Races**.

A **"Thinking of Starting a Business?"** workshop held in Swadlincote attracted 38 participants.

A new grant scheme was launched to help ambitious businesses across South Derbyshire. The **Derbyshire Business Support Grant Scheme** aims to help established firms and those starting up to invest and create new jobs by offering capital and revenue project funding. Funding comes from Business Rates collected in South Derbyshire.

At the end of the year, the proportion of food businesses with a **five-star hygiene** rating stood at **85.20%**; this is the **highest it has ever been**.

Fourteen students from William Allitt School visited the Hilton Hotel at St George's Park as part of **Tourism Week** to learn about careers in the sector.



# Outcomes - Work that underpins all of the Council's activities



Examples of what the Council achieved include:

During 2018/19 Derbyshire was selected to be part of a 100% Business Rates Retention Pilot. An **additional £1m** was generated in South Derbyshire through the Pilot which has been earmarked for use on **future Economic Development** projects.

Students enjoyed a fascinating insight into the world of local democracy with **Elected Members visiting schools** across the District and schools visiting the Council Chamber at the Civic Offices where they took part in mock elections.

The work done by the Council to protect its residents, businesses and visitors has been recognised through an internationally renowned **Royal Society for the Prevention of Accidents (RoSPA)** award. It is the eighth successive year that the authority has earned a prestigious gold award accolade from RoSPA.

The Council was awarded **ISO1400** for its environmental management for the 10th year in a row. This is a **prestigious international award** which demonstrates we have an Environmental Management System in place which ensures continual improvement of our environmental performance.

During 2018/19 we developed a **Slavery and Human Trafficking Statement** and staff guidance on Modern Day Slavery was produced. Key staff from the Council's Housing and Environmental Health teams went on training provided by Derbyshire County Council.

The **STAR survey** was completed and reported to Elected Members. A new forum for tenants was held during Q4 from which a new **Tenant Involvement Strategy** will now emerge.

The Council signed up to a new national campaign to help **tackle domestic abuse** in communities and homes. The Make a Stand campaign centres around a pledge which has been developed by the Chartered Institute of Housing (CIH) in partnership with Women's Aid and the Domestic Abuse Housing Alliance (DAHA).

As part of a conscious effort to show that we treat customers, suppliers and each other appropriately, the Council formulated an **Ethics Statement** that sets out our morals, known as ethics when they apply to behaviour at work.

More than **20 stalls** were available to offer expert advice and **support on Universal Credit** at a free drop-in session organised by the Council with the Department for Work and Pensions and Trident Reach.

The Council generated **£374,000** through grants and income to support the **delivery of services across the District** and or to partners to deliver services on behalf of partnerships such as the Health and Wellbeing Group.

The Council collected a cash amount of **£6,032,872** from current tenants during 2018/19, which is £129,074 more than 2017/18.

**£23 million** was negotiated through developments across the District that were subject to S106 agreements.



# Get involved in the Council's work

The Council is always keen to ensure that residents' views are used effectively to inform decision-making and provides a range of ways in which they can influence decisions and make their views known.

During 2018/19, there was a variety of consultation undertaken in order to inform service provision as well as Area Forums taking place four times during the year in six different areas.

Among the consultation that took place in 2018/19 was:

<b>April 2018</b>	Views were sought on proposals to clamp down on fly-tipping at a well-known fly-tipping and anti-social behaviour hot-spot in the District.
<b>May 2018</b>	During the National Forest Walking Festival participants on every walk were asked to complete an evaluation form.
<b>June 2018</b>	Council tenants were given the opportunity to have their say on how satisfied they are with their homes and services provided. The Survey of Tenants and Residents (STAR) Survey explored areas such as the quality of homes and communities, the effectiveness of repairs and maintenance work and whether tenants think they are getting value for their money.
<b>August 2018</b>	Tenants were invited to comment on methods of communication used by the Council via text message.
<b>February 2019</b>	A six-week consultation on our Proposed Submission Local Green Spaces Plan started.

## Social media

The Council's Facebook and Twitter accounts are one of the main ways in which residents contact the Council and share their views on its work.

Between April 1st, 2018 and March 2019, the Facebook central account grew by 1,222 (145%) residents choosing to 'like' the Facebook page and stay up to date with news and events from around the District.

Between April 1st, 2018 and March 2019, the Twitter central account grew by 254 followers (3.41%).

3.7 million people viewed our Social Media content during 2017/18 and there is evidence of this increasing. Facebook's significant growth (in fans and engagement) ties in with the latest Ofcom Communications Market report. It states that Facebook still dominates, reaching 90% of internet users whilst Twitter reaches 60%. This is evident in our own social media activity.

Instantaneous information is at the heart of better understanding and serving our residents, allowing them to gain an insight into how the Corporate Plan themes of People, Place and Progress are delivered in the District.

On average, we reach 230,000 people on Facebook per month and since 2016, video views have increased 15-fold by 1,490% across Facebook and Twitter.

Residents are now encouraging other residents in local Facebook community groups to source up-to-date and accurate information on the Council's central social media platforms as well as pointing them to the SDDC website.



## Your District Councillors

<b>Aston-on-Trent</b>			<b>Midway</b>			<b>Newhall &amp; Stanton</b>			<b>Repton</b>		<b>Seales</b>		<b>Stenson</b>		<b>Swadlincote</b>			<b>Woodville</b>																	
Neil Atkin	Daniel Corbin	Peter Watson	Dr Jane Perry	Gordon Rhind	Trevor Southerd	Lisa Brown	David Muller	Martyn Ford	Andrew MacPherson	Andrew Roberts	Andrew Billings	Julie Patten	Jason Whittenham	Melanie Bridgen	Dan Pegg	Martin Fitzpatrick	Jim Hewlett	David Angliss	Paul Dunn	Dr Robert Pearson	Sean Bambrick	Kevin Richards	Linda Stuart	Andrew Churchill	Kerry Haines	Andrew Brady	Amy Wheelton	David Shepherd	Lakhvinder Singh	Vonnice Heath	Mick Mulgrew	Neil Tilley	Michael Dawson	Malcolm Gee	Steve Taylor

# Working in partnership



By working in partnership with other organisations and supporting the voluntary sector, South Derbyshire continues to achieve far more than it could alone.

The Council works to strengthen existing partnerships and to enter into new ones that will benefit those who live, work in and visit South Derbyshire.

New partnerships established include a multi-agency Welfare Reform Group created to manage

rollout and the impacts of Universal Credit starting in November 2018.

Actions to have come from the multi-agency group included running a drop-in advice and support session event in partnership with the Department for Work and Pensions and Trident Reach.

The Council also partnered with environmental group Keep Britain Tidy and with local businesses through Swadlincote Town Team to run successful clean-up events.

Other key partners with whom the Council works include:

## Active Nation

Active Nation manages the Green Bank Leisure Centre in Swadlincote and Etwall Leisure Centre in partnership with the Council.

## Active South Derbyshire

Active South Derbyshire is the collaborative approach by a wide range of partners who support and work together to improve opportunities within physical activity, health, sport and recreational opportunities and facilities across the District.

## Citizens Advice

South Derbyshire District Council helps to fund Citizens Advice so that it can continue providing vital support and advice on issues such as employment and debt.

## D2N2 Local Enterprise Partnership

South Derbyshire District Council sit on the D2N2 Places and People and Skills Boards, which are made up of high profile and respected leaders from the area's businesses, skills and training providers, community and voluntary services organisations, and other local authorities to support a more prosperous, better connected, and increasingly resilient and competitive economy.

## Derbyshire County Council/Parish Councils

South Derbyshire District Council, Derbyshire County Council and Parish Councils work in conjunction on a vast array of projects designed to benefit local people.

## Forestry England

South Derbyshire District Council jointly owns Rosliston Forestry Centre in partnership with Forestry England.

## Law:Public

When required, Law:Public offers the Council's legal team additional expertise across its broad range of legal services.

## Melbourne Sporting Partnership

The Melbourne Sporting Partnership (MSP) was established in 2005 to drive improvements to the recreation site at Cockshut Lane, Melbourne. The Partnership includes local sports clubs, Melbourne Parish Council and ourselves.

## The National Forest Company

The National Forest Company is a co-sponsor with Rolls-Royce of the Environmental Education Project, which works to develop knowledge, respect and understanding of the environment. It also supports events and walking schemes.

## Safer South Derbyshire Partnership

This is the statutory Community Safety Partnership for South Derbyshire. It brings together agencies to reduce and prevent incidents of crime and anti-social behaviour in the District.

## South Derbyshire Active Schools Partnership

The partnership is managed by the Council's Active Communities and Health team. It has had great success with activities for young people including competitions and festivals, school games, leadership and volunteering and Bikeability.

## The South Derbyshire Partnership

This partnership of the public, private and voluntary sectors promotes South Derbyshire through three groups which focus on community safety, sustainable development, health and wellbeing, and stronger communities.

## South Derbyshire Skills & Employment Group

South Derbyshire District Council coordinates a partnership of educational institutions (schools, colleges and universities), businesses, providers, Derbyshire County Council and D2N2 to develop and implement solutions to bridging the skills gaps, address social mobility and open up opportunities that will enable individuals to achieve their potential, and raise aspirations across South Derbyshire.

## South Derbyshire CVS

South Derbyshire CVS chairs the Strategic Volunteering Partnership, which is assisted by the District Council, to support all forms of volunteering in South Derbyshire.

Other partnerships the Council works in conjunction with include:

## Active Derbyshire

## Central Midlands Audit Partnership

## D2N2 Better Business Regulation Partnership

## Derbyshire County Council Public Health - Adult Social Care and Health Directorate

## Derbyshire Police

## Derbyshire Traveller Issues Working Group

## The Football Foundation

## Home Improvement Agency

## John Port Spencer Academy

## Local Energy Area Partnership

## National Forest Education Network

## The NHS

## People Express

## Public Health England

## Rolls-Royce

## Sharpe's Pottery Heritage & Arts Trust Limited

## Sport England

# Summary of accounts

## The Council's income

The Council's total income for 2018/19 was £52.7m, a slight increase compared to 2017/18 when income totalled £52.1m.

This came from grants, housing rents, Business Rates and Council Tax, together with fees and charges.

<b>£19.30m</b>	Government grants
<b>£0.43m</b>	Other grants
<b>£9.50m</b>	Fees and charges
<b>£0.30m</b>	Interest
<b>£12.05m</b>	Housing rents
<b>£11.12m</b>	Local taxation

**£52.7m** Total

## The Council's expenditure

The Council's revenue account shows the cost of running our services. In 2018/19, the Council spent £46.7m on delivering services. This was less than the £48.0m spent in 2016/17 and reflects the Council's aim to make savings.

## What the Council spent on services

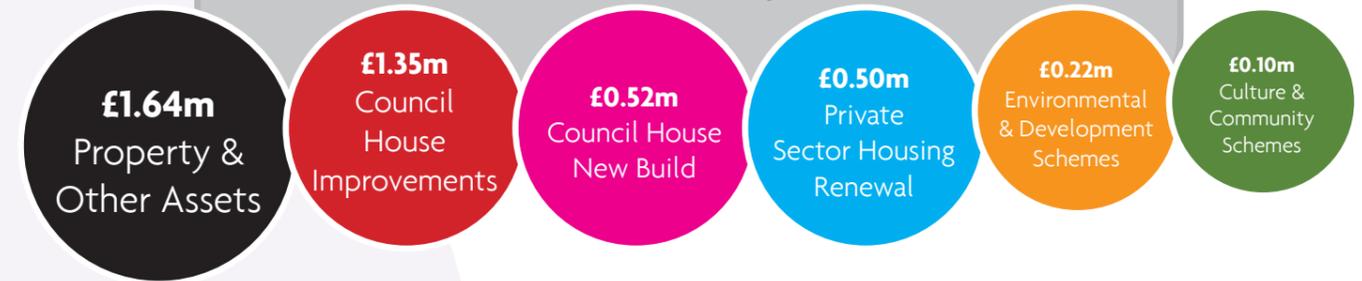
**£46.73** million total



## What the Council spent on land and property

The Council's **capital account** sets out the money spent on buying and improving land and property so the Council can offer first-class public facilities. In 2018/19, the Council spent £4.3 million on land and property assets. The Council financed this through a mixture of grants and contributions, together with investing its own capital receipts and reserves. £4.3m expenditure

**£4.33** million expenditure



At the end of the financial year the Council draws up a balance sheet that shows how much land and buildings are worth, what the Council owes others, what others owe the Council and how much cash the Council has.

Our net worth as at March 31 was valued at £86.3m, an increase from £84.2m in 2017/18. This was due to an increase in the value of Council houses, together with the addition of land and property being held for future investment in services.

## The Council's balance sheet: 31 March 2019

Revenue reserves & balances		Net Assets	
<b>£17.35m</b>	<b>General balances</b>	<b>£153.34m</b>	<b>Value of land &amp; property</b>
<b>£41.88m</b>	<b>Unusable reserves</b> <small>(offsets the values of the Council's assets and its pension deficit)</small>	<b>£41.26m</b>	<b>Liquid assets</b>
<b>£14.32m</b>	<b>Capital reserves</b>	<b>-£108.26m</b>	<b>Less money owed</b>
<b>£12.79m</b>	<b>Earmarked reserves</b>		
<b>£86.34m</b> Net worth		<b>£86.34m</b> total	

Figures stated in this summary are based on the unaudited Statement of Accounts for 2018/19.

## Statement from the Strategic Director (Corporate Resources)

The Accounts show that the Council once again achieved a surplus in 2018/19, mainly due to additional income from Business Rates and Council Tax. This reflects the continuing growth in residential and business development in the District.

A proportion of this money has been saved and set-aside to pay for an anticipated increase in the Council's services in the future, such as Refuse Collection, Grounds maintenance and Housing, as the local population continues to grow. The Council's level of Reserves show a healthy position, with money set aside to invest further in services and to act as a contingency should the financial position change.

The Council's longer-term financial plan does forecast that some budget savings may be required in the future to maintain a sound and stable position. This will depend on funding from Central Government.

However, the Council overall remains in a relatively strong financial position with opportunities to invest in services whilst maintaining a prudent position



**Kevin Stackhouse**  
Strategic Director (Corporate Resources), South Derbyshire District Council

Follow us on:



- @SDDC
- @ActiveSDerbys
- @RFC1993
- @RoslistonEnvEd
- @SharpesMuseum
- @SwadlincoteTIC
- @SwadTeam
- @SwadMarkets
- @SDerbysBAS

Follow us on:



- South Derbyshire District Council
- South Derbyshire Environmental Health
- Active South Derbyshire
- South Derbyshire Housing
- Safer South Derbyshire
- Rosliston Forestry Centre
- Swadlincote Townscape Heritage Scheme
- Environmental Education Project at Rosliston Forestry Centre
- Swadlincote Waste less, Save more
- Swadlincote Town Team
- Swadlincote Markets

Pictures courtesy of:  
Chris Beech  
N1GOLF  
The National Forest

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<b>REPORT TO:</b>	<b>COUNCIL</b>	<b>AGENDA ITEM: 9</b>
<b>DATE OF MEETING:</b>	<b>19<sup>th</sup> SEPTEMBER 2019</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR (SERVICE DELIVERY)</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>IAN HEY (01283) 228741</b> <a href="mailto:ian.hey@southderbyshire.gov.uk">ian.hey@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>REPTON NEIGHBOURHOOD DEVELOPMENT PLAN</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>REPTON</b>	<b>TERMS OF REFERENCE: HCS</b>

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## **1.0 Recommendations**

- 1.1 That Council considers the Repton Neighbourhood Development Plan together with the Examiner's Report and recommended changes.
- 1.2 That Council agrees to the recommended changes identified by the independent Examiner to ensure that the draft plan meets all necessary legal requirements at this stage to allow it to proceed to referendum.
- 1.3 That Council agrees to the amended Repton Neighbourhood Development Plan proceeding to referendum.

## **2.0 Purpose of Report**

- 2.1 This report enables Council to review the Repton Neighbourhood Development Plan (NDP) in light of the independent Examiner's report and if satisfied consider taking the plan to referendum.
- 2.2 It confirms that the community of Repton has prepared a draft NDP. This, together with supporting documents, has been submitted by Repton Parish Council to South Derbyshire District Council as the Local Planning Authority.
- 2.3 It identifies that an independent Examiner was appointed and has now made recommendations regarding changes that would need to be made to the NDP to allow it to proceed to referendum.
- 2.4 The Council as the Local Planning Authority is now required to decide whether to accept the Examiner's Report, including any proposed modifications to the NDP.

2.5 As soon as possible after considering the Examiner's recommendations and deciding to take forward the NDP, the Local Planning Authority must publish its decisions in a Decision Statement as required by the Town & Country Planning Act 1990, schedule 4B para 12.

### **3.0 Detail**

3.1 Neighbourhood development plans were introduced by the Localism Act 2011.

3.2 Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They are able to choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided. Neighbourhood planning provides a powerful set of tools for local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area.

3.3 Local communities can choose to set planning policies through a neighbourhood plan that are used in determining planning applications. Neighbourhood planning is not a legal requirement but a right which communities in England can choose to use.

3.4 Neighbourhood planning enables communities to play a much stronger role in shaping the areas in which they live and work and in supporting new development proposals. This is because unlike the parish, village or town plans that communities may have prepared, a neighbourhood plan forms part of the development plan and sits alongside the Local Plan prepared by the local planning authority. Decisions on planning applications will be made using both the Local Plan and the neighbourhood plan, and any other material considerations.

3.5 Repton Parish Council had previously submitted a NDP that was reviewed at Council on 28<sup>th</sup> June 2018. This Plan was withdrawn by Repton Parish Council in agreement with the Council to allow a policy change to reflect changes in the National Planning Policy Framework.

3.6 The revised draft Repton NDP has been submitted by Repton Parish Council. This plan meets the basic conditions of the 1990 Act Schedule 4B in that:

- Repton Parish Council is authorised to act.
- Rules for submission have been complied with.
- The draft plan meets the definition of a neighbourhood plan.
- The draft plan meets the scope of the NDP provisions, and
- The correct procedures in relation to consultation and publicity have been undertaken.

3.7 The independent Examiner cannot recommend that the draft report goes to referendum if it does not meet the basic conditions or comply with the definition of a NDP.

- 3.8 As per the Town and Country Planning Act 1990, Schedule 4B para 14, South Derbyshire District Council is the relevant District Council and is responsible for making arrangements for the referendum to take place.
- 3.9 Officers have reviewed the draft plan and the Examiner's report and consider that the Plan, as modified, meets all of the conditions within the 1990 Act.
- 3.10 Council is asked to consider the NDP (Appendix A) and the Examiner's Report (Appendix B). Further to this Council is asked to confirm the modifications identified and agree to take the draft NDP to referendum.
- 3.11 As soon as possible after considering the Examiner's recommendations and deciding whether to take forward the draft NDP, the Local Planning Authority must publish its decisions in a Decision Statement, as required by the Town and Country Planning Act 1990, schedule 4B para 12.
- 3.12 Rules covering the polls for the referendum are contained in the Neighbourhood Planning (Referendum) Regulations 2012 (as amended by the Neighbourhood Planning (Referendum) (Amendment) Regulations 2013 and the Neighbourhood Planning (Prescribed Dates) Regulations 2012.
- 3.13 A NDP attains the same legal status as the Local Plan once it has been approved at a referendum; at this point it comes into force as part of the statutory development plan. Applications for planning permission must be determined in accordance with the development plan.

#### **4.0 Financial Implications**

- 4.1 Costs of the referendum are initially met by the Council. Following the poll a fixed grant of can be claimed from the Ministry of Housing, Communities and Local Government to defray the costs.

#### **5.0 Corporate Implications**

- 5.1 There are no other legal, personnel or other corporate implications apart from any covered in the report.

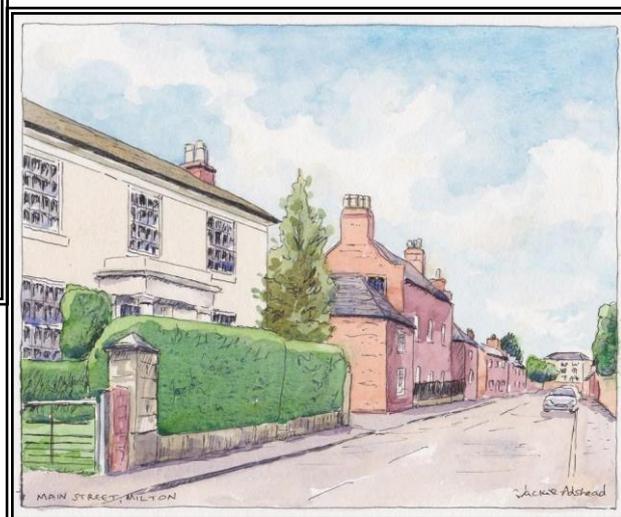
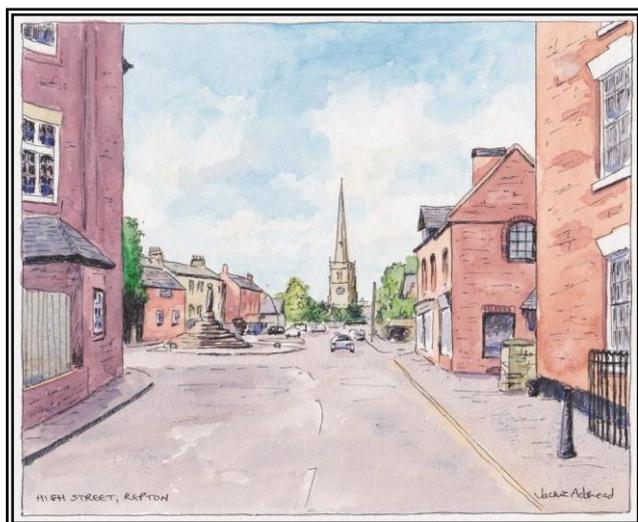
#### **6.0 Community Implications**

- 6.1 The NDP has been prepared by Repton Parish Council involving volunteers from the local community. This community involvement is encouraged by the 2011 Localism Act.
- 6.2 Taking the report to referendum will allow the people of Repton ward to be directly involved in setting policy for local planning decisions.

#### **7.0 Background Papers**

Appendix 2- Repton Neighbourhood Development Plan- Independent Examiner's Report

## Parish of Repton Neighbourhood Development Plan 2016 - 2028



### Repton & Milton

The Neighbourhood Development Plan for the parish of Repton covers the whole of the Civil parish. The boundaries are clear and well established. The Plan provides a vision for the future of the parish, agreed by residents. It sets out the parish's objectives, together with the policies required for their realisation.

Proposed Referendum (Version 28) – November 2019

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## 2 Foreword

The parish of Repton is a rapidly changing area, but investment and change will only be worthwhile if it makes a positive contribution to the lives of local people and the future of its community.

The Neighbourhood Plan has been produced by a working group of volunteers acting on behalf of the Parish Council, which is the responsible body, and contains the thoughts and feelings of local people with a real interest in their community. The Parish Council has regularly reviewed the progress of the working group and wholly supports both the plan and the process used in its creation.

The Plan reflects the consolidated views of the residents and businesses of the parish, and covers key themes such as housing, amenities, work, leisure, environment, traffic and transport. The document has been developed through a process of consultation (see CEF3) for details. The Parish Council agreed to produce a Neighbourhood Development Plan (NDP, subsequently referred to as Neighbourhood Plan) in early 2015 and established a steering committee. A launch meeting was held in April 2015 and the working group was formed. This group then structured and conducted the on-going activities. The work conducted during 2015 and 2016 represents a continuation of the community's efforts to understand and shape its development. A parish document 'The Village Design Statement' (CEF9) was written in 2006 as a result of consultation, updated in 2016, and still has value today. The working group benefitted from the experience gained from its production and it has provided valuable background information and evidence, assisting the compilation of the Neighbourhood Plan.

Note that throughout the development of the Neighbourhood Plan a large amount of documentation has been produced and accessed. A system is used throughout this and other documents to allow easy cross-referencing of this material. Each document has a Consultation Evidence File (CEF) number. For example the Neighbourhood Plan document is CEF1.

Repton Parish Council is very grateful for the support given to the Neighbourhood Plan by the Steering Group; Ewan Thompson (chair), Chris Jerram, John Perks and Peter Rainey, and the Working Group from Repton and Milton; Ruth Attwood, Quentin Butler, Roz Cheeseman, Melissa Cooke, Malcolm Coston, Sue Goodwin, Carol Lloyd.

Images: Local artist Jackie Adshead

## **3 Introduction**

### **3.1 How the Plan is organised**

The Plan is divided into two sections:

#### **Section 1**

The Neighbourhood Planning System

About the Parish of Repton

Vision Statement

Core Objectives

#### **Section 2**

Neighbourhood Plan Policies

### **3.2 The Neighbourhood Plan and the Planning System**

#### **3.2.1 How the Neighbourhood Plan fits into the Planning System**

The Localism Act, introduced by the Government in November 2011, aims to devolve more decision-making powers from Central Government into the hands of individuals, communities and councils. One of the key aspects to this is the ability of communities to produce Neighbourhood Development Plans, subject to being in line with higher level planning policy. That is, Neighbourhood Plans must comply with a set of Basic Conditions:

The following is taken from the UK Government's Planning Portal website:

"Only a draft neighbourhood Plan or Order that meets each of a set of basic conditions can be put to a referendum and be made. The basic conditions are set out in paragraph 8(2) of Schedule 4B to the Town and Country Planning Act 1990 as applied to neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004. Revision date: 06 03 2014"



### 3.2.2 What is in the Neighbourhood Plan?

Housing in particular is an important part of the Plan, but the issues covered are much wider than this. The Plan is for the parish as a whole and is wide ranging in scope including:

- Protection of the characters of the two villages
- The range of and size of housing required
- What facilities are needed for the elderly
- How to protect the rural environment
- The landscape and historical perspectives
- How and what leisure amenities should be retained and improved
- What employment provision is possible
- The main travel implications
- How walking and cycling provision can be improved

# 4 About the Parish of Repton

Map of Parish of Repton. Area covered by Repton and Milton Neighbourhood Plan



Repton is a rural parish, set in undulating countryside in the district of South Derbyshire. The parish is made up of the village of Repton, and the much smaller hamlet of Milton. The two communities benefit from an attractive semi-rural character derived from open fields, abundant trees and hedgerows and a wide variety of building styles and features, reflecting the long history of the parish. The village is located south of the river Trent and is relatively close to the main trunk roads of the district; the A50 and A38. The nearest railway station is a mile and a half north at Willington. There are major urban areas in the region, including Derby, Burton-on-Trent and Swadlincote.

Its location, accessibility, scale and appealing countryside setting, combined with its strong community spirit, makes the parish of Repton a desirable place to live. The Repton Neighbourhood Plan has been prepared to ensure that development is planned in terms of location, scale, form and style in a manner which enhances the parish and villages. It has taken into account problems that have been identified and opportunities that can be implemented.

The issues covered are extensive and have been grouped under themes identified from the Village Design Statement. See Consultation Statement (CEF3) and Evidence Paper for Each Theme (CEF31).

Housing

Environment

Amenities and Services

Leisure & Employment

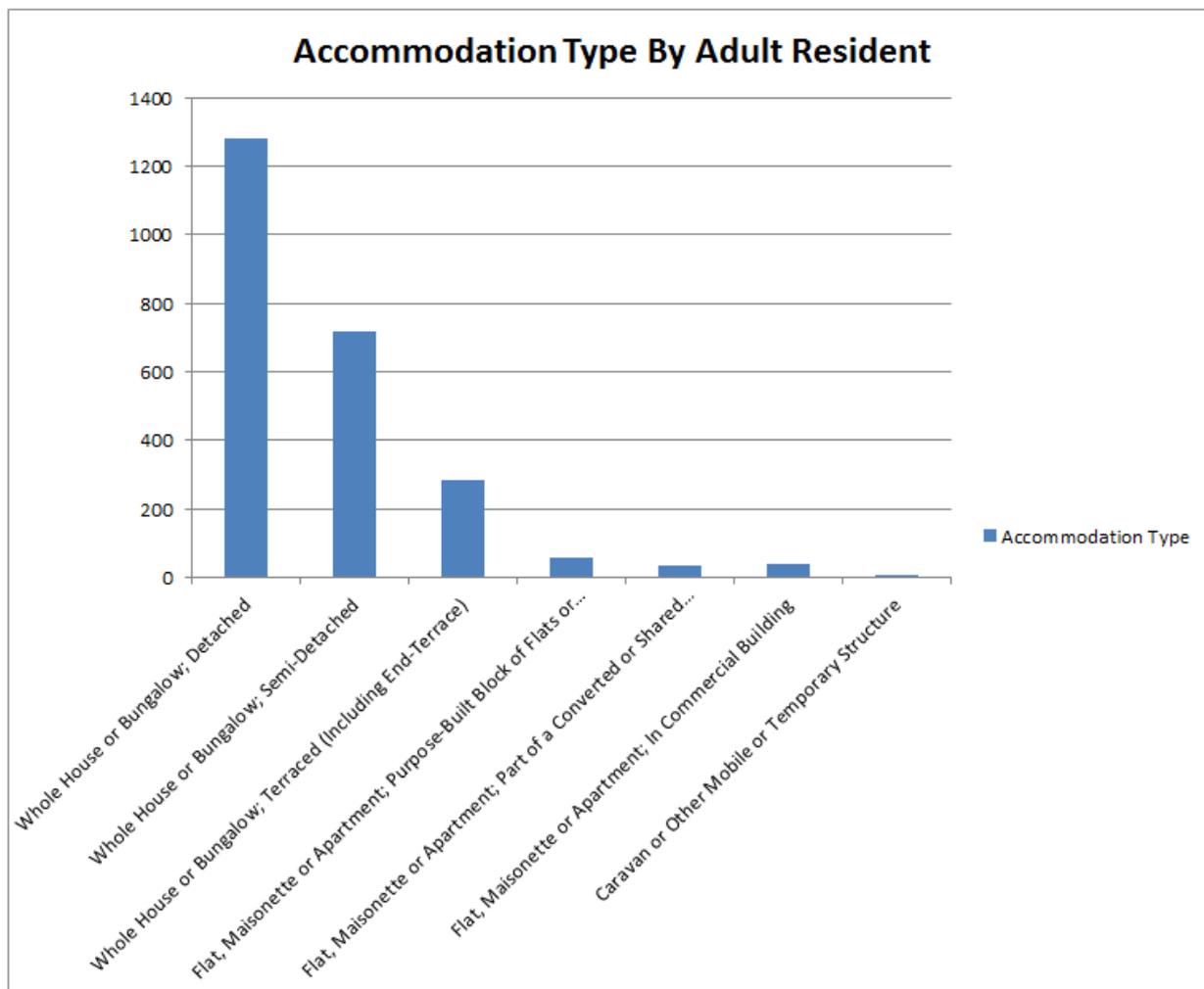
Travel & Transport

An overview of these five themes is considered below, taking into account information from the background reports, together with issues raised by residents from the two villages. More details are contained in the Detailed Justification of Policies (CEF5). A full report of issues raised during the consultation is provided in the Consultation Statement (CEF3) and accompanying documents.

The parish of Repton consists of two distinct villages and a large outlying agricultural area which includes part of Foremarke Reservoir and associated commercial interests. The villages are very different in size and makeup and therefore will be described individually. The agricultural land is managed by farms in the villages and therefore will not be evaluated separately.

## 4.1 Housing

The 2011 census provides details of the population of the parish. Repton parish has a population of 2,867 living in 1086 households, the majority of which are houses, rather than flats or apartments. Most residents live in Repton, as there are only approximately 80 houses in Milton and relatively few outlying properties.



### 4.1.1 Repton

A major distinguishing feature of Repton is the mix of buildings, ranging from the 8th Century through to modern times. It was the ancient capital of Mercia where in AD 653 Christianity was first preached in the Midlands. The conversion of the Mercian royal family led to the building of the 8<sup>th</sup> century crypt that now forms part of St Wystan's church. Repton was invaded in 873-4 by the Vikings as an over wintering location, the defences included the religious buildings. The Augustinian Priory was founded in 1172 and the church much enlarged between the 13<sup>th</sup> and 15<sup>th</sup> centuries. The centre of the village is the Cross, a monument of medieval origins, and its surroundings where there are a significant number of medieval and post medieval buildings. The Cross is an important monument and is grade 1 listed, but unfortunately the surrounding stone setting has not been maintained, due to funding restrictions. There were statute fairs, based round the Cross, from medieval times up to the end of the 19<sup>th</sup> century. The crypt and the area around the church is of national historical importance. It has featured in many television documentaries, the last one shown in March 2016, and also definitive historical texts.

Further development through the medieval, Georgian and Victorian periods have contributed to a distinctive and varied built environment.

Over the last one hundred years in-fill has taken place, but most of these areas can still be characterised as having open spaces, grassed areas or verges, and mature trees, giving a pleasant aspect. Unfortunately the newer building has not always been carried out in sympathy with the surroundings. To sum up, the character of the village comes from the diversity of its buildings from all ages, yet they complement one another and form a harmonious environment (except for the 2015/2016 development).

Since the Village Design Statement (CEF9) there have been a number of new developments. A small development at the top of Askew Grove has replaced many of the wooden houses and also increased the number of houses in that location. The Trent and Dove development of thirty three houses, at the top of Milton Road includes twenty four for social housing. The Longlands development of forty houses, off Springfield Road, is a mixed development of two, three and four bed roomed houses. There is further significant development on this side of the village and towards Milton, bringing the total agreed planning applications to one hundred and forty eight houses. These developments, taking place in 2015 and 2016, are the largest that have taken place in the parish for decades and have caused considerable upset.

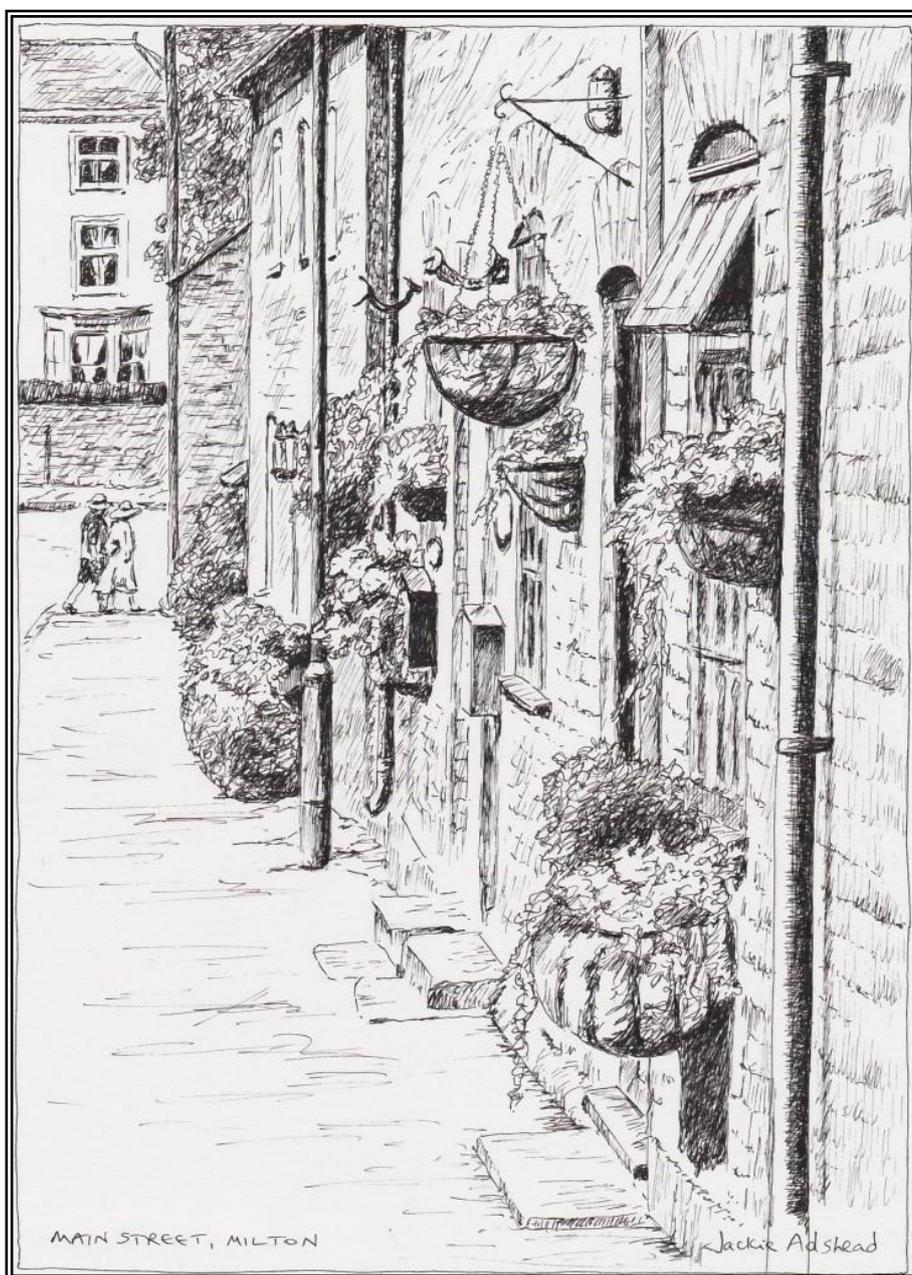
Residents have identified the historical buildings as one of the important and cherished features of the village.



### 4.1.2 Milton

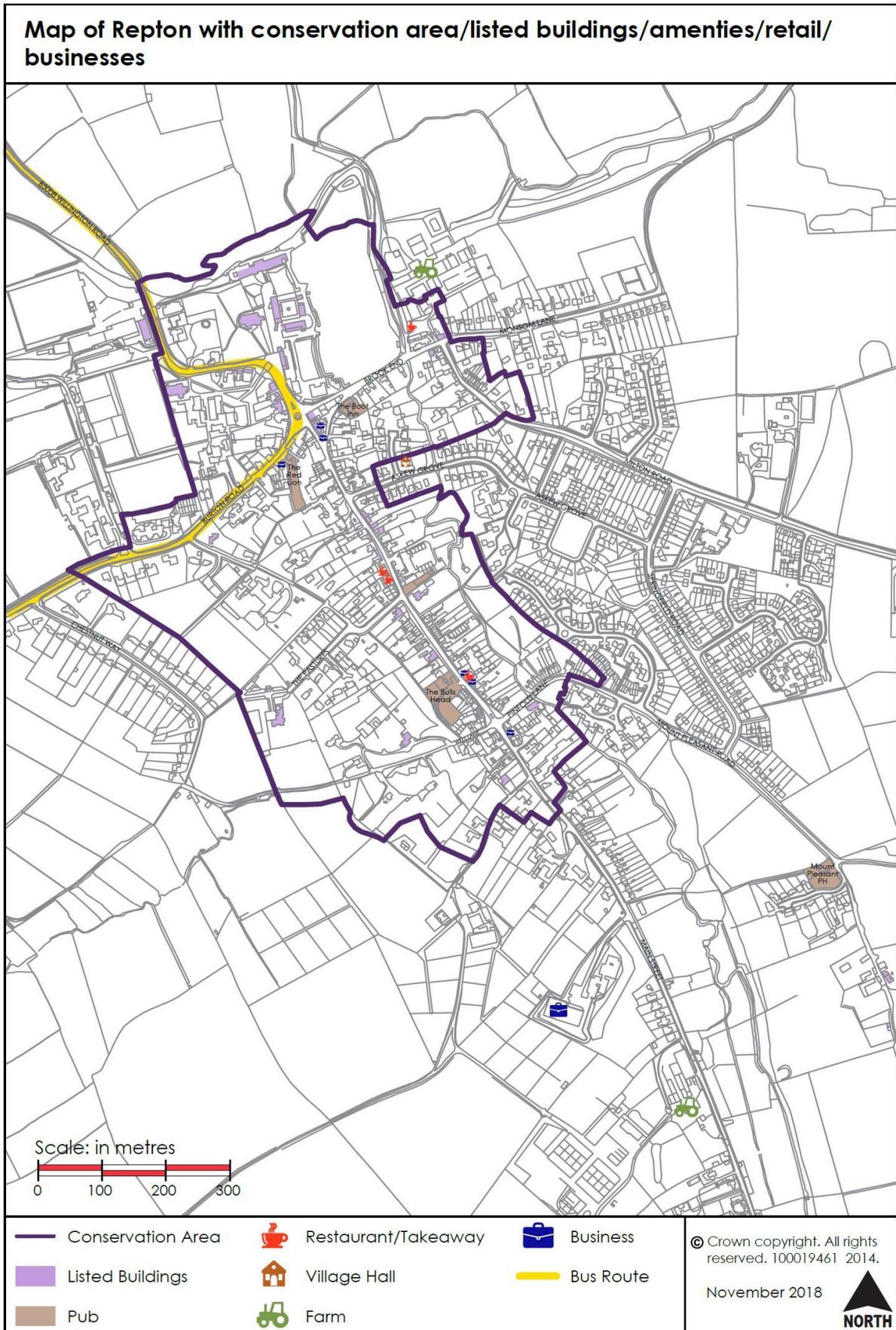
Milton has seven prominent listed buildings, which are mostly Georgian. These are interspersed with smaller dwellings that add to the character of the area. Predominantly, the buildings in Milton follow a distinct building line, either being built directly to the rear of the pavement or having sandstone walls and hedges which keep the building line intact. Overall, there are about 30 new brick-built houses in the hamlet, however not all enhance the character of the area. The older distinctive buildings provide useful references for new designs of houses or in the restoration/extension of existing buildings. There have been a number of barn conversions, and these have been sympathetic to the village environment.

Consultation with residents from both villages have raised similar issues. Retaining the village settlement boundaries, as identified in Local Plan 1, has been a desire, together with concern over the possibility of more large developments on the edge of the villages. People have also raised issues regarding the range of housing types available, particularly for the elderly, and provision of sufficient affordable housing.



## 4.2 Environment

### 4.2.1 Repton



Repton is a linear village, with its main axis running roughly south-east to north-west, following the line of Repton Brook, as it flows northwards into the Trent. As a whole the village sits within a valley formed by Repton Brook. There is little skyline development; Burton Road and the new houses at Longlands and Mount Pleasant being exceptions.

**Flooding:** The river Trent runs approximately one mile to the north and the flood plain which borders the village regularly floods. Repton Brook flows into the Trent and has flooded twice in the past year, and concern has been raised over the frequency of flooding. Work has been done on flood prevention, but with the brook running through the centre of the village and through private property, flooding can cause considerable damage. This has been experienced in recent years.

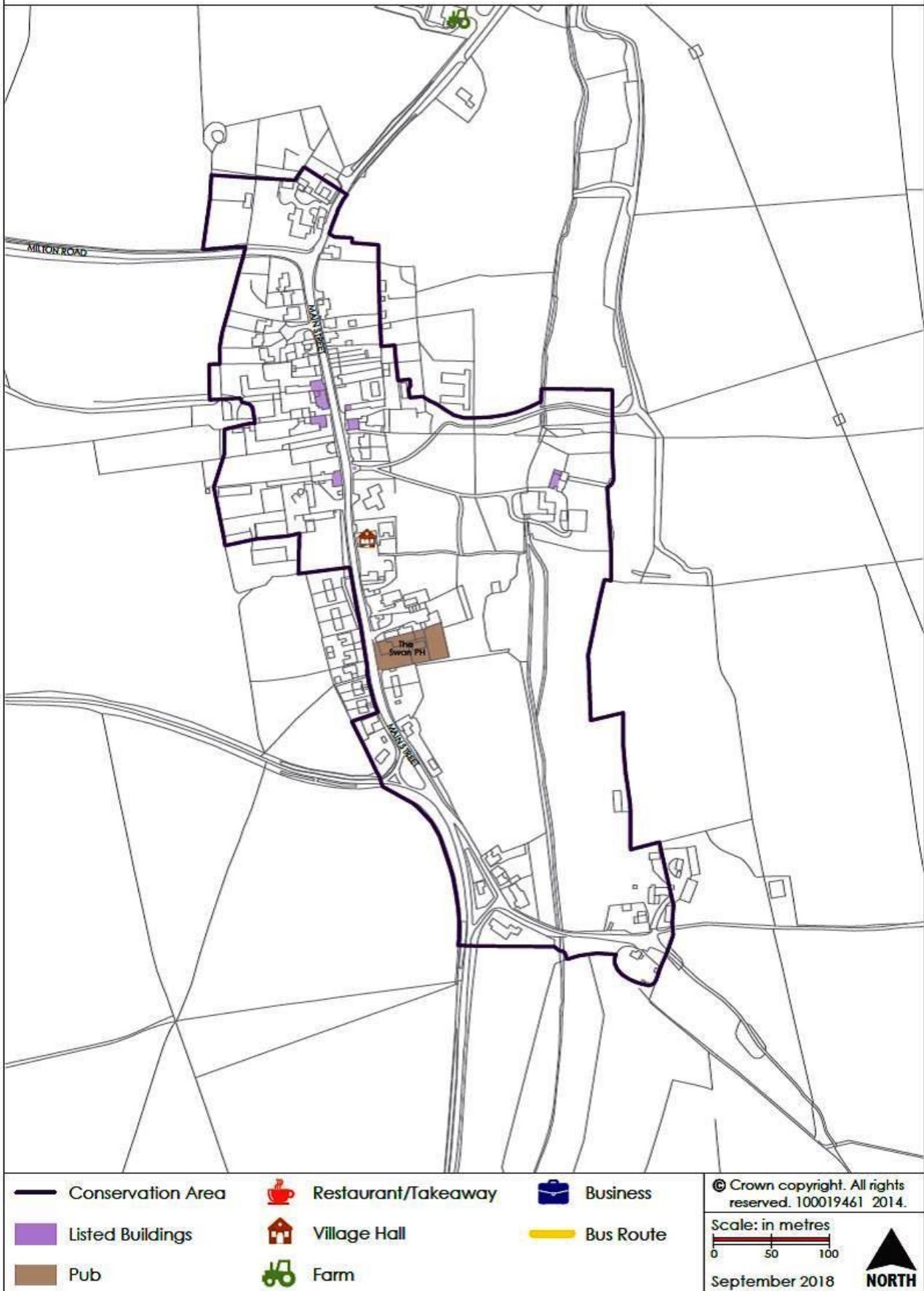
**Open Space:** Within the confines of the village, there are five significant open spaces which have either full or partial public access. These have been included in a 2016 draft SDDC Local Plan Part 2 as land that contributes to environmental quality. These include the field off Mitre Drive, which houses children's play equipment and caters for scouting activities; Mathews' Farm by the brook, and the adjoining spinney; Saxon Croft field and The Crescent. The Pinfold Lane triangle also provides a green space and Broomhills Playing Fields has been awarded Queen Elizabeth Fields in Trust status. There are also extensive playing fields associated with Repton School. All these green spaces, plus the numerous views out into the countryside that are glimpsed between buildings, combine to bring a sense of space and openness to the centre of the village. During consultation there was strong support for retaining and enhancing these areas. Within the village, except for the very centre, there is a feeling of openness and greenery, in keeping with rural surroundings.

**Historical Features:** The Cross and St Wystan's Church and the surrounding area are of high historical significance and are of importance to residents and visitors. This and other aspects of the historical features of the parish are recorded in the Historical Assets Register (CEF8)

**Conservation area:** Repton has a high concentration of Listed Buildings, thirty nine in total, of which six are grade one, and this has been recognised through the Conservation Area. This was originally defined in July 1969, extended in February 1982, and extended again in 2013 (See CEF7).

## 4.2.2 Milton

**Map of Milton with conservation area/listed buildings/amenties/retail/businesses**

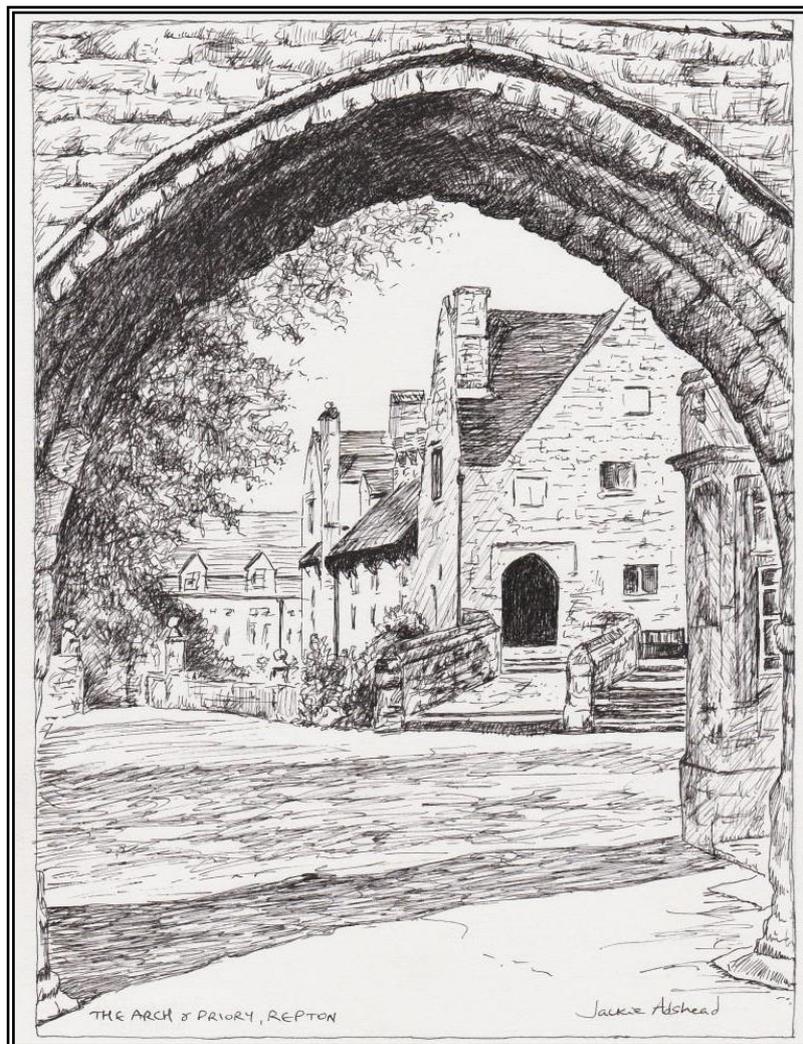


The settlement of Milton lies in a shallow valley along the westerly side of its neighbouring brook. There are several gaps between buildings that are an important characteristic of the hamlet and give views to the countryside for residents and users of the many footpaths. There is no building on the ridges and skylines in the main core of the settlement, which is contained by two road junctions; to the north to Repton or Foremark and to the south to Mount Pleasant or Ticknall.

Open Space: There are two distinctive open spaces, one at the junction with Mount Pleasant, known as “The Village Green” or “The Triangle”, which is planted with trees and bulbs, and the second opposite the Village Hall, known as “The Orchard”. The wide grass verge opposite the Village Hall is also used for community activities.

Character and Heritage: Milton has seven prominent listed buildings, that are mostly Georgian. These are interspersed with smaller dwellings that add to the character of the area. Predominantly, the buildings in Milton follow a distinct building line, either being built directly to the rear of the pavement or having sandstone walls and hedges which keep the building line intact.

People identified the rural aspects, open spaces and the historical associations as reasons why they liked living in the parish.



## **4.3 Amenities and Services**

### **4.3.1 Repton**

See map section 4.2.1.

2.11 Many amenities have been lost in the relatively recent past, including the surgery part of the health centre, paper shop, public toilets, bank, building society, hardware shop, pharmacy and The Dales residential home for the elderly. The surgery and pharmacy have relocated to Willington and this causes worry, particularly to older residents. The local library has now been replaced by a once a month mobile library. There are four public houses, two of which bring considerable numbers of people into the village with associated parking problems. The shops include a post office, butcher's shop, general store, a dentist, one hairdresser, and a beautician. There are also three food takeaways, and a tearoom. The Village Hall provides a centre for a number of services and social functions e.g. consultations; voting, keep fit classes, society meetings etc., but it urgently requires replacing.

The village has a number of educational establishments; two nurseries, a primary school, a private preparatory school and a public (fee paying) school. The primary school takes a significant number of pupils from outside the village, and the two nurseries, the private preparatory school and public school take the majority of children from outside the village. The Health Centre acts mainly as a venue for health care teams and provides little direct health care for the village.

There have been several problems with collapsed sewers, as some of them are now very old. These are part of a system which includes a pumping station by Brook Farm.

### **4.3.2 Milton**

See map section 4.2.2.

Milton has a pub and a Village Hall, the latter having been upgraded, provides an essential centre for meetings etc., and is used by groups wider than the village. There is a sewage treatment station on the outskirts of the village. Milton is dependent on Repton and neighbouring Willington for the majority of amenities and services and concerns have been raised regarding increased through traffic.

Particular issues raised by residents include; the lack of health centre facilities in the parish, the need to retain retail outlets, the importance of the Village Halls.

## **4.4 Community, Leisure & Employment**

### **Community and Leisure:**

#### **4.4.1 Repton**

See map section 4.2.1.

The Village Hall is a well-used venue for local organisations, such as the Repton Village Society, and for private functions, as is the scout hut, known as The Den. Unfortunately the Village Hall is becoming structurally unsound and will require replacing in the near future. Another significant social venue is the Royal British Legion, which hosts a range of activities.

The parish and United Reformed Churches have the usual associated clubs and classes, which together with the local sporting clubs and allotments, provide opportunities for villagers to meet. In Repton, all ages of the community are provided for; starting with the mother and toddler groups, scouting and guiding, Repton Casuals sports club and the W.I., through to the Evergreens. Some of these are gradually decreasing due to lack of volunteers and facilities. There are only limited social facilities specifically for the youth of the villages. However, Repton does have other amenities that are unusual in a village, including facilities for swimming, tennis and other sports. There is also a music subscription concert programme and choral society. All these are provided by the independent Repton School. Repton has a growing number of visitors interested in the village, its history and its surrounding countryside, particularly as it lies adjacent to the National Forest.

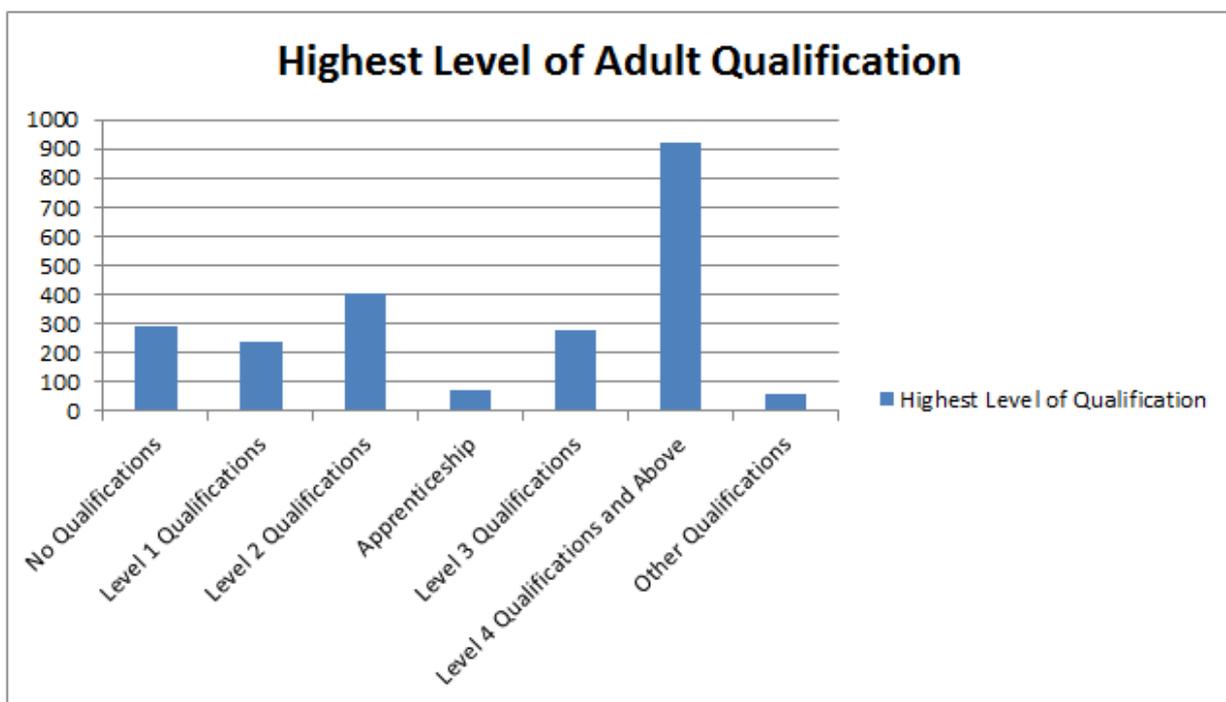
#### 4.4.2 Milton

See map section 4.2.2.

The heart of Milton is based around the Village Hall and the Swan public house. The Village Hall supports a vibrant community and holds many functions throughout the year, organised and managed by a lively Village Committee. It is home to the local W.I, lunch club for the elderly and other organisations. Residents worship in nearby churches such as St Wystan's, Repton or St Saviour's, Foremark. A mobile library used to call twice monthly but this has now ceased.

#### Employment:

The residents of the parish tend to have a level of education that exceeds the national average. Most are employed in jobs outside the parish, leading to regular commutes.



### **4.4.3 Repton**

See map section 4.2.1.

In recent years, the decline in village based industries, and in particular farming (now down to two working farms), has meant a reduction in locally based employment. Also, the number of shops in the village has greatly diminished as residents drive or are bussed to nearby supermarkets. The economy of Repton is that of a rural village, where most of the residents work in nearby towns and cities, but Repton School employs a sizeable number of local teachers and support staff. The only other major local employer is Gibson Technology, who design, build and test racing car engines, but currently all their staff live outside the village. There are a number of builders, architects and other trades based in the village, who add to the village's economy.

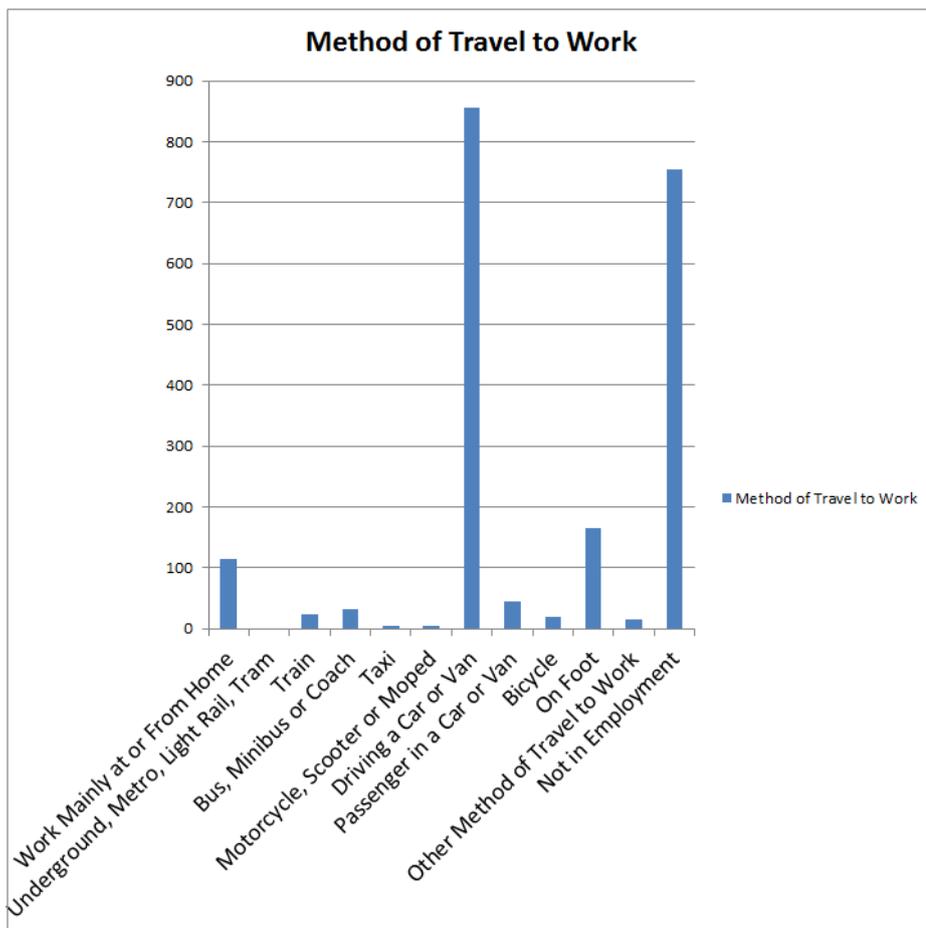
### **4.4.4 Milton**

See map section 4.2.2.

Milton is still farming based but in line with the current agricultural trend, farms have become larger and currently there is one working farm in Milton. However Milton remains predominantly agricultural, with the major part of Milton's approximate 1300 acres being farmed by local long established farming families from within the parish. This creates continuity of husbandry and local agricultural tradition. In addition there are 2 smallholdings and several dwellings with land attached which is often used for equine pursuits. There are some small businesses in Milton, but apart from the public house these are generally individuals working from home and do not offer any additional employment. The majority of residents work in nearby villages, towns and cities, yet Milton retains a strong rural character and a proud sense of community.

The major employment is found in Derby and or Burton upon Trent, but with the nearby road links of the A38 and A50, the areas in which people travel to work is very wide. With limited public transport, this does mean a high car use and the consultation highlighted a worry that any new housing increases an already excessive traffic density.

## 4.5 Travel & Transport



### 4.5.1 Repton

See map section 4.2.1.

There are five road routes into the village and it is served by an hourly bus service during the day, which reduces in frequency in the evening and on Sunday. There is a mainline train station in the neighbouring village of Willington, about a mile and a half away, with seven trains per day, except on Sundays. Nottingham East Midlands Airport is situated approximately ten miles east of the village. There is an extensive network of footpaths, both within the village and across the surrounding farmland.

Repton lies within two miles of the junction between two major trunk routes, the A50 and A38. Adjacent to this junction is the Toyota car plant, at Burnaston. The proximity of these, and the location of the bridge over the river Trent at Willington (the only one for five miles in either direction), have led to a substantial increase in road traffic through the parish in recent years.

Repton is a very old settlement and the street layout, with little or no off-street parking, so does not easily accommodate the high levels of traffic. Two particular issues are evident. The first is the narrowness of the High Street, Milton Road and Burton Road in the vicinity of The Cross. This leads to severe congestion at times of high traffic density. The situation is compounded here and in other areas of the village, including the junction of Milton Road and Springfield Road, by the various school runs. The street layout around The Cross also affects pedestrians, due to the narrowness or absence of pavements, and crossings.

The other significant issue occurs on the outskirts of the village. The transition from open countryside to build-up area is not abrupt, leading to a tendency for speed limits to be exceeded.

The Trent Villager bus service runs to both Derby and Burton via the villages in between. The bus stops are located at Repton Cross, which is more than a mile from houses at the south-eastern end of the village, and on Burton Road, which is also a considerable distance from the majority of housing. There is also a free weekly bus, which is run by, and to, the Tesco supermarket in Ashby.

There is a perceived risk to cyclists from other vehicles on the causeway from Willington, where the traffic speeds tend to be higher and the road is relatively narrow, making overtaking difficult.

Repton is unusually well provided with footpaths both within the village environment and in the neighbouring farmland. These are extensively used, the accessibility encouraging people to walk from home. A network of hidden footpaths and 'jitties' criss-cross Repton and provide pleasant car-free links between different parts of the community.

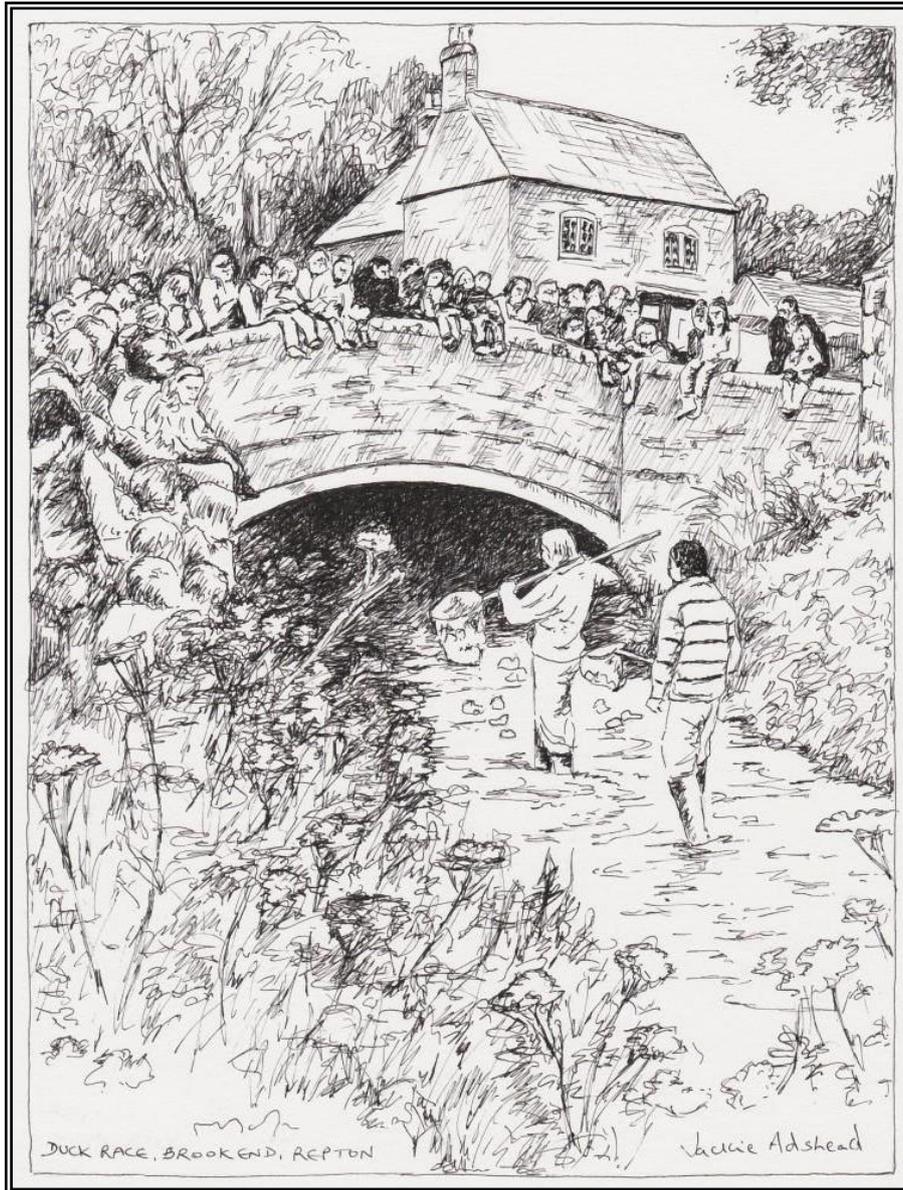
#### **4.5.2 Milton**

See map section 4.2.2.

Milton has road links to Repton, Ticknall and Swarkestone bridge (via Foremarke). Traffic levels are high at certain times of the day as the hamlet is used as a through route. There is no longer a public transport service in Milton. The majority of residents rely on their own transport or that of neighbours. This dependence upon the motor car brings with it the problem of car parking because many residents have no garage or driveway facilities and, of necessity, have to park on the main street.

There is a web of footpaths and bridle paths linking Milton across open fields with outlying farmsteads and settlements and with adjacent villages. These are used extensively by walkers, cyclists and horse riders, both residents and visitors.

## 5 Vision Statement & Core Objectives



The Village Design Statement was written in 2006 and updated for points of factual accuracy during 2016. When originally written, it endeavoured to describe Repton and Milton and their surroundings as they were at that time; highlighting the individual and collective characteristics that make the settlements distinctive. It was compiled by local residents, through a process of public consultation, with help and advice from officers of South Derbyshire District Council and support from Repton Parish Council and Repton Village Society.

The Village Design Statement added local guidelines for Repton and Milton to the overall policies on housing, environment etc. contained in the South Derbyshire Local Plan. The Local Plan and Supplementary Planning Guidelines (including Conservation Area Character Statements) were the first references addressed in a planning application, but the Village Design Statement supplemented them with those aspects particular to Repton and Milton. The purpose of the document was to ensure changes that took place in the future fitted in with what was best in Repton and Milton. It laid down what residents felt was important and was readily available to residents, developers and local planners, to help inform the planning process.

The steering committee and the working group all agreed that we should use such a comprehensive document as the base of the Neighbourhood Development Plan, bringing it up to date using information generated from the consultation process. It was the starting point for developing the Vision Statement and core objectives. Additional significant inputs have been; issues raised by members of the public at Parish Council meetings, the surveys undertaken at the Village Party (CEF11) and SDDC Local Plan Part 1. The vision and objectives have been further refined following consultation with the community. Details are provided in the Consultation Statement (CEF3) and the Evidence Paper for Each Theme (CEF31).

## **5.1 The Vision Statement**

**To ensure that the parish of Repton continues to be a vibrant, pleasant, sustainable and safe place in which to live, with facilities that meet the needs and aspirations of the people who live and work there.**

## **5.2 Guiding Principles**

The set of principles that provide a means of delivering the vision are:

- The preservation of the separate villages of Repton and Milton, so that the individual identity of each community is not lost.
- To preserve and enhance the landscape setting and historic character of the villages within the parish, by minimising any negative visual impact of new development.
- To ensure that all development, as identified in the SDDC Local Plan, is provided in the right location and the scale to be in sympathy with the area's rural aspect and heritage, respecting the area's character and environment.
- To create a parish that has minimum impact on the natural environment, promotes biodiversity, encourages wildlife, works towards being carbon neutral and mitigates the expected effects of climate change
- To sustain the vitality, health and safety of the community and to allow long-term residents the opportunity of remaining part of it.
- To reduce the need to use private motor vehicles, to encourage alternative means of travel and to ensure that travel within the villages is appropriate and secure.

## 5.2.1 Looking at the principles in more detail:

### **The preservation of the separate villages of Repton and Milton, so that the individual identity of each community is not lost:**

The two villages are very different in size, and nature.

Repton is a village with a long history. Of particular note are the buildings around the Cross, some of which date back to the Saxon period. In addition to the oldest buildings that form the core to the village, there has been subsequent building over many centuries that provide a wide variety of different styles. These create different aspects within the village, including open spaces and mature trees, with the whole tending to blend harmoniously together. Further details are provided within SDDC Conservation Area document (CEF7) and the Historical Assets Register (CEF8). It is imperative that this is taken into consideration during planning, as the results of all decisions made will have an impact on this important aspect of the village. Repton has a range of amenities, including a bus service, retail, sports and leisure facilities. These provide residents with services that are reasonably accessible, although some of them would certainly benefit from enhancement and augmentation.

Milton is a hamlet, established well over 1,000 years ago, a totally separate community from Repton. It does not have the services and facilities found in Repton. Nevertheless, it too has a distinctive character, with many attractive buildings and a more rural aspect. Given the differences to Repton, it is appropriate that the planning policies affecting it are different.

### **To ensure that all development, as identified in the SDDC Adopted Local Plan, is provided in the right location and scale to be in sympathy with the area's rural aspect and heritage, respecting the area's character and environment - and - To preserve and enhance the landscape setting and internal historic character of the villages within the parish, by minimising any negative visual impact of new development:**

The two communities benefit from an attractive semi-rural character derived from open fields, abundant trees and hedgerows and a wide variety of building styles and features reflecting the long history of the parish. The rural character is strengthened by grass verges, and green spaces which are both located on the four major roads in Repton and in the majority of housing developments. This is unfortunately not the case for the housing developments of 2015 and 2016. Its location, accessibility, scale and appealing countryside setting, combined with its strong community spirit, makes the parish of Repton a place where people desire to live. The area of the Cross and Church in Repton are obvious landmarks, but the character of the village is much more diverse and will affect, and be affected by, changes in the buildings, roads and related features. As described in detail in the Village Design Statement (CEF9) and SDDC Conservation Area documents (CEF7) and Historical Assets Registers (CEF8), Repton and Milton have a significant and attractive built environment, which is valued and should be preserved and enhanced.

### **To create a parish that has minimum impact on the natural environment, promotes biodiversity, encourages wildlife, works towards being carbon neutral and mitigates the expected effects of climate change:**

Hedgerows, trees and woodland throughout the rural parish visually enhance the countryside, as well as providing an important habitat for wildlife. The natural environment is integral to the

character of the parish. Enhancing it will encourage healthy activities such as walking. Transport is also an important theme. Opportunities should be taken to reduce the use of motor vehicles and avoid queuing stationary traffic, so as to minimise pollution.

**To sustain the vitality, health and safety of the community and to allow long-term residents the opportunity of remaining part of it:**

There is widespread recognition that the population is ageing and there is an increasing requirement for suitable housing provision for older people, many of whom do not want to leave the parish when they no longer feel able to live in their current home. In addition, residents of all ages need access to health-promoting leisure facilities.

**To reduce the need to use private motor vehicles, to encourage alternative means of travel and to ensure that circulation within the villages is appropriate and secure:**

The parish needs to ensure the integration of the various neighbourhood areas within the villages through appropriate pedestrian and cycle links. It is important that good public transport, walking and cycling access are provided.



## 5.3 The Core Objectives

The core objectives are grouped under five headings:

- Housing
- Open space & Environment
- Amenities & Services
- Community, Leisure & Employment
- Travel & Transport

At the consultation there were comments about the main issues, and the core objectives were developed from these. See the Consultation Statement (CEF3) and the Evidence Paper for Each Theme (CEF31) for details of this process.

### 5.3.1 Housing

Main comments raised by local people during the consultation included:

Residents did not want to see any more large developments. Having had 148 houses built in the last two years in one area of Repton, they felt any new housing needed to be integrated into the village and on smaller sites.

That The Dales, which had provided residential care in the parish but had been closed and was lying empty, should be redeveloped for housing provision for the elderly. In addition the existing housing for the elderly at Fisher Close should be retained and enhanced.

A lack of affordable housing in both villages.

Residents expressed an appreciation of the historical nature of both villages and a desire to preserve this.

Objective: Integrate small new housing developments within the villages

Objective: Develop The Dales site for supported elderly care accommodation and retain Fisher Close for the same reason.

Objective: Provide some affordable housing for local people

Objective: Retain the historical built environment

### **5.3.2 Open Spaces & Environment**

Main comments raised by local people during the consultation include:

Retention of the separation and integrity of the two villages

Retaining hedgerows and encouraging biodiversity

Landscape and the rural aspects were one of the reasons people chose to live in the villages

Providing open spaces and grass surroundings in keeping with a rural setting, on new developments

Retention and improvement of the present open spaces

Problems regarding increased flooding

Objective: Ensure that the village boundaries remain as in Local Plan 1

Objective: Encourage tree and hedge retention and planting

Objective: Ensure new building does not adversely impact on views and the rural landscape

Objective: New developments to provide appropriate open spaces

Objective: Improve existing open spaces

Objective: Ensure new build does not increase potential flooding

### **5.3.3 Amenities & Services**

Main comments raised by local people during the consultation include:

Lack of health provision in the parish

The importance of the Village Halls

Objective: Address the lack of health facilities within the parish

Objective: Ensure the Village Halls remain fit for purpose

### **5.3.4 Community, Leisure & Employment**

Main comments raised by local people during the consultation include:

Present play facilities not easily accessible

Repton Village Hall in very poor condition with no disabled facilities

Milton Village Hall is an important asset

Need to retain existing retail businesses

To be able to work from home would be an advantage

Small businesses to be encouraged

Objective: Provide play facilities near to new developments

Objective: Rebuild Repton Village Hall with appropriate facilities and retain Milton Village Hall

Objective: Retain the number and mix of shops

Objective: Support new small businesses

### 5.3.5 Travel & Transport

Main comments raised by local people during the consultation include:

The amount of traffic through both villages

The lack of parking and inappropriate parking

Enjoy the footpaths through the villages

Want to encourage more cycling and walking

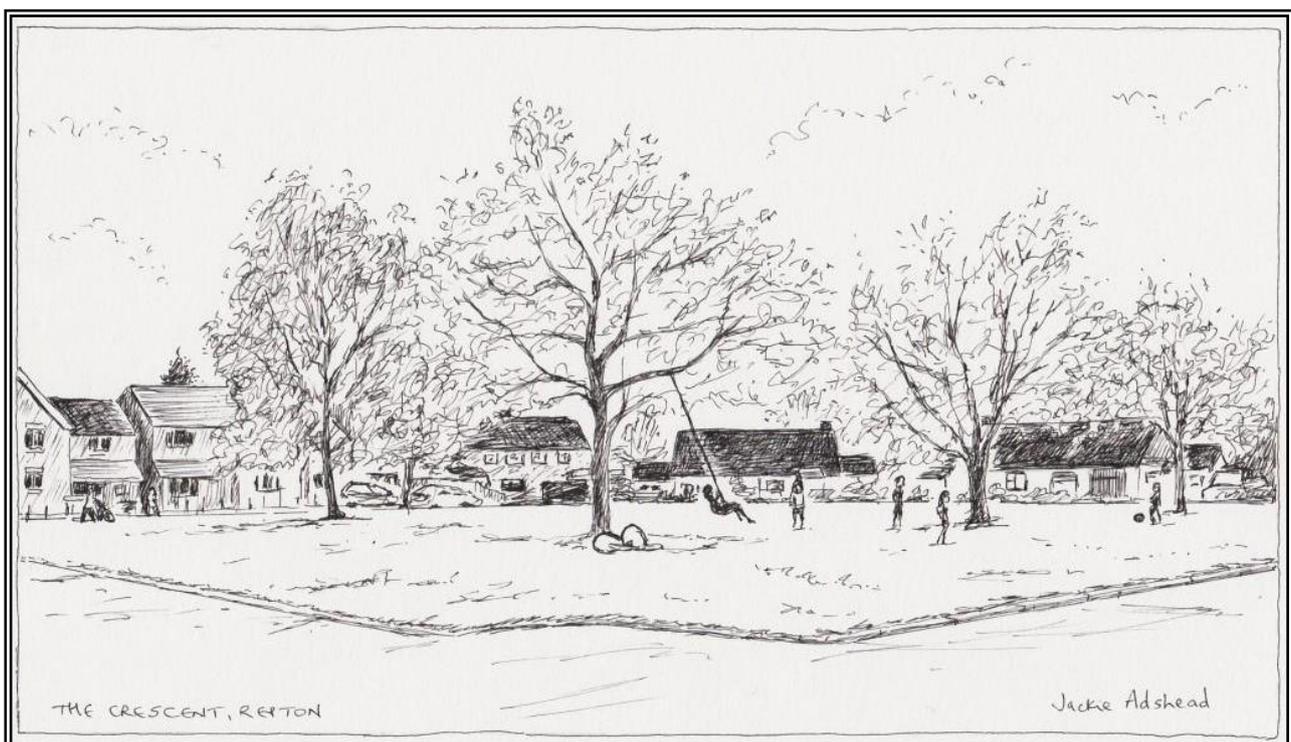
Better links with Willington where health and retail provision is sited

Objective: Ensure new housing developments have good pedestrian, cycle and bus connections

Objective: Consider ways to provide new parking within both villages

Objective: Retain and improve footpaths

Objective: Improve connections to surrounding destinations



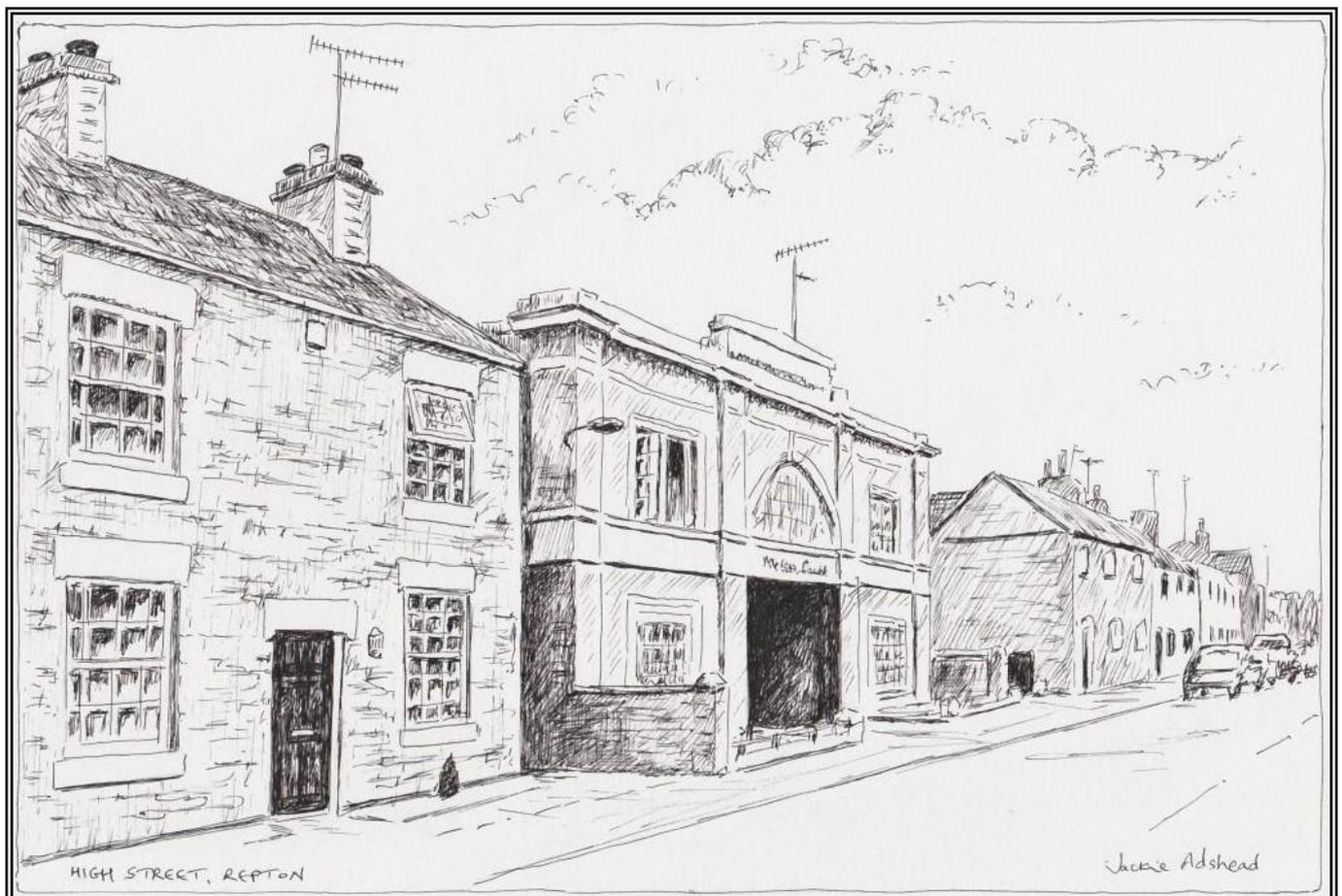
## 6 Section 2 - Neighbourhood Plan Policies

This section describes the policies that will help enable the parish meet the objectives stated in section 5 of this document. In the following section brief justifications are provided for each policy. A more detailed explanation of the evidence and reason for the policies can be found in the following documents:

Consultation Statement (CEF3), the Basic Conditions Statement (CEF4), Detailed Justification of Policies (CEF5), Justification of Policies with Links to Existing Planning Documents (CEF5a), Evidence Paper for Each Theme (CEF31), Analysis of Questionnaires by Theme (CEF28) and Spreadsheet of Comments from Questionnaire (CEF29). These are the principal documents that cover the process of the identification and generation of the policies but within these documents are references to other documents that are also pertinent.

The Neighbourhood Plan policies are important in order to safeguard the parish from inappropriate development and to avoid overloading existing infrastructure and community provision, but extend those where possible and appropriate. These policies should be implemented to ensure a linked and joined up approach to villages, community and environmental development.

### 6.1 Housing



Our ambition is to promote a balanced and vibrant community where the parish has the services and housing sufficient to meet the needs of residents at all stages of their lives. The Neighbourhood Plan supports regeneration and re-development opportunities that help achieve

social and environmental objectives in the parish. Our aim is to ensure Repton and Milton are attractive, environmentally healthy and sustainable villages to live in, whilst retaining their very distinct characters. When recognising the heritage and history of the parish, the Housing policies seek to protect and enhance the historic built environment of Repton and Milton, whilst also securing its place in the future. Our design ambition for homes is to promote high quality design and materials in the development of buildings which will result in improvements to the lives of residents and visitors to the parish and to the built environment. The Neighbourhood Plan supports housing development that fosters more sustainable means of transport, reflecting the predominantly rural and residential character of the area.

### **6.1.1 Repton and Milton limits of development**

The Neighbourhood Plan proposes to designate the limits to development for the parish which will maintain the existing boundaries of both the villages of Repton and Milton. The villages are quite different and there is strong community support that this should be preserved. Repton is a large village with a range of amenities while Milton is a small rural hamlet. In many cases people have chosen to settle in each village because of the specific characteristics each offer. It would be detrimental for the two to merge, thus resulting in a loss of identity. In addition, the physical separation with open countryside enhances the rural nature of both communities and provides residents with immediately accessible leisure opportunities through the linking network of footpaths.

### **6.1.2 POLICY H1: THE LIMITS OF DEVELOPMENT:**

The limits of development, which define the settlement boundary for the villages of Repton and Milton, will be maintained as identified on the proposals maps for each village, as shown below. Housing development outside of the settlement boundary will only be permitted if it is solely or primarily for affordable housing, of a scale and design appropriate to its context and generally in conformity with South Derbyshire Local Plan Policy BNE5.



# Repton Village Settlement Boundary



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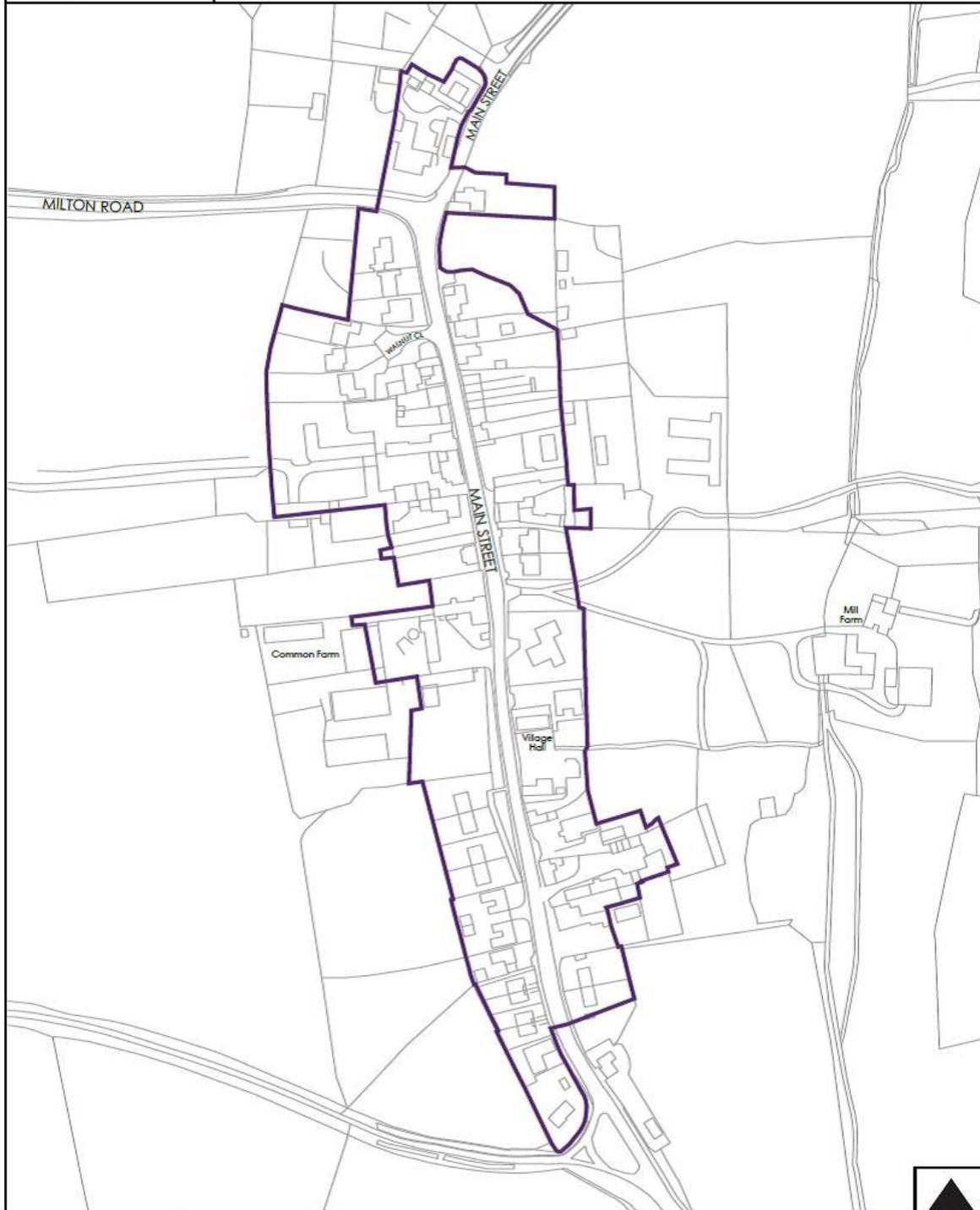
Scale: 1:10000 at A4



Settlement boundary



### Milton Village Settlement Boundary



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Scale: 1:2500 at A4



Settlement boundary

### 6.1.3 Development within the settlement confines

Consistent with SDDC Local Plan Part 1, development is permissible within the designated settlement boundaries. It should be recognised that the appropriateness of specific development proposals must be assessed against planning policies and guidelines, including those contained in this document.

The following areas are specifically recognised, with the aim of integrating new small housing developments within the villages:

- Small residential sites, provided such proposals are well designed and meeting all relevant requirements set out in other policies in this plan, and where such development:
  - a) fills a small, restricted gap in the continuity of existing frontage buildings or on other sites within the built-up area of the village where the site is closely surrounded by buildings.
  - b) is not considered to be unneighbourly development that requires unsuitable access, reduces the privacy of adjoining properties or is inconsistent with the character of the locality.
- Vacant or derelict properties should be preferentially re-developed.
- Outside the settlement boundaries defined in policy H1, proposals for development will be assessed against the requirements of policy BNE5 of the adopted South Derbyshire Local Plan.

#### **6.1.4 POLICY H2: DEVELOPMENT WITHIN SETTLEMENT CONFINES:**

**Development should take place within the limits of development for Repton and Milton as defined in policy H1 above. A development proposal for infill development and the conversion of existing buildings will be supported where it has been demonstrated that:**

- **The scheme is small scale and reflects the size and character of the village.**
- **The proposal is well designed and considers the distinctive qualities of the village:**
  - **The proposal is infilling in a small gap in the existing frontage or**
  - **The proposal is formed by a site that is closely surrounded by buildings.**
  - **The development does not adversely affect neighbouring properties by reason of noise, unsuitable access, loss of privacy, loss of daylight, or visual intrusion that would affect the amenity of adjoining properties.**

#### **6.1.5 Provision for elderly accommodation**

The parish has an ageing population that wishes to remain within the parish. This is supported by statistical evidence, as well as the results of the 2015 survey. This will only be possible with the provision of suitable housing and services. Recent substantial development off Milton Road and Longlands totalling well over 100 houses has not addressed the identified needs of an ageing population. The retention of The Dales and Fisher Close for this group seeks to redress the balance. It is very clear from the collated responses of residents that this provision should be retained and enhanced (see CEF28 and 29). This is consistent with NPPF paragraphs 50 and 51.

### **6.1.6 Housing mix**

There are challenges to accommodate the needs and desires of residents in two key areas. The first is the recognition that the population is ageing but wishes to remain part of the community. The second is the provision for people starting off in the housing market. Often these will be at the younger end of the age spectrum. Policy H3 aims to address the first of these issues to some extent, but there is more that can be done. Limited affordable homes have been built in recent years and there remains a gap between the desires of some potential home owners, often those who have grown up in the parish, and the availability of suitable housing stock.

#### **6.1.7 POLICY H3: HOUSING MIX:**

**New housing development proposals should, wherever feasible, contribute towards meeting recognised housing needs in the parish. The provision of affordable smaller homes, especially for young families and young people, and for older people, will be supported. Affordable housing will be preferentially allocated to those who can demonstrate a strong connection to the parish.**

### **6.1.8 Design of new development to be of high quality**

As described in detail in the Village Design Statement, Repton and Milton have a significant and attractive built environment, which is valued and should be preserved and enhanced. The 2015 survey shows strong support for these principles. This is consistent with NPPF sections 7 and 12. Any development that takes place should ensure the identity and character of the villages are to be maintained in a manner consistent with the Village Design Statement (CEF9), the SDDC Conservation Area Statements (CEF7) and the Historical Assets Register (CEF8). Proposals for all forms of new development must plan positively for the achievement of high quality and innovative design, at the same time demonstrating they have sought to conserve local distinctiveness and the aesthetic qualities of traditional rural settlements and buildings found in the wider parish.

#### **6.1.9 POLICY H4: DESIGN OF NEW DEVELOPMENTS:**

**Proposals for new housing must be of high quality and designed to reflect the character and distinctiveness of the villages of Repton and Milton. They must demonstrate how they meet the following:**

- **Reflect the design principles in the Village Design Statement.**
- **Identify with the local character to create a sense of place appropriate to the location.**
- **Consideration of context and character.**
- **Appropriateness of the building styles to the historic context as a listed building and/or within the Conservation Areas.**
- **Integration of new proposals into the village and landscape setting, including the provision of grass verges or open spaces, where appropriate.**

### **6.1.10 Design of adequate car parking to fit in with the character of the proposed development**

Parking is a significant issue within the parish. There are recent examples where inadequate provision has led to on-road parking, causing distress, disruption and congestion. This should be avoided in future developments. The way in which car parking is designed into new development will have a major effect on the quality of the development. Whilst it is desirable that a suitable amount of car parking is provided in relation to the size and scale of the development, it should be provided in a way that has minimal visual impact on the overall appearance of the development. The Neighbourhood Plan proposes that each new housing development must have off-road parking consistent with the size of accommodation, as defined by the number of bedrooms. Houses with up to 2 bedrooms should have at least 1 parking space, those with 3 to 5 bedrooms should provide at least 2 parking spaces and those with 6 or more bedrooms should provide at least 3 parking spaces.

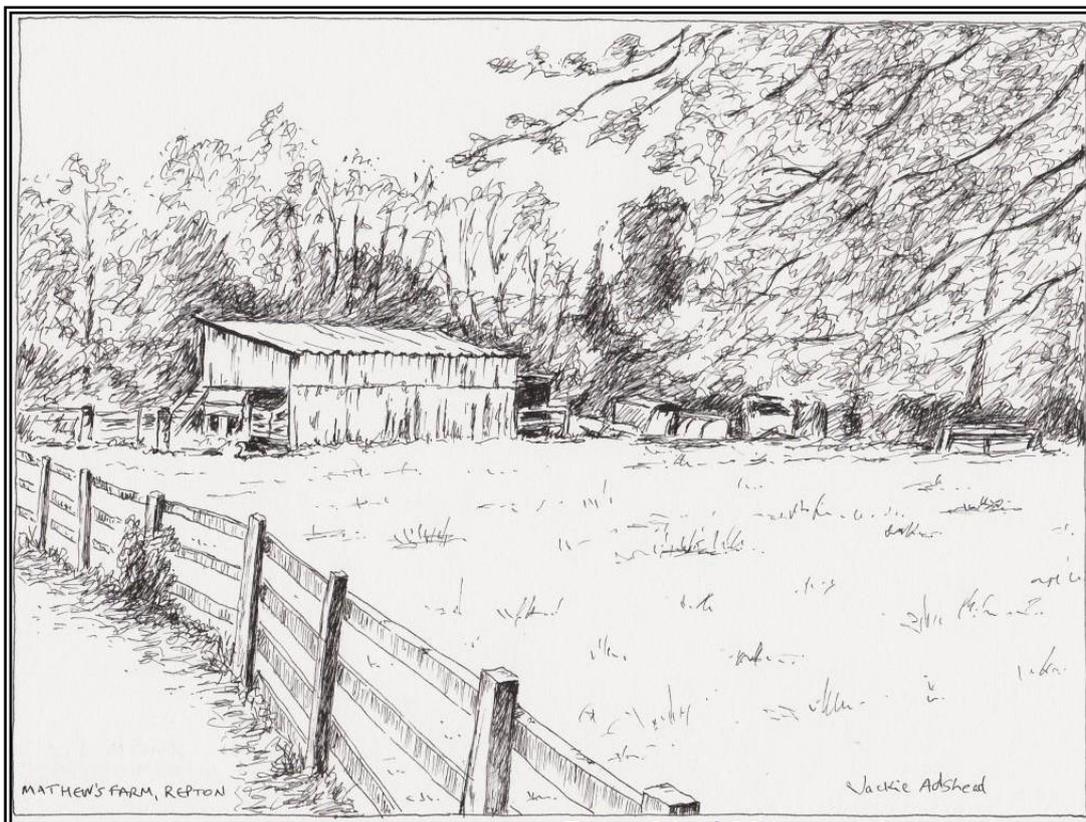
Electrical charging points are supported to encourage the use of more sustainable vehicles.

#### **6.1.11 POLICY H5 DESIGN OF CAR PARKING:**

**New housing and, where appropriate, extensions to existing properties, will include adequate car parking provision that minimises the visual impact on the buildings and landscape and adheres to the following principles:**

- **Provision to be in the form of a garage or parking space.**
- **If a garage is proposed it should be large enough to be useable with internal dimensions of a minimum of 6.5m x 3m.**
- **Garages designed to reflect the architectural style of the house.**
- **Minimise visual impact of frontage/street scene parking by landscaping that is an integral part of the overall landscaping of the development proposal.**

## **6.2 Open Spaces/Environment**



Open spaces are cherished areas which enhance the built environment of the parish. They provide areas for recreation as well as adding to the visual appeal, and there is strong support for both their retention and enhancement. The views both into and out of the villages are a highly significant and much appreciated feature of the parish. They should be retained by avoiding inappropriate locations for new buildings.

### **6.2.1 Local Green Spaces**

It is very apparent that the residents of the parish appreciate the rural nature of their communities and feel strongly this should be preserved. This is reflected in the responses to potential development beyond the village settlement boundaries, as well as the retention and enhancement of existing open spaces. It is also noteworthy that this theme features very prominently in the 'likes' section of the survey which also said that the rural appearance should be enhanced through further planting of trees (see CEF28 and CEF29).

#### **6.2.2 POLICY OS1: LOCAL GREEN SPACES:**

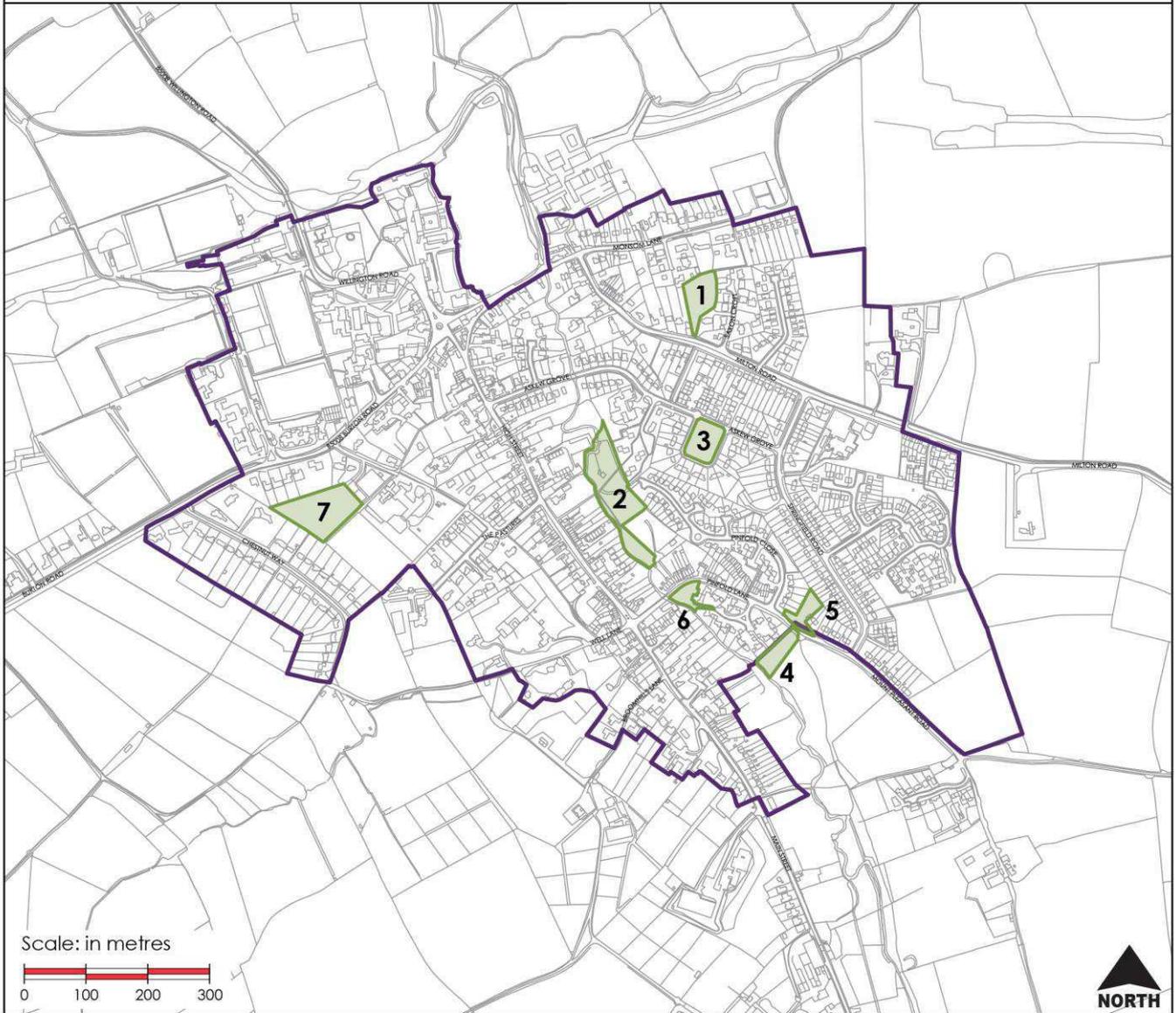
**Within the areas of Local Green Space described below and shown on the Local Green Spaces policies maps, development will be ruled out other than in very special circumstances.**

The following Local Green Spaces are designated, consistent with NPPF paragraphs 76 and 77 – see maps for locations.

- 1) The land adjacent to Milton Road, by Saxon Croft, Repton. This area of grass with scattered trees is surrounded by houses on all sides. It not only provides a well-established open space but it is also in regular use as a path from Milton Road to Monsom Lane.
- 2) Mathew's Farm, between High Street and Pinfold Close, Repton including the wooded area adjacent to the existing open space up to the plot containing a derelict bungalow. This is a pair of fields bordering the brook. It also has mature trees on its edges and more extensive collection of trees on its southern edge. For many years it has operated as a small-holding. Often animals such as sheep and geese are located here. The land is crossed by two footpaths that are in very regular use, such that many residents benefit from this rural space right in the heart of the village.
- 3) The Crescent, Repton. The green space is grass with scattered trees. The land provides an open aspect to the housing and an area where local children play.
- 4) The arboretum on Pinfold Lane, Repton. This small space has been planted with a variety of native trees, typically by families in memory of loved ones.
- 5) The land opposite the arboretum on Pinfold Lane, Repton. This area has been allocated by SDDC and Repton Parish Council as an extension to the arboretum, as demand has exceeded the capacity of the existing area.

- 6) The land adjacent to the brook near the United Reformed Church on Pinfold Lane, Repton. This grassed area borders the brook and has a combination of mature willows and scattered trees. It provides an open aspect in a location surrounded by houses and is regularly used for games by local children.
- 7) The playing field off Mitre Drive. This is the location of The Den (scout hut) and the main children's play equipment. As such it is used by children on a very regular basis. It is also the location for events such as the village party. The land, whilst surrounded by houses, is extensive enough to provide a significant open space with views out into the countryside. A footpath runs along one edge, adjacent to another field. This results in many people benefiting from this open area.
- 8) The wide verge opposite Milton Village Hall and the orchard adjacent to it. This land is the open space right in the heart of Milton. The building line opens up here and there are views into the countryside. A bench allows residents to sit and appreciate this peaceful location. In addition the area is used by the community for local events.
- 9) The Triangle (also known as The Village Green) in Milton at the bottom of Mount Pleasant Road. This small area has grass, trees and spring bulbs. It links the adjacent countryside with the village environment.

# Repton - Local Green Spaces



Scale: in metres  
0 100 200 300

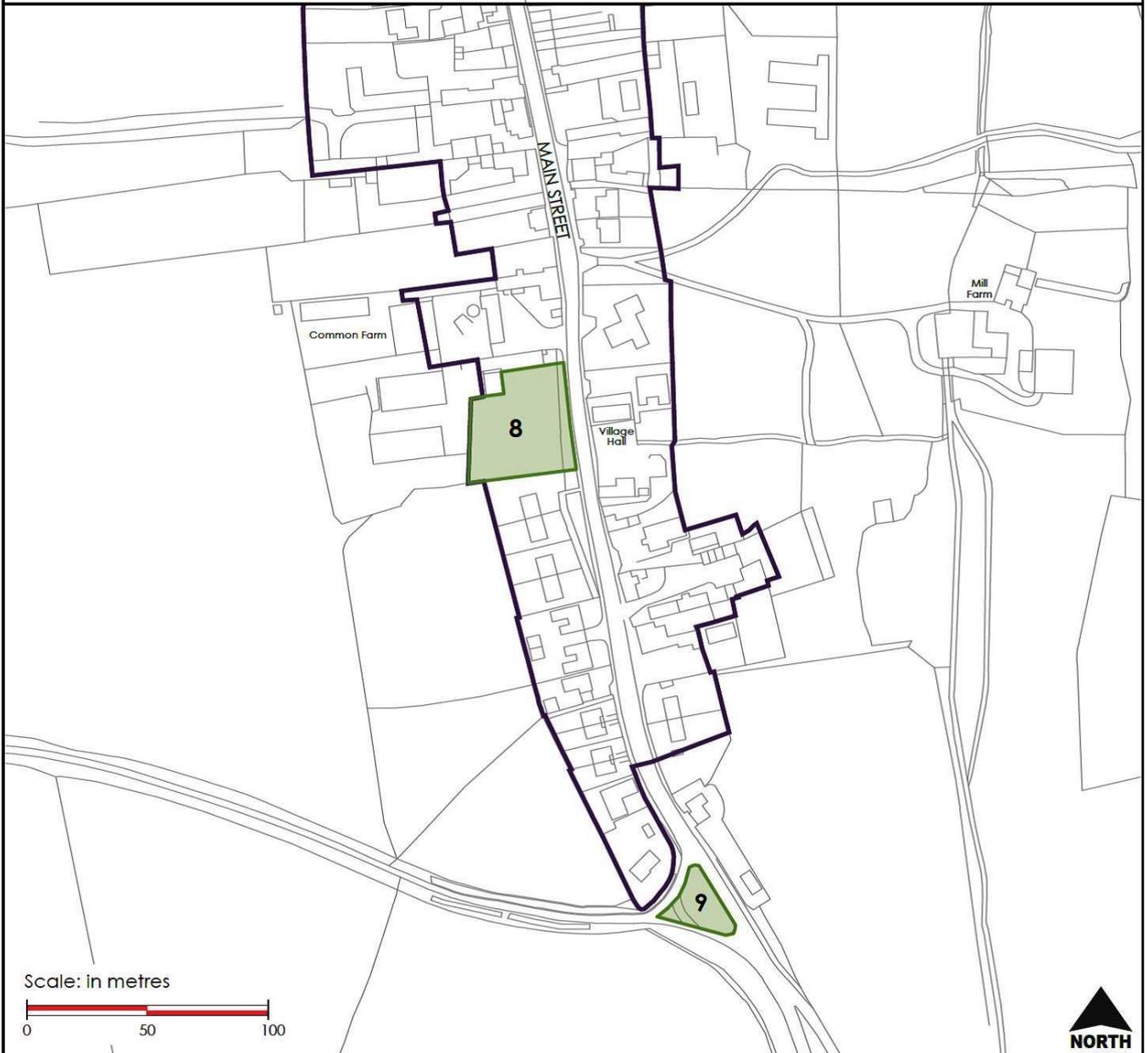


 Local Green Space     Settlement Boundary

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100019461 2014.

Scale: 1:10000    Date: July 2019

# Milton : Local Green Spaces



Scale: in metres  
0 50 100



Local Green Space



Settlement Boundary

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Scale: 1: 2500

Date: July 2018

### 6.2.3 Visual impact of new development on views from the countryside

Repton is a rural parish and the relationship of the built environment with the countryside is important. The villages of Repton and Milton both sit in valleys, with a ridge in between. There is little skyline development, which, coupled with trees within the villages, help integrate both communities with the surrounding landscape. The area is criss-crossed with an extensive network of footpaths, which provide many with an opportunity to experience the countryside without the need to drive. In addition, the historic centre of Repton can often be glimpsed from many of these paths. The views both into and out of the villages are a significant and appreciated feature of the parish. They should be retained by avoiding inappropriate locations for new buildings resulting in unacceptable landscape impact.

A professional landscape survey has been conducted to understand, identify and justify the importance of the visual aspects of potential development in the context of the rural setting. Full details are provided in CEF6.

#### **6.2.4 POLICY OS2: THE IMPACT OF NEW DEVELOPMENT ON VIEWS OF AND VIEWS FROM THE COUNTRYSIDE:**

**An assessment of views to and from a proposed development should be provided to show how any negative visual impact will be minimised through the design of the site location, layout, buildings and landscaping and how it will be consistent with the findings of the Landscape Character and Visual Amenity Assessment (CEF6).**

**Development which impinges on the skyline or which results in significant blocking of views of the historic centre of Repton, including St Wystan's church and The Cross, will not be permitted.**

### 6.2.5 Hedgerows, Trees and Woodland

Trees, woodland and hedgerows contribute positively to the character and amenity of an area, supporting both biodiversity, health, and well-being. Attractive surroundings encourage walking which in turn supports 'Healthier South Derbyshire'. Repton is on the edge of The National Forest with the potential for growth in tourism. The village itself is of historic interest with frequent groups visiting the church and surrounding area, and this potential needs to be supported. Hedgerows, trees and woodland should be retained and loss minimised, consistent with Local Plan adopted policies.

#### **6.2.6 POLICY OS3: IMPORTANT TREES AND HEDGEROWS:**

**Trees and hedgerows of good arboricultural, biodiversity and amenity value should be protected from loss or damage as a result of development. Wherever possible, they should be integrated into the design of development proposals and their enhancement will be supported. Proposals should be accompanied by a tree survey that establishes the health and longevity of the trees.**

Informative: in considering applications for development the tree survey report should include the following:

- A) Proposals that affect trees, hedgerows and woodland should clearly demonstrate that:
- i) The layout and form of development have been informed by an appropriate arboricultural and/or hedgerow surveys; and
  - ii) Development would not suffer from undue shading either now or in the future; and

iii) Appropriate protection measures are secured to ensure adequate protection zones and buffers around trees, woodland and hedgerows.

B) The felling of protected trees, groups of trees or woodland and removal of important hedgerows, will only be permitted in exceptional circumstances and in accordance with the relevant legislation, policy and good practice recommendations. Where protected trees are subject to felling, a replacement of an appropriate number, species, size and in an appropriate location will normally be required.

C) Development proposals which will have a negative effect on trees, hedgerows or woodland must satisfactorily demonstrate a net biodiversity gain can be delivered through the delivery of appropriate mitigation, compensation or offsetting, including through new planting or improved management of retained trees and hedgerows. New planting will be expected to be adequately managed to reach full maturity.

D) Where new planting is proposed in built-up areas, consideration should be given to planting tree species which are known to contribute towards improving air quality such as Field Maple, Ash, Common Alder, Norway Maple, Silver Birch, Larch and Scots Pine.

E) Existing public land and roadsides should be improved by naturalistic planting of trees, shrubs and flowers where they are practical and add to the character of the area, and tree planting should be encouraged where it will soften and help to integrate new developments.



## 6.3 Amenities/Services

### 6.3.1 Provision of Health Care Facilities

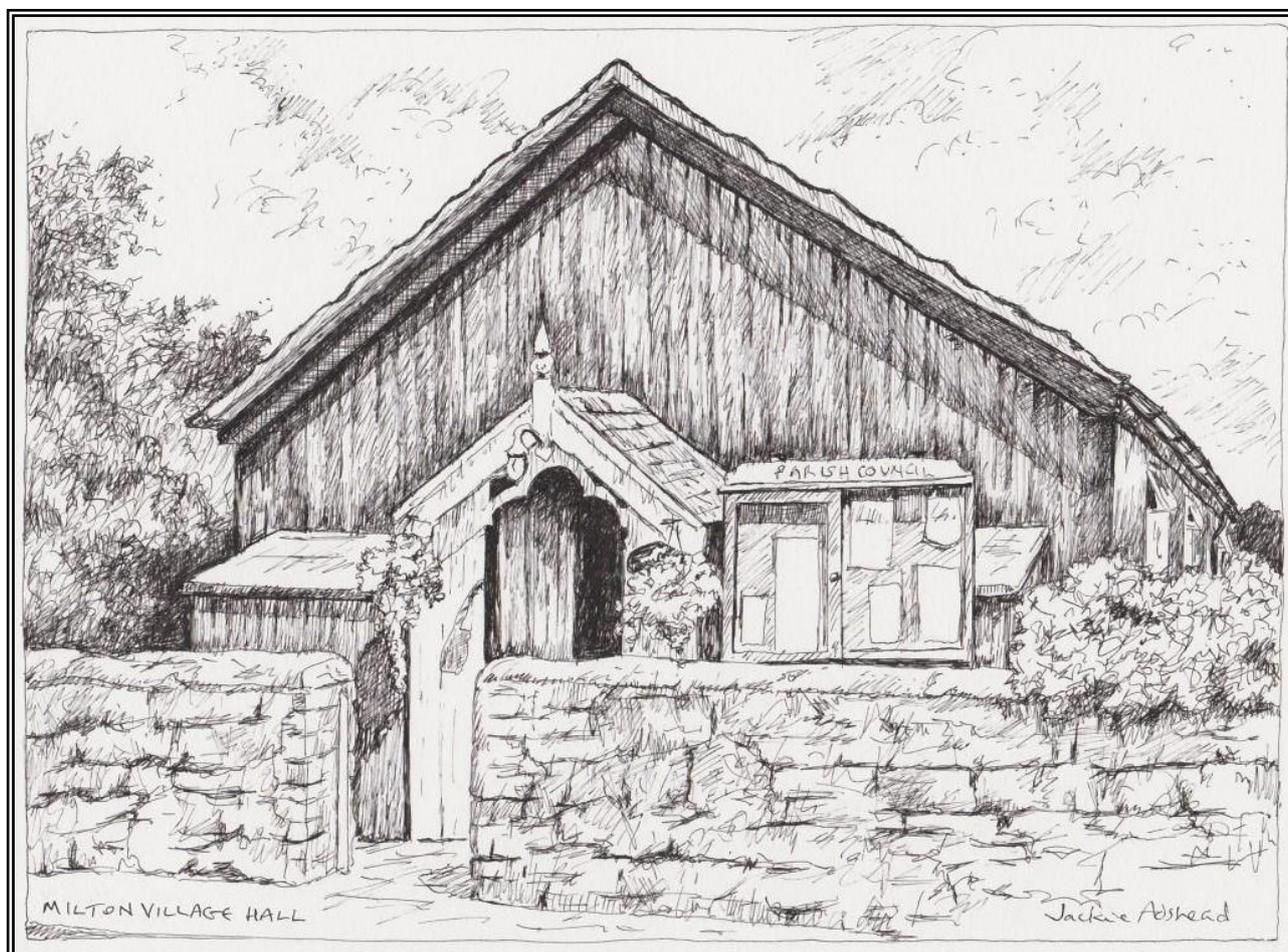
According to NPPF, the planning system should provide a high quality built environment with accessible local services that reflect the community's needs and support its health, social and cultural well-being. This is described in detailed in NPPF section 8 and the following policies reflect that intent. The population of the parish is ageing yet there is no effective health care provision within the parish. Most residents are forced to travel by car to access such facilities.

It should be noted that, whilst there is a health centre in Repton, this serves as an administrative centre for health-care teams and provides little or none of the comprehensive health care the community requires. This forces people to travel, particularly to Willington, to the local doctors' surgery. The survey produced a strong level of support for improved facilities. Improvements to the local transport network will also be sought in order to achieve better access to health care facilities - see Community Aspirations below.

#### **6.3.2 POLICY AS1: HEALTH CARE FACILITIES:**

**The provision of local health care facilities within the Parish will be supported. Proportionate contributions will be sought from developers of new housing to assist in meeting this objective.**

### 6.3.3 Village Halls

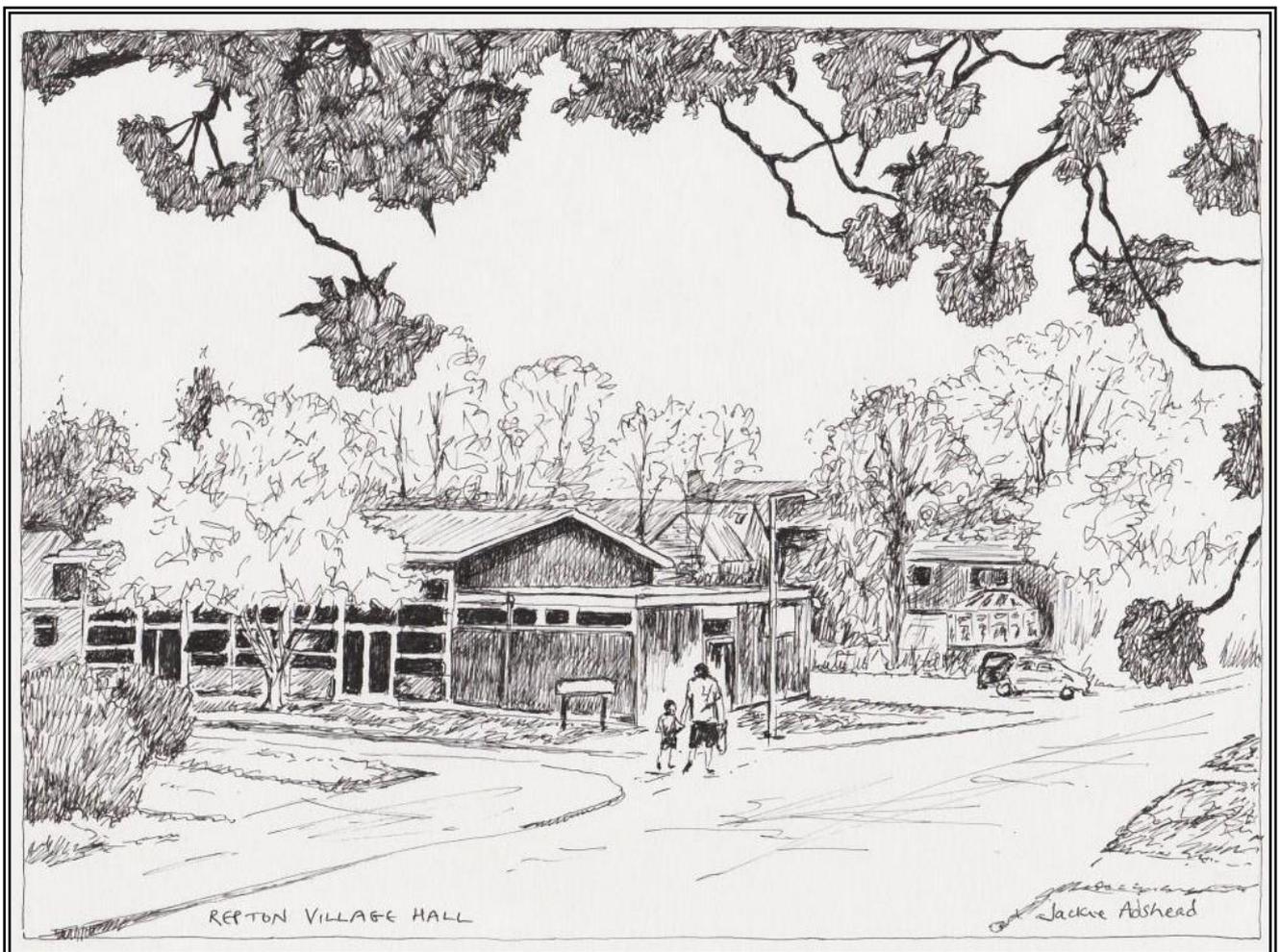


The village Halls are key facilities that form the hub of both communities. They have a vital role to play in promoting social cohesion. In addition they allow sport and physical activities to be undertaken indoors, with associated health benefits, in line with strategic policies.

Repton has been designated a Key Service Village and Neighbourhood Hub which will offer a wider range of formal sport, physical activity and play opportunities. Some of the facilities exist but many will need to be developed or improved. One aspect is an indoor community facility for informal sport and physical activity, together with local community events. Repton Village Hall needs to be redeveloped to provide these amenities. Repton Village Hall has poor access for the disabled and needs kitchen facilities upgrading for it to remain at the centre of the community. Milton Village Hall has been refurbished with excellent kitchen facilities and has good access for the disabled. The survey results showed a particular strength of feeling for the retention and enhancement of the Village Halls.

#### **6.3.4 POLICY AS2: THE VILLAGE HALLS:**

**The retention, expansion, enhancement or redevelopment of the village halls in Repton and Milton will be supported as appropriate, consistent with their role as community assets. Proportionate contributions will be sought from developers of new housing to assist in meeting this objective.**



## 6.4 Community, Leisure and Employment



These three aspects are the core of village life and need to be sustained and enhanced. The development of community facilities is essential as residents do not have the same access to facilities that are easily available in towns and cities. It is community action that provides many leisure aspects that are essential to both physical and mental health. Employment is more problematic, in that a village cannot be expected to provide the means to provide a good choice of work. Employment in agriculture has waned and most residents have to commute some distance to their place of work. It is important to provide as much support as possible to appropriate local work initiatives.

### 6.4.1 Improved Children's Play Facilities

It is government policy to encourage healthy behaviours in children through physical activity. Appropriately sited play equipment allows this to happen without contributing to traffic problems. Expansion, enhancement or redevelopment of outdoor play equipment targeted at children will be supported. Such play equipment must be sited to maximise usage by the whole community. Where the development of such facilities on site is not physically possible due to the size or configuration of the site, a financial contribution towards new provision or improvements to existing facilities elsewhere will be required.

**6.4.2 POLICY CLE1: IMPROVEMENTS TO SPORT AND PLAY FACILITIES:**  
**The provision and improvement of sport and play facilities within the Parish will be supported. Proportionate contributions will be sought from developers of new housing to assist in meeting this objective.**

### **6.4.3 Employment**

Economic activity within the community enhances it by the local provision of services. Furthermore, local employment allows the possibility of reduced transport needs. Reduced travel is a central planning aim to limit environmental effects and congestion.

Existing business premises should be retained. A change of use to residential will only be considered if it can be shown that the current use is no longer viable.

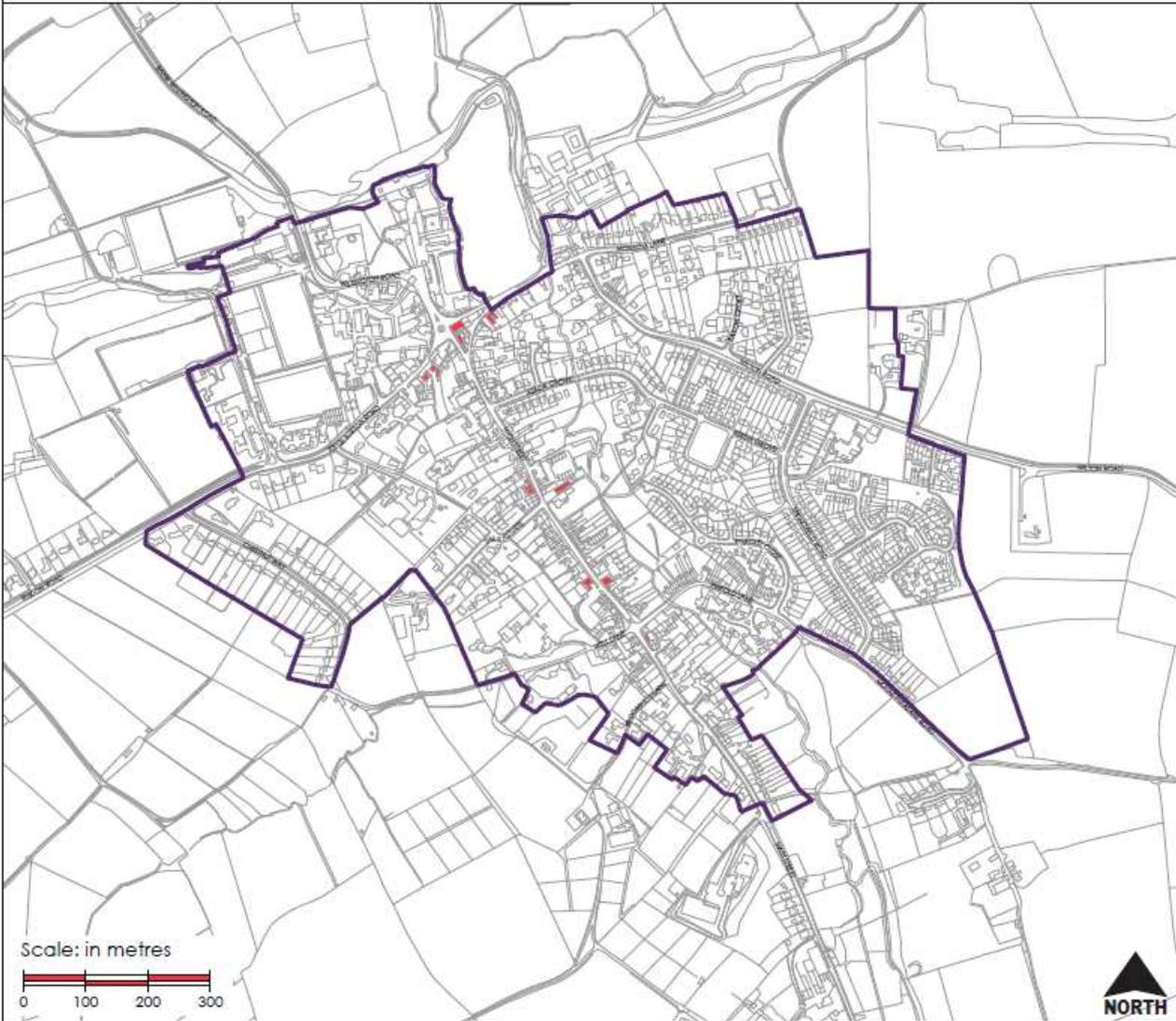
Traffic and parking are major issues for the community. Recent developments have highlighted the negative effect successful businesses can have on the villages due to lack of adequate parking provision. There is strong local opinion that these lessons should be learnt when considering future retail or leisure developments.

The intention is that small business use of existing buildings and expansion of existing businesses, including home working, will be supported if there is no adverse effect on the neighbouring area. This will specifically include the provision of adequate off-street parking. In addition, to encourage home working, all new development should be served by a superfast Broadband connection installed on an open access basis, when available. All other new buildings should be served with this standard of connection when available, unless it can be shown that this would not be practical.

Local employment is to be welcomed for the reasons cited above but this must be balanced against any effect on immediate neighbours. Parking is inadequate currently and has consistently featured as a major issue within Repton. Residents feel strongly that measures should be taken to address this shortcoming. Within the Derbyshire Local Traffic Plan one of the Key Projects is "Managing on-street parking to keep traffic flowing". In addition recent expansion of business activities have created significant parking problems. This situation should not be allowed to be repeated. It should also be noted that the rural nature of the parish makes large-scale developments inappropriate. This view is supported by evidence from the questionnaire (See CEF28 and CEF 29).

**6.4.4 POLICY CLE2: RETENTION OF SMALL-SCALE BUSINESSES:**  
**Proposals for the redevelopment or change of use of existing business use to non-employment uses will only be permitted if the existing use can be independently proved to be no longer economically viable and the site has been marketed at a reasonable price for at least a year without restriction.**

# Repton - Retention and enhancement of retail frontages



Scale: in metres  
0 100 200 300



 Retail Frontages       Settlement Boundary

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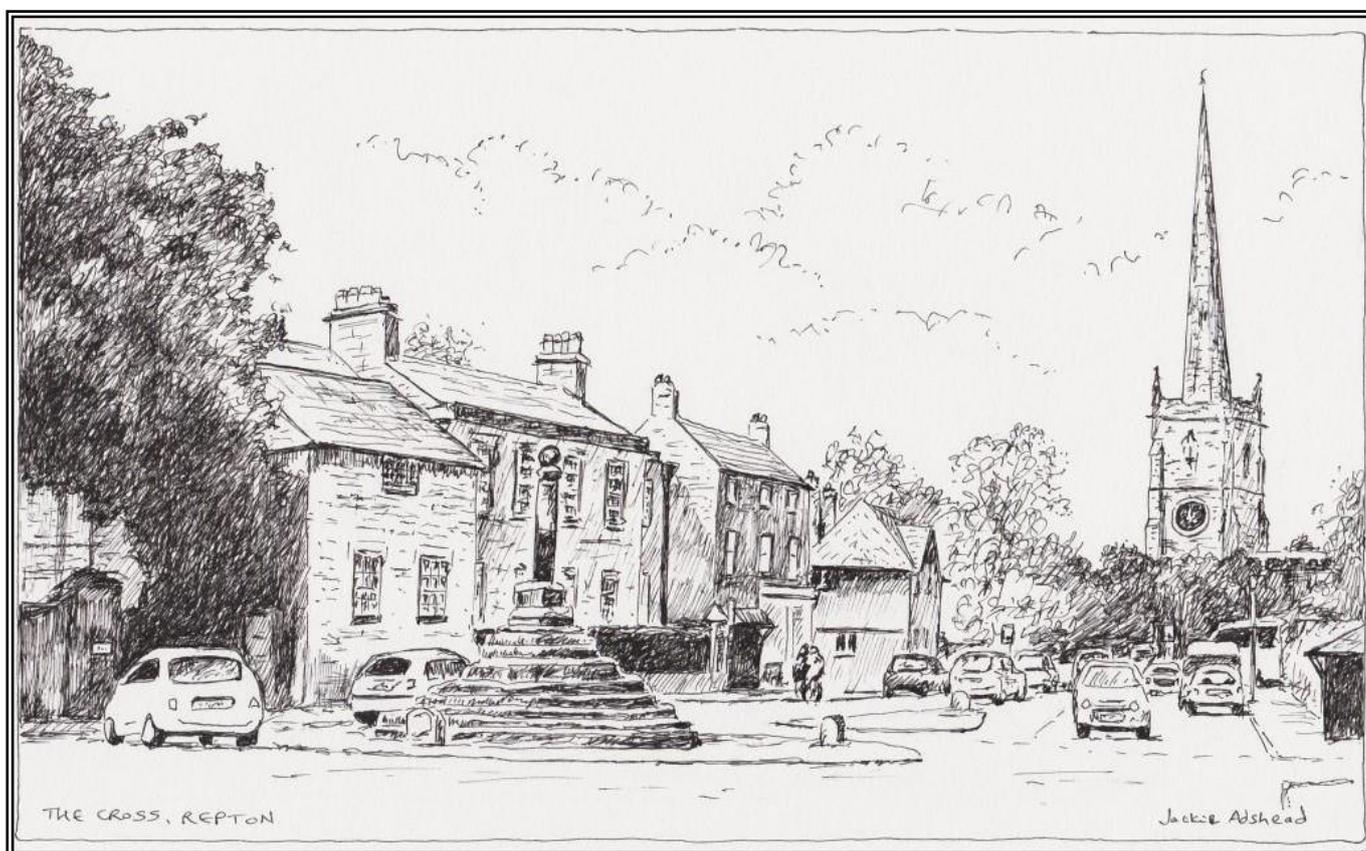
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#### 6.4.5 POLICY CLE3: SUPPORT FOR EXISTING AND NEW BUSINESSES:

Proposals for redevelopment or change of use of premises to employment uses will be permitted provided that:

- There would be no adverse impact on amenities of neighbouring businesses or residential properties.
- The development is supported by sufficient car parking and access arrangements.
- Any expansion proposed is of a scale suitable for the village and rural environment. i.e. No large-scale business development will be permitted, neither will large-scale expansion of existing businesses - i.e. businesses that have 15 or more employees or which cover more than 0.2 hectares or are expanded by this amount.
- The proposed use does not adversely affect the environmental qualities of the area.
- The proposed use would enhance the vitality and viability of Repton.

### 6.5 Travel and Transport



Issues related to transport and parking have featured strongly during the consultation process. There is a high level of dissatisfaction about increased congestion and parking problems. People feel some of the negative issues associated with an urban environment are now impacting on a rural parish, without the counter-balancing benefits a town would provide. The reality is that many journeys are made by car, as people perceive viable alternatives are limited. Opportunities should be sought to address parking problems and to minimise car journeys by the provision of local facilities and alternative transport options.

### **6.5.1 Parking**

Parking is inadequate currently and has consistently featured as a major issue within Repton. Residents feel strongly measures should be taken to address this shortcoming. Within the Derbyshire Local Traffic Plan one of the Key Projects is “Managing on-street parking to keep traffic flowing”. In addition recent expansion of business activities have created significant parking problems. The problems caused by recent developments should be avoided when planning future ones. Added to this, any viable opportunity should be sought to address the current situation.

#### **6.5.2 POLICY T1: CAR PARKING IN NEW DEVELOPMENTS:**

**Proposed developments should demonstrate they will provide adequate on site car parking, where appropriate.**

### **6.5.3 Public Transport**

Enhanced public transport is an obvious way to reduce congestion and pollution associated with car journeys. Local Plan part 1 clearly supports “Improve accessibility by sustainable transport modes”. A number of respondents suggested that the current bus service is not adequate in frequency or routing. Bus stops are a distance away from new housing and current road widths and on street parking impede the possibility of further pick up points.

To promote the use of public transport, an increase to the frequency, timing and routing of the existing bus service should be encouraged. As part of this, the use of smaller buses to provide greater public transport connectivity throughout the parish of Repton and neighbouring towns and villages should be considered, see section 7, Community Aspirations.

### **6.5.4 Safe cycling and walking routes**

Walking and cycling provide the dual benefits of improving the health of the community whilst going some way to addressing traffic problems. It is important to promote these activities through the provision of appropriate facilities. The Local Plan part 1 contains the following policy “Establish cycle-ways and multi-user trails as part of a wider route network”. It is apparent that a large number of respondents to the survey wish to encourage cycling and walking as safe options.

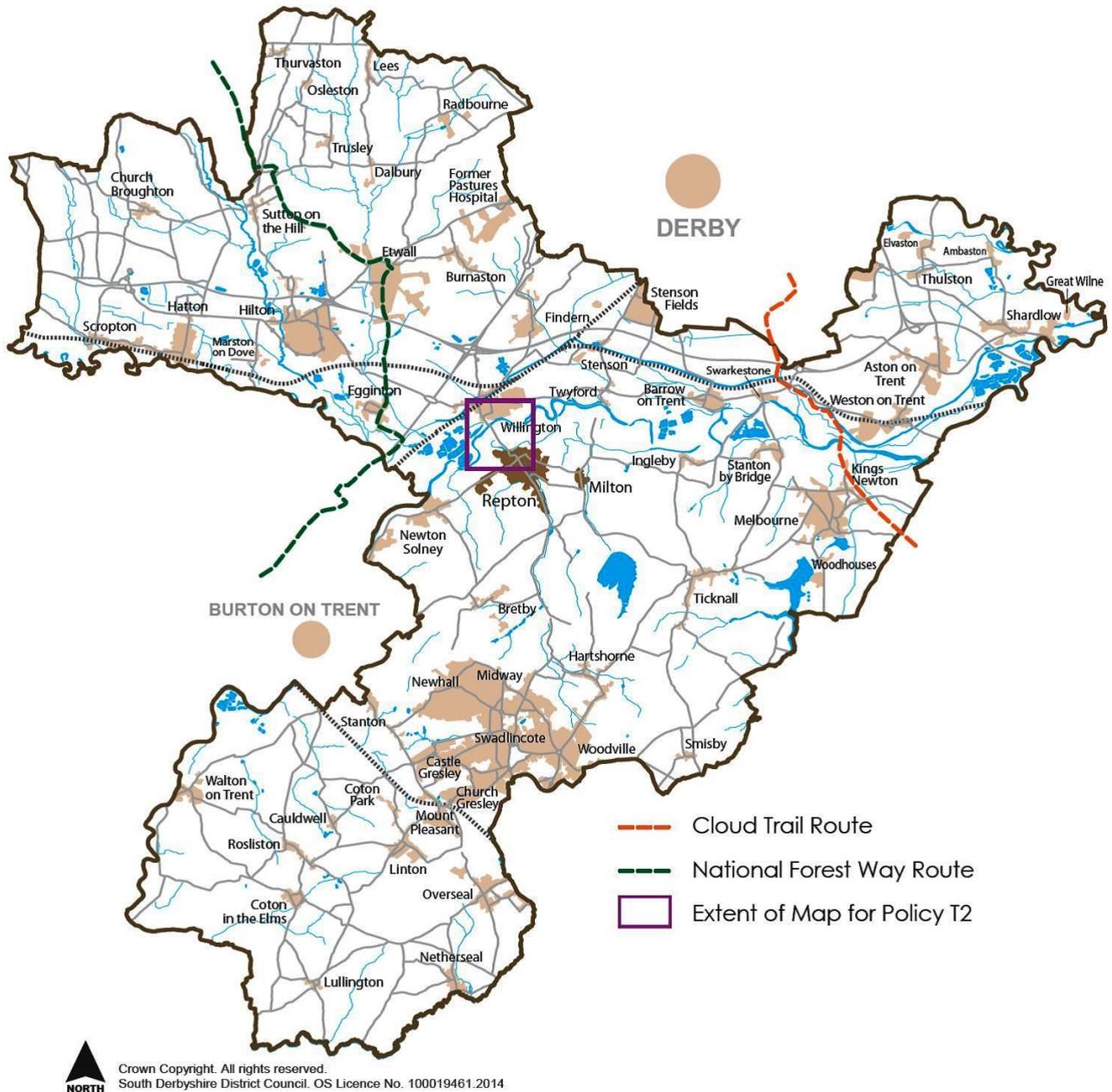
Opportunities should be taken to provide within the parish of Repton “safe” cycling and walking routes where, as far as possible, cyclists / pedestrians are separated from vehicular traffic. Any significant development either within the parish of Repton or adjoining the parish of Repton should include a scheme for provision of cycleways and a scheme for improvement of current routes to cater for cyclists and walkers alike.

#### **6.5.5 POLICY T2: IMPROVEMENTS TO PEDESTRIAN AND CYCLE CONNECTIONS:**

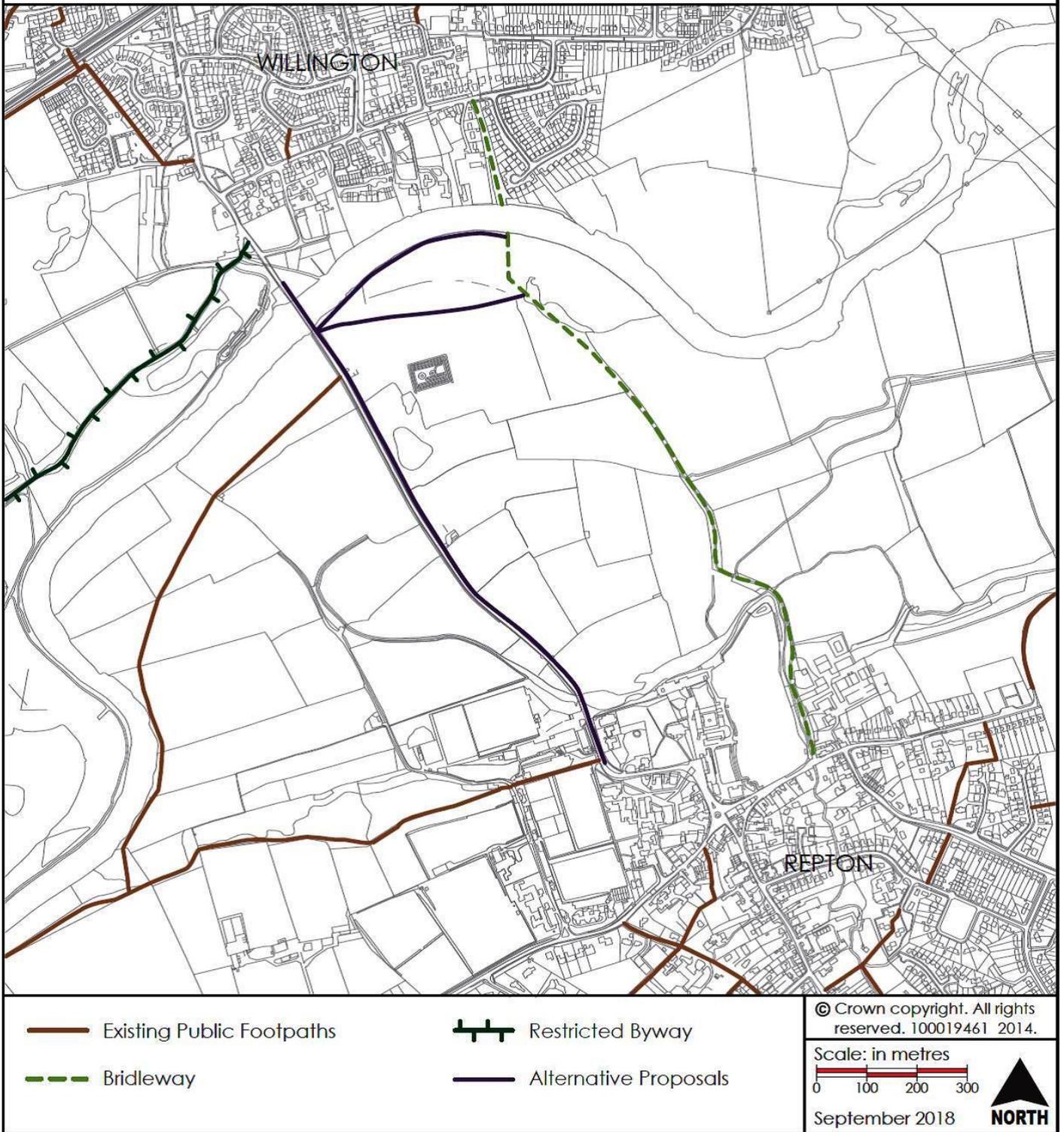
**A strategy for improvement for pedestrian and cycle connections should be provided to include provision of new networks which connect to new destinations and the countryside. In particular a cycle path to Willington is supported.**

**Cycleways and pathways within the parish should be routed to connect with more established routes such as the National Forest Way and Cloud Trail. Support is given for a cycle path to Willington, either following the bridle-path from Brook End to the former ferry crossing at Willington (thus requiring a new bridge), or by a widening of the path on the B5008 causeway between Repton and Willington to allow shared pedestrian and cyclist use – See DCC Local Transport Plan 3 and map below. Support is also given to providing walking and cycling routes that link with public transport.**

# South Derbyshire District: Pedestrian and Cycle Routes



# Policy T2: Improvements to pedestrian and cycle route connections

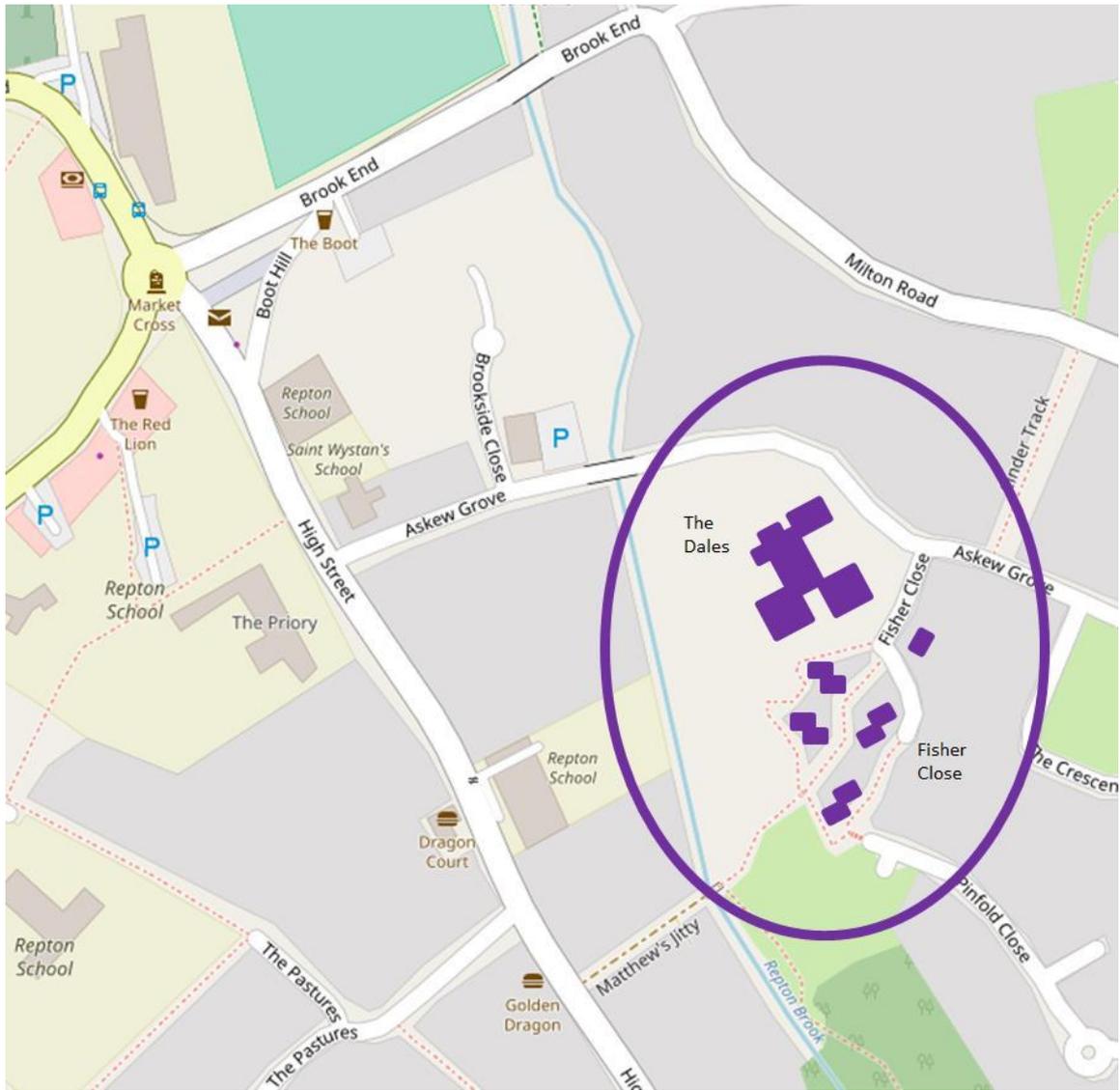




## 7 Community Aspirations

During the production of the neighbourhood development plan, and especially during the examination phase, it has become clear that a number of items proposed as policies are not appropriate to be given such a status. Nevertheless, these subjects are important to the community. Often they are issues where people have strongly expressed a need for improvements. To avoid such issues being lost, it is relevant to record them here as community aspirations. .

- Parking
  - Should an opportunity arise, to ensure that sufficient land is made available in order to enhance / improve parking facilities within Repton.
  - In particular, retail businesses have a need for better parking and servicing arrangements. This should be addressed if feasible solutions present themselves.
- Encourage better planning of public transport:
  - Repton Parish Council will liaise with South Derbyshire District Council and Derbyshire Highways agencies and the bus and rail operators to encourage better planning of public transport.
  - Improvements to the local transport network will also be sought in order to achieve better access to health care facilities
- Accommodation for elderly people:
  - Any redevelopment of The Dales site, Repton, should be retained for sheltered accommodation for the elderly.
  - The Dales and Fisher Close areas should be considered in a holistic manner to provide comprehensive elderly provision with excellent access, due to their central location within the village.



© [OpenStreetMap](https://www.openstreetmap.org/) contributors

## 8 References

For other documents referred to in this Neighbourhood Plan see the Consultation Evidence File (CEF), referring to the relevant document number. This document is CEF1.



# **Parish of Repton Neighbourhood Development Plan 2016-2028**

**A report to South Derbyshire District Council**

**David Kaiserman BA DipTP  
MRTPI Independent Examiner**

**July 2019**

## EXAMINER'S INTRODUCTORY NOTE

The draft Repton Neighbourhood Plan (RNP) (version 25) was first submitted for my examination on 26 January 2018 and my report was sent to South Derbyshire District Council on 20 March 2018. Both SDDC and Repton Parish Council accepted my recommendations for certain changes to the Plan to be made. My understanding is that my first report has not been published or widely circulated.

Subsequently, SDDC agreed to a request from the Parish Council for progress on the Plan to be delayed in order to allow for a local consultation to take place on a suggested revision of Policy H1, which deals with the settlement boundary for planning purposes. The Parish Council's website relating to the Neighbourhood Plan states that since the draft Plan was first published, the Local Plan for South Derbyshire has been approved and the National Planning Policy Framework (NPPF) has been revised, and that "it is therefore appropriate that the RNP fully reflects these developments". I understand that the Parish Council also wished the RNP to respond to the outcome of an appeal decision which resulted in planning permission being granted for the development for housing of land outside the defined settlement boundary.

In the light of these considerations, both Councils agreed that the RNP should be withdrawn, modified as appropriate and re-submitted to me for further examination. This report is the result of that request, and is therefore based upon my examination of version 27 of the Plan. In addition to any new material which I have included in relation to Policy H1, it differs from my report of 20 March 2018 principally in that:

- I have not included reference to the representations made under Regulation 16 in relation to the first draft of the submitted RNP (these were covered in my original report); and
- where the Parish Council accepted the recommendations contained in my earlier report and took them into account in the revised, current version of the Plan, I have deleted the material which is no longer relevant.

For the avoidance of doubt, the present iteration of the Plan falls to be examined in the context of the *original* (2012) version of the NPPF, as was the case with my original report: see paragraph 214 of the 2019 NPPF. In addition, I have been given no reason to believe that any material changes to my examination of the Plan are required as a result of the change in status of the South Derbyshire Local Plan.

## Executive Summary

I was appointed by South Derbyshire District Council on 3 June 2019 with the agreement of Repton Parish Council, to carry out the independent examination of the Parish of Repton Neighbourhood Development Plan 2016-2028 (version 27).

The examination was completed solely on the basis of the written representations received, no public hearing appearing to me to have been necessary. I made an unaccompanied visit to the area

covered by the Plan on 20 February 2018 as part of my previous examination.

The Parish Council, as the appropriate qualifying body for the preparation of the Plan, state that their vision is “to ensure that the parish of Repton continues to be a vibrant, pleasant, sustainable and safe place in which to live, with facilities that meet the needs and aspirations of the people who live and work there”. The Plan contains detailed policies which are designed to realise that vision, and I am satisfied that, in so doing, it accords in principle with relevant national and local planning policies, while at the same time reflecting the result of the comprehensive local consultation exercises which the Parish Council carried out before settling on the final draft of the Plan.

Subject to a small number of recommendations, I have concluded that the Parish of Repton Neighbourhood Development Plan meets all the necessary legal requirements at this stage of its preparation, and consequently am pleased to recommend that it should proceed to referendum.

## Contents

- Introduction
- Procedural matters
- The Parish of Repton
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- Other statutory requirements
- National policy
- The existing Development Plan for the area
- The consultation exercise (Regulation 14)
- Representations received (Regulation 16)
- General observations about the Plan
- The vision
- **The Policies**
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  - Policy H2: Development within settlement confines
  - Policy H3: Accommodation for elderly people
  - Policy H4: Housing mix
  - Policy H5: Design of new developments
  - Policy H6: Design of car parking
  - Policy OS1: Local green spaces
  - Policy OS2: The impact of new development on views of and views from the countryside
  - Policy OS3: Important trees and hedgerows
  - Policy AS1: Health care facilities
  - Policy AS2: The village halls
  - Policy CLE1: Improvements to sport and play facilities
  - Policy CLE2: Retention of small-scale businesses
  - Policy CLE3: Support for existing and new businesses
  - Policy T1: Car parking in new developments
  - Policy T2: Improvements to pedestrian and cycle connections
- Conclusions and recommendation.

## Introduction

1. This report sets out the findings of my examination of the Parish of Repton Neighbourhood Development Plan (the RNP), submitted to South Derbyshire District Council (SDDC) by the Repton Parish Council. The Neighbourhood Area for these settlements (which includes the hamlet of Milton) is the same as the Parish boundary.
2. Neighbourhood plans were introduced into the planning process by the Localism Act 2011. They aim to help local communities shape the development and growth of their area, and the intention was given added weight in the National Planning Policy Framework (NPPF) in 2012 (current version February 2019), which continues to be the principal element of national planning policy. Detailed advice is provided by Planning Practice Guidance (PPG) on neighbourhood planning, first published in March 2014 and periodically updated.
3. The main purpose of the independent examination is to assess whether or not the Plan satisfies certain “basic conditions” which must be met before it can proceed to a local referendum, and also whether it is generally legally compliant. In considering the content of the Plan, recommendations may be made concerning changes both to policies and any supporting text.
4. In the present case, my examination concludes with a recommendation that the Plan should proceed to referendum. If this results in a positive outcome, the NP would ultimately become a part of the statutory development plan, and thus a key consideration in the determining of planning applications relating to land lying within the NP area.
5. I am independent of the Parish Council and do not have any interest in any land that may be affected by the Plan. I have the necessary qualifications and experience to carry out the examination, having had 30 years’ experience as a local authority planner (including as Acting Director of Planning and Environmental Health for the City of Manchester), followed by over 20 years’ experience providing training in planning to both elected representatives and officers, for most of that time also working as a Planning Inspector. My appointment has been facilitated by the Independent Examination Service provided by Trevor Roberts Associates.

## Procedural matters

6. I am required to recommend that the RNP either
  - be submitted to a local referendum; or
  - that it should proceed to referendum, but as modified in the light of my recommendations; or
  - that it not be permitted to proceed to referendum, on the grounds that it does not meet the requirements referred to in paragraph 3 above.
7. In carrying out my assessment, I have had regard to the following principal documents:
  - the submitted RNP, version 27 (dated November 2018)
  - the RNP Basic Conditions Statement (dated December 2018)
  - the RNP Consultation Statement
  - links to existing planning documents
  - Repton Village Design Statement
  - evidence paper for each theme

- the RNP Strategic Environmental Assessment Statement
  - the representations made under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended)
  - selected policies of the adopted development plan for South Derbyshire
  - relevant paragraphs of the NPPF (2012 version)
  - relevant paragraphs of the PPG (March 2014 and updates).
8. I carried out an unaccompanied visit to the Plan area on 20 February 2018, when I looked at the overall character and appearance of the two settlements (together with their wider context) and at those areas affected by specific policies in the Plan.
9. There is a general assumption that neighbourhood plan examinations should be carried out on the basis of written representations only. Having considered all the information before me, including the representations made to the submitted plan, I have been satisfied that the RNP could be examined without the need for a public hearing (and it should be noted that there were no representations to the contrary).

### **The Parish of Repton**

10. Repton is well described in the introduction to the Neighbourhood Plan as “a rural parish, set in undulating countryside”. At the time of the last census, it was home to around 2867 residents living in 1086 households. Most people live in Repton itself, with only about 80 households being in Milton. Each settlement has a distinctive character, which the RNP is keen to acknowledge and preserve. The general shape of the landscape reflects this objective: the road between the two settlements, for example, crosses a noticeably higher and level area of agricultural land which means that neither settlement is readily seen from the other, even though they are only around 1½ miles apart. Each village has a long history, something that is clear from the range of architectural styles on display, and the fact that Milton, a linear hamlet, has 7 listed buildings; Repton has 39 (six being designated Grade 1), most lying within a conservation area.
11. Policy H1 of the adopted South Derbyshire Local Plan, which deals with the settlement hierarchy for the District, designates Repton as one of 10 “Key Service Villages”, being appropriate in principle for development of all sizes, since such villages “offer a degree of self-containment in terms of availability of everyday services and facilities”, including public transport (there is a railway station at Willington, about 1½ miles away to the north). Derby, Burton-on-Trent and Swadlincote are relatively easily accessible, due to the proximity of the major A50 and A38 trunk roads. By definition, it can therefore be said that development within the settlement boundaries would be considered broadly “sustainable” in terms of national policy.
12. In common with many similar villages, Repton has experienced significant residential growth in recent years, with not all of that development demonstrating careful attention to its historic and architectural context. At the same time, there has been a gradual loss of local services (the Plan records the village losing a surgery, paper shop, public toilets, bank, building society, hardware shop, pharmacy and The Dales residential home for the elderly). A monthly mobile service has replaced the original library. However, there remain four pubs, a post office, two retail shops, a dentist and a few other services, together with three food takeaways and a tearoom. There are also two nurseries, a primary school, a private preparatory school and the well-known independent Repton School. Each settlement has a village hall, which are the venues for a wide range of local activities.

## The basic conditions

13. I am not required to come to a view about the ‘soundness’ of the Plan (in the way which applies to the examination of local plans); instead I must principally address whether or not it is appropriate to make the Plan, having regard to certain “basic conditions”, as listed at paragraph 8(2) of Schedule 4B to the Town and Country Planning Act 1990 (as amended). The requirements are also set out in paragraph 065 of the Planning Practice Guidance<sup>1</sup>. I deal with each of these conditions below in the context of the RNP’s policies but, in brief, all neighbourhood plans must:
- have regard to national policy and guidance [Condition (a)];
  - contribute to the achievement of sustainable development [Condition (d)];
  - be in general conformity with the strategic policies in the development plan for the local area [Condition (e)];
  - not breach, and otherwise be compatible with, EU obligations, including human rights requirements [Condition (f)];
  - not breach the requirements of Chapter 8 of Part 6 of the Conservation of Habitats and Species Regulations 2017; and
  - comply with any other prescribed matters.
14. The Basic Conditions Statement (BCS) prepared in connection with the RNP is dated December 2018. This statement, which is required under Regulation 15 of the Neighbourhood Planning Regulations 2012, has been produced by the Plan’s Working Group, on behalf of the Parish Council. It summarises the key legal requirements associated with the submission of the Plan to SDDC, before moving on to address the basic conditions themselves. Together with a related document (referenced CEF5b), it adequately supports and justifies the policies in the Plan.

## Other statutory requirements

15. A number of other statutory requirements apply to the preparation of neighbourhood plans, all of which I consider have been met in this case. These are:
- that the Parish Council is the appropriate qualifying body (Localism Act 2011) able to lead preparation of a neighbourhood plan;
  - that what has been prepared is a Neighbourhood Development Plan, as formally defined by the Localism Act; that the plan area does not relate to more than one Neighbourhood Area; and that there are no other neighbourhood plans in place within the area covered by the plan;
  - that the Plan period must be stated (which in the case of the RNP is confirmed as covering the period 2016 to 2028); and
  - that no “excluded development” is involved (this primarily relates to development involving minerals and waste and nationally-significant infrastructure projects).
16. A screening report is required in order to determine whether the Plan needs to be accompanied by a Strategic Environmental Assessment (SEA), under the terms of the Environmental Assessment of Plans and Programmes Regulations 2004. It is the qualifying body’s responsibility to undertake any necessary environmental assessments, but it is the Local Planning Authority’s responsibility to engage with the statutory consultees.

17. SDDC duly carried out a screening exercise on the pre-submission (version 24) of the RNP, and their conclusions, contained in a detailed statement dated April 2017 and summarised in an accompanying letter, are that the Plan would be unlikely to have any significant environmental effects, and thus that no SEA is required. A similar conclusion is reached in relation to the Habitats Regulations. The responses from the relevant statutory consultees (Natural England, Historic England and the Environment Agency) support that assessment, and I have no reason for taking a different view.
18. It is a requirement under the Planning Acts that policies in development plans (including neighbourhood plans) must relate to “the development and use of land”, whether within the Plan area as a whole or in some specified part(s) of it. I am satisfied that that requirement is generally met.

### **National policy**

19. National policy is set out primarily in the National Planning Policy Framework (NPPF), a key theme being the need to achieve sustainable development. The NPPF is supported by Planning Practice Guidance (PPG), an online resource which is continually updated by Government. I have borne particularly in mind the advice in the PPG<sup>2</sup> that a policy in a neighbourhood plan should be clear and unambiguous, concise, precise and supported by appropriate evidence.

### **The existing Development Plan for the area**

20. The adopted development plan for the area consists of the two parts of the South Derbyshire Local Plan (SDLP). Part 1 covers the period 2011 to 2028 and is the strategic element of the Plan, setting the vision, objectives and strategy for the spatial development of South Derbyshire. It also sets out the scale of housing and employment development required within the District over the plan period, allocates strategic sites and contains policies used in the determination of planning applications. Part 2 includes other (non-strategic) housing allocations and detailed development management policies. Part 1 was formally adopted on 13 June 2016, and Part 2 on 2 November 2017. For convenience, throughout my report I will refer to these simply as parts of the (adopted) Local Plan.

### **The consultation exercise (Regulation 14)**

21. This regulation requires the Parish Council to publicise details of their proposals “in a way that is likely to bring [them] to the attention of people who live, work or carry on business in the area”, and to provide details of how representations about them could be made. Regulation 15 requires the submission to the Local Planning Authority of a statement setting out the details of what was done in this respect, and how the qualifying body responded to any matters which arose as a result of the consultation process.
22. The Consultation Statement was prepared in July 2017 (updated in January 2019), following some recommendations by SDDC in respect of an earlier version. It is a comprehensive record of the Working Group’s approach to involving the local community in the production of the Plan, beginning with a brief history of various activities within the Parish designed to engage local people in planning and related matters, and it is supported by a Consultation Evidence

File which records the details of the various exercises and the results obtained. A well-designed series of links from the Repton Village website makes it a straightforward matter to access all the relevant material.

23. An important milestone was the production of a Village Design Statement (2006), which has been used as a starting point for the preparation of the RNP itself. The Consultation Statement records the fact that over 100 households contributed to its development, involving three drafts before its finalisation and submission to SDDC as “a document to provide additional planning guidance”. The VDS was updated in October 2016, to correct what were described as factual inaccuracies, and it is clear that a great deal of the background thinking and evidence-gathering needed for the RNP has its origins in this earlier exercise, and that it has continuing validity.
24. I have no need to summarise the various stages that the consultations on the RNP itself went through before the final draft was settled, short of recording that the first public event was held in April 2015, followed by comprehensive exercises at each key stage, including public meetings and discussions; questionnaires to all households and businesses in the Parish, as well as public access points; drop-in sessions; engagement with local children and clubs; and specific consultation with statutory bodies. Close contact has also been maintained with officers of the District Council.
25. I am broadly satisfied, having read the Consultation Statement, that the requirements of Regulation 14 have been met. I comment on objections to it made by Messrs Turleys below.

### **Representations received (Regulation 16)<sup>3</sup>**

26. No objections were raised by the following public bodies: Historic England; Highways England; Natural England; National Grid; The Environment Agency; The Coal Authority; and Severn Trent Water. Three letters of support were received from members of the public, and two local residents made representations about Local Green Space designations (see Policy OS1). Objections were lodged by Messrs Turley on behalf of Miller Homes and Hallam Land, and these are dealt with under Policy H1. Messrs Savills, acting on behalf of the Church Commissioners for England, also have concerns about Policy H1 and have made a number of other observations which I will cover in the appropriate sections of this report.
27. Turleys preface their representations in relation to policy H1 with a critique of the way the Regulation 14 consultation was carried out, concluding that the requirements of Regulation 15 (which sets out what consultation statements should contain) have not been met. There is no prescribed form that such a statement must take; the question of what level of detail it should include is therefore a matter of judgment. Nevertheless, I have some sympathy with Turley’s criticisms in this case, since the approach adopted by the Parish Council in relation to the four comments they received at the Regulation 14 stage is to some degree rudimentary, at least as far as the publicly-available documents are concerned.
28. That having been said, I do not consider it to be in the broader public interest for the Regulation 14 process to be repeated, as Turleys suggest. Nor, perhaps more importantly, would a failure to do this put their clients at any clear disadvantage since (as will be seen shortly) I agree with the substance of the objections raised and have made appropriate recommendations to deal with the matter.

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<sup>3</sup> I reiterate here that the following paragraphs relate to representations received in response to the *present* (version 27) Plan, revised by the Parish Council following my first examination report.

29. Derbyshire County Council make a number of detailed observations, and preface these by pointing out that they were not notified about the submission of the previous version of the RNP and so were unable to make any comments on it. While this is clearly unfortunate, many of the suggestions DCC make at this stage seem to me designed to *improve* the RNP rather than implying any failure to comply with the basic conditions (an example being references to the provision of LEV charging facilities). I have a response to a specific issue they raise under Policy H3 and deal with it under that heading.

### General observations about the Plan

30. The following comments may be helpful in understanding the way I have approached my report on the Plan and the observations and recommendations which I make upon it:
- the NP Working Group have spent considerable time and energy, in full consultation with the local community at large, in identifying the issues and objectives that they wish to include in the Plan, and this entirely reflects the aims of the “localism” agenda;
  - I have addressed the policies in the order that they appear in the submitted plan. I have set out my views about each of them, irrespective of whether or not any modification is thought necessary;
  - my recommendations for changes to the policies and any associated or free-standing changes to the text of the Plan are highlighted in **bold italic print**.
31. The Foreword to the Plan sets the context by stating that “The parish of Repton is a rapidly changing area, but investment and change will only be worthwhile if it makes a positive contribution to the lives of local people and the future of its community”. It continues by emphasising the degree of local support for this ambition, recording the decision of the Parish Council to set up a steering committee to oversee the detailed activities of the volunteer working group. It also explains how access can be had to the large number of background documents supporting the Plan’s preparation.
32. The Plan itself is split into two sections: the first explains the relationship between the Neighbourhood Plan and the wider planning system; provides a detailed description (including the interesting history) of Repton and Milton; and then sets out the broad vision and detailed objectives which underpin the Plan’s policies. The second part contains the policies themselves. These are grouped as follows:
- housing
  - open spaces / environment
  - amenities and services
  - community, leisure and employment
  - travel and transport.
33. The document as a whole is set out in a logical manner, with generally a clear distinction throughout between the policies themselves and the contextual material. It contains a set of 11 clear maps which relate to appropriate policies. Three bar-charts explain some of the social characteristics of the resident population, and the Plan is illustrated throughout with attractive illustrations prepared by a local artist.

## The vision

34. The overall vision is “to ensure that the parish of Repton continues to be a vibrant, pleasant, sustainable and safe place in which to live, with facilities that meet the needs and aspirations of the people who live and work there”. Six “Guiding Principles” are then set out, which may be summarised as:
- the preservation of the separate identities of Repton and Milton;
  - the preservation and enhancement of the villages’ landscape and historic features and setting;
  - ensuring that new development is sympathetic to its context;
  - the creation of a parish that has a minimum impact on the natural environment;
  - the need to sustain the vitality, health and safety of the community; and
  - a desire to reduce reliance on the private car.
35. Each of these goals is then described in more detail before “Core Objectives” are set out, grouped under the five policy heads.

## The Policies

### Policy H1: The limits of development

36. The primary objective of this policy is to ensure that the distinctiveness of the two villages of Repton and Milton is maintained. It was clear from my visit that the physical relationship between the two built-up areas and the surrounding countryside is a critical one in this respect – due to the many changes in levels, views of the surrounding open land are rarely far away. Settlement boundaries for both villages are defined in Appendix A to Part 2 of the Local Plan, and these are followed in the RNP.
37. The settlement boundary for Repton shown in the version of the RNP which was the subject of my earlier report departed from the Local Plan boundary in the vicinity of Milton Road, to the north-east of the village (a site referenced H23G in the Local Plan). Following my recommendation at that time, the current version of the RNP follows my original recommendation by removing this discrepancy.
38. However, Policy H1 has been expanded since the previous version of the draft RNP by the inclusion of a new stance in relation to development beyond the settlement boundaries stating that housing outside the defined boundaries “will only be permitted if it is *solely* for affordable housing” [my emphasis]. This has drawn two identical objections from Messrs Turleys, acting on behalf of house-builder clients, on the grounds that the restriction highlighted would conflict with Local Plan Part 1 Policy H21 (which requires the *majority* of housing on rural exception sites to be affordable), and with NPPF paragraph 77, which suggests that some element of market housing may need to be considered in order to deliver an affordable element. Savills, on behalf of clients The Church Commissioners for England, make a similar point.
39. These seem to me to be a significant departure from established policy on this important issue, and I agree with the objections which have been made to Policy H1 in its current form. In addition, the reference to the approach to proposals for development *outside* the settlement boundaries (the third bullet point of the preamble to policy H2) should be

removed from its present position and added to Policy H1. ***I therefore recommend that the second sentence of Policy H1 be re-worded as follows: "Housing development outside of the settlement boundary will only be permitted if it is solely or primarily for affordable housing, of a scale and design appropriate to its context and generally in conformity with South Derbyshire Local Plan Policy BNE5".***

40. Savills consider that the Plan could have taken the opportunity to allocate some small-scale sites for future development, and that this is particularly relevant given what they say is the limited scope for windfall sites to come forward within the existing built-up area. No detailed evidence is offered on this point, and I have concluded that it does not raise any issues in relation to the basic conditions. Their suggested re-wording of policy H1 appears to me to be unnecessarily complex, and in any event would differ from SDLP policy BNE5.
41. In my original report, I drew attention to the discrepancy in the way the settlement boundary was defined as between the previous version of the RNP and the SDLP (this related specifically to land at Milton Road, the subject of planning permission ref: 9/2016/1118). As recorded above, the present version of the RNP removes the discrepancy. However, it does not take into account the grant of permission on appeal for the development of land at Askew Lodge, Milton Road (9/2017/0194) for up to 13 dwellings: this site lies outside the present settlement boundary and now needs to be brought within it (indeed, I had understood that that this was one of the reasons the Parish Council wished to revise the Plan). In order to be consistent with the accepted approach to this matter, ***I recommend that the settlement boundary for Repton as shown under policy H1 be amended to bring the Askew Lodge land within it.***

### Policy H2: Development within settlement confines

42. This policy supports new development (including the conversion of existing buildings) within the limits of development for Repton and Milton, so long as a series of criteria are met. It accords with the presumption in favour of sustainable development set out in paragraph 14 of the NPPF, and raises no new issues in terms of the basic conditions.
43. I note here that SDLP policy H1 (Settlement Hierarchy), in identifying Repton as a Key Service Village, says that "development of all sizes within the settlement boundaries will be considered appropriate" [my emphasis]. On the face of it, this might be seen as being in conflict with the tenor of the criteria under RNP policy H2, which has a clear emphasis on small-scale schemes and infill sites. However, no objection to the policy has been made by SDDC and in practice I am satisfied that the other criteria it contains are sufficient to ensure that all proposals for new building within the village (and within Milton) would be assessed in accordance with established detailed planning guidelines. I also note, from my visit to the area and an examination of the maps accompanying policy OS1, that most (if not all) of the larger undeveloped areas within Repton are either school grounds or are to be safeguarded from development.

### Policy H3: Accommodation for elderly people

44. This policy seeks to ensure that the Plan makes suitable provision for the ageing population of the Parish by advocating the redevelopment for this purpose of a site known as The Dales, a residential care centre which document CEF5 says closed in 2013, and the retention of land at

Fisher Close for sheltered accommodation. I noted from my visit that these two locations are close to each other, a short distance from the village hall.

45. I am satisfied that there is a local evidence base for a policy such as this, as well as more general support in the NPPF (including at paragraph 50). I have noted Derbyshire County Council's letter to SDDC dated 12 August 2016 which comments on the pre-submission consultation draft of the RNP, and suggests a re-wording of the policy (at that time covered by the then policies H5 and H6). The re-wording was essentially designed to ensure that viability considerations were taken into account in the proposed allocations, but this has not been adopted by the RNP Working Group in the final draft of the Plan.
46. At the time of my first report, there had been no objection by DCC to this policy (presumably because of the administrative issue I have already referred to). They now firmly state their concern to the specific allocation of the two sites, in the absence of any proper analysis of their practicability and deliverability. I have some sympathy with this position: in order not to undermine the credibility of the Plan, ***I recommend that Policy H3 be deleted and re-cast as a community aspiration.***

#### Policy H4: Housing mix

47. It is clear from the consultation process that there is significant backing within the Parish for a policy which seeks to satisfy unmet needs for affordable homes for young families, young people generally and for older residents. Policy H4 would support such an objective, and in this respect it reflects NPPF paragraph 50 and gives local expression to SDLP policy H20. Savills question the need for a neighbourhood plan policy to include references to the desired housing mix, partly because it is covered at a more strategic level in planning terms, and partly because of the need to take into account viability. I take a different view, for the reasons I have given; in any event, in my experience this is a common feature of neighbourhood plans and adds to their utility to the local population.

#### Policy H5: Design of new developments

48. Policy H5 sets out a series of expectations for new development within the Parish. The intention of improving the quality of the built environment is squarely supported in both the NPPF and the Local Plan, and consequently the policy satisfies the Basic conditions. It properly emphasises the need for schemes to reflect their context and, in particular, to have regard to guidance set out in the Village Design Statement.

#### Policy H6: Design of car parking

49. Policy T1 requires adequate car parking provision in new developments. Policy H6, to summarise it, seeks to ensure that the design of such parking is appropriate to its context. The policy meets the Basic conditions.

## Policy OS1: Local Green Spaces

50. Paragraph 6.2.1 of the Plan records the fact that there is considerable local support for policies to protect existing local open spaces within the settlements, and it goes on to list nine areas to be preserved as Local Green Spaces, a term which derives from NPPF paragraph 77. This states that there are three criteria for such designations, namely:
- *where the green space is in reasonably close proximity to the community it serves;*
  - *where the green area is demonstrably special to a local community and holds a particular local significance, for example because of its beauty, historic significance, recreational value (including as a playing field), tranquility or richness of its wildlife; and*
  - *where the green area concerned is local in character and is not an extensive tract of land.*
51. I have no reason to doubt the conclusions of the assessments that have been carried out in order to satisfy those criteria. I made a point of seeing the sites in question on my visit to the villages, to the extent that they could be viewed from the public highway. Many of them are small green areas intimately associated with the housing which encloses them, with a concentration around the small stream which passes along an attractive shallow valley in the centre of Repton which continues southwards to define the eastern edge of Milton. These green areas clearly add greatly to the character of the villages. The policy appropriately states that development is ruled out on these sites, other than in very special circumstances. Each of them is numbered in the policy and are clearly marked on two maps.
52. Savills say there is no need for the policy because SDDC are presently consulting on a Green Space plan of their own; this seems to me an inadequate basis for objection. The inclusion of the northern part of site 2 (Mathews Farm) is the subject of objection on behalf of its owners, who say that it is a private paddock without public access, and that the Parish Council have failed to provide evidence to show that it is “demonstrably special”, in the terms set out in the NPPF. Similar criticisms are made in relation to site 8 (The Orchard, Main Street, Milton).
53. There is some comment in background document CEF5, but little overall to explain in detail how each of the identified sites “performs” against the NPPF criteria. The Plan would have been more robust had this not been the case, but I do not see that there is a strong argument (on the basis of my visit to the area or the grounds of objection) for treating these two parcels of land any differently from the other seven identified for protection in the policy.

## Policy OS2: The impact of new development on views of and from the countryside

54. This policy seeks to protect important local views by requiring any adverse impacts to be mitigated. There is no issue arising in relation to the Basic conditions.

## Policy OS3: Important trees and hedgerows

55. This policy seeks to protect important trees and hedgerows from loss or damage as a result of development. The objective clearly meets Basic Condition (a) (according in particular with NPPF paragraph 109). Savills suggest a re-wording of the policy which I do not consider offers any improvement (the need for a survey, included in the existing wording, should suffice to

cover the point they make).

56. I note that the policy itself is followed by an “informative” which sets out a range of detailed expectations. While I consider that there is a case for including at least some of these development management requirements within the main part of the policy, I have decided not to make that point the subject of a specific recommendation.

#### **Policy AS1: Health care facilities**

57. This policy reflects the fact that residents of the Parish have to travel (particularly to Willington, roughly 1½ miles away from Repton, centre to centre) to find appropriate health care facilities. It supports local health care facilities for the Parish, adding that “proportionate contributions will be sought from developers of new housing to assist in meeting this objective.” There are no issues in relation to the basic conditions.

#### **Policy AS2: The Village Halls**

58. Policy AS2 simply reads: “The retention, expansion, enhancement or redevelopment of the village halls in Repton and Milton will be supported as appropriate, consistent with their role as community assets. Proportionate contributions will be sought from developers of new housing to assist in meeting this objective.” Savills request further information as to what “proportionate contributions” means in practice – but that is something which, it seems to me, can only be meaningfully addressed on a case-by-case basis. The policy as it stands satisfies the basic conditions.

#### **Policy CLE1: Improvements to sport and play facilities**

59. This policy is similar to the previous one, and is subject to the same comment from Savills. My response is the same.

#### **Policy CLE2: Retention of small-scale businesses**

60. This policy, as with the related policy CLE3, finds support at NPPF paragraph 28, as well as paragraph 30 (which encourages more sustainable transport solutions). It provides that proposals which would involve the loss of existing businesses as a result of applications for changes of use will only be permitted if they can be shown to be no longer viable: evidence of marketing will be required if this to be argued. The policy satisfies the Basic conditions.

#### **Policy CLE3: Support for existing and of new businesses**

61. Whereas policy CLE2 sets out the steps to be taken in an attempt to retain existing business premises, policy CLE3 seeks to provide more general support for the local economy by permitting new small-scale employment uses subject to a number of criteria, including any local environmental impact and the adequacy of parking and access. This gives effect to NPPF paragraph 15, and meets the Basic conditions.

## Policy T1: Car parking in new developments

62. It is clear from the public consultation process that parking facilities within Repton are considered inadequate by local residents (and I could see some of the difficulties for myself at the time of my visit). Policy T1 aims to address the issue by requiring any new development to be accompanied by “adequate on-site parking where appropriate”, which sensibly allows consideration of proposals on their individual merits. This includes the circumstances where it is neither desirable nor feasible for any parking to be provided on-site, and also avoids the use of rigid standards (for example, setting down a strict relationship between bedroom numbers and parking spaces, as suggested in the preamble to policy H6), and would reflect the criteria-based approach advocated in paragraph 39 of the NPPF.

## Policy T2: Improvements to pedestrian and cycle connections

63. This policy is effectively an aspirational one, dealing with the intention to connect footpath and cycle ways to the wider network in the area. It specifically focuses on the intention to improve cycle links to Willington, with options for its alignment. These objectives are clearly supported in national policy (for example at NPPF paragraph 75) and reflect wider strategies in the County area.

## Conclusions and recommendation

64. I have concluded that, provided the recommendations set out above are followed, the Repton Neighbourhood Development Plan would meet the Basic conditions, and I therefore recommend that, as modified, it should proceed to a referendum.
65. Finally, I am required to consider whether the referendum should extend beyond the RNP area, but I have been given no reason to believe that this is necessary.

## David Kaiserman

David Kaiserman BA DipTP MRTPI Independent

Examiner

**23 July 2019**

## APPENDIX 1 – SUMMARY TABLE OF RECOMMENDATIONS

Examiner's report paragraph	NP reference	Recommendation
39	Policy H1	<ul style="list-style-type: none"><li>• Reword second sentence as suggested</li></ul>
41	Policy H1	<ul style="list-style-type: none"><li>• Amend the settlement boundary for Repton to bring the Askew Lodge land within it</li></ul>
46	Policy H3	<ul style="list-style-type: none"><li>• Delete policy and re-cast it as a community aspiration</li></ul>

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REPORT TO:	COUNCIL	AGENDA ITEM: 10
DATE OF MEETING:	17 <sup>th</sup> SEPTEMBER 2019	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR <a href="mailto:Ardip.Kaur@south-derbys.gov.uk">Ardip.Kaur@south-derbys.gov.uk</a> EXT. 5715	DOC:
SUBJECT:	SCHEME OF DELEGATION	REF:
WARD(S) AFFECTED:	ALL	

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## **1.0 Recommendations**

- 1.1 That, in accordance with Council Procedure Rule No. 1.1 (f) of the Council's Constitution Council approve the amended Scheme of Delegation (**Appendix A** to this report), to form Part 3 of the Council's Constitution.
- 1.2 To delegate to the Monitoring Officer, the ability to make minor amendments to the Scheme of Delegation, for example, following restructures or changes in job titles.

## **2.0 Purpose of Report**

- 2.1 To consider the Council's amended Scheme of Delegation.

## **3.0 Detail**

- 3.1 On 17<sup>th</sup> May 2018, Council approved and adopted the Scheme of Delegation to form Part 3 of the Council's Constitution. The Monitoring Officer was delegated authority to make future minor amendments to the Scheme, for example, following restructures or changes in job titles.
- 3.2 The scheme has been updated including changes in job titles as well as areas of service responsibility for the Chief Executive and Strategic Directors.
- 3.3 Other changes to the scheme relate to updates in service provision and/or legislative requirements/amendments.

## **4.0 Financial Implications**

- 4.1 None directly arising from this report.

## **5.0 Corporate Implications**

- 5.1 The revised Scheme of Delegation will provide a clear and effective resource within the Council's Constitution, to identify those powers delegated to officers, and to provide clear guidance on how the exercise of those powers is to be limited or qualified to ensure Members are appropriately involved in the Council's decision-making processes.

## **6.0 Community Implications**

6.1 None arising directly from this report.

## **7.0 Background Papers**

7.1 Scheme of Delegation.

# **SCHEME OF DELEGATION TO OFFICERS**

(Approved by Council on 19<sup>th</sup> September 2019)

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## **SCHEME OF DELEGATION TO OFFICERS**

### **1. GENERAL CONDITIONS APPLYING TO ALL DELEGATED POWERS**

- 1.1 The powers delegated in this Scheme must be exercised in accordance with:
- (1) the Council's Constitution;
  - (2) relevant policies of the Council;
  - (3) approved budgets;
  - (4) decisions of the Council and its Committees.
- 1.2 The Chief Executive or Directors need not exercise their delegated powers and must not if, in their opinion, the matter involves questions of policy not yet determined by the Council.
- 1.3 Unless prohibited by law, the Chief Executive and each Director may delegate any power to another Director or the Chief Executive and authorise other officers by designation to exercise defined powers.
- 1.4 Delegated powers include carrying out all duties and powers covered by the function, including administrative and procedural acts, exercising discretion, making determinations, and imposing, amending, deleting, revoking, enforcing conditions, limitations, restrictions or other terms on any approval, consent, licence, permission or registration.
- 1.5 All powers delegated under this Scheme are subject to the Protocols set out in paragraph 9. These Protocols are designed to limit or qualify the exercise of those powers by the Chief Executive and Directors and to ensure that Members of the Council have adequate opportunity to comment on and be involved in the decision-making process, where appropriate.**

### **2. GENERAL POWERS DELEGATED TO THE CHIEF EXECUTIVE AND DIRECTORS**

- 2.1 To exercise those powers and functions allocated to them under the Council's Constitution.
- 2.2 To undertake the day-to-day management of their Directorates and the services for which they are responsible, including the deployment of personnel, premises, finance, vehicles, plant, equipment and other resources under their control.
- 2.3 Subject to the overall control of the Chief Executive and within the Council's approved establishment, policies and procedures, to recruit, manage and, if necessary, to dismiss staff within their control, including:

- (1) authorising pay and conditions;
  - (2) undertaking disciplinary and grievance proceedings;
  - (3) defending and, if necessary (and subject to the approval of the Strategic Director (Corporate Resources) if it involves claiming on the Council's insurance), settling any claims made against the Council;
  - (4) taking overall responsibility for the health and safety at work of employees;
  - (5) implementing all approved employment policies, practices and procedures.
- 2.4 To acquire, grant and dispose of rights in land, premises, vehicles, plant, equipment and other property on such terms and conditions as considered appropriate.
- 2.5 To provide and commission goods and services and to undertake and commission works.
- 2.6 To provide grants and other financial assistance.

### **3. POWERS DELEGATED TO THE CHIEF EXECUTIVE**

3.1 To be Head of Paid Service for the Council.

#### **3.2 Administration**

- (1) To undertake all administrative functions of the Council relating to the operation of the Council's Constitution and meetings of the Council, its Committees and Panels.
- (2) To undertake all functions relating to Parish Councils.
- (3) To undertake all functions relating to civic matters.
- (4) To formulate and co-ordinate advice on strategic and corporate policy, continuous performance assessment, use of resources, and value for money.
- (5) To undertake all functions relating to electoral matters.
- (6) To approve attendance of Members at conferences, seminars, etc, in consultation with the Leader or Deputy Leader of the Council.

#### **3.3 Legal, Licensing and Economic Development**

- (1) To undertake all legal functions, including:

- authorising, instituting, defending, appearing in or settling any legal proceedings;
- issuing or serving any notice or order which is not the responsibility of any Director.

(2) To undertake all functions relating to licensing, including:

- street and house-to-house collections;
- amusements, lotteries and gaming;
- taxi and private hire licensing;
- alcohol, entertainment and late night refreshment;
- sex establishments;
- personal treatments i.e. tattoo, piercing;
- street trading;
- zoos;
- dangerous wild animals;
- scrap metal
- licensing of activities involving animals.

(3) To be responsible for all functions relating to the promotion of the economic regeneration of South Derbyshire, working in partnership with local, sub-regional and regional agencies to develop the local economy and workforce, including:

- attracting inward investment, of businesses and employment, to the District;
- attracting visitors, from the UK and overseas, to South Derbyshire and the National Forest;
- supporting business development, by providing advice and support to local businesses and tourism enterprises;
- providing visitor information to visitors and local residents, principally through the operation of a Tourist Information Centre.

(4) To authorise and witness, with the Chairman or Vice-Chairman of the Council, the execution of deeds by affixing the Council's Common Seal.

### 3.4 Land Charges

#### To undertake and co-ordinate all functions relating to Local Land Charges and Enquiries.

### 3.5 Probity Issues

To be responsible for all probity issues and to co-ordinate the response to complaints against the Council, including settling complaints and paying compensation.

### 3.6 Debts

**Moved down [1]:** 3.4 Organisational Development

¶ (1) . To be responsible for providing an effective Human Resources Service, including the formulation, implementation and monitoring of fair and effective employment policies, practices and procedures; compliant health and safety framework and learning and development service.¶

¶ (2) . To undertake functions, other than those which are the responsibility of other Chief Officers, relating to the development, management, co-ordination and monitoring of corporate policy objectives, including:¶

<#>managing delivery of Corporate Policy including the production of corporate Policy documents including the Corporate Plan and Annual Report;¶

<#>developing and co-ordinating the performance management framework (the Corporate Plan, Service Plans and any National Performance Indicators);¶

<#>supporting and co-ordinating arrangements for consultation;¶  
<#>developing the Council's approach to Equality, Fairness and Social Inclusion issues.¶

¶ (3) . To undertake functions relating to the provision of an effective internal and external communications service. ¶

**Moved (insertion) [2]**

To write off debts up to £2,500, in consultation with the Strategic Director(Corporate Resources)

### 3.7 Funding

To undertake applications for funding, to public and other bodies, where appropriate.

## **4. POWERS DELEGATED TO THE STRATEGIC DIRECTOR (CORPORATE RESOURCES)**

4.1 To have overall control of the Council's finances and to act as financial adviser to the Council, its Committees, the Chief Executive and Directors.

### 4.2 Financial Services

(1) To undertake all functions in relation to:

- accountancy matters, including bank accounts;
- investments;
- insurances;
- risk management;
- Housing and Council Tax Benefits;
- Council Tax and Non-Domestic Rates and other revenues
- Non-Domestic Rate Relief;
- payroll and related matters;
- pensions;
- debtors and creditors;
- Collection Fund;
- investigation of fraud and impropriety.

(2) To control all funds and reserves.

### 4.3 Information Technology and Business Improvement

(1) To be responsible for providing and supporting the Council's Information Technology needs, and for ensuring that Information Technology resources are used appropriately and efficiently in accordance with the Council's corporate framework.

(2) To ensure that the Council's Information Technology is secure and that it follows best practice guidelines, such as the Public Services Network.

(3) To be responsible for providing the Council with effective, efficient and economic procurement and continuous business improvement that enables value for money in the delivery of services.

(4) To ensure that the Council's ICT Strategy and Procurement Strategy are kept up to date with any necessary minor amendments.

- (5) To ensure that the Council's Data Quality strategy is adopted across the Council, to ensure data is accurate, valid, reliable, timely, relevant and complete.
- (6) To be responsible for co-ordinating responses to Freedom of Information and Data Protection requests and for ensuring that the Council's Freedom of Information Publication scheme is kept up to date.

#### 4.4 Customer Services

To be responsible for providing an integrated Customer Service.

#### 4.5 Organisational Development

Moved (insertion) [1]

- (1) To be responsible for providing an effective Human Resources Service, including the formulation, implementation and monitoring of fair and effective employment policies, practices and procedures; compliant health and safety framework and learning and development service.
- (2) To undertake functions, other than those which are the responsibility of other Chief Officers, relating to the development, management, co-ordination and monitoring of corporate policy objectives, including:
  - managing delivery of Corporate Policy including the production of corporate Policy documents including the Corporate Plan and Annual Report;
  - developing and co-ordinating the performance management framework (the Corporate Plan, Service Plans and any National Performance Indicators);
  - supporting and co-ordinating arrangements for consultation;
  - developing the Council's approach to Equality, Fairness and Social Inclusion issues.
- (3) To undertake functions relating to the provision of an effective internal and external communications service.

#### 4.6 Internal Audit

To be responsible for providing an effective Internal Audit Service.

#### 4.7 Corporate Property and Asset Management

To be responsible for the effective strategic management and co-ordination of corporate property and asset management planning.

#### 4.8

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#### 4.9 Funding

Moved up [2]: Land Charges ¶  
To undertake and co-ordinate all functions relating to Local Land Charges and Enquiries.

To undertake applications for funding, to public and other bodies, where appropriate.

#### 4.10 Miscellaneous

To act as Treasurer to the Etwall Leisure Centre Joint Management Committee.

### 5. **POWERS DELEGATED TO THE STRATEGIC DIRECTOR (CORPORATE RESOURCES) AND THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

5.1 In the absence of the Chief Executive, to authorise and witness, with the Chairman or Vice-Chairman of the Council, the execution of deeds by affixing the Council's Common Seal.

### 6. **POWERS DELEGATED TO THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

#### 6.1 Housing Services

To undertake all functions relating to Housing including:

- housing management;
- maintenance and improvement of the Council's housing stock and its environment;
- facilitating the provision of housing and incidental amenities;
- housing advice, advances and grants;
- 
- [homelessness](#);
- [crime, disorder and anti-social behavior reduction](#), in liaison with the Police, in council housing and in general community;
- 
- [community involvement](#);
- [housing related support services](#)
- [nominations to registered providers of housing](#).

**Deleted:** mobile homes;

**Deleted:** harassment and unlawful eviction;

#### 6.2 Environmental and Direct Services

To undertake all functions relating to Environmental Services and Health, including:

- [food hygiene and safety](#);
- [infectious disease control](#);
- [public health](#);
- [private water supplies and potable water standards](#);
- [anti-social behaviour and community protection](#);
- [private sector housing standards and safety](#);
- 
- 
- [caravan sites](#);

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**Deleted:** recycling;

**Deleted:** food sales, safety and standards;

- [house in multiple occupation;](#)
- Health and Safety at Work;
- [pollution control, noise and statutory nuisance;](#)
- exhumations;
- [pest control;](#)
- [dog control and animal welfare;](#)
- [environmental crime, including litter, waste and fly tipping ;](#)
- [private water supplies, and potable water standards;](#)
- [environmental management;](#)
- [climate change;](#)

- Deleted:** cleansing of highways and other public areas;
- Deleted:** public conveniences;
- Deleted:** bus shelters;
- Deleted:** street name plates and signs for Council functions;
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refuse collection and disposal;
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- Deleted:** drainage and sewers;
- Deleted:** dogs;
- Deleted:** smoking prohibition;
- Deleted:** grounds and highway verge maintenance.
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To undertake all functions relating to Direct Services including;

- [recycling;](#)
- [cleansing of highways and other public areas;](#)
- [public conveniences;](#)
- [bus shelters;](#)
- [street name plates and signs;](#)
- [street furniture and litter bins;](#)
- [refuse collection and disposal;](#)
- [litter and flytipping – prevention and clearance;](#)
- [grounds and highway verge maintenance.](#)

6.3 Cultural and Community Services

(1) To be responsible for all functions relating to Cultural and Community services including:

- indoor and outdoor leisure facilities;
- [public parks and open spaces;](#)
- [tree management;](#)
- [allotments;](#)
- [arts, heritage, community, sport, play, health and leisure activities;](#)
- [civic duties and events;](#)
- [environmental education;](#)
- [conserving and enhancing the natural environment;](#)

- [community engagement and development](#);
  - cemeteries, crematoria and mortuaries;
  - welfare funerals;
  - grant aid support to voluntary organisations;
  - developing a Sustainable Community Strategy for South Derbyshire through the South Derbyshire Partnership.
- (2) To be responsible for all functions relating to the Safer South Derbyshire Partnership:
- community safety, crime, disorder and anti-social behavior reduction, in liaison with the Police.

#### 6.4 Planning and Development Management

All functions in accordance with all Town and Country Planning, Listed Building and related or associated legislation (including subordinate legislation and any consolidation, re-enactment or amendment thereto), shall be delegated to the [Head of Planning and Strategic Housing](#), including the following:

Deleted: Services Manager

- to determine all planning applications, applications for permission in principle, approval of reserved matters, prior notifications/determinations/approvals, consents and consultations (including those from County Council and neighbouring authorities), submitted to or received by the Council;
- to determine non-material amendments and minor material amendments to planning permissions;
- to determine applications for certificates of lawfulness for proposed or existing uses or development;
- to approve details submitted in compliance with conditions on planning permissions;
- to determine whether an Environmental Impact Assessment is required to accompany a planning application, and the matters to be covered in the assessment (i.e. issuing of screening and scoping opinions);
- to negotiate the terms of section 106 agreements and/or the Community Infrastructure Levy in accordance with the Adopted Charging Schedule;
- to decline to determine planning applications under section 70(a) of the Town and Country Planning Act 1990;
- to submit an order to the Secretary of State for revocation of a Hazardous Substances Consent;
- to serve building preservation notices under section 3 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as may be amended) in consultation with the Chairman of the Planning Committee;
- to serve repairs notices on listed buildings under section 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990;
- to execute urgent works under section 54 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990;
- to make, confirm and revoke tree preservation orders where there are no objections, in consultation with the Chairman of the Planning Committee;
- to serve hedgerow retention notices;

- to respond to notices of intention to carry out works to trees in conservation areas;
- Statements of Community Consultation for applications to the Planning Inspectorate National Planning Casework Unit (as may be superseded);
- submission of all necessary statements, proofs of evidence, etc, as required as part of the planning appeals process;
- to carry out any necessary changes to procedures in line with government guidance/statutory requirements;
- to negotiate and agree the terms of Planning Performance Agreements and extensions to the determination timeframe for applications;
- to respond to informal development enquiries;
- to make and, where no objections are received, confirm footpath diversion orders;
- the registration and verification of initial notices submitted by Approved Inspectors under the Building Act 1984.

## 6.5 Planning Enforcement

To undertake all functions in relation to Planning Enforcement, including:

- to take any formal enforcement action in relation to cases of unauthorised Development, not covered by other specific delegated authority, in accordance with the Council's Adopted Local Enforcement Plan;
- to serve enforcement notices, stop notices and temporary stop notices under the Town and Country Planning Act 1990;
- to serve requisitions for information under Section 330 of the Town and Country Planning Act 1990;
- to serve tree replacement notices
- to serve planning contravention notices under Section 171C of the Town and Country Planning Act 1990;
- to serve breach of condition notices;
- to take action under Section 224 of the Town and Country Planning Act 1990 and the Town and Country (Control of Advertisement) Regulations in respect of unauthorised advertisements;
- to withdraw a planning enforcement notice where planning permission for the development has subsequently been granted;
- to remove or obliterate posters under Section 225 of the Town and Country Planning Act 1990;
- to serve notices under Section 215 of the Town and Country Planning Act 1990 requiring the proper maintenance of land;
- to carry out any necessary changes to procedures/the Adopted Local Enforcement Plan in line with government guidance/statutory requirements;
- to enter land and buildings as authorised under:
  - Town and Country Planning Act 1990 (as may be amended);
  - Town and Country Planning (Listed Building and Conservation Areas) Act 1990 (as may be amended);
  - Planning (Hazardous Substances) Act 1990 (as amended);

- Planning (Hedgerow Regulations) Act 1997;
- Local Government (Miscellaneous Provisions) Act 1976, 1982;
- Planning (Consequential Provisions) Act 1990 (as amended).

## 6.6 Building Control

To authorise the South Staffordshire Building Control Partnership/[Central Building Control Partnership](#) to undertake all functions in relation to Building Control, including:

- plans and notices deposited under the Building Regulations;
- site inspection of building work in progress for Building Regulation and associated legislation compliance;
- determination of applications and the issue of legal certificates
- investigation of reports of unauthorised work and the taking of appropriate action to deal with those works, along with any contravention of the regulation;
- to provide professional advice regarding the Building Regulations and compliance thereto;
- assessment and variation of charges under the Council's Scheme of Charges;
- Building Act 1984, Part II notices;
- applications for Building Regulations dispensation or relaxation;
- the authority to deal with the control of dangerous structures and to act as the proper officer where such emergencies make it necessary in accordance with an agreed protocol;
- requisitions for information;
- enforcement notices under the Building Act 1984;
- Local authority national type approval consortium scheme notices;
- local authority building control national partnering scheme;
- street naming and house numbering and fee setting thereof;
- to enter land and buildings as authorised under the Building Act 1984;
- to take all actions prescribed by Sections 77 – 81 of the Building Act 1984;
- to take all actions prescribed by Sections 36 and 59 of the Building Act 1984.

## 6.7 Planning Policy

To undertake all Planning Policy functions, including:

- to develop and implement the Development Plan and related supplementary planning documents for the District;
- to participate in the strategic development of strategic plans and policies;
- to commission and undertake research and evidence in connection with the above matters;
- provision of advice and guidance and written responses to Neighbourhood Planning Bodies;
- duties under the neighbourhood planning legislation;

- to provide responses to other local planning authorities in respect of preparation of their development plan(s) and associated planning documents;
- to devise and undertake public consultation.

#### 6.8 Funding

To undertake applications for funding, to public and other bodies, where appropriate.

### 8. **POWER DELEGATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES**

Deleted: MANAGER

8.1 To be Monitoring Officer for the Council.

### 9. **THE PROTOCOLS**

#### 9.1 Financial Services Protocol

- (1) All budgetary and financial decision-making is subject to the Council's Financial Regulations and Financial Procedures.
- (2) All decisions on Non-Domestic Rate Relief are subject to the Council's Delegated Scheme for the Granting of Discretionary Rate Relief, Discretionary Rural Rate Relief and Hardship Relief.

#### 9.2 Organisational Development Protocol

- (1) All proposals to alter the Council's establishment involving increased expenditure will be presented to Finance and Management Committee for determination.
- (2) Delegated powers in relation to the Corporate Plan are subject to the Annual Report and Plan Summary approved by Council, and to performance reports managed by and reported to relevant policy committees.
- (3) Delegated powers in relation to Performance Management are subject to the Performance Management framework approved from time to time by the Finance and Management Committee.
- (4) Delegated powers in relation to consultation are subject to the Consultation Strategy and to specific consultation programmes agreed by relevant committees.
- (5) Delegated powers in relation to communication are subject to the Communication Strategy and to specific communication campaigns agreed by relevant committees.

- (6) Delegated powers in relation to Equality, Fairness and Social Inclusion are subject to relevant strategies, policies and schemes approved by the Council or appropriate committee.
- (7) Delegated powers in relation to the Overview and Scrutiny Committee are subject to the work plans of that committee.

### 9.3 Corporate Property and Asset Management Protocol

- (1) Any acquisitions or disposals of property will be undertaken only after receiving advice from a fully qualified valuer.
- (2) There is no delegated power to the Chief Executive or any Director to approve the acquisition or disposal of freehold land and property, or of leases or licences the premium or annual consideration for which exceeds £10,000. This excludes the re-letting of commercial and industrial property as part of the day-to-day management of the Council's property estate.

### 9.4 Planning Services Protocol

- (1) Delegated power on applications may be exercised only in the following cases:
  - the approval of non-major applications in conformity with development plan policies and/or supplementary planning documents and national planning policy guidance/statements;
  - the refusal of non-major applications significantly in conflict with development plan policies and/or supplementary planning documents and national planning policy guidance/statements;
  - the approval of major applications which are not subject to a significant level of controversy and which conform to development plan policies and/or supplementary planning guidance and national planning policy guidance;
  - the refusal of major applications which are not subject to a significant level of controversy and which conflict with development plan policies and/or supplementary planning documents and national planning policy guidance;
  - in the case of major applications which are not subject to a significant level of controversy and where there is no relevant development plan policy or supplementary planning document and national planning policy guidance/statements, the determination of such applications in accordance with long-term, consistent precedent decisions and specialist advice from consultees.
- (2) Delegated power on enforcement action may be exercised only in the following cases:
  - where there is a clear-cut conflict with development plan policies and/or supplementary planning documents and national planning policy guidance/statements;

- where there has been a previous committee decision, which leads logically to a decision to enforce;
  - where an appeal decision provides a precedent for enforcement;
  - where unauthorized works to protect trees have been carried out;
  - where a site is manifestly untidy;
  - the issue of temporary stop notices.
- (3) The following matters are specifically excluded from these delegated powers:
- any application (other than Certificates of Lawfulness of Existing or Proposed Use or Development, applications for non-material amendments to existing planning permissions and prior notifications) which a Member requests to come before the Planning Committee;
  - any major application or an application on a matter where there is no established planning policy or formal supplementary planning documents and national planning policy guidance, where a relevant parish council expresses a clear view in favour of the proposal which would otherwise be refused or a clear objection where the application would otherwise be approved;
  - any application which has the potential for compensation payable by the Council;
  - any application by or on behalf of a member of staff or Member of the Council;
  - any application where the Council itself is the applicant or owner of the application site, except for works to Council owned trees which are within a conservation area and not subject to a Tree Preservation Order;
  - any other matter which, notwithstanding this Scheme of Delegation, the Planning Services Manager considers should be brought to the attention of Planning Committee.
- (5) A matter is to be regarded as being “subject to a level of significant controversy” if:
- more than four letters of objection from neighbours are received where the outcome could otherwise be an approval;
  - more than four letters of support from neighbours are received where the outcome could otherwise be a refusal;
  - advice given by any statutory consultee is inconsistent with the recommendation(s) of the Planning Services Manager.
- (6) “Applications” include:
- full, outline and reserved matters planning applications;
  - applications for permission in principle;
  - applications for advertisement, listed building and relevant demolition consents;
  - applications to demolish buildings;

- applications for works to trees covered by tree preservation orders and notifications of works proposed to trees located in conservation areas and to remove hedgerows;
  - applications for, removal or alteration of conditions;
  - applications for non-material amendments to existing planning permissions;
  - applications relating to power lines;
  - applications for a certificate of lawfulness of existing or proposed use or development;
  - prior notifications;
  - applications for development by telecommunications operators;
  - ;
  - applications for certificates of appropriate alternative developments;
  - applications for development from government departments;
  - consultation by neighbouring authorities and Derbyshire County Council.
- (7) “Major applications” mean those defined as such in the Town and Country Planning ( Development Management Procedure) Order 2015, (including any consolidation, re-enactment or amendment thereto). “Non-major applications” means those not defined as major in the Town and Country Planning ( Development Management Procedure) Order 2015 (including any consolidation, re-enactment or amendment thereto).
- (8) Legal agreements under s.106 of the Town and Country Planning Act 1990 are to be settled in liaison with the Legal and Democratic Services Manager or his/her nominated representative.
- (9) Enforcement notices under s.36 and Part III of the Building Act 1984 are to be served in liaison with the Legal and Democratic Services Manager.
- (10) Where the Council retains the building control function, the Council’s Scheme of Charges under the Building Regulations may be varied:
- by up to and including 10% in consultation with the Strategic Director (Corporate Resources)
  - by more than 10% in consultation with the Strategic Director (Corporate Resources) and the Chairman or Vice-Chairman of the Environmental and Development Services Committee, subject to all such decisions being reported to the next meeting of that committee.
- (11) Where an objection is received to an application for street naming or house numbering and that objection remains unresolved, delegated power to determine the application may be exercised only after consultation with the Chairman and Vice-Chairman of the Environmental and Development Services Committee.

#### 9.5 Housing Services Protocol

Delegated powers in relation to the modification of Council dwellings to cater for chronically sick or disabled persons for minor adaptations is limited to a maximum value of £1,000 in any one case.

#### | 9.6 Cultural and Community Services Protocol

- (1) Delegated powers in relation to the determination of requests to hire commons, parks and recreation grounds do not include the refusal of such requests or the approval of requests not in accordance with the Council's standard terms and conditions of hire. Approvals are to be subject to relevant Ward Members being notified and, where practicable, in consultation with the appropriate Area Forum.
- (2) Delegated powers in relation to the Community Strategy for South Derbyshire are subject to the Community Strategy produced by the South Derbyshire Partnership and to the Partnership's Constitution. Reports monitoring performance of the Council's contributions to the Community Strategy will be reported to the Executive Board of the Partnership and relevant policy committees.

#### 9.7 Economic Regeneration Protocol

Delegated powers in relation to Economic Regeneration are subject to the Economic Regeneration Strategy agreed by the Environmental and Development Services Committee, and to the Committee's individual approval of larger or more complex Economic Regeneration projects.

#### 9.8 Environmental Services Protocol

Delegated powers in relation to housing, construction, regeneration and major adaptations in the public and private sectors do not include the refusal of applications for grants.

#### 9.9 Licensing Protocol

- (1) Delegated powers in relation to the Council's functions under the Licensing Act 2003 must be exercised in accordance with the Statement of Licensing Policy for South Derbyshire District and, in particular, may not be exercised in respect of:
  - any application for a personal licence with unspent convictions;
  - any application to review a premises licence or club premises certificate;
  - any determination of a representation by a Responsible Authority on a temporary event notice;
  - any application for a personal licence, to vary a designated personal licence holder, for the transfer of a premises licence, or for interim authorities, where a representation is made by Derbyshire Constabulary;

- any application for a premises licence or club premises certificate, a provisional statement, or to vary a premises licence or club premises certificate, if any representation is made and not withdrawn.
- (2) Delegated powers in relation to hackney carriages or private hire vehicles, operators and drivers do not include the refusal of applications or renewals. Delegated powers do not include the revocation of licences.

In the circumstances below the Head of Legal and Democratic Services will have delegated powers to revoke or refuse the grant of a private hire driver's, vehicle or operator's licence:

- where there is an imminent/perceived threat of danger to the public and it is in the public interest to take immediate action;
- when a private hire vehicle fails a second Depot test;
- where a private hire driver or operator receives a conviction for a immigration offence or is issued with a immigration penalty.

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Delegated powers in relation to private hire drivers will include issuing a licence for less than 3 years if the applicant has time limited permission to work in the UK.

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- (3) Delegated powers in relation to other licensing functions do not include the refusal of applications for licences or refusal for their renewal.
- (4) Delegated powers in relation to the Council's functions under the Gambling Act 2005 must be exercised in accordance with the Statement of Licensing Policy (Gambling) and Statement of Principles Gambling Act 2005 for South Derbyshire District and, in particular, may not be exercised in respect of:
- any application for a premises licence, or provisional statement, or to vary or transfer a premises licence, if any representation is made and not withdrawn;
  - any application to review a premises licence;
  - any application for a club gaming or club machine permit, if any representation is made and not withdrawn;
  - cancellation of club gaming, or club machine permits;
  - issuing a counter notice to a temporary use notice.

PLANNING COMMITTEE

4<sup>th</sup> June 2019

**PRESENT:-**

**Conservative Group**

Councillor Mrs Brown (Chairman), Councillors Brady, Ford, Mrs. Haines (substituting for Councillor Angliss), Hewlett (substituting for Councillor Mrs. Bridgen), Watson and Mrs. Wheelton.

**Labour Group**

Councillors Dr. Pearson, Mulgrew (substituting for Councillor Gee), Richards (substituting for Councillor Southerd), Shepherd, and Tilley

PL/1 **APOLOGIES**

Apologies for absence were received from Councillor Mrs. Bridgen (Vice-Chairman) and Councillor Angliss (Conservative Group) and Councillors Gee and Southerd (Labour Group).

PL/2 **MINUTES**

The Open Minutes of the Meeting held on 18th December 2018, 26th February 2019 and 19th March 2019 were taken as read, approved as a true record and signed by the Chairman.

PL/3 **DECLARATIONS OF INTEREST**

Councillor Mrs. Brown declared a personal interest on Item 1.1 on the Agenda by virtue of knowing the landowner and local residents. The Chairman advised she would leave the Chamber during the discussion.

Councillor Tilley declared a personal interest on Item 1.2 on the Agenda by virtue of being acquainted with a neighbour. The Councillor advised he would take part in the discussion.

Councillor Hewlett declared a personal interest on Item 1.8 on the Agenda by virtue of being the Vice-President of a Rugby Club which uses the Melbourne Sports Park.

Councillor Ford declared a personal interest on Item 1.10 and Item 1.11 on the Agenda by virtue of being a County Councillor. The Councillor advised he would take part in the discussion.

PL/4 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed no questions from Members of the Council had been received.

### **MATTERS DELEGATED TO COMMITTEE**

PL/5 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

Councillor Mrs. Brown left the Chamber at 18.05pm

PL/6 **APPOINTMENT OF CHAIRMAN**

As the Chairman and Vice-Chairman were not present, nominations for the position of Chairman were requested.

**RESOLVED:-**

***That Councillor Hewlett be appointed Chairman.***

PL/7 **OUTLINE APPLICATION (MATTERS OF ACCESS, LAYOUT, SCALE AND APPEARANCE TO BE CONSIDERED, WITH MATTERS OF LANDSCAPING RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF 8 DWELLINGS ON LAND AT SK2628 6240 DUCK STREET EGGINTON DERBY**

The Planning Delivery Team Leader reported the application had been previously deferred from an earlier Committee to obtain further details on the viability of the drainage system and the application would now additionally consider appearance. The Planning Delivery Team Leader outlined the drainage scheme and advised two drainage addenda had been submitted, which both concluded the drainage design was viable even in the worst case.

The Planning Delivery Team Leader informed Committee that since the earlier Committee, a further objection had been received raising concerns of the suitability of the site for development, and representation from Highways Authority and County Archaeologist.

An Objector and the Applicant's Agent attended the Meeting and addressed Members on this application.

Councillor Muller, Ward Member for Etwall, raised concerns of Egginton not being a sustainable community as there are no shops or buses and the primary school is at capacity. The Ward Member highlighted the significant risk of flooding and the site was within flood zones 2 and 3. The Ward Member further highlighted ground testing had not been undertaken and further information was still required prior to determination. As the application was felt to be unsuitable for the area and contrary to policies, the Ward Member advised he would not be voting in favour of the application.

A discussion ensued regarding the ground water percolation test results being made available, the use of slate roofing on the main farmhouse instead of Staffordshire Blue tiles which is consistent throughout Egginton, and an apparent lack of provision to move refuse and recycling bins away from the courtyard. A proposal was accepted by the Committee for amendments to be made to Condition 14 to expedite the submission of the percolation test, to Condition 20 to reflect the consistent roofing materials for Plot 8 and for an update on the latest layout regarding bin storage within reserve matters.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), including the amendments to conditions relating to percolation test results, roofing materials and bin storage.***

Councillor Mrs. Brown returned to the Chamber at 6.40pm.

PL/8

**OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF UP TO 15 DWELLINGS AT 247 HEARTHCOTE ROAD SWADLINCOTE**

It was reported that members of the Committee had visited the site earlier in the day.

The Senior Planning Officer (Design) updated the Committee with amendments to the conditions since the report's publication, including condition 13, removing reference to the removal of the existing pond as all ponds will be retained, and condition 21, which referenced condition 16 in error and should reference condition 19 instead. The Senior Planning Officer (Design) noted the application sought outline planning permission, with all matters reserved with the exception of access. It was further noted a noise assessment was completed which concluded a low classification; consequently a condition had been included to demonstrate mitigation measures.

The Head of Environmental Services outlined details of the noise assessment undertaken to the Committee, which concluded the application was suitable for mitigating actions, such as barrier protection, glazing and insulation.

An Objector and the Applicant's Agent attended the Meeting and addressed Members on this application.

Councillor Tilley, Ward Member for Swadlincote, raised concerns relating to the reference to affordable housing on the website but was omitted from the application and the lack of a detailed plan of access given how busy the main road could be and limited footpath width. The Ward Member recommended the application was deferred until a detailed plan of access was submitted. The Senior Planning Officer (Design) responded to the issues raised, noting the details on the website were included in error and acknowledged the

confusion. In relation to an access plan, the Senior Planning Officer (Design) noted the issue was covered by a condition which included improvements recommended by the Highway Authority.

Other Members raised queries relating to the protection of local species during building. The Senior Planning Officer (Design) responded to the queries, highlighting a scheme of mitigation would need to be submitted and approved prior to development.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), including amendments to Conditions 13 and 21.***

Abstention: Councillor Tilley

PL/9

**ERECTION OF 9 DWELLINGS AND ASSOCIATED GARAGES WITH ACCESS FROM SLADE CLOSE ON LAND TO REAR OF 4-8 LAWN AVENUE AND ADJ. TO 7 & 8 SLADE CLOSE ETWALL DERBY**

It was reported that members of the Committee had visited the site earlier in the day.

The Planning Delivery Team Leader outlined the application, updating the Committee on amendments to Condition 2 to request a drawing of a garage type which had been omitted from the list of plans in the Condition and to request a clearer site plan. The Planning Delivery Team Leader informed the Committee the application had been amended to nine dwellings from eleven which were originally submitted and the site had a dense pocket of trees, but the majority were not protected by the Tree Preservation Order in place.

An Objector attended the Meeting and addressed Members on this application.

The Chairman requested the Planning Delivery Team Leader to comment on the points raised by the Objector regarding the amount of trees due to be removed, drainage and surface water flooding, fire risk, and the dwellings deemed to be overbearing to surrounding properties.

The Planning Delivery Team Leader responded to the concerns raised by the Objector, noting some trees not protected by the Tree Preservation Order would be removed; the Lead Local Flood Authority requested conditions regarding the submission of a detailed surface water disposal plan which took into account urban creep and climate change. In relation to the wood burner, this was deemed a reasonable risk and the site is relatively level with any overbearance deemed acceptable.

Councillor Muller, Ward Member for Etwall, raised a number of objections had been received regarding the application from adjacent neighbours and the Parish Council. The Member noted the effort invested into the application to

reduce the number of dwellings to nine, to mitigate the impact of the new road layout and to ensure the retention of as many trees as possible. He raised his lingering concerns from the earlier site visit of the ridge heights, removal of conifers and the risk to future nesting. The Member raised the concern of a larger housing development around the corner which would be having a significant impact upon the infrastructure of the area, including the local school, GP surgery and increased vehicle movement. The Member noted he would be unable to support the application given the additional impact on the local infrastructure.

The Chairman queried the lack of health contribution to the application given the significant concerns over the impact on local infrastructure.

The Planning Delivery Team Leader noted the concerns and informed the Committee that whilst attempts were made to gain a response from the CCG, none were received. Other Members raised their disapproval of the poor response received from the CCG.

**RESOLVED:-**

***A. That delegated authority be granted to the Head of Planning and Strategic Housing to complete a Section 106 Agreement to secure the planning obligations identified in the report above;***

***B. Subject to A, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), including amendments to the updated conditions.***

Abstention: Councillor Mrs. Brown

PL/10

**CHANGE OF USE FROM BAKERY (USE CLASS A1) TO HOT FOOD TAKEAWAY (USE CLASS A5) WITH THE INSTALLATION OF A FLUE TO THE REAR AT 32 MARKET PLACE MELBOURNE DERBY**

The Planning Delivery Team Leader outlined the application to the Committee, noting an amendment to the report since publication to create Condition 5, which stipulated the opening hours from 10am until 11pm.

An Objector attended the Meeting and addressed Members on this application.

Councillor Hewlett, Ward Member for Melbourne, welcomed the concerns raised by the Speaker and noted the application had attracted local opposition. The Ward Member raised the application was within a conservation area, which was slowly transforming from a special place. The Ward Member noted he would not be supporting the application and requested the opening hours matched the same hours as the local fish and chip shop.

The Planning Delivery Team Leader raised the opening hours proposed in the application was deemed appropriate to the local centre and competition was not material planning consideration.

Other Members raised concerns of bright frontage to the shop. The Planning Delivery Team Leader replied to the concerns, noting alterations to the front would not be permissible and any alternations would require approval.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery) with the addition of Condition 5 controlling opening hours.***

PL/11

**DEMOLITION OF EXISTING BUILDING AND THE ERECTION OF 14 DWELLINGS AT M J CAR SALES PARK ROAD CHURCH GRESLEY SWADLINCOTE**

It was reported that members of the Committee had visited the site earlier in the day.

The Head of Planning and Strategic Housing outlined the application to the Committee, noting the proposal was for fourteen one bedroom flats designed to look like terraced houses. It was noted Park Road was in a poor condition, but was an unadopted road which meant the developer would not have rights over the road.

The Applicant attended the Meeting and addressed Members on this application.

The Chairman raised concerns regarding the road deteriorating further throughout construction. The Head of Planning and Strategic Housing noted the concerns, suggesting a condition could be proposed for a scheme of repairs to be submitted prior to first occupation.

Members welcomed the application and noted improvements to the road would benefit all the local residents and one bedroom apartments were greatly needed in the area.

**RESOLVED:-**

***A. That delegated authority be granted to the Head of Planning and Strategic Housing to negotiate the details of the provisions of the Section 106 agreement referred to in the planning assessment of the report;***

***B. Subject to A, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), including the addition of a condition relating to a scheme of repairs to the road prior to first occupation.***

PL/12

**CHANGE OF USE TO 3 NO. VACANT UNITS (USE CLASSES A1, A3 AND A5) TO CHILDREN'S DAY NURSERY (USE CLASS D1) AT UNITS E, F**

**AND G LOCAL CENTRE (PART OF HIGHFIELDS FARM) TUTBURY AVENUE LITTLEOVER DERBY**

The Head of Planning and Strategic Housing presented the report to Committee.

The Applicant attended the Meeting and addressed Members on this application.

Councillor Ford, Ward Member for Willington and Findern, welcomed the introduction of an experienced nursery operator to the site, which was an ideal location to meet the needs of residents.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/13 **OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF ONE DWELLING ON LAND AT THE CONIFERS 2 THE STABLEYARD UTTOXETER ROAD FOSTON DERBY**

The Senior Planning Officer (Design) outlined the application to the Committee; noting the character of the development had been assessed as being consistent with the local area and site access was deemed acceptable.

The Applicant's Agent attended the Meeting and addressed Members on the application.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/14 **SUSPENSION OF STANDING ORDERS**

**RESOLVED:-**

***That Standing Orders be suspended and that the meeting of the Committee continue beyond 8.30pm.***

PL/15 **ADJOURNMENT**

The Meeting was adjourned from 8.30pm until 8.35pm.

PL/16 **THE LAYING OF A NEW SURFACE WATER DRAINAGE SYSTEM (INCLUDING ASSOCIATED WORKS ALONG ROBINSON'S HILL AND ASHBY ROAD) AT MELBOURNE SPORTS PARK COCKSHUT LANE MELBOURNE DERBY**

The Planning Delivery Team Leader updated the Committee with feedback received from the Derbyshire Wildlife Trust, who submitted no objection.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/17

**APPLICATION TO MODIFY THE FOURTH SCHEDULE 'AFFORDABLE HOUSING' OF THE SECTION 106 AGREEMENT FOR THE SITE DATED THE 13TH JUNE 2013 PLANNING REFERENCE 9/2012/0743 ON LAND SOUTH OF CADLEY HILL INDUSTRIAL ESTATE EAST OF BURTON ROAD**

The Planning Delivery Team Leader outlined the application to Committee; noting the application was seeking to modify the Section 106 Agreement to reduce the number of affordable housing to be delivered in exchange for a financial contribution and to remove a condition which no longer relevant.

Other Members raised concerns regarding the commuted sum to be received in lieu of the set amount of affordable homes to be provided. The Head of Planning and Strategic Housing acknowledged the concerns and informed the Committee the financial contribution was reflective of the cost of constructing four adorable homes and would be spent within the local area.

**RESOLVED:-**

***That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/18

**THE DEMOLITION OF ASHLEA FARM AND RELATED BUILDINGS OFF DEEP DALE LANE AND THE DEVELOPMENT OF A NEW ALL-MOVEMENT JUNCTION ON THE A50 AND CONNECTING LINK ROAD TO INFINITY PARK WAY, WITH ASSOCIATED WORKS INCLUDING STREET LIGHTING COLUMNS, FOOTWAYS/CYCLEWAYS, CONSTRUCTION OF EARTH MOUNDS, FLOOD COMPENSATION AREAS, ACOUSTIC FENCING AND LANDSCAPING (COUNTY REF. CD9/0319/110) ON LAND BETWEEN DEEP DALE LANE AND INFINITY PARK WAY SINFIN DERBY**

The Chairman noted Items 1.10 and 1.11 would be jointly considered.

The Planning Delivery Team Leader presented the proposal to the Committee, noting the District Council was a consultee to the application and would provide a conjoined response to Derbyshire County Council and Derby City Council.

Councillor Shepherd, Ward Member for Stenson, raised he would be unable to support the recommendation to raise no objection to the proposals given his concerns relating to the Infinity Garden Village.

Councillor Watson, Ward Member for Aston on Trent, noted his disappointment that the Vice-Chairman of the Infinity Garden Liaison Group was unable to support this admirable scheme out for consultation, which would hopefully maintain the essence of a garden village as much as possible.

**RESOLVED:-**

***The Committee, subject to the above observations being fully taken into account and, where necessary, being appropriately addressed; raised NO OBJECTION to the proposals.***

Abstention: Councillor Ford

- PL/19 **THE DEMOLITION OF ASHLEA FARM AND RELATED BUILDINGS OFF DEEP DALE LANE AND THE DEVELOPMENT OF A NEW ALL-MOVEMENT JUNCTION ON THE A50 AND CONNECTING LINK ROAD TO INFINITY PARK WAY, WITH ASSOCIATED WORKS INCLUDING STREET LIGHTING COLUMNS, FOOTWAYS/CYCLEWAYS, CONSTRUCTION OF EARTH MOUNDS, FLOOD COMPENSATION AREAS, ACOUSTIC FENCING AND LANDSCAPING (DERBY CITY REF. 19/00417/FUL) ON LAND BETWEEN DEEP DALE LANE AND INFINITY PARK WAY SINFIN DERBY**

**RESOLVED:-**

***The Committee, subject to the above observations being fully taken into account and, where necessary, being appropriately addressed; raised NO OBJECTION to the proposals.***

- PL/20 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2018/0446	Sleepy Lane, Kings Newton
9/2018/0835	Brook Lane, Foston
E/2016/00178	The Potlocks, Willington

- PL/21 **AMENDMENT TO SECTION 106 AGREEMENT RELATING TO LAND AT MAIN STREET AND COTON LANE, ROSLISTON**

The Planning Delivery Team Leader presented the report to Committee.

**RESOLVED:-**

***The Committee endorsed the proposal to not to enforce the planning obligation requiring the payment of a River Mease contribution presently incorporated into the legal agreement under section 106 of the 1990 Act***

*relating to the development of 24 dwellings on land at Main Street and Coton Lane, Rosliston.*

PL/22 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT MINUTES**

*The Exempt Minutes of the Meeting held on the 26<sup>th</sup> February 2019 were taken as read, approved as a true record and signed by the Chairman.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

*The Committee was informed that no questions had been received.*

**ARTICLE 4 DIRECTION AFFECTING LAND ADJACENT TO 45 THE POTLOCKS, WILLINGTON, DERBY**

*Members approved the recommendation in the report.*

The meeting terminated at 9.00pm.

COUNCILLOR MRS L BROWN

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

19<sup>th</sup> June 2019

**PRESENT:-**

**Conservative Group**

Councillors Atkin, Corbin and Dawson

**Labour Group**

Councillors Bambrick, Gee and Mrs Stuart

OS/1 **APPOINTMENT OF CHAIRMAN**

A proposal to appoint Councillor Atkin as Chairman was not carried by a majority.

A proposal to appoint Councillor Bambrick as Chairman was not carried by a majority.

**RESOLVED:-**

***It was resolved that the Strategic Director (Corporate Resources) be appointed as Chairman for the Meeting.***

OS/2 **APOLOGIES**

Apologies were received from Councillor Hewlett (Chairman) and Councillor Brady (Vice-Chairman) (Conservative Group).

OS/3 **MINUTES**

The Open Minutes of the Meeting held on 13<sup>th</sup> February 2019 and 27<sup>th</sup> March 2019 were taken as read, approved as a true record and signed by the Chairman.

OS/4 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/5 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/6 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/7 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE**

The Strategic Director (Corporate Resources) outlined the report to Committee, noting that no authorisations had been sought.

**RESOLVED:-**

***The Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.***

OS/8 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018-19**

The Committee noted the Annual Report for the municipal year 2018/19, which had been put to the previous Annual Council. Councillor Corbin was joined by the Committee in proposing that Section 106 Health Allocations continue to be reviewed for the forthcoming municipal year.

**RESOLVED:-**

***The Committee noted the Annual Report for 2018/19.***

OS/9 **COMMITTEE WORK PROGRAMME**

Some members queried the remit of the Committee and requested that training provision be explored. Members were advised that the Annual Report outlined the main purpose and function of the Committee by providing a summary of how the Committee had discharged its functions over the previous year including the keys areas of review.

Councillor Atkin proposed that four topics which had been reviewed by the previous Committee, continue to be scrutinised; Section 106 Health Allocations, Rural Play Provision, Universal Credit Update and Rural Broadband. The Committee requested that a Scoping Meeting be scheduled prior to its next Meeting to allow further areas to be scoped.

**RESOLVED:-**

***Members considered and approved the updated work programme with the inclusion of Section 106 Health Allocations, Rural Play Provision, Update on Universal Credit and Rural Broadband.***

OS/10 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

The Meeting terminated at 6.30pm.

STRATEGIC DIRECTOR (CORPORATE RESOURCES)

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

20<sup>th</sup> June 2019 at 13:30

**PRESENT:-**

**Members of the Licensing and Appeals Sub-Committee**

Councillor Mrs. Watson (Chairman), Councillor Wheelton (Conservative Group), and Councillor Richards (Labour Group)

**District Council Representatives**

A Kaur (Head of Legal and Democratic Services), M Lomas (Licensing Enforcement Officer), F Norman Lomas (Licensing Enforcement Officer) (observer) and R Pabla (Senior Democratic & Electoral Services Officer)

LAS/1 **APPOINTMENT OF CHAIRMAN**

Councillor Watson was appointed Chairman of the Sub-Committee.

LAS/2 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/3 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

**MATTERS DELEGATED TO SUB-COMMITTEE**

LAS/4 **HEARING TO CONSIDER A TEMPORARY EVENT NOTICE (SECTION 105(2) OF THE LICENSING ACT 2003) - LOCKESTOCK FAMILY AND CAMPING MUSIC FESTIVAL, BROUGHTON HEATH GOLF CLUB, BENT LANE, CHURCH BROUGHTON, DE65 5BA**

The Sub-Committee considered an application for a Temporary Event Notice (TEN) under (Section 105(2) Of The Licensing Act 2003) for Lockestock Family And Camping Music Festival, Broughton Heath Golf Club, Bent Lane, Church Broughton, DE65 5BA.

The Licensing Officer (Enforcement) outlined the application to the Sub-Committee and confirmed the application had been received by the Licensing Authority on 6th June 2019. He further confirmed the application was a standard TEN and not a late TEN as suggested by the application form.

At the invitation of the Chairman, PC Gareth Fowler of Derbyshire Constabulary made representations to the Sub-Committee. PC Fowler advised, after considering the notification, Derbyshire Constabulary objected to The Big Weekend Event on the basis it was likely to undermine the four licensing objectives. He stated this objection had not been made lightly and

consideration was given to both the Licensing Act 2003 as well as the Section 182 Guidance.

PC Fowler went on to say the event was described on the notification as being a family music camping weekend with live music over 2 days. He stated the notification went on to outline the licensable activities intended. PC Fowler expressed concern the Applicant was not aware of the licensing activities Derbyshire Constabulary needed to be notified of. He explained Mr Locke would not be supplying alcohol by or on behalf of a club; and therefore would not need a Late Night refreshment licence and that the notification was not a Late TEN.

PC Fowler informed the Sub-Committee whilst Mr Locke had a personal Licence, it could not be assumed he was competent to manage the event safely. He stated the notification referenced in two parts the number of people who would be present at the weekend. When asked to state the maximum amount of people at the event, 450 has been recorded, however the number later referred to was 499.

PC Fowler advised the hours noted on the TEN stated the timings for the proposed licensable activity as 12:00 hrs until 23:00 hrs on each day, Friday, Saturday and Sunday, however this contradicted the event timings given in the description. He went on to say it could be reasonably expected that with alcohol being available for eleven hours each day, there would be a proportion of people who would become intoxicated, which would cause an elevated issue in relation to crime and disorder. He stated this also only took into account the retail sale and could not take into account what people had access to in their tents. He queried how this was going to be managed safely and how many bars there would be.

PC Fowler queried how the site would be secured to manage numbers and prevent people from walking in. He advised the Sub-Committee without proper controls on the access or egress the site could not be secure. He stated this also presented concern of crime and disorder in respect to the security and safety of those attending and theft of personal belongings which all too often happen at these events, as well as the potential for terrorism.

PC Fowler stated the event was described as a family event so it could reasonably be expected that children and young people would be in attendance. He queried whether an age verification policy was being adopted and how young people were going to be protected from harm. He stated this harm could be in the form of access to alcohol, exposure to people under the influence of drink or drugs, dangers on the site such as broken bottles or drugs to give a few. He went on to say, usually the Police would look to put safeguards in place in the form of conditions however; conditions could not be applied in this case. He informed the Sub-Committee only the Licensing Authority could impose conditions to a TEN from the existing conditions of any premises licence or club premises certificate at the venue. He went on to say, in this case there was no premises licence in place in order for conditions to be transferred.

PC Fowler explained the Chief Officer of Police had objected to the TEN on the grounds that to ensure the safety of those in attendance, this festival weekend event should have conditions put in place in order for it to run safely and to uphold the four licensing objectives. He stated the TEN could not have conditions placed onto it therefore, it could not be guaranteed that any of the policies and procedures put forward by the Applicant would be followed. He added, the Police as a Responsible Authority, would not have any conditions to enforce to ensure the four licensing objectives were adhered to.

PC Fowler stated for all intents and purposes the event appeared to be a festival, and in that instance it was unfortunate the Police saw a link between festivals and drugs. PC Fowler advised from a crime and disorder perspective the Police had concerns as to the policies, procedures and safeguards in place to prevent drugs being taken onto the site and policies, procedures and safeguards in place in the event of someone falling ill or appearing to be under the influence of drugs and/or alcohol.

PC Fowler advised Derbyshire Constabulary would expect to see a strict anti-drugs policy from the outset. He informed the Sub-Committee, looking at the advertised event on the internet, there was no information to state there was a zero tolerance to drug possession and use or to indicate that searches will/may be carried out. He went on to say it was unfortunate the Police had seen in recent years too many people attending festivals and tragically dying as a result of taking illegal substances.

PC Fowler stated Lockestock Promotions had approached the Licensing Authority on 25th February 2019 requesting advice for running a music festival for 1000 persons at another location in South Derbyshire. Mr Locke submitted a pre-application, which after some discussion, he decided not to progress with. He advised the pre-application outlined they were expecting approximately 1000 people. PC Fowler put to the Sub-Committee the TEN was an attempt to circumnavigate this process and any conditions they would be subject to. PC Fowler also highlighted when the new location for the event was announced on social media it was stated that it was only the location that had changed, everything else would remain the same. PC Fowler suspected for this reason the Police believed Mr Locke was still expecting an attendance of 1000.

PC Fowler informed the Sub-Committee the event was advertised on social media and therefore in the public domain. He expressed concern there had been no reference to the fact that the event had been scaled down. He advised a TEN only allowed for an event for up to 499 people, including staff and performers. He stated the Chief Officer of Police had concerns the number of people attending the event would exceed the allowed 499 persons, and if that was the case, this would put the public at risk questioning their commitment to be able to uphold the public safety licensing objective. PC Fowler highlighted should that be the case, from a policing aspect Mr Locke could find himself facing criminal charges as well as not promoting the Crime and Disorder objective.

PC Fowler advised a TEN was more appropriate for events such as summer fetes, school fairs, and other low risk events, where the organisers wished to carry out licensable activities. PC Fowler went on to say Derbyshire Constabulary also had concerns about noise nuisance and whilst it was not the Police's area of expertise and representations would be made by the Pollution Control team, the Police being a 24 hour service, would see an increased number of calls in respect to noise. He stated whilst time was taken to deal with these issues it took staff and officers away from dealing with crime and disorder issues.

PC Fowler informed the Sub-Committee, since the notification he had spoken with Mr Locke about the event and Police concerns. He advised Mr Locke had since appeared to 'firefight' concerns and put forward further documentation and policies in an attempt to appease the concerns of the Police as a Responsible Authority. He stated Mr Locke had advised, before the objection, that he was having 24-hour security on site in the form of SIA approved staff from EMS security. However, when PC Fowler spoke with EMS Security he stated he was told they were only instructed in this matter after Police concerns were raised and after Mr Locke had advised they would be present. PC Fowler stated Mr Locke had also put in place an Event Management Plan which was received on 18th June 2019. It was put to the Sub-Committee that if the event was big enough to warrant an Event Management Plan, should it be allowed to go ahead without any additional safeguard in the form of conditions.

PC Fowler stated it may be argued that the measures go some way to promote the four licensing objectives; however the Police believed it was further evidence of the lack of planning and preparation to run such an event. He suggested the festival was larger than suggested in the notification as a small low risk event would not need such measures and again demonstrated the contradictory nature of the information supplied by Mr Locke which led to a lack of confidence in him.

PC Fowler advised the Sub-Committee the steps proposed in the notification did not appear to extend further than those required by law or regulation and did not provide the Police with any confidence that proper regard had been taken to the promotion of the four licensing objectives. He stated there were far too many questions unanswered particularly for a "one off" festival of the size outlined at the location.

PC Fowler stated the onus was on the person notifying the Police of an event to give enough detail to make a decision as to what licensable activities were applied for. It was put to the Sub-Committee that the notification gave unclear and contradictory information as to what the event entailed, the timings applied for, the number of people in attendance and the safeguards that would be in place. PC Fowler finished by stating the Police did not believe the Licensing Objectives were supported and Derbyshire Constabulary made the representation to the Sub-Committee to ask them to issue a counter notice for the event in accordance with section 105 of the Licensing Act 2003.

The Sub-Committee had opportunity to ask questions of PC Fowler and invited the Licensing Representative, the Applicant and the Senior Environmental Health Officer to put questions to him as well.

At the invitation of the Chairman, the Council's Senior Environmental Health Officer, made representations to the Sub-Committee advising that Environmental Health representations related to public nuisance. It was stated noise levels from such an event would be likely to have a significant impact on residents, including sleep disturbance. It was stated if the weather was warm residents would not be able to open windows without the noise being clearly audible. The Officer went on to say the event offered music for 17 hours over 2 days. The Officer stated it was a live music event of significant size and the music included a variety of genres including rock and punk. The Officer stated there was significant potential for such an event to cause public nuisance. The Officer advised there was insufficient detail submitted with regards to how noise nuisance would be prevented. The Officer advised the Applicant had made reference to 75dB however, large scale events such as Bearded Theory only operated to 55dB. The Officer informed the Sub-Committee the Applicant would be unable to do anything about noise complaints on the day.

The Sub-Committee had opportunity to ask questions of the Senior Environmental Health Officer and invited the Licensing Representative, the Applicant and the Derbyshire Constabulary representatives to put questions to him as well.

PC Paternoster queried noise levels and the difference in 20dB. The Senior Environmental Health Officer responded advising 10dB would double the loudness of any noise. He informed the Sub-Committee 75dB would be clearly audible in properties over the television and cause sleep disturbance.

The Chairman invited the Applicant to make representations to the Sub Committee. Mr Locke made reference to the Event Management Plan he had. The Sub-Committee were not provided with a copy of this document and Mr Locke was advised it was not admissible to the Panel at this late stage. Mr Locke informed the Sub-Committee he was considering a premises licence in February for the attendance of 1000 people. Mr Locke advised this was the third event he would be holding. He stated there had been no ticket sales and he had now downsized the event. He advised the premises held festivals there every year and he knew the owner of the golf club.

The applicant stated he had spoken with security prior to the Police. He stated the submitted application went to Matlock in the first instance, and he then submitted a further application. He went on to explain gates at the event would open at 3pm for people to enter the site and set up tents. He advised there would be security on the door and coloured wristbands would be issued. He advised there would be security on the whole site. He stated the stage area itself was in the value of £20,000 and therefore security was required, he also advised there would be 4 marshals on site. He went on to say there would be no traffic in the lower part of the field and made reference to the plan within documentation submitted to the Panel. He spoke of the dB levels for the event

and advised he had never had problems previously, and they would be monitored with proper equipment. He stated there would be one main bar and two horse boxes. He stated there would be four security members on site, as well as health and safety and caterers. Mr Locke informed the Sub-Committee with regard to crime and disorder, the average age of those attending would be 50, and the event was not being advertised to those under 30's. He stated there would be no punk music and went on to outline the music lined up for the event. He went on to describe the type of music to be played over the weekend.

The Sub-Committee asked questions of the Applicant and invited the Licensing Representative, the Senior Environmental Health Officer and the Derbyshire Constabulary representatives to put questions to him as well. The Sub-Committee raised queries regarding individuals being able to take their own alcohol on site, the website not advising of the change in numbers allowed entry (from 1000 initially), social media pages being open to all – not just over 50's, the number of tickets already sold, those without tickets attempting to seek entry. Derbyshire Constabulary referred to the pre-licence application for a premises licence which was not pursued by Mr Locke.

The Chairman invited the Licensing Representative, the Senior Environmental Health Officer, the Derbyshire Constabulary representatives and the Applicant to sum up their representations. The Council's Licensing Representative referred the Sub-Committee to his presentation, the report and associated legislation and guidance. PC Fowler stated the relevance of the pre-licence application, the target audience of over 50's, the family friendly approach which would result in the attendance of children, the security on site, the lack of fencing around the site and people being able to gain access through fields, and how the Police would be looking for a premises licence for such an event so that they were able to impose conditions.

Mr Locke stated he did not wish to sum up.

The Sub-Committee retired from the Council Chamber to deliberate.

**RESOLVED:-**

***The Sub-Committee resolved that a Counter Notice be issued under section 105 of the Licensing Act 2003, as detailed in the Decision Notice, a copy of which is incorporated in the signed minute book at "SMB1".***

The Meeting terminated at 15:00

COUNCILLOR WATSON

CHAIRMAN

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

10th July 2019

**PRESENT:-**

**Representatives of South Derbyshire District Council**

Conservative Group

Councillor D Corbin

Councillor D Muller

Labour Group

Councillor D Shepherd

Officers

K Stackhouse – Strategic Director (Corporate Services)

A Thomas – Strategic Director (Service Delivery)

Sarah Irvine - Democratic Services Officer

**Representatives of John Port Spencer Academy**

Governing Body

D Parker – (Chairman) and School Governor

M Walker-Endsor - School Governor

**Representatives of Active Nation**

J Dobson – Business Manager

EL/1 **APPOINTMENT OF CHAIRMAN**

Nominations for the position of Chairman were requested.

**RESOLVED:-**

***That Councillor Muller be appointed Chairman for the period ending July 2020.***

EL/2 **APPOINTMENT OF VICE-CHAIRMAN**

Nominations for the position of Vice-Chairman were requested.

**RESOLVED:-**

***That Mr. Danny Parker (Governor) be appointed Vice-Chairman for the period ending July 2020.***

EL/3 **APOLOGIES**

Apologies for absence from the meeting were received from Mrs Squire (School Governor).

EL/4 **MINUTES**

The Open Minutes of the Meeting held on 9<sup>th</sup> January 2019 were noted, approved as a true record and signed by the Chairman.

EL/5 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/6 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

J Dobson presented the Active Nation summary for Etwall Leisure Centre, making particular reference to the following items;

Participation for Etwall

**Active Nation Brand Map**

- Comprising Active Education, Active Nutrition, Active Events, Active Community, Active Research, Active Ability, Active Health, Active People and Active #JustTryIt Days.

**Participation Successes: April - June 2019**

- Etwall Leisure Centre: up 11,666 year on year
- Gym usage: 32,213, up 1,562 year on year
- Group exercise usage: 9,559, up 1,407 year on year
- Swimming Pool casual sessions: 31,676, up 1,131 year on year
- Badminton: 5,070, up 314 year on year
- AGP: 19,765, up 2,123 year on year

J Dobson further noted other successes between April – June 2019, which have included ISO14001 and ISO18001 achievement, WIFI and new Active Nation APP, and Very Good/Excellent branding Quest Award achieved. Maintenance to the pool filter had recently been completed.

Queries were raised regarding if the Centre was approaching capacity. J Dobson noted alternative provisions had to be sought in relation to swimming lesson delivery for school children and gym memberships were getting close.

**RESOLVED:-**

***The Committee considered and noted the points made in the presentation.***

EL/7 **FINAL ACCOUNTS 2018/19**

The Strategic Director (Corporate Services) presented the report to Committee.

Queries were raised regarding the amount held within the Sinking Fund. The Strategic Director (Corporate Services) informed the Committee it was considered good practice and prudent to build-up a separate fund; a breakdown of the figures to manage the contract could be made available.

**RESOLVED:-**

***The Committee approved the Final Accounts for 2018/2019.***

The meeting terminated at 5.25pm

COUNCILLOR D MULLER

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE (SPECIAL)

25<sup>th</sup> July 2019

**PRESENT:-**

**Conservative Group**

Councillor Fitzpatrick (Vice-Chairman) and Councillors Angliss, Billings, Mrs. Brown, Corbin (substituting for Councillor Roberts) and Ford.

**Labour Group**

Councillors Dr. Pearson, Rhind, Singh (Substituting for Councillor Richards), Southerd and Taylor.

FM/20 **APOLOGIES**

Apologies were received from Councillor Watson (Chairman) and Councillor Richards (Labour Group).

FM/21 **MINUTES**

The Open Minutes of the Meetings held on 25<sup>th</sup> April 2019 and 13<sup>th</sup> June 2019 were taken as read, approved as a true record and signed by the Chairman.

FM/22 **DECLARATIONS OF INTEREST**

The Committee was informed no declarations of interest from Members of the Council had been received.

FM/23 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/24 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/25 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed no reports had been received.

**MATTERS DELEGATED TO COMMITTEE**

FM/26 **AUDIT SUB-COMMITTEE**

The Open Minutes of the Audit Sub-Committee Meeting held on 29<sup>th</sup> May 2019 were submitted.

FM/27 **TREASURY MANAGEMENT ANNUAL REPORT 2018/19**

The Head of Finance presented the report to the Committee.

**RESOLVED:**

- 1.1 The Committee approved the Treasury Management Annual Report for 2018/19.***
- 1.2 The Committee approved the Prudential Indicators and Limits for 2019/20 to 2023/24 updated for 2018/19 actuals.***
- 1.3 The Committee approved the updated counterparty (lending) list as at 1st April 2019.***

FM/28 **BUDGET OUT-TURN AND FINAL ACCOUNTS 2018/19**

The Head of Finance presented the report to Committee, noting the Statement of Accounts remained as draft as the external audit had been delayed and was expected to be reported to Members at the November Committee. The Head of Finance reviewed the variances against the budget, noted the Housing Revenue Account was set with a surplus and noted the identified earmarked reserves.

Councillor Rhind queried the recovery of Housing Benefits overpayments due to a processing error if the claimant was not at fault. The Strategic Director (Corporate Resources) noted the question and advised the Member he would seek further information.

Councillor Mrs. Brown sought clarification on the Better Care Funding allocation process and if interest rates were regularly tracked. The Head of Finance responded to the queries, advising further information would need to be sought from the Strategic Housing Manager who was involved in the Better Care Funding allocation process. In relation to tracking interest rates, the Head of Finance advised interests rates were tracked, but regulations were in place which stipulated where funds could be secured.

Councillor Dr. Pearson welcomed the report, noting the Council had been prudent with money and had been investing wisely, but he queried if large sums stored within the reserves would run the risk of missing opportunities, such as being eligible to apply for grants. The Strategic Director (Corporate Resources) advised there is no limit on the amount kept in reserves, however there is a minimum requirement, which would be reviewed by the External Auditors if below the minimum amount.

Councillor Dr. Pearson made reference to Appendix 3, requesting further transparency is provided around large financial commitments, such as Section 106 funds, to ensure money is being discharged as expected. The Strategic Director (Corporate Resources) informed Members the Head of Finance was reviewing Section 106 allocations with the Head of Planning and Strategic Housing and would be submitting a report to Committee, which included a breakdown of Section 106 money, later in the year.

A discussion ensued amongst Members regarding Members being invited to be part of the Section 106 monies allocation to be able to share an opinion on where the money is spent. Councillor Mrs. Brown, as Chairman of the Planning Committee, advised Section 106 monies are tightly managed through legislation and linked to particular developments.

Councillor Ford commended the report and remarked the level of prudence displayed by the Council had resulted in an envious financial position, which was applauded given the state of uncertainty.

**RESOLVED:**

- 1.1 The Committee approved the final out-turn position for:**
- **The General Fund Revenue Account 2018/19**
  - **The Housing Revenue Account 2018/19**
  - **Capital Expenditure and Financing 2018/19**
  - **The Collection Fund 2018/19**
  - **The Balance of Reserves and Provisions at 31<sup>st</sup> March 2019.**
- 1.2 The Committee approved a net appropriation of £2,951,610 in 2018/19 be made from the General Fund Reserve to other Earmarked Reserves as detailed in the report.**
- 1.3 The Committee noted the following contributions and adjustments have been made to Bad Debt and Appeal Provisions in 2018/19:**

Sundry Debtors	114,960	General Fund
Temporary Accommodation	-7,872	General Fund
Housing Benefit Overpayments	39,033	General Fund
Council Tax Arrears	27,975	General Fund
Business Rates Arrears	163,853	General Fund
Business Rates Appeals	169,324	General Fund
Planning Appeals	-37,500	General Fund
Housing Rent Arrears	17,113	HRA

FM/29 **ANNUAL REPORT ON SICKNESS ABSENCE**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting a Joint Consultative Committee was held earlier that day where proposals to decrease the trigger points for managing short and long term absences were approved by Members and Union representatives.

The Strategic Director (Corporate Resources) further noted the report did not include the first quarter absences, which were the most positive figure within the last few years.

Councillor Dr. Pearson welcomed the report and noted it was positive steps were being taken to address the level of absence. He queried if there was an understanding of the underlying causes for stress and work related absences to ensure the management culture was not contributing to the absence figure. The Strategic Director (Corporate Resources) responded to the query, noting not all absences related to stress was due to work-related stress, but an understanding of culture is missing and will hopefully be addressed in the Ethic and Cultural Survey due to be distributed in the Autumn.

Councillor Ford welcomed the report and praised the positive Joint Consultative Committee outcome.

**RESOLVED:**

***1.1 The Committee approved the planned actions detailed in section 4 of the report to improve attendance levels across the Council.***

***1.2 The Committee approved to receive quarterly updates on the levels of absence in line with the corporate performance framework and any actions taken to ensure that attendance levels show continued and sustained improvement.***

***1.3 That the Improving Attendance Working Group continues to meet to ensure that planned activities are implemented and other initiatives to improve the health and wellbeing of the workforce are progressed.***

FM/30 **PAYMENT FACILITIES AT THE CIVIC OFFICES**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting the consideration given to each option as detailed within the report, but clarified the recommendation was seeking the removal of the cash payment facilities and alternative facilities would be available at local Post Offices and Pay Points.

Councillor Rhind expressed his disappointment in the recommendation and advised he would be unable to support the option put forward as the Council had no control over private businesses remaining open.

A discussion took place amongst Members regarding possible benefits of the recommendation, such as increased footfall to local shops and more shops remaining open. An Amendment to the recommendation was put forward by Councillor Dr. Pearson to only replace one cash payment facility as it seemed risky to transfer Council services to a private enterprise. The Amendment was not carried by Committee.

Councillor Mrs. Brown, whilst recognising the concerns raised by some Members, queried if the effects of removing the cash payment facility could be monitored and if the decision proved disadvantageous for the community, the

decision is reviewed. The Strategic Director (Corporate Resources) noted the query and advised the cash flow from pay points would be monitored.

Councillor Southerd welcomed the comments made by Councillor Mrs. Brown and compared the situation to when Members were asked if the Council should follow a paperless or paperlite policy.

Councillor Rhind raised he did not feel the decision was being done for the benefit of customers.

**RESOLVED:**

***1.1 The Committee approved that cash payment facilities at the Civic Offices be withdrawn with effect from 1 January 2020.***

***1.2 The Committee approved for payment machines to be made available but be limited to card payments only.***

***1.3 The Committee approved that in the intervening period, a communication plan be drawn up and publicity be provided regarding alternative payment methods, pay point locations and people are supported in using alternative facilities ahead of January 2020.***

FM/31 **COMMITTEE WORK PROGRAMME**

**RESOLVED:**

***Members considered and approved the updated work programme.***

FM/32 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**MINUTES**

***The Exempt Minutes of the Meetings held on 25<sup>th</sup> April 2019 and 13<sup>th</sup> June 2019 were received.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**APPLICATION FOR DISCRETIONARY RATE RELIEF**

*The Committee approved the recommendation in the report.*

**PLANNING SERVICES-VARIATION TO ESTABLISHMENT**

*The Committee approved the recommendation in the report.*

The meeting terminated at 7.05pm.

COUNCILLOR M FITZPATRICK

VICE-CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

6<sup>th</sup> August 2019 at 10.00am

**PRESENT:-**

**Members of the Licensing and Appeals Sub-Committee**

Councillor Mrs. Patten (Chairman), Councillor Angliss (Conservative Group), and Councillor Dunn (Labour Group)

**District Council Representatives**

R Munir (Principal Legal Officer), F Norman (Licensing Officer) and S Irvine (Democratic Services Officer)

LAS/ **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/ **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

**MATTERS DELEGATED TO SUB-COMMITTEE**

LAS/ **HEARING FOR AN APPLICATION FOR A PREMISES LICENCE TO BE GRANTED UNDER THE LICENSING ACT 2003 – VALENTINE AND WILLS**

The Sub-Committee considered an application for a Premises Licence under the Licensing Act 2003 for Valentine and Wills, 2 Blanch Croft, Melbourne, Derbyshire DE73 8GG.

The Licensing Officer (Enforcement) outlined the application to the Sub-Committee.

The applicant addressed the Sub-Committee, providing a response to the representation received as detailed in Appendix 4, outlining the venue was of such a size the playing of loud music would not be in the venue's best interest and eleven 'pop-up' events had taken place within the venue with live music under the terms of Temporary Events Notice Licenses between September 2018 to July 2019 without any complaints received.

Members raised queries relating to the use of a noise limiter, alcoholic drinks being taken outside the venue by customers and if the requested finishing times were consistent with the temporary events, which were addressed by the applicant.

**RESOLVED:-**

***That the application for a Premises Licence be granted, as detailed in the Decision Notice, a copy of which is incorporated in the signed minute book at***

The Meeting terminated at 10:20

COUNCILLOR MRS. J PATTEN

CHAIRMAN

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

30<sup>th</sup> May 2019

**PRESENT:-**

**Conservative Group**

Councillor MacPherson (Chairman), Councillor Mrs. Haines (Vice-Chairman) and Councillors Billings, Mrs. Brown, Dawson, Roberts (substituting for Councillor Fitzpatrick), Mrs. Wheelton (substituting for Councillor Mrs. Patten) and Whittenham.

**Labour Group**

Councillors Dunn, Mrs. Heath, Singh and Tilley.

EDS/1 **APOLOGIES**

Apologies for absence were received from Councillor Fitzpatrick and Councillor Mrs. Patten (Conservative Group) and Councillor Taylor (Labour Group).

EDS/2 **MINUTES**

The Open Minutes of the Meetings held on 24<sup>th</sup> January 2019, 28<sup>th</sup> February 2019 and 17<sup>th</sup> April 2019 were noted, approved as a true record and signed by the Chairman.

EDS/3 **DECLARATIONS OF INTEREST**

Councillor Roberts declared a personal interest in relation to Item 8 on the Agenda by virtue of being a private hire licensed driver and advised he would leave the Chamber whilst the item was discussed.

EDS/4 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

EDS/5 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/6 **REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

**MATTERS DELEGATED TO COMMITTEE****EDS/7 CORPORATE PLAN 2016-21: PERFORMANCE REPORT (YEAR END 2018-19)**

The Strategic Director (Service Delivery) presented the report to Committee, highlighting the successes, which included a reduction in fly-tipping and an increase in the number of food businesses with five star food rating, and areas which required further action.

Councillor Dunn commented that whilst it was positive to see the target for food hygiene rating had been surpassed, it had been raised within the Audit Sub-Committee an inspection had been overdue by more than 100 days due to a long-term sickness and had only taken place following a complaint. He queried if there were sufficient resources available to meet demands of the service. The Strategic Director (Service Delivery) responded to the query and noted the audit recommendations had been taken on board and there were now mitigating steps in place and temporary resources available.

Members discussed the merits and disadvantages of the Planning Committee being held every four weeks instead of three, with consideration being given to bringing the topic back to a future Committee to be debated.

Councillor Tilley requested a press release was published regarding the progress in addressing fly-tipping, though noting more was still required in tackling the problem. Councillor Mrs. Wheelton requested information on the fly-tipping 'hotspots'. The Strategic Director (Service Delivery) noted efforts were being made to engage with communities about fly-tipping and information regarding locations could be included in the annual enforcement report being brought to a later Committee.

The Chairman agreed with the importance of the wider community being aware of the successes in addressing fly-tipping through the efforts of staff and residents through a press release.

Councillor Mrs. Brown requested the bin collection schedule along the A38 was reviewed and increased as had previously been raised, if possible. The Strategic Director (Service Delivery) noted the request and committed to investigating the current bin collection schedule and reviewing if the previous request had not been implemented.

**RESOLVED:**

***The Committee considered progress against performance targets set out in the Corporate Plan.***

***The Committee reviewed the Risk Register and Action Plan for the Committee's services.***

Councillor Roberts left the Chamber at 6.20pm.

**EDS/8 UPDATE TO PRIVATE HIRE LICENSING POLICY AND CONDITIONS**

The Senior Licensing Officer presented the report to Committee, highlighting the requested changes to the Private Hire Licensing Policy following an eight week consultation.

Members raised queries regarding the availability of suitable vehicles with a minimum light transmission of 70% taxi drivers could purchase; the protection of passengers, mainly young children, from sunrays within vehicles with light transmission of 70% or greater; and the correlation between tinted windows and safeguarding incidents.

The Senior Licensing Officer addressed each query, noting popular licensed vehicles could be purchased without privacy windows and there were alternative ways to protect passengers, mainly young children in car seats, in vehicles. In relation to safeguarding incidents, the Senior Licensing Officer informed the Committee the proposed changes to the policy was a proactive response to national concerns around Child Sexual Exploitation and county lines. The Strategic Director (Service Delivery) informed Members the proposals contained in the report were in response to government recommendations following the grooming of young and vulnerable children by taxi drivers in Rotherham.

Councillor Singh queried the impact on currently licensed vehicles that do not meet the minimum light transmission requirement. The Senior Licensing Officer noted a compromise had been made in the policy to allow for a phased transition of the currently licensed vehicles that do not meet the requirement.

**RESOLVED:**

***The Committee approved the proposed changes to the Private Hire Licensing Policy and Private Hire Vehicle, Driver and Operator Conditions to come into effect on 1st July 2019.***

***The Committee approved the proposed fee for a private hire vehicle licence for a hire vehicle to come into effect on 1st August 2019.***

Councillor Roberts returned to the Chamber at 6.40pm.

EDS/9

**COMMITTEE WORK PROGRAMME**

Councillor Billings requested information regarding dog fouling hotspots, in addition to the fly-tipping hotspots, be included within the Annual Enforcement Report. The Strategic Director (Service Delivery) noted the request and advised this would be passed on to the Officer.

The Strategic Director (Service Delivery) informed Members that following an initial report in April 2019, a second report regarding the work undertaken by the Corporate Environmental Sustainability Group would be brought to Committee to highlight the activities taken to improve the Council's environmental performance.

**RESOLVED:**

***The Committee considered and approved the updated work programme.***

EDS/10 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**MINUTES**

*The Exempt Minutes of the Meetings held on the 24<sup>th</sup> January 2019 and 17<sup>th</sup> April 2019 were received.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

**SERVICE LEVEL AGREEMENT – DERBYSHIRE WILDLIFE TRUST**

*The Committee approved the recommendations contained in the report.*

The meeting terminated at 7.05pm.

COUNCILLOR A MACPHERSON

CHAIRMAN

**SOUTH DERBYSHIRE AREA FORUM**

**NEWHALL – AREA 5**

Wednesday 5<sup>th</sup> June 2019 at Newhall Old Post Centre

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Paul Dunn (Chair), Councillor Sean Bambrick (Vice Chair),  
Councillor Kevin Richards, Councillor Linda Stuart

Allison Thomas – Strategic Director, Service Delivery  
Chris Smith – Communities Manager  
Debbie Ward – Service Assistant

**Derbyshire County Council representatives**

Councillor Sean Bambrick, Councillor Gary Musson

**Derbyshire Police representatives**

PCSO Karen Coldicott  
PCSO Supervisor Kerry Wallington-Waite

**Parish Council/ Meeting representatives**

Councillor Jim Seaton (Hartshorne Parish Council)  
Cathy Miles (South Derbyshire CVS)

**Members of the public**

Pat Bambrick, Ian Bottrill, Lucy Felthouse, Pam Foy, Jill Goodall, Ian Haynes, Paul Hedges, Alan Hillier, Richard House, David James, Mary Richards, Barry Woods, Joan Woods

NA/1 **Open meeting**

**a. Introductions and apologies**

Councillor David Angliss, Councillor Mick Mulgrew, Councillor Robert Pearson

**b. Declarations of interest**

None

**c. Chair's announcements**

Councillor Paul Dunn proposed Councillor Sean Bambrick as Vice Chair, all were in favour.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire's summer holiday programme.

The Festival of Leisure 2019 takes place on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June at Maurice Lea Park.

Heritage Trail pavement plaques – Kate Allies from Rosliston Forestry Centre has updated that the Council is still awaiting the permit from Derbyshire County Council (DCC) but have been advised informally that the plaques have been approved in principle.

If people have other ideas about celebrating their local heritage we are happy to assist them to develop further funding applications.

**d. To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

**e. Matters arising from last minutes**

Councillor Sean Bambrick updated that Scott Clayton was hoping to try and obtain funding to turn the land opposite Chrysanthemum Court into a community garden so that the residents could take ownership of it. Chris Smith advised that the response from DCC is that the land in question is currently included in the Homes England programme as a site suitable for affordable housing so there is reluctance for too big a project to be situated there.

NA/2 **Police Safer Neighbourhood report**

PCSO Karen Coldicott reported: -

- PCSO John Beard who previously covered the Newhall Area had left the police force two weeks ago.

- ASB reports at Midway Community Centre were lower than the last Area Forum meeting.
- Nuisance motorbikes have been an issue throughout the District – operation BRESCO had been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch with Crime Stoppers and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).
- There had been a couple of reported burglaries in the area during recent weeks.
- Hate and knife crime talks had been going on in secondary schools across the District.
- Most anti-social behaviour is currently located in the Swadlincote Town Centre vicinity.
- There had been x10 Community Protection Notice Warnings (CPNW's) issued in the last week in order to try and tackle ASB behaviour.
- There was a Bike Marking & Van Alarm event due to be held at Sainsbury's in Swadlincote on Saturday 15<sup>th</sup> June 2019 at 10:00am.
- There was a Safer Together event planned for Thursday 27<sup>th</sup> June 2019 between 10:00am – 1:00pm to be held at The Delph in Swadlincote.
- There had been a few secondary fires in the local area recently. Fire awareness talks were happening in partnership with the Fire Service at local schools to educate young people about the dangers of fires.

Councillor Sean Bambrick enquired about a Community Speedwatch scheme that was mentioned during the last Area Forum meeting. PCSO Supervisor Kerry Wallington-Waite advised that the Police were in the process of recruiting a dedicated Community Speedwatch Coordinator and that she would get in touch with Councillor Sean Bambrick when everything has been finalised.

A member of the public asked whether the Police had any powers to ticket a vehicle which has been parked half and half on the pavement/ road on the corner of Bramblewood and Alma Road when it doesn't possess a valid MOT. PCSO Supervisor Kerry Wallington-Waite advised that this would only become a Police matter if the car was being driven on the road without an MOT but the driver of the vehicle would need to be caught in the act.

Councillor Jim Seaton raised the ongoing issue of excessive speeding on Sandcliffe Road. He was struggling to generate enough interest through local

Volunteers to organise a Community Speedwatch and asked whether the Police could provide a presence and start doing some random checks.

Councillor Jim Seaton also mentioned that the portable speed sign that flashes when you are approaching too fast has now moved back to Ticknall as there is only one in circulation.

PCSO Supervisor Kerry Wallington-Waite advised that speeding should be reported to CREST via its website as the more reports received the more chance there is of something being done about it.

A member of the public asked whether there was a Facebook Group for the area which may assist in getting the word out regarding Community Speedwatch and possibly increase the number of volunteers.

PCSO Supervisor Kerry Wallington-Waite advised that it isn't something that the Police would set up but would be a good idea if residents wanted to set something up themselves.

Councillor Paul Dunn said that he would get in touch with Councillor Robert Pearson in connection to Community Speedwatch to see if there was anything that he could do to assist. Councillor Kevin Richards also suggested that a solution may be to get volunteers from different wards together and operate at various hot spot locations on a rotational basis.

**ACTION: Councillor Paul Dunn to speak with Councillor Robert Pearson regarding pooling volunteer resource in respect to Community Speedwatch and report back.**

Chris Smith added that he would also raise the issue of excessive speeding on Sandcliffe Road again with DCC Highways.

**ACTION: Chris Smith to raise the ongoing issue of excessive speeding on Sandcliffe Road with DCC Highways and report back.**

Cathy Miles expressed an interest in the discussion around a joined up approach and would welcome the opportunity to help explore this suggestion further.

A member of the public raised concerns in respect to dangerous parking at the corner of Willow Drive and Bretby Road. Vehicles are being parked on the verge/ pavement which seriously obscures the view on the approach to Wood Lane. Another member of the public mentioned that it is a particular issue when the schools come out.

PCSO Karen Coldicott advised that the Police has limited powers in respect to parking since it was decriminalised but would make a note to look into it and distribute warning leaflets on offending vehicles.

Another member of the public raised concerns in regard to the building works currently going on at the end of The Lees. Numerous building lorries are reportedly parked up at any one time and are causing a dangerous obstruction when trying to pull around the corner.

**ACTION: PCSO Karen Coldicott to investigate obstructive parking issues at the corner of Willow Drive/ Bretby Road and also at the bottom of The Leys.**

**ACTION: Chris Smith to take up issues raised in respect to dangerous parking with Matt Holford as this is a civil enforcement issue.**

A member of the public asked if the Police could give a talk at 1<sup>st</sup> Newhall Scout Group.

PCSO Karen Coldicott advised that yes this is something that could be arranged.

NA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Chris Smith provided the following update: -

- The contacts page had now been reintroduced in the Area Forum Agenda Packs and contained lots of useful contact information including that of CREST (to report speeding).
- 'Your Choice' events had been taking place in secondary schools across the District, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by Jason Farmer who was on the verge getting into gang related trouble as a youngster in Liverpool and had since joined the Police and Dr Manny Barot who is a hate crime expert and had previously worked with right-wing extremists. These events had been well received by the schools involved.
- Safer Homes scheme – South Derbyshire Community Voluntary Sector (CVS) provide this valuable service and can carry out home checks free of charge. Leaflets are available if this is of interest. You can also self-refer.
- A Fire & Ambulance Station Open Day was planned for Saturday 22<sup>nd</sup> June between 11:00am - 3:00pm.

- Safer Neighbourhood Grants – £4000 was available for the community to spend on projects which help to reduce crime, disorder and anti-social behaviour in the area. People Express had made an application for £2500 to provide a continuation of an existing arts project for an additional 26 week duration to be held at Midway Community Centre. All were in favour of approving this project.
- Chris Smith provided a brief explanation about what the Communities Team does and how it has a dual responsibility around community safety and anti-social behaviour working together with the Police and other partners in order to help reduce crime. The Team also work closely with CVS on community development.

Councillor Sean Bambrick enquired as to whether there would be any funding available in respect to the purchase of equipment for the Army Cadets for people that are less fortunate and cannot afford to buy it themselves.

Chris Smith advised that he would look into possible funding schemes and Allison Thomas added that there may be funding available via alternative channels such as Youth Action Grants offered by DCC.

**ACTION: Chris Smith to look into what funding might be available in respect to the purchase of necessary equipment for use by the Army Cadets and report back.**

A member of the public wanted to extend their thanks to Safer Neighbourhoods for funding received during the last financial year in respect to security doors for Newhall Scout Group.

#### NA/4 Local authority issues

Allison Thomas provided the following SDDC update: -

SDDC had appointed a new Community Safety Enforcement Officer (CSEO) with specific responsibilities and duties for Swadlincote Town Centre and the surrounding area, making a four strong Team. This would allow the other three wardens to focus on issues reported across the rest of the District.

Green Space Strategy – The Council had just submitted a Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer/ autumn time.

Litter bins in Newhall Park – a comprehensive review had been completed. Bins to be replaced/ removed/ installed were as follows: -

1. To replace a small bin in the play area with a larger capacity bin
2. To remove two small green rusty bins next to the fencing adjacent to Orchard Street car park
3. To install a new large capacity black bin next to the notice board by Orchard Street car park entrance
4. To replace a vandalised black bin by the skate park
5. To install a new large capacity black bin adjacent to the nearest bench on the footpath adjacent to the older children's play area

It was expected to take 4-5 weeks in which to complete the above works after which time the situation will be monitored over the summer. Feedback was welcomed.

Summer Activities programme and South Derbyshire Active Communities Directory – leaflets are available if of any interest.

Allison Thomas reminded people that there is now a nice 9 hole golf course available in Swadlincote and that the Council was expecting an application for an Adventurous golf facility by the end of June. There were also plans underway to open an Urban/ Forest park for the Town as part of that major development.

Councillor Paul Dunn suggested that a good idea for the land opposite Chrysanthemum Court would be to include it in the Local Green Spaces Plan and turn it into a community orchard.

Allison Thomas responded to say that DCC had said it's a no at the moment due to the land in question being on the list for development for affordable housing.

A member of the public added that the site in question is currently subject to lots of fly-tipping and not just from Chrysanthemum Court residents.

Another member of the public asked whether there would be access to the proposed Country Park from Newhall side or would it just be from Swadlincote side.

Allison Thomas explained that there are two elements; the Urban park (to be maintained by SDDC) and the Forest park (which the developer will be responsible for as part of the Golf Course complex). In terms of Forest park,

there will be footpaths and bridges constructed to further encourage sustainable modes of transport such as walking and cycling.

Councillor Sean Bambrick added that the footpaths are now under construction with access from Newhall round to the Country (Forest) park. Councillor Kevin Richards reiterated that the people of Newhall will have access and that it will not be restricted for anyone.

A member of the public responded to say that many of the existing footpaths are not being maintained and are overgrown. Allison Thomas advised that overgrown footpaths should be reported directly to Peter White, Public Footpaths Officer at DCC.

A member of the public raised an issue regarding a badly damaged bin situated outside of Wellwood Stores located on Wellwood Road, Newhall and queried whether SDDC would maintain the bin in question.

Councillor Sean Bambrick also mentioned a bin that is not adequate in size and is constantly overflowing situated outside of Kang's Mini-Market located on Orchard Street, Newhall. Allison Thomas advised that the bins in question need to be reported so that the Council.

A member of the public asked who the best person was to report overflowing bins to. Allison Thomas advised that overflowing bins etc. should be reported to [waste.cleansing@southderbyshire.gov.uk](mailto:waste.cleansing@southderbyshire.gov.uk) via email or the Council's website.

A member of the public advised that there used to be three bins situated in the alleyway between Bretby Road (opposite the entrance to Sunnyside) leading through to Hawthorne Rise and on to High Street and now there are none which has led to a significant increase in littering. Another member of the public added that the alleyway in question is also becoming very overgrown and required attention.

**ACTION: Chris Smith to visit alleyway between Hawthorne Rise and on to High Street around bins and overgrown issues.**

There was also mention of a jitty between Roseleigh Crescent and Parliament Street which has no bin and is another site prone to excessive littering. Allison Thomas advised that SDDC spend half a million pounds each year on litter collection and that the CEO has written to 1400 businesses across the whole District to try and help combat excessive littering by taking a more concerted and collaborative approach.

Allison Thomas also advised that litter picking equipment/ bags/ gloves are available and can be lent out by the Council should any volunteer groups wish to organise their own community litter picks.

A member of the public mentioned that he has previously taken part in a community litter pick on the footpath that goes around the perimeter of the William Allitt School and generated nine large bags full of rubbish and queried what should be done with the rubbish bags once collected.

Allison Thomas advised that Alan Grist in Operational Services would be the correct person to contact in order to arrange collection of any rubbish collected.

Councillor Paul Dunn advised that he is a Governor at The William Allitt School and would feedback the comments to see what can be done by the school to help improve the situation.

**ACTION: Councillor Paul Dunn to put littering issues to Youth Forum at The William Allitt School with a view to setting up a project to promote less littering (Litter Hero Initiative?).**

A member of the public relatively new to the area asked whether there is any future intent to publicise what SDDC is doing by way of a quarterly newsletter.

Allison Thomas advised that there were no plans to send out a newsletter by post however as a Council every opportunity to publicise what the Council does is considered through the use of the SDDC website, area forums, community organisations such as CVS, social media (Facebook/ Twitter) and leaflets go out to schools and community groups. Press releases are also prepared to publicise upcoming events and the local media attend Council committee meetings.

Another member of the public suggested email distribution of a newsletter to which Allison Thomas replied that we are in the process of appointing a new Head of Customer Service and that potentially it may form part of their remit to look further into this but couldn't give any commitment at this time.

**ACTION: Allison Thomas to raise idea of potential SMS with new Head of Customer Service when appointed.**

A member of the public raised issues of sending emails to certain officers at SDDC to which they have received no response.

Allison Thomas advised that she was sorry to hear that and would take a note of the officers in question from the member of the public concerned at the end of the meeting. It was also suggested to copy in a local Councillor on any future emails.

Allison Thomas advised that 110 staff have just completed Customer Care training therefore a response or at the very least a curtesy acknowledgement email should have been provided.

A member of the public raised an issue regarding a 9MB email limit which prevents more than around three photographs being sent to SDDC in one go.

**ACTION: Chris Smith to look into the 9MB email limit issue raised with IT and report back.**

A member of the public raised a point regarding email to say that not everyone wants or has access to email and that the turn-out to the meeting is very disappointing considering the number of people who live in the area.

#### NA/5 Local community and voluntary sector projects/ update

Cathy Miles provided an introduction to CVS and the services it offers and explained that there have been some recent organisational changes and funding cuts within CVS. Cathy explained that the CVS was there to help communities to help themselves. If anyone knew of any specific areas that need help or volunteering support to get in touch. More details of the services provided by South Derbyshire CVS can be found on their website.

Councillor Kevin Richards asked where the CVS food drops off points are and whether CVS has a clothing bank. Cathy advised that CVS did not have a clothing bank but Hill Street Baptist Church does which is really successful. Also on a Friday any excess food donations and fresh produce from the Community Fridge is being used to provide a café downstairs at the Hill Street Baptist Church which provides an opportunity to signpost and get to know people a little better.

**ACTION: Cathy Miles to circulate a list of foodbank drop off points.**

A member of public asked whether The Old Post Centre advertises the requirement for foodbank donations and reiterated that a list of drop of points would be useful. Another member of the public asked whether CVS accepted fresh produce.

Cathy advised that it only accepted tins and packets at the food bank drop-off points and that any fresh produce goes into the Community Fridge which is located at CVS Offices, 46 - 48 Grove Street, Swadlincote, Derbyshire. DE11 9DD.

A member of the public registered interest in joining the befriending scheme.

NA/6 **Summary of agreed priorities/ actions**

- Councillor Paul Dunn to speak with Councillor Robert Pearson regarding pooling volunteer resource in respect to Community Speedwatch and report back.
- Chris Smith to raise the ongoing issue of excessive speeding on Sandcliffe Road with DCC Highways and report back.
- PCSO Karen Coldicott to investigate obstructive parking issues at the corner of Willow Drive/ Bretby Road and also at the bottom of The Leys.
- Chris Smith to take up issues raised in respect to dangerous parking with Matt Holford as this is a civil enforcement issue.
- Chris Smith to look into what funding might be available in respect to the purchase of necessary equipment for use by the Army Cadets and report back.
- Chris Smith to visit alleyway between Hawthorne Rise and on to High Street around bins and overgrown issues.
- Councillor Paul Dunn to put littering issues to Youth Forum at The William Allitt School with a view to setting up a project to promote less littering (Litter Hero Initiative).
- Allison Thomas to raise idea of potential SMS with new Head of Customer Service when appointed.
- Chris Smith to look into the 9MB email limit issue raised with IT and report back.
- Cathy Miles to circulate a list of foodbank drop-off points.

NA/7 **Close and date of next meeting**

Wednesday 23<sup>rd</sup> October 2019

**Councillor Paul Dunn**  
CHAIR

The meeting terminated at 8:00pm

**SOUTH DERBYSHIRE AREA FORUM**

**ETWALL – AREA 1**

Tuesday 11<sup>th</sup> June 2019 at Egginton Memorial Hall

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Lisa Brown (Chair), Councillor David Muller (Vice Chair), Councillor Andrew Billings

Frank McArdle – Chief Executive Officer  
Ian Hey – Community Partnership Officer  
Debbie Ward – Service Assistant

**Derbyshire County Council representatives**

Councillor Martyn Ford

**Derbyshire Police representatives**

PCSO Supervisor Kerry Wallington-Waite

**Parish Council/ Meeting representatives**

Councillor Geoff Allen (Burnaston Parish Council), Councillor Sir Henry Every, Councillor Nikki Lawton (Egginton Parish Council), Councillor Anne du Celliee Muller, Councillor Norman Ireland, Councillor David Neal (Etwall Parish Council), Councillor Robert Brooks (Hatton Parish Council), Councillor Suzanne Champion, Councillor Sandra Stanton (Hilton Parish Council)  
David Clarke, Paul Herickx (Environment Agency)  
Stella Collishaw (South Derbyshire CVS)

**Members of the public**

Eddie Bisknell, Robert Brooks, Steve Cooper, Anne Hughes, G. Towne, V. Towne, Barry Willis, Dianne Willis

EA/1 **Open meeting**

- **Introductions and apologies**

Councillor Dave McDonald (Etwall Parish Council), Councillor Julie Patten, Councillor Andy Roberts, Councillor Jason Whittenham

- **Declarations of interest**

None.

- **Chair's announcements**

Councillor Lisa Brown proposed Councillor David Muller as Vice Chair, all were in favour.

Festival of Leisure 2019 takes place on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June at Maurice Lea Park.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire's summer holiday programme.

The Council has just submitted its Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer or autumn.

- **To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

- **Matters arising from last minutes**

None.

## EA/2 **Police Safer Neighbourhood report**

PCSO Kerry Wallington-Waite provided the following report: -

- A rural crime team has been set up and PC Paul Russell and PC Joe Pilgrim have both now gone to that.
- There are more staff changes coming to include another PC at the end of June and additional PCSO's are also in the pipeline.
- There is a Bike Marking & Van Alarm event due to be held at the Salt Box Café in Hatton on Saturday 15<sup>th</sup> June 2019 between 6:00-8:00pm.
- There is a Safer Together event planned for Thursday 27<sup>th</sup> June 2019 between 10:00am and 1:00pm to be held at The Delph in Swadlincote.

A member of the public asked about speed checks in Etwall as they were concerned that they may not have been carried out at opportune times.

PCSO Supervisor Kerry Wallington-Waite responded to say that several speed checks have been carried out in the area and that if residents have continued concerns regarding speeding motorists that they should report them directly to CREST via their website ([www.crestderbyshire.org](http://www.crestderbyshire.org)). PCSO Supervisor Kerry Wallington-Waite explained that the more reports that are received, the more it highlights problem areas and the higher chance there is of something being done about the issues raised.

Councillor Sir Henry Every raised concerns regarding near misses and potential danger at Etwall/ Egginton crossroads explaining that the signage as you approach from Etwall is considered to be wrong due to being too high and not in line of sight. It was explained that the signs should be a maximum height of 2.1m whereas the two signs by the cross roads in question are 2.9m and 2.5m.

Councillor Sir Henry Every went on to add that as you approach the crossroads from Etwall direction you can see the black and white circular national speed limit signs in the distance which could prompt drivers to start accelerating when they should be thinking about reducing their speed and asked the question as to whether any additional help could be sought in order to help address these issues.

In addition to the above, a point was raised about the new electronic signage that has been put in place on the Egginton/ Etwall road as it is considered to be situated on the wrong side of the road. A suggestion from a member of the public followed to say that it would make more sense for the sign in question to be re-sited on the Etwall/ Egginton Road. There was also mention that the signage currently in place would benefit from being rationalised.

Councillor Martyn Ford advised that there may be something that can be done regarding the height of the signs and that he would need to find out why the electronic sign has been sited where it has.

**ACTION: Councillor Martyn Ford to take back issues raised regarding height and positioning of road signs to DCC and report back.**

Councillor David Muller queried whether the Police hold records of statements made by people involved in accidents where they may have said that they didn't see the sign regarding the crossroads. PCSO Supervisor Kerry Wallington-Waite advised that this kind of information would have to be obtained through the Traffic department at Police Head Quarters.

PCSO Supervisor Kerry Wallington-Waite also stated that when the Police attend an accident, the statistics would then be sent to Derbyshire County Council.

Councillor Andy Billings queried whether reporting to CREST was a recent thing and stated that when reports have previously been made in Scropton, the response from CREST has taken considerably longer than the 12-14 week lead time quoted on their website.

PCSO Supervisor Kerry Wallington-Waite responded to say that CREST has been around for a while but is better publicised now and that if CREST deem it necessary then they will ask the Police to carry out certain checks on their behalf. However, the Police do not have the speed guns and facilities that CREST have in order to conduct speed checks (but are able to assist with community speedwatch checks) and reiterated that people must continue to report via CREST in order to get the appropriate response.

Councillor Robert Brooks also raised that Councillor Andy Roberts has received several reports of speeding in respect to Station Road, Hatton, since the recent roadworks have been cleared away. There have also been reports that the electronic speed warning sign sited near to the Hatton Community Education Centre is not working.

**ACTION: PCSO Supervisor Kerry Wallington-Waite to raise issue of long lead times with CREST and report back.**

**ACTION: Councillor Martyn Ford to take back issue regarding out of order speed warning sign to DCC and report back.**

Councillor Suzanne Campion and Councillor Sandra Stanton of Hilton Parish Council stated that they would like to see more of a Police presence in Hilton. There have been recent reports of suspected drug dealing taking place in local car parks and issues with bags being found in Marston Church cemetery. Youths have also been blatantly smoking cannabis in front of young children outside of the Youth Group held at Hilton Village Hall on a Thursday evening.

PCSO Supervisor Kerry Wallington-Waite urged anybody with concerns to report via 101 so that they can be logged and an incident raised. It is also advisable to speak to the call centre and not to leave messages/ emails for officers if you require an urgent response.

Councillor Martyn Ford extended thanks to the Police for their turnout to the annual Raft Race event held in Willington on Saturday 8<sup>th</sup> June 2019.

Councillor Martyn Ford suggested that a rural task team would be beneficial for the rural areas.

Frank McArdle responded to say that he will be having a meeting with Divisional Commander, South Division - Chief Superintendent David Cox on Friday 28<sup>th</sup> June 2019 and that a rural task team is on the agenda to revisit.

PCSO Supervisor Kerry Wallington-Waite added that now there is a dedicated rural crime team in place, residents in rural areas of South Derbyshire will start to see an increase in rural patrols.

EA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Ian Hey provided the following update: -

- We have reintroduced the contacts page in the Area Forum Agenda Packs which contains useful contact information including that of CREST (to report speeding).
- 'Your Choice' events have been taking place in secondary schools across the district, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by Jason Farmer who was on the verge of getting into gang related trouble as a youngster in Liverpool and has since joined the Police and Dr Manny Barot who is a hate crime expert and has previously worked with right-wing extremists. These events have gone down extremely well with the schools involved and pupils have been completely engrossed.
- Nuisance motorbikes have been an issue throughout the district. Operation BRESCO has now been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch with Crime Stoppers and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).
- Safer & Stronger Funding Stream – there is currently £4000 available for the community to spend on projects which look to address crime, disorder and anti-social behaviour in the area.

EA/4 **Local authority issues**

Frank McArdle updated: -

The Council is now in the process of formulating a new corporate plan which will outline key issues to be focused on over the next 4 years.

Swadlincote now has a new pay as you play 9 hole golf course which is well worth a visit. In addition to this the formation of the Forest Park is now under construction with pathways and cycle tracks being put in place.

There was a major fire incident on Saturday 26<sup>th</sup> May at a local pallet yard based in Church Gresley and flames could be seen for miles around. Thankfully nobody was injured and the Fire Service did an excellent job of controlling the fire.

An unexploded Second World War bomb was found at an industrial premise located behind Sainsbury's in Swadlincote last week but luckily the device was found not to be live.

The European elections have now taken place. Figures show that 30% of people across the district voted which was in line with the national average. The voting figures for the District elections were similar at 31% with 98% of the district actually registered to vote.

Councillor Sir Henry Every asked what the process is in regard to formulating the corporate plan. Frank McArdle advised that we have had corporate plans in place since 1974 and that they are reviewed and updated on a 4 yearly cycle, in consultation with members. Residents are encouraged to familiarise themselves with the existing plan which can be found on the SDDC website and feedback to their elected members anything they feel should be included in the new plan.

A member of the public asked what guarantee SDDC can provide to confirm that the district's plastic waste is not being sent to third world countries. Frank McArdle advised that as a council we look to have due diligence in all contracts we engage in and if we discover things that we don't want to see happen then we disengage from those contracts. Frank McArdle suggested that Councillor Martyn Ford raise this question with DCC and report back.

**ACTION: Councillor Martyn Ford to take back question in regard to where the district's plastic waste ends up to DCC and report back.**

A member of the public queried whether SDDC are responsible for providing charging points for electric cars across the district. Frank McArdle advised that whilst the council is not responsible we would look to do this in conjunction with major manufacturers such as Toyota for any new or existing car parks that may require refurbishment.

Sir Henry Every followed on to ask whose responsibility it is to provide charging points. Frank McArdle advised that it is ultimately up to the car manufacturers if they want to sell their vehicles. However, major employers such as SDDC may decide to provide these facilities for their staff in order to make a positive contribution towards environmental sustainability.

Frank McArdle added that SDDC have recently started a programme of healthy living which actively encourages staff to walk to work and go out for lunchtime walks.

A member of the public asked whether it is likely that car parking charging points would become a condition in planning approvals. Councillor Lisa Brown advised that it may well be something that is given consideration and will be on the table to discuss at future planning meetings.

EA/5 **Local community and voluntary sector projects/ update**

Stella Collishaw provided a brief introduction to South Derbyshire CVS and the services it offers.

Support services currently offered by CVS include the following: -

- Work with volunteers to support people in crisis and need.
- Provide support to help develop/ fund community projects and ideas.
- Home from Hospital Support Service – anyone can make referrals including self-referral, providing that you are over 60, registered with a GP and have limited support from family/ friends.
- Food bank and Community fridge.
- Training – for groups and organisations that work in the charitable/ voluntary sector and want to gain some further skills.

**Environment Agency presentation**

David Clarke and Paul Herickx gave a short presentation in respect to the impending Dove Cliff weir removal followed by a brief question and answer session for residents to raise any issues or concerns.

Councillor Robert Brooks queried why the design of the new weir hasn't sought to provide a reduction in velocity and went on to explain how over the last 20 years there has been significant erosion to the North Bank area.

David Clarke confirmed that a reduction in velocity would not be achieved by removal of the weir however design considerations had proven this would not be an issue.

**ACTION: David Clarke to report back on natural erosion to the right bank.**

EA/6 **Summary of agreed priorities/ actions**

- Councillor Martyn Ford to take back issues raised regarding height and positioning of road signs to DCC and report back.
- PCSO Supervisor Kerry Wallington-Waite to raise issue of long lead times with CREST and report back.
- Councillor Martyn Ford to take back issue regarding out of order speed warning sign to DCC and report back.
- Councillor Martyn Ford to take back question in regard to where the district's plastic waste ends up to DCC and report back.
- David Clarke to report back on natural erosion to the right bank.

EA/7 **Close and date of next meeting**

Thursday 24<sup>th</sup> October 2019.

**Councillor Lisa Brown**  
CHAIR

The meeting terminated at 7:50pm

**SOUTH DERBYSHIRE AREA FORUM**

**MELBOURNE – AREA 3**

Wednesday 12<sup>th</sup> June 2019 at Aston Recreation Centre

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Martin Fitzpatrick (Chair), Councillor Peter Watson

Frank McArdle – Chief Executive Officer

Ian Hey – Community Partnership Officer

Dennis Bateman – Senior Community Safety Enforcement Officer

Debbie Ward – Service Assistant (Taking Notes)

**Derbyshire County Council representatives**

None.

**Derbyshire Police representatives**

PCSO Emma Guest, PCSO Supervisor Kerry Wallington-Waite

**Parish Council/ Meeting representatives**

Colin Bennett (Elvaston Parish Council), Catherine Blackmore (Barrow on Trent Parish Council), Nancy Hawksworth (Shardlow & Great Wilne Parish Council), Jean Longley (Aston Parish Council), Avril Record (Weston on Trent Parish Council), Lindsey Riley (Weston Parish Council), Chris Scott (Weston on Trent Parish Council), Robert Wheat (Stanton by Bridge Parish Council)

Siobhan Burton (South Derbyshire CVS)

**Members of the public**

Eddie Bisknell, Lucy Stephens

MA/1 **Open meeting**

• **Introductions and apologies**

Councillor Neil Atkin, Councillor Linda Chilton, Councillor Daniel Corbin, Councillor Jim Hewlett, Councillor David McDonald (Etwall Parish Council),

Alicia Mitchell (Shardlow & Great Wilne PC), David Smith (Melbourne Parish Council), Councillor Terry Summerlin

- **Declarations of interest**

None

- **Chair's announcements**

Frank McArdle explained that the meeting would not be quorate due to only two elected District Councillors being in attendance. Councillor Martin Fitzpatrick was subsequently elected Chair of the meeting with the election of Vice Chair to be deferred until the next quorate meeting, all were in favour.

Festival of Leisure 2019 takes place on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June at Maurice Lea Park.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire's summer holiday programme.

The Council has just submitted its Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer or autumn.

- **To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

- **Matters arising from last minutes**

None.

## MA/2 **Police Safer Neighbourhood report**

PCSO Emma Guest provided the following report: -

- 18 drivers were caught and fined for using Woodshop Lane, Swarkestone as a cut-through.
- A vehicle was caught with no insurance in Barrow on Trent.
- A male was caught driving under the influence of drugs in Melbourne.
- Numerous warning tickets have been issued to vehicles obstructing the pathway along Cockshut Lane.

- A male was arrested in the Swarkestone area, wanted for burglaries.
- Speed checks were conducted on the 26<sup>th</sup> April 2019.
- A motorcyclist was caught in Melbourne with no insurance and not wearing a helmet.
- School talks have been held in the evenings across various locations in the area.
- Three Community Protection Notice Warnings (CPNW's) were issued to nuisance youths along the canal path for fronting a moving barge and blocking the canal.
- A CPNW was issued to an ex-resident of Melbourne causing issues in the village.
- There have been lots of incidents recently regarding dogs biting other dogs and people.
- Over the school holidays there have been reports of anti-social behaviour in regard to youths at St. Leos.
- Crime wise things have been steady over the last few weeks.

Councillor Peter Watson asked what has been done following the issues raised during the last meeting in respect to the activities going on at Arleston Lane.

Dennis Bateman updated that reports of fly-tipping would go straight to the Clean Team and went on to explain that if there is anything to be investigated whether it be minor or substantial then it will be investigated further.

In response to issues raised around Arleston Lane, Dennis advised that a CCTV camera has been sited at Arleston Lane over the last few weeks. However, due to the length of the lane there are not sufficient cameras to deploy to each and every location and during the period that the camera was in situ there was no suspicious activity recorded. Typically on the day that the camera was removed there was a fly-tip reported in that particular location.

In response to the question about siting a permanent camera on Arleston Lane it was explained that due to the relatively few reports received the cost to purchase a £3-4k camera cannot currently be justified.

Dennis reiterated his earlier point to say that members of the public should continue to report fly-tipping directly to the Clean Team and that if any evidence is found amongst the fly-tip that requires further investigation then it will be forwarded on to Dennis. Reports should only be made directly to Dennis if there is known evidence available.

Councillor Lindsey Riley of Weston Parish Council queried why a recent burglary in Weston where a man broke into a house wasn't included in the earlier Police Safer Neighbourhood Report and whether there was any update.

PCSO Supervisor Kerry Wallington-Waite advised that the report given is a good news report and that the Safer Neighbourhood Team don't investigate burglaries.

A member of the public asked if there was any way that more information could be obtained in regard to incidents that happen in the local area.

PCSO Supervisor, Kerry Wallington Waite advised that the victim of the crime would be updated throughout the investigation but that members of the public can register for free with Derbyshire Alert to receive news and appeals, local crime information and prevention advice directly to their email.

Councillor Avril Record of Weston Parish Council queried why the Police didn't conduct a door to door check in order to determine whether anybody might have CCTV footage of the man in question following the burglary previously mentioned in Weston.

PCSO Emma Guest advised that checks would have been made. PCSO Supervisor Kerry Wallington-Waite added that any information or CCTV footage that could be relevant to the case should be reported to the Police by calling 101.

A member of the public asked what the Police's policy is in regard to business premise burglaries.

PCSO Supervisor Kerry Wallington-Waite advised that if there are no lines of enquiry or CCTV footage then it can be closed off at the call centre. However, if there are any leads to follow then it will be investigated in the same way as it would with any other type of burglary.

MA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Ian Hey provided the following update: -

- The contacts page has now been reintroduced in the Area Forum Agenda Packs and contains lots of useful contact information including that of CREST (to report speeding).

- ‘Your Choice’ events have been taking place in secondary schools across the district, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by Jason Farmer who was on the verge getting into gang related trouble as a youngster in Liverpool and has since joined the Police and Dr Manny Barot who is a hate crime expert and has previously worked with right-wing extremists. These events have gone down extremely well with the schools involved and pupils have been completely engrossed.
- Nuisance motorbikes have been an issue throughout the district – operation BRESCO has now been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).
- Safer & Stronger Funding Stream – there is currently £4000 available for the community to spend on projects which look to address crime, disorder and anti-social behaviour in the area. One application has been received to date for this area but will have to be deferred until the next quorate meeting before it is approved.

MA/4 **Local authority issues**

Frank McArdle updated: -

The Council is now in the process of formulating a new corporate plan which will outline key issues to be focused on over the next 4 years.

The European elections have now taken place. Figures show that 30% of people across the district voted which was in line with the national average.

Swadlincote now has a new pay as you play 9 hole golf course which is well worth a visit. In addition to this the formation of the Forest Park is now under construction with pathways and cycle tracks being put in place.

There was a major fire incident on Saturday 26<sup>th</sup> May at a local pallet yard based in Church Gresley and flames could be seen for miles around. Thankfully nobody was injured and the Fire Service did an excellent job of controlling the fire.

An unexploded Second World War bomb was found at an industrial premise located behind Sainsbury's in Swadlincote last week but luckily the device was found not to be live.

Councillor Peter Watson advised that the all contact email addresses for South Derbyshire District Council are changing from @south-derbys.gov.uk to @southderbyshire.gov.uk.

A member of the public asked whether there was a problem putting notices about the elections on notice boards or is SDDC relying completely on the website in order to communicate how and when the elections were and who was standing for election at Parish, District and European level.

Frank McArdle advised that the council are required by law to publish the fact that there is an election and who has been nominated for that election. However, the Council are not required by law to publish details of nominees for a Parish Council election or, if there is not an election called for a Parish.

The legal requirement to publish a notice has to be in the local press and also outside the office of the Returning Officer and there is no legal requirement to publish anything post-election. Members of the public can find out this information via the Council website or by calling the Elections Office if they so wish.

Councillor Lindsay Riley of Weston Parish Council queried whether there was any way of restricting the speed limit entering the village of Weston on Trent.

Frank McArdle advised that SDDC have no authority in regard to speeding issues and that the matter would need to be raised with DCC Highways and could be fed back to DCC via Councillor Neil Atkin, County Councillor for the Weston on Trent area.

**ACTION: Communities Team to feedback to Councillor Neil Atkin the request to DCC to restrict the speed limit as you enter the village of Weston on Trent and report back.**

MA/5 **Local community and voluntary sector projects/ update**

Siobhan Burton provided the following CVS update: -

- Health & Well-being grants are available for groups promoting healthy activities to improve physical and mental health as well as self-help groups.
- Home from Hospital Support Service – anyone can make referrals including self-referral, providing that you are over 60, registered with a GP and have limited support from family/ friends.

- Social Eating Project complements the existing food bank, held at Hill Street Baptist Church every Friday afternoon between 2:00-5:00pm.
- Food donation points in Melbourne - there aren't any currently but if anyone has any suggestions, such as a local shop then please get in touch. CVS contact details can be found on the Useful Contacts page contained within the Agenda Pack under 'Safer Homes Security Scheme'.
- Affiliation with South Derbyshire CVS is encouraged in order to further promote your group in the local area and add your group as a voice to the strategic weight when pressing for statutory recognition of community activities and involvement.
- Leaflets regarding the various services on offer can be found at the back of the room or alternatively you can visit the CVS website for more information ([www.sdcvs.org.uk](http://www.sdcvs.org.uk)).

**MA/6 Summary of agreed priorities/ actions**

- New corporate plan – residents are encouraged to familiarise themselves with the existing plan which can be found on the SDDC website and feedback to their elected members anything they feel should be included in the new plan.
- Communities Team to feedback to Councillor Neil Atkin the request to DCC to restrict the speed limit as you enter the village of Weston on Trent and report back.

**MA/7 Close and date of next meeting**

Wednesday 2<sup>nd</sup> October 2019.

**Councillor Martin Fitzpatrick**  
CHAIR

The meeting terminated at 7:30pm

**SOUTH DERBYSHIRE AREA FORUM**

**SWADLINCOTE – AREA 4**

Tuesday 18<sup>th</sup> June 2019 at Woodville Methodist Church

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Gordon Rhind (Chair), Councillor Malcolm Gee, Councillor Jane Perry, Councillor Trevor Southard, Councillor Steve Taylor, Councillor Neil Tilley

Kevin Stackhouse – Strategic Director of Corporate Resources  
Claire Rawlins – Anti-Social Behaviour Officer  
Max Boyce – Community Support Enforcement Officer (Town Centre)  
Debbie Ward – Service Assistant

**Derbyshire County Council representatives**

Councillor Linda Chilton, Councillor Gary Musson

**Derbyshire Police representatives**

PC Stuart Kelly, PCSO Harriet Dunn, PCSO Claire Robbins

**Parish Council/ Meeting representatives**

Jenny Burley (Hartshorne Parish Council), Maureen Mycock (Hartshorne Parish Council), Eric Parker (Woodville Parish Council)  
Greg Stenson (Citizens Advice)  
Liz Gumbley (South Derbyshire CVS)

**Members of the public**

Christine Allen, Eddie Bisknell, Ron Causer, Alan Clarke, Colin Dobson, M. Hine, P. Pollard, Yvonne Pollard, Rhea Turner

SA/1 **Open meeting**

• **Introductions and apologies**

Councillor Mike Dawson, Councillor Vonnie Heath, Councillor Mick Mulgrew

- **Declarations of interest**

None.

- **Chair's announcements**

Councillor Gordon Rhind proposed Councillor Steve Taylor as Vice Chair, all were in favour.

Festival of Leisure 2019 takes place on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June at Maurice Lea Park.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire District Council Derbyshire's summer holiday programme.

The Council has just submitted its Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer or autumn.

Heritage Trail pavement plaques – we're still awaiting the permit from DCC but have been advised informally that the plaques have been approved in principle.

If people have any other ideas about celebrating their local heritage we are happy to put them together to make further funding applications.

- **To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

- **Matters arising from last minutes**

None.

SA/2 **Police Safer Neighbourhood report**

PC Stuart Kelly provided the following report: -

- The new Safer Neighbourhoods Team Sargent, Matt Haslam is now in post.

- There have been big changes within the force and as a result the Safer Neighbourhood Team (SNT) have lost a few officers to other units within Derbyshire which currently leaves two SNT police officers to cover the whole of South Derbyshire plus a number of PCSO's. However, as of Monday 24<sup>th</sup> June 2019 there will be new police officers and additional PCSO's starting to come through which should bring the SNT back to full strength by the end of the summer.
- There has been a lot of drugs intelligence received from the public which has led to 70+ cannabis plants being recovered from a farm in Hilton. Although not specifically in Swadlincote, it was still a major success for the District.
- 24 Cannabis plants were recovered from an address in Church Gresley.
- Equipment and a bag of Cannabis worth approx. £100 was recovered from another address in Church Gresley.
- A number of stop searches have been carried out in Swadlincote based on local intelligence and there have been some positive results with persons being found in possession of controlled substances.
- County lines is still an issue in the area – please be vigilant and keep an eye out for vulnerable people in the community and continue to report any suspicious behaviour.
- Shoplifting has been reduced. Most shops have CCTV which is brilliant evidence and an excellent deterrent.
- There has been a slight increase in thefts from and of motor vehicles in the area. Please ensure that valuables are not left in vehicles overnight and ensure that your vehicles are secured.
- Fire in Church Gresley – Scott's Pallets went up in smoke and since then there have been a number of deliberate small fires set in the woodlands. PCSO's and the Fire Service are working together to educate schools in regard to the dangers of setting deliberate fires.

PCSO Claire Robbins provided the following report: -

- Anti-Social Behaviour (ASB) calls to service have increased since the last meeting. Any calls that have been received have been attended and details have been taken and dealt with through the use of Community Protection Notice Warning's (CPNW's). There have been a number of designated ASB patrols that have been set up to tackle these issues which will continue throughout the summer.
- There have been two Bike Marking and Van Alarm events held at Sainsbury's Swadlincote during April and June.

- Nuisance motorbikes have been an issue throughout the district. Operation BRESCO has now been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch with Crime Stoppers and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).
- Derbyshire Alert is a community messaging system that covers the whole of Derbyshire where you can receive news, appeals, local crime information and crime prevention advice directly to your email. Registering with the site is completely free.
- Social Media is being used to engage with the local community. Please however do not use this to report crime.
- There is a Safer Together event planned for Thursday 27<sup>th</sup> June 2019 between 10:00am and 1:00pm to be held at The Delph in Swadlincote.

A member of the public asked PC Stuart Kelly to quantify what is meant by 'up to strength'. PC Stuart Kelly advised that there will be one SNT Police Constable per area, so in total there will be six SNT PC's covering the whole of South Derbyshire plus a number of PCSO's.

Councillor Steve Taylor welcomed new Community Safety Enforcement Officer (CSEO) Max Boyce and went on to explain that the issue with problematic youths around Woodville Recreation Ground and the Goseley area continues to be a problem. There has been an installation of new play equipment at Woodville Recreation Ground and since then consistent vandalism and damage to the new equipment has occurred. Despite some good quality CCTV footage being passed to the Police the individuals in question remain a problem in the area.

PC Stuart Kelly advised that the incident in question was investigated by their reactive section and not the Safer Neighbourhood Team.

Councillor Malcolm Gee added that a small group raised £165k for the park and SDDC have provided funding for CCTV cameras yet kids dare not go on to play.

Claire Rawlins added that if Councillor Malcolm Gee has the names and images of the offenders in question that we can work with the Police and circulate the images to schools in order to identify the individuals concerned.

Councillor Steve Taylor responded to say that Woodville Parish Council has subsequently identified the individuals concerned yet is still waiting for those

individuals to be dealt with. The school is also keen to identify the individuals responsible.

**ACTION: Communities Team to raise with Sargent Matt Haslam the issue of why the individuals responsible for the ASB around Woodville Recreation Ground have not been dealt with despite being provided with good quality CCTV evidence and report back.**

A resident of Goseley added that she reported 10-12 youngsters racing around the car park during half-term as people were afraid that their cars were going to be damaged and that there was one individual that was particularly abusive, confrontational and frightening.

Councillor Malcolm Gee went on to say that parents are calling up to say that they will not allow their young children to go and play at the Woodville Recreation Ground in fear of the job culture and that urgent action from the Police is needed.

A member of the public asked if there have been any instances of properties being entered for the sole purpose of taking car keys. PC Stuart Kelly responded to say that they have had a few in the area but not many.

A resident of Wilmot Road raised an ongoing issue regarding HGV's using the road as a cut-through and excessive speeding.

PCSO Harriet Dunn advised that speeding issues should be reported directly to CREST.

PC Stuart Kelly asked if there is a 7.5 tonne limit on Wilmot Road which the resident in question confirmed there was and suggested that if registrations can be obtained that the Police would try and take a look into it and would also try and conduct some speed checks if and when resource allows.

Claire Rawlins advised that signage issues should be reported directly to DCC Highways Department.

**ACTION: PC Stuart Kelly to conduct speed checks on Wilmot Road.**

Councillor Steve Taylor raised complaints of speeding outside of Hartshorne School.

A resident of New Road raised concerns about the LED street lighting as the light is now concentrated to the middle of the road rather than lighting up the

whole road and within one week of the new lights going up there was an attempted break in to a neighbour's car.

**ACTION: Councillor Gary Musson to feedback issue raised in regard to LED street lighting to DCC and report back.**

SA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Claire Rawlins provided the following update: -

- The Swadlincote Town Centre Public Space Protection Order (PSPO) that was put in place three years ago is due to expire in September this year. Since the PSPO was put in place ASB numbers in the Town Centre have dropped and the Police are in full support of it. In order to get the PSPO renewed for a further three years a consultation process has to be followed. Consultation letters and forms can be found at the front of the room if people could please take one and return by post/ email or by dropping it off at the Council offices.
- 'Your Choice' events have been taking place in secondary schools across the district, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by experts. These events have gone down extremely well with the schools involved and pupils have been completely engrossed.
- Flyer drops have taken place in regard to nuisance motorbikes around the main problematic areas to encourage people to report and successful enforcement action has been taken against one of the many people that have been causing issues.
- Safer Neighbourhood Grants – there is currently £4,000 available for the community to spend on projects which help to reduce crime, disorder and anti-social behaviour in the area. Gresley Old Hall have submitted an application for two Mosquito alarms to discourage youths under the age of 21 from loitering around the building out of hours. The total amount requested is £950 towards a total cost of £1275. All were in favour of approving this application.

**ACTION: Communities Team to provide feedback in regard to the impact of the Mosquito alarms on ASB at Gresley Old Hall.**

SA/4 **Local authority issues**

Kevin Stackhouse updated that Rink Drive has now been resurfaced.

Councillor Steve Taylor raised concerns around the recent presentation made by Howarth in regard to the Swadlincote Regeneration bid. The proposals put forward by Howarth were for significantly more houses than originally discussed and the feedback from residents following the presentation is that they want to see the original intent of the regeneration delivered.

In respect to the Heritage of the Town, a member of the public asked whether something could be done about the clock on Dinnis's? According to a gentleman who has spoken to Mr Dinnis some of the internal parts of the clock would cost a fortune to replace. However, the inside workings of the clock could be electrified so that the clock could be set and controlled by a separate clock located either inside of the shop or in a locked box outside of the shop.

**ACTION: Kevin Stackhouse to look into whether there is any funding available to restore Dinnis's clock in the Town Centre and report back.**

A member of the public raised an issue of two large hanging branches located between the Ski Centre and Morrisons.

**ACTION: Communities Team to look into concerns that were raised about large overhanging branches between the Ski Centre and Morrisons and report back.**

A member of the public raised that there is no signage in respect to the cycle path to the rear of the Fire Station along Midland Road.

Councillor Neil Tilley raised concerns regarding overhanging trees in Springfield Road. The branches are dangerously obstructing the view of people coming out of their drives and also junctions.

**ACTION: County Councillors to take back issues regarding missing cycle path signage on Midland Road and overhanging trees along Springfield Road to DCC and report back.**

A member of the public raised concerns over vehicle pollution on Swadlincote High Street.

Councillor Steve Taylor added that the pollution level is monitored by the Environmental Health Team and requested a report be provided at the next Area Forum meeting.

**ACTION: Councillor Gordon Rhind to liaise with Environmental Health in regard to concerns over vehicle pollution in High Street and Civic Way and report back.**

SA/5 **Local community and voluntary sector projects/ update**

**Citizens Advice Presentation**

Greg Stenson gave a short presentation in respect to the Gambling Support Service offered by the CAB followed by a brief question and answer session.

In brief, the project aims to help minimise the impacts of gambling-related harm across the East Midlands. The service will involve face-to-face appointments with clients who suffer from harmful gambling, as well as promoting a public- health approach in order to help other organisations identify and intervene at an early stage.

Councillor Linda Chilton queried whether there is a specific type of gambling that is particularly prevalent amongst young people.

**ACTION: Greg Stenson to look into whether there is a specific type of gambling that is particularly prevalent amongst young people and report back.**

**CVS update**

Liz Gumbley provided a brief introduction to South Derbyshire CVS and the services it offers.

Support services currently offered by CVS include the following: -

- Provide support to help develop/ fund community projects and ideas.
- Volunteer services.
- Advice on how to stay safe.
- Signposting.
- Food bank and Community fridge.
- Training – for groups and organisations that work in the charitable and voluntary sectors and want to gain some further skills.
- Active travel – Community transport.
- Befriending champions.

SA/6 **Summary of any agreed priorities / actions**

- Communities Team to raise with Sargent Matt Haslam the issue of why the individuals responsible for the ASB around Woodville Recreation Ground have not been dealt with despite being provided with good quality CCTV evidence and report back.
- PC Stuart Kelly to conduct speed checks on Wilmot Road.
- Councillor Gary Musson to feedback issue raised in regard to LED street lighting to DCC and report back.
- Communities Team to provide feedback in regard to the impact of the Mosquito alarms on ASB at Gresley Old Hall.
- Kevin Stackhouse to look into whether there is any funding available to restore Dinnis's clock in the Town Centre and report back.
- Communities Team to look into concerns that were raised about large overhanging branches between the Ski Centre and Morrisons and report back.
- County Councillors to take back issues regarding missing cycle path signage on Midland Road and overhanging trees along Springfield Road to DCC and report back.
- Councillor Gordon Rhind to liaise with Environmental Health in regard to concerns over vehicle pollution in High Street and Civic Way and report back.
- Greg Stenson to look into whether there is a specific type of gambling that is particularly prevalent amongst young people and report back.

**SA/7 Close and date of next meeting**

Tuesday 8<sup>th</sup> October 2019.

**Councillor Gordon Rhind**

CHAIR

The meeting terminated at 7:40pm

**SOUTH DERBYSHIRE AREA FORUM**

**REPTON – AREA 2**

**Thursday 20<sup>th</sup> June 2019 at Stenson Fields School**

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Martyn Ford (Chair), Councillor Kerry Haines, Councillor David Shepherd, Councillor Lakhvinder Singh

Kevin Stackhouse – Strategic Director of Corporate Resources  
Claire Rawlins – Anti-Social Behaviour Officer  
Debbie Ward – Service Assistant

**Derbyshire County Council representatives**

Councillor Neil Atkin, Councillor Linda Chilton

**Derbyshire Police representatives**

PCSO Harriet Dunn, PCSO Supervisor Kerry Wallington-Waite  
DPCC Kevin Gillott – Office of the Police and Crime Commissioner for Derbyshire

**Parish Council/ Meeting representatives**

Councillor Paul Collishaw (Ticknall Parish Council), David Dickson (Repton Parish Council), Mary Goodall (Findern Parish Council), Steve Toone (Bretby Parish Council)

**Members of the public**

Tony Bates, Mick Betts, Eddie Bisknell, Bikram Chayra, Harjinder Chayra, Kevin Cook, Lesley Cook, Elle Dudden, Rob Elsey, Steve Gibson, Jane Hadfield, Heather Hall, Lisa Ison, David Morris, John Orme, Steve Orme, Roger Paulson, Susan Phillips, Michael Richardson, Roger Westerman

RA/1 **Open meeting**

- **Introductions and apologies**

Councillor Andrew Churchill, Mrs. J.E. Griffiths, Councillor Andrew MacPherson

- **Declarations of interest**

None.

- **Chair's announcements**

Councillor Martyn Ford was elected Chair of the meeting and was also proposed as Vice Chair for future meetings, all were in favour.

Festival of Leisure 2019 takes place on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> June at Maurice Lea Park.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire's summer holiday programme.

The Council has just submitted its Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer or autumn.

- **To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

- **Matters arising from last minutes**

Councillor Martyn Ford advised that in response to issues previously raised in regard to car parking at Foremark Reservoir, Derbyshire County Council (DCC) have now double white lined the road as you go through Milton towards Ticknall.

## RA/2 **Police Safer Neighbourhood report**

PCSO Harriet Dunn provided the following report: -

- PCSO Claire Robbins will now be covering Area 2 (Repton/ Mercia) and PCSO Harriet Dunn will be moving to Area 4 (Swadlincote).
- There will be a new Police Constable starting on Monday 24<sup>th</sup> June 2019. PC Pilgrim has now moved to the Rural Crime Team. Councillor Martyn

Ford extended thanks to both PCSO Harriet Dunn and PC Joe Pilgrim for their hard work in the area.

- There was a theft from Mercia Marina where the offender handed herself in.
- Speed checks were conducted in Ticknall by traffic and 18 vehicles were caught speeding on the 21<sup>st</sup> March 2019.
- A Speedwatch group volunteer in Milton caught approximately 51 vehicles which has shed a light on speeding in the area.
- There was a Van & Bike Marking event held in Willington on 13<sup>th</sup> April 2019.
- A visit was made to the Hidden Disabilities Awareness Group in Willington.
- Cuppa with a Coppa and Afternoon Tea events have been held at Findern Methodist Church.
- Visits have been made to Repton Beavers.
- A cannabis warning was issued along Wragley Way, Stenson.
- Speed checks were conducted by the Police at Wragley Way, Stenson. There weren't many caught.
- There was a Van & Bike Marking event held at Stenson
- Crime prevention patrols took place on the 16<sup>th</sup> June 2019
- There have been six Anti-Social Behaviour (ASB) incidents reported from March 2019 to now – all of which were neighbour disputes. There have been no reported issues in regard to nuisance youths during this period.
- Burglaries – statistic wise from May 2018 – April 2019 there have been eleven dwelling burglaries recorded in Stenson (plus one in May 2019). In response to the reported burglaries people have been referred to Safer Homes in order to get a free home safety check, a leaflet drop has taken place on Harebell Lane on the 6<sup>th</sup> June 2019 and an event was held at Stenson Primary School to raise awareness.
- One offender has been caught so far in connection to one of the reported burglaries.

A resident of Berwick Drive, Stenson raised their concerns that the attempted/ actual burglaries are not making it into the crime figures.

PCSO Supervisor Kerry Wallington-Waite explained that only reported dwelling burglaries are reflected in the figures previously mentioned.

Another resident raised that in the last two years there have been three burglaries out of eleven dwellings. Concerns were raised in regard to the access to the back of the properties where there is a walkway that goes down by Stenson Road. A Police presence in and around the area would be welcomed.

Kevin Gillott (The Deputy Police and Crime Commissioner for Derbyshire) provided the following update: -

- Reporting crime - if you are a victim of crime or have any information that could be relevant to a crime that has been committed please ensure that it is reported at the earliest opportunity so that it can be logged and investigated as appropriate.
- There are now around 450 fewer police officers and 300 fewer civilian support staff across the whole of Derbyshire which equates to a loss of approximately 20% of the workforce.
- Up to 50% of crimes are now committed online.
- Council Tax Increase - DPCC Kevin Gillott explained that Policing in Derbyshire is funded by two sources. One source is from the Government in the form of a grant and the other is from Council Tax. In 2010 £169 million was spent on Policing in Derbyshire yet in 2018 the exact same amount was spent. The decision was therefore taken to increase Council Tax in order to fund a further 120 members of staff which will equate to 58 new police officers and 62 civilian staff including PCSO's.

Councillor David Shepard asked whether the eleven burglaries previously mentioned were specifically in Stenson or Mercia.

PCSO Supervisor Kerry Wallington-Waite confirmed that the eleven burglaries mentioned were specifically in Stenson and reiterated that the figures will only represent burglaries that have been reported and where crime/ incident numbers have been raised.

Concerns were also raised by Councillor David Shepard on behalf of local residents in regard to car crime, particularly during the hours of darkness and asked what procedures are in place for the Police to request part-time night lighting be reinstated as full-time lighting.

Councillor Martyn Ford advised that it would not be a Police matter and that a request should be put in writing to DCC.

Another local resident raised that there have been significant thefts from vans and vehicles in Hall Lane, Findern.

Councillor Linda Chilton advised that every lamp has a number on it which can be reported to DCC as do the lights which are on part-time night lighting.

A resident raised an issue in regard to a resident in Findern that has been driving up the pavements.

PCSO Supervisor Kerry Wallington-Waite advised that this is an ongoing issue which is being dealt with by the Council and cannot be further discussed during this meeting.

A resident asked when it will be free to call 101. DPCC Kevin Gillott advised that it is a charge imposed by the Government and that calls are charged at 15p no matter which force you call or however long the call duration is. However, there are plans to abolish the charge from April 2020.

A resident queried why security cameras are not admissible as evidence. PCSO Supervisor Kerry Wallington-Waite advised that as she doesn't know the specifics around what the resident was told that it would be advisable for him to query this with the person that told him it couldn't be used.

RA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Claire Rawlins provided the following update: -

- 'Your Choice' events have been taking place in secondary schools across the district, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by Jason Farmer who was on the verge of getting into gang related trouble as a youngster in Liverpool and has since joined the Police and Dr Manny Barot who is a hate crime expert and has previously worked with right-wing extremists. These events have gone down extremely well with the schools involved and pupils have been completely engrossed.
- Safer & Stronger Funding Stream – there is currently £4000 available for the community to spend on projects which look to address crime, disorder and anti-social behaviour in the area. Newton Solney Parish have submitted an application for a barrier to protect Common land from unwanted visitors. The total amount requested is £1500 towards a total cost of £2773.96. No objections were made but Councillor Martyn Ford suggested that more investigation is needed to ensure that the barrier does not restrict a Public right of way.

Councillor Martyn Ford brought to people's attention that DCC also have a Community Action Grant fund available for community organisations such as sports clubs and youth groups that arrange activities and events for local people that help to promote community activity, safety, physical activity and sport. Further details can be found on the DCC website ([www.derbyshire.gov.uk/community/lottery-funding/action-grants/action-grants.aspx](http://www.derbyshire.gov.uk/community/lottery-funding/action-grants/action-grants.aspx)).

RA/4 **Local authority issues**

Kevin Stackhouse updated: -

SDDC have appointed a new Community Safety Enforcement Officer (CSEO) with specific responsibilities and duties for Swadlincote Town Centre and the surrounding area, making a four strong team. This will allow the other three wardens to focus on issues reported across the rest of the District.

Tony Bates, parishioner at Willington asked how the Council determines where the CSEO's are to be sent and how matters should be reported so that they are included and not lost.

Claire Rawlins explained how the CSEO's have a remit around ASB and that every Tuesday there is a police tasking meeting where they look at all the crime and ASB figures for the week and allocate resource accordingly. Contact details for reporting issues to the Community Safety Enforcement Team can be found on the contacts page at the back of the Agenda Pack.

A resident asked whether there has been any progress with the street lamps at the bottom of Bladon House. Councillor Linda Chilton advised that she still has the file but is waiting for the petition to be submitted to her before raising the matter with DCC.

A resident raised an issue in regard to motorbikes or quad bikes that can be heard revving in the distance from beyond the canal towards Findern School during the early hours of the morning (between 2:30-4:30am) and queried how she should go about reporting it.

It was suggested that the resident should report the issue via 101 and keep a record of dates and times when the disturbance is happening.

Claire Rawlins added that nuisance motorbikes have been an issue throughout the district and that Operation BRESCO has now been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch with Crime Stoppers and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).

A walker asked whether something can be done about the overgrown hedgerow on Findern Lane, between the crossing and the well-established ribbon development of housing on Findern lane, adjacent to the canal side.

Pedestrians are having to walk on the highway in order to avoid nettles and brambles etc.

Councillor Martyn Ford advised that the footway was installed several years ago and that SDDC have cut it back in the past.

**ACTION: Communities Team to look into who is responsible for the maintenance of the overgrown hedgerow on Findern Lane and arrange for it be cut back.**

Councillor Mary Goodall of Findern Parish Council asked whether there is a formal process that needs to be gone through in order to plant wild flowers on the verge of Heath Lane in Findern.

**ACTION: Councillor Martyn Ford to take back to DCC the request to plant wild flowers on the verge of Heath Lane and report back as a cultivation license may be required.**

A member of the public raised that he is hard of hearing and suggested that SDDC is in breach of the Disability Act by holding the meeting under conditions whereby a hearing loop is not available.

Councillor Martyn Ford responded to say that the Council may have access to a portable hearing loop system which can be used for future meetings.

**ACTION: Communities Team to look into obtaining a portable hearing loop for future meetings and report back.**

A member of the public raised issues regarding Cadent in respect to the recent roadworks and the traffic congestion that ensued and asked whether DCC can get more involved in respect to future works.

Councillor Martyn Ford advised that he would raise the matter again with DCC and that members of the public can also visit [roadworks.org](http://roadworks.org) to find out what is going to be happening and when.

**ACTION: Councillor Martyn Ford to raise the issue of Cadent with DCC Highways in respect to any future works that are planned.**

A member of the public raised an issue regarding the 40mph speed limit along Stenson Road by the new estate.

Concerns were also raised in respect to Goathland Road where people are parking on pavements dangerously. Pedestrians are having to walk on the road or peoples gardens in order to avoid parked cars.

Councillor David Shepard advised that a request has been made to DCC Highways so that when they are looking at future development that they also look at a school safety plan which takes into account safe pedestrian access to and from schools.

Councillor Martyn Ford also suggested that a School Safety Walk can be requested from DCC.

Councillor David Shepard went on to reiterate the need to reduce the speed limit along Stenson Road by the new estate and requested again that it be reduced from 40mph to 30mph.

The issue regarding the overgrown pathway off Holderness Close which leads to the back entrance of the school was also raised. There are hanging trees, overgrown hedgerows and blackberry bushes that are restricting the path and require attention. There is also an issue with regard to flooding of the path during wet weather.

**ACTION: Councillor Martyn Ford to report to DCC that the trees /hedges off Holderness Close are overgrown and require cutting back. The quality of the pavement to be raised as well, as when it rains the pavement becomes water logged.**

**ACTION: Councillor Martyn Ford to raise Stenson Road with DCC Highways in terms of looking into whether the speed limit can be reduced from 40mph to 30mph and report back.**

Councillor Neil Atkin advised that he has already raised the issue with DCC Highways in relation to concerns over parking near The Bubble Inn, Stenson and the feedback received from DCC is that they conducted a site visit and felt there was no appropriate action to be taken at this time.

The same issue has also been raised with PCSO Harriet Dunn who conducted a site visit and put warning tickets on every vehicle that had parked on the pavement. Councillor Neil Atkin assured that the matter is still being worked on and will also be raised with the owner of The Bubble Inn.

**ACTION: Councillor Martyn Ford to invite DCC Highways to the next meeting.**

RA/5 **Local community and voluntary sector projects/ update**

There were no community/ voluntary sector updates provided.

RA/6 **Summary of any agreed priorities/ actions**

- Communities Team to write a letter of thanks to PC Joe Pilgrim for his service in the Repton area.
- Communities Team to look into overgrown hedgerow on Findern Lane and arrange for it to be cut back.
- Councillor Martyn Ford to take back to DCC the request to plant wild flowers on the verge of Heath Lane and report back.
- Communities Team to look into obtaining a portable hearing loop for future meetings and report back.
- Councillor Martyn Ford to raise the issue of Cadent with DCC Highways in respect to any future works that are planned.
- www.roadworks.org to be added to the contact sheet for inclusion in future Agenda Packs.
- Councillor Martyn Ford to report to DCC that the trees/ hedges off Holderness Close are overgrown and require cutting back. The quality of the pavement to be raised as well, as when it rains the pavement becomes water logged.
- Councillor Martyn Ford to raise Stenson Road with DCC Highways in terms of looking into whether the speed limit can be reduced from 40mph to 30mph and report back.
- Councillor Martyn Ford to invite DCC Highways to attend the next meeting.

RA/7 **Close and date of next meeting**

Thursday 7<sup>th</sup> November 2019.

**Councillor Martyn Ford**  
CHAIR

The meeting terminated at 7:54pm

**SOUTH DERBYSHIRE AREA FORUM**

**LINTON – AREA 6**

Wednesday 3<sup>rd</sup> July 2019 at Walton Village Hall

**PRESENT: -**

**South Derbyshire District Council representatives**

Councillor Melanie Bridgen (Chair), Councillor Andrew Brady, Councillor Amy Wheelton

Ardip Kaur – Head of Legal and Democratic Services & Monitoring Officer  
Chris Smith – Communities Manager  
Debbie Ward – Service Assistant

**Derbyshire County Council representatives**

Councillor Pat Murray

**Derbyshire Police representatives**

PC Stuart Kelly

**Parish Council/ Meeting representatives**

Karen Bradford (Coton in the Elms Parish Council), Councillor Paul Marbrow (Rosliston Parish Council), Councillor Stephanie Marbrow (Rosliston Parish Council), Councillor Janice Pallett (Castle Gresley Parish Council), Oliver Pallett (Castle Gresley Parish Council), John Powell (Linton Parish Council), Kevin Tizzard (Linton Parish Council)

**Members of the public**

Chris Beebee, Jane Beebee, Eddie Bisknell, Katy Fieldhouse, Paul Holland, Rob Talbot, Joanna Trounson, Arthur Webb

LA/1 **Open meeting**

• **Introductions and apologies**

Councillor Sheila Jackson (Castle Gresley Parish Council), Councillor Dan Pegg Siobhan Burton (South Derbyshire CVS)

- **Declarations of interest**

None.

- **Chair's announcements**

Councillor Melanie Bridgen was elected Chair of the meeting and proposed as Vice Chair for future meetings, all were in favour.

The new Summer Activities leaflet has been launched to promote Active South Derbyshire's summer holiday programme.

The Council has just submitted its Local Green Spaces Plan for examination by the Planning Inspectorate. Local Green Spaces are areas of land that are of value to the local community; they can be located in rural or built up areas. Once allocated, a local green space would have a policy designation similar to that of green belt, and therefore would restrict future development. The examination is expected to take place in the late summer or autumn.

- **To receive the minutes of the last meeting**

The minutes were approved as a true and correct record of the meeting.

- **Matters arising from last minutes**

None.

## LA/2 **Police Safer Neighbourhood report**

PC Stuart Kelly provided the following report: -

- Drugs and County Lines – please continue to keep an eye on vulnerable neighbours and report anything suspicious to 101.
- A male was arrested during a public order incident in which he was searched and found to be in possession of a large quantity of drugs.
- Shoplifting – the number of crimes for shoplifting is down on previous months.
- There have been a number of recent dwelling burglaries in the area where entry has been gained through forced rear windows and doors. Please be vigilant and report anything suspicious to 101.
- There were two garage breaks on Clifton Road, Netherseal.
- An out-building was attacked in Coton in the Elms.
- Farm machinery was stolen from a farm at Grangewood.

- There was a car theft in Overseal. Keys were stolen from the owner's property.
- A BT van was parked up in the secure car park at the Telephone Exchange on Burton Road, Overseal where offenders stole £10k worth of equipment.
- A van was broken into during the early hours of the morning in Overseal by forcing the driver's door with a screwdriver. A suitcase containing high value jewellery items and a works radio were taken. Please ensure that valuables are not left in vehicles overnight and ensure that your vehicles are secured.
- Anti-Social Behaviour (ASB) – Community Protection Notice Warnings (CPNW's) are being issued to parents in regard to their children's behaviour in a bid to help combat ASB in the South Derbyshire area, with success. A CPNW would be the first stage and hopefully the last in the process but can be followed by a Community Protection Notice, up to x2 Fixed Penalty Notices and also Court proceedings dependant on the circumstances surrounding the case in question.
- Bike Marking & Van Alarm events – please refer to Social Media for dates and times of upcoming events.
- Nuisance motorbikes have been an issue throughout the district – operation BRESCO has now been set up in order to try and tackle the problem. Members of the Public are encouraged to get in touch with Crime Stoppers and a £1000 reward is on offer for information which leads to a successful conviction. The campaign also invites motorists to upload dash-cam footage of nuisance motorbikes to the Derbyshire capture website (<https://snap.derbyshire.police.uk/>).
- Social Media is being used to engage with the local community. Please however do not use this to report crime.
- There have been some recent changes in staff as there is now a rural crime team. A new officer has started in Melbourne and there are more coming between now and August which should make a full complement of six PC's plus a number of PCSO's across the Safer Neighbourhood Team by the end of the summer.

Councillor Pat Murray asked whether the number plate security screws would be included at the Bike Marking & Van Alarm events.

Chris Smith responded to say that Mark from Safer Homes who attends the events together with the PCSO's usually has a supply of the screws but this hasn't been publicised.

A resident asked whether the Police would consider holding a Bike Marking & Van Alarm event in one of the villages. Rosliston Forestry Centre was suggested as a potential venue.

**ACTION: Chris Smith to look into organising a Village Bike Marking & Van Alarm event at Rosliston Forestry Centre.**

A resident reported receiving scam emails and phone calls.

Chris Smith advised that people need to be vigilant and are encouraged to report any scam emails/ calls received to Action Fraud ([www.actionfraud.police.uk/](http://www.actionfraud.police.uk/)) or call 0300 123 2040.

Councillor John Powell reported that in the last week a home-made crack pipe and other drug paraphernalia was found by a Parish Councillor at Linton Recreation Ground.

Councillor Pat Murray suggested that perhaps the Bike Marking events could be held at schools as part of a road safety programme.

**ACTION: Chris Smith to speak to PCSO Kerry Wallington-Waite to see whether Bike Marking could be linked in with cycle/ road safety initiatives in schools.**

A resident raised speeding issues at either end of the A444 through Overseal.

PC Stuart Kelly advised that speeding issues should be reported to the Casualty Reduction Enforcement Support Team (CREST) at [www.crestderbyshire.org/](http://www.crestderbyshire.org/).

Councillor Melanie Bridgen asked whether there was an alternative non-premium rate number that people can call rather than calling 101.

Chris Smith advised that there wasn't an alternative number and a resident added that on the 'Ask the Police' website it explains that calls to 101 cost a total of 15p, no matter how long the call, what time of day it is made or whether it is from a landline or mobile phone.

Councillor Melanie Bridgen asked whether there was a particular day or time that the recent spate of dwelling house burglaries occur.

PC Stuart Kelly advised that the majority of incidents happened on a Tuesday at various times throughout the day.

Councillor John Powell reported that two Irish males have been wandering around Linton village acting suspiciously.

PC Stuart Kelly advised that it is always worth calling in any suspicious behaviour to 101.

LA/3 **Safer South Derbyshire Partnership update and Safer Neighbourhood grants**

Chris Smith provided the following update: -

- The Safer South Derbyshire Partnership is South Derbyshire's Community Safety Partnership which is a statutory partnership that every District, Borough and City across the Country have to have and works to prevent and educate around crime and disorder and work very closely with the Police and other organisations on various initiatives.
- The contacts page has been reintroduced in the Area Forum Agenda Packs and contains lots of useful contact information including that of CREST (to report speeding).
- 'Your Choice' events have been taking place in secondary schools across the district, coordinated by Derbyshire Police. Talks around gangs and knife crime are given by Jason Farmer who was on the verge getting into gang related trouble as a youngster in Liverpool and has since joined the Police and Dr Manny Barot who is a hate crime expert and has previously worked with right-wing extremists. These events have gone down extremely well with the schools involved and pupils have been completely engrossed.
- Faraday Bags – nationally there has been a marked increase in the theft of keyless cars, with criminals using what is called a relay system to get into vehicles and start them without needing to use forced entry or a key. We now have stocks available and are working together with the Police on campaigns which will enable distribution to people who actually need them.
- Safer Neighbourhood Grants – there is currently £1500 available for the community to spend on projects which help to reduce crime, disorder and anti-social behaviour in the area. People Express have already made a successful application for £2500 to set-up a new art based youth club in Linton for a period of 20 weeks and is called 'Stay & Spray' – start date TBC.

**ACTION: Chris Smith to provide an update in regard to the start date of the 'Stay & Spray' art based youth club in Linton.**

Councillor Amy Wheelton asked whether underspend from the six areas would get lost if it isn't spent. Chris Smith advised that after Christmas any underspend across the six areas is put into a 'Big Pot' which any of the six areas can then bid on.

A resident asked whether there are any plans for the Police to do talks in Primary schools as well as Secondary schools.

Chris Smith responded to say the Police Crime Commissioner is currently looking into a countywide initiative around input into both Primary and Secondary schools.

LA/4 **Local authority issues**

Chris Smith provided the following update: -

SDDC have appointed a new Community Safety Enforcement Officer (CSEO) with specific responsibilities and duties for Swadlincote Town Centre and the surrounding area, making a four strong team. This will allow the other three wardens to focus on issues reported across the rest of the District.

Councillor John Powell extended his thanks to Dennis Bateman for the valuable work he does in the area and asked whether the CSEO team could re-double their efforts in regard to parking in Rosliston, Walton and Linton.

**ACTION: Communities Team to extend thanks to the CSEO Team for their hard work in the area.**

LA/5 **Local community and voluntary sector projects/ update**

Chris Smith provided the following update: -

- CVS has recently undergone a restructure due to funding cuts and now has a new Chief Executive Officer (Kerry Fletcher) and Managing Director (Roger Moors).
- CVS has been awarded funding to offer the Derbyshire Home from Hospital support service.
- Safer Homes Scheme – CVS provide this valuable service funded through the Community Safety Partnership. Self-referrals can be made if you are over the age of 60.

A resident raised the issue of doorstep sellers calling at elderly resident's properties in New Road and Greenacre Park, Coton in the Elms and asked if

Safer Homes could come out and do security checks on the properties concerned.

Chris Smith advised that we can send out letters to the residents concerned in regard to making the area an advisory 'No Cold Calling Zone'. Together with the letter we would also provide a window sticker and signs would be erected on lamp posts.

**ACTION: Chris Smith to organise for 'No Cold Calling Zone' letters to be sent out in respect to the properties mentioned at New Road and Greenacre Park, Coton in the Elms.**

A resident asked whether there was any feedback in regard to the Rosliston Section 106 money that was raised at the last Area Forum meeting. Chris Smith advised that he didn't have an answer but would find out and feedback at the next meeting.

**ACTION: Chris Smith to look into the Rosliston Section 106 money following the construction of new houses in the village and report back.**

Councillor Amy Wheelton added that she now has the Section 106 figures for Drakelow.

Councillor Pat Murray advised that Swadlincote Fire Station is now fully operational. Residents were encouraged to check their fire alarms and to ensure that if they use plug in air fresheners that they do not allow them to go dry as they can get hot and catch fire. It was also mentioned that when people are having BBQ's that they should consider whether they are situated far enough away from anything that could catch fire, e.g. fence panels etc.

Councillor John Powell reiterated his concerns in respect to parking on pavements outside of schools, speeding motorists and illegible road signage.

Chris Smith advised that parking on pavements should be reported to DCC Civil Parking Enforcement and speeding should be reported directly to CREST Derbyshire.

Councillor Pat Murray advised that there is a scheme available for volunteers to be trained so that a Community Speedwatch group can be set-up but that there has to be a minimum number of ten volunteers.

A resident asked whether the 'Welcome to our Village' signs could be updated.

Councillor Pat Murray advised that DCC Highways have to approve requests for new signs and that Parish Councils have to apply to DCC for planning.

**LA/6 Summary of any agreed priorities / actions**

- Chris Smith to publicise the availability of the number plate security screws in respect to future Bike Marking & Van Alarm events.
- Chris Smith to look into organising a Village Bike Marking & Van Alarm event at Rosliston Forestry Centre.
- Chris Smith to speak to PCSO Kerry Wallington-Waite to see whether Bike Marking could be linked in with cycle/ road safety initiatives in schools.
- Chris Smith to provide an update in regard to the start date of the 'Stay & Spray' art based youth club in Linton.
- Chris Smith to organise for 'No Cold Calling Zone' letters to be sent out in respect to the properties mentioned at New Road and Greenacre Park, Coton in the Elms.
- Chris Smith to look into the Section 106 money following the construction of new houses in the village of Rosliston and report back.
- Communities Team to extend thanks to the CSEO Team for their hard work in the area.

**LA/7 Close and date of next meeting**

Tuesday 22<sup>nd</sup> October 2019

**Councillor Melanie Bridgen**  
CHAIR

The meeting terminated at 7:50pm