

Progress Report on Action Plan 2015/16

Ref	Action	Required Outcome	Responsible Officer (s)	Target Date
1	Ensure that suitable controls and measurements are place for KPIs identified by the Council as part of the 2015/16 Audit Plan	Strengthened data quality arrangements	Director of Finance & Corporate Services	April 2016
2	Ensure that Data Quality is referenced in the Council's Corporate Risk Register and reviewed on a regular basis	Increased commitment to data quality	Director of Finance & Corporate Services	April 2016
3	Ensure that the data collected has supporting processes in place (Methodology Statements)	Data quality embedded into all performance reporting	Director of Finance & Corporate Services / Directors / Head of Communications (Northgate Public Services)	September 2015
4	Undertake self assessment exercise on any new or amended KPIs	Strengthened data quality arrangements.	Director of Finance & Corporate Services / Head of Communications (Northgate Public Services)	December 2015
5	Implement recommendations made in the 2014/15 Data Quality Audit Report.	Strengthened data quality arrangements.	Director of Finance and Corporate Services / Director of Community and Planning / Head of Communications	July 2015
6	To monitor the delivery of the Action Plan	Improved accountability for data quality	Director of Finance & Corporate Services / Head of Communications (Northgate Public Services)	On-going / March 2016