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Our Ref

Your Ref

Date: 10th November 2021

Dear Councillor,

Housing and Community Services Committee

A Meeting of the **Housing and Community Services Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 18 November 2021 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Labour Group**

Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair) and Councillors Pegg, Richards and Shepherd.

Conservative Group

Councillors Ackroyd, Churchill, Corbin, Ford, Haines and Smith.

Independent Group

Councillors Dawson and Roberts.

AGENDA

Open to Public and Press

- 1** Apologies and to note any Substitutes appointed for the Meeting.
- 2** To receive the Open Minutes of the following Meetings:

3rd June 2021 **4 - 7**

19th August 2021 **8 - 12**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** CORPORATE PLAN 2020-24 - PERFORMANCE REPORT (2020-2021 QUARTER 2 – (1 APRIL TO 30 SEPTEMBER) **13 - 45**
- 7** RECRUITMENT OF BIKEABILITY CO-ORDINATOR **46 - 49**
- 8** COMMUNITY AND ENVIRONMENTAL PARTNERSHIPS GRANT SCHEME **50 - 52**
- 9** HOUSING DOMESTIC ABUSE POLICY **53 - 75**
- 10** BID FOR GOVERNMENT ROUGH SLEEPER ACCOMMODATION PROGRAMME FUNDING **76 - 95**
- 11** COMMITTEE WORK PROGRAMME **96 - 100**

Exclusion of the Public and Press:

- 12** The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 13** To receive the Exempt Minutes of the following Meetings:
3rd June 2021
19th August 2021
- 14** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 15** HOUSING OPTIONS APPRAISAL AND THE SALE OF SURPLUS LAND
AT SMALLTHORN PLACE

HOUSING AND COMMUNITY SERVICES COMMITTEE

3rd June 2021

PRESENT:-

Labour Group

Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair) and Councillors Dunn (substituting for Councillor Richards), Pegg and Shepherd.

Conservative Group

Councillors Ackroyd, Brown (substituting for Councillor Churchill), Corbin, Ford, Smith (substituting for Councillor Bridgen) and Watson (substituting for Councillor Hewlett).

Independent Group

Councillors Dawson and Roberts

HCS/01 **APOLOGIES**

The Committee was informed that apologies had been received from Councillors Bridgen, Churchill, Richards and Hewlett.

HCS/02 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interested had been received.

HCS/03 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/04 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

HCS/105 **CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2020-2021 QUARTER 4 – (1 JANUARY TO 31 MARCH))**

The Strategic Director (Service Delivery) presented the report to the Committee and summarised the range of achievements during the year. The

Strategic Director (Service Delivery) highlighted the 91% satisfaction rate for repairs to council homes and the number of community groups that had been supported during the Pandemic

RESOLVED:-

- 1.1 The Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2 The Committee reviewed the Risk Register for the Committee's services.***

HCS/06 **SERVICE PLANS 2021-22**

The Strategic Director (Service Delivery) delivered the report to the Committee and gave an overview of the depth and breadth of work undertaken and explained how the report incorporated the corporate performance measures, workforce numbers and budget information.

RESOLVED:-

The Committee approved the Service Delivery Directorate's Service Plan as the basis for overall service delivery over the period 1 April 2021 to 31 March 2022.

HCS/07 **GREEN HOMES GRANT – LOCAL AUTHORITY DELIVERY PHASE 2**

The Head of Environmental Services delivered the report to the Committee and gave an update regarding Phase 1B of the Government's grant funding programme. The Committee was informed how the second bid included park homes within the criteria and that Phase 3 was expected to be announced in the near future.

Councillor Corbin raised a query on behalf of Councillor Smith regarding the Energy Performance Certificate Rating and asked if funds were available could this be expanded to include areas not included within Phase 1 and Phase 2. The Head of Environmental Services confirmed that this could be possible.

Councillor Dunn raised a query regarding advertising. The Head of Environmental Services outlined the range of promotional activity that had taken place but confirmed that if there was a lack of take up then marketing would be reviewed. The Strategic Director (Service Delivery) encouraged Members to promote the scheme to their constituents.

RESOLVED:-

The Committee endorsed the bid made to the Midlands Energy Hub for £425,000 for the Green Homes Grant – Local Authority Delivery Scheme Phase 2.

HCS/08 **HOMELESSNESS AND ROUGH SLEEPING STRATEGY**

The Head of Housing delivered the report to the Committee and outlined the Action Plan for approval.

RESOLVED:-

- 1.1 The Committee approved the draft Homelessness and Rough Sleeping Strategy and Action Plan for publication***
- 1.2 The Committee agreed that progress on the Action Plan be reported back to a future Housing and Community Services Committee.***

HCS/09 **HOUSING DOMESTIC ABUSE POLICY**

The Head of Housing delivered the report to the Committee and explained how it pulled together existing work along new government legislation.

RESOLVED:-

- 1.1 The Committee approved the Draft Housing Domestic Abuse Policy for further public consultation.***
- 1.2 The Committee agreed that the final version of the report be presented to the Committee for final approval after the consultation period.***
- 1.3 The Committee noted the provision of New Burdens Funding and the associated Memorandum of understanding relating to this.***

HCS/10 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery)

RESOLVED:-

That the Committee considered and approved the updated work programme.

HCS/11 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions had been received.

**SERVICES AND SUPPORT FOR HOMELESS PEOPLE – EXTENSION OF
CONTRACT**

RESOLVED:

That the Committee approved the recommendations in the report.

REVIEW OF CULTURAL AND COMMUNITY SERVICES

RESOLVED:

That the Committee approved the recommendations in the report.

The Meeting terminated at 18:35 hours.

COUNCILLOR G RHIND

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

19th August 2021

PRESENT:-

Labour Group

Councillor Mulgrew (Vice-Chair) and
Councillors Dunn (substituting for Councillor Rhind), Pegg, Richards and
Shepherd.

Conservative Group

Councillors Ackroyd, Churchill, Corbin, Ford, Haines and Smith.

Independent Group

Councillors Dawson and Roberts.

In Attendance

Councillors Bambrick and Taylor.

HCS/15 **APOLOGIES**

The Committee was informed that apologies had been received from
Councillor Rhind.

HCS/16 **DECLARATIONS OF INTEREST**

The Committee noted that Councillors Smith and Ford declared a personal
interest in item HCS/28 by virtue of being County Councillors.

HCS/17 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL
PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public
had been received.

HCS/18 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL
PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council
had been received.

MATTERS DELEGATED TO COMMITTEE

HCS/19 **CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2020-2021
QUARTER 1 – 1 APRIL TO 30 JUNE)**

The Head of Organisational Development and Performance presented the report to the Committee highlighting the status of the seven indicators for this Committee. The two red indicators were for Communications Groups and Re-Letting of Council properties which was due to the late start of the Repairs contract and a problem in sourcing materials. The Risk Register had been reviewed regularly by Heads of Service with four indicators updated in this quarter.

RESOLVED:-

1.1 The Committee approved progress against performance targets set out in the Corporate Plan 2020 - 2024.

1.2 The Committee reviewed the Risk Register for the Committee's services.

1.3 The Committee agreed that the new Risk Register templates be reviewed following approval at the Audit Sub Committee in June 2021 and noted that they will replace the existing Risk Registers.

HCS/20 **REVISED HOUSING REPAIRS POLICY**

The Head of Housing Services presented the report and the policy to the Committee with a summary of the tenant repairs consultation collected via the web site and other media. There was a 10% response to the consultation with 200 people providing feedback. Overall, the policy received tenant support.

Members valued the report and with environmental sustainability being a key objective asked what assurances had been given to tenants that they would not see any rise their fuel bills.

The Head of Housing confirmed that the Council had no control over the gas or electricity tariff chosen by tenants but advised that support could be provided in cases of fuel poverty.

The Strategic Director (Service Delivery) advised the Committee that there were some District-wide issues, but that the Low Carbon Homes Grant liaison would be managed by Environmental Health to provide low income families with the opportunity to retrofit their homes with energy saving measures. There would also need to be some associated education for residents and tenants on how to reduce fuel bills as part of the Council's Climate Change work.

RESOLVED:-

1.1 The Committee approved the draft Housing Repairs Policy at Appendix A of the report.

1.2 The Committee noted the responses to the Consultation exercise with regard to the development and delivery of service and communication improvements for tenants.

HCS/21 REPAIR AND MAINTENANCE REVIEW 2020-21

The Head of Housing presented the report with a review of the financial plan, major planned works and performance. Customer satisfaction was reported as quite high although there had been an issue with poor communication on-site. In the next financial year, carbon reduction would be looked at alongside flexibility in selecting suppliers.

Members raised questions about tenants' complaints and the poor communication results in the satisfaction survey and asked if the family tree would be extended to lower levels of the organisation. The Strategic Director (Service Delivery) assured Members that respective Heads of Service would take responsibility for all their service related matters.

RESOLVED:-

1.1 The Committee considered the annual review of repair and maintenance performance for 2020/21.

1.2 The Committee endorsed the outline programme of works for 2021/22. 1.3 The Committee approved that the report be referred to the Overview and Scrutiny Committee to scrutinise the report and the results of the customer satisfaction survey.

1.3 The Committee approved that the report be referred to the Overview and Scrutiny Committee to scrutinise the report and the results of the customer satisfaction survey.

HCS/22 FUTURE DELIVERY OF NEW COUNCIL HOUSING

The Strategic Housing Manager presented the report to the Committee providing a summary of the design and build projects plus the introduction of a common process for assessing all housing opportunities and a recent view of the housing register and property waiting list.

Members noted the detailed reports and the increase of available properties.

RESOLVED:-

1.1 The Committee approved an assessment methodology to inform the development or acquisition, redevelopment, or refurbishment of land and Council housing as per Appendix 1 of the report.

1.2 The Committee considered the research findings relating to housing needs and current social housing stock across the District as per Appendix 2 of the report.

1.3 The Committee approved the appointment of Councillor Gordon Rhind to the Council Housing Development Group.

HCS/23 MEMORIAL SAFETY POLICY

The Cultural Services Manager presented the report to the Committee advising the five-year inspection programme now included churchyards and graveyards in the updated policy. A contractor would be appointed to carry out the work.

Members commented that the processes should be carried out sensitively and families would need to be contacted should a memorial be deemed unsafe, particularly when use of mechanical diggers were to be used. In addition, fencing was suggested at Church Gresley due to anti-social behaviour problems.

The Cultural Services Manager advised that compassionate consultations would be added to the policy and that further information would be required to look at the issues at Church Gresley.

RESOLVED:-

1.1 The Committee approved the adoption of the updated Memorial Safety Policy.

1.2 The Committee agreed that monies in the region of £25- 30,000 be set aside from the existing Cemeteries and Closed Churchyard budgets over the next five years to cover the cost of undertaking the programme of memorial testing.

HCS/24 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery).

RESOLVED:-

That the Committee considered and approved the updated work programme.

HCS/25 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

ROSLISTON FORESTRY CENTRE – FUTURE ARRANGEMENTS

RESOLVED:

That the Committee approved the recommendations in the report.

BETTER CARE FUNDING ALLOCATION – FINANCIAL POSITION

RESOLVED:

That the Committee approved the recommendations in the report.

ANNUALISED HOURS CONTRACTS – ENVIRONMENTAL EDUCATION PROJECT

RESOLVED:

That the Committee approved the recommendations in the report.

The Meeting terminated at 19:20 hours.

COUNCILLOR M MULGREW

VICE-CHAIRMAN

REPORT TO:	HOUSING AND COMMUNITY SERVICES	AGENDA ITEM: 6
DATE OF MEETING:	18 th NOVEMBER 2021	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN DOC:
MEMBERS' CONTACT POINT:	FRANK MCARDLE (EXT. 5700) ALLISON THOMAS (EXT. 5775)	
SUBJECT:	CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2020-2021 QUARTER 2 – (1 APRIL TO 30 SEPTEMBER)	
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Committee approves progress against performance targets set out in the Corporate Plan 2020 - 2024.
- 1.2 That the Risk Register for the Committee's services are reviewed.

2.0 Purpose of the Report

- 2.1 To report progress against the Corporate Plan under the priorities of Our Environment, Our People and Our Future.

3.0 Executive summary

- 3.1 The Corporate Plan 2020 – 2024 was approved following extensive consultation into South Derbyshire's needs, categorising them under three key priorities: Our Environment, Our People and Our Future. The Corporate Plan is central to the Council's work – it sets out its values and vision for South Derbyshire and defines its priorities for delivering high-quality services.
- 3.2 This Committee is responsible for overseeing the delivery of the key priorities and the following key aims:

Our Environment

- *Enhance the attractiveness of South Derbyshire*

Our People

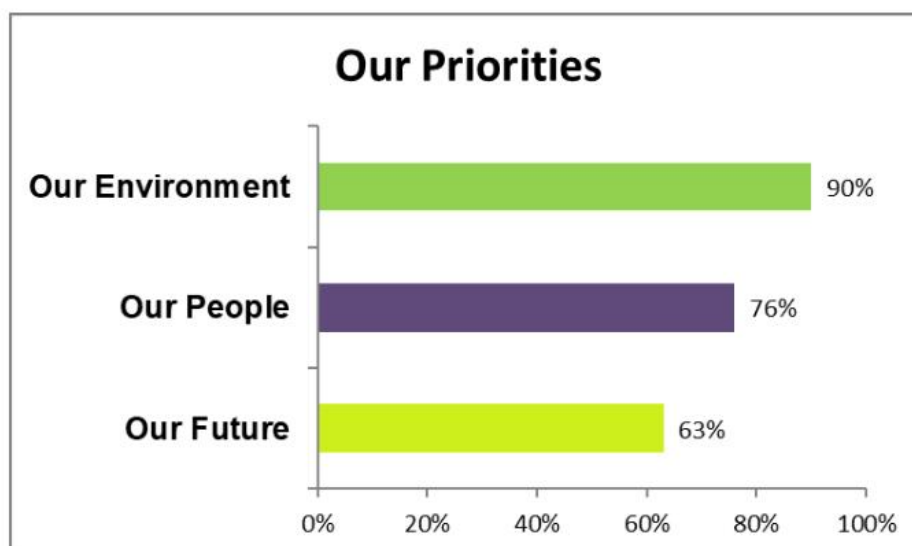
- *Engage with our communities*
- *Supporting and safeguarding the most vulnerable*



4.0 Detail

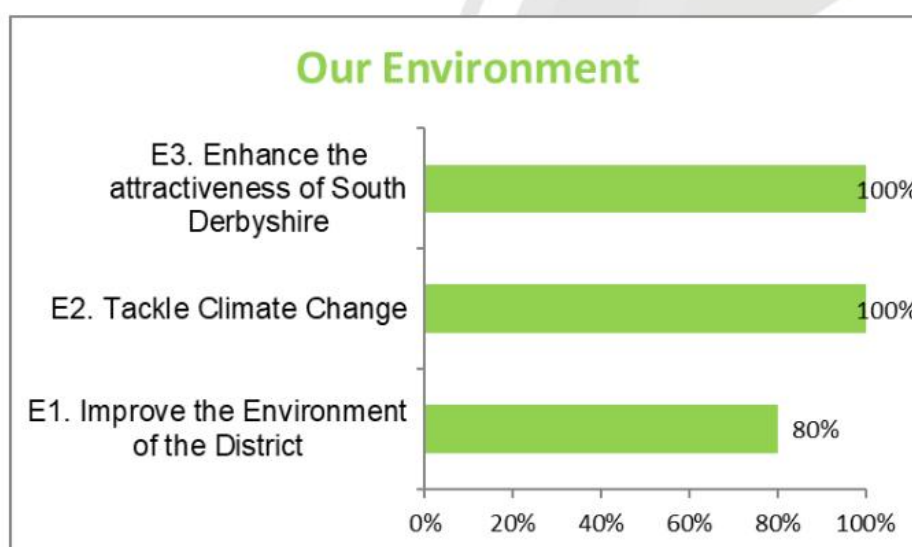
4.1 Overall Council performance against the priorities– Quarter two 2021-2022.

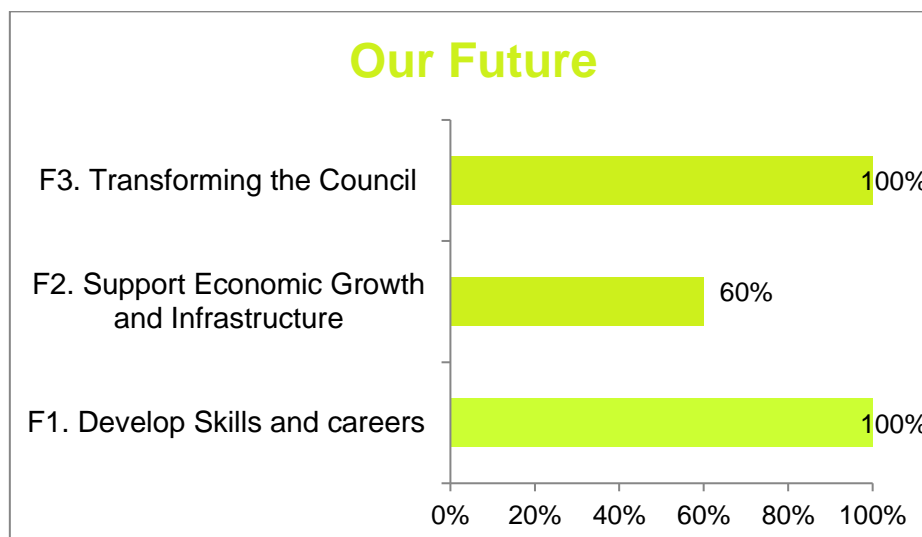
The below chart provides an overview for the percentage of measures that are on track to achieve the annual target.



4.2 Overall Council performance against key aims – Quarter two 2021-2022.

The below charts provide an overview for the percentage of measures that are on track to achieve the annual target within each key aim of the Corporate Plan.





- 4.3 Of the 35 measures which support the progress of the Corporate Plan 20-24, 16 are green, seven are amber, six are red and six are grey.

Overall, 77% of the key aims within the Corporate Plan are on track. 90% are on track for Our Environment, 76% are on track for Our People and 63% are on track for Our Future.

- 4.4 This Committee is responsible for overseeing the delivery of seven Corporate measures.

Below outlines the six measures for this Committee that are on track (green, amber or grey) for the quarter:

- The number of Green Flag Awards for South Derbyshire parks
- Number of new and existing Community Groups supported
- Number of Anti-Social Behaviour (ASB) interventions by type
- Number of households prevented from Homelessness



- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group
- Deliver the Planned Maintenance Housing programme over four years.

4.5 Below outlines the one measures that are not on track (red) for the quarter:

- Average time taken to re-let Council homes.

For more detailed information please refer to **Appendix B**, Performance Measure Report Index.

- 4.6 An overview of performance can be found in the Performance Dashboard in **Appendix A**. A detailed description of each performance measure including mitigating actions and actions to sustain and improve performance is included in the detailed Performance Measure Report Index in **Appendix B**.
- 4.7 Questions regarding performance are welcomed from the Committee in relation to the Corporate performance measures that fall under its responsibility and are referenced in the detailed Performance Measure Report Index in **Appendix B**
- 4.8 The Risk Register for the Committee's services is detailed in **Appendix C**. This includes the register and risk mitigation plans for the relevant departmental Risk Register. Each risk has been identified and assessed against the Corporate Plan aims which are considered to be the most significant risks to the Council in achieving its main objectives. The Risk Register(s) detail a risk matrix to summarise how each identified risk has been rated.

5.0 **Financial and Implications**

None directly.

6.0 **Corporate Implications**

6.1 **Employment Implications**

None directly.

6.2 **Legal Implications**

None directly.

6.3 **Corporate Plan Implications**

This report updates the Committee on the progress against the key measures agreed in the Corporate Plan and demonstrates how the Council's key aims under the priorities, Our Environment, Our People and Our Future contribute to that aspiration.

6.4 **Risk Impact**



Key risks impacting on this Committee are detailed in the Service Delivery Risk Register in **Appendix C**, alongside the mitigating actions in place to manage these risks and the risk rating after mitigating actions have been considered.

Following a review of the Council's Risk Management Framework, the new risk template was approved and all risks have been moved onto the new template.

The following risk has been removed from the Service Delivery Risk Register and moved to the archive risk register:

- SD4 - Universal Credit.
Housing Services, in partnership with the Department for Work and Pensions (DWP), have made operational changes to mitigate this risk. The increase in rent arrears during the pandemic has now begun to level out.

7.0 Community Impact

7.1 Consultation

None required.

7.2 Equality and Diversity Impact

Not applicable in the context of the report.

7.3 Social Value Impact

Not applicable in the context of the report.

7.4 Environmental Sustainability

Not applicable in the context of the report.

8.0 Appendices

Appendix A – Performance Dashboard 2020-2024
Appendix B – Performance Measure Report Index
Appendix C – Service Delivery Risk Register



Performance Dashboard 2020 - 2024

Priority	Key Aim		Outcome	PI Ref	How success will be measured	Frequency	(Q4) Jan 20 - Mar 20 Outturn	April 21-June 21 (Qtr. 1)	April 21- September 21 (Qtr. 2)	Annual Target 2021-2022	Plan Target 2020-2024	Strategic Lead	Committee
Our Environment	Keeping a clean, green District for future generations	E1. Improve the environment of the District	E1.1 Reduce waste and increase composting and recycling	E1.1A	Household waste collected per head of population	Quarterly	404 kgs (Cumulative Apr-Mar)	128kgs	245kgs	Sustain Current levels	Sustain during Y1 and Y2. See a downward trend in Yrs. 3 and 4	Allison Thomas, Strategic Director, Service Delivery	E&DS
				E1.1B	% of collected waste recycled and composted	Quarterly	45% (Cumulative Apr-Mar)	50%	49% (estimate)	>45%	Sustain during Y1 and Y2. See an upward trend in Yrs. 3 and 4	Allison Thomas, Strategic Director, Service Delivery	E&DS
			E1.2 Reduce fly tipping and litter through education, engagement and zero tolerance enforcement action where appropriate	E1.2A	Number of fly tipping incidents	Quarterly	714 (Cumulative April-Mar)	Q1 Target < 191 Actual - 211	Q2 Target < 388 Actual - 362.	Downward trend as a 4-year mean <764	Downward trend over 4 years	Allison Thomas, Strategic Director, Service Delivery	E&DS
				E1.2B	Improve the quality of the District through the Local Environmental Quality Survey	Annual	The first survey was completed in January 2020 the result was 89.67% above grade C+.	94.74% above grade C+	94.74% above gade C+	>95% (Grade C or above)	>95%	Allison Thomas, Strategic Director, Service Delivery	E&DS
			E1.3 Enhance biodiversity across the District	E1.3A	% of eligible new homes and commercial developments to achieve net gain in Biodiversity by a minimum of 10% compared to the sites pre development baseline.	Annual	Not possible to provide as outputs not held in software until April 2020. Monitoring underway and baseline data to be provided Q1 and Q2.	66.7%	66.7%	85% (4-year target)	85%	Allison Thomas, Strategic Director, Service Delivery	E&DS
		E2. Tackle climate change	E2.1 Strive to make South Derbyshire District Council carbon neutral by 2030	E2.1A	Reduce South Derbyshire District Council carbon emissions	Annual	No update required for Q4. First update to be provided Q1 2020-21.	Achieved	Achieved	Produce and implement a Head of Service Q4 Climate and Environment report that tracks performance against quantified targets and outturns	Achievement of Actions contained in the South Derbyshire Climate and Environment Action Plan 2020-24 (C&EAP)	Allison Thomas, Strategic Director, Service Delivery	E&DS
			E2.2 Work with residents, businesses and partners to reduce their carbon footprint	E2.2A	% of new homes to meet water efficiency targets as set out in the Part G optional standard of 110 litres of potable water usage per person per day.	Bi Quarterly (Q2 & Q4)	Baseline figure of 50% based on 18 qualifying decisions in Q4.	70.5%	79.30%	85%	85%	Allison Thomas, Strategic Director, Service Delivery	E&DS
		E3. Enhance the attractiveness of South Derbyshire	E3.1 Enhance the appeal of Swadlincote town centre as a place to visit	E3.1A	Increase Swadlincote Town Centre visitor satisfaction	Annual	49% of respondents would recommend Swadlincote Town Centre - May 2019.	Reported Annually in Q3	Reported Annually in Q3	58%	National small towns average 72%. Target to be above the National average by 2023/24	Frank McArdle, Chief Executive	F&M
			E3.2 Improve public spaces to create an environment for people to enjoy	E3.2A	The number of Green Flag Awards for South Derbyshire parks.	Annual	2	Achieved	Achieved	Four Year Target - 4	Increase from two green flag park awards to four by 2024	Allison Thomas, Strategic Director, Service Delivery	H&CS
				E3.2B	Proportion of good quality housing development schemes	Annual	92%	Reported Annually in Q4	Reported Annually in Q4	90%	% of schemes which score high	Allison Thomas, Strategic Director, Service Delivery	E&DS
Our People	Meeting the future needs of the District	P1. Engage with our communities	P1.1 Support and celebrate volunteering, community groups and the voluntary sector	P1.1A	Number of new and existing Community Groups supported	Quarterly	36	24	65	upward trend	Year 1 (Proxy)- collate baseline data. Year 2-4 we will show an increase on baseline in year 1	Allison Thomas, Strategic Director, Service Delivery	H&CS
			P1.2 Help tackle anti-social behaviour & crime through strong and proportionate action	P1.2A	Number of ASB interventions by type	Quarterly	2,893 ASB reports (Cumulative Apr-Mar)	Moderate	Moderate	'Moderate' or 'High'	Proxy Measure to show service activity	Allison Thomas, Strategic Director, Service Delivery	H&CS
		P2. Supporting and safeguarding the most vulnerable	P2.1 With partners encourage independent living and keep residents healthy and happy in their homes.	P2.1A	Number of households prevented from Homelessness	Quarterly	103 cases	85	164	Proxy	Proxy Measure to show service activity	Allison Thomas, Strategic Director, Service Delivery	H&CS
				P2.1B	Continue to undertake interventions per year to keep families out of fuel poverty	Quarterly	Numbers of interventions in 2019/20 were not recorded	Q1 Target - 30 interventions Actual - 30	Q1-2 Target - 135 interventions Actual - 102	210 interventions	300 interventions (2020-21) Target to be reviewed thereafter.	Allison Thomas, Strategic Director, Service Delivery	E&DS
			P2.2 Promote health and wellbeing across the District	P2.2A	Deliver the objectives identified in the South Derbyshire Health & Wellbeing Group.	Bi monthly	Not applicable for Q4	Achieved	Achieved	100% of actions delivered	100% of actions identified delivered	Allison Thomas, Strategic Director, Service Delivery	H&CS
			P2.3 Improve the condition of housing stock and public buildings.	P2.3A	Deliver the Planned Maintenance Housing programme over four years	Quarterly	£2,717,193.80	111.5%	105.6%	100% against the annual plan 2020-21	100%	Allison Thomas, Strategic Director, Service Delivery	H&CS
				P2.3B	Develop and deliver the Public Buildings programme over four years	Quarterly	Project Plan for 2020-21 developed	9.1%	16%	30% of surveys to be undertaken.	100%	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P2.3C	Average time taken to re-let Council homes	Quarterly	122 days	190 days	174 days	Median Quartile Performance (Benchmark via Housemark)	Median Quartile Performance (Benchmark via Housemark)	Allison Thomas, Strategic Director, Service Delivery	H&CS
			P2.4 Support social mobility to ensure people have the opportunity to access skilled jobs, higher and further education.	P2.4A	Deliver the objectives identified in the South Derbyshire Partnership Social Mobility Action Plan	Annual	311	Proposed revision to measure due to data non-availability	Reported annually in Q4	Develop the Social Mobility Action Plan	Deliver the objectives identified in the South Derbyshire Partnership Social Mobility Action Plan	Frank McArdle, Chief Executive	F&M

Priority	Key Aim	Outcome	PI Ref	How success will be measured	Frequency	(Q4) Jan 20 - Mar 20 Outturn	April 21-June 21 (Qtr. 1)	April 21- September 21 (Qtr. 2)	Annual Target 2021-2022	Plan Target 2020-2024	Strategic Lead	Committee	
p i e	Working with communities an	P3. Deliver Excellent Services	P3.1 Ensuring consistency in the way the Council deal with service users	P3.1A	Increase the number of customers who interact digitally as a first choice	Quarterly	1,219 Covid-19 business grants forms, 1,282 council tax & benefits forms and 12,343 online web form submissions. 14,844 in total (annual figure).	5,301	10,491	>22,242 (upward trend year on year)	Upward Trend	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
			P3.2 Have in place methods of communication that enables customers to provide and receive information.	P3.2A	Reduce face-to-face contact to allow more time to support those customers who need additional support	Quarterly	2,463 enquiries dealt with at Customer Services Desk. Visitors to office 4,490. Please note this was up to 20 March 2020, when offices closed due to Covid 19. Quarter 4 figures.	No visitors due to Covid-19	No visitors due to Covid-19	Downward trend (based on 2019 pre-Covid-19)	Downward trend in Face to Face interactions	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
			P3.3 Ensuring technology enables us to effectively connect with our communities.	P3.3A	Number of customer telephone calls answered by Customer Service	Quarterly	Total Calls 95,896 (cumulative April- March)	Total calls handled: 26,756	Total calls handled: 51,886	Downward trend <95,896	Downward Trend	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P3.3B	Increase digital engagement (Twitter, Instagram, Facebook)	Quarterly	Total FACEBOOK fans: 22,440, total TWITTER followers: 11,448, No Instagram account yet, total ALL SOCIAL MEDIA fans: 33,888. Social Media queries: 287	All social media fans: 44,989.	All social media fans: 46,853.	upward trend	Upward Trend	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
			P3.4 Investing in our workforce	P3.4A	Increase the level of staff engagement.	Annual	No Q4 Update. First Staff survey to take place in 20/21.	Survey postponed until 22-23	Survey postponed until 22-23	Annual Increase in the % of Staff completing the survey	Annual Increase in the % of Staff completing the survey	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P3.4B	Number of apprenticeships	Annual	4 (1.2% of head count)	3 (0.9% head count)	6 (1.84%)	>2.3%	>2.3% of head count	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P3.4C	Average number of staff days lost due to sickness.	Quarterly	10.65 (cumulative April - March)	2.11 days	2.68 days	Downward trend	Downward Trend	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P3.4D	% of employees that consider that the Council has a positive health and safety culture	Annual	No Q4 update for 19/20. First Staff survey to take place in 20/21.	Survey postponed until 22-23	Survey postponed until 22-23	No annual target	Upward Trend	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
O u r F u t u r e	Growing our District and our skills base	F1. Develop skills and careers	F1.1 Attract and retain skilled jobs in the District	F1.1A	Increase the number of employee jobs in South Derbyshire	Annual	32,000	Reported Annually in Q4	Reported Annually in Q4	>32,000	Upward Trend	Frank McArdle, Chief Executive	F&M
			F1.2 Support unemployed residents back into work										
		F2. Support economic growth and infrastructure	F2.1 Encourage and support business development and new investment in the District	F2.1A	Annual net growth in new commercial floorspace (sqm)	Annual	2885 sqm	Reported Annually in Q4	Reported Annually in Q4	net annual growth in commercial floorspace of 12,269.5 sqm	net annual growth in commercial floorspace of 12,269.5 sqm	Frank McArdle, Chief Executive	F&M
				F2.1B	Total Rateable Value of businesses in the District.	Quarterly	£67,486,786	£67,150,426	£67,133,764	>£67,486,786	Upward Trend	Frank McArdle, Chief Executive	F&M
			F2.2 Enable the delivery of housing across all tenures to meet Local Plan targets	F2.2A	Speed of decision on discharging conditions on housing applications	Quarterly	80%	93.7%	72%	90% within 8-13 weeks or as agreed with the applicant	90% within 8-13 weeks or as agreed with the applicant	Allison Thomas, Strategic Director, Service Delivery	E&DS
				F2.2B	% of planning applications determined within the statutory period	Quarterly	93%	91%	93.10%	>90%	>90%	Allison Thomas, Strategic Director, Service Delivery	E&DS
			F2.3 Influence the improvement of infrastructure to meet the demands of growth.	F2.3A	Secure new facilities and contributions through Section106 to mitigate impacts of development. Achieve all necessary highway, education, healthcare, and recreation contributions	Annual	No Q4 update for 19/20. New indicator, data will be collected from April 2020 onwards as retrospective data is not possible to collect.	Reported Annually in Q4	Reported annually in Q4	90%	90%	Allison Thomas, Strategic Director, Service Delivery	E&DS
		F3. Transforming the Council	F3.1 Provide modern ways of working that support the Council to deliver services to meet changing needs.	F3.1A	Deliver against the Transformation Action Plan.	Quarterly	No Q4 update for 19/20. Transformation plan to report from Q1 onwards	The annual plan has been agreed and project teams established or continued to deliver the 2nd year objectives	Continuing the delivery of the annual work programme.	Deliver 100% against action plan	Deliver 100% against action plan	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
			F3.2 Source appropriate commercial investment opportunities for the Council	F3.2A	Develop our approach towards the commercialisation of services which include grants, sponsorship, fees and charges and operating models and increase the income generated from these activities	Quarterly	Preliminary discussion between Operational Services and Finance have taken place, working group and action plan not yet established	Business Transformation has concluded one to one meetings with all HoS to establish baseline and potential commercial opportunities.	No progress in Q2	deliver 100% against the action plan and sustain an upward trend in income generation	Y1 – Form a working group & Action Plan Y2 – deliver against action plan and sustain an upward trend in revenue	Allison Thomas, Strategic Director, Service Delivery	F&M

Corporate Plan 2020-2024

Performance Measure Report Index

Housing and Community Services Committee

Team: Organisational Development and Performance

Date: November 2021

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Our Environment | Our People | Our Future

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Performance Measure Report Index

Corporate Plan 2020-2024

Summary

The Corporate Plan 2020-2024 has 35 Corporate Measures which underpin the Council's three priorities Our Environment, Our People, Our Future.

The following Committees are responsible for overseeing the delivery of the following key aims and outcomes:

Environmental and Development Services Committee (E&DS) are responsible for 12 Corporate measures under the key aims:

- E1. Improve the environment of the District
- E2. Tackle climate change
- E3. Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- F2. Support economic growth and infrastructure

Housing and Community Services Committee (H&CS) are responsible for seven Corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P1. Engage with our communities
- P2. Supporting and safeguarding the most vulnerable

Finance and Management Committee (F&M) are responsible for 16 corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- P3. Deliver Excellent Services
- F1. Develop skills and careers
- F2. Support economic growth and infrastructure
- F3. Transforming the Council



Housing and Community Services Committee (H&CS) is responsible for the following seven Corporate measures

Our Environment

Measure

- The number of Green Flag Awards for South Derbyshire parks

Our People

Measure

- Number of new and existing community groups supported
- Number of Anti-social behaviour (ASB) interventions by type
- % of households prevented from homelessness
- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group
- Deliver the Planned Maintenance Housing programme over four years
- Average time taken to re-let Council homes



PRIORITY: OUR ENVIRONMENT

OUTCOME: E3.2 - Improve public spaces to create an environment for people to enjoy

Measure and Ref	E3.2A - The number of Green Flag Awards for South Derbyshire parks		Committee	H&CS	
Definition	Increase the Green Flag Awards for South Derbyshire green spaces by two so that there are four Green Flag Awards in South Derbyshire by 2024 The Green Flag Award scheme recognises and rewards well managed parks and green spaces, setting the benchmark standard for the management of recreational outdoor spaces across the United Kingdom and across the world. The green spaces are judged annually through their management plan and a site visit by external Green Flag Judges on the 27 different Green Flag criteria under the following eight headings: A Welcoming Place; Healthy Safe and Secure; Well Maintained and Clean; Environmental Management; Biodiversity; Landscape and Heritage; Community Involvement; Marketing and Communication; Management.		Why this is important	To ensure that everybody has access to quality attractive green and open spaces. Green Flag standard green spaces are important for mental and physical health and wellbeing, children's development and play, natural heritage including ecosystems and biodiversity and the economic benefits of adjacent residential and industrial premises. To ensure that these spaces are appropriately managed and meet the needs of the community they serve. To establish standards of good management and to promote and share best practice amongst the green space sector.	
What good looks like	The purpose of this PI is to see an upward trend over four years increasing the sites managed to Green Flag standard by 100%. The Green Flag Awards will be reported annually in quarter three of each year following the judging of the green spaces over the summer period.		Mitigating actions	Action plans following the Green Flag Judges recommendations fully completed each year, up to date management plans for the green spaces written each year, support for the volunteers and Friends' Groups and a good standard of management and maintenance throughout the year.	
History with this indicator	At present there are two Green Flag green spaces in South Derbyshire, Eureka Park and Maurice Lea Memorial Park.				
2019/20 baseline data		Two Green Flag Parks in 2019			
	Annual target	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar 21)
2020/21					



2021/22	4 Green Flag Parks by 2024				
<u>Performance Overview – quarterly update</u> Q2 Maurice Lea Memorial Park & Eureka Park have been awarded a Green Flag Award for 2021 / 2022 Awaiting results for Swadlincote Woodlands Further applications including for Newhall Park are planned for 2022/23 and an aspirational target to include cemeteries in 2023/24.				<u>Actions to sustain or improve performance</u> Dialogue has commenced about potential and preferred sites. Park condition discussed and monitored at service meetings.	
Benchmarking		Not applicable			



PRIORITY: OUR PEOPLE

OUTCOME: P1.1 - Support and celebrate volunteering, community groups and the voluntary sector

Measure and Ref	P1.1A - Number of new and existing Community Groups supported	Committee	H&CS
Definition	<p>The number of Community Groups (including Parish Councils) are supported by the District Council. Support will include:</p> <ul style="list-style-type: none"> • Assistance with setting up a new group • Providing advice and support on developing constitution, policy, legislation, seeking external funding, safeguarding, accessing training and coaching. • Referrals to other third-party agencies • Providing Financial support through Community partnership Scheme and Safer Neighbourhood Grants • Assisting with events and initiatives • General support through attending meetings, helping with promotion or obtaining third party support for group. • Neighbourhood Planning • Number of occasions each group is supported <p>The Services that are asked to record their support with Community Groups are those that will regularly work with Community groups, namely:</p> <ul style="list-style-type: none"> • Environmental Health • Housing (Community Engagement / Tenants Participation) • Communities Team • Cultural Services • Active Communities and Health • Economic Development • Environmental Development / Education • Planning (Neighbourhood Planning) 	Why this is important	The Service offers support to Community Groups; however, this is not always recorded to gauge the level of impact on the Community.
What good looks like	First year will be benchmarking and then see an increase in the numbers of groups supported.	Mitigating actions	Communities Team Manager to contact relevant staff to remind to input into Spreadsheet
History with this indicator	N/A		



2019/20 baseline data		N/A			
	Annual target	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar 21)
2020/21	Proxy	28	66	113	153
2021/22	Upward trend	24	65		
Performance Overview – quarterly update				Actions to sustain or improve performance	
<p>During Q2– 41 different Community Groups were supported on 43 occasions. Providing support to the following areas.</p> <ol style="list-style-type: none"> 1. Advice / Support with delivering an Event / Initiative 2. Advice / Support with setting up a Community Group 3. Advice/ Support with finding External Funding 4. Advice/ Support with Project Development 5. Advice/ Support with setting up Constitution 6. Community and Environmental Partnership Grant 7. General assisting i.e.: attendance at meetings 8. Neighbourhood Planning 9. Other: please provide information 10. Referral to 3rd Party Organisation 11. Safer and Stronger Neighbourhoods Grant 12. Support with Training / Coaching <p>Community groups to receive support Q2 were :</p> <p>Belmont Bowls Club Birdwatching for beginners Bowls Netherseal - Netherseale St. Peter's sports club Castle Gresley Parish Council Church Broughton Parish Council Coton on the Elms Parish Council Drop in Gardening Egginton Parish Council Elvaston Parish Council Eureka Air Training Corp 1211 Squadron Goseley Activity Provision</p>				<p>Promotion of Community Grants scheme and Safer Neighbourhoods' Scheme.</p>	



<p> Hilton Parish Council (on two occasions) Hilton Youth Group Japanese Soc / Japanese School Derby John Port Alms Houses Junior Park Run Melbourne Assembly Rooms Melbourne Table Tennis Club Mercia Archers Nature Journaling Group Netherseal Table Tennis Club Newhall Scouts Nordic Walking - Netherseal Overseal Multi Sports Session Rosliston Community Group Rosliston Rangers Shardlow and Great Wilne Parish Council Shout Out Swadlincote golf centre Swadlincote Lasers Basketball Club Tenants Panel (New) The Conservation Volunteers Walton on Trent Parish Council Weston Parish Council (on two occasions) William Allitt Youth Group Woodville Parish Council Yoga with Hayley Youth of Hatton Sharpes Pottery Arts Melbourne SD CVS </p>	
Benchmarking	Not applicable



PRIORITY: OUR PEOPLE

OUTCOME: P1.2 - Help tackle anti-social behaviour & crime through strong and proportionate action

Measure	P1.2A - Number of ASB interventions by type compared to the overall reported incidents of various forms of anti-social behaviour.				Measure Ref	H&CS																						
Definition	The effectiveness of the delivery of the services will be assessed as High, Moderate, Minor or Minimal based on a comparison of the changes in numbers of anti-social behaviour complaints and relevant interventions				Why this is important	This is intended to show the service activity around interventions and the result of the interventions.																						
What good looks like	<div>The assessment will be based on the matrix shown and calculated in accordance with the separate published methodology</div> <table><tr><td></td><td colspan="4">Number of Enforcement Actions compared to baseline</td></tr><tr><td rowspan="4">Number of ASB Incidents compared to baseline</td><td></td><td>Increasing Actions</td><td>Same Level of Actions</td><td>Decreasing Actions</td></tr><tr><td>> 20% Decrease</td><td>High</td><td>High</td><td>Moderate</td></tr><tr><td>No significant change (<20%)</td><td>Moderate</td><td>Moderate</td><td>Moderate</td></tr><tr><td>> 20% Increase</td><td>Moderate</td><td>Minor</td><td>Minimal</td></tr></table>					Number of Enforcement Actions compared to baseline				Number of ASB Incidents compared to baseline		Increasing Actions	Same Level of Actions	Decreasing Actions	> 20% Decrease	High	High	Moderate	No significant change (<20%)	Moderate	Moderate	Moderate	> 20% Increase	Moderate	Minor	Minimal	Mitigating actions	Type of Interventions to help tackle anti – social behaviour includes: <ul style="list-style-type: none">• Penalty notice• Legal notice• Prosecution / injunction.
	Number of Enforcement Actions compared to baseline																											
Number of ASB Incidents compared to baseline		Increasing Actions	Same Level of Actions	Decreasing Actions																								
	> 20% Decrease	High	High	Moderate																								
	No significant change (<20%)	Moderate	Moderate	Moderate																								
	> 20% Increase	Moderate	Minor	Minimal																								
History with this indicator	No historical monitoring of this indicator																											
2019/20 baseline data		In 2019/20 there were 2893 reports of relevant forms of Anti-social behaviour (ASB) which were received by Derbyshire Constabulary and South Derbyshire District Council and 95 formal legal interventions of the type described in the detailed methodology.																										
	Annual target	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar 21)																							
2020/21	‘Moderate’ or ‘High’	Minimal	Minimal.	Minimal	Minimal																							
2021/22	‘Moderate’ or ‘High’	Moderate	Moderate																									



Performance Overview – quarterly update	Actions to sustain or improve performance
<p>April to September reports of ASB target < 1649, Actual 1986 = overall 20.4% increase = 'Increasing'</p> <p>Q1 target for reports of ASB < 849, Actual 998 = 17% increase ('Not significant')</p> <p>Q2 target for reports of ASB < 800, Actual 988 = 23.5% increase ("Increasing")</p> <p>Q3 target for reports of ASB < 540,</p> <p>Q4 target for reports of ASB < 704,</p> <p>Number of legal interventions:</p> <p>Q1 2019/20 - 38, 2021/22 – 39 (Increasing)</p> <p>Q2 2019/20 – 29, 2021/22 – 37 (Increasing)</p> <p>Q3 2019/20 – 21, 2021/22 -</p> <p>Q4 2019/20 – 7, 2021/22 -</p> <p>The impacts of Covid 19 has created significant problems in enabling this PI to be meaningfully reported. The pandemic created a huge surge in reports of anti-social behaviour (ASB) for issues both directly related to the pandemic and in indirect issues. Therefore, comparing numbers of ASB reports to the pre-pandemic baseline did not provide a like for like comparison for the whole of the 2020/21 reporting year.</p> <p>Since April 2021, Derbyshire Constabulary has been able to exclude Covid related ASB incidents from their data. This is not possible for data from the Council.</p> <p>ASB reports to the Council (excluding Covid related incidents) to the Police reduced by 7% in April and May 2021 compared to April and May 2019 (394 reports in 2021, 424 reports in 2019)</p> <p>ASB reports to SDDC (which still includes the impact of Covid) increased by 28% in April and May 2021 compared to April and May 2019 (222 reports in 2021, 174 reports in 2019)</p>	<p>Implementing systemic change in response to the unique circumstances of COVID-19 is not considered to be proportionate or sustainable. Many of the issues created by the circumstances are unlikely to ever recur. Nevertheless, Council officers involved in these services will look to embed the positive changes and impacts which COVID-19 forced upon services into how they are delivered in future.</p>
Benchmarking	Level of crime rate (per 1,000 population) and Number of ASB Police calls for Service (per 1,000 population)



PRIORITY: OUR PEOPLE

OUTCOME: P2.1 - With partners encourage independent living and keep residents healthy and happy in their homes.

Measure	P2.1A - Number of households prevented from Homelessness	Committee	H&CS
Definition	The purpose of the performance indicator is to measure the total number of homeless cases whereby homelessness was prevented or relieved. The Homelessness Reduction Act 2017 places duties on local authorities to take reasonable steps to assist households to ensure that accommodation does not cease to become available. These are known as <i>Prevention cases</i> . It also places duties on local authorities to take reasonable steps to assist households to secure suitable accommodation when it becomes available. These are known as <i>relief cases</i> .	Why this is important	To demonstrate the effectiveness of the Council's services in preventing homelessness from occurring.
What good looks like	Good performance would be to increase the level of prevention work to prevent households from becoming homeless and have a reduced level of relief work which focuses on supporting households in secure accommodation after they have become homeless.		
History with this indicator	This is a new performance indicator which is guided by the Homeless Reduction Act 2017.	Mitigating actions	<p>Not all B&B's have opened, although a return to normal operation was seen during mid-July/August 2021. This has meant sourcing alternative provision. People approaching the Council can have pets and not all providers will accept placements. Placing people with disabilities and larger families is also challenging. The Council has made extra use of its own general needs stock (emergency temporary accommodation) during covid to build in resilience. As this stock becomes available it will be returned to stock (going through the voids process) and re-let.</p> <p>During July 2021, the Council worked with Derbyshire Housing Officer's Group (DHOG) partners to identify and source accommodation</p>



					for Winter Provision starting Oct/Nov 21 through to March 2022. Options are currently being explored with Novatel, although the Council will need to consider the location of such accommodation. Updates will be provided in quarterly returns. Christmas provision for 2021 will be considered nearer the time.
2019/20 baseline data		During Q4 a total of 103 cases were either prevented or relieved.			
	Annual target	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar 21)
2020/21	Proxy measure to show service activity	64 cases 19 cases ended in prevention and 45 cases ended in relief	63 cases 21 cases ended in Prevention and 42 cases ended in Relief (YTD 127 cases – 40 cases ended in Prevention and 87 cases ended in relief)	76 Cases 19 cases ended in Prevention and 57 Cases ended in relief. (YTD=203 cases – 59 cases ended in Prevention and 144 cases ended in relief)	62 cases -16 ended in prevention - 46 ended in relief (YTD = 265 cases -75 cases ended in prevention and 190 in relief)
2021/22	Proxy measure to show service activity	85 cases 31 cases ended in prevention and 54 cases ended in Relief	79 cases 25 cases ended in Prevention and 54 cases ended in Relief (YTD 164 cases 56 cases ended in Prevention and 110 in Relief)		
<u>Performance Overview – quarterly update</u>				<u>Actions to sustain or improve performance</u>	
25 cases ended in Prevention: 4 Households were offered and accepted Part VI offer with SDDC 10 Households were offered, and accepted Part VI offers with Registered Provider 4 found private rent in South Derbyshire 1 case went to the Relief Stage				The complexities of households approaching the Council as homeless or threatened with Homelessness in the next 56 days or have a been served with a section 21 notice has started to increase. This has been particularly noticed with households approaching due to Domestic Abuse. Trends are	

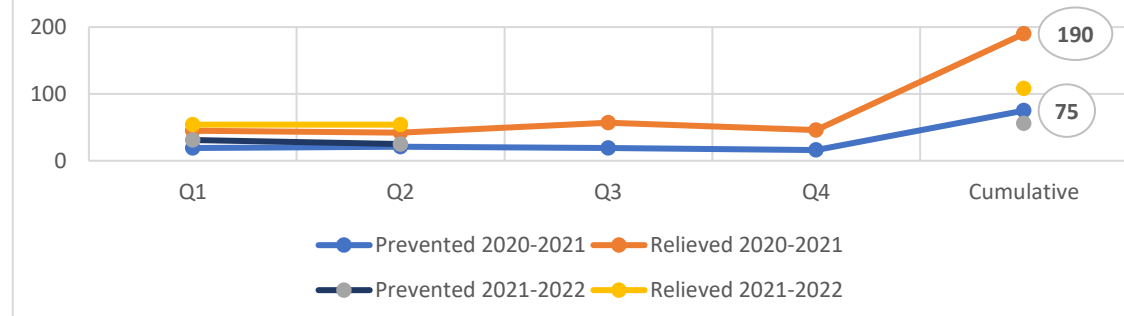


1 Household went into Supported Housing
5 cases ended for other reasons

54 Cases ended in Relief:

8 Households were offered and accepted a Part VI offer with SDDC
17 Households were offered and accepted a Part VI with Registered Provider
6 Households found Private rents in South Derbyshire
1 case went from the relief duty to a full housing duty
7 Households went into Supported Housing
14 cases ended for other reasons

P2.1 Number of Households Prevented from Homelessness



still difficult to predict, however, it is anticipated that an increase in approaches following Covid-19 restrictions being lifted, is mainly due to the following reasons:

- Section 21 on Private rents
- Issues with Domestic Abuse
- Issues with Mental Health.

The Housing Solutions team remain focussed on Households approaching the service as early as possible. The Service is working in line with the Homeless and Rough Sleepers Strategy and the new Domestic Abuse Policy which has just been out for Consultation.

Options are being considered to address more complex cases households with multiple needs that have been through the service numerous times and appear to have used all potential options leaving them with a negative housing history. The Service has been resourceful with the use of Bed and Breakfast accommodation and has made good use of the Council's own stock which has supported the needs of households that have been owed an interim duty.

Benchmarking

The Service was benchmarked against other Derbyshire Councils as part of the review of Homelessness and Rough Sleeping which was presented to Housing and Community Services Committee in January 2021.

The pressure on homeless services is expected to increase locally and nationally due to the ongoing impact of the global pandemic. This is likely to be manifested in an increase in Private Sector Evictions as County Courts have reopened and are working through a backlog of rent arrears cases. There is also likely to be an additional impact through the cessation of the Furlough Scheme and also the removal of the £20.00 per week Universal Credit uplift. The Council is working closely across all services and collaboratively with other agencies. There is regular contact with other Local Authorities to address issues arising due to the pandemic and progressing individual homeless cases.



PRIORITY: OUR PEOPLE				
OUTCOME: P2.2 - Promote health and wellbeing across the District				
Measure and Ref	P2.2A - Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group			H&CS
Project detail	Delivery against the key themes identified in the Health and Wellbeing Group Action Plan as appropriate to the Council. The current key themes are: <ul style="list-style-type: none"> Health inequalities between different communities are reduced. People are supported to improve both their physical and mental wellbeing. Older people, people with dementia and other long-term conditions and their carers have a good quality of life, retain their independence for as long as possible, and receive the support they need at the end of their lives. Social Connectedness – reducing social isolation and loneliness. Supporting communities to respond to and recover from the impact of the Covid 19 pandemic. 			Why this is important
				To support the overall health and wellbeing of South Derbyshire residents. The action plan for the Health and Wellbeing Group drafted and presented at June meeting to partners. Actions achieved in each quarter will be reported.
Project Action Plan	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar)
2020/21	Action plan developed and adopted	Ongoing delivery of the action plan by partners	Ongoing delivery of the action plan by partners	Ongoing delivery of plan
2021/2022	Draft action plan to be ratified	Action Plan adopted at SDP Co ordinating Group and Board Meeting		
Project Overview: Quarterly update Action plan approved at the SDP Co-ordinating group and the board meeting in Q1 & 2.			Actions to sustain or improve performance Ongoing assessment and work to identify the opportunities for the Health and Wellbeing Group and action plan to support Covid-19 recovery.	



PRIORITY: OUR PEOPLE				
OUTCOME: P2.3 - Improve the condition of housing stock and public buildings.				
Measure and Ref	P2.3A - Deliver the Planned Maintenance Housing programme over four years			H&CS
Project detail	<p>Deliver 100% of the planned maintenance project over four years</p> <p>Each financial year a programme of planned maintenance will be drawn up which addresses statutory and other guidance for maintaining homes up to any regulatory standard and safety standard. These works can be funded through either capital or revenue and will all be either procured appropriately as contracted work or completed by the in-house Direct Labour Organisation.</p> <p>The plan will change annually subject to stock condition surveys and any other property fitness assessment.</p> <p>The annual maintenance and expenditure plan will be reported to Housing and Community Services Committee and progress measured against this plan.</p>			To ensure that Council properties are being maintained through a programme of planned and contracted works
				<p>Contracts for the maintenance of dwellings in order to comply with all relevant legislation and guidance</p> <p>Programme revised to set deliverable targets based on current environment /supply chain</p>
Project Action Plan	Q1 (Apr-June)	Q2 (Apr - Sept)	Q3 (Apr - Dec)	Q4 (Apr 21 - Mar 22)
2021/22 Projected Spend	£ 594,406	£ 1,188,813	£ 1,783,219	£ 2,377,625
2021/22 Actual Spend	£662,477.87	£1,255,878.14		
Project Overview: Quarterly update During Q2, £593,400.47 in quarter spend against a target of £594,406.25, which represents an 105.6% of target in quarter spend. Year to date progress stands at 52.8% due to the commencement of the delayed Fire Door programme and Replacement Doors programmes at properties on Midland Road, Swadlincote. The live programmes are progressing				Actions to sustain or improve performance Negotiations with contractors have ensured that they have capacity to meet spend targets



well and at a sufficient pace to exceed the planned position when utilising a flat annual profile. It is anticipated that this will level out throughout the year in line with varying programme lengths. The inclusion of the value of Kitchen and Bathroom replacements on VOID properties has led to a significant increase in spend.

COVID-19 restrictions that were in place have impacted on the ability to obtain access to properties and has had significant impact on the materials supply chain and the availability of contractors, staff and tradespeople. As these have become less restrictive work has progressed at a near normal pace and additional resources have been utilised to allow programmes to continue. Material issues are now arising based on Brexit related supply issues.

Programme for 2021/2022.

Workstream	Average Cost	Number of Installs	PROJECTED COST	COMMENTS
Repairs & PEM				
DLO Support/VOID works			£ 425,000	
Electrical Day to Day Repairs			£ 150,000	-
Electrical Testing	£120	1125	£ 135,000	<u>VOIDS, MUTUALS & PLANNED & RESPONSIVE</u>
PEM			£ 289,000	-
Anticipated Day to Day Repairs HRA Annual Spend			£ 999,000	-
Compliance / Enabling Works (Planned)				
Asbestos Removal			£ 35,000	-
Asbestos Survey			£ 20,000	-
Legionella Testing & Remedial			£ 20,000	-
SPRINKLER SERVICING (IMIST)			£ 5,000	-
Lift Servicing & Remedial			£ 20,000	-
DAMP WORKS			£ 20,000	-
FIRE RISK ASSESSMENT			£ 30,000	-

by switching programmes from internal to external works where necessary.



REPLACEMENT SMOKE ALARMS	£1,000	50	£	50,000	<u>D2D / VOID ELEC WORKS</u>
Active Fire Protection - Servicing			£	100,000	-
Passive Fire Protection - Firestopping			£	100,000	<u>REMEDIALS GENERATED BY FRAS</u>
GAS SERVICING & Heating maintenance			£	356,400	-
Anticipated Planned HRA Annual Spend			£	756,400	

Planned Works					
Kitchens	£4,500	95	£	427,500	
Bathrooms	£3,700	40	£	148,000	
Roof Coverings	£7,000	85	£	595,000	
Rewires (INC VOIDS)	£3,400	100	£	340,000	-
Active Fire Protection - Installs			£	30,000	-
Communal Doors (Bamford)		2	£	17,500	-
Passive Fire Protection - Fire Doors	£2,000	210	£	420,000	-
Heating Installs	£3,475	115	£	399,625	
Anticipated Planned Capital Annual Spend			£	2,377,625	

Overall MRA Budget	£	2,383,000	
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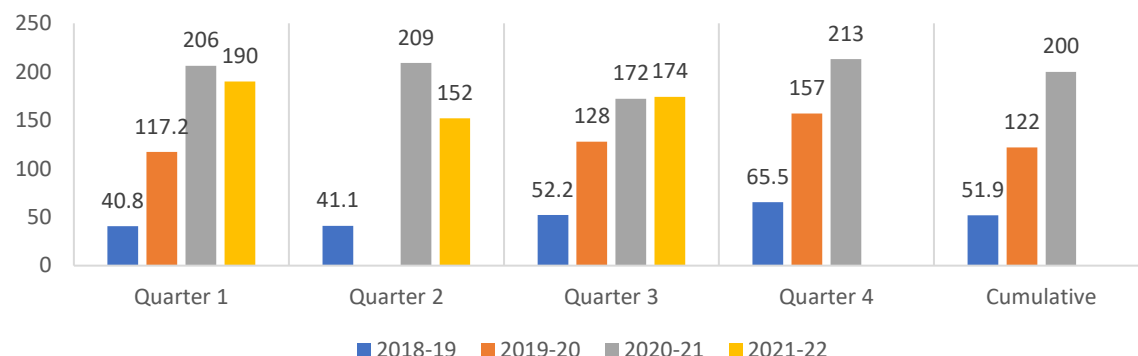
PRIORITY: OUR PEOPLE

P2.3C OUTCOME: Average time taken to re-let Council homes

Measure	P2.3C Average time taken to re-let Council homes			Committee	H&CS
Definition	This indicator measures the average time (in calendar days) to re-let all vacant Council properties during the reporting period.			Why this is important	Re-letting Council homes in a timely manner reduces the amount of rent loss (£) and ensures stock is available to allocate to applicants on the waiting list.
What good looks like	This measure will be benchmarked via Housemark, the benchmarking provider for Housing Services. Good performance would be to achieve 'Median Quartile' performance when benchmarked against a similar peer group.				
History with this indicator	This is a new indicator, in the previous Corporate Plan performance was reported for day-to-day responsive properties and excluded properties which had undergone major works, for example a new kitchen, new bathroom or a re-wire. For the current Corporate Plan (2020-24) this indicator will report against the average time to re-let <u>all</u> Council homes.			Mitigating actions	
2019/20 baseline data		During Q4 the average re-let time was 157 days (this includes all council properties, irrespective of whether major or minor repair work was carried out) The average re-let time for 2019/20 was 122 days.			
	Annual target	Q1 Outturn (Apr-June)	Q2 Outturn (Apr - Sept)	Q3 Outturn (Apr - Dec)	Q4 Outturn (Apr 20 - Mar 21)
2020/21	Median Quartile Performance	206 days average all properties (COVID-19)	209 days average all properties (Covid-19)	192 average all properties (Covid-19)	200 average all properties (Covid-19)
2021/22	Median Quartile Performance	190 days average	174 days average		
<u>Performance Overview – quarterly update</u>				<u>Actions to sustain or improve performance</u>	
Total no of properties let during Q2: 47 Quarter 2= 47 properties over 7161 days = average 152 days.				The Council is progressing with producing a good quality property to be re-let offering best value within agreed budgets. Going forward, the production of a better-quality property will reduce re-let times and be more attractive and lettable to customers applying for housing with the Council in future years.	



Average time taken to re-let Council homes



There has been improved communication and planning between the Council and its contractors to streamline processes for rewires, asbestos removal, and cleaning. Additional resources have been procured to complete external and gardening works where necessary

Whilst the number of properties being completed is increasing this does not always translate into more lettings. There are some hard to let properties owing to lower demand for this property type and location. These are predominantly over 60's first floor, one- and two-bedroom flats. Since Covid-19 the Council has received more approaches for tenants wishing to transfer. It is felt that during Covid-19 and the resulting lockdowns, tenants with needs / vulnerabilities (as a result of Covid) have self-identified to be closer to their support networks.

There has been an increase in the number of internal transfers Q1 saw nine and this increased to 17 in Q2, YTD 26 have moved between Council properties

Various team members left during Quarter one and then a new team have been appointed to reduce the void key to key times and bring the historic voids back quicker.

Dedicated staff are now managing voids and having regular meetings with the Contractors to increase hand back figures each week which in turn will decrease key to key times and the number of voids that are open.

Benchmarking

This performance indicator will be benchmarked with Housemark once performance data has been validated.



Quarter 2, 2021-2022 Service Delivery Risk Register

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD1	Loss of income to the Housing Revenue Account (HRA)	Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) Right to buy properties (rent loss)	Loss of income into the (HRA)	Financial	4	2	8	<ul style="list-style-type: none"> A revised Income Management Policy has been approved by Housing and Community Services Committee and new operational/ IT procedures implemented. New dwellings mitigate revenue lost through Right to Buy (RTB). New Builds can still be purchased under (RTB) after three years for Secure Tenancies. Daily monitoring of UC, and income management. The Housing Service has made operational changes to deal with this increase which have been subject to a successful audit review. Programme in place to reduce the void rent loss. Council House Development Group is in place 	3	1	3	<ul style="list-style-type: none"> Increased focus on collection of rent and other housing debt. Monitoring and review of arrears, evictions and rent loss due to voids Council House development group to develop a pipeline of development schemes. Action in place to provide support for tenants affected by the removal of the £20.00 pw universal Credit Supplement 	Risk updated for Q2.	Head of Housing Services
SD3	Safety standards	Failure to comply with basic safety standards in flats/blocks with communal areas.	Risk to property and life	Compliance	2	4	8	<p>Housing Safety policies are now in place for:</p> <ul style="list-style-type: none"> ➤ Fire ➤ Lift ➤ Electrical ➤ Gas ➤ Asbestos ➤ Legionella <ul style="list-style-type: none"> A recent Internal Audit of Housing Safety has confirmed that the systems in place provide "reasonable assurance" in this area. Contracts are in place to deliver property improvements for all aspects of property safety. Recruited an Asset and compliance Post 	2	4	8	<ul style="list-style-type: none"> Monitoring and carrying out safety checks as per the Housing Safety Policies. Reconfiguring software (lifespan) to manage this 	Risk updated for Q2.	Head of Housing Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.	There is likely to be additional funding needed to replace income lost through Covid-19.	Financial	3	3	9	<ul style="list-style-type: none"> Forward budget planning over several years, to cover the medium-term- up to and including 2023/24. Approvals received for reserve spend to secure staffing initially for Active Communities. The Council receives an annual Community Safety funding allocation from the Police and Crime Commissioner (PCC) of £25,000. The Council receives an annual Basic Command Unit funding allocation of £35,000 from the Chief Superintendent. This annual allocation, currently with no long-term commitment. A new three-year sponsorship of the Environmental Education Project with Rolls Royce has been confirmed. – Successful partnership funding has been achieved with the Green Social Prescribing Programme. Government Funding via the National leisure Recovery Fund (NLRF) for the Leisure Centres has been received. 	3	3	9	<ul style="list-style-type: none"> Maintain current funding contribution that the Council makes towards the Active Communities service Continue to seek and secure relevant external funding opportunities to continued support service delivery. Monthly assessment of income and expenditure. 	Risk updated for Q2.	Head of Cultural and Community Services
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade infrastructure at Rosliston Forestry Centre	Unable to deliver services at Rosliston.	Strategic	2	3	6	<ul style="list-style-type: none"> Condition survey updated as part of future procurement exercise for new contractor, informed by a wider strategic review (SOPM). Focus on implementing infrastructure requirements identified in external consultant's report, informed by a wider strategic review (SOPM). Capital Programme bid successful with most projects supported. Engage tenants and keep Senior Leadership Team informed Covid-19 pandemic has enabled an opportunity to do some minor health and safety works whilst the site was closed to the public. Vision for site to be reviewed considering the pandemic, informed by a wider strategic review (SOPM) 	2	3	6	<ul style="list-style-type: none"> Work commenced on the delivery of capital projects. Collaboration with Head of Corporate Property on improvements to the Planned Preventative Maintenance (PPM). Regular meetings held at operational and strategic levels with Forestry England. 	Risk updated for Q2.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.	A loss of control of new developments and reduced likelihood of achieving the necessary section 106 contributions and the potential for developments to be approved in unsustainable locations	Strategic	4	3	12	<ul style="list-style-type: none"> Local Plan is in place which sets out the five-year supply. In August E&DS Committee approved that the local plan should have a review undertaken which will identify sufficient sites to provide an up-to-date five-year housing land supply. Active pursuit of schemes and opportunities. Increased focus on facilitating prompt commencement of development. Current five-year housing land supply rate at 5.63 years - most sites started are building at a rate above that originally anticipated such that 1300 were completed in 2019/20. Despite a small reduction on 20-21 the council has maintained its five-year housing land supply and a strong bounce back from COVID is already occurring. - Support government proposals to offer flexibility in supply and delivery requirements in light of COVID-19 effects. 	2	3	6	<ul style="list-style-type: none"> Develop action plan(s) where necessary. Monitoring/review of performance ongoing. 	Risk updated for Q2.	Head of Planning and Strategic Housing
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with external funders.	MSP negatively affected by Covid-19 with no income generation for several months. Some external grants success to support this impact but not all.	Financial	2	3	6	<ul style="list-style-type: none"> Scheme to deliver additional car parking on site completed. Drainage scheme on MSP site and adjacent landowners complete. Improved rugby pitches playability should increase income generation from bar and catering. Work on three new tennis courts completed. Improvements to third rugby pitch and training area underway. These projects will aid future viability. Development sub-committee to be re-established to look at future works/developments at the site. SDDC representative on the sub-committee. 	2	3	6	<ul style="list-style-type: none"> Regular Artificial Grass Pitch (AGP) Steering Group meetings. Matter under regular review at MSP Board meetings. Key funder in attendance at AGP steering group meetings. MSP Board meeting business plan income targets, however close monitoring is required. 	Risk updated for Q2.	Head of Cultural and Community Services
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.	Brach of tree policy and/or accident/incident involving trees.	Strategic	3	3	9	<ul style="list-style-type: none"> Review of approved Tree Management Policy completed. New Tree Strategy and Policy planned to go to Committee in Winter 2021. Zurich Municipal has provided support to assess the Council's risk on the Tree policy prior to going to Committee for approval. 	3	3	9	<ul style="list-style-type: none"> Implementation of the Cultural and Community Services restructure will enable greater staff resources for tree work. Monitoring/review of the Council's Tree stock in line with the new Tree Management Policy. 	Risk updated for Q2.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.	Unable to deliver services at Greenbank Leisure Centre	Strategic	2	3	6	<ul style="list-style-type: none"> Building condition survey is being updated and a planned preventative maintenance (PPM) programme put in place by Head of Corporate Property. Complete the necessary works identified in external consultant's report, informed by a wider strategic review (SOPM) Improvements made to pool pipework and roof. Ensure that there is sufficient capital funding to complete the necessary works and revenue funding for on-going PPM. 	2	3	6	<ul style="list-style-type: none"> Review of the operational management and deliverability of PPM 	Risk updated for Q2.	Head of Cultural and Community Services
SD14	Performance of kerbside recycling contractor	The sub-contractor collecting materials on behalf of the recycling contractor went into liquidation in February.	The Council implemented contingency plans and the collections are now being delivered by the Council. The recycling contractor continues to deal with the collected materials and is committed to undertake this role until the contract end date.	Operational	4	3	12	<ul style="list-style-type: none"> The Council continues to deliver the collection element of the contract until the new recycling contract commences in October. Additional vehicles have been hired and agency workers employed. Four second-hand vehicles have been purchased to reduce the cost of vehicle hire. Contingency plans should be sufficient to deliver the service with minimal disruption for the foreseeable future. The uncertainty around recycle reprocessing costs could result in costs to the Council escalating. However, the outcome of the tender process should deliver an income and reduce costs for recycling services. <p>Concluded the procurement of a recycling contract moving forward to commence October 2021.</p>	1	3	3	<ul style="list-style-type: none"> Conclude recruitment of permanent staff to deliver the recycling service reducing reliance on agency workers. Continue to source further second-hand vehicles to reduce hire costs. 	Risk updated for Q2.	Head of Operational Services
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.	The Council's Leisure Contractor can no longer sustain its business	Strategic Financial	2	3	6	<ul style="list-style-type: none"> Application to Government for National Leisure Recovery Fund (NLRFF) successful and distribution being arranged. 	2	3	6	<ul style="list-style-type: none"> Monthly assessment of Leisure Contractor finances and assessment of Council support through monthly contract meetings. Contingency plans are also being developed should the contractor not be able to deliver the contract at short notice. Final settlement of financial negotiations during Covid closure is almost complete. 	Risk updated for Q2.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council.	Evidence that this is occurring with CVS and Citizens Advice having core funding reduced in recent years	Strategic Financial	2	3	6	<ul style="list-style-type: none">It is considered that the Council is undertaking as much action as is reasonably possible at this stage to mitigate the risk.The Council's current grant funding has been maintained and is being proposed increased in 2022/23.The Council employs a dedicated Community Partnership Officer to support the voluntary sector and local organisations.Capacity in the sector is being tested in the light of Covid-19 and the Council is working to support the relevant organisations.	2	3	6	<ul style="list-style-type: none">The Council continues to work with the Voluntary and Community sector to ensure its funding delivers the Council's Corporate Plan objectives.	Risk updated for Q2.	Head of Community and Cultural Services

Risk Matrix Template

The table below outlines how the impact and likelihood of the risk is scored using the threshold and description as guidance.

1.1

Impact	Very High (4)	4	8	12	16	<div>12-16</div> <div>6-9</div> <div>1 - 4</div> <div>Significant Risk</div> <div>Medium Risk</div> <div>Low Risk</div>
	High (3)	3	6	9	12	
	Medium (2)	2	4	6	8	
	Low (1)	1	2	3	4	
		Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)	
		Likelihood				

Impact	Thresholds and Description
1 – Low	Limited impact on service objectives if any, section objectives unlikely to be met, financial loss less than £10,000, no media attention
2 – Medium	Slight delay in achievement of service objectives, minor injuries, financial loss over £50,000k, adverse local media attention, breaches of local procedures
3 – High	Significant threat to Council objectives. Non-statutory duties not achieved, permanent injury, financial loss over £100,000, negative national media attention, litigation expected, serious issues raised through inspection, breakdown of confidence of partners.

4 – Very high	Objectives cannot be delivered. Statutory duties not achieved, death, financial loss over £500,000 adverse national media attention, litigation almost certain, prosecutions, breaches of law, inspection highlights inadequate service, Council unable to work with partner organisation
Likelihood	Thresholds and Description
1 – Remote	May occur only in exceptional circumstances (e.g. once in 10 years)
2 – Possible	Unlikely to occur but could at some time (e.g. once in three years)
3 – Probable (in two years)	Fairly likely to occur at some time or under certain circumstances (e.g. once in two years)
4 – Highly probable (in 12 months)	Will probably occur at some time or in most circumstances (e.g. once in 12 months)

Service Delivery Risk Matrix

The below table summarises the risk likelihood and impact for risks after controls have been put in place to mitigate the risk.

Impact	Very High (4)		SD3, SD9		
	High (3)	SD14	SD6, SD7, SD12, SD15, SD16	SD5, SD11	
	Medium (2)				
	Low (1)			SD1	
		Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)
		Likelihood			

SD1	Loss of income to the Housing Revenue Account (HRA)	Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) and right to buy properties (rent loss)
SD3	Safety standards	Failure to comply with basic safety standards in flats/blocks with communal areas.
SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade Infrastructure at Rosliston Forestry Centre

SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with national funders.
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.
SD14	Performance of kerbside recycling contractor	The sub-contractor collecting materials on behalf of the recycling contractor went into liquidation in February.
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	18 th NOVEMBER 2021	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR - SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	IAN GEE – 8751 ian.gee@southderbyshire.gov.uk	DOC:
SUBJECT:	RECRUITMENT OF BIKEABILITY CO-ORDINATOR	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS07

1. Recommendations

- 1.1 That the Committee approves the recruitment of a Bikeability Co-ordinator, within the Active Communities and Health Unit of Cultural and Community Services. This new post will coordinate and deliver the South Derbyshire Active Schools Partnership's (SDASP) Bikeability programme.

2. Purpose of the Report

- 2.1 To seek the Committee's approval to recruit a Bikeability Co-ordinator to organise and deliver the SDASP Bikeability programme. Subject to approval, it is anticipated that the role will commence during the Autumn term and will initially be required for the 2021/22 academic year.
- 2.2 To seek the Committee's approval for the post to be extended for further academic year(s), subject to continued and/or growing service demand and funding being secured.

3. Detail

- 3.1 The Council has a strong and successful relationship with the SDASP, which it has hosted since 2012. There are several shared benefits in relation to the provision of play, physical activity, leisure and sport activities for school aged children across the District. This service is well received by local schools and positively promotes healthy, active lifestyles, along with life-skills that can be taken into adulthood.
- 3.2 The Active Schools Partnership (ASP) is a not-for-profit organisation and any investment made with the partnership goes directly on service delivery and the

infrastructure of physical education, school sport and physical activity (PESSPA) within South Derbyshire.

- 3.3 All Infant, Junior and Primary schools nationally receive Physical Education (PE) and School Sport premium funding on an annual basis. The amount of funding given to each school is £16,000 plus £10 per pupil on roll in years 1 – 6. In South Derbyshire, the average amount of premium received by each school per year is c.£17,500.
- 3.4 Schools are expected to see an improvement against the following five key indicators (as of July 2017):
1. The engagement of all pupils in regular physical activity (30 minutes a day) – kick starting healthy active lifestyles
 2. The profile of PE and sport being raised across the school as a tool for whole school improvement
 3. Increased confidence, knowledge and skills of all staff in teaching PE and sport
 4. Broader experience of a range of sports and activities offered to all pupils
 5. Increased participation in competitive sport
- 3.5 The SDASP over time has delivered a successful and high quality Bikeability programme to the schools of South Derbyshire, gradually increasing the number of participants engaged year on year. This is as a result of accessing additional funding to deliver the programme from both Bikeability Trust and South Derbyshire schools.

4. Financial Implications

- 4.1 The proposed Bikeability Co-ordinator has been submitted for job evaluation, to ascertain salary costs for the SDASP. It is anticipated that the post will be graded between grade 4 to grade 5.
- 4.2 The Bikeability Co-ordinator post will be a full-time post, initially aligning with the academic year, running through to 22 July 2022.
- 4.3 There will be no financial support needed from the general fund, as the costs will be fully met from external funding secured from Bikeability Trust and income generation from schools for the delivery of the Bikeability programme. In the unlikely event that income does not match the cost of the post any shortfall will be covered by the SDASP reserves.
- 4.4 Should the service demand not continue and/or grow the post will cease. If the post is in place for two years or more, it will become eligible for redundancy and this will be subject to the length of the contract and how long the post holder has been working for the authority(ies). These costs would be picked up through the SDASP reserves.
- 4.5 The Fixed-Term (Prevention of Less Favourable Treatment) Regulations 2002 ensure that fixed-term employees are not treated less favourably than comparable permanent employees. The terms and conditions provided are in line with the NJC

for Local Government Services and therefore the same as comparable permanent employees.

- 4.6 These Regulations also provide that the continued renewal of fixed-term contracts that result in four years continuous service for an employee should be on a permanent contract unless it can be objectively justified to remain on a fixed-term basis. It is noted that these extensions are directly linked to funding arrangements in place, and this is the justification provided for continuing a fixed-term contract basis. As noted above, the Council does employ those on fixed contracts on comparable employment terms and will provide redundancy payments at the end of the fixed-term contract for any employee with two years continuous service.

5. Corporate Implications

Employment Implications

- 5.1 The Council has several employment policies in place that will be used to ensure that the proposals outlined in the report are implemented appropriately.

Legal Implications

- 5.2 None directly arising from this report.

Corporate Plan Implications

- 5.3 The proposal will support the Council to deliver services to the residents of South Derbyshire and fulfil projects across themes of the Corporate Plan, in particular:

- P1.1 Support and celebrate volunteering, community groups and voluntary sector
- P2.2 Promote the health and wellbeing across the District
- F1 Develop skills and careers.

Risk Impact

- 5.4 The Corporate and Departmental risk registers will be updated with any risks identified if they arise from this report.

6. Community Impact

Consultation

- 6.1 The SDASP makes positive contributions to the Active South Derbyshire Physical Activity, Sport and Recreation Strategy 2017-2022. It also delivers across the key themes within the Sustainable Community Strategy – Children and Young People, Healthier Communities, Safer and Stronger Communities and Sustainable Development. These documents were developed in consultation with South Derbyshire residents and organisations.

Equality and Diversity Impact

- 6.2 This service is offered and is available to all schools in the District and engages all participants.

Social Value Impact

- 6.3 Physical inactivity costs the economy millions of pounds per year. By supporting the District's least active population to get and stay active, it will work to improve an individual's / community's health and wellbeing and potentially reduce wider costs to society such as the health service.

Environmental Sustainability

- 6.4 Where appropriate, delivery of opportunities takes place within local communities to reduce the barrier of rural isolation but also to enable people to cycle and walk to opportunities locally, which will potentially reduce traffic congestion and pollution.

7. Conclusions

- 7.1 The proposal for the recruitment of a Bikeability Co-ordinator to co-ordinate the Bikeability programme delivered by the South Derbyshire Active Schools Partnership will continue to improve the quality of delivery already established and the overall capacity of delivery. This will, therefore, be contributing to the sustainability of the SDASP in the future and the Council's Corporate Plan.

8. Background Papers

- 8.1 None.

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	18th NOVEMBER 2021	CATEGORY: * RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	IAN HEY (EXT 8741)	DOC:
SUBJECT:	COMMUNITY AND ENVIRONMENTAL PARTNERSHIPS GRANT SCHEME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HS07 HCS

1.0 Recommendations

- 1.1 That the Committee approves additional guidance notes and set new criteria to support applications to the Community and Environmental Partnerships Grant Scheme (CEPGS) whereby:

1.1.1 Any project receiving funding related to the improvement of premises, the applicant should either hold the freehold or have a lease with a minimum security of tenure.

1.1.2 The security of tenure held by applicants for projects requesting grants up to £10,000 should be a minimum of seven years remaining at the point of project completion and for grant requests between £10,001 up to the maximum of £25,000 there should be a minimum of 15 years remaining at the point of project completion.

2.0 Purpose of Report

- 2.1 To review and set a minimum security of tenure for leases held by applicant(s) as a criteria for applying for a capital grant from the CEPGS.
- 2.2 CEPGS Guidance Notes currently do not contain any information to inform applicants on the length of security of tenure required to secure funding.
- 2.3 It is proposed to provide additional guidance notes and set new criteria to support applications to act as a framework for the panel members and to provide applicants with this information to support their proposals.

3.0 Detail

- 3.1 The CEPGS offers capital grants of up to £25,000 to support projects brought forward from the voluntary and community sector (VCS). A sum of £250,000 has been allocated

to the Scheme since October 2019, to enable grants to be made in support of applications received during the current funding cycle.

- 3.2 An Assessment Panel comprising five Councillors, with support from the Community Partnership Officer, meets to consider applications that have been submitted.
- 3.3 Submitted applications are assessed against the guidance notes and set criteria that has been agreed at Committee. The aim is to ensure that any investment in communities via capital grants continue to provide good value. Part of assessing value with projects identified by applications is consideration of the security of tenure. This would identify the prospective lifespan for the grant could continue to provide benefits for the community.
- 3.4 CEPGS Guidance Notes currently do not contain any information to any information to inform applicants on the length of security of tenure required to secure funding. Other funding streams including National Lottery, Biffaward and Sport England require any land and/or facility where a project is sited is held with either a freehold or a lease, with a minimum security of tenure of between five and 25 years to secure grants of similar amounts.
- 3.5 It is proposed to provide additional guidance notes and set new criteria to support applications to act as a framework for the panel members and to provide applicants with this information to support their proposals.
- 3.6 Currently it is possible to award a lease for Council property and land for up to seven years without the need to refer to Committee. Therefore, it is proposed to use this length of lease (seven years), remaining at the point of project completion for projects requesting grant amounts up to £10,000.
- 3.7 For grant requests between £10,001 up to the maximum of £25,000 should be a minimum of 15 years remaining at the point of project completion. The aim of this is to ensure that any benefits from a grant investment are available to the community for at least 15 years.
- 3.8 The CEPGS guidance notes identify that the Council can be the first funder to make an initial offer of funding, with a view to attracting funding from additional funders/donors. Further to the lease remaining at the point of project completion has been identified, as it may take time between the initial offer of funding and project completion. Initial offers identify a 12-month period for any capital works to start.

4.0 Community Implications

- 4.1 The CEPGS maximises funding available for community investment by providing both direct funding and enabling leverage from other funding sources. It also continues to offer a direct line of communication and engagement with the voluntary and community sector.
- 4.2 The impact on the community and amount of community involvement in each individual project has been assessed as part of the appraisal process.
- 4.3 The adoption of these recommendations will ensure that the community continues to benefit from CEPGS grant awards for many years.

5.0 Conclusions

- 5.1 The CEPGS continues to provide the Council with an excellent means to support a variety of community partners in improving the quality of life for residents. It also enables community partners to lever additional external funding to the District.
- 5.2 The proposed changes to the guidance notes and setting of new criteria will act as a framework for the panel members and provide prospective applicants with information to support them with their proposal and to help ensure value for money for the Council.

END

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	18th NOVEMBER 2021	CATEGORY: (RECOMMENDED)
REPORT FROM:	STRATEGIC DIRECTOR - SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	PAUL WHITTINGHAM Paul.Whittingham@Southderbyshire.gov.uk	DOC:
SUBJECT:	HOUSING DOMESTIC ABUSE POLICY	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCSO1

1.0 Recommendations

- 1.1 That the Committee approve the Housing Domestic Abuse Policy following the outcome of public consultation on the draft.

2.0 Purpose of the Report

- 2.1 This report informs the Committee of the outcome of public consultation on the Draft Housing Domestic Abuse Policy which was agreed by the Housing and Community Services Committee on 3 June 2021. A copy of the Policy is attached at Appendix A.
- 2.2 The comprehensive results of the consultation are attached at Appendix B.







3.0 Executive Summary

- 3.1 This report and Policy continue to meet the commitment made by the Council to the Make a Stand initiative at its meeting on 20 September 2018.
- 3.2 The Council's Draft Policy for supporting the victims of domestic abuse that approach the Housing Service for assistance was agreed by the Housing and Community Services Committee for consultation on 3 June 2021.
- 3.3 Consultation was carried out by publicising the draft policy on the Council's website and requesting that respondents complete a questionnaire. A total of forty-one completed questionnaires were received. Thirty-five of these (85.37%) agreed with the overall aims of the Policy.
- 3.4 There are a number of suggested improvements to services provided by the Council and other agencies within the consultation namely around the other support provided to victims of abuse that are being rehoused or wish to stay in their own homes and sanctions against the perpetrators of Domestic Abuse.

4.0 Detail

As summary of respondents to the consultation is provided in the table below.

Which of the following best describes you?

Answer Choices			Response Percent	Response Total
1	Council tenant		65.85%	27
2	Housing association tenant		4.88%	2
3	Private tenant		0.00%	0
4	Owner occupier		7.32%	3
5	Landlord		4.88%	2
6	Statutory organisation		9.76%	4
7	Other		7.32%	3
			skipped	0

4.1 The majority of respondents found the document easily understandable and also agreed with the overall aims of the Policy, along with specific elements regarding the provision of tenancies for victims of abuse and the use of tenancy sanctions against perpetrators.

4.2 Respondents were asked to provide additional comments or suggestions with regard to the Policy. A number of very positive responses were received which complimented the level of service provision in South Derbyshire from both the Council and its partners, for example: _

"I was in a refuge in South Derbyshire and I was given a very nice home when I left and I stayed here The council were fantastic and I had a lot of support from the council when I moved in they were fantastic."

"The work undertaken by SDDC Housing in relation to DV is of a high standard this is evident in their joined approach with other agencies"

4.4 Comments were also received with regard to possible improvements to the delivery of services by social landlords such as the Council and also other agencies.

"I've suffered domestic abuse as a tenant of yourselves and found the process to remove my ex husband went on too long, he had to remain in the property with us until he was rehoused and I'd paid off the arrears on our tenancy but I found everyone at the council extremely helpful and informative"

The Council will use the new policy and also the existing tenancy agreement in order to make the process of assigning tenancies more straightforward in these cases. Unfortunately, neither the Council nor other landlords may have the ability to force perpetrators to leave property even when they no longer have any legal interest in the tenancy. The Council is engaged in discussions with Derbyshire County Council and the other District Councils in Derbyshire with regard to the possible creation of an "advocacy" service that enables victims to more easily access the legal support required to remove perpetrators from the family home and also protect their property and financial interests.

5.0 Financial Implications

- 5.1 There are no direct financial implications contained within this report.

6.0 Corporate Implications

Employment Implications

- 6.1 There are no direct employment implications contained within this report.

Legal Implications

- 6.2 There are no direct legal implications for the Council contained in this report.

Corporate Plan Implications

- 6.3 This report and the attached Policy directly support the actions within the Council's Corporate Plan to:
Help tackle anti-social behaviour and crime through strong and proportionate action.
Support and safeguard the most vulnerable With partners, encourage independent living and keep residents healthy and happy in their homes.
Promote health and wellbeing across the District.

Risk Impact

- 6.4 The content of this report assists in mitigating the corporate risk:
Statute and Regulation – the failure to meet requirements, by implementing a Policy to assist in achieving compliance with new legislation and expected Housing regulation.

7.0 Community Impact

Consultation

- 7.1 The Policy has been subject to public consultation

Equality and Diversity Impact

- 7.2 An Equality Impact assessment of this Policy has been completed and is attached at Appendix C.

Social Value Impact

- 7.3 This report and the Policy directly contribute to the aims of the Sustainable Community Strategy by helping to protect families, young children and vulnerable people

Environmental Sustainability

7.4 There is no direct Environmental Sustainability impact contained within this report.

8.0 Conclusions

8.1 Whilst the response to the consultation was relatively low, the overwhelming majority of respondents agree with the general approach in the Policy and also with specific aspects of the Policy relevant to the management of Council tenancies.

9.0 Background Papers

Report to Housing and Community Services Committee 3 June 2021 regarding the Draft Housing Domestic Abuse Report

HOUSING DOMESTIC ABUSE POLICY 2021

**HOUSING SERVICES
October 2021**

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Version Control

Version	Description of version	Effective Date
1	DRAFT	25/3/21
2	FINAL	18/11/21

Approvals

Approved by	Date
HOUSNG AND COMMUNITY SERVICES COMMITTEE	3 JUNE 2021
HOUSING AND COMMUNITY SERVICES COMMITTEE	18 NOV 2021

Associated Documentation

Description of Documentation
Housing Domestic Abuse Policy



DRAFT



1.0 Introduction

South Derbyshire District Council recognises that domestic abuse is a serious issue has significant human and financial consequences for individuals, families and communities.

Anyone can experience domestic abuse. Home Office research indicates that whilst most abuse is against women it also occurs in Lesbian, Gay, Bi-sexual and Transgender relationships, in heterosexual relationships where men are abused by women and by grown up children against their parents.

Domestic abuse is very common. It can affect one in four women and one in six men in their lifetimes, regardless of age, social class, race, disability or lifestyle. It accounts for around 1 in 10 of all reported violent crimes. In any one year there are over 1.8 million separate incidents of physical violence or threats of violence against women from their partners or former partners. (Office of National Statistics 2016 year end data)

As a landlord and also the provider of homelessness, housing advice and housing allocations services the Council has a major role to play in both preventing domestic abuse and supporting its victims.

The Council has already identified in the Homeless and Rough Sleeping Strategy 2021 that domestic abuse is a major cause of homelessness in the district.

This Policy has been prepared in conformity with the Council's Corporate Equalities Policy Statement which sets out how the Council will meet the equality duties for public bodies in line with the Equality Act 2010.

2.0 AIMS OF THE DOMESTIC ABUSE POLICY

- 2.1 The Council believes that all forms of Domestic abuse are unacceptable and will not be tolerated. Domestic abuse often has consequences for the housing of victims and their families who will frequently turn to Council Housing Services for help. This policy aims to ensure that all staff, partner agencies and contractors understand domestic abuse and give a consistent service when offering guidance and support.
- 2.2 The Government's wider aim is to support victims of domestic abuse and ensure that they and their families are provided with the stability and security they need and deserve. These aims are now underpinned within the Domestic Abuse Act 2020 and the associated guidance.
- 2.3 Housing Providers have also been specifically identified within the government's recent Social Housing White Paper as playing a key role in the delivery of Housing and support to the victims of domestic abuse. It is expected that the new Housing Regulator will expect all providers to have clear policies in this area of their work.
- 2.4 In order to address these wider aims the Council intends to:
 - Increase awareness and understanding of domestic abuse in the workplace and within communities



- Improve the safety and welfare of adults, children and families who are affected
- Encourage and maintain multi-agency working to ensure a seamless service to victims, survivors and their families
- Ensure that staff have regular training relevant to their roles

3.0 Multi Agency Working

- 3.1 The Act and the associated guidance has multi-agency working at its heart and requires Derbyshire County Council (DCC) to create a Joint Partnership Board to facilitate the delivery of consistent and equitable services for victims of Domestic Abuse.
- 3.2 There are already strong partnership arrangements in place to deal with Domestic Abuse through:
- Monthly tasking meetings with the Derbyshire Policy held at Swadlincote Police station
 - Fortnightly Multi Agency Risk Conference (MARAC) meeting held at Police Headquarters in Ripley
 - Bi-Monthly South Derbyshire Domestic Abuse Action Group meetings. The meetings are attended by all local domestic abuse service providers, the DCC Lead officer for Domestic Abuse, Council Housing officers and the Council's Communities Team Manager.
 - Independent Domestic Violence Advisor provides support to high-risk victims.
 - DCC Domestic Violence Service provided by Derbyshire WISH Domestic Abuse Support Services until March 2023.
 - Lemon Grove refuge which is managed as part of the DCC contract (by Derbyshire WISH) and dispersed accommodation provided by both Derbyshire WISH and Trident Reach, through the New Horizons project, which is commissioned by the Council and funded through the Better Care Fund.
 - SV2 work with victims/survivors of sexual violence and abuse to inform, protect, support and empower them. This service is commissioned by NHS England, Derbyshire Police and DCC.
 - South Derbyshire Community Safety Partnership commission South Derbyshire CVS to deliver the Safer Homes Scheme. This scheme installs home security measures to improve the safety of victims of crime, including victims of Domestic Abuse.
- 3.3 The Council will actively participate in new and future partnership initiatives and acknowledges the guidance to the legislation which states, "Given the complex nature of domestic abuse, a multi-agency response is critical to identify victims and their families sooner before reaching crisis point. Multi-agency working enables professionals to get a better understanding of all the risks and needs of the victim, children and the perpetrator (and any other family members and linked individuals) and enables professionals to work collaboratively to respond to these risks without waiting for the abuse to escalate."



4.0 Definitions

- 4.1 The Domestic Abuse Act 2020 defines Domestic Abuse between connected persons as:
- (a) physical or sexual abuse;
 - (b) violent or threatening behaviour;
 - (c) controlling or coercive behaviour;
 - (d) economic abuse;
 - (e) psychological, emotional or other abuse;
- 4.2 No distinction is made whether the behaviour consists of a single incident or a course of conduct.
- 4.3 “Economic abuse” means any behaviour that has a substantial adverse effect on the victims ability to:
- (a) acquire, use or maintain money or other property;
 - (b) obtain goods or services.
- For the purposes of this Act A’s behaviour may be behaviour “towards” B despite the fact that it consists of conduct directed at another person (for example, B’s child).
- 4.4 The Act defines people as being personally connected where:
- (a) they are, or have been, married to each other;
 - (b) they are, or have been, civil partners of each other;
 - (c) they have agreed to marry one another (whether or not the agreement has been terminated);
 - (d) they have entered into a civil partnership agreement (whether or not the agreement has been terminated);
 - (e) they are, or have been, in an intimate personal relationship with each other;
 - (f) they each have, or there has been a time when they each have had, a parental relationship in relation to the same child
 - (g) they are relatives.

5.0 The Role of Housing

5.1 Homelessness and Allocations Services

As a landlord and also the provider of homelessness, housing advice and allocations services the Council fulfils a wide range of roles to prevent domestic abuse support its victims and deal with perpetrators.

The Council will endeavour to meet the aims within the Domestic Abuse Act 2020 to support victims of domestic abuse in social housing:

- to leave their abusive situation help them build a new life for themselves and their families in safety and security;
- when they choose to stay in their home once the perpetrator has left;
- Remove the fear of victims losing their secure tenancies should they flee their homes by offering further lifetime- tenancies to lifetime social tenants;



- Improve access to social housing for victims of domestic abuse who are in refuges or other forms of safe temporary accommodation;
- Not to apply residency tests for those victims who have fled to another district;
- Support victims to remain safely in their homes if they choose to do so.

The Council will ensure that victims of domestic abuse that apply for accommodation are placed in Band A of the Housing Allocations Policy. Households made homeless by domestic violence will also be placed in Band A of the allocations policy for the initial fifty-six day “relief” period under the Homeless Reduction Act 2017. Households will then be placed in the Emergency rehousing band. Conversely, those who are either convicted or admit to perpetrating domestic abuse may be considered to have behaved ‘unacceptably’ under the Allocations Policy and deemed unsuitable for housing and therefore not eligible to join the Housing Register.

5.2 Temporary Accommodation

A range of temporary accommodation options are already provided by the Council either through its own housing stock or on the Council’s behalf by other providers funded through Government Grant or the Better Care Fund. Wherever Possible the Council will continue to support these schemes and also actively pursue additional resources to support the delivery of additional services.

The Council will support the aims of the legislation by working with DCC and the multi-agency Domestic Abuse Local Partnership Board to provide support to victims of domestic abuse and their children within refuges and other safe accommodation, helping to end to the postcode lottery of finding suitable temporary accommodation and support. The definition of safe accommodation includes:

- refuge accommodation;
- specialist safe accommodation;
- dispersed accommodation;
- sanctuary schemes;
- move-on or second stage accommodation.

It may still be necessary to place households fleeing violence in Bed and Breakfast accommodation in extreme emergencies. Where this is unavoidable, the Council will endeavour to minimise the time spent in this type of accommodation.

The Council will work with the agencies with statutory responsibilities to provide Domestic abuse support which includes:

- Advocacy support – development of personal safety plans, liaison with other services (for example, GPs and social workers, welfare benefit providers);
- Domestic abuse-prevention advice – support to assist victims to recognise the signs of abusive relationships, to help them remain safe (including online) and to prevent re-victimisation;
- Specialist support for victims with protected characteristics and / or complex needs, for example, interpreters, faith services, mental health advice and support, drug and alcohol advice and support and immigration advice;
- Children’s support – including play therapy and child advocacy;



- Housing-related support – providing housing-related advice and support, for example, securing a permanent home and advice on how to live safely and independently; and
- Counselling and therapy for both adults and children.

5.3 Tenancy agreement

The Council makes it explicit in the conditions of tenancy that domestic abuse will not be tolerated and states that tenants or their family and visitors must not:

“Cause or behave in such a way as is likely to cause, harassment, alarm, distress, a nuisance, an annoyance, or disturbance to anyone in South Derbyshire, including people in the locality of your property and other tenants or residents, either directly or indirectly. This includes but is not limited to any direct or indirect communication by letter, telephone, text message, email or social media (such as Facebook or Twitter). Cause or behave in such a way as is likely to cause harassment, alarm, distress, a nuisance, annoyance, or disturbance to anyone in South Derbyshire, including people in the locality of your property, because of colour, race, ethnic origin, sexuality, disability, health, age, religion, culture, immigration status, gender, or for any other reason.

Engage in conduct which is detrimental to vulnerable individuals or groups of individuals including, but not limited to, the elderly, those with physical or mental health disabilities, or children.

Where there is sufficient evidence then the Council will pursue possession proceedings against the perpetrator of such behaviour

6.0 Service Commitments

6.1 The Council will:

- Pledge its commitment to take claims of domestic abuse seriously;
- Train all staff on domestic abuse and its implications;
- Raise awareness of issues surrounding Domestic Abuse and support services available to victims both within the organisation and to our customers;
- Ensure those affected by domestic abuse are provided with support and protection, including temporary accommodation if it is appropriate;
- Refer victims to other Council teams who are able to work with partners to manage the safety and accommodation needs of the victim;
- Recognise that children living in households where domestic abuse is occurring are at risk and refer cases involving child protection or vulnerable adults to the relevant services;
- Work with Partners to ensure the best outcome for those suffering domestic abuse;
- Keep accurate and up-to-date records;
- Provide a supportive and enabling environment, which encourages people to report domestic abuse;



- Hold perpetrators accountable for their actions and take action against them where we have the power to do so, which may include taking injunctive action.

Confidentiality

The Council will not divulge information, without the consent of the person experiencing domestic abuse, unless required to do so by law or unless the information is necessary to protect a vulnerable adult or child.

Service Provision

Victims and Survivors of Domestic abuse can expect:

- To speak to a member of staff in a private and safe environment;
- A signer or interpreter to be present if appropriate;
- Support from a staff member of the same sex if required;
- To be listened to and allowed to make their own decisions;
- Signposting to an appropriate Domestic Abuse support service if this is required;
- Help to improve security at home or assistance with moving.

7.0 Reporting Monitoring and Review

Monthly Police statistics are received and reviewed by the Communities Team Manager. These statistics include the number of domestic related incidents. Any noticeable increase will be discussed with Police and other partners at the Bi-monthly Domestic Abuse Action Group meetings.

These statistics are also reviewed at the Quarterly South Derbyshire Community Safety Partnership Strategic group meetings.

Update reports are provided by all local services at the Bi-Monthly Domestic Abuse Action Group. Any issues or gaps in service provision are discussed and actions are identified to address them.

The South Derbyshire Homeless Forum will review activities regarding Homelessness and Domestic Violence as part of its new role to review the delivery of the Homeless and Rough Sleeping Strategy.

8.0 Further Information & Support Services

Further information and support can be obtained by contacting the local and national services below:

Derbyshire Domestic Abuse helpline



Our Environment | Our People | Our Future

www.southderbyshire.gov.uk

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Tel: 08000 198 668 / Text for deaf or hearing impaired: 07534 617252.

Emergency SMS - text: 999.

Email: derbyshiredahelpline@theelmfoundation.org.uk

Website: <https://www.theelmfoundation.org.uk/>

National Domestic Violence Helpline (Run in partnership between Women's Aid and Refuge)

Tel: 0808 2000 247 (24 hours)

Email: helpline@refuge.org.uk. / helpline@womensaid.org.uk.

Website: <http://www.nationaldomesticviolencehelpline.org.uk/>

National Men's Advice Line Tel: 0808 801 0327

Email: info@mensadviceline.org.uk Website: www.mensadviceline.org.uk

SV2 Support for victims of sexual violence

Advice Line: 01773 746 115 - option 1 (7 days a week 8am to 5pm)

Therapy Line: 01773 746 115 - option 2 (5 days a week 9am to 4pm)

Email: help@sv2.org.uk (weekdays 8am to 5pm)

<https://www.sv2.org.uk/>

Mankind Initiative Tel: 01823 334 244

Email: admin@mankind.org.uk

Website: new.mankind.org.uk

Derbyshire Victim Services

Support line: 0800 612 6505 / Text "COREDVS" to 82228

Email support@derbyshirecore.org

Website: <http://derbyshirevictimsservices.co.uk/>

ChildLine, Tel: 0800 1111 / <https://www.childline.org.uk/>

NSPCC Helpline Tel: 0808 800 5000

Karma Nirvana Honour Base Abuse

Helpline Tel: 0800 5999 247

Website: www.karmanirvana.org.uk

Force Marriage unit

Email: fm@fco.gov.uk

Telephone: 020 7008 0151

Samaritans Tel: 116 123

Email: jo@samaritans.org

Website: <https://www.samaritans.org/>



Domestic Abuse Policy consultation

2. Questionnaire

1. Which of the following best describes you?				
Answer Choices			Response Percent	Response Total
1	Council tenant	<div></div>	65.85%	27
2	Housing association tenant	<div></div>	4.88%	2
3	Private tenant	<div></div>	0.00%	0
4	Owner occupier	<div></div>	7.32%	3
5	Landlord	<div></div>	4.88%	2
6	Statutory organisation	<div></div>	9.76%	4
7	Other	<div></div>	7.32%	3
			answered	41
			skipped	0

2. Do you think that the Domestic Abuse Policy is easy to understand and covers the key housing obligations of the Council as landlord to our tenants, and to the public?				
Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	82.93%	34
2	No	<div></div>	12.20%	5
3	Partly	<div></div>	4.88%	2
			answered	41
			skipped	0
If you answered partly, please tell us what should be included: (2)				
	1	30/07/2021 13:52 PM ID: 171869784	I don't think they act fast enough and the victims can see a fear in losing there home if not investigated properly. This fear often results in them keeping quiet.	
	2	04/08/2021 12:19 PM ID: 172087700	Haven't even seen the domestic abuse policy	

3. Do you agree with the strategic aims in the Housing Domestic Abuse Policy?				
Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	85.37%	35
		<div></div>		

2	No	<div></div>	12.20%	5
3	Partly	<div></div>	2.44%	1
			answered	41
			skipped	0

4. Do you agree with the proposal that tenants fleeing domestic abuse and seeking alternative accommodation should be able to keep their current tenancy status rather than being given a lesser form of tenure?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	97.56%	40
2	No	<div></div>	2.44%	1
3	Partly	<div></div>	0.00%	0
			answered	41
			skipped	0

5. Do you agree with Housing Services' approach for dealing with people experiencing domestic abuse?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	82.93%	34
2	No	<div></div>	7.32%	3
3	Partly	<div></div>	9.76%	4
			answered	41
			skipped	0

If you answered no or partly, please tell us why: (2)

1	25/08/2021 18:03 PM ID: 173394193	I was very grateful for the chance to be given a home away from the domestic abuse . I did not feel that I was completely reassured that I was SAFE. I know a lot of responsibility was up to me to ensure that where I was housed was made secret as possible, especially when I received a letter from SDDC addressed to me and my EX at my new address ! I had to ring SDDC for reassurance. Dealing with benefit system , dealing with having to furnish property with having just the clothes you have dealing with utilities dealing with banks dealing with changing address etc etc and doing that with little or no money ! Perhaps ensuring how letters are addressed and worded will take a small pressure off some shoulders .
	16/09/2021 10:55 AM ID: 174699865	I would like to see more commitment to keeping people having experienced domestic abuse in their own homes where actions can be taken to make this safe. I would also like to see acknowledgement that support should take into account people's individual circumstances, including needs arising from gender, sexuality, ethnicity, culture etc. as sometimes services tend towards being wide rather than offering specialist support.

6. Do you agree with Housing Services' approach for dealing with people causing domestic abuse?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	75.61%	31
2	No	<div></div>	9.76%	4

3	Partly		14.63%	6
			answered	41
			skipped	0
If you answered no or partly, please tell us why: (5)				
1	09/08/2021 12:58 PM ID: 172330951	What action has SDDC taken against perpetrators of domestic abuse who breach their tenancy agreement? It seems the most common answer is to move the victims rather than use powers to take action against perps.		
2	25/08/2021 18:03 PM ID: 173394193	Don't know! Unsure how domestic abuse towards the abuser is dealt with if the abuser owns their own home!		
3	14/09/2021 17:28 PM ID: 174550777	When a perpetrator is effectively made homeless for example as a result of a DVPO sometimes a victim will allow this to be breached because they don't want to see their partner homeless.		
4	15/09/2021 18:08 PM ID: 174661587	Don't know how you deal with them		
5	16/09/2021 10:55 AM ID: 174699865	Sometimes the way services deal with perpetrators can make things worse for the survivors and victims of domestic abuse, for example making a perpetrator homeless or refusing to offer housing can cause the perp to turn up at the victim's door and act as another "guilt" on the person surviving domestic abuse. Decisions around perpetrator's housing needs need to take a 360 view of the situation and to involve specialist input from domestic abuse experts.		

7. If you have any further comments to make on the Housing Domestic Abuse Policy, please include them here:				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	12
1	30/07/2021 10:22 AM ID: 171853024	This is a test by Laurie Coombs		
2	30/07/2021 14:48 PM ID: 171874319	I think it is brilliant that abusers will not be able to live in local authority housing. Ever. These monsters should get nothing; we should ship them all to an island in the outer hebridies with nothing but the shirts on their backs and let them die of exposure or starvation. Even that is too good for them.		
3	30/07/2021 15:57 PM ID: 171879454	Just allow them to some decorating		
4	30/07/2021 16:20 PM ID: 171881205	I was in a refuge in South Derbyshire .and I was given a very nice home when I left and I stayed here .the council were fantastic and I had a lot of support from the council when I moved in they were fantastic.		
5	30/07/2021 19:07 PM ID: 171890241	I've suffered domestic abuse as a tenant of yourselves and found the process to remove my ex husband went on too long. He had to remain in the property with us until he was rehoused and I'd paid of the arrears on our tenancy but I found everyone at the council extremely helpful and informative.		
6	30/07/2021 19:29 PM ID: 171891024	As i am someone who was in an awful domestic violence marriage for 15 years I believe that as soon as it comes to the attention of the authorities that both the person been abused and the children should be given the choice to be moved straight away		

7	04/08/2021 12:19 PM ID: 172087700	Can you actually supply a copy of the domestic abuse policy before asking the tenants to do a survey on it!
8	09/08/2021 12:58 PM ID: 172330951	What reporting checks are put in place to monitor how many perpetrators are dealt with via tenancy agreement etc.
9	25/08/2021 18:03 PM ID: 173394193	Please please if you don't see signs of physical abuse, the person who abuses using mental / physiological abuse will also TRY TO MAKE THEMSELVES OUT TO.BE A VICTIM ! I understand it may be very difficult to split the difference but if some presents with the need to get out with just what they can carry and leaves someone who is in own home and all furnishing doesn't do that lightly!
10	13/09/2021 12:50 PM ID: 174390775	The work undertaken by SDDC Housing in relation to DV is of a high standard this is evident in their joined approach with other agencies
11	14/09/2021 17:28 PM ID: 174550777	<p>I think it is really good but would just mention that the DA Bill was enacted in April 2021 it was still a bill in 2020 and whilst you reference the duty of DCC to convene a local partnership board, it might be worth stressing that part 4 of the act confers the duty on DCC to provide support in safe accommodation and that South Derbyshire as a tier 2 authority have a duty to cooperate with the tier 1 authority in the delivery of their duty. You cover all the multi agency work but I think it is worth identifying that the act formalises the way we work together -but I think it comprehensive around the housing response and meaningful to the public</p> <p>Wasn't sure whether to do the survey or email you but if you want to get hold of me alison.boyce@derbyshire.gov.uk Domestic Abuse Manager for DCC Thanks</p>
12	16/09/2021 10:55 AM ID: 174699865	<p>From the intro to the policy - can this be amended to read that "most abuse is perpetrated against women by men" - I know it's a pedantic point but a lot of language around domestic abuse is "passive". The point is made later that men also experience violence from women.</p> <p>Anyone can experience domestic abuse. Home Office research indicates that whilst most abuse is against women it also occurs in Lesbian, Gay, Bi-sexual and Transgender relationships, in heterosexual relationships where men are abused by women and by grown up children against their parents.</p>
		answered12
		skipped29

Equality Impact Assessment - Preliminary Assessment Form

Title of the strategy, policy, service or project:		Housing Domestic Abuse Policy
Service Area:	Housing	
Lead Officer:	Paul Whittingham	
Date of assessment:	10/21	
Is the strategy, policy, service (procedure) or project:		
Changed	<input type="checkbox"/>	
New	x	

Section 1 – Clear aims and objectives

1. What is the aim of the strategy, policy, procedure or project?

2.1 The Council believes that all forms of Domestic abuse are unacceptable and will not be tolerated. Domestic abuse often has consequences for the housing of victims and their families who will frequently turn to Council Housing Services for help. This policy aims to ensure that all staff, partner agencies and contractors understand domestic abuse and give a consistent service when offering guidance and support.

2. Who is intended to benefit from the strategy, policy, procedure or project and how?

Victims of Domestic Abuse that approach the Council for assistance either as tenants, homeless or housing applicants and other service users.

3. What outcomes do you want to achieve?

A brief summary of the anticipated outcomes (if required as explained in the accompanying Committee report) use a bullet point list if appropriate

Housing Providers have also been specifically identified within the government's recent Social Housing White Paper as playing a key role in the delivery of Housing and support to the victims of domestic



abuse. It is expected that the new Housing Regulator will expect all providers to have clear policies in this area of their work

In order to address these wider aims the Council intends to

- Increase awareness and understanding of domestic abuse in the workplace and within communities*
- Improve the safety and welfare of adults, children and families who are affected*
- Encourage and maintain multi-agency working to ensure a seamless service to victims, survivors and their families*
- Ensure that staff have regular training relevant to their roles*



Section 2 – What is the impact?

4. Summary of anticipated impacts. *Please tick at least one option per protected characteristic. Think about barriers people may experience in accessing services, how the policy is likely to affect the promotion of equality, knowledge of customer experiences to date. You may need to think about sub-groups within categories e.g. older people, younger people, people with hearing impairment etc. [Hyperlinks to supporting information about the protected characteristics listed below can be found here.](#)*

	Potentially positive impact	Potentially negative impact	No disproportionate impact
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability and long-term conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage or civil partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnant women and people on parental leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex (Gender)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Section 3 – Recommendations and monitoring

If you have answered that the strategy, policy, procedure or project could potentially have a negative impact on any of the above characteristics then a full Equality Impact Assessment will be required.

5. Should a full EIA be completed for this strategy, policy, procedure or project?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<i>Please explain the reasons for this decision:</i>		

Section 4 – Approval

Please note the assessment should be reviewed and approved by the appropriate Head of Service **before** the Committee report (if required) is produced.

Reviewed by Head of Service	Name:	Paul Whittingham
	Date:	21/10/21

If further information regarding this assessment is required, please contact the Lead Officer for this assessment (outlined in Section 1.)



REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 10
DATE OF MEETING:	18th NOVEMBER 2021	CATEGORY:
		DELEGATED or RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	PAUL WHITTINGHAM Paul.Whittingham@southderbyshire.gov.uk	DOC:
SUBJECT:	BID FOR GOVERNMENT ROUGH SLEEPER ACCOMMODATION PROGRAMME FUNDING	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS01

1.0 Recommendations

- 1.1 That the Committee retrospectively approves the bid for Rough Sleeper Accommodation Programme Funding.
- 1.2 That the Committee approves the contribution by the Council of three one bedroom properties to the programme.

2.0 Purpose of the Report

- 2.1 To outline the contents of the bid for Rough Sleeper Accommodation Programme funding (RSAP) submitted jointly with Trent and Dove Housing, who will purchase and upgrade four properties in the district for applicants who are at risk of sleeping rough. The bid was submitted on 20th October 2021 within the timescale required by Government.
- 2.2 The report also outlines the Councils contribution to this project in the provision of three one bedroom properties which will stay within the management of the Council.
- 2.3 Trent and Dove Housing will provide support for the people rehoused through this scheme through a dedicated support worker as part of their "Next Steps" programme that already operates in East Staffordshire.

3.0 Executive Summary

- 3.1 The Housing and Community Services Committee approved the Homeless and Rough Sleeping Strategy and Action Plan on 28th January 2021
- 3.2 This followed a review which identified that 64% of applicants had at least one identified support need and also that 44% of housing applicants required one bedroomed accommodation.

- 3.3 As a result of this review the strategy identified a number of key actions to address these needs.
- 3.4 The bid for RSAP funding attached at Appendix A is in response to this. It seeks capital and revenue funding for the provision of seven units of accommodation in the district. Four of these units will be purchased and upgraded by Trent and Dove Housing using the capital funding element of the bid. A dedicated support worker will be employed by Trent and Dove in order to provide the support required by applicants. The Council will contribute three flats from the current housing stock to the scheme although will retain all landlord duties for the properties.
- 3.5 An initial proposed bid to provide four properties was rejected by the Ministry of Housing Communities and Local Government (MCHLG) as it was felt that the number of clients was not sufficient. However the MCHLG then extended the bid deadline to 20th October, allowing the Council with Trent and Dove to submit the bid which is attached.

4.0 Detail

- 4.1 The Homelessness and Rough Sleeping Strategy which was agreed by the Housing and Community Services Committee on 28th January 2021, identified a range of key actions that would be required to address the issues identified within the review of homelessness services.
- The need for an increased focus on helping people to maintain their existing accommodation.
 - Develop supported housing provision for clients with multiple and complex needs, Housing First could be part of this solution.
 - Develop a greater range of options and provision for single people specifically for people under the age of 35.
- 4.2 Historically the Council has recorded low levels of rough sleeping within the district with between nil and two rough sleepers being reported in the district in the annual “snapshot” survey in November. It has been recognised in the strategy review and through day to day contact with customers that there are a number of applicants that are repeat users of homelessness services. In some cases these applicants are successful in obtaining temporary and sometimes permanent accommodation. Unfortunately they often do not have the ability or means to sustain this accommodation which ultimately means that they not only lose their home but also make it more difficult to rejoin the Housing Register. Sample case studies of clients that may be assisted by the project are attached at Appendix B.
- 4.3 Trent and Dove Housing in partnership with East Staffordshire District Council have attempted to address this issue with their “Next Steps” programme which provides both accommodation and support for those at risk of homelessness. The Next steps project “aims to put in place the necessary support that will enable people to gain their independence and live in one of our properties permanently in the future. The selected individual will receive tailored support which includes assistance to join the housing register, setting up personal bank account, applying for benefits that they are entitled to access to mental health support and advice and guidance to find a career”
- 4.4 Discussions with Trent and Dove Housing and the (MCHCLG) Homeless Advisor have identified a possible model for the delivery of this type of service in South Derbyshire.

- 4.5 This is based on the provision of seven units of accommodation supported by a dedicated worker employed by Trent and Dove Housing. Four of the units will be purchased by Trent and Dove with three one bedroom units being provided by the Council from its own housing stock.
- 4.6 Using existing Council owned properties as part of this project will allow for vulnerable tenants in the community to receive a higher degree of support than would ordinarily be provided. This support is aimed at growing their independence and ability to sustain their tenancy. A draft job description for the Support Worker to be employed by Trent and Dove is attached at Appendix C.
- 4.7 After the completion of a successful period within the project a permanent tenancy will be offered either by the Council or Trent and Dove Housing, if a Council tenancy is offered then another property will be added in to the scheme to ensure that the Council contribution of three properties is maintained.

5.0 Financial Implications

- 5.1 The project costs are £400000 capital over two years for the purchase of properties and £86159 over two years revenue costs for the provision of the dedicated support worker. The bid requests £16000 in capital support and the full amount of £86159 in revenue support. Trent and Dove will be providing the remainder of the capital support themselves with no financial contribution required from the Council. The revenue support for the scheme will continue until April 2024. Prior to this the funding for all homelessness schemes is expected to be reviewed by the government.

6.0 Corporate Implications

Employment Implications

- 6.1 There are no direct employment implications for the Council within this report

Legal Implications

- 6.2 As the local authority with the statutory responsibility for homelessness, the Council are required to be the lead agency for this bid. Trent and Dove are the main partner agency. Consequently the Council will be responsible for ensuring that Trent and Dove Housing deliver the project within the terms of the bid conditions and they will be required to enter into a formal agreement with regard to this to indemnify the Council against any claims to "clawback" funding.

The Council has completed an assessment that confirms that the bid is compliant with "Public authorities' assessment of how individual subsidies comply with UK-EU Trade and Cooperation Agreement principles".

Corporate Plan Implications

- 6.3 This report makes a direct contribution to the Council's Corporate Plan Aims regarding Supporting and safeguarding the most vulnerable by-

- With partners encourage independent living and keep residents healthy and happy in their homes.
- Promote health and wellbeing across the District.
- Improve the condition of housing stock and public buildings.

Risk Impact

- 6.4 The contents of this report will assist the Council in ensuring that statutory obligations to homeless households are addressed.

7.0 Community Impact

Consultation

- 7.1 A consultation exercise with the public, service users and stakeholders was completed as part of the Homelessness and Rough Sleeping Strategy Review.

Equality and Diversity Impact

- 7.2 An Equality Impact Assessment will be completed should the bid be accepted before the inception of the project.

Social Value Impact

- 7.3 The contents of this report make a direct contribution to the aim of the Councils Sustainable Communities Strategy to help “ More people feel safe and secure in their home and in the community, particularly those who are most vulnerable”

Environmental Sustainability

- 7.4 There are no direct environmental sustainability issues raised by this report.

8.0 Conclusions

- 8.1 The Councils Homelessness and Rough Sleeping Strategy identified clear needs for the diverse provision of housing and support for single people.
- 8.2 This bid for Rough Sleeper funding would assist in creating this provision and also in managing vulnerable tenants within the Councils own housing stock

9.0 Background Papers

Homelessness and Rough Sleeping Strategy and Action Plan approved by the Housing and Community Services Committee on 28th January 2021

Notes:

- * Category – Please see the Committee Terms Of Reference in [Responsibility for Functions - Committees](#). This shows which committee is responsible for each

function and whether it has delegated authority to make a decision, or needs to refer it elsewhere with a recommendation.

- ** Open/Exempt - All reports should be considered in the open section of the meeting, unless it is likely that exempt information would be disclosed. Please see the [Access to Information Procedure Rules](#) for more guidance.
- *** Committee Terms Of Reference in [Responsibility for Functions - Committees](#).

Rough Sleeping Accommodation Programme (RSAP) 2021/22 - 2023/24: Overall Proposal Form for all areas outside of Greater London

Important: RSAP’s objective is to provide Move-On homes, available as long-term assets, and accompanying support services to the Eligible Cohort in order to achieve a sustainable reduction in rough sleeping. To ensure RSAP homes remain available to support the Eligible Cohort, tenancies should be awarded for a maximum duration of two years. There may be exceptions to this two-year limit in certain cases – for more detailed information please review paragraphs 23 – 25 of the prospectus.

Proposals and Bids should be submitted by 23:59 on either 29 April, 1 July or 2 September 2021. We strongly encourage applicants to send submissions as soon as possible, as there is limited capital funding available which will be allocated on a first-come first-served basis where Schemes satisfy our assessment criteria.

The full glossary for key terms can be found in the prospectus. Key terms related to this form are:

- The **‘Eligible Cohort’** are rough sleepers, or those with a history of rough sleeping currently in emergency accommodation (or, where there is no further need from this group due to reductions in rough sleeping, those at risk of rough sleeping and homelessness).
- **Proposal:** the RSAP overarching application led by a Council, which includes information on local need for and impact of RSAP homes and support. The Proposal should also include information on local leadership, the strategic fit and sustainability of the Schemes and revenue requests for support services. This will include also include information on Schemes which are revenue-only or social investment (if applicable).
- **Scheme:** a proposed acquisition or development of a single home or multiple homes, using a single delivery route listed at paragraphs 20 and 21 of the prospectus, where the landlord of RSAP homes will be a single organisation. This definition includes a programme of acquisitions where specific properties have not yet been identified, within a limited area and where the landlord will be a single organisation.
 - o Where a specific Scheme is based on a delivery route listed at paragraph 20 of the prospectus, a separate **‘Bid’** should be submitted for each capital Scheme via Homes England’s Investment Management System (IMS) (see paragraph 51) in addition to this Proposal.
 - o Where a specific Scheme is based on a delivery route listed at paragraph 21 of the prospectus, information should be submitted as part of this Proposal.

Mandatory pages to be completed: 1, 2, 7 and 8.

On page 7, please enter the details of support for each Scheme on a separate row (except in cases where support is being commissioned jointly for more than one Scheme, then only one row needs to be completed in respect of the jointly commissioned support service).

Pages 3 - 6 are to be completed as applicable (and a new row will need to be completed where you propose submitting more than one Scheme of a particular type e.g. two capital Schemes would require two separate rows to be completed in the table on page 3).

N.B. Instructions for completing the Proposal:

Enter all information in response to each question for each Scheme in a single row underneath each question.
Enter numbers in figures i.e. "10" not "ten".
All open text answers have a 250 word limit. You may wish to draft word responses in word and then copy into excel.
Please do not amend the formatting of the application form.

Once completed, please email the application form to RSAP@communities.gov.uk

Organisational Details							
1a. Lead organisation (Local Housing Authority, Combined Authority or County Council)	1b. Point of contact for the Proposal (Name and contact details including e-mail)	1c. Name and contact details (including e-mail) of contacts for lead organisation (where applicable) :					
		Housing options	Finance	Development	Planning	Health protection	Social care commissioners
South Derbyshire District Council	Kirsty Barker (Housing Solutions & Support Manager South Derbyshire District Council) Email: Kirsty.Barker@southderbyshire.gov.uk	Ann Mills (Housing Solutions Supervisor South Derbyshire District Council) Email: Ann.Mills@southderbyshire.gov.uk Telephone Number: 01283 595 802	Kevin Stackhouse (Strategic Director of Corporate Resources & S151 Officer South Derbyshire District Council) Email: Kevin.Stackhouse@southderbyshire.gov.uk	Eileen Jackson (Strategic Housing & Development Manager South Derbyshire District Council) Email: Eileen.Jackson@southderbyshire.gov.uk Telephone Number: 01283 595 763.			

1d. Lead contact(s) for each partner organisation(s):
(Names, organisations, job titles, & contact details including e-mail)

Tony Price (Programme and New Initiatives Manager Trent and Dove) Email: tony.price@trentanddove.org Telephone Number: 07776660702

Overall Proposal						
2a. Please provide a brief overview of your Proposal, including: • a summary of how the Proposal will achieve RSAP's objectives • a brief description of each Scheme, including how accommodation and support will be delivered (max 250 words)	2b. How many capital Schemes do you plan to deliver through RSAP in total?	2c. How many private sector leasing (PSL) Schemes do you plan to deliver through RSAP in total?	2d. How many support-only Schemes do you plan to deliver through RSAP in total?	2e. Please describe the local need for your Proposal, including how many individuals locally are sleeping rough, in emergency accommodation or ready to move on from supported housing, and their needs. (max 250 words)	2f. How will you ensure this proposal leads to a long-term reduction in rough sleeping in your local area? (max 250 words)	2g. How will this RSAP Proposal complement other homelessness and rough sleeping programmes, and how will it contribute to the overall strategic approach to ending rough sleeping? (max 250 words)
South Derbyshire District Council will work in collobaration with Trent and Dove Housing to deliver 7 units of self-contained accommodation in the Swadlincote area of South Derbyshire. Trent and Dove will acquire and repair 4 units of accommodation on behalf of South Derbyshire District Council and South Derbyshire District Council will volunteer 3 units of it's own accommodation to support this proposal. All 7 units of accommodation will be self-contained with their own front door, lounge, bedroom, cooking and sanitary facilities. South Derbyshire District Council and Trent & Dove Housing will look to put a Service Level Agreement in place for the management of the 7 units. A Full Time Support Worker will be recruited by Trent and Dove Housing on behalf of South Derbyshire District Council to oversee and provide support to the service users in the 7 units of accommodation.	There will be 7 units in total. 4 of those units will funded by capital. 3 of the remaining units will be volunteered by South Derbyshire District Council.	N/a.	N/a.	South Derbyshire District Council currently has 189 single applicants on South Derbyshire HomeFinder (housing register): 83 of those applicants are aged 18-35 and 106 applicants are aged 36-60. South Derbyshire District Council currently have 3 single applicants placed in temporary accommodation as of the 18th October 2021 without an identifiable move-on option. In the month of August 2021 South Derbyshire District Council had out of hours homeless presentations from 7 single applicants. In the month of September 2021 South Derbyshire District Council had out of hours homeless presentations from a further 3 single applicants. South Derbyshire District Council's Monthly Delta Returns and Annual Rough Sleeper Counts often declare low rough sleepers numbers which aren't always reflective of local issues around those homeless or imminently threatened with homelessness in the area. South Derbyshire District Council have specific issues with the hidden homeless including those that are in precarious housing situations such as residing with family and friends or sofa surfing on good will. South Derbyshire District Council also have specific issues around chronic and repeat homeless presentations and a number of applications from singles whom are challenging to place such as those with past offending behaviour or with medium to high support needs and requiring a including a level of support and tenancy management. South Derbyshire District Council have provided some accompanying, anonymised case studies to support the types of applicants that we would look to place in the units of accommodation should our bid be succesful.	South Derbyshire District Council in collobaration with Trent and Dove Housing and the support of a full time dedicated Support Worker will work with those placed in the 7 units of accommodation to provide much needed support and tenancy management skills to ensure that those placed are able to sustain a tenancy by the time they are ready to move on from the units of accommodation. This will prevent repeat homeless approaches to South Derbyshire District Council in the future and the never ending cycle of failed tenancies that some applicants face in South Derbyshire due to a lack of suppor and skills.Those placed will have a personalised housing plan drawn up with them in conjunction with their support worker and progress against this will be reviewed. After a maximum period of 24 months those placed in the units will be supported by South Derbyshire District Council and Trent and Dove Housing into a permanent offer of accommodation in this freeing up units of accommodation for new presentations.	South Derbyshire District Council have a new Homelessness & Rough Sleeper Strategy for 2021-2025 and this proposal will support with delivering some of our actions from this. South Derbyshire District Council is currently working with other local authorities in Derbyshire on a joint Derbyshire County Wide Strategy which is due to go live in 2022. This RSAP proposal will complement both.

2h. How will you provide on-going leadership in local systems, including evidence of meaningful collaboration with local stakeholders, to drive a sustainable reduction in rough sleeping? <i>(max 250 words)</i>	2i. How do you know your Proposal meets the needs of local service users? <i>(max 250 words)</i>	2j. Please specify how you have engaged with service users to develop your Scheme <i>(max 250 words)</i>	2k. <u>If</u> your Scheme is non-additional, what assurance can you provide that your proposal will not displace other groups? <i>(max 250 words)</i>	2l. Please confirm support from your Sec. 151 officer (LAs) and outline broader political / Board support where relevant
South Derbyshire District Council is part of DHOG (Derbyshire Homeless Officers Group) which co-ordinates and delivers strategic and service developments across the Derbyshire County whilst also providing strategic oversight on a range of ongoing projects and services such as Rough Sleeper Initiative projects. South Derbyshire District Council also hosts a South Derbyshire Homelessness Forum which is attended by all local stakeholders. South Derbyshire District Council is in the process of setting up Homelessness & Rough Sleeping Taskforce Group with local stakeholders for implementing our Homelessness & Rough Sleeping Strategy 2021-2025 Action Plan.	Please see anonymised, real life case studies that are attached to this RSAP proposal highlighting the types of applicants that South Derbyshire District Council would look to refer to the units of accommodation if our proposal is succesful. Trent and Dove Housing also have experience of working on a similar project with East Staffordshire Borough Council which has been a great success.duction of Personalised Housing Plan. The key to the proposal meeting the needs of local service users is that the units are self-contained and the fact that support will be provided from the dedicated full time Support Worker.	A consultation was completed with service users prior to the implementation of the South Derbyshire Homelessness & Rough Sleeper Strategy. A lack of self-contained accommodation with support in South Derbyshire has been identified. Service users with support issues often cannot be suitably placed in shared accommodation and would benefit from self-contained accommodation with attached support.	N/a.	South Derbyshire District Council will seek approval for this bid at the next Housing & Community Services Committee on the 18th November 2021. This bid will therefore be conditional to gaining this approval. Senior Housing Leaders at South Derbyshire District Council are supportive of this Bid. Kevin Stackhouse (Strategic Director of Corporate Resources and S151 Officer) is also supportive from a budgetary and monitoring perspective.

Overview of capital Schemes where a Bid will be submitted to Homes England’s Investment Management System (IMS)											
N.B. In addition to summarising details of capital schemes below, you must submit a Bid to IMS. Details are available at the following webpage: https://www.youtube.com/playlist?list=PLGw_Zy-F2yTtI0GC1V42Jf276rxCiztcl											
Where you propose submitting more than one capital Scheme, complete a new, separate row for each Scheme											
3a. Scheme name and IMS Offer line ID (if available)	Please name the organisations who:						3h. Scheme type	3i. Number of homes to be delivered each year		3j. What is the life expectancy of the accommodation procured by the organisation responsible for delivering this Scheme (in years)?	3k. Please explain steps you have taken to maximise the deliverability of each Capital Scheme, including the steps you will take to deliver the home(s), and key milestones (i.e. start on site and practical completion dates) <i>(max 250 words)</i>
	3b. Will be responsible for delivering the Scheme	3c. Will be the landlord for the Scheme	3d. Will the organisation who is the landlord of the homes be a Registered Provider? (Y/N)	3e. Will provide support services funded through RSAP	3f. Indicate if the support provider will be commissioned and paid by the lead organisation for the Proposal (e.g. local authority) or the end landlord for the Scheme if different (e.g. Registered Provider)	3g. Will provide support services not funded through RSAP (e.g. health and social care commissioners, probation services)		2021/22	2022/23		
Trent & Dove	Trent & Dove	Trent & Dove	Yes	Trent & Dove	End Landlord	Trent & Dove	Purchase and repair	2.00	2.00	50 years plus.	<p>This RSAP proposal is based on acquisition of 1 and 2 bed flats from the open market. 1 bed flats will look to be acquired as the preference but locally there is a shortage . Trent & Dove Housing will be conducting the acquisitions, and have an established team who handle property purchases and sales. The team have already made a number of purchases of this type of accommodation under NSAP and earlier RSAP funding on behalf of East Staffordshire Borough Council. The team have good links with local estate agents and relevant specialists such as valuers and solicitors so could move quickly to purchase property once a grant is confirmed. As Trent & Dove Housing are in effect a cash buyer, it is well-placed to achieve delivery quickly. The team will work closely with South Derbyshire District Council and Trent & Dove's Housing Management and Assets Teams to ensure purchases are sustainable both in terms of condition and in terms of their “fit” with the local community.</p> <p>If needed, the Sales Team would undertake targeted work with local estate agents to identify and purchase properties.</p> <p>Subject to funding approval Trent & Dove would look to commence viewings and offers as soon as possible. Due to delays in some aspects of the purchse process, Trent & Dove expect sales to take some time to complete and as so acquisitions have been spread over 2021/22 and 2022/23. Once purchases are complete, any necessary work will be prioritised by Trent & Dove's in house works team.</p>

3l. Please describe the <u>accommodation</u> proposed for each Scheme and explain the expected impact of this accommodation on rough sleepers or those with a history of rough sleeping currently in emergency accommodation to help them move on into independent accommodation, highlighting: • accommodation design e.g. dispersed properties, homes in multiple occupation (HMO) • location of homes • integration with relevant services and amenities • how the accommodation will be delivered (max 250 words)	3m. How will you nominate to, allocate and let RSAP homes, now and in the future, to the Eligible Cohort, ensuring compliance with the guidance on letting accommodation funded through RSAP? (max 250 words)	3n. Please clarify the tenure type tenants will have	3o. If your Scheme proposes delivery using modular or modern methods of construction (MMC), what are the site arrangements, and what are you doing to ensure the suitability of the site? (max 250 words)	3p. If your Scheme proposes delivery using modular or modern methods of construction (MMC), have you considered whether planning permission is required? If so, what steps have you taken to ensure this will be approved? (max 250 words)	3q. Please provide dates for the following:			3r. <u>Total</u> capital costs to deliver accommodation in the Scheme (£)		3s. Amount of capital funding <u>requested from RSAP</u> to deliver accommodation (£)	
					Acquisition	Start on site	Practical completion	2021/22	2022/23	2021/22	2022/23
All properties will self-contained with their own front door to support more independent living and minimise the likelihood of lifestyle clashes with other local residents. The properties will be in and around the Swadlincote area of South Derbyshire to allow easy access to local amenities, such as shops and recreational facilities to aid reintegration in the local community. All properties will be of a good standard.	South Derbyshire District Council and Trent & Dove Housing will look to develop a local lettings policy for the scheme. The Housing Options Team at South Derbyshire District Council in conjunction with our key partners such as the Street Outreach Team and the Derbyshire County Rough Sleeper Co-ordinator will look to identify potential referrals into the units of accommodation and prioritise those with the highest need. Referrals could also be discussed at the DHOG and South Derbyshire Homelessness Forum.	Assured Shorthold Tenancy	N/a.	N/a.	Feb-22	Mar-22	Jun-22	£200,000.00	£200,000.00	£80,000.00	£80,000.00

Support for Schemes												
Enter the details of support for each Scheme on a separate row (except in cases where support is being commissioned jointly for more than one Scheme, then only one row needs to be completed in respect of support service)												
7a. Scheme name (or multiple Scheme names if support services commissioned jointly for more than one Scheme) and IMS Offer line ID (if available and/or relevant)	7b. Please confirm the level of support that will be provided in your Scheme (as detailed at paragraph 35 of the Prospectus) - Low / Medium / High	7c. Please explain the expected impact of the support your Scheme(s) will provide for rough sleepers or those with a history of rough sleeping currently in emergency accommodation to support them into fully independent housing. (max 250 words)	7d. Total number of support workers proposed to be funded through RSAP revenue grant, their roles, committed hours and costs				7e. Total number of support workers funded through existing initiatives who will support this RSAP Scheme, and their committed hours to RSAP			7f. Total costs to deliver support to people in the Scheme (£)		
			Total number	Their role(s)	Committed hours	Total cost (£)	Total number	Their role(s)	Committed hours to RSAP	2021/22	2022/23	2023/24
Next Steps (South Derbyshire)	High	Please see attached job description to this RSAP proposal for the full time Support Worker	1	Support Worker employed by Trent & Dove	Full-time (37 hours/week)	86159	0	0	0	9573	£38,293.00	£38,293.00

ct of the jointly commissioned		
7g. Amount of support funding requested from RSAP to provide support people in the Scheme (£)		
2021/22	2022/23	2023/24
9573	£38,293.00	£38,293.00

Summary of Proposals		
8a. Number of homes your Proposal will deliver in total	8b. Total <u>capital</u> funding <u>requested</u> from RSAP that your Proposal requires across the programme (2021-24) (£)	8c. Total <u>revenue</u> funding <u>requested</u> from RSAP that your Proposal requires across the programme (2021-24) (£)
7	160000	86159

CASE STUDY

Male, Age 39 yrs, Known as D

Current Address- P3 Hostel, Midland Road, Swadlincote – since 11/10/21

Health & Background

D is a type 1 Diabetic, he has medication for this but does not appear to manage his condition very well, over the years there has been many attempts to support with this, but he refuses and makes excuses for not taking it. This can lead to issues but unfortunately there seems to be no taking of control or responsibility by D. He also has medication for anxiety / depression and sleep.

D says he has no contact with his family now as they have all disowned him. There were issues in the past when his brother hit him on the head with a blunt object causing him damage, his brother was sent to prison for this.

D has recently approached SDDC after being evicted from the YMCA in October 2021. He was housed with the YMCA in May 2021 and following a drug overdose was admitted to hospital and then found himself homeless. The YMCA would not consider having him back due to his behaviour.

P3 Support

D first used P3 back on the 13.03.2017, he has been in and out a total of **10 times**, he recently moved back into the P3 Hostel on the 11.10.21. He has during this time been involved with support from the staff at the Hostel and the outreach service.

He has been involved in the use of drugs during the time however he will not engage with the drug service for support.

There has been some anti- social behaviour in the hostel and he is known to be rude to staff at times if challenged.

Rent Arrears

D has fallen in arrears with service charges whilst in the P3 service and there are some cases this has been written off, he is on a repayment plan this time and has a debt of **£260.00** Approx. to pay off.

D also owes B&B ineligibles of **£446.44** which relate to stays in B&B in 2020 & 2021.

Complex Needs

D is going to be difficult to re house as he is a hoarder and does not take care of his own needs very well. He does not eat properly, and personal hygiene is an issue. These issues have always been there during his time at P3 He is a difficult person to work alongside as when help is put in place he will avoid it and refuse it. The support workers at P3 feel that D is unable to manage a tenancy on his own at this time and he will always need some support

D was evicted from the Ascot Hotel in Dec 2020 due to the horrific state of his room and his lack of personal hygiene. D frequently toileted in his room. When challenged

he states he has an upset stomach. The hotel manager reported that the carpets and mattress had to be disposed of and the room needed to be deep cleaned.

We are also aware that D was abusive to hospital staff when admitted to hospital. He has taken overdoses in the past and has been sectioned several times but released back into the community after a short stay.

Criminal Convictions

D is not currently on licence and has no conditions to comply with Probation. He states that there are approx. 26 previous offences, many relating to assault.

CASE STUDY

Male, Age 36 years (Known as L)

Current Address- N.F.A- Staying in Mums shed.

Health & Background

L has Mental Health issues- Dual Diagnosis, Personality Disorder, Depression & Anxiety. L had a motorbike accident when he was younger and he now has mental rods in his body. He has some mobility issues because of this.

P3 Support

Stays in Supported Accommodation:

6 Previous stays in P3 Accommodation.

Failed Tenancy: Served Notice– for suspected drug dealing, anti-social behaviour, damage to property, taking lodgers in & for failing to meet with service charge payments.

Rent Arrears

SDDC tenancy — 06/08/2012- 17/11/2013 property was abandoned – arrears of £221.93

P3 former rent arrears – TBC

Complex Needs

L has Addictions to Heroin, Crack cocaine, Mamba & Cannabis. L was placed into Temporary Accommodation by SDDC and stayed in the Three Queens Hotel for 1 night, he was then asked to leave due to his behaviour. He ran around the hotel naked and caused a huge amount of damage in his room.

Criminal Convictions

Pending a trial at the moment – theft

L does have a sexual offence on record

37 convictions for 85 offences – theft, possession of drugs, sexual assault

CASE STUDY

Male- Age 28 yrs, Known as S

Current Address- unknown

Health & Background

S has family connections in South Derbyshire – parents and siblings live in Midway. S is currently claiming UC and enhanced rate PIP (mobility).

Was admitted into a Psychiatric unit in 2016 with Schizophrenia and his mental health has continued to be up and down with numerous stays at the Radbourne Unit. S has moved from one to another supported accommodation provider, he does not settle for long periods and he often loses the accommodation due to his behaviour.

Last contact was Oct 2021 and apparently he was sleeping rough in a field in the Burton Area.

P3 Support

5 previous stays in P3 accommodation.

Rent Arrears

SDDC arrears:

14 The Fairway, Newhall – £662.05 & £360 court costs

B&B – 07/05/2019 – 23/05/2019 - £106.90

B&B- 18/06/2020 – 24/09/2020 - £444.77

B&B – 19/02/2021 – 21/02/2021- £8.80

P3 arrears to be confirmed – awaiting details from head office.

Complex Needs

S is a long- term drug user of Class A drugs. Cocktail of Heroin and crack Cocaine.

Criminal Convictions

S is a prolific criminal and has previously been banned from the local town centre.

TRENT & DOVE HOUSING
JOB DESCRIPTION



JOB TITLE: Next Steps Support Worker
GRADE: JP1
DEPARTMENT: Revenue and Community Sustainment
RESPONSIBLE TO: Tenancy Sustainment Manager

Purpose of Job:

To provide a person centred approach to support clients moving on from supported housing to independent living in a long-term tenancy.

To provide advice and support in accessing the relevant welfare benefits and any other entitlements.

To develop positive relationships and influence key partner agencies and stakeholders to provide a holistic, co-ordinated support service. Support clients to work toward having a good quality of life and meaningful activity.

To ensure the sustainability of the tenancy and work with the clients to become fully independent.

Duties & Responsibilities:

1. To develop and maintain effective working partnerships with internal colleagues, key agencies and stakeholders to ensure wrap around support is provided.
2. To work persistently and assertively with the homeless clients to deliver sustainable tenancies for some of the most vulnerable and entrenched homeless clients
3. To provide practical and emotional support when the client moves into the tenancy to enable a smooth transition into independent living by maximising income, establishing regular payment of utility bills, cooking, shopping, etc.
4. To work alongside the individual in producing a support plan with realistic, achievable objectives.
5. Identify the issues and any barriers and engage the relevant agencies to work alongside families to address these.
6. To work with the clients to promote a healthy lifestyle and meaningful activity
7. To implement and drive action points within the plan and challenge both the individual and agencies if objectives are not being met.

8. To formulate an exit strategy which ensures the changes can be sustained when support is withdrawn.
9. To sustain a robust monitoring system, maintaining accurate and appropriate records in accordance with Company policies.

Health & Safety Responsibilities

1. To be committed to the health, safety and well-being of colleagues, customers and partners and support the aims and objectives of the Company's Health & Safety Policy.
2. To co-operate with the company on health & safety matters by following agreed safe working procedures, using safeguards appropriately, attending health & safety training and reporting all hazards, near misses and unsafe conditions that you become aware of.

Signed.....

Printed.....

Dated.....

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 11
DATE OF MEETING:	18th NOVEMBER 2021	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 59 5848/5722 democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Housing and Community Services Committee – 18th November 2021 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 5 Committees		
Service Based Budgets	5 th January 2021	Vicki Summerfield Head of Finance Victoria.summerfield@southderbyshire.gov.uk
HRA Budget 20/21 and Financial Plan 2030	5 th January 2021	Vicki Summerfield Head of Finance Victoria.summerfield@southderbyshire.gov.uk
HRA Budget 20/21 and Financial Plan 2030	28 th January 2021	Vicki Summerfield Head of Finance Victoria.summerfield@southderbyshire.gov.uk
Draft Homeless Strategy (Including Temporary Accommodation)	28 th January 2021	Paul Whittingham Housing Services Manager (01283) 595984
Derbyshire County Council Assistive Technology Contract Options	28 th January 2021	Paul Whittingham Housing Services Manager (01283) 595984
Social Housing White Paper	28 th January 2021	Paul Whittingham Housing Services Manager (01283) 595984
Green Homes Grant – Local Authority Delivery Phase 1B	28 th January 2021	Matt Holford, Head of Environmental Services (01283) 595856
Corporate Plan 2020-24: Performance Report Q3	11 th March 2021	Clare Booth Corporate Performance & Policy Officer (01283) 5957880

Housing Customer Engagement Strategy	11 th March 2021	Paul Whittingham Head of Housing (01283) 595984
Housing Income Management Policy	11 th March 2021	Paul Whittingham Head of Housing (01283) 595984
Safer Streets Funding - Swadlincote Centre	11 March 2021	Chris Smith Communities Team Manager (01283) 595 924
Contribution of Active Derbyshire	11 March 2021	Hannah Peate Active Communities & Health Partnership Manager 01283 595973
Capital and Revenue Grant Award, DFG	20 th April 2021	Lucy Mitchell Housing Development Officer Lucy.mitchell@southderbyshire.gov.uk
Housing Repair Policy	20 th April 2021	Paul Whittingham Housing Services Manager (01283) 595984
Housing Domestic Abuse Policy	3 rd June 2021	Paul Whittingham Head of Housing (01283) 595984
Homeless and Rough Sleeper Strategy	3 rd June 2021	Paul Whittingham Head of Housing (01283) 595984
Corporate Plan 2020-24 Performance Report Quarter 4	3 rd June 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Green Homes Grant	3 rd June 2021	Matt Holford, Head of Environmental Services (01283) 595856

Service Plans 2021-22	3 rd June 2021	James Taylor Communications
Corporate Plan 2020-24 Performance Report Quarter 1	19 th August 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Memorial Safety Policy	19 th August 2021	Malcolm Roseburgh Cultural Services Manager (01283) 5955774
Revised Housing Repairs Policy	19 th August 2021	Paul Whittingham Head of Housing (01283) 595984
Repair and Maintenance Review 20/21	19 th August 2021	Paul Whittingham Head of Housing (01283) 595984
Future Delivery of New Council Housing	19 th August 2021	Eileen Jackson Strategic Housing Manager (01213) 595763
Derbyshire County Council Telecare/ Independent Living Update	30 th September 2021	Paul Whittingham Head of Housing (01283) 595984
Provisional Programme of Reports To Be Considered by Committee		
Corporate Plan 2020-24 Performance Report Quarter 2	18 th November 2021	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Community and Environmental Partnership Grant Scheme	18 th November 2021	Ian Hay Community Partnership Officer Ext 8741
Recruitment of Bikeability Co-Ordinator	18 th November 2021	Ian Gee / Chris Smith Communities Team Manager (01283) 595 924

Housing Domestic Abuse Policy	18 th November 2021	Paul Whittingham Head of Housing (01283) 595984
Bid for Government Rough Sleeper Accommodation Programme Funding	18 th November 2021	Paul Whittingham Head of Housing (01283) 595984
Service Base Budgets 2022/23 – General Fund	6 th January 2022	Vicki Summerfield Head of Finance (01283) 595939
Service Base Budgets 2022/23 – Housing Revenue Account	6 th January 2022	Vicki Summerfield Head of Finance (01283) 595939
Corporate Plan 2020-24 Performance Report Quarter 3	10 th March 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Tree and Hedge Strategy and Policy Report	10 th March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Swadlincote Woodlands Local Nature Reserve status	10 th March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Policy on Access to Allotments	10 th March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Health and Housing Strategy 2021-23	TBC	Eileen Jackson Strategic Housing Manager (01213) 595763