

**Work Plan for 2008/09 – Finance and Management Policy Committee**

<b>Work Programme Area</b>	<b>Date of committee meetings</b>	<b>Anticipated completion date</b>	<b>Submitted to Council target date</b>	<b>Contact Officer (Contact details)</b>
Consider Corporate Plan and Budgets for 2009/14	17 February 2009	January 2009	Council 26 February 2009	Jayne Jones (595800)
Quarterly Performance Reports	17 February 2009	January 2009	Delegated	David Clamp (595729)
<ul style="list-style-type: none"> <li>Quarterly financial and budget-monitoring 2008/9</li> <li>Report from Overview and Scrutiny Committee</li> <li>Final budget proposals and medium term spending plans</li> <li>Treasury Management Strategy 2009/10</li> </ul>	17 February 2009	January 2009	Delegated	Kevin Stackhouse (595811)
Budget monitoring – provisional out-turn 2008/9	30 April 2009	March 2009	Delegated	Kevin Stackhouse (595811)
Corporate Equalities and Fairness Annual Progress	30 April 2009	March 2009	Delegated	David Clamp (595729)

Report and review of Strategy Achieving level 3 of the Equality Standard for Local Government By March 2010				
Community Cohesion/Social Inclusion Strategy	30 April 2009	March 2009	Delegated	David Clamp (595729)
Approve the Annual Governance Statement as part of the Final Accounts for 2008/9	30 April 2009	March 2009	Delegated	Andrea McCaskie (595831)
County/European Parliamentary Election Report	30 April 2009	March 2009	Delegated	Andrea McCaskie (595831)
Corporate Training Report	May 2009	March 2009	Delegated	David Clamp (595729)
Workforce Development Strategy	May 2009	March 2009	Delegated	David Clamp (595729)
Communications Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)

Consultation Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)
Budget out-turn and final accounts for 2007/8 and an early indication on how it affects the MTFP	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)
Annual Business Improvement Review (including Procurement)	June 2009	May 2009	Delegated	Nigel Glossop (595703)
<ul style="list-style-type: none"> <li>• Final Budget Out-turn 2008/9</li> <li>• Treasury Management Annual Report 2008/9</li> <li>• Statement of Accounts 2008/9 (subject to Audit)</li> </ul>	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)
<ul style="list-style-type: none"> <li>• Review of MTFP ahead of the 2009/10 budget-round</li> <li>• Quarterly financial and budget-monitoring 2008/9</li> </ul>	September 2009	August 2009	Delegated	Kevin Stackhouse (595811)