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Date: 24 March 2015

Dear Councillor,

Council

A Meeting of the **Council** will be held in the **Council Chamber**, on **Thursday, 02 April 2015 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Murray (Chairman) Councillor Atkin (Vice-Chairman) and Councillors Mrs. Brown, Ford, Mrs. Hall, Harrison, Hewlett, Mrs. Hood, Jones, Lemmon, Mrs. Patten, Mrs. Plenderleith, Roberts, Smith, Stanton, Mrs. Watson, Watson and Wheeler.

Labour Group

Councillors Bambrick, Bell, Chahal, Dunn, Frost, Mrs. Heath, Mrs. Mead, Mulgrew, Pearson, Rhind, Richards, Shepherd, Southerd, Stuart, Taylor, Tilley, and Wilkins.

AGENDA

Open to Public and Press

- 1** Apologies

- 2** To confirm the Open Minutes of the Council Meeting held on 02.03.2015 (CL/124-CL/137).
Open Minutes CL/124-CL/137 **5 - 12**

- 3** To receive any declarations of interest arising from any items on the Agenda

- 4** To receive any announcements from the Chairman, Leader and Head of Paid Service.

- 5** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.

- 6** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.

- 7** To authorise the sealing of the documents.

- SEALED DOCUMENTS** **13 - 13**

- 8** PAY POLICY STATEMENT 2015-16 **14 - 28**

- 9** To receive and consider the Open Minutes of the following Committees:-

Planning 20.01.2015 PL/138-PL/149 **29 - 32**

Housing & Community Services 05.02.2015 HCS/59-HCS/71 **33 - 36**

Planning 10.02.2015 PL/150-PL/165	37 - 41
Overview & Scrutiny 11.02.2015 OS/41-OS/50	42 - 44
Finance & Management 19.02.2015 FM/98-FM/109	45 - 49
Licensing & Appeals 25.02.2015 LAS/86-LAS/88	50 - 51
Planning 03.03.2015 PL/166-PL/176	52 - 55
Environmental & Development Services 05.03.2015 EDS/85- EDS/94	56 - 58
Licensing & Appeals 09.03.2015 LAS/89-LAS/91	59 - 60
Licensing & Appeals 11.03.2015 LAS/92-LAS/94	61 - 62
Housing & Community Services Committee 12.03.2015 HCS/75- HCS/85	63 - 65
Finance & Management 19.03.2015 FM/115-FM/122	66 - 68
Swadlincote Area Forum 27.01.2015 SA/24-SA/32	69 - 72
Etwell Area Forum 28.01.2015 EA/23-EA/33	73 - 78
Repton Area Forum 03.02.2015 RA/22-RA/30	79 - 83
Melbourne Area Forum 04.02.2015 MA/22-MA/30	84 - 88

- 10 To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.
- 11 To review the compositions of Substitute Panels.
- 12 To review representation on Outside Bodies.

Exclusion of the Public and Press:

- 13 The Chairman may therefore move:-
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 14 To confirm the Exempt Minutes of the Meeting of the Council held on 02.03.2015 (CL/138-CL/140).
Exempt Minutes CL/138-CL/140
- 15 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 16 To receive and consider the Exempt Minutes of the following Committees:-
Housing & Community Services 05.02.2015 HCS/72-HCS/74
Finance & Mangement 19.02.2015 FM/110-FM/114
Planning 03.03.2015 PL/177-PL/178
- 17 PREMISES IN SWADLINCOTE

MINUTES of the MEETING
of the SOUTH DERBYSHIRE DISTRICT COUNCIL
held at Civic Offices, Civic Way, Swadlincote
on 2nd March 2015
at 6.00 p.m.

PRESENT:-

Conservative Group

Councillor Murray (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Mrs. Brown, Ford, Mrs. Hall, Harrison, Hewlett, Jones, Lemmon, Mrs. Patten, Mrs. Plenderleith, Roberts, Smith, Stanton, Mrs. Watson, Watson and Wheeler.

Labour Group

Councillors Bambrick, Bell, Chahal, Dunn, Frost, Mrs. Heath, Mrs. Mead, Mulgrew, Pearson, Rhind, Richards, Shepherd, Southerd, Stuart, Taylor, Tilley and Wilkins.

CL/124 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Bale & Mrs Hood (Conservative Group)

CL/125 **MINUTES**

The Open Minutes of the Meeting of the Council held on 9th February 2015 (Minutes Nos. CL/104 - CL/119) were taken as read, approved as a true record and signed by the Chairman.

CL/126 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

CL/127 **ANNOUNCEMENTS FROM THE CHAIRMAN, LEADER AND CHIEF EXECUTIVE**

The Chairman gave a summary of events attended since the last meeting, making particular reference to the opening of three new businesses in Swadlincote.

The Leader referred to a visit made by Councillor Plenderleith to Councillor Bale, who remains very ill. Flowers and best wishes from his fellow Councillors had been passed onto Councillor Bale and his family.

The Chief Executive Officer requested a change in the order of business, making the Local Plan Part 1 – Housing Requirement the first item.

CL/128 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed no questions had been received.

CL/129 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/130 **LOCAL PLAN PART 1 – HOUSING REQUIREMENT**

The Planning Policy Manager presented a report bringing Members up to date with the latest position on the Local Plan Part 1 (2011-2028) and to seek endorsement on an increased housing requirement to be met in South Derbyshire, in the range 12,539 – 12,618 dwellings (an increase of 198 – 277 dwellings).

Councillor Watson stated it was essential that the Local Plan be in place to afford some protection to the Council's position, that the Council had done all it was required to do by the Housing Inspector, unlike its partners in the Derby Housing Market Area, Amber Valley Borough Council (AVBC) and Derby City Council (DCC). As DCC's figures were now capped the Councillor suggested the Council and AVBC split the remaining requirement equally between them, recommending that the higher figure quoted be taken forward.

Councillor Tilley commended the work undertaken by Officers, but queried why the matter was being debated in Open Committee, rather than Exempt. The Chief Executive Officer confirmed that, legally, the matter had to be an Open item. Councillor Southerd again commended the Officers on their work and stressed that a Plan be maintained to protect the Council from unrestricted development.

RESOLVED:-

That the housing target in the Local Plan Part 1 (2011-2028) be increased in the range of 12,539 – 12,618 dwellings (an increase of 198 – 277 dwellings) as recommended in the report.

CL/131 **COUNCIL TAX SETTING 2015/16**

The Director of Finance and Corporate Services referred to this report, as presented at the last Finance and Management Committee, recommending that the 2015/16 Council Tax levels be again frozen at current levels.

The Leader commented that there had been further improvement in the Council's financial position over the last 12 months, that sensible plans had been put in place year on year and for the longer term, minimising the burden on local taxpayers. He further explained the Council's current and prospective financial position for 2015/2016.

Councillor Richards stated that the Opposition Group were content to support a zero increase in the Council Tax levels.

As required by the Constitution a recorded vote was taken;

The Members who voted for were: Councillors Murray, Atkin, Bambrick, Bell, Mrs. Brown, Chahal, Dunn, Ford, Frost, Mrs. Hall, Mrs Heath, Harrison, Hewlett, Jones, Lemmon, Mrs Mead, Mulgrew, Mrs. Patten, Pearson, Mrs. Plenderleith, Rhind, Richards, Roberts, Shepherd, Smith, Southerd, Stanton, Stuart, Taylor, Tilley, Mrs. Watson, Watson, Wheeler and Wilkins.

No votes against.

RESOLVED:

That the Council approves the following resolutions:-

- 1. It be noted that on 15th January 2015, the Finance and Management Committee calculated the Council Tax Base 2015/16:***
 - (a) For the whole area as 30,608 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011).***
 - (b) For dwellings in those parts of its area to which a Parish Precept relates as 20,763.***
- 2. Calculate that the Council Tax Requirement for the Council's own purpose for 2015/16 (excluding Parish Precepts) is £4,598,852.***
- 3. That the following amounts be calculated for the year 2015/16 in accordance with Sections 31 and 36 of the Localism Act 2011:***
 - (a) £48,720,464***

Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils.
 - (b) £43,453,672***

Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.
 - (c) £5,266,792***

Being the amount by which the aggregate of 3(a) above exceeds the aggregate of 3(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

(d) £172.07

Being the amount at 3(c) above (Item R) all divided by Item T (1a above) calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).

(e) £667,940

Being the aggregate amount of all Parish Precepts referred to in Section 34 (1) of the Act.

(f) £150.25

Being the amount at 3 (d) above less the result given by dividing the amount at 3 (e) above by Item T (1a above) calculated by the Council in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates.

- 4. *To note that Parish Councils have issued precepts to the Council in accordance with Section 41 of Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in Schedule A of this Appendix.***
- 5. *To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service for Derbyshire, have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in Schedule B of this Appendix.***
- 6. *That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in Schedule C of this Appendix, as the amounts of Council Tax for 2015/16 for each part of its area and for each of the categories of dwellings, this being the aggregate of Schedules A and B.***

- 7. That in accordance with Section 52 (ZB) of the Local Government Finance Act 1992, the Council determines that the amount of council tax shown at 3 (f) above of £150.25 being unchanged from 2014/15 is not excessive and therefore there is no requirement for a local referendum.**

CL/132 **EVALUATION OF THE GENERAL FUND RESERVE AND OPTIONS FOR UTILISATION**

The Leader thanked the Director of Finance and Corporate Services for producing his report at such short notice, a report that has now been considered by Members. Whilst there is a downside in the forecast reserves for 2015/16 due, in particular, to the Government grant levels, there is also an upside, namely the Business Rates Retention and likely a significant underspend for 2014/15.

The Leader commented that supplementing current capital projects had its merits, but having recently committed £650,000 to them, including funds for Disabled Facility Grants and £300,000 for the Community Partnership Scheme. Projects that had not received support were not rejected due to allocated funds being exhausted, but because they scored more poorly.

Whilst Members are aware that the Civic Offices are ‘tired’, investment to reduce future costs could only be justified if they believed that the premises had a long term future, but in the short term this was felt to be doubtful. Upgrading the IT network and investment in the customer contact areas are likewise linked to the future of the council offices. The Leader stated that the Chief Executive may wish to consider the above options and come back to the Finance and Management Committee with a situation report and proposals when he considered this appropriate.

The Leader stated that the Conservative Group is determined to propose an option which benefits all South Derbyshire Council Tax payers, the money held in the Council’s reserves above the prudent minimum being the people’s money. The intention is that the Council return 5% of the 2015/16 Council Tax to Council Tax payers as an efficiency dividend on 1st July 2015. This would result in a total costs of £270th to be funded from the uncommitted reserves. Unlike the large unitary authorities of London Boroughs of Ealing and Kensington and Chelsea, the figures for a District Council’s Council Tax are small, so the Council cannot hope to offset the precept increases set by Derbyshire County Council, the Police and Crime Commissioner or Fire and Rescue Authority, but he felt that the Council could return some of the people’s money by way of the following proposals;

- 1) An efficiency dividend at a flat rate of £6.20 be paid to South Derbyshire Council Tax payers in 2015/16.
- 2) That the amount be credited to Council Tax accounts on 1st July 2015, with the relevant payment instalment reduced accordingly.
- 3) That the dividend is applied to households which, on 1st July 2015, are known to be liable for Council Tax.
- 4) That the dividend is credited to the 2015/16 Council Tax liability.

- 5) That household's exempt from Council Tax or have no Council Tax liability do not receive a dividend.
- 6) That where any households have a Council Tax liability less than the flat rate amount of £6.20 in 2015/16, their liability be reduced to zero.
- 7) That the dividend is not applied to any Council Tax arrears.
- 8) That the use of £270,000 from uncommitted General Reserves be authorised to fund the dividend, including the administrative costs detailed in the report.

Councillor Richards recorded his appreciation of the principles behind the proposals and that the Labour Group was in agreement to a zero increase for 2015/16. However, he referred to the recommendations in the Director of Finance and Management's previous report as to the Council remaining cautious in its expenditure due, primarily, to the uncertainties around future grant funding. Councillor Richards queried whether the £270,000 figure quoted for this proposal could be spent elsewhere on other options, feeling that the £6.20 dividend was insignificant. Serious doubts regarding the Council's financial position were expressed should such a proposal be taken forward and therefore the Labour Group were not minded to disregard the Director of Finance and Corporate Services' guidance in these matters.

Councillor Harrison stated that given the level of reserves the Council holds, the proposal was both prudent and feasible, in accordance with the Council's good record of financial management which the proposal will not jeopardise.

Members debated the feasibility and validity of the proposal.

The Labour Group requested that a recorded vote be taken.

The Chief Executive Officer sought to clarify that the proposal being voted on included item 1.2 from the Director of Finance and Corporate Services' report, namely, If any specific proposals are approved in principle, any further detailed implications and process arrangements are reported to the Finance and Management Committee on 19th March 2015 prior to implementation. This was agreed.

The Members who voted for were: Councillors Murray, Atkin, Mrs. Brown, Ford, Mrs. Hall, Harrison, Hewlett, Jones, Lemmon, Mrs. Patten, Mrs. Plenderleith, Roberts, Smith, Stanton, Mrs. Watson, Watson and Wheeler.

The Members who voted against were: Councillors Bambrick, Bell, Chahal, Dunn, Frost, Mrs Heath, Mrs Mead, Mulgrew, Pearson, Rhind, Richards, Shepherd, Southerd, Stuart, Taylor, Tilley and Wilkins.

The proposal was carried on the Chairman's casting vote.

RESOLVED:

- a) ***That an efficiency dividend at a flat rate of £6.20 be paid to South Derbyshire Council Tax payers in 2015/16.***

- b) That the amount be credited to Council Tax accounts on 1st July 2015, with the relevant payment instalment reduced accordingly.**
- c) That the dividend be applied to households which, on 1st July 2015, are known to be liable for Council Tax.**
- d) That the dividend be credited to the 2015/16 Council Tax liability.**
- e) That household's exempt from Council Tax or have no Council Tax liability do not receive a dividend.**
- f) That where any households have a Council Tax liability less than the flat rate amount of £6.20 in 2015/16, their liability be reduced to zero.**
- g) That the dividend not be applied to any Council Tax arrears.**
- h) That the use of £270,000 from uncommitted General Reserves be authorised to fund the dividend, including the administrative costs detailed in the report.**
- i) That any further detailed implications and process arrangements are reported to the Finance and Management Committee on 19th March 2015 prior to implementation.**

CL/133 **OPEN REPORTS**

Council received and considered the open minutes of its committees.

RESOLVED:-

That the open minutes of the following Committees are approved as a true record:-

Environmental and Development Services Committee (Special Budget), 8th January 2015 (Minutes Nos. EDS/66 – EDS/72)

Housing and Community Services Committee (Special Budget), 13th January 2015 (Minutes Nos. HCS/51 – HCS/58)

Finance and Management Committee (Special Budget), 15th January 2015 (Minutes Nos. FM/89 – FM/97)

Overview and Scrutiny Committee, 21st January 2015 (Minutes Nos. OS/30 – OS/40)

Environmental and Development Services Committee, 29th January 2015 (Minutes Nos. EDS/73 – EDS/84)

CL/134 **COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS**

Council were informed no changes had been made to the composition of Committees, Sub-Committees and working panels since its last meeting.

CL/135 **COMPOSITION OF SUBSTITUTE PANELS**

Council were informed that no changes had been made to the composition of the substitute panels since its last meeting.

CL/136 **REPRESENTATION ON OUTSIDE BODIES**

Council were informed that no changes had been made to the Council's representation on outside bodies since its last meeting

CL/137 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council, held on 9th February 2015, (Minute Nos. CL/120-CL/123) were taken as read, approved as a true record and signed by the Chairman.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council were informed that no questions had been received.

RISK BASED VERIFICATION FRAMEWORK AND POLICY

The Director of Finance and Corporate Services referred to his report, as presented at the last Finance and Management Committee.

RESOLVED:

- a) That a Risk Based Verification Framework to process claims for Housing Benefit and the Council Tax Reduction Scheme be approved.*
- b) That a Risk Based Verification Scheme Policy be approved.*
- c) That the Framework and the Policy be implemented from April 2015.*
- d) That the Policy be reviewed and approved on an annual basis.*
- e) That the performance of the Scheme be monitored by the Audit Sub Committee.*

The Meeting terminated at 7.10pm

COUNCILLOR P MURRAY

CHAIRMAN OF THE DISTRICT COUNCIL

REPORT TO:	COUNCIL	AGENDA ITEM: 7
DATE OF MEETING:	2nd APRIL 2015	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595848 / 595722	DOC:
SUBJECT:	SEALED DOCUMENTS	REF: JB
WARD(S) AFFECTED:	VARIOUS	TERMS OF REFERENCE: N/A

1.0 Purpose of Report/Detail/Recommendation

1.1 To authorise the Sealed Documents listed below, which have no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
23.07.14	10877	Transfer – 58 Lullington Road, Overseal
26.08.14	10890	Transfer – 12 Limetree Avenue, Midway
02.09.14	10895	Transfer – 20 Meadow View Road, Newhall
10.09.14	10899	Transfer – 103 Lullington Road, Overseal
16.09.14	10905	Transfer – 42 Windsor Road, Linton
16.09.14	10906	Transfer – 3 Field Avenue, Hatton
17.10.14	10941	Transfer – 36 New Road, Hilton
25.11.14	10969	Transfer – 11 Station Road, Melbourne

2.0 Financial Implications

2.1 None.

3.0 Corporate Implications

3.1 None.

4.0 Community Implications

4.1 None.

5.0 Background Papers

5.1 Seal Register

REPORT TO:	COUNCIL	AGENDA ITEM: 8
DATE OF MEETING:	2nd APRIL 2015	CATEGORY:
REPORT FROM:	DIRECTOR OF FINANCE & CORPORATE SERVICES	OPEN
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE (01283 595811) Kevin.stackhouse@south-derbys.gov.uk	DOC: u/ks/pay and pensions/pay policy statement/cover 2015
SUBJECT:	PAY POLICY STATEMENT 2015/16	REF:
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

1.1 That the Pay Policy Statement for the financial year 2015/16 is approved for publication.

2.0 Purpose of Report

2.1 The Localism Act 2011 requires all local authorities to publish a Pay Policy Statement on a yearly basis. Regulations require the Full Council to consider and approve the Statement for publication in accordance with the Code of Practice on Transparency in Local Government.

3.0 Detail

3.1 The Pay Policy Statement (which is attached) reflects the Council's current organisation structure. It also takes into account the national pay award for employees, which is effective from December 2014 to March 2016.

3.2 The pay multiples in Section 6 of the Statement reflect the updated pay scales. The multiple between the pay of the Council's highest paid employee and the lowest paid employees is 1:8.05. This compares with 1:8.2 in 2014/15 and 1:7.6 in 2013/14.

3.3 Independent research across all English councils suggests the average of this pay multiple is currently around was 1:10.

4.0 Financial Implications

4.1 There are no financial implications arising from this report.

5.0 Corporate Implications

5.1 None directly.

6.0 Community Implications

6.1 The Pay Policy Statement is designed to help to help ensure that the Council's approach to setting pay is accessible and to enable local people to take an informed view of whether local decisions on all aspects of remuneration are fair and make the best use of public funds.

7.0 Conclusions

7.1 The Localism Act 2011 requires the Council to have and publish annually a Pay Policy Statement on its website.

8.0 Background Papers

8.1 Localism Act 2011.



**South
Derbyshire**
District Council

PAY POLICY STATEMENT 2015/2016

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1.0 INTRODUCTION

- 1.1 This Pay Policy Statement for 2015/16 has been produced in accordance with the requirements of the Localism Act 2011, which requires that a Pay Policy Statement is published annually. The Council's statement takes into account the guidance provided as well as the provisions of the Act.
- 1.2 Local Authorities should include in their Pay Policy Statements information in relation to:
- The remuneration of their most senior employees.
 - The remuneration of their lowest paid employees.
 - The relationship between the remuneration of their most senior employees and that of other employees.
- 1.3 This Pay Policy Statement is also linked to the Council's Workforce Development Strategy.

2.0 STATUS OF THE PAY POLICY STATEMENT

- 2.1 The Act makes it clear that the Pay Policy Statement for each financial year must be approved by Full Council. The approved policy will be published on the Council's website.
- 2.2 The Pay Policy Statement is reviewed on an annual basis. Each new version of the policy will be approved by the Full Council before the start of each financial year. This will take place at the nearest meeting of the Full Council to the 1st April each year.
- 2.3 The Pay Policy Statement can be amended during the course of a financial year with approval by Full Council.

3.0 TRANSPARENCY AND AUTONOMY

- 3.1 The Council recognises and welcomes the aims behind the requirement for a Pay Policy Statement which are to:
- Ensure that the Council's approach to pay is accessible for all.
 - Enable local people to take an informed view of whether local decisions by the Council are fair and make the best use of public funds.
- 3.2 The Council also welcomes the Government's recognition that each local authority remains an employer in its own right and has the autonomy to make decisions on pay that are appropriate to local circumstances and continue to deliver value for money for the community.

4.0 REMUNERATION OF THE COUNCIL'S SENIOR EMPLOYEES

4.1 The Council's senior employees are:

- Chief Executive and Head of Paid Service.
- Three posts at a Director level. These posts report to the Chief Executive. The Directors are:
 - Director of Housing and Environmental Services
 - Director of Community and Planning Services.
 - Director of Finance and Corporate Services. This role also undertakes the role of Chief Finance Officer (CFO) in accordance with S151 of the 1972 Local Government Act that requires the Council to make arrangements for the proper administration of its financial affairs.

4.2 For information on the Council's Monitoring Officer please see paragraph 5.10.

Background

4.3 The Chief Executive and Directors are the Council's Senior Management Team. These senior employees are responsible for working with elected politicians to determine the overall strategic direction of the Council, to manage the Council's financial and other resources, to develop the scale, nature, efficiency and effectiveness of all the services provided by the Council and to provide day-to-day management of those services.

Overall policy on the remuneration of senior posts

4.4 The Council's overall approach to the remuneration of its senior posts is based on:

- Compliance with equalities (including equal pay) legislation.
- Ensuring that its overall remuneration packages align with comparable posts in local government whilst taking into account:
 - Relevant pay data from similar authorities to allow meaningful benchmarking to be undertaken.
 - The responsibility of posts and their level in the Council.
- The trend towards slimmer senior management structures comprising posts with wider spans of responsibilities.
- National terms and conditions of employment that apply to senior posts.
- External professional advice provided by the Local Government Association

- 4.5 The Council will seek to maintain this overall approach by periodically monitoring pay data provided by such organisations as the Local Government Association. This period is determined by the Council. The last review of pay for senior officers was completed in May 2013 as a result of a restructure of the Council's establishment which included a reduction in posts at a senior level.
- 4.6 In terms of pay differentials for its senior posts, the Council recognises that:
- The role of Chief Executive and Head of Paid Service leads the Council workforce and has the greatest level of accountability. This post therefore warrants the highest level of pay in the Council.
 - The Directors report directly to the Chief Executive. These posts have a wide span of responsibility for a number of service areas and in turn have a number of managers reporting to them. These posts therefore warrant the next highest pay level below that of the Chief Executive and Head of Paid Service.

Developing pay scales for senior posts

- 4.7 The Council has determined the pay scales for its senior posts locally. It is the Council's policy that all pay scales are approved by the Council's Finance and Management Committee. With regard to the latest review of the pay scales for senior posts the Council a Remuneration Panel was appointed consisting of Elected Members to develop and recommend, in accordance with a project brief, the relevant pay scales.
- 4.8 An independent organisation, the Local Government Association (LGA), was commissioned by the Council to advise the Remuneration Panel.
- 4.9 Part of the LGA's remit is to assist local authorities to create pay solutions. Its work also leads to the development of national conditions of service and pay scales. The LGA has access to national pay data surveys e.g. the salary and numbers surveys for the Joint National Councils for Chief Executives and for Chief Officers. Using its experience of developing pay models and pay scales the LGA identified relevant pay data which enabled the Council's pay scales for the Chief Executive's post and the Directors posts to be benchmarked against the pay scales for similar posts in comparable District Councils.
- 4.10 Based on this information recommendations were made to the Finance and Management Committee by the Remuneration Panel on the pay scales for the Council's senior posts. The current pay scales for the Council's senior posts are discussed below.

Remuneration of Senior Posts

- 4.11 The pay scale for the Chief Executive and Head of Paid Service consists of five incremental points. Progression through the scale is usually on an annual basis that takes effect on 1st April each year.
- 4.12 The current pay scale for the Council's Directors consists of six incremental points. Progression through the scale is usually on an annual basis that takes effect on 1st April each year.

- 4.13 The scales have a bar beyond which further progression is subject to the post holder meeting stated performance criteria.
- 4.14 Details of actual senior officer remuneration are included in the Council's Annual Statement of Accounts (**Note 26**)
- 4.15 The last national pay award for senior officers was in January 2015.

Local Government Pension Scheme (LGPS)

- 4.16 Membership of the Local Government Pension Scheme is subject to the rules of the scheme and contribution rates are set by legislation. When individuals are already in receipt of a local government pension they are subject to the rules on abatement of pension within the scheme.

Pay awards

- 4.17 The salaries of senior posts are increased in line with any national pay award agreed by either the Joint National Council for Chief Executives or the Joint National Council for Chief Officers whichever is appropriate. Any changes are normally implemented with effect from 1st April each year.

Overtime, etc.

- 4.18 There are no other additional elements of remuneration in respect of overtime, flexi-time, bank holiday working, stand-by payments paid to the above senior posts as they are expected to undertake duties outside their contractual hours and working patterns without additional payment.

Remuneration of Senior Employees on Recruitment

- 4.19 The Council's practice is that any newly appointed senior manager will start at the lowest pay point in the pay range for their job, other than when the particular skills and experience of the successful candidate merit a higher starting salary.
- 4.20 In line with the Council's procedure for senior officer appointments the appointment of a Chief Executive must be approved by Full Council.

5.0 EMPLOYEES IN POSTS BELOW A DIRECTOR

Key Principles

- 5.1 The Council aims to provide fair and equitable remuneration arrangements which enable it to recruit, retain, motivate and develop staff with the skills and capabilities necessary to ensure the continued provision of high quality services that are cost effective and provide value for money.
- 5.2 The Council's employment policies comply with the provisions of the Equality Act 2010, which includes equal pay, and other relevant employment legislation.

- 5.3 Currently an employee's pay is based on either a pay scale or a fixed salary point. A pay scale consists of a number of incremental salary points, through which employees may progress until the top of the scale is reached. In some cases progression through the grade is dependent upon specified criteria (e.g. the attainment of a required qualification). The Council's pay structure is based on the national pay spine, as set out in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service. This structure has been subject to Equal Pay Audits.
- 5.4 The Council is currently reviewing its pay and grading structure. To determine pay levels for the posts below Director, the Council will undertake a job evaluation exercise during 2015/16 in conjunction with the recognised Trade Unions.

National Conditions of Service

- 5.5 The employment terms and conditions of service for most of the Council's employees below Director level are those of the National Joint Council (NJC) for Local Government Services as amended and/or supplemented by any local agreements with the Council. Any annual pay award is agreed by this NJC and is usually effective on 1st April each year.
- 5.6 The exception is craft employees, whose pay and conditions of service is determined by the Joint Negotiating Committee (JNC) for Local Authority Craft & Associated Employees. Pay for this group is set nationally according to trade type, i.e. it is a fixed - point salary with no incremental points. Pay awards are also negotiated nationally by this JNC and are normally effective from 1st April each year.

Definition of lowest paid employees

- 5.7 The definition of the "lowest-paid employees" for the purposes of this Pay Policy Statement is those full time employees who are paid on spinal column point 11 of Scale 1.
- 5.8 The current annual full-time equivalent value of this pay level, based on a 37 hour standard working week, is £15, 207 per annum (as at January 2015).

Remuneration of lowest paid employees

- 5.9 For the purposes of this policy statement, remuneration includes the employee's basic annual salary and any allowances or other similar payments, benefits in kind, any increases or enhancements to any pension entitlement and any termination or other severance payments.

The Council's Monitoring Officer

- 5.10 Although not a senior post as defined above, the Council's role of Legal and Democratic Services Manager has the additional statutory responsibilities of Monitoring Officer. To recognise the additional responsibility of undertaking this statutory role the Legal and Democratic Service Manager receives a supplement of £7,500 per annum to their substantive pay. This supplement is subject to an annual review.

Modern Apprentices

- 5.11 The Council offers Modern Apprenticeships in line with the national scheme. Apprentices are paid less than the Council's lowest paid employees, which reflects the particular nature of their role, together with experience and training requirements.

Other elements of remuneration

- 5.12 The other elements of remuneration which it is the Council's policy to offer to its employees is set out in the table in Appendix One. The element of remuneration offered depends on the job role and any job-related requirements e.g. to have a relevant qualification or travelling in order to perform the duties of the job.

6.0 PAY RELATIONSHIPS

- 6.1 The Council believes that the principle of fair pay is important to the provision of high quality and well-managed services and is committed to ensuring fairness and equity in its remuneration practices. The Council's pay policies, processes and procedures are designed to ensure that pay levels are appropriately aligned with, and properly reflect, the relative demands and responsibilities of each post, together with the knowledge, skills and capabilities necessary to ensure that the post's duties are undertaken to the required standard, as well as taking account of relevant market considerations. This includes ensuring that there is an appropriate relationship between the pay levels of its senior managers and of all other employees.

Pay differences - senior posts

- 6.2 The pay differential between the senior management posts has been set following research undertaken on behalf of the Council by the LGA, an independent organisation and subsequently approved by the Council's Finance and Management Committee.

Pay multiples

- 6.3 A "pay multiple" is the ratio between the highest paid salary and median average salary of the whole of the Council's workforce. On this basis, the current pay multiple is **1:6.13** (2014/15 – 1:6.11). This is based on the median basic salary for the whole workforce of £19,742 pa (£19,817 in 2014/15).

- 6.4 The pay multiple between the basic salary and allowances of its highest paid employee and the lowest paid employees, as defined in this statement is **1:8.05** (2014/15 – 1:8.23)

7.0 DECISIONS ON PAY

- 7.1 The Council recognises the importance of ensuring openness and transparency and high standards of corporate governance, with clear lines of accountability, in its pay decision-making processes and procedures. Any pay-related decisions must be capable of public scrutiny, be able to demonstrate proper and appropriate use of public funds and ensure value for money. The arrangements adopted by the Council are designed to reflect these requirements, as well as ensuring compliance with all relevant legislation and other statutory regulation.
- 7.2 When the need arises for the Council to appoint a Chief Executive and Head of Paid Service or Director, the Council will comply with its Senior Officer Appointment Procedure for external appointments. This includes the appointment of a Recruitment and Selection Panel of Elected Members.
- 7.3 The authority to delegate the appointment to a Recruitment and Selection Panel is sought in the case of:
- Head of Paid Service - from Full Council.
 - Director - from the Finance and Management Committee.

- 7.4 The appointment of the Chief Executive (Head of Paid Service) will require a decision by Full Council.

- 7.5 Appointments below Director are made by a panel of appropriate managers.

8.0 AMENDMENTS TO THIS PAY POLICY STATEMENT

- 8.1 This pay policy statement relates to the financial year 2015/16.
- 8.2 The Council may agree any amendments to this pay policy statement during the financial year to which it relates.

9.0 PUBLICATION OF AND ACCESS TO INFORMATION

- 9.1 This pay policy Statement will be published on the Council's website after it has been approved by Full Council. Any subsequent amendments made during the financial year will also be similarly published.
- 9.2 For further information about this pay policy statement please contact F McArdle, Chief Executive (01283 595700) or email frank.mcardle@south-derbys.gov.uk

Appendix One

OTHER PAYMENTS AND ALLOWANCES

The Council operates a transparent pay structure that reflects the relevant duties and responsibilities of each post within the organisation. The Council also recognises that it must pay other payments and allowances to certain individuals or groups of employees to reflect their duties or to attract and/or retain employees. Any payments or allowances are open to all employees. The Council considers this to be justified on the basis that to maintain services for the Community demands a properly resourced and skilled workforce.

Pay Progression

For most posts on pay scales incremental progression through each scale will be applied on the 1st April each year. Employees with less than six months service in the Scale by 1st April will be granted their first increment six months after their appointment, promotion or re-grading; except where their salary on the 1st April following appointment, promotion or re-grading would be less than one spinal column point in excess of the salary they would have received on that day in their old Scale with the Council, when they shall be entitled to their first increment on the 1st April.

There are some posts that have a bar that prevents incremental progression through the Scale. To go beyond the bar the post holder must satisfy certain criteria (e.g. the attainment of specified competencies or the attainment of a required qualification).

Market Supplements

The Council recognises that pressures in the labour market can mean that pay levels for a particular type of job or profession can be such that the Council's normal pay level would not be competitive to enable it to recruit or retain an employee in that function. In that case, the Council would consider the application of a market supplement.

Local Government Pension Scheme (LGPS)

There are a number of discretions available under the Local Government Pension Scheme which is applicable to all employees. The details of these can be seen in the Council's published Policy Statement on Pensions Discretions.

These discretions were reviewed in June 2014, to take into consideration the changes in the Local Government Pension Scheme and which were approved by Finance and Management Committee on 26th June 2014.

The Council also has policies on Flexible Retirement, Redundancy, Voluntary Redundancy and Retirement on Efficient Exercise Grounds.

Employees who are members pay a contribution to the LGPS which is based on their annual full-time equivalent pensionable pay (including pensionable allowances). Contribution rates are nationally set and currently range from 5.5% and 12.5%.

The Council's contribution towards the pension scheme for the year 2015/16 is 12.8% of an individual's pensionable pay. In addition, the Council will make a lump sum payment during the year towards the past service deficit on the current Pension Fund. This is estimated at approximately £600,000 for 2015/16.

Payments on Termination of Employment

The Council's approach to the termination of employment of Senior Officers (and all other employees) is set out in the:

- The discretions the Council has adopted under the regulations of the Local Government Pension Scheme (see above table).
- Its policies on Flexible Retirement, Redundancy, Voluntary Redundancy and Retirement on Efficient Exercise Grounds.

All payment/costs arising from the application of the above must be approved beforehand by the Council's Finance and Management Committee.

Removal/Relocation expenses

Where employees need to move house in order to take up an appointment with the Council, the Council will reimburse their removal, legal and other associated relocation costs in accordance with its Relocation Policy. The policy requires repayment in full if the employee leaves within 2 years of appointment.

Additional responsibility payments

Where employees are required to undertake additional responsibilities for a temporary period of time, they may receive an additional payment in recognition of these. This policy does not apply to Directors and above.

Mileage payments

Specific posts identified by the Council attract a Car Allowance. These are paid in accordance with nationally agreed rates set by the NJC for Local Government Services. They are:

	451 to 999cc	1000 to 1199cc	1200 to 1450cc
Essential Users			
Lump sum per annum	£846	£963	£1,239
Per mile first 8,500	36.9p	40.9p	50.5p
Per mile after 8,500	13.7p	14.4p	16.4p

Casual Users			
Per mile first 8,500	46.9p	52.2p	65.0p
Per mile after 8,500	13.7p	14.4p	16.4p

The above rates are current at 1st April 2015, but may be subject to change during the period of this Pay Policy Statement as a result of changes made by the NJC for Local Government Services.

Professional Subscriptions

The Council pays one professional subscription in relation to specific posts. This applies where it is a requirement of the post for the employee to be a member of a professional body and it is a payment of the annual membership only.

Reimbursement of Subsistence or Other Expenses

In accordance with the requirements of the National Conditions of Service set by the NJC for Local Government Services, the Council makes provision for the reimbursement, up to a maximum specified limit, of approved expenses by employees. The expenses covered are as follows:

Subsistence:	Breakfast	£4.77
	Lunch	£6.57
	Tea	£2.59
	Evening Meal	£8.14
Car Parking:		Fee incurred

Certain conditions must be met for approval of reimbursement of the above expenses.

Mobile Telephones

Mobile telephones are provided to employees when necessary for them to undertake their duties effectively and safely. The Council pays the cost of line rental, and business calls. Employees are required to pay for any personal use.

Landline Telephones

A scheme of reimbursement applies to certain officers who are required to have a landline installed, in particular those officers who are listed in the Council's Emergency Plan.

Election Fees

The Chief Executive receives fee payments pursuant to his appointment as Returning Officer at elections. The fees paid in vary according to type of election, the size of the electorate and number of postal voters.

Fee payments for national and European elections are set by central government and are, in effect, not paid by the Council, as the fees are reclaimed. Separate payments are made to the Deputy Returning Officer(s) and other members of staff who work as part of the elections team, and are commensurate with time spent undertaking election duties.

Payments for Additional Working

The NJC Conditions of Service make provision for employees graded up to spinal column point 28 (currently £24,472 pa) who undertake work outside of normal working hours, to receive appropriate overtime payments. Those above point 28 are not permitted to take time off in lieu for any additional hours worked

This provision is not available to senior officers whose Conditions of Service are determined by the JNC for Chief Executives or Chief Officers.

Document Control

Version Control

Printed documents are uncontrolled. This document is only valid on the day it was printed.

Version	Description of Version	Effective Date
1.0	Pay Policy Statement	1 st April 2014
2.0	Pay Policy Statement 2015	1 st April 2015

Approvals

Approved by	Date
Full Council	

Associated Documentation

Description of Documentation	

PLANNING COMMITTEE

20th January 2015

PRESENT:-

Conservative Group

Councillor Ford (Chairman) together with Councillors Mrs. Hall, Jones, Stanton and Watson

Labour Group

Councillors Bell, Dunn, Pearson, Richards, Shepherd, Southerd

In attendance

The following Member also attended the Meeting and, with the approval of the Chairman, spoke on behalf of local residents; Councillor Wheeler.

PL/138 **APOLOGIES**

The meeting was informed that apologies had been received from Councillors Mrs. Brown and Councillor Bale; Councillor Hewlett substituted for Councillor Mrs. Brown.

PL/139 **DECLARATIONS OF INTEREST**

The Committee were informed that no questions from members of the Council had been received.

PL/140 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee were informed that no questions from members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/141 **REPORT OF THE DIRECTOR OF COMMUNITY AND PLANNING SERVICES**

The Director of Community and Planning Services submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/142 **THE RESIDENTIAL DEVELOPMENT OF UP TO 75 DWELLINGS WITH ASSOCIATED PUBLIC OPEN SPACES AND SUSTAINABLE DRAINAGE**

**AT LAND AT DK2520 3411, ROSLISTON ROAD, SOUTH DRAKELOW,
SWADLINCOTE 9/2014/0948OS**

The Planning Services Manager reminded the Committee that members had visited the site this afternoon. The Application had been brought to Committee at the request of Councillor Wheeler as this was a major development, not in accordance with the development plan and more than two letters of objection had been received.

The agent Dr Wickham addressed the committee in support of the application.

RESOLVED:-

To refuse planning permission contrary to the recommendation set out in the Report of the Director of Community & Planning Services as it would be an unnecessary intrusion onto the countryside, which is neither essential nor unavoidable, contrary to saved Housing Policies 6 and 8, Environment Policy 1 and the core planning principles set out in the National Planning Policy Framework.

PL/143 **THE ERECTION OF A REPLACEMENT DWELLING AND DETACHED GARAGE AND FORMATION OF NEW VEHICULAR ACCESS AT THREEWAYS LULLINGTON ROAD, COTON IN THE ELMS, SWADLINCOTE 9/2014/1032FM**

Planning Service Manager explained that the application could be construed as partly contrary to the development plan and therefore requires careful consideration by the Committee.

RESOLVED:-

That planning permission be granted, subject to the conditions set out in the report of the Director of Community and Planning Services.

PL/144 **THE ERECTION OF EXTENSIONS AND EXTERNAL ALTERATIONS AND THE DEMOLITION OF A SINGLE STOREY LEAN-TO AT 68 HIGH STREET, REPTON, DERBY 9/2014/1046FH**

The Planning Services Manager reminded the Committee that members had visited the site earlier that afternoon. The Application had been brought to Committee at the request of Councillor Stanton as local concerns had been expressed about a particular issue.

RESOLVED:-

That planning permission be granted, subject to the conditions set out in the report of the Director of Community and Planning Services.

PL/145 **ARTICLE 4 DIRECTION AFFECTING VICTORIA HOUSE, 33 HIGH STREET, WOODVILLE**

The Director of Community and Planning Services submitted a report for consideration and determination by the Committee and provided an updated position following the Planning Committee resolution on 5th August 2014.

Members were informed of the representations that had been received during the consultation period and the implications that confirming the direction would have on the Council.

RESOLVED:-

That the Direction be confirmed without modification.

PL/146 **ARTICLE 4 DIRECTION AFFECTING SWADLINCOTE TOWN CENTRE**

The Director of Community and Planning Services submitted a report for consideration and determination by the Committee

RESOLVED:-

That the Direction be confirmed without modification.

PL/147 **CONFIRMATION OF TREE PRESERVATION ORDER (TPO 389) IN RESPECT OF A NUMBER OF MATURE TREES SITUATED ALONGSIDE MAIN STREET AND COTON LANE, ROLISTON**

To consider confirmation of this tree preservation order. Members had no concerns or questions about this application.

RESOLVED:-

That Tree Preservation Order No. 389 be confirmed.

PL/148 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

PL/149 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions from members of the Council had been received.

The meeting terminated at 6:55pm.

MARTYN FORD

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

5th February 2015

PRESENT:-

Conservative Group

Councillors Hewlett (Chairman), Smith (Vice Chairman) and Councillors Ford, Harrison, Lemmon and Murray

Labour Group

Councillors Dunn, Frost, Mulgrew, Rhind and Shepherd

HCS/59 **APOLOGIES**

Apologies for absence were received from Councillor Richards who were substituted by Councillor Stuart

HCS/60 **MINUTES**

Councillor Dunn requested that it be recorded that he was present at the last meeting. The Open Minutes of the Meeting held on 27th November 2014, was taken as read, approved as a true record and signed by the Chairman.

HCS/61 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

HCS/62 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/63 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from members of the Council had been received.

HCS/64 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

HCS/65 **PRESENTATION OF ICON ATHLETES – SOUTH DERBYSHIRE TALENTED ATHLETES**

Hanna Bardell-Smith, Sport & Health Partnership Manager gave a presentation on Derbyshire Sport, and introduced the South Derbyshire ICON Athletes;

William Allman, 17 - Rugby Union
Hannah Brayer, 13 – Triathlon
Rebecca Brayer, 14 – Triathlon
Eleanor Craig, 15 - Sailing and yachting
Matthew Dewis, 22 – Triathlon
Zak Greene, 7 – Cycling
James Hadden, 23 – Sailing
David Marklow, 17 – Shooting
Jor'dan McIntosh, 24 – Bobsleigh
William Nolan, 11 – Tennis
Ross Orme, 16 – Paddlesport
Lewis Richardson, 13 - Taekwondo and Kickboxing
James Rose, 13 – Skiing
Sam Smith, 17 - Sailing and yachting
Christopher Steeples, 22 - Swimming
Thomas Taylor, 20 – Archery
Rebekah Walton, 15 – Athletics
Lewis White, 14 – Swimming

HCS/66 HOUSING REVENUE ACCOUNT BUDGET 2015/16 AND PROPOSED RENT INCREASE

The Director of Finance and Corporate Services presented a report as part of the annual financial planning cycle, the report detailed the Housing Revenue Account's (HRA) base budget for 2015/16. The report also set out details of the proposed rent increase for 2015/16 in accordance with the strategy approved in the HRA Business Plan. Most of the assumptions and variables in the financial plan remained unchanged following the base budget review.

The biggest risk was still considered to be future rent rises. The Financial Plan is fundamentally based on the Government's national rent guideline from 2015/16, i.e. inflation +1% year on year. If corresponding income levels are not achieved, this will have an effect on projected spending plans and investment.

RESOLVED:-

- (1.1) That the average rent increase of 2.2% for tenanted properties for 2015/16 be approved.***
- (1.2) The proposed estimates of income and expenditure for 2015/16 for the Housing Revenue Account were considered and referred to the Finance and Management Committee for approval.***
- (1.3) The proposed estimates of income and expenditure for 2015/16 for the Housing Revenue Account were considered and referred to the Finance and Management Committee for approval.***

HCS/67 HEALTHY COMMUNITIES NETWORK – PROPOSAL TO BECOME AFFILIATED DERBYSHIRE MEMBERS

The Health Partnership Manager presented a report about The World Health Organisation's (WHO). Healthy Cities' initiative is a global network that engages local authorities and their partners in health development. The programme is well established across the European region with around 100 designated cities. The UK membership currently stands at 26 towns or cities and the network had now widened to counties under the umbrella of 'Healthy Communities, Derbyshire County would like to establish itself as the next Healthy Community. The network's role is to enhance learning and build capacity through sharing ideas, experience and best practice; to widen participation in the Healthy Cities movement. It will also support members; to develop and test innovative approaches to emerging public health issues and to become a strong collective voice for health, wellbeing, equity and sustainable development.

The report was welcomed by Members.

RESOLVED:-

That the adaptation of new 'Healthy Communities' model in South Derbyshire that will affiliate to the Derbyshire wide network be approved.

HCS/68 WORK PROGRAMME

Members of the Committee received a report from the Director of Community & Planning Services and Director of Housing & Environmental Services setting out the updated work programme.

RESOLVED:-

That the Committee considered and approved the updated work programme.

HCS/69 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**RESOLVED:-**

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

Exempt Items**HCS/70 ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from members of the Council had been received.

HCS/71 **STAR SURVEY 2015**

The Policy and Performance Manager presented a report on the Housing Services full satisfaction survey which had been sent to all South Derbyshire District Council housing tenants in June 2012. The vast majority of respondents were satisfied with the service (92%); including 56% that were very satisfied and only 4% of respondents were dissatisfied to any extent with the service provided by Housing Services. The initial mail out of the new survey will take place in June 2015 and will be followed up by SMSR with two reminder letters. The offer to complete the survey on-line will be offered as an alternative method to the postal service. On the completion of the survey and after the final report has been received from the consultants at SMSR, the findings will be reported to the Tenants Panel and Members.

RESOLVED:-

(2.1) Members approved the survey of all current South Derbyshire District Council (SDDC) tenants to determine satisfaction with Landlord Services.

(2.2) Members approved the appointment of SMSR as lead consultants on the project and the expenditure of £9,198.65 plus VAT to complete the full survey and provide a final report to SDDC.

The meeting terminated at 6:40p.m.

J. HEWLETT

CHAIRMAN

PLANNING COMMITTEE

10th February 2015

PRESENT:-

Conservative Group

Councillor Ford (Chairman) and Councillor Mrs Brown (Vice-Chairman) together with Councillors Mrs. Hall, Jones, Stanton and Watson

Labour Group

Councillors Bell, Dunn, Pearson, Richards, Shepherd, Southerd

In attendance

The following Members also attended the Meeting and, with the approval of the Chairman, spoke on behalf of local residents; Councillor Frost, Heath and Mulgrew.

PL/150 **APOLOGIES**

The meeting was informed that apologies had been received from Councillor Bale; Councillor Roberts substituted for Councillor Bale.

PL/151 **DECLARATIONS OF INTEREST**

The Chairman declared a personal interest in application **CW9/2011/0002/CW** and prejudicial interest in application **9/2014/1049/F**. Councillor Dunn declared a personal interest in application **CW9/2011/0002/CW**. Councillor Shepherd declared personal and prejudicial interest in application **9/2014/1184/TP**.

PL/152 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from members of the Council had been received.

PL/153 **OPEN MINUTES**

The Open Minutes of the Committee meetings held on the 28th October 2014 was received as a true record.

MATTERS DELEGATED TO COMMITTEE

PL/154 **REPORT OF THE DIRECTOR OF COMMUNITY AND PLANNING SERVICES**

The Director of Community and Planning Services submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/155 **THE ERECTION OF 4 NO. TWO STOREY DWELLINGS AND 2 NO. SINGLE STOREY DWELLINGS ON LAND TO THE REAR OF OVERSEAL MANOR STABLES HALLCROFT AVENUE, OVERSEAL, SWADLINCOTE 9/2014/0090/FX**

Following a site visit members resolved to grant permission for this application at the meeting on 15 April 2014, subject to a unilateral undertaking under Section 106 of the Town and Country Planning Act to secure developer contributions. The application was reported back to Committee because at the meeting of the Environmental and Development Services Committee in January 2015, members agreed to Change the Council's developer contribution policy to reflect new central government advice in the National Planning Practice Guidance, notably not to seek tariff style contributions for development less than 11 dwellings/1000sq.m. This application therefore requires reconsideration.

RESOLVED:-

To refuse planning permission contrary to the recommendation set out in the Report of the Director of Community & Planning on the grounds that the Barnwell Manor case had changed the weight required to be given to the setting of listed buildings and that the proposed development would harm the setting to Overseal Manor contrary to EV13 of the Local Plan and the NPPF.

PL/156 **THE ERECTION OF 3 NO. TWO STOREY DWELLINGS AND 1 NO SINGLE STOREY DWELLING ON LAND TO THE REAR OF OVERSEAL MANOR STABLES, HALL CROFT AVENUE, OVERSEAL, SWADLINCOTE 9/2014/1126/FM**

The Application had been brought to Committee at the request of Councillor Frost as local concerns have been expressed about a particular issue and there are unusual site circumstances that should be considered by the Members.

Planning Service Manager explained that the application is of a similar nature to 09/2014/0090/FX, previously considered by the Committee.

RESOLVED:-

To refuse planning permission contrary to the recommendation set out in the Report of the Director of Community & Planning on the grounds that the Barnwell Manor case had changed the weight required to be given to the setting of listed buildings and that the proposed development would harm the setting to Overseal Manor contrary to EV13 of the Local Plan and the NPPF.

PL/157 **THE PROPOSED ERECTION OF A 2,500 BREEDING SOW PIG REARING UNIT WITH GRAIN STORE, FEED MILL, FEED HOPPERS, MESS BLOCK, WATER TREATMENT BUILDINGS TOGETHER WITH STORAGE BUILDINGS FEEDING AN ASSOCIATED ANAEROBIC DIGESTION FACILITY, SERVICE BUILDING, DIGESTATE AND METHAN GAS STORAGE TANKS SUPPLYING AN ELECTRIC GENERATION FACILITY AND INCORPORATING A VISITOR CENTRE, 4 AGRICULTURALL WORKERS DWELLINGS AND GARAGING, STRATEGIC LANDSCAPING, INCLUDING THE FORMATION OF BUNDS, A SURFACE WATER ATTENUATION POND, AND RAINWATER RETENTION AREA WITH SITE PARKING FACILITIES, WEIGHBRIDGES, SECURITY FENCING AND ASSOCIATED INFRASTRUCTURE UNDER DCC, AT LAND OF UTTOXETER ROAD, FOSTON, CW9/2011/0002/CW**

The Planning Services Manager informed the members that the report considers additional information received from the applicant in respect of the development.

RESOLVED:-

That the Committee instruct the Director of Community and Planning Services to update the previous letter with current policy and reiterate that the amendments had not sufficiently addressed the Council's concerns regarding the impact of the development previously stated.

PL/ 158 **RETROSPECTIVE APPLICATION FOR DECKING AND REPLACEMENT BOUNDARY FENCING AT THE REAR OF 6 CAMBRIAN WAY, SWADLINCOTE 9/2014/0629/FH**

The Planning Services Manager reminded the Committee that members had visited the site this afternoon. The application was reported to the meeting at the request of Councillor Mulgrew because the Committee should consider the unusual site circumstances.

E. BEYNON (applicant) attended the Meeting and addressed Members on this application.

RESOLVED:-

That the application be granted subject to conditions.

PL/159 **THE ERECTION OF EXTENSIONS AND ALTERATIONS TO EXISTING WORKSHOP AND GARAGE TO CREATE A DWELLING (RESUBMISSION OF APPLICATION REF: 9/2014/0832 AT 89 EGGINGTON ROAD, ETWALL, 9/2014/1049/F**

The Planning Services Manager reminded the Committee that members had visited the site this afternoon. The application was reported to the meeting at the request of Councillor Mrs. Brown as local concerns had been expressed about a particular issue.

A, MULLER (Objector) attended the Meeting and addressed Members on this application.

RESOLVED:-

To refuse planning permission due to undue impact on amenity of neighbours contrary to policy.

PL/160 **THE FELLING OF A CORSICAN PINE TREE (T9) COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDEER NUMBER 77 OF 1988 AT HARPUR LODGE , 10 HIGH STREET, TICKNALL, DERBY, 9/2014/1184/TP**

The application was reported to the meeting at the request of Councillor Stanton as local concerns had been expressed about a particular issue. At this point Councillor Shepherd left the meeting as previously declared personal interest in this item.

G. PROSSER (Applicant) attended the Meeting and addressed Members on this application.

RESOLVED:-

That the application be granted as recommended subject to conditions.

PL/161 **THE CHANGE OF USE OF PART OF CAR PARK TO A CAR WASH AREA AND SITING OF STORAGE BUILDING, INSTALLATION OF CANOPY PLUS ASSOCIATED WORKS AND EQUIPMENT, AND THE CREATION OF A NEW VEHICULAR ACCESS TO UTTOXETER ROAD AT SUNAR GOW, UTTOXETER ROAD, HATTON, 9/2014/0646/U**

The application was reported to the meeting at the request of Councillor Roberts because local concerns had been expressed about a particular issue.

L. DEAN (Objector) attended the Meeting and addressed Members on this application.

RESOLVED:-

To refuse planning permission as per recommendation.

PL/162 **THE ERECTION OF HOUSE AND GARAGE TO REPLACE BUNGALOW AND ALTERATIONS TO EXISTING ACCESS AT 45 COALPIT LANE, COTON IN THE ELMS, SWADLINCOTE, 9/2014/1054/FM**

The application could be construed as partly contrary to the development plan, therefore requires careful consideration by the Committee.

L. DEAN (Objector) attended the Meeting and addressed Members on this application.

RESOLVED:-

To grant planning permission as per recommendation subject to conditions

PL/163 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

PL/164 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions from members of the Council had been received.

PL/165 **OPEN MINUTES**

The Exempt Minutes of the Committee meetings held on the 28th October 2014 were received as a true record.

The meeting terminated at 6:55pm.

MARTYN FORD

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

11th FEBRUARY 2015

PRESENT:-

Conservative Group

Councillor Mrs. Plenderleith (Chairman), Councillor Atkin (Vice-Chairman), and Councillor Mrs Patten

Labour Group

Councillor Bambrick, Councillor Mrs Heath and Councillor Pearson

OS/42 **APOLOGIES**

Apologies were received from Councillor Mrs. Hood (Conservative Group) and Councillor Mrs Mead (Labour Group).

OS/43 **MINUTES**

The Open Minutes of the Meeting held on 22nd October 2014 and 10th December 2014 was taken as read, approved as a true record and signed by the Chairman.

OS/44 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee were informed that no declarations of interest from Members of the Council had been received.

OS/45 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/46 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee were informed that no questions from Members of the Council had been received.

OS/47 **HOUSING REVENUE ACCOUNT BUDGET 2015/16 AND PROPOSED RENT INCREASE**

The Director of Finance and Corporate Services gave a presentation on the HRA's base budget position for 2015/16, the longer-term business plan, together with the proposed rent increase for 2015/16. This was based on the

report that was considered and agreed by the Housing and Community Services Committee on the 5th February 2015. The presentation provided additional detail about the self-financing framework, the HRA debt portfolio, capital investment and the New Build programme.

Councillor Mrs. Plenderleith gave an overview of some of the benchmarking taking place in Housing at the moment with regards to rent increases. No other substantive issues were raised.

The Director of Finance also confirmed that no substantive issues had been raised during the budget consultation period and that the General Fund position remained unchanged from that reported in January.

RESOLVED:-

That the report and presentation was noted.

OS/48 **CEMETERY PROVISION**

Councillor Atkin delivered a verbal update on the progress made so far and said a considerable amount of work had taken place, in particular over the last couple of months. The Culture & Community Manager is currently drafting the Survey, which will be sent out to the public in the next few weeks.

RESOLVED:-

That, a written report be presented at the next Committee meeting in March 2015.

OSC/49 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OSC/50 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee were informed that no questions from Members of the Council had been received.

The Meeting terminated at 6.35 p.m.

COUNCILLOR MRS. PLENDERLEITH

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

19th February 2015

PRESENT:-

Conservative Group

Councillor Mrs Watson (Chairman), Councillor Jones (Vice-Chairman) and Councillors Lemmon (substitute for Councillor Hewlett), Murray, Smith, Watson and Wheeler

Labour Group

Councillors Bell, Mulgrew (substitute for Councillor Taylor), Rhind, Richards, Southerd and Wilkins

In Attendance

Councillors Atkin, Harrison and Mrs Plenderleith (Conservative Group).

FM/98 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Hewlett (Conservative Group) and Councillor Taylor (Labour Group).

FM/99 **MINUTES**

The Open minutes of the Meeting held on 4th December 2014 were taken as read, approved as a true record and signed by the Chairman.

FM/100 **DECLARATIONS OF INTEREST**

Councillor Wilkins declared an interest in the Treasury Management Strategy 2015/16 by virtue of his membership of the Credit Union.

FM/101 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/102 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/103 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

Councillor Mrs Plenderleith relayed a brief summary of the work undertaken by this Committee on the Council budget proposals for 2015/16, that it was satisfied with its findings and proffered no recommendations.

MATTERS DELEGATED TO COMMITTEEFM/104 **AUDIT SUB-COMMITTEE****RESOLVED:**

That the Open Minutes of the Audit Sub-Committee Meeting held on 17th December 2014 be received.

FM/105 **RECRUITMENT AND SELECTION WORKING PANEL****RESOLVED:**

That the Open Minutes of the Recruitment and Selection Working Panel Meetings held on 28th January, 2nd February and 3rd February 2015 be received.

FM/106 **TREASURY MANAGEMENT STRATEGY 2015/16**

The Director of Finance and Corporate Services summarised the report, making particular reference to the issues relating to the Council's attempts to provide the Credit Union with an interest free loan. Due to technical difficulties this had not been possible, but other avenues of providing assistance to the Credit Union had been recommended for approval.

Cllr Wheeler voiced his thanks for the work undertaken in this respect. Cllr Richards queried how Council employees might be made more aware of the assistance the Credit Union could provide. The Chief Executive suggested an item be added to the Intranet.

RESOLVED:

- 1) That the Treasury Management Strategy for 2015/16 be approved.***
- 2) That the Prudential Indicators and Limits for 2015/16 to 2019/20 as set out in the report were approved.***
- 3) That the Investment Strategy for 2015/16 including the associated counterparty (lending) list and policy was approved.***
- 4) That the Council becomes a corporate member of the South Derbyshire Credit Union with an investment of £10,000.***
- 5) That a further sum of £40,000 is made available to the Credit Union as an interest free loan and is subject to an annual review.***

(Note: Councillor Wilkins left the Meeting for this item).

FM/107 **FINAL BUDGET PROPOSALS 2015/16 AND FINANCIAL PLAN TO 2020**

The Director of Finance and Corporate Services drew on highlights from his report, confirming that no figures had changed since those quoted to

Committee last month. The rent increase had been confirmed at 2.2% and the overall budget proposals had been relayed widely via presentations to the Area Forums and South Derbyshire Partnership. A balanced budget for 2015/16 had been compiled, with some issues of note going forward, although the General Fund and HRA were well placed. A Reserve Balance was in place through to 2020. It was stressed that due to future uncertainties it was advised that the Council remain cautious in the short-term, there being no room for any major expenditure. Council Tax had been frozen, at the £150.25 Band D level.

Councillor Wheeler commented on the forecast uncommitted reserves, which at the projected figure of £2m was still £1m above the recommended prudent level. Given that he felt Council funds are the people's money held in trust for their benefit, consideration should be given to returning excess reserve funds to the Council Tax payers either as one-off projects or by other means. It was noted that commitments resulting in additional ongoing revenue expenditure would be unaffordable and that a Council Tax reduction would be imprudent as this may lead to a referendum in later years if a substantial increase were needed to restore the level of reserves.

Councillor Wheeler proposed that Officers promptly prepare a paper for Council on 2nd March 2015 outlining the options of achieving the desired outcomes. These could include;

- Increasing investment in the Community Partnership Scheme.
- Relieving the burden of Council Tax (short of a reduction in the Band D rate).
- Allocating funds for Officer bids for projects benefitting the community, either by providing additional leisure or other facilities or by improving Council efficiency to reduce costs.
- Taking no action.

This proposal and the practicalities of including it as an additional item on the Council agenda were debated. The Chief Executive said that Officers would endeavour to deliver the request.

Cllr Rhind queried, in relation to the 2.2% rent increase, whether this would be affected by inflation sinking still further. The Director of Finance and Corporate Services confirmed that the approved 2.2% increase would remain effective for 2015/16, but that such developments could affect future year levels.

RESOLVED:-

- 1) That the current Council Tax Level be frozen for 2015/16 and a Band D equivalent rate of £150.25 be recommended to Full Council on 2nd March 2015**
- 2) That estimated net General Fund Revenue Expenditure totalling £10,892,994 for 2014/15 (revised) and £10,996,355 for 2015/16 be recommended to Full Council on 2nd March 2015 for approval.**
- 3) That the Medium-term Financial Plan to 2020 on the Council's General Fund Revenue Account as detailed in the report was approved.**

- 4) *That the financial projection on the Housing Revenue Account (HRA) to 2024 as detailed in the report was approved.*
- 5) *That the 5-year capital investment and financing plan to 2020 as detailed in the report was approved.*
- 6) *That the Councils estimated National Non-Domestic Rate Return (NDR 1) for 2015/16 showing retained business rates (before the tariff) of £8.79m was noted.*
- 7) *That the report of the Council's Section 151 (Chief Finance) Officer under Section 25 of the Local Government Act 2003 was noted.*
- 8) *That the Chief Finance Officer submit a report to Council on 2nd March 2015 evaluating the General Fund Reserve and detailing options for utilisation.*

FM/108 **AMENDMENT TO LOCAL COUNCIL TAX DISCOUNT SCHEME UNDER SECTION 13A**

The Director of Finance and Corporate Services reported that whilst Discretionary Housing Payments (DHP) were funded by central government, local Council Tax Discounts awarded under Section 13A were not funded in the same manner, hence the requirement for an amendment. Seven cases are currently subject to this Discount, but there was a possibility that this number could rise.

RESOLVED:

- 1) *Amendment to the delegated scheme for the award of local discounts was approved.*
- 2) *The revised Guidance Framework set out in the report, to include Council Tax Reduction Scheme Discretionary Payments was approved.*

FM/109 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

MINUTES

The Exempt minutes of the Meeting held on 4th December 2014 were received.

RECRUITMENT AND SELECTION WORKING PANEL

The Exempt minutes of the Recruitment and Selection Working Panel meetings held on 28th January, 2nd February and 3rd February 2015 were received.

RISK BASED VERIFICATION FRAMEWORK (Paragraph 7)

The Committee agreed proposals for the implementation and future management of the Risk Based Verification Framework.

PAY AND GRADING REVIEW (Paragraph 4)

The Committee agreed proposals for completion of the Pay and Grading Review.

DEBTS SUBMITTED FOR WRITE OFF (Paragraph 1)

The Committee authorised the write off of sums due to the Council as detailed in the report.

The meeting terminated at 6.50pm

COUNCILLOR MRS. A. WATSON

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

25th February 2015

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Stanton (Chairman), Councillor Mrs Patten (Conservative Group) and Councillor Rhind (Labour Group)

District Council Representatives

A Edwards – Senior Legal Officer

LAS/86 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/87 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/88 **APPLICATION FOR A PREMISES LICENCE, 'DISCOUNT FOOD BARGAINS', 8 MIDLAND ROAD, SWADLINCOTE.**

The Sub-Committee was asked to determine an application for a new Premises Licence to permit the sale by retail of alcohol at 'Discount Food Bargains, 8 Midland Road, Swadlincote. The Sub-Committee heard that the operators would like to be able to sell alcohol for consumption off the premises during the hours of 09.00-17.00 Mon-Fri and 09.00-16.00 Saturday. Representations made by the Derbyshire Constabulary and Derbyshire Trading Standards had been withdrawn following the applicant's acceptance of additional conditions. Members recognised the importance of staff training to ensure that the sale of alcohol at the premises was handled correctly and agreed that this should be reflected in the conditions imposed on the licence.

RESOLVED:-

To grant the application for a Premises Licence as follows:

Sale by retail of alcohol for consumption off the premises:

<i>Monday to Friday:</i>	<i>09:00hrs to 17:00hrs</i>
<i>Saturday</i>	<i>09:00hrs to 16:00hrs</i>

Opening hours to the Public

<i>Monday to Friday:</i>	<i>09:00hrs to 17:00hrs</i>
<i>Saturday</i>	<i>09:00hrs to 16:00hrs</i>

That the grant of the application for a Premises Licence be subject to the mandatory conditions contained within the Licensing Act 2003, and the conditions contained within the operating schedule of the amended application form.

The Meeting terminated at 10:20am

M. STANTON

CHAIRMAN

PLANNING COMMITTEE

3rd March 2015

PRESENT:-

Conservative Group

Councillor Ford (Chairman), Councillor Mrs Brown (Vice-Chairman) and Councillors Mrs Hall, Jones, Roberts, Stanton and Watson

Labour Group

Councillors Bell, Dunn, Pearson, Richards, Shepherd and Southerd.

In attendance

The following Member also attended the Meeting and, with the approval of the Chairman, spoke on behalf of local residents; Councillor Wheeler.

PL/166 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Bale.

PL/167 **MINUTES**

The Open Minutes of the Meetings held on the 18th November 2014 (PL/104 – PL/117) and 16th December 2014 (PL/120 – PL/137) were taken as read, approved as a true record and signed by the Chairman.

PL/168 **DECLARATIONS OF INTEREST**

Councillor Richards declared an interest in application number **9/2014/1127/OS** by reason of his being a Governor at The William Allitt School.

PL/169 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/170 **REPORT OF THE DIRECTOR OF COMMUNITY AND PLANNING SERVICES**

The Director of Community and Planning Services submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/171 **THE ERECTION OF NEW WAREHOUSE BUILDINGS, THE ERECTION OF GARAGE / MAINTENANCE BUILDING AND THE CREATION OF AN OPEN STORAGE AREA AND ASSOCIATED WORKS AT ATL LTD, WOODYARD LANE, FOSTON**

J Church (agent in support) attended the Meeting and addressed Members on this application.

RESOLVED:-

That planning permission be granted subject to the conditions set out in the report of the Director of Community & Planning Services, which are to be varied to include a requirement that acoustic fencing be placed along the western edge of the site.

PL/172 **OUTLINE APPLICATION (ALL MATTERS RESERVED) FOR THE ERECTION OF 13 DWELLINGS (TO INCLUDE AFFORDABLE) WITH GARAGING, PARKING, LANDSCAPING AND ACCESS TO BE PROVIDED FROM BURTON ROAD ON LAND AT SK2416 1799 BURTON ROAD, ROSLISTON, SWADLINCOTE**

It was reported that members of the Committee had visited the site earlier in the day.

G Longley (agent in support) attended the Meeting and addressed Members on this application.

Councillor Wheeler addressed Members as the local ward member for Linton expressing the views of local residents.

RESOLVED:-

That planning permission be granted subject to the conditions set out in the report of the Director of Community & Planning Services.

(Councillor Richards declared an interest in this application, by reason of his being a Governor at The William Allitt School and took no part in the debate during the consideration and determination thereof).

PL/173 **THE ERECTION OF TWO DWELLINGS ON LAND TO THE REAR OF HILL VIEW CHAPEL LANE BARROW ON TRENT DERBY**

C Lindley (agent in support) attended the Meeting and addressed Members on this application.

RESOLVED:-

That planning permission be granted subject to the conditions set out in the report of the Director of Community & Planning Services.

PL/174 APPROVAL OF LAYOUT, SCALE, APPEARANCE AND LANDSCAPING (RESERVED MATTERS) OF APPLICATION 9/2013/0643 FOR THE ERECTION OF 40 DWELLINGS AND ASSOCIATED PUBLIC OPEN SPACE AND INFRASTRUCTURE ON LAND AT SK3126 1562 LONGLANDS, REPTON.

RESOLVED:-

That planning permission be granted subject to the conditions set out in the report of the Director of Community & Planning Services.

PL/175 THE PRUNING OF TWO LIME TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 203 AT LAND TO THE SIDE OF 127 HIGH STREET, NEWHALL, SWADLINCOTE.

RESOLVED:-

That planning permission be granted to prune the two trees.

PL/176 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

EXEMPT MINUTES

The Exempt Minutes of the Committee meeting held on the 18th November 2014 (PL/118 – PL/119) were received.

The meeting terminated at 7.15pm.

M. FORD

CHAIRMAN

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE5th March 2015**PRESENT:-****Conservative Group**

Councillor Watson (Chairman) and Councillors Roberts, Mrs Brown, Mrs Hall, Mrs Patten and Stanton

Labour Group

Councillors Frost, Mulgrew, Stuart, Taylor and Tilley

EDS/85 **APOLOGIES**

Apologies for absence from the meeting were received from Councillor Chahal, whom was substituted by Councillor Shepherd and Councillor Ford whom was substituted by Councillor Smith.

EDS/86 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

EDS/87 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

EDS/88 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/89 **REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE**

The Committee was informed that there were no Overview & Scrutiny Committee reports for it to consider.

MATTERS DELEGATED TO COMMITTEEEDS/90 **DERBYSHIRE AND DERBY JOINT MUNICIPAL WAST MANAGEMENT STRATEGY**

The Senior Waste Manager delivered a report on 'The Derbyshire Joint Municipal Waste Management Strategy' (DJMWMS) 'Looking after

Derbyshire's Waste' which was originally developed and adopted in 2006 by Derbyshire County Council, Derby City Council and all eight District and Borough Councils in Derbyshire. The DJMWMS is a partnership document and provides a framework for the development and delivery of waste management services in Derbyshire and Derby City over the period 2006-2026. The DJMWMS is subject to a five yearly review to ensure the priorities are in line with policy and legislation. The review focused on waste prevention, recycling and composting rather than treatment and disposal of waste that cannot be recycled and composted which forms a part of the current waste management contract with Resource Recovery Solutions (Derbyshire) Ltd. The key document for consideration in the review were the South Derbyshire Action plan, due to previous investment in recycling and composting SDDC had outperformed most of the other Derbyshire authorities and had already put in place the services which should see the district exceed its statutory target of 50% and meet the strategies long term targets of 55% waste recycled/composted.

The Committee had a lengthy discussion about the different available waste sites in the district and changes that may affect the district in the future.

RESOLVED:

(1.1) That Members approved the adoption of the Derbyshire and Derby Joint Municipal Waste Management Strategy and South Derbyshire District Council's Waste Action Plan.

(1.2) That Members noted and welcomed the proposed endorsement of the Strategy and respective waste action plans by the County, City and District/Borough Councils of Derbyshire.

EDS/91 **CORPORATE PLAN 2009 – 15: PERFORMANCE MANAGEMENT REPORT (1 OCTOBER - 31 DECEMBER 2014)**

The Director of Community and Planning Services delivered a report detailing the progress during the period 1 October to 31 December 2014, in relation to the Council's Corporate Plan 2009 –2015, which are relevant to this Committee under the 'Sustainable Growth & Opportunity' theme.

During the third quarter, all targets for relevant projects and performance measures were achieved, except for three performance measures.

- GM 04 - Percentage of all household waste recycled and composted stands at 42.2% (target 49%).
- GM 05 - Percentage of kerbside collected household waste recycled and composted stands at 43.0% (target 52.7%).
- GM 08 – Speed of planning applications stands at 68% (target 85%)

The report had been based on estimated figures, these had been challenged and the next quarterly report will bring the actual figures into context.

RESOLVED:

That the Committee considered and approved the progress against performance targets.

EDS/92 **WORK PROGRAMME**

Members of the Committee received a report from the Director of Community & Planning Services and Director of Housing & Environmental Services setting out the updated work programme.

RESOLVED:-

That the Committee considered and approved the updated work programme.

EDS/93 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EDS/94 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee were informed that no exempt questions from Members of the Council had been received

The meeting terminated at 6:25pm

COUNCILLOR P. WATSON

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

9th March 2015

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Stanton (Chairman), Councillor Harrison (Conservative Group)
and Councillor Frost (Labour Group)

District Council Representatives

A Edwards – Senior Legal Officer

LAS/89 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/90 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/91 **APPLICATION FOR A PREMISES LICENCE, 'NEWHALL OFF LICENCE',
17 UNION ROAD, SWADLINCOTE, DERBYSHIRE, DE11 0QF.**

The Sub-Committee was asked to determine an application for a new Premises Licence to permit the sale by retail of alcohol at 'Newhall Off Licence', 17 Union Road, Swadlincote. The Sub-Committee heard that the operators would like to be able to sell alcohol for consumption off the premises during the hours of 07.00-23.00 Mon-Sun. Representations made by the Derbyshire Constabulary and Derbyshire Trading Standards had been withdrawn following the applicant's acceptance of additional conditions.

Whilst considering the application, general questions were asked of the Licensing Officer in relation to details within the application, namely the opening hours, the recording of refusal incidents and the treatment of such incidents.

RESOLVED:-

To grant the application for a Premises Licence as follows:

Sale by retail of alcohol for consumption off the premises:

Monday to Sunday: 07:00hrs to 23:00hrs

Opening hours to the Public

Monday to Sunday: 07:00hrs to 23:00hrs

That the grant of the application for a Premises Licence be subject to the mandatory conditions contained within the Licensing Act 2003, and the conditions contained within the operating schedule of the amended application form.

The Meeting terminated at 10:25am

M. STANTON

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

11th March 2015

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Stanton (Chairman), Councillor Watson (Conservative Group) and Councillor Bell (Labour Group)

District Council Representatives

A Edwards – Senior Legal Officer

LAS/92 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/93 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/94 **APPLICATION FOR A VARIATION OF A CLUB PREMISES CERTIFICATE, 'BURTON WATERSPORTS, WATERSIDE ROAD, STAPENHILL, BURTON UPON TRENT, DERBYSHIRE, DE15 9JL.**

The Sub-Committee was asked to determine an application for a variation to a Club Premises Certificate to extend the hours for the supply and sale of alcohol and for the playing of recorded music at 'Burton Watersports', Waterside Road, Stapenhill, Burton upon Trent. The Sub-Committee heard that the operators would like to extend the hours to be able to supply or sell alcohol for consumption on the premises and to play recorded music indoors during the hours of 12.00-23.00 Sunday-Thursday, 12.00-02.00 Friday & Saturday and 12.00-02.00 Christmas Eve & New Year's Eve. Representations made by the Derbyshire Constabulary had been withdrawn following the applicant's acceptance of additional conditions.

Whilst considering the application, general questions were asked of the Licensing Officer in relation to details within the application, namely the responsibility for monitoring the refusals records and the former licensed hours.

RESOLVED:-

To grant the application for a variation of a Club Premises Certificate as follows:

Supply and sale by retail of alcohol for consumption on the premises and for the playing of recorded music:

Sunday to Thursday:	12:00hrs to 23:00hrs
Friday & Saturday:	12:00hrs to 02.00hrs
Christmas Eve & New Year's Eve	12.00hrs to 02.00hrs

Opening hours to the Public

Monday to Sunday: 00:00hrs to 00:00hrs

That the grant of the application for a variation of a Club Premises Certificate be subject to the mandatory conditions contained within the Licensing Act 2003, and the conditions contained within the operating schedule of the amended application form.

The Meeting terminated at 2.35 pm.

M. STANTON

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

12th March 2015

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Smith (Vice-Chairman) and Councillors Ford, Mrs Hall (substitute for Mrs Hood), Harrison, Lemmon and Murray.

Labour Group

Councillors Dunn, Frost, Mulgrew, Rhind, Richards and Shepherd.

HCS/75 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Mrs Hood (Conservative Group).

HCS/76 **MINUTES**

The Open Minutes of the Meeting held on 13th January 2015 were taken as read, approved as a true record and signed by the Chairman.

HCS/77 **DECLARATION OF INTEREST**

No declarations of interest were received.

HCS/78 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/79 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

HCS/80 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE

HCS/81 **PHYSICAL INACTIVITY FUND**

The Health Partnership Manager summarised the report, highlighting the benefits of the scheme and the targets for engaging those deemed to be physically inactive. Queries relating to open water swimming venues, extreme sports activities for vulnerable groups and deprived area indices were responded to and noted. [Page 63 of 98](#)

RESOLVED:-

That the Committee approved the implementation of the South Derbyshire physical inactivity action plan.

(Councillor Smith joined the Meeting at 6.10pm, delayed by train issues)

HCS/82 **NATURE RESERVE DECLARATION**

The Open Space & Facilities Development Manager presented her report in relation to Swadlincote Woodlands. Queries relating to the treatment of the area, Ash die-back, Derbyshire County Council non-operational sites and the long-term financing of the site were responded to and noted.

RESOLVED:-

That the Committee approved Swadlincote Woodlands being put forward for declaration as a Local Nature Reserve, managed by South Derbyshire District Council.

HCS/83 **IGNITING THE LEGACY – FACILITY DEVELOPMENT UPDATE**

The Director of Community and Planning Services introduced the update, with the Culture and Community Manager providing further details in relation to the Green Bank Leisure Centre and Rosliston Forestry Centre, the Director of Community and Planning Services on Etwall Leisure Centre and the Open Space & Facilities Development Manager on the Eureka Park and Outdoor Gym developments. Queries relating to sustaining the parks, dog fouling, asbestos at Green Bank, cleaning exercise equipment at Green Bank and the further development of Newhall Park were responded to and noted.

RESOLVED:-

- 1. That the Committee noted the progress on Sport and Cultural Facility development.***
- 2. That the Committee approved the entry into the National Lottery Funding Agreement with Sport England for a grant award of £500,000.***
- 3. That the Committee noted the overspend on the Green Bank Leisure Centre repair and maintenance budget.***

HCS/84 **CORPORATE PLAN 2009-15: PERFORMANCE MANAGEMENT REPORT (1 OCTOBER – 31 DECEMBER 2014)**

The Director of Housing and Environmental Services referred to the above report. Councillor Harrison queried whether the anti-social incidents could be provided at Ward level. It was confirmed that such information could and would be provided in due course.

RESOLVED:-

That the Committee considered and approved progress against performance targets.

HCS/85 **WORK PROGRAMME**

Members were asked to consider the updated work programme and review its content where appropriate.

RESOLVED:-

That the updated work programme be approved.

The Meeting terminated at 7.00pm

J HEWLETT

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

19th March 2015

PRESENT:-

Conservative Group

Councillor Mrs Watson (Chairman), Councillor Jones (Vice-Chairman) and Councillors Murray, Smith, Watson and Wheeler

Labour Group

Councillors Bell, Rhind, Richards, Southerd, Taylor and Wilkins

In Attendance

Councillors Atkin and Harrison.

FM/115 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Hewlett.

FM/116 **MINUTES**

The Open minutes of the Meeting held on 15th January 2015 were taken as read, approved as a true record and signed by the Chairman.

FM/117 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

FM/118 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/119 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/120 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no reports of the Overview & Scrutiny Committee to consider.

MATTERS DELEGATED TO COMMITTEE**FM/121 CORPORATE PLAN 2014/15: PERFORMANCE MANAGEMENT REPORT OCTOBER TO DECEMBER 2014**

The Director of Finance and Corporate Services summarised the report, drawing attention to the fact that plans relating to Customer Services were behind schedule, that although capital targets had not quite been achieved, there was no major impact on financial plans and whilst sickness absence was improving for the third year running, it was still above the local government average.

(Councillor Murray joined the Meeting at 6.05pm)

RESOLVED:

That progress against performance targets be considered and approved.

FM/122 BUDGET AND FINANCIAL MONITORING 2014/15

The Director of Finance and Corporate Services referred to his report, highlighting concerns regarding costs at the depot, due to staffing and vehicle maintenance expenditure. The Director of Housing and Environmental Services is preparing a report for Committee, to address the issues at the depot. It was also reported that as a result of the tighter banking situation it was becoming more difficult to place money with the banks. With regard to benefits processing, although the position had improved back to normal performance levels, there was still a concern regarding future processing and the sustainability of additional resources currently in place. The recently approved Risk Based Verification scheme will help in this area, but the Director of Finance and Corporate Services is to present a report on the options relating to the Benefits Service at a future Committee. This report will also refer to the options as to how the DWP Atlas notifications are dealt with.

Queries relating to labour and fleet costs at the depot, a fleet replacement programme, agency arrangements, the roll out of and funding for Universal Credit (from September 2015 for South Derbyshire District Council), Council Tax arrears targets and the imminent demolition of a building in disrepair in Church Gresley were all responded to and noted.

RESOLVED:-

- 1) That the latest budget and financial monitoring figures for 2014/15 be considered and approved.***
- 2) That the additional costs in Waste and Cleansing, together with Transport Services be reviewed as a matter of urgency to reduce their incidence in 2015/16.***

The meeting terminated at 6.22pm

COUNCILLOR MRS. A. WATSON

CHAIRMAN

SOUTH DERBYSHIRE AREA FORUM

SWADLINCOTE

Tuesday 27th January 2015
at Swadlincote Town Hall

PRESENT:-

District Council Representatives

Councillor Rhind (Chairman) and Councillors Dunn, Mrs Heath, Mulgrew, Murray, Stuart and Tilley

F McArdle (Chief Executive); S Winfield (Business Support Officer)

Derbyshire County Council Representatives

Councillor Mrs Chilton; P Jameson (Forum Liaison Officer)

Parish Council/Meeting Representatives

E Parker, D Sharpe (Woodville Parish Council); C Dobson (Hartshorne Parish Council)

Members of the Public

H Kreft (Burton Mail); D Redfern; C Pidgeon; M Shepherd; R Thomas; A Clarke; G Tubey; J Seaton; R Causer; M E Barsby; J Fox; K Dicken; M Lunn

Councillor Rhind welcomed everyone to the meeting and an introduction was made from the panel.

SA/24 **APOLOGIES**

Apologies received from Councillors Southerd and Bell; J Burley, N Parry and D Shuttleworth (Hartshorne Parish Council)

SA/25 **DECLARATIONS OF INTEREST**

None.

SA/26 **CHAIRMAN'S ANNOUNCEMENTS**

The Local Plan has been through a thorough examination in public starting in November 2014, lasting for 6 days. Following that inspection the appointed inspector has asked the Council to undertake some further work around housing. When this work is complete it will be submitted to the inspector and he will decide the next step. Currently awaiting news on this.

The Community Partnership Grant Scheme has been re-launched with a total pot of £300,000. Only available for capital funding. Non-profit groups in South Derbyshire can apply and will require match funding. The minimum grant is £1,000 and the maximum grant is £25,000. Meeting scheduled for early March to decide on the grants. Chief Executive urged groups to come forward and make applications for the funding.

SA/27 **MINUTES**

The Minutes of the Swadlincote Area Forum held on 23rd September 2014 were noted.

SA/28 **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

Forum Liaison Officer discussed the Report Back on issues raised at the last meeting.

Traffic calming in Moira Road – Forum Liaison Officer confirmed that works are now complete and signage would be put up shortly.

Flooding issues at Woodville – awaiting feedback from Cllr Southerd - to be referred to the next meeting

Fence replacement at South Street, Woodville – Chief Executive reported that Cllr Taylor had liaised with resident and developer and this issue had now been resolved.

SA/29 **PUBLIC QUESTIONS ON ISSUES RAISED BY RESIDENTS**

Resident raised issues with a jitty running from Midland Road to John Street in Swadlincote. Litter is an absolute disgrace. A request was made to fence off a grassed area, which attracts people drinking and congregating very close to residences. CE discussed restrictions with open spaces and agreed to make enquiries.

ACTION – CHIEF EXECUTIVE TO ASSESS GRASSED AREA AND POSSIBILITY OF FENCING OFF

Resident raised issues with noise levels from Wards at Woodville and asked if this was monitored. Chief Executive confirmed noise limits were controlled and agreed to instruct Environmental Health to look into this.

ACTION – CHIEF EXECUTIVE TO INSTRUCT ENVIRONMENTAL HEALTH NOISE MONITORING

Resident raised that the new traffic calming introduced into Moira Road was not effective. Forum Liaison Officer confirmed that signage was not yet in place. Cllr Dunn confirmed that he had been out to site and agreed that the lift onto certain speed humps did not seem to be steep enough. There was also an issue with a dropped kerb outside the Church. Simon from the County Council will be inspecting.

Resident raised an issue of potholes in Moira Road. Cllr Dunn confirmed he had reported this.

ACTION – FORUM LIAISON OFFICER TO ADDRESS

Resident requested signage for the retail park as lorries are still using Coppice Side as they are missing the entrance to the Hepworth site. Chief Executive confirmed that progress had been made with all of the stores to ensure deliveries are aware of postal addresses, which is enforced regularly. The totem pole had been a good idea but did not go ahead. Forum Liaison Officer discussed that adequate signage is displayed and

that the Pipeworks' entrance should be obvious. The County Council is currently involved in a de-cluttering exercise and additional signage is unjustifiable.

Forum Liaison Officer discussed the landscaping on Morrisons' roundabout, which hasn't been maintained well in the past, and this could have obstructed the entrance to the Pipeworks. Morrisons' contractors will not maintain this island anymore. The County Council Maintenance Manager has requested that the landscaping be removed and the island be returned to grass and maintained by the District Council. The Forum was asked if there were any objections to this. The Chief Executive expressed that he would like to get the island sponsored and sign traffic into the Pipeworks.

ACTION – CHIEF EXECUTIVE TO SOURCE SPONSOR FOR THE ISLAND

It was raised that those with disabilities and mobility issues have difficulty parking in the car park behind John Paul's shop. Chief Executive confirmed that 6 disabled spaces exist near the public toilets. All car parks are popular in the town as they are free. An additional 24 spaces were created following a redesign.

ACTION - CHIEF EXECUTIVE TO INSTRUCT TRAFFIC WARDENS TO MONITOR PARKING

South Street resident thanked the Chief Executive for assisting with the replacement fence at South Street, which is now in progress. Resident had been liaising with Tony Sylvester (SDDC) with further discussions on the fence and pathway.

ACTION - CHIEF EXECUTIVE TO LIAISE WITH TONY SYLVESTER

Resident raised an issue with parking at the top of Sandcliffe Road. A discussion took place as to the boundaries of the Newhall and Swadlincote Area Forums, which it was agreed needed clarification in the form of a detailed map. Cllr Dunn confirmed that the Mason's Arms junction was Area 5 and this continued down to the bottom of Sandcliffe Road.

ACTION – CHIEF EXECUTIVE TO CLARIFY BOUNDARIES WITH A DETAILED PLAN

Resident raised that a concrete lamp post was in the middle of the footpath on Belmont Street adjacent to the club.

ACTION – FORUM LIAISON OFFICER TO ADDRESS

Cllr Mulgrew raised that on Nadins Way from Brunel to Sainsburys the rubbish piled up at Rainbow Waste is a disgrace and grass doesn't get cut. Chief Executive confirmed that he had been out and the site has been cleaned up and de-cluttered.

Resident raised that flooding on Hearthcote Road near Chiltern Road had been very bad as surface water was not getting away.

ACTION – FORUM LIAISON OFFICER TO ADDRESS

Cllr Heath raised that the island at Springfield Road, at the bottom near the school, needs attention. Bricks are loose. Forum Liaison Officer confirmed that Highways did look at it and from road safety perspective it was acceptable.

ACTION – FORUM LIAISON OFFICER TO REFER BACK TO HIGHWAYS

Resident raised that pot holes were an issue at the Midway fishponds roundabout. Cllr Mulgrew confirmed this had been reported

ACTION – FORUM LIAISON OFFICER CONFIRMED HE HAD VISITED THE SITE FOLLOWING A COMPLAINT, THIS WILL BE ADDRESSED

Resident reported a leak outside the railway – Forum Liaison Officer aware. Cllr Heath confirmed that Severn Trent had attended today.

SA/30 **COUNTY COUNCIL ISSUES**

None

SA/31 **DISTRICT COUNCIL ISSUES**

Chief Executive gave an update on the budget. The Council's financial position has stabilised and they are not expecting any further reductions in Government funding. A payment has been received for the new homes bonus. The Council has moved to a business rates protocol, which does not go to government. It is proposed on 2nd March that members will consider freezing an increase in the rates, which would be the 5th year. Over the last 3-4 years SDDC has reduced the cost of services provided. There is capital available to apply for as discussed earlier. The voluntary services have had their grants increased by 2.5%. In summary there is a balanced budget going into the General Election. Using an example of a Band D property with rates of £150, only 11% goes to SDDC, the remainder goes elsewhere.

SA/32 **DATE OF NEXT MEETING**

The Chairman thanked everyone for their attendance – a date will be confirmed in due course for the next meeting.

G RHIND

CHAIRMAN

The Meeting terminated at 8.15 pm

SOUTH DERBYSHIRE AREA FORUM

ETWALL

28th January 2015 at Frank Wickham Hall, Etwall

PRESENT:-

District Council Representatives

Councillor Mrs. Brown (Chairman) and Councillors: Mrs Patten; Mrs Plenderith Martyn Ford and Andy Roberts.

Frank McArdle - Chief Executive
Ardip Kaur – Legal & Democratic Services Manager
Julie Marson - Clerk

Derbyshire County Council Representatives

Councillor Mrs Patten and Martyn Ford

Paul Jameson (DCC)

Parish Council/Meeting Representatives

I.Bennett, D.Muller, and N.Ireland (Etwall Parish Council); B.Myring (Etwall Neighbourhood Watch); T.Beresford (Foston & Scropton Parish Council); C.Hall (Burnaston Neighbourhood Watch); M Nesbitt (Egginton Parish Council); S McLernon (Fire & Rescue); David SImcox (CEO of CAB); Rob Helliwell (Burton Mail)

Members of the Public

S.Jolly

EA/23 **APOLOGIES**

Apologies for absence were received from Councillor Mrs Plenderith; Andy Billings and Martin Buckley (SDDC Tree Officer).

EA/24 **DECLARATIONS OF INTEREST**

None

EA/25 **CHAIRMAN'S ANNOUCEMENTS**

The **Local Plan** has been through its Examination in Public which started in November 2014. It lasted for 6 days covering all aspects of the Local Plan. Following the examination, the appointed Inspector has asked the Council to undertake some further work around housing, viability and infrastructure on strategic sites. This work when complete will be submitted to the Inspector who will then decide on the next steps.

The **Community Partnership Grant Scheme** has now been re-launched with a total pot of £300,000.

- Capital funding only is available
- Non-profit groups and Parish Council's in South Derbyshire can apply
- Will require a minimum of 50% matched funding
- Minimum Grant £1,000, Max. £25,000

Ian Hey said the first grant panel meeting is in March and he can work with applicants to help make a strong case for funding.

Full details can be found at - www.south-derbys.gov.uk or by contacting Ian Hey; Community Partnership Officer at South Derbyshire District Council ian.hey@south-derbys.gov.uk / Tel :01283 228741

EA/26 **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

Removal of Lamp Posts between Marston Turn (Uttoxeter Rd) to the Salt Box at Hatton. Paul Jameson reported that the lamps along here were identified for permanent switch off under the part-night lighting proposals for Hoon & Marston on Dove in April 2013. The lights were permanently turned off shortly after the consultation period & the results were monitored for a year before removal of the columns earlier in the summer. These lights were on a straight rural road with no collision or crime issues. They were providing minimal highway safety use and given the current financial position, there was no justification for continuing to illuminate this road. There are no intentions to replace the lamp columns.

Tony Beresford – said that no repeat signage for no restrictions had been put in place since. Paul Jameson said he would look into this and report back. There has been 1% of lighting removed, how much does it cost to remove in comparison to being switched off. If lighting is removed it is a one off cost if the columns are switched off they still need regular maintenance.

Foston & Scropton Parish Council pilot scheme with County Council known as 'Community Resilience. – Frank McArdle has spoken to ATL Transport who are keen to be involved and will contact Foston & Scropton Parish Council.

EA/27 **TO NOTE THE MINUTES OF THE MEETING HELD 11th September 2014 (COPY ATTACHED)**

The minutes from the previous meeting were agreed as a true record.

EA/28 **DAVID SIMCOX – CEO OF SOUTH DERBYSHIRE CITIZEN'S ADVICE BUREAU**

It is the 15th Birthday locally of the CAB and 75 years nationally. At the moment they are going through a revamp to help those within the community and make the services more widely available within the district. Locally they asked people what is CAB and most people think it is a council or a taxi service. The CAB provides Free Independent,

Confidential & Impartial Advice to anyone in the district. They hold over 100 advice sessions a week and a great number of issues are raised including Debt, Benefits, Consumer, Housing and Immigration, to name a few. They are trying to reach out to the people and see how they can help and work towards preventive methods. They want to help people as soon as possible as this means there are more options available to them.

For the first time, debt was the number 1 issued raised and the average debt is £18,500 in South Derbyshire.

The CAB want to work with the communities and they hold weekly advice sessions at GP Surgeries, Children Centres and other outreach locations across the district. They can also do home visits. A copy of the Annual report was distributed and also leaflets advising of times etc. and how to contact the service.

Ian Bennett raised the question that from April 2015 advisors on Pensions will be trained. From the 6th April, 3 sessions a week will be held in relation to Pensions and these will be held at Church Gresley and out in the Community.

EA/29 **STEVE McLERNON – DFRS – CHINESE LANTERNS**

At present the selling of Chinese Lanterns is not illegal in England. There has been a lobby to Central Government but the E petition failed, so at the moment nothing is in place to change the law.

There have been 17 incidents recorded in the district and 4 have turned into fires. On the 11th January 2015 a Chinese lantern landed on a fence in Hilton and set the house on fire. The highest profile incident was the one in West Midlands last year which was a major incident caused by a Chinese lantern.

The lanterns cause more issues in rural areas with the livestock and some Councils have banned the use of lanterns on Council owned land.

Cllr Martyn Ford has put forward a motion that lanterns are not to be launched from Council owned land and not to be sold in shops this will be taken to the full council.

In Australia, Fireworks are banned and allowed only at public displays, Could that law come over here? Is there any legal liability if the lanterns cause damage? There is but there has to be strict proof of liability. Repton Parish Council has banned them from being used on ground that they own.

Frank McArdle praised the Fire & Rescue service for their attendance and work on the 26hr operation at Newhall also in partnership with the Police and Bomb Experts.

Concerns were raised on the County Council cutting gritting services.

EA/30 **PUBLIC QUESTIONS ON ISSUES RAISED BY RESIDENTS**

A question was raised about who will be liable if the trees on Burnaston Lane fell on cars.

Response: Derbyshire Council Page 75 of 98
If the trees are on a highway.

Landowners can be liable if the tree is dead, dying or dangerous.
SDDC have a Tree Officer who can be contacted and he can carry out a site visit.

EA/31 **COUNTY COUNCIL ISSUES**

Feedback on Broadband was requested as Natalie, the Broadband Officer, has now left the authority. There is now a Green box at Devil's Elbow. The officer taking over from Natalie has confirmed that the box is there but they must close the road so that the box can be connected to the services.

Action: Paul Jameson to look into this and hopes to report back for next meeting.

Cllr Roberts asked about the Hatton Footpaths as he had contacted the Public Right of Way Officers at County Council and was informed that no more maintenance was to be done on them.

Action: Cllr Roberts to give Paul Jameson list of footpaths and will look into this for him. Cllr Mrs Brown asked if the Footpaths Officer could attend a future meeting.

On the road from Repton to Swadlincote a number of tyres have blown and 2 wheels damaged due to road conditions, potholes and the state of the edges of the road. What maintenance is planned to improve the road?

Cllr Mrs Patten said by Ashby Turn there is a 1 metre square pothole which she hit. She contacted the County Council who asked for a precise location. Due to the road, there are no significant markings to enable this but in the day light it can be identified clearly.

Action: Paul Jameson to ask Highways Officer to do an inspection from Knights Lane onwards.

Eighteen months ago there was a Planning Application submitted for 6 dwellings in Scropton which was refused, but approved on appeal. As the Parish Council submitted comments on the appeal shouldn't they have been informed of the decision by the inspectorate?

Response: With the appeal process the inspectorate is an independent body. A list of appeals is published on Planning Committee reports which are available on the website and also Appeal Decisions are published on the website.

Any news on the proposal of 50 houses on the Etwall Road into Egginton. Nothing to report.

EA/32 **DISTRICT COUNCIL ISSUES**

Budget Update 2015-16

Financial position has stabilised following a period of changes within the Council and this will continue but there have been no changes to the services we deliver. There has been an increase in the New Homes bonus from residential development in the district.

11% of the Council Tax bill covers South Derbyshire Services. The rate of Council tax for 2015/16 is subject to Council approval which is to be held on the 2nd March. A freeze has been proposed.

Grants have been increased for the Voluntary Sector and Parish Council Funding at a rate of 2.3% of the rate of inflation.

Update from Martin Buckley (SDDC Tree Officer) on Ash Die Back Disease.

Apologies were received from Martin Buckley and a brief summary was read out by Cllr Mrs Brown.

Confirmed findings at 6 January 2015

Nursery sites - 26

Recently planted sites - 398

Wider environment, e.g. established woodland - 525

Total: 949

Managing infected trees and woodland

- You are not required to take any particular action if you own infected ash trees, unless SDDC or another plant health authority serves you with a statutory Plant Health Notice requiring action
- keep an eye on the trees' safety as the disease progresses, and prune or fell them if they or their branches threaten to cause injury or damage
- help slow the spread of the disease by removing and disposing of infected ash plants, and collecting up and burning (where permitted), burying or composting the fallen leaves.

Swadlincote Woodlands is an infected site. SDDC are managing the disease by felling and burning infected material on-site. SDDC estimate there will be a loss of 5,000 trees. Locally there are 4 woodlands affected.

Other authorities recently affected are Nottinghamshire and Birmingham City. Nott's have estimated the cost of dealing with outbreak to be in excess of £500,000.

The question was raised as to which of the 4 woodlands are affected locally. Martin has replied that they are Swadlincote Woodlands, Willersley Woodlands, Pick Triangle & Feanedock Covert. Although 3 are over the Leicestershire border they are within the infected area – Fungal Spores do not recognise Political Borders!

EA/33 **DATE OF NEXT MEETING**

To be arranged.

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MRS L BROWN

CHAIRMAN

The meeting terminated at 8.35pm

SOUTH DERBYSHIRE AREA FORUM

REPTON

3rd February 2015 at Findern Village Hall

PRESENT:-

District Council Representatives

Councillor Smith (Chairman); Councillor Ford; Councillor Shepherd and Councillor Stanton.

F McArdle (Chief Executive); M McKeon (Clerk).

Derbyshire County Council Representatives

Councillor Davidson.

Parish Council/Meeting Representatives

C Fellows (Stenson Fields Parish Council); F Hill (Newton Solney Parish Council); R Lisewski (Stenson Fields Parish Council); L Nash (Findern Parish Council).

Members of the Public

A Evans; H Hall; J Orme; C Pidgeon and S Toone.

RA/22 **Apologies**

Apologies were received from P Jameson (Forum Liaison Officer); Alan Gifford; Councillor Chahal; Councillor Mrs Hood; and Councillor Mrs L Chilton.

RA/23 **Declarations of Interest.**

None.

RA/24 **Chairman's Announcements.**

The **Local Plan** – The Chair gave an overview at to the current position of the Local Plan saying it has been through its Examination in Public which started in November 2014. It lasted for 6 days covering all aspects of the Local Plan. Following the examination, the appointed Inspector has asked the Council to undertake some further work around housing, viability and infrastructure on strategic sites. This work when complete will be submitted to the Inspector who will then decide on the next steps.

The **Community Partnership Grant Scheme** – The Char said this has now been re-launched with a total pot of £300,000. The monies are available for:-

- Capital funding only available;
- Non-profit groups and Parish Council's in South Derbyshire can apply;
- Will require a minimum of 50% matched funding;
- Minimum Grant £1,000 - maximum £25,000.

Full details can be found at www.south-derbys.gov.uk or by contacting Ian Hay, Community Partnership Officer at South Derbyshire District Council ian.hey@south-derbys.gov.uk / Tel: 01283 228741.

RA/25 **To note the Minutes of the Meeting held on 3rd September 2014**

The minutes were noted as a true and accurate record.

RA/26 **Report back on issues raised at the last Meeting**

1. Newton Lane, Newton Solney : Road Closure

Work has now been completed. Councillor Hill from Newton Solney Parish Council said he would like to thank Derbyshire County Council for all their work and effort put in to replace the wall.

Action: Chair requested SDDC send a thank you to Derbyshire County Council.

2. Bretby Lane, Bretby : Drainage Issues

Further works are scheduled to commence around 6-8 weeks' time.

3. Grampian Way, Stenson Fields: Request for VAS

Councillor Shepherd reported he will be submitting a request under the Freedom of Information Act for data on all VAS within South Derbyshire. He will be raising the issue again in the near future, looking at areas that have VAS and very few accidents and areas that have accidents.

4. Hall Lane, Willington : Visibility Concerns at Junction

A resident confirmed that Forum Liaison Officer is correct in his report that there is a 'Stop' sign on Hall Lane junction but this junction very quickly trumpets out to a wide junction. The 'Stop' sign appears hidden from oncoming vehicles and is badly worn, yet an integral part of anti-accident set up. The resident requested for a 'Stop' sign to be replaced or repaired as it cannot be read. Councillor Ford said we need to make sure all signage is up to scratch. The resident then went on to say Kingfisher Lane will have a big impact on traffic flow due to 50 new houses being built, along with a new GP surgery. Similarly new Co-op on site of old surgery – he suspects there will be some big traffic accidents in these locations. There is another zebra crossing in place too which is difficult to see and no halo around it to draw attention to it. Councillor Ford said these issues are being looked at and by the time of next meeting should be resolved.

5. Willington Road, Repton: Mirror on the Highway

Noted.

6. Pilgrims Way, Stenson Fields: Parking at Junction

Councillor Shepherd said he is content with answer.

7. Footpath by Trent Avenue – part-time lighting at night.

Councillor Ford said he is still awaiting information from Parish Council regarding any changes they may want to see there; County Council are looking at using dimmed lighting in future.

RA/27

Public questions on issues raised by residents

A resident raised concerns about losing lollipop ladies across the district, especially those who operate on zebra crossings. Local roads can carry 19,000 vehicles per day = 1,200 every hour which equates to one vehicle every three seconds passing by and children would need to negotiate busy junctions without a lollipop lady. This would also have a huge impact due to increased residents from four new developments locally. The Chair echoed those concerns. Councillor Ford said he has invited a cabinet member to come and look for themselves before a decision has been made to lose lollipop lady.

Cheryl Pidgeon raised a concern saying there were significant reductions in the fire service across the whole of South Derbyshire, particularly during the night as the nearest fire engine will come from Kings Way in Derby. People should be aware of what is happening and she strongly encouraged those within the forum to make representations of their concerns saying this is not just affecting the fire service but RTAs too and time delays could cause significant concerns. Cheryl invited people to take a leaflet.

Councillor Hill informed the forum that there will be a meeting at Newton Solney Parish Council meeting a week Friday and a Union representative will be coming along to make a presentation on what the reduction of the Fire Service is likely to mean to the area. Details will be published in the Parish Council newsletter/magazine.

Resident raised a question regarding street light dimming policy especially around Beaufort Road. All lights on this road seem to only have one bank of lights activated. He said he thought the idea of LED lighting was to reduce energy used but have a similar brightness in lighting. Councillor Davison replied that he reported the issue of these lights not producing enough light and he received a response acknowledging they are unsuitable and new equipment is being ordered as a replacement. Derbyshire County Council is working on a combined procurement with Leicestershire. Cllr Davidson forwarded an email to the clerk and reported on it verbally at last meeting.

Action: Cllr Davidson to resend the email.

A resident asked who pot holes should be reported to. The Chair replied Derbyshire County Council who may be contacted by phone or internet.

Councillor Shepherd said complaints were made by residents that there is a stretch of road on the eastern side, facing on to Stenson Road with no barrier between the road and the grass area. Residents are worried of the dangers where children are concerned. Councillor Shepherd was told a fence would be provided by 8 December and is not aware this has been done yet. Main developers are Miller Homes.

Action: Chief Executive will look into whether this has been done and if not contact the developers directly.

A resident asked what the reality is and what is involved in a combined authority. The Chief Executive said he was heavily involved with working on this. It is an opportunity for to come together and attract funding on a regional basis. It will be a combination of effort to have a more strategic approach to Derbyshire and Nottinghamshire and obtain the funding that the government will release.

RA/28 **County Council issues.**

Councillor Shepherd raised a Highways issue regarding the development of a new estate on Stenson Road with 500 plus houses, saying facilities to serve will be accessed via Stenson Road on Pilgrims Way by newsagents, café, chip shop etc. A request was made for a traffic light controlled pedestrian control crossing to be put in place but this was refused due to technical reasons. Councillor Shepherd and others did some investigations to see if a pedestrian refuge could be introduced and contacted Highways Department with their findings. No response has been received to date and Councillor Shepherd asked for a response from County to be forthcoming.

Councillor Davison said after the December surgery he went out with a tape measure and undertook his own investigations and submitted them to the Highways Department, he is also awaiting a response. He said Dean Collins, new cabinet member covering Highways, contacted all members of the County Council and asked for proposals or suggestions for the Highways Capital Programme. Councillor Davidson put in 4 or 5 proposals... one of which was to have a crossing with a refuge on Stenson Road near Pilgrims Way and combined with a bus layby and make the temporary bus stop a permanent one.

Councillor Stanton asked whether a survey could be carried out by the County Council to look at footpaths within Ingleby Village, which are in need of maintenance. He said there are lots of people that walk through the village and there are no footpaths in places. Also there are three out of the four street lights not working. The lights have been reported to the authority on two previous occasions. Can County Council please action.

Councillor Davison said the County Council have had to make cuts. There will always difficult choices to make. Regarding the 'lollipop people' the original proposals are being significantly altered. A budget will be set tomorrow, there are challenges and there will be cuts.

Councillor Ford said there has been a generous offer from a local benefactor which could result around £30,000 to help restore the cross.

RA/29 **District Council issues.**

The Chief Executive updated the forum on the budget and financial position. Key points being:-

- A balanced budget for this year and next (2014/15 and 2015/16);
- Increase in new Homes Bonus (£170k) – from residential development;
- Derbyshire wide Business Rates Pool approved – it will pay no levy all future

growth receipts remain in the County and we get a share;

- An increase of 2% or more would need to be subsequently ratified through a local referendum (current Band D is £150);
- Rate of Council Tax for 2015/16 subject to Council approval on 2 March – a freeze has been proposed;
- Increase in Concurrent Functions of 2.3% (total budget around £330k per year);
- Increase in grants paid to voluntary bodies also 2.3% (total budget around £1/4m per year).

RA/30 **Date of Next Meeting.**

To be confirmed in due course.

P SMITH

CHAIRMAN

The Meeting terminated at 8.35 pm

SOUTH DERBYSHIRE AREA FORUM

MELBOURNE

4th February 2015 at Barrow upon Trent Village Hall

PRESENT:-

District Council Representatives

Councillor Watson (Chairman); Councillor Atkin.

K Stackhouse (Director of Finance and Corporate Services); Mandy McKeon (Clerk).

Derbyshire County Council Representatives

Councillor Davison (arrived at 7.50pm after a County Council budget meeting in Matlock).

Parish Council/Meeting Representatives

M Sharp (Melbourne Parish Council); Robert Parker (Melbourne Parish Council); W Earp (Melbourne Parish Council); T Scott (Shardlow & Great Wilne Parish Council); C Blackmore (Barrow-on-Trent Parish Council); K Atkin (Barrow-on-Trent Parish Council).

Members of the Public

L Brewster; S Dixon; C Pidgeon.

MA/22 **Apologies**

Apologies for absence were received from P Jameson (Forum Liaison Officer); Councillor Mrs L Chilton; Councillor Harrison; Councillor Hewlett; Councillor Mrs A Watson.

MA/23 **Declarations of Interest**

None.

MA/24 **Chairman's Announcements**

The **Local Plan** – The Chair gave an overview at to the current position of the Local Plan saying it has been through its Examination in Public which started in November 2014. It lasted for 6 days covering all aspects of the Local Plan. Following the examination, the appointed Inspector has asked the Council to undertake some further

work around housing, viability and infrastructure on strategic sites. This work when complete will be submitted to the Inspector who will then decide on the next steps.

The **Community Partnership Grant Scheme** – The Chair said this has now been re-launched with a total pot of £300,000. The monies are available for:-

- Capital funding only available;
- Non-profit groups and Parish Council's in South Derbyshire can apply;
- Will require a minimum of 50% matched funding;
- Minimum Grant £1,000 - maximum £25,000.

Full details can be found at www.south-derbys.gov.uk or by contacting Ian Hay, Community Partnership Officer at South Derbyshire District Council ian.hey@south-derbys.gov.uk / Tel: 01283 228741.

MA/25 **To note the Minutes of the Meeting held on 18th September 2014**

The minutes of the Melbourne Area Forum held on 18th September 2014 were noted as a true and accurate record.

MA/26 **Report back on issues raised at the last Meeting**

The Chair reported on those items raised at the last meeting, in the Forum Liaison Officer's absence.

1. Swarkestone Causeway – Camera Enforcement System

No further information has been reported back to date.

2. Advanced Weight Restriction Signage

Noted.

3. Overgrown Weight Restriction Sign

Noted.

4. Enforcement Policy of the Causeway

Noted.

The Chair invited questions/comments on the report back. None were received.

MA/27 **County Council issues**

Councillor Davison introduced himself to the forum and gave an update on County Council issues, having returned from a budget meeting in Matlock:-

- Council tax will increase by 1.9%;

- Highways programme - cabinet member asked all members of County Council to put in bids/suggestions of areas of concern. Councillor Davison has so far suggested:-
 - (1) there were some pathways on his patch in need of resurfacing (some pathways have not been surfaced for 50 years or more);
 - (2) Road around Barrow at Swarkstone (where you can turn right to go over the Causeway to Melbourne or straight on/left towards Derby on the A50) is a bottle neck in the morning with tailbacks of traffic wanting to go one of two ways. There is room for about three cars to form a double lane. Councillor Davison has made a request for this to be moved back 20 meters or so to the West making room for another 3 cars to help alleviate traffic congestion; and
 - (3) The road between Aston-on-Trent and Weston-on-Trent is quite short. On the straight part of the road, the condition of the carriageway surface is appalling with pot-holes and Councillor Davison suggested works to be carried out on this road.

Councillor Davison said that South Derbyshire District Council holds a regular meeting about flood issues. Shardlow PC has said it wants to get more people as Flood Wardens and Councillor Davison said it would be sensible for all those Parishes who have interested members attend a training session after a formal meeting. Councillor Watson to check when the next flood meeting is being held.

Action: Councillor Watson to confirm details of the next Flood meeting.

Councillor Davison said the County Council has new responsibilities from April 1st this year for the Care Act, which significantly alters responsibilities. For those who live within Councillor Davison's division will see he has made this a feature in his next newsletter.

Councillor Davison discussed a move for a combined authority which includes eight districts, County Council and Derby City to get together and discuss high level decisions on things such as infrastructure transport etc. It is all about working effectively and minimizing cuts that have to be dealt with. This has been agreed today.

The Chair was asked by Councillor Davison whether Causeway issues were discussed earlier in the meeting, during his absence. The Chair proposed the issue be put on the June agenda, given the fact that the Forum Liaison Officer is absent from the meeting and Councillor Davison was not in attendance earlier when it was discussed. Councillor Davison said he would give a brief overview.

Councillor Davison gave an overview regarding difficulties faced with replacing the Causeway/changing the structure. The likelihood is that Causeway replacement is not a priority and therefore there is no possibility of this happening in the foreseeable future.

The Chair requested clarification as to who's responsibility the Swarkstone Causesway is between either the Police or the County Council with regards to its enforcement.

Forum Liaison Officer to report back.

MA/28 **District Council issues**

Director of Finance and Corporate Services gave an overview on the budget and longer term financial position.

The financial position has stabilised after going through various cost-saving exercises and streamlining management roles over the last few years.

South Derbyshire District Council is in a good position with a balanced budget and has managed also to keep a good level of reserves. Money has been put aside for specific commitments and some put aside for a rainy day. SDDC is benefitting from the growth of the district i.e. more homes built equals more Council tax; benefitting also from a government scheme 'new homes bonus' – for every house built, the council receives an extra grant.

Downside is the future for the Council. We have a five year financial plan that is constantly being updated. The big uncertainty is what will be the future level of funding from Central Government when the next Parliament is formed after May 2015. The consensus being future reductions in public spending, where a fair share of that will fall to local councils. Although financial position is stabilised, this could all change on next Parliament/spending review. But for now it is not looking too bad.

Within budgets, the Council has had to find extra money to meet increased costs i.e. maintenance for buildings, equipment, vehicles etc. SDDC also propose to protect the money it pays to Parish Councils and organization grants for CVS and CAB. For the past four years the district council has frozen the level of council tax to be paid and that proposal has been put forward again for the district council to freeze its part for its own services.

Changes have been made regarding business rates and with effect from April 2015, South Derbyshire have joined up with all the other authorities within Derbyshire to take advantage of an incentive where monies will be shared amongst all authorities within the County.

MA/29 **Public questions on issues raised by residents**

C Pidgeon asked whether the fines on the Causeway were graduated and/or how they would be determined. The Chair was unclear whether this was a Police issue or County Council Weights and Measures department due to conflicting information received recently. The Chair asked for clarification on this matter.

MA/30 **Date of Next Meeting**

The date of the next Meeting is to be arranged in due course.

P WATSON

CHAIRMAN

The Meeting terminated at 8.12pm

SOUTH DERBYSHIRE AREA FORUM

LINTON

12th February 2015 at Overseal Village Hall

PRESENT:-

District Council Representatives

Councillor Wheeler (Chairman) and Councillors Jones; Frost; Murray and Mrs Hall.

S Batchelor (Director of Community and Planning); L Brewster (Service Assistant)

Derbyshire County Council Representatives

P Jameson (Forum Liaison Officer).

County Council Representatives

None

Parish Council/Meeting Representatives

S Jones; C Knight and M Patrick (Overseal Parish Council); PJ McGibbon (Netherseal Parish Council); A Lees; C Bradford and K Bradford (Coton in the Elms Parish Council); M Horne (Walton on Trent Parish Council); J Powell (Linton Parish Council); P Marbrow (Rosliston Parish Council)

Members of the Public

None

LA/22 **APOLOGIES**

Apologies for absence from the Meeting were received from J Pallett, S Jackson, C Wright, Councillor K Lauro and Heather Wheeler MP

LA/23 **DECLARATIONS OF INTEREST**

None.

LA/24 **CHAIRMAN'S ANNOUNCEMENTS**

The Local Plan has been through its Examination in Public which started in November 2014. It lasted for 6 days covering all aspects of the Local Plan. Following the examination, the appointed Inspector has asked the Council to undertake some further work around housing, viability and infrastructure on strategic sites. This work once complete will be submitted to the Inspector who will then decide on the next steps.

The Community Partnership Grant Scheme has now been re-launched with a total pot of £300,000.

- Capital funding only available
- Non-profit groups and Parish Councils in South Derbyshire can apply
- Will require a minimum of 50% matched funding
- Minimum Grant £1,000, Max. £25,000

LA/25 **MINUTES**

The Minutes of the Linton Area Forum held on 2nd September 2014 were noted.

LA/26 **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

The Chairman reviewed those items raised at the last Meeting and the Forum Liaison Officer reported the progress made in each case.

Acresford Road, Netherseal - Carriageway flooding

Forum Liaison Officer discussed the flooding at Acresford opposite the Crickets Inn. It was reported previously that officers believed the drainage system ran underneath the adjacent field, with the outfall discharging into a brook. It was suspected that the pipe was broken but attempts to gain permission to enter the field to investigate had been unsuccessful.

DCC were to consider using powers to enter the field without the owner's permission. In the interim period, arrangements were made for one of the larger jetter vehicles to cleanse the system and it now appears to be running clear. It may be that, rather than a break in the system, there was a substantial blockage which required the larger jetter to dislodge it.

The Highway Inspector will continue to monitor the drainage and DCC are no longer looking to pursue the option of entering the land. A resident reported that the field has since been sold and the new owner may be more co-operative, should DCC need to investigate further.

Highways maintenance in South Derbyshire

A proactive approach to maintaining carriageways better using accelerated funding will be carried out over the next 3 years to address the never ending issue of potholes. Details of this funding can be found in the relevant Cabinet Member report on the website at www.derbyshire.gov.uk/council/meetings/decisions/meetings/cabinet/582014_cabinet.asp.

The Director of Community and Planning advised the meeting that a further Parish Council briefing session on Planning is due to take place on Wednesday 18th February at the Council Offices. This will include an update on neighbourhood plans, including the progress at Melbourne.

LA/27 **PUBLIC QUESTIONS ON ISSUES RAISED BY RESIDENTS**

Continuing the issue of potholes it was queried as to where the funding will be used. Moira Road, Overseal was highlighted as a priority area.

ACTION – Forum Liaison Officer to report back to a future meeting.

The recent traffic chaos on the A444 following snowfall at the end of January was raised. It appeared that the road had not been gritted and became impassable for a time.

ACTION – Forum Liaison Officer to report back to a future meeting.

It was queried as to why the application to install a vehicle activated speed sign (VAS) at the edge of Overseal had been refused. The Forum Liaison Officer advised that the criteria is very stringent and only speed related collisions involving injury that had been reported to the Police could be taken into account. VAS signs cost between £20,000 and £25,000 each.

It was suggested that a VAS near to Cadley Hill does not meet the criteria. The Forum Liaison Officer suspected that this VAS was approved prior to the implementation of the policy. There were no plans to review VAS introduced before the policy came into effect; they may not meet the existing criteria but would have been brought in to resolve a road safety issue.

The forthcoming installation of fibre optic broadband locally was raised. It was queried as to why Netherseal is not included.

ACTION – Forum Liaison Officer to report back to a future meeting.

The issue of litter across the District was raised. The Chair advised the meeting that litter should be reported to the Clean Team at SDDC. However roadside litter problems, such as along the A38, fall under the responsibility of Highways.

ACTION – Director of Community and Planning to contact Environmental Services regarding litter at private businesses.

A query was raised about the installation of LED street lighting in the area. The Forum Liaison Officer replied that an LED street lighting scheme has been agreed.

LA/28 **COUNTY COUNCIL ISSUES**

None

LA/29 **DISTRICT COUNCIL ISSUES**

The Director of Community and Planning gave a brief update on the SDDC budget covering

- Local council tax freeze, although the other bodies are expected to increase their portions
- Council tax support scheme
- Increase in concurrent functions
- Increase in grants to voluntary bodies

The Council's financial position is stable with a balanced budget for this year and next year. This was helped by new homes bonuses which increased to £170,000. District and City Council business rates are to be pooled rather than paid to the Government, which should give SDDC a greater share.

However, there will inevitably be a spending review after the election in May which could result in potential funding problems.

The maintenance of built facilities continues to be an issue. Parts of Green Bank Leisure Centre have been refurbished and a large grant from Sport England should be announced shortly to complete major refurbishment of the rest of the facility.

Following a query regarding the new golf course on William Nadin Way, it was advised that the driving range and clubhouse may be open this summer. The golf course will depend upon when the grass has grown sufficiently and the proposed hotel is dependent on SDDC finding a partner.

Concerns were raised regarding the proposed reduction of Fire Service cover in the district.

LA/30 **DATE OF NEXT MEETING**

The date of the next meeting would be confirmed in due course.

R WHEELER

CHAIRMAN

The meeting terminated at 8.15 pm

SOUTH DERBYSHIRE AREA FORUM

NEWHALL

17th February 2015, The Old Post Centre, Newhall

PRESENT:-

District Council Representatives

Councillor Richards (Chairman)
Councillor Mulgrew
Councillor Wilkins
Councillor Bambrick
Councillor Dunn
Councillor Mrs Mead

Frank McArdle (Chief Executive)
Julie Marson (Clerk, Technical Assistant)
James Benstead (SDDC)

Derbyshire County Council Representatives

Councillor Bambrick
Councillor Dunn

Members of the Public

B Woods, A Jones, M Richards, C Maddock, G Hall, R House, J Seaton, C Gillespie, N Cockayne, J Cockayne, G Wallace, G Tubey, P Bambrick, A Argent, G Earp, R Trim, D Hutchinson, M Richards, C Pidgeon, H Hobson, C Hobson, J Pass, L Cantrill,
Stuart Aston: - Owner of the Golf Course
Declan Malone: - Director of N1Golf

NA/22 **APOLOGIES FOR ABSENCE**

Apologies for absence for the meeting were received from Paul Jameson (DCC) and Councillor Pearson.

NA/23 **DECLARATIONS OF INTEREST**

None.

NA/24 **CHAIRMAN'S ANNOUNCEMENTS**

Introductions were made by the Chair of those Councillors in attendance.

Environmental Pride Project: - In September 2014 SDDC were invited by Derbyshire County Council to bid for projects to support the South Derbyshire Locality Plan. The specific steer for the bids was to seek to address increasing deprivation in the Newhall ward and to aim to raise local aspirations.

Environmental conditions in the Swadlincote urban core generally, and Newhall specifically are not currently deemed to be poor based on the measured evidence available to the Council (such as number of complaints and measurement of street cleanliness). However if the existing trend in deprivation continues, then experience suggests that conditions could deteriorate; and if they deteriorate then the trend of increasing deprivation is more likely to continue. We wanted to deal with this potential scenario before it starts to emerge.

An 'Environmental Pride' project was proposed 'To promote a positive environmental impact on a high deprivation area deemed to suffer from dog fouling and other environmental neglect in order to contribute to a reserve in the measured deterioration in health and well being'.

There is a promotions campaign 'Love Newhall' being launched in February and this is within the 'Green Dog Walkers Pledge' started in November 2014.

The specific outcomes of the project were:

- a) Develop and implement a dog walkers pledge aimed at promoting positive behaviour within the dog owning communities across South Derbyshire.
- b) Deliver a promotions campaign of intolerance of dog mess in the Newhall ward.
- c) Carry out surveys before and after the promotions campaign.
- d) Develop a scheme to empower the communities to self-regulate.
- e) Develop a brand of environmental aspiration for Newhall to use for future marketing purposes.

The Local Plan: - has been through its examination in public which started in November 2014. It lasted 6 days covering all aspects of the Local Plan. Following the examination, the appointed inspector has asked the Council to undertake some further work around housing, viability and infrastructure on strategic sites. This work was complete will be submitted to the Inspector who will then decide on the next steps.

The **Community Partnership Grant Scheme** has now been re-launched with a total pot of £300,000.

Capital funding only available

- Non-profit groups and Parish Council's in South Derbyshire can apply
- Will require a minimum of 50% matched funding
- Minimum Grant £1,000, Max. £25,000

Full details can be found at - www.south-derbys.gov.uk or by contacting Ian Hey; Community Partnership Officer at South Derbyshire District Council ian.hey@south-derbys.gov.uk / Tel: 01283 228741

NA/25 **MINUTES**

The Minutes of the Newhall Area Forum held on 30th September 2014 were agreed as true and accurate.

NA/26 **REPORT BACK ON ISSUES RAISED AT THE LAST MEETING**

Improved Signage at the entrance to Sandcliffe Road – Councillor Dunn there is no update but will contact Derbyshire County Council again and to inform them that the HGV's sign is not visible down Sandcliffe Road.

An extension to the Green Man Crossing near Masons Arms – Councillor Dunn reported that they have to wait until the Supermarket is built before they can carry out a survey.

Delays on A444 – Councillor Bambrick reported that Derbyshire County Council have been out and says that the timings are ok. A resident raised that there is still a problem with the timing on all sides of the junction and still needs improving.

Speed signs in Dunsmoor Lane & Netherall Road: - Councillor Dunn & Councillor Bambrick had a site meeting with Highways. Public didn't want a mobile site with flashing sign and there is a lack of funding. Question was raised about the Parish Council funding the project when funds are available things will be put in place.

NA/27 **PUBLIC QUESTIONS ON ISSUES RAISED BY RESIDENTS**

Councillor Mulgrew asked what the implications if Newhall and Stanton become a Parish Council.

Chief Executive replied that in South Derbyshire there are Urban Core and Parish Councils. Some people will say positive things are about being a Parish Council and others would not. At present no petition has been received in relation to Newhall and Stanton becoming a Parish Council.

It was raised that in the Burton Mail there was an article about Drakelow Parish Council. The Chief Executive said Drakelow had not formed a Parish Council; the residents had a meeting to discuss issues and formed themselves into a Parish Meeting.

The Swadlincote Post said that the Police Force would be getting some extra money is the Council Tax being raised. Councillor Richards didn't know.

A resident raised the request for a map to be made available marking clearly the Parish and Councils boundaries. Chief Executive replied to say that a District Plan is in process and will be circulated to each meeting when ready.

In the Local Press it was reported that Derbyshire County Council was saving money by cancelling Area Forum meetings. Derbyshire County Council's meetings are different from our Area Forum meetings.

It has been reported in the Local Press that the proposed Housing applications are determined with the Golf Course. The Housing Applications are separate from the Golf Course and applications will be determined on individual basis.

The Hedgerows on Park Road when the houses are built can the Planning Department say about a Grass Verge being left. A Planning application has not yet been submitted and unable to comment.

NA/28 **COUNTY COUNCIL ISSUES**

A resident raised the Wood Lane sign had been defaced and there is no sign when Bretby Road finishes for Wood Lane. There is also a problem with car parked outside Kwik Save on Bretby Road. When funding is available could the Grass verge opposite Kwik Save be made for parking and making it easier for buses etc. to pass.

A resident raised the issue of litter in the hedge by the Refuse Site in Newhall, this is caused by loads not being covered. They contacted the Clean Team who said they do that stretch of the road once a month. The resident was informed that even though it is scheduled to be cleaned once a month if the Clean Team are contacted they will come out within 24 hours.

On Queens Drive Newhall there is a building in disrepair and an eyesore can the Council enforce it to be repaired or demolished. The Council can only enforce if the building is deemed dangerous. The Burton Mail highlighted a building in Church Gresley that was dangerous. The Council issued a notice as of 3pm the day of the meeting.

11% of Council Tax came to South Derbyshire and in the paper Swadlincote Regeneration scheme benefited from this, can this scheme come to Newhall. Swadlincote is partly in a Conservation Area and this gets status and funding from the Government. Councillor Mulgrew added that there are other areas within the district that don't get any money.

NA/29 **DISTRICT COUNCIL ISSUES**

Budget Update 2015-16

Financial position has stabilised following a period of changes within the Council and this will continue but there have been no changes to the services we deliver. There has been an increase in the New Homes budget from residential development in the district but this means that services to the rural areas are stretched.

11% of the Council Tax bill covers South Derbyshire Services. The rate of Council tax for 2015/16 is subject to Council approval which is to be held on the 2nd March a freeze has been proposed.

Grants have been increased for the Voluntary Sector and Parish Council Funding at rate of 2.3% at the rate of inflation.

There is a balanced budget for next two years – Have to think of ways to be smarter.

It was reported that a proposal to develop a Combined Authority had been unsuccessful as Erewash didn't agree with the proposal. This proposal would bring £m's to each District, Borough, City and County Council. Derbyshire County Council and the Government are hoping to change Erewash's mind and it can be represented in 6 months time. It was said at the meeting that the Labour Group in Erewash did not agree with the decision.

Questions

11% of The Council Tax is just for South Derbyshire Area.
Keep the Voluntary groups going and send Congratulations to Jo and Team – Chief Executive has this in hand.
The Labour Group in Erewash did not agree with the decision about joining other districts.

Progress of Golf Club in Swadlincote

Stuart Aston & Declan Malone gave a brief overview of the progress of the proposed Golf Club.

It is obligated to supply a Golf Course from inherited land of over 30 acres from the Coal Authority. They have explored ways of delivering the Golf Course and are working with NG1 Golf. The Golf Course will be delivered in phases and millions of pounds will be spent in 2015. The driving range including building will be ready in March and the Flood Lights, and Fencing ready for opening in May 2015.

The first 9 holes and fairways are already in place and half a million pounds will be spent on the Greens surrounding these. The first 9 holes will open sometime next year and then the further 9 holes at a later stage.

N1Golf Academy has 12 academies throughout the country and is growing. They provide coaching to schools and the elderly and to people of all ages and abilities.

With the Driving range here coaching is a priority and professionals will go into the schools within the district and have open weekends to encourage people to use the driving range.

It is a Major Milestone to see the opening of the Driving Range in May and to see the continuation of the progress of the 9 and 18 Hole Course.

NA/30 **DATE OF NEXT MEETING**

The date of the next Meeting is to be arranged.

Councillor Kevin Richards

CHAIRMAN

The Meeting terminated at 8.32 pm