

F. McArdle
Chief Executive

Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH

www.south-derbys.gov.uk

Please ask for: Democratic Services

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Date: 24th June 2014

Dear Councillor,

Licensing and Appeals Sub-Committee

A Meeting of the **Licensing and Appeals Sub-Committee** will be held in the **Council Chamber**, on **Wednesday, 02 July 2014 at 10:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**
Councillors Harrison and Watson
Labour Group
Councillor Rhind

AGENDA

Open to Public and Press

- 1** Appointment of Chairman
- 2** Apologies
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** DETERMINATION OF AN APPLICATION FOR THE GRANT OF A CLUB PREMISES CERTIFICATE - OVERSEAL BOWLS CLUB **3 - 26**
- 5** DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE THE DELPH MARKET SQUARE **27 - 52**

Exclusion of the Public and Press:

- 6** The Chairman may therefore move:-
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

REPORT TO LICENSING & APPEALS SUB-COMMITTEE

Agenda Item 4

Hearing Date: 2nd July 2014

Contact Officer: Lisa Kinsey – 01283 595890

DETERMINATION OF AN APPLICATION FOR THE GRANT OF A CLUB PREMISES CERTIFICATE

Applicant's Name	Overseal Memorial Bowls Club
Premises Name	Overseal Memorial Bowls Club
Address	Woodville Road, Overseal, DE12 6JG

1. PURPOSE

To determine an application for the grant of a club premise certificate received by this Authority on the 27th May 2014. A copy of the application is attached as **Appendix 1**.

2. BACKGROUND

- 2.1 The applicant is seeking a new club premises certificate to permit the sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place.

3. APPLICATION DETAILS

- 3.1 The club requests the Authority to permit the following:

Activity	Days	Times
Supply of alcohol	Monday - Sunday	12.00 – 21.15
Opening hours to the public	Monday - Saturday	12.00 – 21.30

- 3.2 The steps the applicant intends to take to promote all four licensing objectives can be seen at section L of the application form.

4. CONSULTATION RESPONSES

Derbyshire Constabulary

Representation received during the 28 day consultation period. Full details can be found in **Appendix 2**.

No other representations have been received.

5. AGREEMENT BETWEEN PARTIES

- 5.1 The club has agreed to have the conditions requested by Derbyshire Constabulary **Appendix 3** added to their licence.
- 5.2 All parties have agreed to dispense with the need to hold a hearing.

6. DETERMINATION

- 6.1 The power to grant licences in these circumstances remains with the Licensing and Appeals Sub-Committee.
- 6.2 As all parties have agreed to dispense with a hearing, there is no requirement to hear evidence, and Members are asked to grant the licence subject to such conditions contained in the operating schedule, **Appendix 3** to this report, and any mandatory conditions required under the Licensing Act 2003.

7. RIGHT OF APPEAL

- 7.1 The club or persons making representations have a right of appeal against the decision of the Licensing Authority.

APPENDICES

- 1. Application for a premises licence to be granted under the Licensing Act 2003
- 2. Derbyshire Constabulary representation.
- 3. Derbyshire Constabulary agreed conditions to be added to the operating schedule.

20/06/14

L59 595890.

LACPC/040

[Insert name and address of relevant licensing authority and its reference number (optional).]

Application for a club premises certificate to be granted
under the Licensing Act 2003

APPENDIX 1

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

OVERSEAL MEMORIAL BOWLS CLUB.

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club OVERSEAL MEMORIAL BOWLS CLUB			
Postal address of premises or, if none, ordnance survey map reference or description WOODVILLE ROAD OVERSEAL			
Post Town	DERBY	Postcode	DE12 6JG
Telephone number (if any)			
E-mail address (optional)			

Name of person performing duties of a secretary to the club			
Address of person performing duties of a secretary to the club SWADLINCOTE			
Post Town	DERBY	Postcode	
Daytime contact telephone number (if any)			

E-mail address (optional)	
---------------------------	--

Non-domestic rateable value of premises	£300.00 Rent.
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Are the club premises occupied and habitually used by the club? Yes ☒ No ☐

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

DD	MM	YYYY
20	06	2014

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

General description of club (please read guidance note 1)

TO GIVE LOCAL RESIDENTS THE OPPORTUNITY TO PLAY THE GAME OF FLAT GREEN BOWLING. THIS INCLUDES THE CHANCE TO JOIN IN FRIENDLY BOWLS MATCHES WITH NEARBY CLUBS BOTH HOME AND AWAY, AND IN VARIOUS LEAGUES DURING THE WEEK. WE HAVE AN ARRANGEMENT WITH THE LOCAL PRIMARY SCHOOL WHERE THE SENIOR CLASS COMES TO US FOR 7 FRIDAYS IN THE SUMMER FOR A HOURS INSTRUCTION.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

--

What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I) ☐

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J) ☒

In all cases complete boxes, K and L.

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for performing plays (please read guidance note 4)		
Fri					
Sat					
Sun					
			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5)		

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
			State any seasonal variations for the exhibition of film (please read guidance note 4)			
Wed						
Thur						
			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 5)			
Fri						
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details here</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
			<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur					
			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon				
Tue				
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)	
Thur				
Fri			<u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Wed						
Thur						
			<u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for this entertainment</u> (please read guidance note 4)		
Fri					
Sat			<u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption - please tick (please read guidance note 7)		On the premises <input checked="" type="checkbox"/>	
			People may get a drink then sit outside to watch the bowling.		Off the premises <input type="checkbox"/>	
Day	Start	Finish	Both <input type="checkbox"/>			
Mon	1200	2115	State any seasonal variations (please read guidance note 4) DURING THE SUMMER MAINLY AT WEEKENDS AND THURSDAY EVENING. DURING THE WINTER ONLY AT THE AGM, COMMITTEE MEETINGS AND XMAS RAFFLE.			
	1200	2115				
Tue	1200	2115				
	1200	2115				
Wed	1200	2115				
Thur	1200	2115				
Fri	1200	2115				
Sat	1200	2115	Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)			
Sun	1200	2115				

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	1200	2130	
Tue	1200	2130	
Wed	1200	2130	
Thur	1200	2130	
Fri	1200	2130	Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2130	
Sun	1200	2130	

K

<p>Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).</p> <p>Nil.</p>

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

THE NORMAL BOWLS GAME LAST ABOUT 2-3 HOURS. FEW PEOPLE DRINK DURING THE GAME, AND AFTERWARDS STOP FOR 1 OR 2 DRINKS BEFORE GOING HOME. AS IT IS ONLY MEMBERS AND GUESTS AND ALL THE CHILDREN ARE KNOWN THERE IS LITTLE CHANCE OF ANY PROBLEMS. IF THE ODD INDIVIDUAL MAKES TROUBLE THEY WILL BE THROWN OUT AND BARRED FROM COMING BACK.

b) The prevention of crime and disorder

DRINK WILL BE KEPT LOCKED UP WHEN NOT IN USE. THE CLUB HAS AN ALARM AND CCTV.
HAVE YOU EVER HEARD OF A BOWLS CLUB WITH A DISORDERLY PROBLEM? NOT MANY PEOPLE STAY BEHIND AND THEN ONLY FOR 1 OR 2 DRINKS.

c) Public safety

THE CLUB IS A SMALL ROOM WITH TWO EXITS, BOTH A CONSIDERABLE DISTANCE FROM EACH OTHER.
WE HAVE FIRE EXTINGUISHERS AND A FIRST AID KIT AVAILABLE. AGAIN WE ARE ONLY DEALING WITH A SMALL NUMBER OF PEOPLE SO EVACUATION OF THE ROOM WILL BE STRAIGHT FORWARD.

d) The prevention of public nuisance

WE DO NOT INTEND TO HAVE MUSIC. PEOPLE ARE EITHER BOWLING OR STOPPING BOWLING OR SO, SO NO NOISE WILL BE GENERATED.
WE HAVE AT THE MOST 1 OR 2 BARBEQUES A YEAR BUT HEAR NO MUSIC.

e) The protection of children from harm

THE AGES OF ALL CLUB MEMBERS ARE ON RECORD SO CHILDREN BELOW THE AGE OF 18 ARE KNOWN. YOUNGER CHILDREN WILL ALWAYS BE ACCOMPANIED BY A RESPONSIBLE ADULT. THE OLDER TEENAGERS WILL BE CHECKED IF THEIR AGE IS NOT KNOWN. WE DO NOT HAVE ENTERTAINMENT OR GAMING MACHINES.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and plan to the responsible authorities. ☒
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

**South Derbyshire
District Council**

27 MAY 2014

Corporate Services

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I ANTHONY STANLEY MORRIS

(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	<u>Alolan</u>
Date	<u>23 MAY 2014</u>
Capacity	<u>Treasurer</u>

Address for correspondence associated with this application (please read guidance note 11)

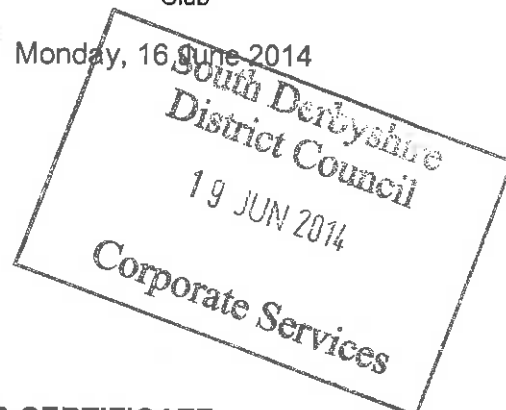
<u>54</u>			
Post town	<u>5</u> <u>4</u>	Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
<u>m</u>			

APPENDIX 2

Tel: 101
Text Relay: 18001 101
www.derbyshire.police.uk

Contact: Licensing Clerk
Direct Tel: 0300 122 4911
Ext: 75 6902
Fax: 0300 122 8862
Our ref:
Your ref: Overseal
Memorial Bowls
Club

The Licensing Team
South Derbyshire District Council
Civic Way
Swadlincote
Derbyshire
DE11 0AH



Dear Sirs

**RE: APPLICATION FOR A NEW CLUB PREMISES CERTIFICATE
OVERSEAL MEMORIAL BOWLS CLUB WOODVILLE ROAD SWADLINCOTE,
DERBYSHIRE**

Please take this correspondence as notification that it is the intention of the chief officer of police to make representations in respect of the above application.

The chief officer of police received the above application on 27th May 2014.

The application has been considered in terms of the proposed licensable activities, the hours to which the licensable activities relate, the proposed premises licence holder and the steps proposed to promote the four licensing objectives.

Notwithstanding the steps proposed at part L of the application form, the chief officer of police is concerned that without further restrictions being added to the licence in the form of conditions binding on the applicant, there is a real risk that one, or more, of the licensing objectives will be undermined.

The sale of alcohol will take place within the club. The application states that members guests and children will be allowed into the premises.

Particular concern is clearly centred on the availability of alcohol and risk that such alcohol sales may be made to those persons that, for instance, are drunk or are under the age of 18.

Certain control measures, not currently present in the application, therefore need to be attached to the premises licence by way of conditions. Such control measures require the identification of risks, training in relation to those risks, and the recording of measures taken to be completed by a competent person.



The chief officer of police has been in contact with the secretary of Overseal Memorial Bowls Club. The secretary, on behalf of the applicant Committee, has agreed a schedule of conditions relating to this application. It is the view of the chief officer of police that the schedule is appropriate for this application when having regard to the sale of alcohol and the risks identified above.

Whilst the chief officer of police submits this correspondence as notification of a relevant representation within the meaning of Section 18(6) of the Licensing Act 2003, it is also respectfully requested that the Licensing Authority takes notice that the chief officer of police considers that a hearing is unnecessary provided that the attached schedule of conditions is added to the premises licence.

If you require any further information, please do not hesitate to contact me further.

Yours faithfully



Ian Coleman 6902

Licensing Clerk

Email: derby.licensing@derbyshire.pnn.police.uk

COPY TO: Mr T. Morris secretary Overseal Memorial Bowls Club

Kinsey Lisa

From: Derby Licensing <DLIC@Derbyshire.PNN.Police.UK>
Sent: 17 June 2014 08:12
To: Licensing Mailbox
Subject: FW: Overseal Memorial Bowls Club
Attachments: Proposed Conditions Overseal Memorial Bowls Club Woodville Road
 Overseal.doc; ATT00001.htm

Dear sirs,

Please see further confirmation that the above conditions have been 'accepted',

Regards,

Ian Coleman

Licensing Clerk (6902)

Derbyshire Constabulary
 'D' Division Licensing Team
 Prime Parkway
 Chester Green
 DERBY
 DE1 3AB

Tel: 0300 122 4911 (75 06902)

Mobex (Int.): 737 1406

Fax: 0300 122 7737 (Int. 67737)

Ext. Group E-mail: derby.licensing@derbyshire.pnn.police.uk

Web: <http://www.derbyshire.police.uk>

Integrity Respect Performance Responsibility, Innovation

From: Mae [<mailto:mae.morris@btopenworld.com>]

Sent: 16 June 2014 20:20

To: Derby Licensing

Subject: Fwd: Overseal Memorial Bowls Club

Dear Sir

Please find attached the amended proposed conditions that we intend to adhere to if granted a license to sell alcoholic drinks at OMBC.

Regards Tony Morris

Begin forwarded message:

From: Derby Licensing <DLIC@Derbyshire.PNN.Police.UK>

Subject: FW: Overseal Memorial Bowls Club

Date: 16 June 2014 14:43:56 BST

To: "Licensing Mailbox (licensing@south-derbys.gov.uk)" <licensing@south-derbys.gov.uk>

Proposed Conditions Overseal Memorial Bowls Club Woodville Road Overseal

- 1) Full training shall be provided to all staff on commencement of employment relating to all age-restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
- 2) Refresher training shall be provided at regular intervals – at least every 12 months.
- 3) Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 4) All records must be written and shall be retained on the premise for a minimum of 12 months.
- 5) A challenge 25 or similar Proof of age scheme shall be operated at all times.
- 6) Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
- 7) The only acceptable forms of identification shall be:
 - PASS – accreditation proof of age card.
 - Photo Driving Licence.
 - Current British/UK Passport.
- 8) Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, along with the age restrictions on products shall be displayed at:
 - All entry points to the premise.
 - Points of sale
- 9) A system of recording sales refused under the proof of age scheme shall be operated at all times.
- 10) The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 11) The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
- 12) The responsible person(s) shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 13) Suitable and sufficient written risk assessments and operating policies shall be kept up to date and shall be made available for inspection upon request of a Police Officer or other authorised as detailed within Section 13 Of the Licensing Act 2003.
- 16) The responsible person(s) shall ensure that clear, prominent and legible notices must be displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises quietly and in an orderly manner respecting the needs of local residents.

REPORT TO LICENSING & APPEALS SUB-COMMITTEE

Agenda Item 5

Hearing Date: 2nd July 2014

Contact Officer: Lisa Kinsey – 01283 595890

DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE

Applicant's Name	South Derbyshire District Council
Premises Name	The Delph Market Square
Address	Swadlincote Town Centre, Derbyshire, DE11 9DG

1. PURPOSE

To determine an application for the grant of a premise licence received by the Licensing Authority on the 23rd May 2014. A copy of the application is attached as **Appendix 1**.

2. BACKGROUND

- 2.1 The applicant is seeking a new premises licence to permit the provision of plays outdoors, films outdoors, live music outdoors, recorded music indoors, performance of dance outdoors, any entertainment of a similar description above outdoors and the sale by retail of alcohol for consumption on and off the premises.

3. APPLICATION DETAILS

- 3.1 The applicant requests the Authority to permit the following:

Activity	Days	Times
Plays	Monday - Sunday	08.00 – 23.00
Films	Monday - Sunday	08.00 – 23.00
Live music	Monday - Sunday	08.00 – 23.00
Recorded Music	Monday - Sunday	08.00 – 23.00
Peformance of dance	Monday - Sunday	08.00 – 23.00
Anything of a similar description to above	Monday - Sunday	08.00 – 23.00
Sale by retail of alcohol	Monday - Sunday	08.00 – 23.00
Opening hours to the public	Monday - Sunday	08.00 – 23.00

- 3.2 The steps the applicant intends to take to promote all four licensing objectives can be seen at section M of the application form.

4. CONSULTATION RESPONSES

Derbyshire Constabulary Representation received during the 28 day consultation period. Full details can be found in **Appendix 2**.

No other representations have been received.

5. AGREEMENT BETWEEN PARTIES

5.1 The applicant has agreed to have the conditions requested by Derbyshire Constabulary **Appendix 3** added to their licence.

5.2 All parties have agreed to dispense with the need to hold a hearing.

6. DETERMINATION

6.1 The power to grant licences in these circumstances remains with the Licensing and Appeals Sub-Committee.

6.2 As all parties have agreed to dispense with a hearing, there is no requirement to hear evidence, and Members are asked to grant the licence subject to such conditions contained in the operating schedule, **Appendix 3** to this report, and any mandatory conditions required under the Licensing Act 2003.

7. RIGHT OF APPEAL

7.1 The applicant or persons making representations have a right of appeal against the decision of the Licensing Authority.

APPENDICES

1. Application for a premises licence to be granted under the Licensing Act 2003
2. Derbyshire Constabulary representation.
3. Derbyshire Constabulary agreed conditions to be added to the operating schedule.

19/06/12

[Insert name and address of relevant licensing authority and its reference number (optional).]

APPENDIX 1

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We South Derbyshire District Council

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
The Delph Market Square Swadlincote Town Centre (off Midland Road) Derbyshire DE11 9DG			
Post town	Swadlincote	Postcode	DE11 9DG

Telephone number at premises (if any)	N/A
Non-domestic rateable value of premises	£N/A

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|--------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | Y | please complete section (B) |

- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name South Derbyshire District Council
Address Civic Way Swadlincote Derbyshire DE11 0AH
Registered number (where applicable) N/A
Description of applicant (for example, partnership, company, unincorporated association etc.) Local Authority
Telephone number (if any) 01283 595 795
E-mail address (optional) customer.services@south-derbys.gov.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

0	1	.	0	5	.	2	0	1	4
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end? N/A

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

Market square in Swadlincote town centre. Open space bounded by roads (Midland Road, West Street, Market Street) and buildings (retail, services, food & drink including Sir Nigel Gresley public house, Town Hall).

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment	Please tick any that apply
a) plays (if ticking yes, fill in box A)	Y
b) films (if ticking yes, fill in box B)	Y
c) indoor sporting events (if ticking yes, fill in box C)	<input type="checkbox"/>
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e) live music (if ticking yes, fill in box E)	Y
f) recorded music (if ticking yes, fill in box F)	Y
g) performances of dance (if ticking yes, fill in box G)	Y
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	Y

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)

Y

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	Y
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) To include amplified and non-amplified sound.		
Mon	08.00	23.00			
Tue	08.00	23.00			
Wed	08.00	23.00	<u>State any seasonal variations for performing plays</u> (please read guidance note 4) N/A		
Thur	08.00	23.00			
Fri	08.00	23.00			
Sat	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Sun	08.00	23.00			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	Y
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) To include amplified and non-amplified sound.			
Mon	08.00	23.00				
Tue	08.00	23.00				
Wed	08.00	23.00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4) N/A			
Thur	08.00	23.00				
Fri	08.00	23.00				
Sat	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A			
Sun	08.00	23.00				

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	Y
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) To include amplified and non-amplified music.			
Mon	08.00	23.00				
Tue	08.00	23.00				
Wed	08.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 4)			
			N/A			
Thur	08.00	23.00				
Fri	08.00	23.00				
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat	08.00	23.00	N/A			
Sun	08.00	23.00				

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	Y
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	08.00	23.00	<u>Please give further details here</u> (please read guidance note 3) To include amplified and non-amplified music.		
Tue	08.00	23.00			
Wed	08.00	23.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4) N/A		
Thur	08.00	23.00			
Fri	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Sat	08.00	23.00			
Sun	08.00	23.00			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	Y
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) To include amplified and non-amplified music.			
Mon	08.00	23.00				
Tue	08.00	23.00				
Wed	08.00	23.00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Thur	08.00	23.00				
Fri	08.00	23.00				
Sat	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sun	08.00	23.00				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Christmas Lights Switch-on, fairs, markets, auctions, exhibitions.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	08.00	23.00		Outdoors	Y
				Both	<input type="checkbox"/>
Tue	08.00	23.00	<u>Please give further details here</u> (please read guidance note 3) To include amplified and non-amplified music.		
Wed	08.00	23.00			
			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4) N/A		
Thur	08.00	23.00			
Fri	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Sat	08.00	23.00			
Sun	08.00	23.00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)			
Sun						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	Y
Day	Start	Finish			
Mon	08.00	23.00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4) N/A		
Tue	08.00	23.00			
Wed	08.00	23.00			
Thur	08.00	23.00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5) N/A		
Fri	08.00	23.00			
Sat	08.00	23.00			
Sun	08.00	23.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Malcolm Roseburgh	
Address South Derbyshire District Council Civic Way Swadlincote Derbyshire	
Postcode	DE11 0AH
Personal licence number (if known) N/A	
Issuing licensing authority (if known) South Derbyshire District Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

The showing of films. If any of these were to have an age classification the viewing audience would need to be managed accordingly.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4) The premises is a public square open to the public 24 hours/day.
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5) The premises is a public square open to the public at all times.
Mon	00.00	24.00	
Tue	00.00	24.00	
Wed	00.00	24.00	
Thur	00.00	24.00	
Fri	00.00	24.00	
Sat	00.00	24.00	
Sun	00.00	24.00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

To pursue good practice in preventing crime and disorder, ensuring public safety, preventing public nuisance and protecting children from harm.

b) The prevention of crime and disorder

Work with Police and Safer South Derbyshire Partnership in planning and delivering events. Depending on the nature and scale of the event provide event marshalling. Utilise the town centre CCTV system, as appropriate. The key issue is likely to be working with the public houses on and adjacent to the market square, including the Sir Nigel Gresley, The Empire and The Bear Inn to ensure that issues do not occur.

c) Public safety

Depending on the size and nature of the activity, provide event first aid and prepare risk assessments, emergency plans etc.

d) The prevention of public nuisance

As above, plus ensure that there are sufficient waste bins during events and litter clearance following events.

e) The protection of children from harm

Ensure that staff are appropriately trained and checked, where relevant.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. Y
- I have enclosed the plan of the premises. Y
- I have sent copies of this application and the plan to responsible authorities and others where applicable. Y
- ☒ I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. Y
- I understand that I must now advertise my application. Y
- I understand that if I do not comply with the above requirements my application will be rejected. Y

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	M.M. Rose
Date	14/5/14
Capacity	Cultural Services Manager, South Derbyshire District Council

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	N/A
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Malcolm Roseburgh
Cultural Services Manager, Community and Planning Department
South Derbyshire District Council
Civic Way

Post town	Swadlincote, Derbyshire	Postcode	DE11 0AH
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Telephone number (if any)	01283 595 774
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
malcolm.roseburgh@south-derbys.gov.uk

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

From: Roseburgh Malcolm [<mailto:Malcolm.Roseburgh@south-derbys.gov.uk>]
Sent: 12 June 2014 10:38
To: Hannah, Kelvin, 2673
Cc: Day, Philip, 2465
Subject: Proposed conditions for Market Square (Revised)

Hi Philip – further to our phone conversation today please find attached proposed conditions in relation to the application for a new licence for the market square in Swadlincote. I trust this reflects our conversation but if you have any queries please advise. Thx - Malcolm

From: Hannah, Kelvin, 2673 [<mailto:Kelvin.Hannah.2673@derbyshire.pnn.police.uk>]
Sent: 05 June 2014 14:04
To: Roseburgh Malcolm
Cc: Day, Philip, 2465
Subject: Proposed conditions for Market Square

APPENDIX 2

Hello Malcolm,

Attached are proposals that you could offer in relation to the Application for a new Licence for the Market Square at Swadlincote. If these conditions were offered and agreed in an email there would be no objections from a Policing angle. This would assist in the promotion of the Four Licensing objectives set out in the Licensing Act 2003.

If you decide this is what you propose, please could you reply to myself and PC 2465 Day on Philip.day.2465@derbyshire.pnn.police.uk as I am going on annual leave shortly. Please could you also pass your Date of Birth.

I look forward to hearing from you.

Kind regards

PC 2673 Kelvin Hannah
Derby Licensing Department
0300 122 5643

PLEASE NOTE: This e-mail message is intended solely for the person to whom it is addressed and may contain information of a confidential or legally privileged nature which should not be disclosed. If you have received this message in error, please notify the sender immediately and delete the message and any attachments or copies. Any review, re-transmission, dissemination or other use of, or taking action in reliance upon, this message by persons or entities other than the intended recipient is prohibited. Any views or opinions expressed in this e-mail are solely those of the author and do not necessarily represent the views of Derbyshire Constabulary or any other person and Derbyshire Constabulary does not accept liability for any statement or opinion expressed. Please be aware Derbyshire Constabulary monitors all internet e-mail activity and content to maintain system performance and appropriate business usage.

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Please consider the effect on the environment before printing this email.

Content: The views expressed in this email are personal and may not necessarily reflect those of South Derbyshire District Council, unless explicitly stated otherwise.

Kinsey Lisa

From: Roylance Mike
Sent: 12 June 2014 16:21
To: Licensing Mailbox
Subject: RE: Proposed conditions for Market Square (Revised)

APPENDIX 3

Hi Lisa

Yes, this is much better.

Thanks, Mike

From: Licensing Mailbox
Sent: 12 June 2014 12:02
To: Roylance Mike
Subject: FW: Proposed conditions for Market Square (Revised)

Hi Mike

Can you confirm that you agree to the proposed conditions from Derbyshire Constabulary being attached to the premise licence.

Regards
Lisa

From: Day, Philip, 2465 [<mailto:Philip.Day.2465@derbyshire.pnn.police.uk>]
Sent: 12 June 2014 11:16
To: Licensing Mailbox
Cc: Hannah, Kelvin, 2673
Subject: FW: Proposed conditions for Market Square (Revised)

Good Morning.

Please take this e-mail as confirmation that the Police Licensing team will make no objection to any premises licence issued with the above proposed and agreed conditions attached. Many Thank's.
Kind Regards Phil.

Philip Day PC 2465

Licensing Enforcement Officer

Derbyshire Constabulary
'D' Division Licensing Team
Prime Parkway
Chester Green
DERBY
DE1 3AB

Tel: 0300 122 5410 (Internal 75 02465)

Fax: 0300 122 8862 (Internal 68862)

E-mail: philip.day.2465@derbyshire.pnn.police.uk

Ext. Group E-mail: derby.licensing@derbyshire.pnn.police.uk

Int. Group E-mail: D.Licensing

Web: <http://www.derbyshire.police.uk>

Proposed conditions for Delph/Market Square, Swadlincote Town Centre.

1. The planning of any event must include the promotion of the Four Licensing objectives of the Licensing Act 2003. This will be monitored by South Derbyshire District Council advisory group.
2. Off sales will be dispensed in sealed containers.
3. Events organisers will regularly Risk assess the requirement for SIA trained door supervisors at events. This will be considered on an event by event basis.
4. A refusal/Incident log will be maintained and produced to a Police Officer or a person as detailed in section 13 of the Licensing Act 2003 upon request.
5. The Designated Premises Supervisor or other nominated representative should monitor noise levels during entertainment involving amplified music or speech. If, as a result of this monitoring it is considered that the noise levels are excessive, Immediate action should be taken to cause the volume of the entertainment to be reduced to suitable levels. Events organiser's staff must manage any event on a day to day basis and respond to any complaints.
6. Events organisers will adopt a Challenge 25 scheme when serving Alcohol. This will be enforced when a person who appears younger than 25 will be challenged to prove their age by tendering relevant Identification which must be either a valid photo card Driving Licence or Passport.

