South Derbyshire District Council

DECISION CALL-IN FORM

This form must be completed and passed to the Proper Officer (Chief Executive Officer) within 5 working days of the publication of the Policy Committee decision.

Policy Committee:	
Decision Description and Minute Reference:	
	·
Date of Meeting:	· .
Reason(s) for Call-in ¹	
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Called in by: ²	
Signature	Print Name
Signature	Print Name
Signature	Print Name
Date	
NOTES:	
 A decision can only be 'called-in' if it involves:- (a) a breach of Budget and Policy Framework, and/or 	
(b) a breach of the principles of decision making set out in Article 12.02 of the Constitution and below:-	
- proportionality (i.e. the action must be proportionate to the desired outcome);	
 due consultation and the taking of professional advice from Officers; respect for human rights; 	
- a presumption in favour of openness; and	
- clarity of aims and desired outcomes.	
A full explanation of the reasons for call-in should be provided	

Three Members from at least two political parties are required to call-in a decision.