

From: Val Collins [mailto:info@bettysfarmshop.co.uk]
Sent: 23 July 2014 14:35
To: Bailey, Karen (Health & Communities)
Cc: Dathan, Clair (Health & Communities); licensing@south-derbys.gov.uk
Subject: RE: Premises Licence application

APPENDIX 4

Hi Karen

I have tried to contact you and Clair on both numbers today and left messages so I hope the following makes sense.

We had the Police Licencing Team out yesterday and have proposed the following conditions (see attached) to help us enforce our objectives.

He told us about the Training of staff which I knew from my Course – so I am looking to put a programme in place for our staff training every 6 months using the Home Offices – Selling Alcohol Responsibly: Good Practice Examples from the Alcohol Retailers and Hospitality Industries and the Responsible Retailing of Alcohol.

He also has given us Challenge 25 poster which I will display in and around the shop.

He also provided us with a Refusal Log book and explained how he would like it completed.

I hope this satisfies your concerns, if not then please contact me again,

Emma

Emma Ruff
Director



Open Monday-Saturday 9am - 5pm, Sundays and Bank Holidays 10am-3pm

Tel: 07917 186 393

E-mail: info@bettysfarmshop.co.uk

Website: www.bettysfarmshop.co.uk

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From: Bailey, Karen (Health & Communities) [mailto:Karen.Bailey@derbyshire.gov.uk]
Sent: 23 July 2014 08:38
To: info@bettysfarmshop.co.uk
Cc: Dathan, Clair (Health & Communities); licensing@south-derbys.gov.uk
Subject: Premises Licence application

REF 4

Bettys Farm, Castle Way, Willington, Derby, DE65

6BW

- 1) Full training is provided to all staff on commencement of employment relating to all age-restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
- 2) Refresher training should be provided at regular intervals – at least every 6 months.
- 3) Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person acting on behalf of a responsible authority as detailed within Section 13 Of the Licensing Act 2003.
- 4) All records will be written and shall be retained on the premise for a minimum of 12 months.
- 5) A challenge 25 Proof of age scheme will be operated at all times.
- 6) Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years will be asked to produce a proof of age.
- 7) The only acceptable forms of identification will be:
 - PASS – accreditation proof of age card.
 - Photo Driving Licence.
 - Current Passport.
- 9) Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, along with the age restrictions on products will be displayed at:
 - All entry points to the premise.
 - Adjacent to the products.
 - Where displayed.
 - All points of sale.
- 10) A system of recording sales refused under the proof of age scheme will be operated at all times.
- 11) The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person acting on behalf of a responsible authority as detailed within Section 13 Of the Licensing Act 2003.
- 12) The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
- 13) The Premises may be open for the supply of Alcohol up until 20:00 hours on four occasions per Calender year providing 14 days notice is received from the Premises Licence holder to the Chief Officer of Police.

Hours for the sale by retail of alcohol as an Off Sales Premise

Mon – Sat (6 days) 09:00 hours to 18:00 hours

Sunday (1 day) 10:00 hours to 16:00 hours

I propose and agree to these conditions being applied to the premises licence.

Premises.....Betty's Farm.....

Signed.....ERL.....

Full name.....EMMA RUFF.....

Position.....DIRECTOR.....

Date.....22/07/14.....

From: Emma Ruff <info@bettysfarmshop.co.uk>
Sent: 23 July 2014 15:22
To: 'Dathan,Clair (Health & Communities)'
Cc: 'Bailey,Karen (Health & Communities)'; Licensing Mailbox
Subject: RE: Premises Licence application

Sorry Clair – I thought as I had an email at 8.30am Karen was in all day.

Yes I will carry out the following, as that will be my job.

At least weekly, the Designated Premises Supervisor (or deputy, authorised in writing) will:

- examine the record and compare it against the normal operating pattern for the premises
- indicate any action required following that examination
- sign off/endorse the record to indicate the above points have been carried out

Thanks Clair.

Emma Ruff
Director



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