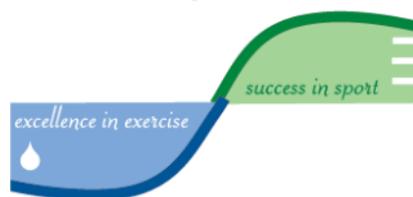


Etwall Leisure Centre

fitness sport leisure



Joint Management Committee

Secretary to the Committee

Frank McArdle

Chief Executive,

Site,

South Derbyshire District Council,

6HZ

Civic Offices, Civic Way, Swadlincote,

Derbyshire. DE11 0AH

robert.redfern@activenation.org.uk

Phone 01283 595702.

Fax 01283 595854.

E-mail: frank.mcardle@southderbyshire.gov.uk

Business Manager

Robert Redfern

Etwall Leisure Centre, John Port School

Hilton Road, Etwall, Derbyshire. DE65

Phone 01283 735404

E-mail:

Our Ref: DS

Date: 12 September 2022

Dear Councillor,

Etwall Leisure Centre Joint Management Committee

A Meeting of the **Etwall Leisure Centre Joint Management Committee** will be held at **John Port Spencer Academy**, Main Street, Etwall, Derbyshire on **Wednesday, 21 September 2022** at **17:00**. You are requested to attend.

Yours faithfully,

Secretary to the Joint Management Committee

To: **Representatives of South Derbyshire District Council**
Labour Group
Councillor Shepherd

Conservative Group
Councillor Muller (Vice-Chair)

Independent Group
Councillor MacPherson

Representatives of the Governors of John Port Spencer Academy

AGENDA

Open to Public and Press

- 1 Apologies and to note any Substitutes appointed for the Meeting.
- 2 To receive the Open Minutes of the following Meetings:

6 April 2022 **3 - 4**

6 July 2022 **5 - 8**
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 **ACTIVE NATION PERFORMANCE REPORT** **9 - 19**

Exclusion of the Public and Press:

- 5 The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

6 April 2022

PRESENT:-

Representatives of South Derbyshire District Council

Labour Group

Councillor D Shepherd (Chair)

Conservative Group

Councillor D Muller

Officers

K Stackhouse - Strategic Director (Corporate Resources)

A Thomas – Strategic Director (Service Delivery)

Donna Foster – Democratic Services Officer

Representatives of John Port Spencer Academy

Governing Body

Marie Walker-Endsor - School Governor

Danny Parker – School Governor

Representatives of Active Nation

Terry Simms -

EL/14 **APOLOGIES**

The Committee was informed that apologies were received from Councillor Singh.

EL/15 **MINUTES**

The Open Minutes of the Meeting held on 12th January 2022 were noted and approved as a true record and signed by the Chair

EL/16 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of interest had been received.

EL/17 **ETWALL LEISURE CENTRE**

The Strategic Director (Service Delivery) presented the report to the Committee and outlined the outcome of an Audit carried out and feedback received following a mystery shopper exercise. The Committee was informed that the Strategic Director (Service Delivery) was working with Active Nation to develop an Improvement Plan following Audit recommendations which would be brought before the Committee at a future meeting for discussion.

The Committee welcomed the report and were pleased that there were only a few areas that required improvement.

RESOLVED:

The Committee received an update on a range of matters relating to Etwall Leisure Centre.

EL/18 **ACTIVE NATION PERFORMANCE REPORT**

The Active Nation Representative presented the report to the Committee and outlined the increased participation since January 2022 and the positive response to the return of swimming activities, gym sessions and fitness classes. The increase in annual membership subscriptions was noted along with the pitch and hall block bookings..

Challenges highlighted by the Active Nation Representative included negative feedback regarding the drainage issues, which were to be investigated and the security of coin operated lockers for which a solution being considered was customers to use their own padlocks which could either be hired or purchased from reception. It was further noted that staffing resources affected by covid isolations appeared to have eased and that hours of operation had increased slightly due to the increase in demand.

Councillor Muller raised a query regarding parking facilities. The School Governor, Marie Walker-Endsor informed the Committee that since a new car park had opened with 130 spaces and improved lightening no complaints had been received.

RESOLVED:

The Active National Performance Report was received and noted.

EL/19 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

The meeting terminated at 17:35 hours

COUNCILLOR D SHEPHERD

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

6 July 2022

PRESENT:-

Representatives of South Derbyshire District Council

Labour Group

Councillor D Shepherd

Conservative Group

Councillor D Muller (Vice-Chair)

Independent Group

Councillor A MacPherson

Officers

K Stackhouse - Strategic Director (Corporate Resources)

Laura Winter – Active Communities and Health Officer

Donna Foster – Democratic Services Officer

Representatives of John Port Spencer Academy

Governing Body

Marie Walker-Endsor - School Governor

Danny Parker – School Governor (Chair)

Representatives of Active Nation

Terry Simms

EL/01 **APPOINTMEN OF THE CHAIR**

Nominations for the position of Chair were requested.

RESOLVED:-

That Danny Parker (School Governor) be appointed Chair for the period ending July 2023.

EL/02 **APPOINTMENT OF THE VICE-CHAIR**

Nominations for the position of Vice-Chair were requested.

RESOLVED:-

That Cllr Muller be appointed Vice-Chair for the period ending July 2023.

EL/03 **APOLOGIES**

The Committee was informed that no apologies were received.

EL/04 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of interest had been received.

EL/05 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

In Accordance with Council Procedure Rule No 10 Mr Price raised the following question:

Now that Active Nation is beginning to listen to its customers regarding timetabling, patronage is rapidly returning to pre-pandemic levels, and is likely to grow much more, given the population growth in the area, adding pressure on the facilities and the swimming timetable in particular. In 2009, the current Centre had to forego its planned teaching pool because the funding package couldn't provide it, so will the JMC now work with the local community to ensure that swimming and wider leisure provision in Etwall is improved to meet these ever-growing demands, and if it is willing to work with us, how can we work together to achieve our goals?

The Active Nation Representative informed the Committee that space made it challenging and complex to cater for all members of the community and noted time constraints that included catering for John Port Spencer Academy until 16:00hrs.

Mr Price raised a supplementary question regarding adding to facilities in the long term.

The Strategic Director (Corporate Resources) advised that a review of the Local Plan would consider the growth in housing provision and what leisure facilities would be required in the future and encouraged the involvement of residents regarding the review.

Members endorsed the importance of residents being involved with the review of the Local Plan and leisure facilities.

EL/06 **FINAL ACCOUNTS 2021-22**

The Strategic Director (Corporate Resources) presented the report to the Committee noting that the outturn was in line with the January estimate and that there were smaller spends on repairs and maintenance and utility costs.

Members raised concerns regarding the increases in energy costs and sought clarity regarding the Asset Replacement reserves.

Etwall Leisure Centre Joint Management Committee – 6 July 2022 OPEN

The Strategic Director (Corporate Resources) informed the Committee that utility costs were mainly borne by the Contractor (Active Nation) and that they would keep the costs under review following the increases.

It was also clarified that the Asset Replacement reserve was the responsibility of the Joint Management Committee who should decide what it included and how it was utilised. It was also confirmed that the new Head of Cultural and Community Services appointed by the Council, would be reviewing this and an updated planned maintenance programme would be reported to a future Committee.

RESOLVED:

The Committee approved the Final Accounts for 2021/22.

EL/07 **SERVICE IMPROVEMENT PLAN**

The Active Nation Representative presented the report to the Committee outlining the recommendations following Audits carried out over the past 12 months and explained how best practices for leisure services would be considered. It was noted that following a covid recovery assessment in June last year the service was deemed as good and received a number of recommendations for improvement. The Active Nation Representative informed the Committee that future reports would only include information relating to Etwall Leisure Centre.

RESOLVED:

The Committee considered and approved the Service Improvement Plan as per Appendix 1 of the report.

EL/08 **ACTIVE NATION PERFORMANCE REPORT**

The Active Nation Representative presented the update to the Committee and outlined the financial position and noted that following Covid the centre had seen a steady increase of customers and as of May 2022 was operating at 85%. The Active Nation Representative highlighted the improvement of the Squash Courts' following the refurbishment of the changing and toilet facilities and the appointment of a new Duty Manager. The Committee was informed that the historical drainage issues had been inspected and that a number of blockages had been identified and that work carried out to resolve the issues was expected to be completed by the end of July.

Members raised concerns regarding the shortage of swimming teachers and queried the level of pay. The Active Nation Representative confirmed that it was hoped that the level of pay would be increased to £14 per hour, which was in line with competitors

RESOLVED:

The Active National Performance Report was received and noted.

EL/09 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

The meeting terminated at 17:55hours

D PARKER (SCHOOL GOVERNOR)

CHAIR



ACTIVE NATION

Etwall Quarter 1 Apr - Jun 2022

Page 9 of 19

Key Areas Presented:

- >> Brand Map
- >> Overview
- >> Contract successes
- >> Reopening challenges

Our Brand Map



Overview April 2022 – June 2022

>> During Quarter 1 of the financial year we have steadily seen an increase in usage at Etwall Leisure Centre.

>> We have seen good growth in our subscriptions and have seen us surpass the subscription levels for our direct debits as that of Feb 20 prior to the Covid 19 pandemic.

>> Working in partnership with JPSA and SDDC we have seen the completion of the changing rooms and toilets in the squash courts

>> Q1 Les Mills launch and new group exercise timetable launched

>> Ongoing swim time table challenges, balancing the need for community use, swim lessons and JPSA usage. Impacting on supporter experience and feedback.

>> Working with the police, SDDC safeguarding team, JPSA to address safeguarding concerns regarding access from the public and school usage. The need for further access control investment is required. Awaiting quotes for work required.

>> Sept will see the launch of our new hybrid offer to further compliment our offer and react to the upcoming economical challenges 'Active Nation Anywhere' app. Allowing campaigners to access anytime and anywhere. Competitively priced at £3.99 per month for new supporters and £2.99 per month for existing supporters. Les Mills classes being incorporated into this package.

>> Working in partnership with Swim England in terms of their newly launched recruitment academy to support our swimming teacher recruitment issues

Participation

Type of Visit	Actual	Actual	Actual
	Apr-22	May-22	Jun-22
	Total Visits	Total Visits	Total Visits
	#	#	#
<u>Fitness (Gym) activities</u>	3,146	3,201	3,218
<u>Swimming - lessons</u>	2,981	3,006	2,991
<u>Swimming activities</u>	2,623	2,589	2,599
<u>Sports Hall activities</u>	409	428	442
<u>Outdoor activities</u>	1,987	1,972	1,936
<u>Other</u>	2,138	2,162	2,171
Total	13,284	13,358	13,357

Supporter Numbers

Venue	Fitness DD Feb 20	Fitness DD Jun 22	Variance	Annual Feb 20	Annual Jun 22	Variance	Lessons Feb 20	LessonsJ Jun 22	Variance
Etwall	1100	1,128	+28	1069	666	-409	1332	1220	-112

Successes - April 2022 – June 2022

- >> Feedback both in venue and via social media from supporters who have confidence to use the venues, general feeling that the centre is clean and covid-secure as many cleaning schedules and protocols have remained in place
- >> 3 kick start applicant individuals working at Active Nation
- >> Successful swimming crash course held at Etwall over the half term week
- >> Appointments of 2 new Duty Managers – Jordan Campbell and Lewis Richardson
- >> Appointment of a new Swim Coordinator – Hannah Stockley
- >> 5 new block bookings achieved since Sept 21 at Etwall LC.
- >> Achieved in partnership with SDDC ISO14001 accreditation (environmental commitment)
- >> Significant investment in new chlorine dosing system at Etwall LC from SDDC

Challenges – April 2022 - June 2022

- >> Loss of commercial manager Chris Wood and temporary appointment into post – Sarah Howlett
- >> Swim teacher and lifeguard recruitment issues due to a number leaving to work at Moorways Sports Village
- >> Drainage issues in the village change, investigations taken place and issue partially sorted
- >> Pool timetable issues
- >> Safeguarding concerns – working with partners and issue resolved



THREE REASONS TO LOVE OUR NEW APP

DISCOVER DAILY FEATURED CLASSES AND CONTENT

Learn from the latest content and choose from your favourite health, fitness, and well-being topics such as mindfulness, sport, and nutrition. Plus, check out our hand-picked featured 'class of the day' to enjoy.

ACCESS EXCLUSIVE COLLECTIONS

Get workout collections endorsed by our masters and celebrities. Try the Kym Marsh's Collection and get into the Strictly Come Dancing spirit ahead of September's show.

TAKE UNLIMITED WORKOUT CLASSES ANYWHERE

Take your pick of workouts across any device, at anytime and access over 1000+ classes ranging from Box & Fight, Strength, Yoga, Cardio, Dance and much more.

NEW ACTIVE NATION ANYWHERE APP

SUPPORT YOUR ACTIVE NATION HEALTH AND WELL-BEING JOURNEY.

**WE'VE GOT CLASSES AND CONTENT FOR EVERYONE.
GET THE APP & START YOUR 7 DAYS FREE ACCESS**

Page 17 of 19

AVAILABLE ON:



3G pitches	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19
	5,273	7,455	3,902	3,729	5,516	1,802	9,924
3G pitches	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20
	-	-	-	-	-	-	-
3G Pitches	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
	0	9512.1	6805.1	5781.5	13289.5	6682.5	10061.5
3G Pitches	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
	9,227	6,113	5,694				

Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Year Total
6,827	12,756	10,400	8,187	12,856	88,624
Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Year Total
- -	13,746 -	32	-	5,900	- 7,878
Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Year Total
13446.54	8245.5	10,568	8,531	8,132	101055.24
Nov-22	Dec-22	Jan-22	Feb-22	Mar-22	Year Total
					21034