

**APPENDIX 7 BUDGET and FINANCIAL PLANNING TIMETABLE 2010/2011**

<b>Date</b>	<b>ACTION</b>
25/6/09	Finance and Management Committee consider budget out-turn and final accounts for 2008/09 and an early indication on how it affects the MTFP.
July to Sept 09	SMT meet with Heads of Service to determine opportunities for disinvestment, together with identification of efficiencies and any new spending pressures.
13/8/09	Financial briefing and update session for all Members.
10/9/09	Finance and Management Committee consider: <ul style="list-style-type: none"> <li>• Review of MTFP ahead of the 2010/11 budget-round.</li> <li>• 1st quarter financial and budget-monitoring 2009/10.</li> </ul>
Sept to Nov 09	Review of fees and charges against the Council's Charging Policy.
W/c 28/9/10	Budget guidance and working papers distributed to service managers for completion of the base budget 2010/11.
22/10/09	Finance and Management Committee consider: <ul style="list-style-type: none"> <li>• A review of the financial strategy.</li> <li>• A review of the capital investment strategy.</li> </ul>
W/c 2/11/09	Submission of completed budget working papers to Finance Services.
W/c 9/11/09	Guidance and forms circulated to Parish Clerks requesting proposed precepts and analysis of concurrent expenses for 2010/11.
W/c 23/11/09	Local Government Finance Settlement – provisional date for draft notification of central government grant support (last year of current 3-year settlement).
27/11/09	Finance Services complete consolidated Base Budget for 2010/11 and updated MTFP based on proposals.
3/12/09	Finance and Management Committee consider: <ul style="list-style-type: none"> <li>• A review of the Asset Management Plan and Disposals Policy.</li> <li>• 2nd quarter financial and budget-monitoring 2009/10.</li> </ul>
9/12/09	Training and awareness session provided for Overview and Scrutiny Committee.
W/c 14/12/09	SMT consider: <ul style="list-style-type: none"> <li>• Council's financial position.</li> <li>• Detailed budget proposals.</li> <li>• Evaluation of base budget, spending pressures and efficiencies.</li> </ul>

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<b>Date</b>	<b>ACTION</b>
5/1/10	Environmental and Development Services Committee consider base budget, spending proposals and efficiencies.
7/1/10	Housing and Community Services Committee consider base budget, spending proposals and efficiencies.
14/1/10	Finance and Management Committee consider: <ul style="list-style-type: none"> <li>• Finance Committee's budget, spending proposals and efficiencies.</li> <li>• Consolidated (Council) budget proposals 2010/11.</li> <li>• Updated medium-term financial projections.</li> <li>• Overall revenue and capital budget proposals for consultation.</li> <li>• Council Tax Base 2010/11 and Estimated Collection Fund Balance 2009/10.</li> </ul>
20/1/10	Overview and Scrutiny Committee consider budget proposals.
21/1/10 to 08/2/10	Period for budget proposals and financial position to be reported to Area Meetings, Parish Forum and other Community Groups.
25/1/10	Finance and Management Committee consult with Business Community and Partners.
W/c 25/1/10	Local Government Finance Settlement – date for final notification of central government grant support.
4/2/10	Housing and Community Services Committee consider position of the Housing Revenue Account (HRA).
10/2/10	Overview and Scrutiny Committee consider: <ul style="list-style-type: none"> <li>• Stakeholder's views.</li> <li>• Final assessment of budget proposals and financial position.</li> </ul>
16/2/10	Finance & Management Committee consider: <ul style="list-style-type: none"> <li>• Report from Overview and Scrutiny Committee.</li> <li>• Final budget proposals and medium term spending plans.</li> <li>• Treasury Management Strategy 2010/11.</li> <li>• Agree overall budget proposals for 2010/11 for submission to Council.</li> </ul>
1/03/10	Full Council - set budget and council tax levels for 2010/11.
18/3/10	Finance & Management Committee consider 3rd quarter financial and budget-monitoring 2009/10.
29/4/10	Finance and Management Committee consider financial and budget monitoring – provisional out-turn 2009/10.
June 2010	Finance and Management Committee consider: <ul style="list-style-type: none"> <li>• Final Budget Out-turn 2009/10.</li> <li>• Treasury Management Annual Report 2009/10.</li> <li>• Final Efficiency Statement 2009/10.</li> <li>• Statement of Accounts 2009/10 (subject to Audit).</li> </ul>