

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 5
DATE OF MEETING:	4th JANUARY 2022	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	VICKI SUMMERFIELD Victoria.summerfield@southderbyshire.gov.uk	DOC: s/Finance/Committee/2021-22/Jan/Budget
SUBJECT:	SERVICE BASE BUDGETS 2022/23	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: EDS

1.0 Recommendations

- 1.1 That the proposed income and expenditure revenue budget for this Committee's services for 2022/23 as detailed in **Appendix 1** is considered and recommended to the Finance and Management Committee for approval.
- 1.2 That the proposed fees and charges as detailed in **Appendix 2** for 2022/23 are considered and approved.

2.0 Purpose of the Report

- 2.1 As part of the annual financial planning cycle, the report details the Committee's proposed base budget for 2022/23 with comparisons to the current year budget. This includes an overview of the Committee's main spending areas.
- 2.2 It is proposed that the estimated income and expenditure is included in the consolidated budget of the Council for 2022/23 within the Council's overall medium-term financial position. This will be considered by the Finance and Management Committee on 10 February 2022.
- 2.3 The report also sets out proposals for the level of fees and charges under the responsibility of this Committee for 2022/23.

3.0 Detail

- 3.1 The Committee is responsible for some large spending areas, including Waste Collection and Street Scene and a range of services across Environmental Health and Economic Development.

Income

- 3.2 The Committee is also responsible for services where significant amounts of income are generated for the Council which contribute to the cost of services. These include

licensing, trade waste, land charges and local planning applications. In total, these generate income of approximately £1.5m per annum.

- 3.3 These income streams can have a big impact on the Council's overall financial position and are a risk in the Council's Medium-Term Financial Plan (MTFP). Income generated can be difficult to predict year-on-year as it is subject to external factors such as the type and volume of planning applications.
- 3.4 In accordance with Regulations, income should not be to such an extent from year to year that large surpluses are made. This is particularly the case for Planning Fees, Land Charges and Licensing. Any additional income should ideally be reinvested back into services, used as a contribution to non-chargeable work or one-off costs, or process charges for services reduced.
- 3.5 Land Charges has been added as a risk area within the table at 4.12 due to excessive expenditure for support of the service from Lichfield District Council. An additional £100k in 2021/22 and 2022/23 is to be set-aside in the MTFP after approval at Finance and Management Committee in November 2021 whilst a review of the service is undertaken.

The Council's Overall Financial Position

- 3.6 The Council's MTFP was fully reviewed and updated in November 2021. The overall position on the General Fund has changed considerably over the last year due to numerous additional service pressures and the General Fund Reserve is now predicted to be well below the minimum balance of £1.5m by 2025/26.
- 3.7 The continuing issue is the projected increasing deficits each year over the life of the Plan. Although the current level of reserves can be utilised in the short-term to meet the projected deficits, this is not a sustainable solution. Delays to the Fair Funding Review leaves the Council with uncertainty regarding future funding past 2022/23.
- 3.8 The Finance and Management Committee will consider the detail of the overall financial position on 10 February 2022, including proposals from this Committee.
- 3.9 It is important that the Committee scrutinises its spending base closely to identify budget savings and carefully examines any areas where there are cost pressures, together with any proposals to increase spending.

Summary of Expenditure

- 3.10 The following table provides an overall summary at service level of the Committee's net revenue expenditure and the proposed movement between years.

	Proposed Budget 2022/23 £	Approved Budget 2021/22 £	Movement £
Economic Development	348,922	351,025	-2,103
Environmental Services	779,199	796,020	-16,822
Highways & Parking	55,996	61,801	-5,805
Licensing & Land Charges	10,282	2,234	8,049
Planning	624,354	638,628	-14,274
Street Scene	1,206,261	1,194,076	12,185
Waste & Transport	3,102,433	3,171,147	-68,714
	6,127,447	6,214,931	-87,485

3.11 The above table shows that the Committee's net expenditure is estimated to decrease overall between 2021/22 and 2022/23 by £87,485. Detail of the changes within each service area is listed in **Appendix 1**. A summary of changes is shown in the following table.

	Movement £'000
Employee Costs	84
Waste Management	55
Diesel Costs	37
Vehicle Spare Parts	23
Subscriptions and Professional Fees	17
Vehicle Hire	8
Insurance	26
Purchase and Repair of Bins	4
Trade Waste Recharge	-2
Transfer to F&M	-5
HRA Recharge	-6
Grant Payments	-17
Business Rates	-13
Recycling Income	-22
Waste Contribution	-34
Earmarked Reserves	-71
	86
Depreciation	-174
Budget Reduction	-87

3.12 Excluding the decrease in depreciation which is an accounting adjustment and not a cost to the Council, the increase in actual expenditure based on the proposed budgets is £86k. The majority of the increased budget variances listed were expected and have previously been included within the MTFP.

Employee Costs

3.13 Employee costs have increased by approximately £12k due to incremental salary rises for new and promoted posts approved as part of the restructures and revision of post grades approved during 2021/22.

- 3.14 The main increase in staffing costs is in relation to additional temporary fixed term posts approved by the Committee in Planning. The additional cost of £84k is however offset by the increase in earmarked reserve drawdowns.

Waste Disposal

- 3.15 An inflationary increase on the cost of waste disposal is expected and is in line with previous years. This increase was included within the MTFP.
- 3.16 Although the cost base has increased, it is anticipated that the income received from Derbyshire County Council (£34k) will increase due to the tonnages expected for disposal. In addition, an increase in the guaranteed rate per tonne as part of the recycling contract (£22k) has now been included. Any shortfall due to reduced tonnes will be drawn from earmarked reserves set-aside for the contract risks.
- 3.17 It is also proposed to increase the cost of purchasing additional bins and repairs to existing bins by £5k.

Vehicle Costs

- 3.18 Due to the increase per litre of diesel during 2021/22, it is proposed to increase the expected cost for 2022/23. The budget is based on a price per litre of £1.16 (the Council pays a discounted rate in comparison to the forecourt) which is an increase of approximately £0.12 between years.
- 3.19 In addition, the usage of litres has been reduced by 10% in line with the approval to implement a route optimisation solution. Analysis on usage and cost will be completed quarterly and reported to Finance and Management Committee as part of the revenue monitoring cycle.
- 3.20 Spare parts have been increased in line with a provision included within the MTFP as costs were expected to increase as the vehicle fleet ages.
- 3.21 Vehicle hire increases were expected and reported within the Recycling report in August 2021 and were therefore included within the MTFP.

Subscriptions and Professional Fees

- 3.22 An increase in subscriptions and professional fees is expected between years. Inflationary uplifts of approximately £6k were covered within the MTFP. An increase of £4k has also been proposed for the Route Optimisation software. Savings are expected from reduced litres of fuel but unfortunately this has been offset by the increased cost per litre of fuel.
- 3.23 Vet and kennelling costs are expected to increase based on previous years activity and an increase of £7k has been included within the budget.

Insurance

- 3.24 Insurance cover is an overall increase to the Council of £48k between 2021/22 and 2022/23. The impact on this Committee is £26k of the total and is mainly due to an increase in Vehicle Insurance associated with the additional vehicles for Recycling.

Transfers and Recharges Between Committees

- 3.25 Trade Waste collection is undertaken for service areas across the Council and a recharge between Committee's for parks and assets occurs every year. There is a small increase in the charge across policy committees of £2k.
- 3.26 As part of the budget review, it has been acknowledged that Legal Services are liaising with external legal firms for support with S106 agreements. Due to this, a budget of £5k has been transferred from Planning to Legal (Finance and Management Committee) for any external advice that may be required to consolidate the costs into one specific area.
- 3.27 After calculation of the charges from the General Fund to the HRA, the Grounds Maintenance recharge is to be reduced by £6k but the recharge for Trade Waste is to be increased by £12k due to increased disposal of waste at the Depot.

Other Favourable Variances

- 3.28 A budget for grant payments in Planning Policy of £10k has been included for a number of years but has not actually been utilised since 2013. There are no plans to spend in 2022/23 and it is therefore proposed to remove this budget going forwards.
- 3.29 In addition to grants in Planning Policy, it is proposed to reduce the grant payments in Economic Development to support the cost of transferring the Visitor Information centre to the Council.
- 3.30 A change to the NNDR legislation resulting in full relief for Public Conveniences has been implemented into the budget producing a saving of £7k. An additional saving of £6k has been made due to the sale of the former depot car park on Darklands Road.

Earmarked Reserves

- 3.31 Some spending is financed by drawing down earmarked reserves. After taking account of these amounts, the estimated balance on the relevant reserves is shown in the following table.

	2021/22 B/fwd £	Budget 2021/22 £	Budget 2022/23 £	2022/23 C/fwd £
Planning Support and Local Plan	369,563	-56,337	-138,060	175,166
Asset Replacement	1,032,374	-382,999	300,000	949,375
Environmental Education	23,932	-13,469	-12,375	-1,912
Building Control Transition	13,709	0	0	13,709
Operational Services Public Open Spaces	154,740	0	0	154,740
S106 Planning Policy Fee	5,000	0	0	5,000
Land Charges Software Support	35,000	0	-35,000	0
	1,634,318	-452,805	114,565	1,296,078

- 3.32 The budgeted drawdowns are included in the appropriate cost centres in the Committee's budget.
- 3.33 Based on past years, it is likely that these reserves will not be drawn down to the extent noted above and additional contributions may be received to supplement these reserves.

3.34 It should be noted that there is a risk with the Environmental Education service. If the reserve drawdowns that are budgeted come to fruition, this service area will no longer be financially sustainable and will become an added cost to the General Fund. However, based on current forecasts, the drawdown for 2021/22 is not expected to be as high as the budget and the budgeted drawdowns are a worst-case scenario. Continual five-year forecasts are completed by Finance and the Service Manager and if there is a risk to funding of the service in the future, this will be reported to this Committee and Finance and Management Committee.

4.0 Budget Basis

4.1 The Committee's budgets by service area are detailed in **Appendix 1**.

Basis of the Budget

4.2 Budgets are generally calculated on a "no increase" basis i.e. they are maintained at the same level as the previous year adjusted only for known changes, price increases and variations due to contractual conditions.

4.3 In addition, budgets are also subject to a base line review which is used to justify proposed spending. This process places responsibility on budget holders to justify their spending budgets by specifying their needs in a more constructed manner. This is supported by the Financial Services Unit, who analyse trends across services compared to current budgets.

Ongoing Service Provision

4.4 The budgets are based substantively on a continuation of existing service provision (in respect of staffing levels, frequency, quality of service, etc).

4.5 The full year effects of previous year's restructures and budget savings have been included, with non-recurring items removed.

Changes in Pay

4.6 A pay award is not included within the Base Budget at this stage as no official notification has been submitted to the Council. The National Employers are currently in negotiation regarding a proposed pay award for 2021/22 after the Chancellor's original announcement in November 2020 to 'pause' public sector pay (excluding NHS workers).

4.7 The MTFP was updated in November 2021 to include a pay award for 2021/22 and also includes a provision for a potential pay award increase of 2.5% per year for all employees from 2022/23.

Inflation

4.8 The Base Budget for 2021/22 has been uplifted by inflation where this applies, for example contract obligations.

4.9 Some base costs will be subject to inflation during future years and in some cases, it will be unavoidable, for example employee costs, when national pay increases are approved.

4.10 Allowances for inflation based on various assumptions regarding price increases, etc. are calculated across the main spending heads at an average of 2%.

Risks

4.11 All Committee budgets have been reviewed and known changes to income and expenditure have been reflected in the proposed base budget for 2021/22 as detailed in the report. Additional resources have been included in the proposed budgets for growth.

4.12 Other financial risks associated with the Committee's services are identified in the following table.

Risk	Issue / Potential Effect	Mitigating Action
Reduction in Income	Budgeted income from Planning, Licensing etc. totals £1.5m is not sustainable	Base budgets reflect actual income but remain prudent. This report contains detail on changes in anticipated income and is based on known marketplace conditions
Recycling	The service went out to tender in 2021/22 with a risk share contract being in place from October 2021. Collection of waste is now in-house.	An additional budget of £100k has been implemented for collection of waste with a further provision of £50k per annum being set-aside in the MTFP.
Transport	With the increase of the vehicle fleet due to the Recycling service being in-house, vehicle management arrangements for the Council's Operating licence may be inadequate	A review on the management process is underway and it is likely that an inspection pit costing approximately £60k is required. This is included as a provision in the MTFP.
Land Charges	The service is currently being managed by Lichfield District Council due to having no resource internally at a significantly larger cost than the savings on vacancies	At the Finance and Management Committee in November, it was proposed to create a provision of £100k for 2021/22 and 2022/23 in the MTFP whilst a plan is developed for longer-term management of the service.
Growth	The Council's MTFP identifies underlying cost pressures yet to surface as a risk due to pressure from residential development.	A provision for growth has been set-aside in the MTFP each year over the life of the Plan and this is kept under review.

Proposed Fees and Charges 2022/23

4.13 **Appendix 2** provides a schedule of the proposed charges for next financial year together with a comparison to the existing charge. All charges are exclusive of VAT and where applicable, VAT is added at the appropriate rate in accordance with HMRC regulations.

4.14 A detailed review of fees and charges has been undertaken as part of the budget round. Where possible, charges have been increased to reflect inflation and the demand for services. The key points are detailed in the following sections.

Land and Property Searches

4.15 No changes are proposed for 2022/23 at this time.

Private Hire (Taxi) Licences

4.16 No changes are proposed for 2022/23, although these are subject to periodic review and considered separately for example, when regulations change.

Animal Licences

4.17 A review of fees has been undertaken with movement in the majority of the fees proposed to cover the cost incurred by the authority. New fees have also been proposed as they were formally included within other categories but after review it has been determined that the fee currently chargeable isn't sufficient.

Other Licences

4.18 No changes are proposed for 2022/23, although these are subject to periodic review and considered separately for example, when regulations change.

Environmental Services

4.19 Increases in Food Export certificates by an average CPI of 2.3% rounded to the nearest £ has been proposed.

4.20 An increase in fees for environmental protection and miscellaneous environmental fees at an average CPI of 2.3% rounded to the nearest £ has been proposed.

Charges under the Licensing and Gambling Acts of 2003 and 2005

4.21 As the licensing authority, the Council is required to comply with the charging regime set under statute. The fees quoted are the maximum charged under the legislation. It is unlikely however that many of these licences, for example those that apply to casinos, will be applicable.

Pest Control Charges

4.22 Increases fees have been proposed by an average CPI of 2.3% after a review of the cost of maintaining the services.

Waste Collection

4.23 No changes are proposed for 2021/22.

Planning Services

4.24 Planning application fees are not included within the fees and charges for approval as these are currently set nationally.

Street Naming and Numbering

- 4.25 An average CPI of 2.3% increase has been proposed against the majority of fees to assist with the costs of continuing development and improvement of the addressing systems and data quality.
- 4.26 A large increase from £15 to £32 per plot is proposed for developments that require a replan after initial consultation with the Council. This is to recoup costs of time spent.

5.0 Financial Implications

- 5.1 As detailed in the report.

6.0 Corporate Implications

Employment Implications

- 6.1 None

Legal Implications

- 6.2 None.

Corporate Plan Implications

- 6.3 The proposed budgets and spending under the responsibility of this Committee provides the financial resources to enable many of the on-going services and Council priorities to be delivered.

Risk Impact

- 6.4 The Financial Risk Register is detailed in the MTFP and financial risks specific to this Committee are detailed in section 4.

7.0 Community Impact

Consultation

- 7.1 The Council is statutorily required to consult on its budget proposals, prior to setting the annual Council Tax rate, with the local business and community sector. The Council has an established process in place to meet this requirement. Consultation takes place for approximately four weeks following approval of the draft budget proposals by Finance and Management Committee in January each year. Any feedback is reported to the Council as part of the final approval process.
- 7.2 There is no statutory requirement to consult with residents or other stakeholders, although it is considered good practice to do so. Traditionally, the Council has disseminated proposals through Area/Community Forums and via a presentation at the South Derbyshire Partnership Board. Many authorities do consult formally regarding their budget proposals and medium-term financial plans prior to setting budgets, using panels, representative groups, etc. as a way of fully engaging local people.

Equality and Diversity Impact

7.3 None.

Social Value Impact

7.4 None.

Environmental Sustainability

7.5 None.

8.0 Conclusions

8.1 That the proposed base budgets are scrutinised and approved to provide financial resources for continuation of service delivery.

9.0 Background Papers

9.1 None.

ENVIRONMENTAL & DEVELOPMENT SERVICES - BUDGET SETTING 2022/23

	Proposed Budget 2022/23 £	Approved Budget 2021/22 £	Change £	Comments
Tourism Policy, Marketing & Development	72,915	67,746	5,169	Increased staff costs £4k, insurance £1k
Promotion and Marketing of the Area	266,007	273,252	-7,245	Reduction in grants to cover costs of VIC
Community Development	10,000	10,027	-27	
ECONOMIC DEVELOPMENT	348,922	351,025	-2,103	
Food Safety	63,821	68,606	-4,785	Reduced staff costs £1k, prof fees £4k
Pollution Reduction	385,974	410,289	-24,315	Reduced staff costs £26k; increased prof fees £2k
Pest Control	15,955	15,752	203	
Public Health	0	0	0	
Public Conveniences	25,113	30,367	-5,253	Reduced NNDR £7k; increased depreciation £2k
Community Safety (Safety Services)	190,379	173,485	16,893	Increased staff costs £11k, vet fees £6k
Environmental Education	96,157	95,721	436	
Welfare Services	1,800	1,800	0	
ENVIRONMENTAL SERVICES	779,199	796,020	-16,822	
Environmental Maintenance (Other Roads)	-70,557	-70,557	0	
Public Transport	29,302	29,001	301	
Off-Street Parking	97,251	103,357	-6,106	Reduced NNDR
HIGHWAYS & PARKING	55,996	61,801	-5,805	
Local Land Charges	6	-3,539	3,545	Reduced staff costs £2k; increased comp licence £4k, prof fees £2k
Licensing	10,277	5,773	4,504	Increased staff costs £2k, comp licence £2k
LICENSING & LAND CHARGES	10,282	2,234	8,049	
Emergency Planning and Works	16,000	16,000	0	
Building Regulations	35,200	35,200	0	
Dealing with Development Control Applications	274,891	281,178	-6,287	Increased staff costs £81k; reduced insurance £1k, legal budget trf to F&M £5k, increased reserve drawdown £81k
Structure and Local Planning	305,250	313,807	-8,557	Removed grant pays £10k, increased training £2k

Street Name & Numbering	-6,986	-7,556	570	
PLANNING	624,354	638,628	-14,274	
Grounds Maintenance	674,977	653,399	21,578	Reduced staff costs £2k; increased depreciation £18k, HRA recharge reduction £6k
Street Cleansing (not chargeable to highways)	531,284	540,678	-9,394	Increased staff costs £5k, tools £1k; increased income £2k, reduced depreciation £14k
STREET SCENE	1,206,261	1,194,076	12,185	
Household Waste Collection	1,581,052	1,745,163	-164,111	Increased staff costs £12k, bins £5k, waste disposal £32k; reduced depreciation £178k, insurance £3k, increased DCC income £34k
Trade Waste Collection	-98,559	-99,563	1,004	Increased internal recharges £14k, increased waste disposal costs £15k
Recycling	429,938	417,249	12,689	Increased vehicle hire £8k, disposal costs £8k, insurance £11k, contract income increase £22k, reduced reserve funding £8k
Direct Services Central Admin	346,843	347,325	-482	
Transport Services	843,159	760,974	82,185	Increased fuel £37k, spare parts £23k, insurance £18k, subscription £4k
WASTE & TRANSPORT	3,102,433	3,171,147	-68,714	
	6,127,447	6,214,931	-87,485	

PROPOSED FEES AND CHARGES 2022/23

APPENDIX 2

VAT WILL BE CHARGED WHERE APPLICABLE AT THE APPROPRIATE RATE

LAND AND PROPERTY CHARGES	Fee 2021/22 £:P	Proposed Fee 2022/23	Notes
LOCAL LAND CHARGE Searches			
LLCI Local Land Charges Residential	25.00	25.00	
LLCI Local Land Charges Commercial	40.00	40.00	
CON 29R (required form) Residential	55.00	55.00	
CON 29R (required form) Commercial	120.00	120.00	
Full Standard Search (LLC1 & CON 29R) Residential	80.00	80.00	
Full Standard Search (LLC1 & CON 29R) Commercial	160.00	160.00	
CON 29 (optional form) Other Questions - Each Enquiry	17.00	17.00	
Each Additional Enquiry (applicant's own question)	25.00	25.00	
Additional Parcel of Land	35.00	35.00	
CON 29 Component Elements			
Planning Decisions Residential (Each)	0.75	0.75	
Planning Decisions Commercial (Each)	4.00	4.00	
Building Regulations Residential (Each)	0.75	0.75	
Building Regulations Commercial (Each)	4.00	4.00	
Planning Designations & Proposals Residential	0.75	0.75	
Planning Designations & Proposals Commercial	2.30	2.30	
Highways Related	30.00	30.00	
Land Required for Public Purposes Residential			

	0.75	0.75	
Land Required for Public Purposes Commercial	2.30	2.30	
Nearby Railway Schemes Residential	0.75	0.75	
Nearby Railway Schemes Commercial	2.30	2.30	
Outstanding Notices Residential (Each)	0.75	0.75	
Outstanding Notices Commercial (Each)	2.30	2.30	
Contravention of Building Regulations Residential	0.75	0.75	
Contravention of Building Regulations Commercial	2.30	2.30	
Notices, Orders, Directions & Proceedings under Planning Acts Residential	0.75	0.75	
Notices, Orders, Directions & Proceedings under Planning Acts Commercial	2.30	2.30	
Conservation Area Residential (Each)	0.75	0.75	
Conservation Area Commercial (Each)	2.30	2.30	
Compulsory Purchase Residential	0.75	0.75	
Compulsory Purchase Commercial	2.30	2.30	
Contaminated Land Residential	0.75	0.75	
Contaminated Land Commercial	2.30	2.30	
Assets of Community Value Residential	0.75	0.75	
Assets of Community Value Commercial	2.30	2.30	
	Fee 2021/22 £:P	Proposed Fee 2022/23	
LICENSING FEES			
PRIVATE HIRE LICENCES			
Vehicle	215.00	215.00	
Hire Vehicle	121.00	121.00	
Operator 1 to 5 cars	382.00	382.00	

Operator 6 to 20 cars	505.00	505.00	
Operator 21 to 50 cars	684.00	684.00	
Operator 51 cars or more	893.00	893.00	
Driver (3 years)	331.00	331.00	
Driver (2 years)	235.00	235.00	
Driver (1 year)	150.00	150.00	
Transfer of vehicle licence to another person	38.00	38.00	
Re-test of vehicle	31.00	31.00	
Depot non-attendance fee	31.00	31.00	
Trailer	25.00	25.00	
Knowledge Test	38.40	38.40	
Change of licence details (not requiring another type of application)	10.50	10.50	
Copy of a paper licence, or the replacement of a badge/plate	10.50	10.50	
Replacement of a badge/plate	15.00	15.00	
Plate platforms	10.00	10.00	
Plate magnets	20.00	37.00	Cost to the Authority from the suppliers
FOOD EXPORT CERTIFICATES			
Food Export Certificates	56.00	57.50	2.3% (average of CPI & RPI) increase to cover costs
Food Export Certificates (electronic)	46.00	47.00	2.3% (average of CPI & RPI) increase to cover costs
Primary Authority agreement charges (hourly rate)	66.00	67.50	2.3% (average of CPI & RPI) increase to cover costs
Whole register	21.00	21.00	
Single page - owner of property concerned	0.00	0.00	
Single page - Any other party	7.30	7.30	
Register of Food Premises			
Whole register	57.70	57.70	
Single registration - proprietor of food business concerned	0.00	0.00	
Single registration - Any other party	18.90	18.90	
Food hygiene re-inspection at the request of the food business operator	125.00	125.00	
Animal Licences			
Pet shops - Grant of Licence - Application Fee (with more than one type of animal)	275.00	380.00	Increase due to actual time taken to inspect

Pet shops - Grant of Licence - Licence Fee (with more than one type of animal)	177.00	185.00	Increase due to actual time taken to inspect
Pet shops - Renewal - Application Fee (with more than one type of animal)	275.00	380.00	Increase due to actual time taken to inspect
Pet shops - Renewal - Licence Fee (with more than one type of animal)	177.00	185.00	Increase due to actual time taken to inspect
Pet shops - Grant of Licence - Application Fee (with one type of animal)		275.00	Cost to the Authority for smaller pet shops
Pet shops - Grant of Licence - Licence Fee (with one type of animal)		177.00	Cost to the Authority for smaller pet shops
Pet shops - Renewal - Application Fee (with one type of animal)		275.00	Cost to the Authority for smaller pet shops
Pet shops - Renewal - Licence Fee (with one type of animal)		177.00	Cost to the Authority for smaller pet shops
Riding establishments - Application Fee	195.00	275.00	Increase due to actual time taken to inspect
Riding establishments - Licence Fee	159.00	175.00	Increase due to actual time taken to inspect
Animal Boarding establishments - Home Boarding or Doggy Day Care - Application Fee	146.00	146.00	
Animal Boarding establishments - Home Boarding or Doggy Day Care - Licence Fee	94.00	94.00	
Animal Boarding Establishments - Doggy Day Care - Application Fee		230.00	Was included in home boarding but separate fee needed
Animal Boarding Establishments - Doggy Day Care - Licence Fee		120.00	Was included in home boarding but separate fee needed
Animal Boarding establishments - Kennels & Catteries - Application Fee	232.00	275.00	
Animal Boarding establishments - Kennels & Catteries - Licence Fee	134.00	165.00	
Dangerous wild animals	204.00	204.00	
Breeding of Dogs - Grant of licence - Application Fee	242.00	242.00	
Breeding of Dogs - Grant of licence - Licence Fee	145.00	145.00	
Breeding of Dogs - Renewal - Application Fee	185.00	185.00	
Breeding of Dogs - Renewal - Licence Fee	145.00	145.00	
Breeding of Dogs - Grant of licence - Kennel Breeding - Application Fee		305.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Grant of licence - Kennel Breeding - Licence Fee		205.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Renewal of licence - Kennel Breeding - Application Fee		225.00	Separated from home breeding due to the difference in cost to the Authority
Breeding of Dogs - Renewal of licence - Kennel Breeding - Licence Fee		205.00	Separated from home breeding due to the difference in cost to the Authority
Keeping or Training Animals for Exhibition - Grant of Licence - Application Fee	166.00	205.00	Increase due to actual time taken to inspect

Keeping or Training Animals for Exhibition- Grant of Licence - Licence Fee	130.00	120.00	Reviewed fees reduced cost
Keeping or Training Animals for Exhibition - Renewal - Application Fee	166.00	205.00	Increase due to actual time taken to inspect
Keeping or Training Animals for Exhibition - Renewal - Licence Fee	130.00	120.00	Reviewed fees reduced cost
Boarding Arranger - Application Fee	192.00	210.00	Increase due to actual time taken to inspect
Boarding Arranger - Licence Fee	124.00	124.00	Separate fee required for arranging the boarding of dogs/cats due to the nature of the inspection and application process
Add Host Family Fee	118.00	118.00	Separate fee required for arranging the boarding of dogs/cats due to the nature of the inspection and application process
Change of Details - Animal Licence	20.00	20.00	
Variation of Animal Licence	147.00	147.00	
Re-inspection for risk rating purposes	120.00	120.00	
Additional application fee if applying for more than one licensable activity at a time	100.00	100.00	
Inspection fee in relation to appeals (travel time will be added on to the time taken to inspect)	£45 per hour	£45 per hour	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Application Fee)	522.00	522.00	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Licence Fee)	222.00	222.00	
Other Licences			
Film Classifications	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	
Street Trading - Grant/Renewal of consent - Application Fee	206.00	206.00	
Street Trading - Grant/Renewal of consent - Consent Fee	166.00	166.00	
Street Trading - Special Events consent	179.00	179.00	
Tattooist - Operator & Premises	145.00	145.00	
Tattooist - Transfer	48.00	48.00	
Tattooist - temporary registration (less than 30 days)	77.00	77.00	
Sex establishment - Grant/Renewal - Application Fee	1,980.00	1,980.00	
Sex establishment - Grant/Renewal - Licence Fee	630.00	630.00	

Sex establishment - Variation - Application Fee	1,825.00	1,825.00	
Sex establishment - Variation - Licence Fee	393.00	393.00	
Sex establishment - Transfer - Application Fee	1,680.00	1,680.00	
Sex establishment - Transfer - Licence Fee	235.00	235.00	
Sex establishment - Change of details	28.00	28.00	
LICENCES & LICENSING (under the 2005 Regulations)			
Premises licences & Club Premises Certificate - Application Fee			
Rateable value - nil to £4,300 - Band A	100.00	100.00	
Rateable value - £4,300 to £33,000 - Band B	190.00	190.00	
Rateable value - £33,001 to £87,000 - Band C	315.00	315.00	
Rateable value - £87,001 to £125,000 - Band D	450.00	450.00	
Rateable value - £125,001 and above - Band E	635.00	635.00	
Premises Licences & Club Premises Certificate - Annual Fee			
Rateable value - nil to £4,300 - Band A	70.00	70.00	
Rateable value - £4,300 to £33,000 - Band B	180.00	180.00	
Rateable value - £33,001 to £87,000 - Band C	295.00	295.00	
Rateable value - £87,001 to £125,000 - Band D	320.00	320.00	
Rateable value - £125,001 and above - Band E	350.00	350.00	
Variation Fee in Transition (relates to alcohol only)			
Rateable value - nil to £4,300 - Band A	20.00	20.00	
Rateable value - £4,300 to £33,000 - Band B	60.00	60.00	
Rateable value - £33,001 to £87,000 - Band C	80.00	80.00	
Rateable value - £87,001 to £125,000 - Band D	100.00	100.00	
Rateable value - £125,001 and above - Band E	120.00	120.00	
Multiplier (mainly relates to town & city centre pubs) - Application Fee			
Rateable value - £87,001 to £125,000 - Band D	900.00	900.00	
Rateable value - £125,001 and above - Band E	1,905.00	1,905.00	
Rateable value - £87,001 to £125,000 - Band D	640.00	640.00	
Rateable value - £125,001 and above - Band E	1,050.00	1,050.00	
Exceptionally large Events (additional to licence fee) - Application Fee			
Number = 5,000 to 9,999	1,000.00	1,000.00	
Number = 10,000 to 14,999	2,000.00	2,000.00	

Number = 15,000 to 19,999	4,000.00	4,000.00	
Number = 20,000 to 29,999	8,000.00	8,000.00	
Number = 30,000 to 39,999	16,000.00	16,000.00	
Number = 40,000 to 49,999	24,000.00	24,000.00	
Number = 50,000 to 59,999	32,000.00	32,000.00	
Number = 60,000 to 69,999	40,000.00	40,000.00	
Number = 70,000 to 79,999	48,000.00	48,000.00	
Number = 80,000 to 89,999	56,000.00	56,000.00	
Number = 90,000 and over	64,000.00	64,000.00	
Exceptionally large Events (additional to licence fee) - Annual Fee			
Number = 5,000 to 9,999	500.00	500.00	
Number = 10,000 to 14,999	1,000.00	1,000.00	
Number = 15,000 to 19,999	2,000.00	2,000.00	
Number = 20,000 to 29,999	4,000.00	4,000.00	
Number = 30,000 to 39,999	8,000.00	8,000.00	
Number = 40,000 to 49,999	12,000.00	12,000.00	
Number = 50,000 to 59,999	16,000.00	16,000.00	
Number = 60,000 to 69,999	20,000.00	20,000.00	
Number = 70,000 to 79,999	24,000.00	24,000.00	
Number = 80,000 to 89,999	28,000.00	28,000.00	
Number = 90,000 and over	32,000.00	32,000.00	
Permitted Temporary Activities, Personal Licences & Miscellaneous			
Section 25 - theft, loss, etc of premises licence or summary	10.50	10.50	
Section 29 - application for a provisional statement where premises being built etc.	315.00	315.00	
Section 33 - notification of change of name or address	10.50	10.50	
Section 37 - application to vary licence to specify individual as premises supervisor	23.00	23.00	
Section 42 - application for transfer of premises licence	23.00	23.00	
Section 47 - interim authority notice following death etc of licence holder	23.00	23.00	
Section 79 - theft, loss etc of certificate or summary	10.50	10.50	
Section 82 - notification of change of name or alteration of rules of club	10.50	10.50	
Section 83(1) or (2) - change of relevant registered address of club	10.50	10.50	

Section 100 - temporary event notice	21.00	21.00	
Section 110 - theft, loss, etc of temporary event notice	10.50	10.50	
Section 117 - application for a grant or renewal of personal licence	37.00	37.00	
Section 126 - theft, loss etc of personal licence	10.50	10.50	
Section 127 - duty to notify change of name or address	10.50	10.50	
Section 178 - right of freeholder etc to be notified of licensing matters	21.00	21.00	
LICENCES UNDER THE GAMBLING ACT 2005			
Premises Licence Fee - regulation SI2007/479 - maximum fee			
New Application - New small Casinos	8,000.00	8,000.00	
New Application - New large Casinos	10,000.00	10,000.00	
New Application - Regional Casino	15,000.00	15,000.00	
New Application - Bingo Club	1,276.00	1,276.00	
New Application - Betting premises (excluding tracks)	1,276.00	1,276.00	
New Application - Tracks	1,276.00	1,276.00	
New Application - Family entertainment centres	1,063.00	1,063.00	
New Application - Adult gaming centres	1,063.00	1,063.00	
Annual Fee - New small Casinos	5,000.00	5,000.00	
Annual Fee - New large Casinos	10,000.00	10,000.00	
Annual Fee - Regional Casino	15,000.00	15,000.00	
Annual Fee - Bingo Club	835.00	835.00	
Annual Fee - Betting premises (excluding tracks)	536.00	536.00	
Annual Fee - Tracks	777.00	777.00	
Annual Fee - Family entertainment centres	609.00	609.00	
Annual Fee - Adult entertainment centres	777.00	777.00	
Application to vary - New small Casinos	4,000.00	4,000.00	
Application to vary - New large Casinos	5,000.00	5,000.00	
Application to vary - Regional Casino	7,500.00	7,500.00	
Application to vary - Bingo Club	1,276.00	1,276.00	
Application to vary - Betting premises (excluding tracks)	1,276.00	1,276.00	
Application to vary - Tracks	1,250.00	1,250.00	
Application to vary - Family entertainment centres	1,000.00	1,000.00	
Application to vary - Adult gaming centres	1,000.00	1,000.00	

Application to transfer - Existing Casinos	1,350.00	1,350.00	
Application to transfer - New small Casinos	1,800.00	1,800.00	
Application to transfer - New large Casinos	2,150.00	2,150.00	
Application to transfer - Regional Casino	6,500.00	6,500.00	
Application to transfer - Bingo Club	451.00	451.00	
Application to transfer - Betting premises (excluding tracks)	451.00	451.00	
Application to transfer - Tracks	451.00	451.00	
Application to transfer - Family entertainment centres	451.00	451.00	
Application to transfer - Adult gaming centres	451.00	451.00	
Application for reinstatement - Existing Casinos	1,350.00	1,350.00	
Application for reinstatement - New small Casinos	1,800.00	1,800.00	
Application for reinstatement - New large Casinos	2,150.00	2,150.00	
Application for reinstatement - Regional Casino	1,350.00	1,350.00	
Application for reinstatement - Bingo Club	451.00	451.00	
Application for reinstatement - Betting premises (excluding tracks)	451.00	451.00	
Application for reinstatement - Tracks	451.00	451.00	
Application for reinstatement - Family entertainment centres	451.00	451.00	
Application for reinstatement - Adult gaming centres	451.00	451.00	
Application for provisional statement - New small Casinos	8,000.00	8,000.00	
Application for provisional statement - New large Casinos	10,000.00	10,000.00	
Application for provisional statement - Regional Casino	15,000.00	15,000.00	
Application for provisional statement - Bingo Club	1,276.00	1,276.00	
Application for provisional statement - Betting premises (excluding tracks)	1,276.00	1,276.00	
Application for provisional statement - Tracks	1,276.00	1,276.00	
Application for provisional statement - Family entertainment centres	1,063.00	1,063.00	
Application for provisional statement - Adult gaming centres	1,063.00	1,063.00	
Licence Application (Provisional statement holders) - New small Casinos	3,000.00	3,000.00	
Licence Application (Provisional statement holders) - New large Casinos	5,000.00	5,000.00	
Licence Application (Provisional statement holders) - Regional Casino	8,000.00	8,000.00	
Licence Application (Provisional statement holders) - Bingo Club	451.00	451.00	
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	451.00	451.00	
Licence Application (Provisional statement holders) - Tracks	451.00	451.00	

Licence Application (Provisional statement holders) - Family entertainment centres	451.00	451.00	
Licence Application (Provisional statement holders) - Adult gaming centres	451.00	451.00	
Copy licence - New small Casinos	17.00	17.00	
Copy licence - New large Casinos	17.00	17.00	
Copy licence - Regional Casino	17.00	17.00	
Copy licence - Bingo Club	17.00	17.00	
Copy licence - Betting premises (excluding tracks)	17.00	17.00	
Copy licence - Tracks	17.00	17.00	
Copy licence - Family entertainment centres	17.00	17.00	
Copy licence - Adult gaming centres	17.00	17.00	
Notification of change - Existing Casinos	42.00	42.00	
Notification of change - New small Casinos	42.00	42.00	
Notification of change - New large Casinos	42.00	42.00	
Notification of change - Regional Casino	42.00	42.00	
Notification of change - Bingo Club	42.00	42.00	
Notification of change - Betting premises (excluding tracks)	42.00	42.00	
Notification of change - Tracks	42.00	42.00	
Notification of change - Family entertainment centres	42.00	42.00	
Notification of change - Adult gaming centres	42.00	42.00	
Temporary Use Notice - GA2005	127.00	127.00	
Permits - SI2007454 & SI2007/455 - set by the Secretary of State			
Application fee - FEC Gaming machine	300.00	300.00	
Application fee - Prize Gaming	300.00	300.00	
Application fee - Alcohol licences premises - notification of 2 or fewer machines	50.00	50.00	
Application fee - Alcohol licences premises - notification of more than 2 machines	150.00	150.00	
Application fee - Club Gaming permit	200.00	200.00	
Application fee - Club Gaming machine permit	200.00	200.00	
Application fee - Club Gaming permit (fast track application)	100.00	100.00	
Application fee - Club Gaming machine permit (fast track application)	100.00	100.00	
Application fee - Small Society Lottery Registration	40.00	40.00	

Annual fee - Alcohol licences premises - notification of more than 2 machines	50.00	50.00	
Annual fee - Club Gaming permit	50.00	50.00	
Annual fee - Club Gaming machine permit	50.00	50.00	
Annual fee - Small Society Lottery Registration	20.00	20.00	
Renewal fee - FEC Gaming machine	300.00	300.00	
Renewal fee - Prize Gaming	300.00	300.00	
Renewal fee - Club Gaming permit	200.00	200.00	
Renewal fee - Club Gaming machine permit	200.00	200.00	
Change of name - FEC permits	25.00	25.00	
Change of name - Prize Gaming permits	25.00	25.00	
Change of name - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
Copy of permit - FEC permits	15.00	15.00	
Copy of permit - Prize Gaming permits	15.00	15.00	
Copy of permit - Alcohol Licences Premises - more than 2 machines	15.00	15.00	
Copy of permit - Club Gaming permit	15.00	15.00	
Copy of permit - Club Gaming machine permit	15.00	15.00	
Variation - Alcohol Licences Premises - more than 2 machines	100.00	100.00	
Variation - Club Gaming permit	100.00	100.00	
Variation - Club Gaming machine permit	100.00	100.00	
Transfer - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
SCRAP METAL DEALERS ACT 2013			
Site Licence (new & renewal) Application Fee	189.00	189.00	
Site Licence (new & renewal) Total for 3 years licence	334.00	334.00	
Site Licence (new & renewal) - Additional Sites Total for 3 years License	190.00	190.00	
Collectors Licence (new & renewal) Application Fee	189.00	189.00	
Collectors Licence (new & renewal) Total for 3 years licence	125.00	125.00	
Conversion from Collectors Licence to Site Licence	75.00	75.00	
Conversion from Site Licence to Collectors Licence	75.00	75.00	
Change of name or address notifications	10.50	10.50	
Addition of new site to a Site Licence (annual fee per site)	190.00	190.00	
Replacement Licence	10.50	10.50	
Site Licence (change of manager)	10.50	10.50	

Site Licence (change of manager) where site manager has not been suitable person tested	75.00	75.00	
PEST CONTROL FEES	Fee 2021/22 £:P	Proposed Fee 2022/23	
PEST CONTROL		Exc VAT	
Domestic Charges - within working hours			
Rats (up to 3 visits) - low income groups	14.17	14.58	2.3% (average of CPI & RPI) increase to cover costs
Rats (up to 3 visits)	28.33	29.17	2.3% (average of CPI & RPI) increase to cover costs
Mice (up to 3 visits) - low income groups	24.17	25.00	2.3% (average of CPI & RPI) increase to cover costs
Mice (up to 3 visits)	48.33	50.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps (one visit to treat one nest) - low income groups	24.17	25.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps (one visit to treat one nest)	48.33	50.00	2.3% (average of CPI & RPI) increase to cover costs
Wasps - additional nests treated at same visit - low income groups	6.67	7.08	2.3% (average of CPI & RPI) increase to cover costs
Wasps - additional nests treated at same visit	13.33	14.17	2.3% (average of CPI & RPI) increase to cover costs
Cockroaches (up to 4 visits) - low income groups	Not treated	Not treated	
Cockroaches (up to 4 visits)	Not treated	Not treated	
Fleas (per visit) - low income groups	30.00	30.83	2.3% (average of CPI & RPI) increase to cover costs
Fleas (per visit)	60.00	61.67	2.3% (average of CPI & RPI) increase to cover costs
Other insects not listed above - per visit - low income groups	30.00	30.83	2.3% (average of CPI & RPI) increase to cover costs
Other insects not listed above - per visit	60.00	61.67	2.3% (average of CPI & RPI) increase to cover costs
Aborted visit charge	up to 16.67	17.92	2.3% (average of CPI & RPI) increase to cover costs
Non Domestic Charges			
Routine Contracts	Quote on request		
All pests - hourly charge	72.00	74.50	2.3% (average of CPI & RPI) increase to cover costs
All pests - materials	Actual cost	Actual cost	

All pests - minimum charge (excl. materials)	72.00	74.50	2.3% (average of CPI & RPI) increase to cover costs
Stray dog picked up without ID and taken to kennels			
Admin fee (plus kennel fees)	28.35	40.00	increased to reflect cost increase from tender
Fixed charge (Subject to statutory limit)	25.00	25.00	
Kennel charge	8.50	12.00	increased to reflect cost increase from tender
PLANNING	Fee 2021/22 £:P	Proposed Fee 2022/23	
PLANNING			
Copies of Plans	Cost of Printing	Cost of Printing	
Enquiries - Request for information tantamount to a search - Planning only	58.00	58.00	
Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	2247.00	2247.00	
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	1281.42	1281.42	
Copies of documents relating to the South Derbyshire Local Plan	Cost of Printing	Cost of Printing	
STREET NAMING AND NUMBERING	Fee 2021/22 £:P	Proposed Fee 2022/23	
Street Naming and Numbering			
Request to formally change an official name of an existing property	62.00	64.00	2.3% (average of CPI & RPI) rounded up
Request to formally rename an existing street or unnamed road.	352.00 + 45.00 per household affected	360.00 + 48.00 per household affected	2.3% (average of CPI & RPI)
Request for the naming of a new street	179.00 + 39.00 for every street issued at the same time.	180.00 + 40.00 for every street issued at the same time.	
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	62.00 per plot to a maximum of £310.00	64.00 per plot to a maximum of £320.00	2.3% (average of CPI & RPI) rounded up

Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	30.00 per plot	31.00 per plot	
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	15.00 per plot affected by the schedule amendment	32.00 per plot affected by the schedule amendment	Proposing a significant increase to this as have seen a number of large developments requiring a replan. This takes a great deal of time to process. The increase is to account for the time it takes to process and discourage unnecessary replans
Request for the naming of premises and Commercial/Industrial Estates	62.00 per plot	64.00 per plot	2.3% (average of CPI & RPI) rounded up
WASTE COLLECTION FEES	Fee 2021/22 £:P	Proposed Fee 2022/23	
WASTE COLLECTION			
Recharge Damaged/Stolen Wheelie bins - 240L bins	41.00	41.00	
Recharge Damaged/Stolen Wheelie bins - 360L bins	70.00	70.00	
Sale of clinical sacks - per 250 sacks	60.00	60.00	
Abandoned Vehicle Charge - Not on Site	61.00	61.00	
Abandoned Vehicle Charge - Removed from site	95.00	95.00	
Domestic Bulkies - 6 items excluding fridges	30.00	30.00	
Domestic Bulkies - fridge	25.00	25.00	
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	20.00	20.00	
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	50.00	50.00	
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	100.00	100.00	
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	200.00	200.00	
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	250.00	250.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	15.20	15.20	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	38.00	38.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	76.00	76.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	152.00	152.00	
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	380.00	380.00	
Private hire vehicle tests	31.00	31.00	
Sale of Compost Sacks per roll (Caddy Liners)	3.50	3.50	
Sale of Compost Sacks per roll (Wheelie Bin Liners)	7.80	7.80	

Trade Waste (Max Charge) - 240L Wheeled bin per week	9.20	9.20	
Trade Waste (Max Charge) - 360L Wheeled bin per week	13.90	13.90	
Trade Waste (Max Charge) - 660L Wheeled bin per week	18.50	18.50	
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	20.85	20.85	
Trade Waste (Max Charge) - per sack	2.05	2.05	
Job Tickets	Fee dependant on work	Fee dependant on work	
ENVIRONMENTAL SERVICES FEES AND CHARGES	Fee 2021/22 £:P	Proposed Fee 2022/23	
Environmental Protection			
Copies of Environmental Protection Act Register	FREE	FREE	
EPR Processes (EPA90 - Part 1)	Contact Council	Contact Council	
Copies of Environmental Protection Act Register	FREE	FREE	
Contaminated land enquiry standard search (solicitors and householders)	50.00	50.00	
MISC ENVIRONMENTAL HEALTH SERVICES			
High Hedge dispute (non-refundable)	210.00	215.00	2.3% (average of CPI & RPI) increase to cover costs
High Hedge dispute (non-refundable) - for low income groups	105.00	107.50	2.3% (average of CPI & RPI) increase to cover costs
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	At cost	At cost	
Private Water Supplies			
Risk Assessments for supplies where the duty holder has not submitted any data (Hourly rate, up to a maximum total cost of £500)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Risk Assessments for supplies where the duty holder has partially submitted data(Hourly rate, up to a maximum total cost of £500)	17.00	17.39	2.3% (average of CPI & RPI) increase to cover costs
Sampling (Hourly rate up to a maximum fee of £100)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Investigation in the event of a sample failure (Hourly rate up to maximum cost of £100)	33.36	34.13	2.3% (average of CPI & RPI) increase to cover costs
Authorisation to temporarily breach a standard whilst remedial work carried out.	100.00	100.00	2.3% (average of CPI & RPI) increase to cover costs
Regulation 10 sample	25.00	25.58	2.3% (average of CPI & RPI) increase to cover

			costs
Check monitoring sample analysis (up to a maximum of £100)	At cost	At cost	
Audit monitoring sample analysis (up to a maximum of £500)	At cost	At cost	
Environmental Education			
Environmental Education Programme 2 hour session	100.00	100.00	please note - activities and times vary with the walks and wildlife watch events so these are outline charge
Environmental Education Programme 1 hour session	75.00	75.00	
Environmental conservation training per session per leader	90.00	90.00	
Wildlife Watch (approx 13 sessions per year) - per child	2.00	2.50	
Walks	2.00	2.50	
NightWatch - per person	2.50	5.00	
Fun Science Event	FREE	FREE	

