

Date: 10 August 2022

Dear Councillor,

Housing and Community Services Committee

A Meeting of the **Housing and Community Services Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 18 August 2022 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Labour Group**
Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair) and
Councillors Dunn, Richards and Shepherd.

Conservative Group
Councillors Ackroyd, Corbin, Ford, Lemmon, Patten and Redfern

Independent Group
Councillors Roberts.

AGENDA

Open to Public and Press

- 1 Apologies and to note any Substitutes appointed for the Meeting.
- 2 To note any declarations of interest arising from any items on the Agenda
- 3 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 4 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 5 CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2022-2023 QUARTER 1 – (1 APRIL TO 30 JUNE) **3 - 33**
- 6 FINANCIAL CONTRIBUTION TOWARDS AN ACTIVE SCHOOLS PARTNERSHIP PE & SCHOOL SPORT APPRENTICE THROUGH AMBER VALLEY SCHOOL SPORT PARTNERSHIP (AVS) **34 - 38**
- 7 COMMUNITY AND ENVIRONMENTAL PARTNERSHIPS GRANT SCHEME **39 - 42**
- 8 COMMITTEE WORK PROGRAMME **43 - 46**

Exclusion of the Public and Press:

- 9 The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 10 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
Details
- 11 BETTER CARE FUNDING ALLOCATION – FINANCIAL POSITION

REPORT TO:	HOUSING AND COMMUNITY SERVICES	AGENDA ITEM: 5
DATE OF MEETING:	18 AUGUST 2022	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN DOC:
MEMBERS' CONTACT POINT:	FRANK MCARDLE (EXT. 5700) ALLISON THOMAS (EXT. 5775)	
SUBJECT:	CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2022-2023 QUARTER 1 – (1 APRIL TO 30 JUNE))	
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Committee approves progress against performance targets set out in the Corporate Plan 2020 - 2024.
- 1.2 That the Risk Register for the Committee's services are reviewed.

2.0 Purpose of the Report

- 2.1 To report progress against the Corporate Plan under the priorities of Our Environment, Our People and Our Future.

3.0 Executive summary

- 3.1 The Corporate Plan 2020 – 2024 was approved following extensive consultation into South Derbyshire's needs, categorising them under three key priorities: Our Environment, Our People and Our Future. The Corporate Plan is central to the Council's work – it sets out its values and vision for South Derbyshire and defines its priorities for delivering high-quality services.
- 3.2 This Committee is responsible for overseeing the delivery of the key priorities and the following key aims:

Our Environment

- *Enhance the attractiveness of South Derbyshire*

Our People

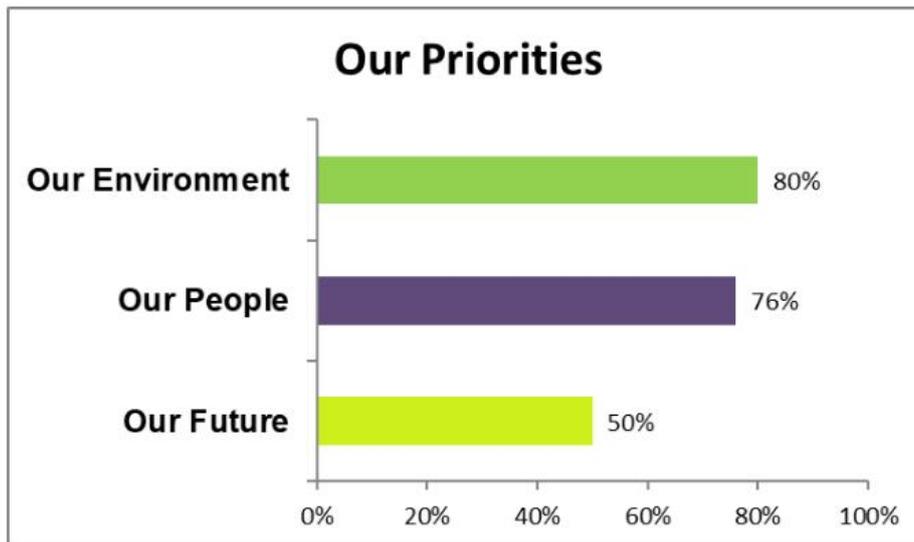
- *Engage with our communities*
- *Supporting and safeguarding the most vulnerable*



4.0 Performance Detail

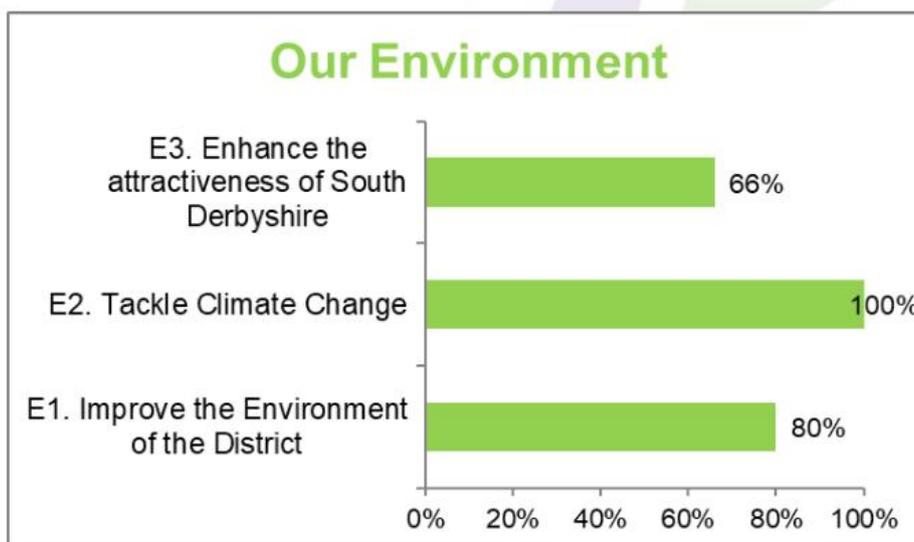
4.1 Overall Council performance against the priorities– Quarter one 2022-2023.

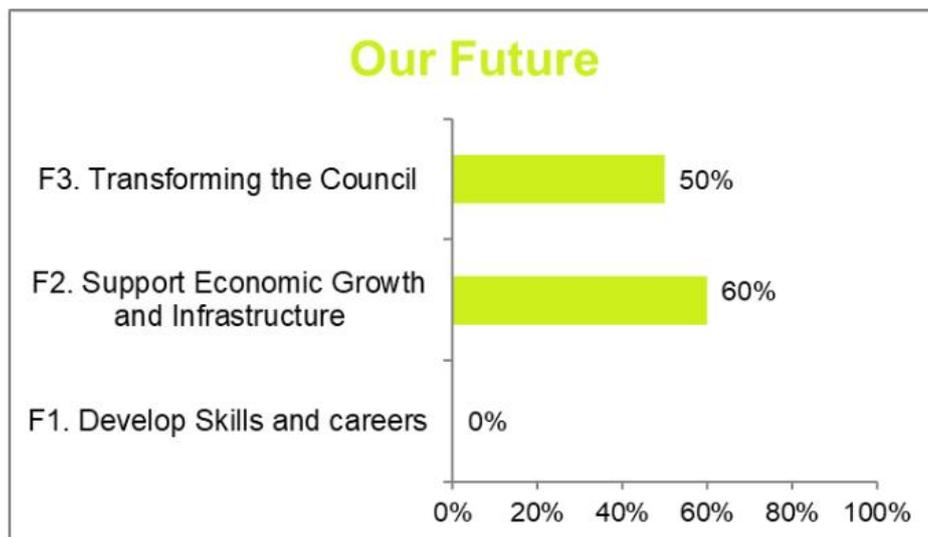
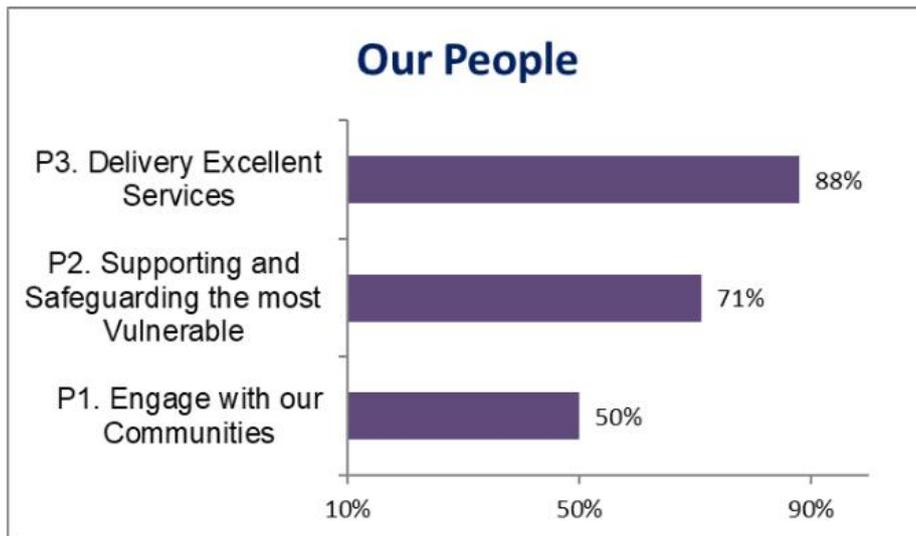
The below chart provides an overview for the percentage of measures that are on track to achieve the annual target.



4.2 Overall Council performance against key aims – Quarter one 2022-2023.

The below charts provide an overview for the percentage of measures that are on track to achieve the annual target within each key aim of the Corporate Plan.





4.3 Of the 35 measures which support the progress of the Corporate Plan 20-24, 20 are green, two are amber, 10 are red and three are grey.

Overall, 71% of the key aims within the Corporate Plan are on track. As at quarter one, 80% of indicators are on track for Our Environment, 76% are on track for Our People and 50% are on track for Our Future.

4.4 This Committee is responsible for overseeing the delivery of seven Corporate measures.

Below outlines the four (57%) measure(s) for this Committee that are on track (green, amber or grey) for the quarter:

- The number of Green Flag Awards for South Derbyshire parks
- Number of Anti-Social Behaviour (ASB) interventions by type
- Number of households prevented from Homelessness



- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group

4.5 Below outlines the three (42%) measures for this Committee that are not on track (red) for the quarter:

- Number of new and existing Community Groups supported
- Average time taken to re-let Council homes.
- Deliver the Planned Maintenance Housing programme over four years.

For more detailed information please refer to **Appendix B**, Performance Measure Report Index.

4.6 An overview of performance can be found in the Performance Dashboard in **Appendix A**. A detailed update of the quarterly outturn of each performance measure including actions to sustain or improve performance is included in the detailed Performance Measure Report Index in **Appendix B**.

4.7 Questions regarding performance are welcomed from the Committee in relation to the Corporate performance measures that fall under its responsibility and are referenced in the detailed Performance Measure Report Index in **Appendix B**

5.0 **Financial and Implications**

None directly.

6.0 **Corporate Implications**

6.1 **Employment Implications**

None directly.

6.2 **Legal Implications**

None directly.

6.3 **Corporate Plan Implications**

This report updates the Committee on the progress against the key measures agreed in the Corporate Plan and demonstrates how the Council's key aims under the priorities, Our Environment, Our People and Our Future contribute to that aspiration.

6.4 **Risk Impact**

The Risk Register for the Committee's services is detailed in **Appendix C**. This includes the register, risk mitigation plans and any further actions for the relevant departmental risks. Each risk has been identified and assessed against the Corporate Plan aims which are considered to be the most significant risks to the Council in



achieving its main objectives. The Risk Register details a risk matrix to summarise how each identified risk has been rated.

The following risks have been updated for quarter one on the Service Delivery Risk Register:

- SD11 – Tree Management. Update regarding the approval to recruit an additional tree officer.
- SD 12 – Ageing infrastructure at Greenbank Leisure Centre. Update to confirm the Facilities Planning Model work is complete and further work being undertaken on the future strategy for the future of Leisure provision.
- SD15 - Leisure Centres. Update to further actions: End of year accounts have been received and monthly contract meetings are taking place to monitor performance

7.0 Community Impact

7.1 Consultation

None required.

7.2 Equality and Diversity Impact

Not applicable in the context of the report.

7.3 Social Value Impact

Not applicable in the context of the report.

7.4 Environmental Sustainability

Not applicable in the context of the report.

8.0 Appendices

Appendix A – Performance Dashboard 2020-2024
Appendix B – Performance Measure Report Index
Appendix C – Service Delivery Risk Register



Priority	Key Aim	Outcome	Ref	How success will be measured	Q4 2020-2021: Apr - Mar	Q4 2021-2022: Apr - Mar	Q1 2022-2023: Apr-Jun	Annual Target 22-23	Plan Target 2020-2024	Head of Service	Strategic Lead	Committee		
Our Environment	Keeping a clean, green District for future generations	E1. Improve the environment of the District	E1.1 Reduce waste and increase composting and recycling	E1.1A	Household waste collected per head of population	460kgs	416kgs	111kgs	Downward Trend	Sustain during Y1 and Y2. See a downward trend in Yrs. 3 and 4	Gary Charlton, Head of Operational Services	Allison Thomas, Strategic Director, Service Delivery	E&DS	
				E1.1B	% of collected waste recycled and composted	47%	46%	48%	Upward Trend	Sustain during Y1 and Y2. See an upward trend in Yrs. 3 and 4	Gary Charlton, Head of Operational Services	Allison Thomas, Strategic Director, Service Delivery	E&DS	
			E1.2 Reduce fly tipping and litter through education, engagement and zero tolerance enforcement action where appropriate	E1.2A	Number of fly tipping incidents	1003	604	139	Downward trend as a four 4-year mean	Downward trend over four years	Matt Holford, Head of Environmental Services	Allison Thomas, Strategic Director, Service Delivery	E&DS	
				E1.2B	Improve the quality of the District through the Local Environmental Quality Survey	Report in Q1 21/22	93.79% of streets meet grade B or higher	93.79% of streets meet grade B or higher	>95% (Grade B or above)	>95% (Grade B or above)	Gary Charlton, Head of Operational Services	Allison Thomas, Strategic Director, Service Delivery	E&DS	
			E1.3 Enhance biodiversity across the District	E1.3A	% of eligible new homes and commercial developments to achieve net gain in Biodiversity by a minimum of 10% compared to the sites pre development baseline.	66.7%	66.7%	0	85%	85%	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS	
		E2. Tackle climate change	E2.1 Strive to make South Derbyshire District Council carbon neutral by 2030	E2.1A	Reduce South Derbyshire District Council carbon emissions	Achieved	Achieved	Achieved	Downward Trend in Carbon Emissions	Reduce CO2 emissions through the achievement of actions in the South Derbyshire Climate and Environment Action Plan 2020-24 (C&EAP)	Matt Holford, Head of Environmental Services	Allison Thomas, Strategic Director, Service Delivery	E&DS	
			E2.2 Work with residents, businesses and partners to reduce their carbon footprint	E2.2A	% of new homes to meet water efficiency targets as set out in the Part G optional standard of 110 litres of potable water usage per person per day	100%	75.6%	64%	85%	85%	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS	
			E3. Enhance the attractiveness of South Derbyshire	E3.1 Enhance the appeal of Swadlincote town centre as a place to visit	E3.1A	Increase Swadlincote Town Centre visitor satisfaction	55%	60% (new report in Q3)	60% (new report in Q3)	Upward Trend (Close gap to National small towns average)	National small towns average 72%. Target to be above the National average by 2023/24	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
		E3.2 Improve public spaces to create an environment for people to enjoy		E3.2A	The number of Green Flag Awards for South Derbyshire parks	Achieved	Achieved 3 Green Flag Awards in 2021/22	3 parks currently hold the Green Flag Award	Four Green Flags	Increase from two green flag park awards to four by 2024	Sean McBurney, Head of Cultural and Community Services	Allison Thomas, Strategic Director, Service Delivery	H&CS	
		E3.2B		Proportion of good quality housing development schemes	Out turn unavailable	Out turn unavailable	Out turn unavailable. - Reported Annually in Q4 22/23)	90%	% of schemes which score high	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS		
		e needs of the District	P1. Engage with our communities	P1.1 Support and celebrate volunteering, community groups and the voluntary sector	P1.1A	Number of new and existing Community Groups supported	153	160	33	Upward trend on the average over two years >157	Year 1 -2(Proxy)- collate baseline data. Year 3-4 we will show an increase on the average over two years	Sean McBurney, Head of Cultural and Community Services	Allison Thomas, Strategic Director, Service Delivery	H&CS
				P1.2 Help tackle anti-social behaviour & crime through strong and proportionate action	P1.2A	Number of ASB interventions by type	Minimal	Moderate	Moderate	'Moderate' or 'High'	Proxy Measure to show service activity	Matt Holford, Head of Environmental Services	Allison Thomas, Strategic Director, Service Delivery	H&CS
			Supporting and safeguarding the most vulnerable	P2.1 With partners encourage independent living and keep residents healthy and happy in their homes.	P2.1A	Number of households prevented from Homelessness	265 cases	261 cases	52 cases	Proxy	Proxy Measure to show service activity	Paul Whittingham, Head of Housing	Allison Thomas, Strategic Director, Service Delivery	H&CS
					P2.1B	Continue to undertake interventions per year to keep families out of fuel poverty	276	210	48	> 160 interventions	300 interventions (2020-21) Target to be reviewed thereafter.	Matt Holford, Head of Environmental Services	Allison Thomas, Strategic Director, Service Delivery	E&DS
				P2.2 Promote health and wellbeing across the District	P2.2A	Deliver the objectives identified in the South Derbyshire Health & Wellbeing Group	Ongoing delivery of plan	Delivery of Health and Wellbeing Action Plan over 2021-22	Action plan developed and adopted	100% of actions delivered	100% of actions identified delivered	Sean McBurney, Head of Cultural and Community Services	Allison Thomas, Strategic Director, Service Delivery	H&CS
P2.3 Improve the condition of housing stock and public buildings.	P2.3A			Deliver the Planned Maintenance Housing programme over four years	114,10% (£ 2,377,625)	89.1% (£2,116,365.65)	18.38% (£1,927,550)	100% against the annual budget 2022-23	100% spend against the planned maintenance budget	Paul Whittingham, Head of Housing	Allison Thomas, Strategic Director, Service Delivery	H&CS		
	P2.3B			Develop and deliver the Public Buildings programme over four years	Carry out further surveys on 12 more of the Public	30% (44 surveys)	26% (10 surveys)	25% (38 surveys undertaken)	100% of surveys undertaken	Steve Baker, Head of Corporate Property	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M		
	P2.3C			Average time taken to re-let Council homes	200 days average	156 days	183 days	Median Quartile Performance (Benchmark via Housemark)	Median Quartile Performance (Benchmark via Housemark)	Paul Whittingham, Head of Housing	Allison Thomas, Strategic Director, Service Delivery	H&CS		

Working with communities and meeting the future

P2.	P2.4 Support social mobility to ensure people have the opportunity to access skilled jobs, higher and further education.	P2.4A	Deliver the objectives identified in the Supporting Aspirations Plan	Research and data analysis	Supporting Aspirations Action Plan adopted.	Achieved	Deliver the objectives identified in the Supporting Aspirations Plan	Deliver the objectives identified in the Supporting Aspirations Plan	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS		
	P3. Deliver Excellent Services	P3.1 Ensuring consistency in the way the Council deal with service users	P3.1A	Increase the number of customers who interact digitally as a first choice	Total: 22,242	Total: 24,405	Total: 6,021	Upward trend	Upward Trend	Elizabeth Barton, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
		P3.2 Have in place methods of communication that enables customers to provide and receive information.	P3.2A	Reduce face-to-face contact to allow more time to support those customers who need additional support	0	744 self serve and 115 face to face	2470	Downward Trend	Downward trend in Face to Face interactions	Elizabeth Barton, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
		P3.3 Ensuring technology enables us to effectively connect with our communities.	P3.3A	Number of customer telephone calls answered by Customer Service	Total: 98,099	Total: 99,165	Total: 22,872	Downward Trend	Downward Trend	Elizabeth Barton, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
			P3.3B	Increase digital engagement (Twitter, Instagram, Facebook)	43,850	49,181	51,990	Upward Trend	Upward Trend	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
		P3.4 Investing in our workforce	P3.4A	Increase the level of staff engagement	Survey postponed until 21-22	Target not achieved	Achieved	proxy - establish baseline data	Annual increase in the number of staff who have engaged with the Council	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
			P3.4B	Number of apprenticeships	5 (1.5% of head count)	6 (1.84% of head count)	6 (1.84% of head count)	>2.3% of head count	>2.3% of head count	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
			P3.4C	Average number of staff days lost due to sickness	12.93	10.28	2.47	Downward Trend	Downward Trend	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
	P3.4D		% of employees that consider that the Council has a positive health and safety culture	Postponed until early 22/23	Postponed until early 22-23	27 employees trained	proxy - establish baseline data	Upward Trend in Health and Safety mandatroty training and upto date health and safety policy	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M		
	F1. Develop skills and careers	F1.1 Attract and retain skilled jobs in the District	F1.1A	Increase the number of employee jobs in South Derbyshire	32,000 Impacted by Covid-19	31,000 Impacted by Covid-19	31,000 Impacted by Covid-19. (Reported annually in Q4 22/23)	Upward Trend	Upward Trend	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS	
		F1.2 Support unemployed residents back into work	F1.2A										
		F2. Support economic growth and infrastructure	F2.1 Encourage and support business development and new investment in the District	F2.1A	Annual net growth in new commercial floorspace (sqm)	4,140 sqm	1,665 sqm	1,665 sqm (Reported annually in Q4 22/23)	Upward Trend	net annual growth in commercial floorspace of 12,269.5 sqm	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
			F2.1B	Total Rateable Value of businesses in the District	£67,341,926	£67,234,722	£67,279,062	Upward trend (on 21/22 Q4 as baseline)	Upward trend (on 21/22 Q4 as baseline)	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS	
		F2.2 Enable the delivery of housing across all tenures to meet Local Plan targets	F2.2A	Speed of decision on discharging conditions on housing applications	100%	60.9%	50%	90% within 8-13 weeks or as agreed with the applicant	90% within 8-13 weeks or as agreed with the applicant	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS	
F2.2B			% of planning applications determined within the statutory period	98%	90.50%	88%	>90%	>90%	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS		
F2.3 Influence the improvement of infrastructure to meet the demands of growth.		F2.3A	Secure new facilities and contributions through Section106 to mitigate impacts of development. Achieve all necessary highway, education, healthcare, and recreation contributions	94%	100%	100% (annual return in Q4 22/23)	90%	90%	Steffan Saunders, Head of Planning and Strategic Housing	Allison Thomas, Strategic Director, Service Delivery	E&DS		
F3. Transforming the Council		F3.1 Provide modern ways of working that support the Council to deliver services to meet changing needs.	F3.1A	Deliver against the Transformation Action Plan	On target	85%	On target	Deliver 100% against action plan	Deliver 100% against action plan	Anthony Baxter, Head of Business Change and ICT	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M	
		F3.2 Source appropriate commercial investment opportunities for the Council	F3.2A	Develop our approach towards the commercialisation of services which include grants, sponsorship, fees and charges and operating models and increase the income generated from these activities	On target	No change from last quarter	No change from last quarter		Y1 – Form a working group & Action Plan Y2 – deliver against action plan and sustain an upward trend in revenue	Gary Charlton, Head of Operational Services	Allison Thomas, Strategic Director, Service Delivery	F&M	

Growing our District and our skills base

Corporate Plan 2020-2024

Performance Measure Report

Housing and Community Services Committee

Team: Organisational Development and Performance

Date: August 2022

Performance Measure Report Index

Corporate Plan 2020-2024

Summary

The Corporate Plan 2020-2024 has 35 Corporate Measures which underpin the Council's three priorities Our Environment, Our People, Our Future.

The following Committees are responsible for overseeing the delivery of the following key aims and outcomes:

Environmental and Development Services Committee (E&DS) are responsible for 17 Corporate measures under the key aims:

- E1. Improve the environment of the District
- E2. Tackle climate change
- E3 Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- F1. Develop skills and careers
- F2. Support economic growth and infrastructure

Housing and Community Services Committee (H&CS) are responsible for seven corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P1. Engage with our communities
- P2. Supporting and safeguarding the most vulnerable

Finance and Management Committee (F&M) are responsible for 11 corporate measures under the key aims:

- P2. Supporting and safeguarding the most vulnerable
- P3. Deliver Excellent Services
- F3. Transforming the Council

Housing and Community Services Committee (H&CS) are responsible for the following seven corporate measures

Our Environment

Measure

- The number of Green Flag Awards for South Derbyshire parks

Our People

Measure

- Number of new and existing community groups supported
- Number of Anti-social behaviour (ASB) interventions by type
- % of households prevented from homelessness
- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group
- Deliver the Planned Maintenance Housing programme over four years
- Average time taken to re-let Council homes

Priority: Our Environment

E3.2 Improve public spaces to create an environment for people to enjoy

Measure and Reference	E3.2A The number of Green Flag Awards for South Derbyshire parks		Committee	H&CS	
Definition	To measure the outcome of Green Flag inspections on parks or other green spaces within South Derbyshire.		Why this is Important	To ensure that everybody has access to quality attractive green and open spaces. Green Flag standard green spaces are important for mental and physical health and wellbeing, children’s development and play, natural heritage including ecosystems and biodiversity	
What Good Looks Like	Increase the Green Flag Awards for South Derbyshire green spaces by two so that there are four Green Flag Awards in South Derbyshire by 2024				
History of this Indicator	At present there are two Green Flag green spaces in South Derbyshire, Eureka Park and Maurice Lea Memorial Park.				
2019/20 Baseline Data	Two Green Flag Parks in 2019				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	4 Green flags by 2024	Achieved	Achieved	Achieved	Achieved
2021/22	Four Year Target - 4	Achieved	Achieved	Achieved	Achieved 3 Green Flag Awards in 2021/22
2022/23	Four Green Flags	3 parks currently hold the Green Flag Award			
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
Eureka Park and Maurice Lea Park have had formal judging visits. Swadlincote Woods is on a mystery shop visit this year. Work has started on Cadley Park and the Council will be reviewing the management plan ready for submission next year,			The team is supporting the 2022 judging visits. Announcement will be in late July.		

Priority: Our People

P1.1 Support and celebrate volunteering, community groups and the voluntary sector

Measure and Reference	P1.1A Number of new and existing Community Groups supported	Committee	H&CS		
Definition	The number of Community Groups (including Parish Councils) that are supported by the Services within the District Council.	Why this is Important	The Service offers support to Community Groups; however, this is not always recorded to gauge the level of impact on the Community		
What Good Looks Like	First year will be benchmarking and then see an increase in the numbers of groups supported.				
History of this Indicator	No historical monitoring of this indicator				
2019/20 Baseline Data	None				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Proxy	28	66	113	153
2021/22	Proxy	24	65	112	160
2022/23	Upward Trend on two-year average (>157)	33			
Performance Overview - Quarterly Update		Actions to sustain or improve performance			
Organisations supported were: Bank House, Belmont Bowls Club, Charlie's Angels Dance Academy, Church Broughton Tennis Club, Citizens Advice, Crown Kick Boxing, Swad Dance and Music Centre, Derbyshire Community Libraries, Drop in Gardening Group at Rosliston Forestry Centre, Eggington Jubilee Club, Etwall Bowls Club, Fight Station, Findern Village fete, G's Studio Melboourn Rugby Club, Melbourne Arts, Melbourne Community Centre, Netherseal Village Hall, Newhall Old Post, Newton Solney Tuesday Club, People Express, Rosliston Forestry Centre Community Liaison Group, Rosliston Rangers, Sharecroft Gymnastics, Sharpes Pottery, South Derbyshire CVS, South Derbyshire Family Support, StrEat Food Social, Swad in Bloom Swad Town Centre Group, Swadlincote Adult and Community Education, Ticknall Village fete, Woodville Parish Council		Very slightly under target. The new Community Partnership Officer's details have been circulated to Parish Councils.			

Priority: Our People

P1.2 Help tackle anti-social behaviour & crime through strong and proportionate action

Measure and Reference	P1.2A Number of ASB interventions by type		Committee	H&CS	
Definition	The effectiveness of the delivery of the services will be assessed as High, Moderate, Minor or Minimal based on a comparison of the changes in numbers of anti-social behaviour complaints and relevant interventions		Why this is Important	This is intended to show the service activity around interventions and the result of the interventions.	
What Good Looks Like	The assessment will be based on the matrix shown and calculated in accordance with the separate published methodology				
History of this Indicator	No historical monitoring of this indicator				
2019/20 Baseline Data	In 2019/20 there were 2893 reports of relevant forms of Anti-social behaviour (ASB) which were received by Derbyshire Constabulary and South Derbyshire District Council and 95 formal legal interventions of the type described in the detailed methodology				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	'Moderate' or 'High'	Minimal	Minimal	Minimal	Minimal
2021/22	'Moderate' or 'High'	Moderate	Moderate	Moderate	Moderate
2022/23	'Moderate' or 'High'	Moderate			
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
In Q1 2022-23 there were approximately 5% fewer reports of ASB to the Police and Council compared to the same period in 2019-20. There were 45% more formal interventions in Q1 2022-23 compared to 2019-20.			ASB complaints have fallen for the first time since the start of the Covid 19 pandemic.		

Priority: Our People

P2.1 With partners encourage independent living and keep residents healthy and happy in their homes.

Measure and Reference	P2.1A Number of households prevented from Homelessness	Committee	H&CS
Definition	The purpose of the performance indicator is to measure the total number of homeless cases whereby homelessness was prevented or relieved.	Why this is Important	To demonstrate the effectiveness of the Councils services in preventing homelessness from occurring.
What Good Looks Like	Good performance would be to increase the level of prevention work to prevent households from becoming homeless and have a reduced level of relief work which focuses on supporting households in secure accommodation after they have become homeless.		
History of this Indicator	This is a new performance indicator which is guided by the Homeless Reduction Act 2017.		
2019/20 Baseline Data	During Q4 a total of 103 cases were either prevented or relieved.		

Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Proxy	64 cases total	127 cases	203 cases	265 cases
2021/22	Proxy	85 cases	164 cases	233 cases	261 cases
2022/23	Proxy	52 cases			

Performance Overview - Quarterly Update			Actions to sustain or improve performance
Total Cases Closed 52 Total Cases Housed 42 Total Prevented Cases Closed 20 Total Relief Cases Closed 32			<ul style="list-style-type: none"> • A 2- day mediation course has been arranged for two members of the Solutions team • £35k Household Support Fund Phase 2 and 15k New Home Furnishing Fund has been allocated. • A new Housing Solutions Supervisor is to be recruited, which will bring fresh ideas in prevention and resourceful tools. • Additional staffing resources have been secured for the Solutions Team by way of a Temporary Housing Options Officer. • New relationships are being forged – ‘Find the glow’ and ‘D2N2’ – to further to be included on the Homeless Forum.
Reason for Closure	Count of Reason for Closure	Housed?	
1. Accepted a Council Stock Part VI Offer	9	Yes	
10. Other	4	No	
2. Accepted a Registered Provider VI Offer	10	Yes	
5. Accepted an offer of supported Housing.	12	Yes	
6. Secured Private Sector Accommodation	11	Yes	
8. Go from a Relief case to Full duty Case.	4	No	
9. Contact lost	2	No	

Total Cases Closed	52
Total Cases Housed	42

Total Prevented Cases Closed	20
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The ratio of prevention to relief cases is as follows:

Q1 – 38% prevented cases v 62% relieved cases.

The Household Support Fund Phase1 ended at the start of Q1 which meant that additional funding was not available to help in the Solutions Team with the prevention of cases. In Q2, the Household Support Fund Phase 2 is being rolled out with an additional £35k in homelessness prevention funds and £15K to support with furnishing new homes, which should realise improvements in prevention levels for Q2 2022/23.

Relationship breakdowns continue to have an impact on approaches at relief stage as seen in the previous quarters, including Domestic Abuse and the Solutions Team has continued to work closely with New Horizons (Domestic Abuse Support project) delivering a joined-up service to support these households. In addition to this, New Horizons are in the process of being allocated a flexible fund to aid in their efforts to support households, which should realise improvements for Q2 2022/23.

Specialised external housing solutions prevention technique training was provided to the Solutions Team in April 2022, which has proven to be an invaluable tool to be used for the prevention of homelessness cases going forward.

Extra staff resource has been/is due to allocated within the Solutions Team by way of a Housing Options Officer and an Housing Administration Officer, to help with capacity to support the Household Support Fund Phase 2 and the increase of footfall through the service.

Use of “hard to let” properties is continued to be utilised to resolve homelessness by way of focussed meeting between allocations and homelessness officer.

Continued work with the P3 Hostel and its Prevention Coach Service, supporting individuals with a mental health support need has been ongoing, with a new staff member being employed within their service to help with workload.

Priority: Our People

P2.2 Promote health and wellbeing across the District

Measure and Reference	P2.2A Deliver the objectives identified in the South Derbyshire Health & Wellbeing Group		Committee	H&CS	
Definition	Delivery against the key themes identified in the Health and Wellbeing Group Action Plan as appropriate to the Council.		Why this is Important	To support the overall health and wellbeing of South Derbyshire residents.	
What Good Looks Like	Achieve project milestones: The current key themes are: <ul style="list-style-type: none"> • Health inequalities between different communities are reduced. • People are supported to improve both their physical and mental wellbeing. • Older people, people with dementia and other long-term conditions and their carers have a good quality of life, retain their independence. for as long as possible, and receive the support they need at the end of their lives. • Social Connectedness – reducing social isolation and loneliness. • Supporting communities to respond to and recover from the impact of the Covid 19 pandemic. 				
History of this Indicator	No historical monitoring of this indicator				
2019/20 Baseline Data	Not applicable				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	100% of actions delivered	Action plan developed and adopted	Ongoing delivery of the action plan by partners	Ongoing delivery of the action plan by partners	Ongoing delivery of plan
2021/22	100% of actions delivered	Draft action plan to be ratified	Action Plan adopted at SDP Co ordinating Group and Board Meeting	100% of actions delivered	Delivery of Health and Wellbeing Action Plan over 2021-22
2022/23	100% of actions delivered	Action plan developed and adopted			
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
Objectives identified in the Healthier Communities Plan. <ol style="list-style-type: none"> 1. Health Inequalities between different communities are reduced 2. People are supported to improve both their physical and mental wellbeing 3. Dementia, Long Term Conditions, older people and their carers 4. Social Connectedness reducing social isolation and loneliness 			Continue to have a flexible action plan that can adjust to the needs of the community and wider system. Allowing funding to be fluid in order to meet this need.		

5. Supporting communities to respond to and recover from the impact of the Covid 19 pandemic

Through the South Derbyshire Mental Health Partnership it was highlighted that Derbyshire Recovery Partnership required land for a recovery through nature project. A collection of partners including Housing, ACH, Grow Outside CIC, Occupational Therapists, P3, and Public Health are working together to progress this area of work. Areas of land have been identified which may be appropriate for use. It is the intention that multiple agencies could use the land through the course of the week, benefitting a variety of different service users.

Safe and Sound have received funding to deliver weekly outreach youth work for one year. During the course of an evening they are visiting various locations around Swadlincote including parks, where they engage with young people, build trusted relationships and to promote positive protective factors, such child risk of exploitation, emotional health and sexual health.

Six Forest School sessions have been funded as pilot project to take place at Swadlincote Woodlands in an evening. These sessions are targeted towards young people aged 10 years plus who are transitioning from Primary to Secondary School or who may be struggling to thrive in a traditional school setting. Sessions include a variety of activities that participants can take part in each week including nature identification, play, exploration in the wood environment, crafts but will also include a weekly focused activity and games.

Ongoing promotion of the small grant schemes hosted by South Derbyshire CVS to support local voluntary groups to get opportunities and support in place for residents as demand shows. Four projects have been supported through this scheme this quarter.

The Connect South Derbyshire Project group are using a Council community building, Percywood Close, Hilton on a rental basis with the aim to provide the community with a space and opportunity to offer sessions to tackle loneliness and Isolation. It is anticipated that this building will be transfers in the near future.

The Exercise By Referral scheme managed by the Health Partnership Manager and delivered by Active Nation is continuing, funding for this was

confirmed in the previous financial year. Referrals continue and throughput and drop off are on track.	
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Priority: Our People

P2.3 Improve the condition of housing stock and public buildings.

Measure and Reference	P2.3A Deliver the Planned Maintenance Housing programme over four years		Committee	H&CS	
Definition	Each financial year a programme of planned maintenance will be drawn up which addresses statutory and other guidance for maintaining homes up to any regulatory standard and safety standard		Why this is Important	To ensure that Council properties are being maintained through a programme of planned and contracted works	
What Good Looks Like	Deliver 100% of the planned maintenance project over four years. The annual maintenance and expenditure plan will be reported to Housing and Community Services Committee and progress measured against this plan.				
History of this Indicator	No historical monitoring of this indicator; The plan will change annually subject to stock condition surveys and any other property fitness assessment.				
2019/20 Baseline Data	Not applicable				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	100% against the annual plan for 2020-21	35% (£ 594,406)	88.95% (£ 1,188,813)	95.6% (£ 1,783,219)	114.10% (£ 2,377,625)
2021/22	100% against the annual plan 2020-21	111.5% (£662,477.87)	105.6% (£1,255,878.14)	77.5% (£1,841,719.16)	89.1% (£2,116,365.65)
2022/23	100% against the annual budget 2022-23	18.38% (£1,927,550)			
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
<p>Currently slightly behind on spend against budget for Q1 but no concerns.</p> <p>Quarterly total spend £354 244.90 / Planned Annual Capital Budget £1 927 550.00 = 18.38%</p> <p>Rewire programme slightly behind. The focus has been on Electrical Installation Condition Report (EICR's). New Project Officer – Electrical has started and will now look to increase the number of rewires.</p> <p>Bathroom and roof programmes are due to start September 2022 after the Kitchen programme</p>			<p>Continue to monitor performance into quarter two.</p> <p>Increase number of rewires.</p> <p>The data is being closely monitored by the QS and shared with both Improvement and Repairs teams.</p>		

has finished.

All budgets being monitored closely by Asset and Improvement Manager and Quantity Surveyor. Monthly budget meetings held with the finance.

Priority: Our People

P2.3 Improve the condition of housing stock and public buildings.

Measure and Reference	P2.3C Average time taken to re-let Council homes	Committee	H&CS		
Definition	This indicator measures the average time (in calendar days) to re-let all vacant Council properties during the reporting period.	Why this is Important	Re-letting Council homes in a timely manner reduces the amount of rent loss (£) and ensures stock is available to allocate to applicants on the waiting list.		
What Good Looks Like	This measure will be benchmarked via Housemark, the benchmarking provider for Housing Services. Good performance would be to achieve 'Median Quartile' performance when benchmarked against a similar peer group.				
History of this Indicator	This is a new indicator and will report against the average time to re-let all Council homes.				
2019/20 Baseline Data	During Q4 the average re-let time was 157 days (this includes all council properties, irrespective of whether major or minor repair work was carried out) The average re-let time for 2019/20 was 122 days.				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Median Quartile Performance (Benchmark via Housemark)	206 days	209 days	192 days	200 days
2021/22	Median Quartile Performance (Benchmark via Housemark)	190 days	174 days	160 days	156 days
2022/23	Median Quartile Performance (Benchmark via Housemark)	183 days			
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
<p>This quarter has seen the letting of some longer-term voids which has had the effect of increasing the average time taken to re-let properties overall. These properties were made ready to let within a comparable timescale to other properties but for other reasons a customer did not move in until much later. Of the 35 properties let during Q1, 14% of them were identified to be in this category as follows:</p>			<ul style="list-style-type: none"> • Upfront engagement with new Electrical Project Officer to ensure impact of EICRs on voids is understood. • Exploration of alternative resource for any new EICR checks whilst existing contractor clears backlog. • Further work on enhancing standard void sequence to include automated alerts to whichever officer is responsible for moving void forwards • Engagement with Improvements team to train on voids sequence within Orchard so that team can understand where input is required from them to move the void forwards. • Creation of new Improvements Void sequence to run alongside the standard void sequence for all properties where 		

Address	No Of days Void	Void Type	Reason for Long term void
FLAT 24 Cleveland Close	748	Standard	Held for ASB
FLAT 4A Winchester Drive	412	Standard	Hard to Let
FLAT 30 Drayton Street	349	Standard	Hard to Let
FLAT 153 Church Street	300	Major	Hard to Let
FLAT 20 Cleveland Close	272	Standard	Held for ASB

Holding back two properties due to ASB being perpetrated in neighbouring properties, enabled the Council to ensure other customers did not have to experience this. The Tenancy Services Team worked hard to resolve the issues in a way that was both supportive to all parties and compliant. Once the perpetrators were moved to more suitable accommodation, these properties were advertised and let within two weeks of releasing them for bidding.

The remaining three properties listed as Hard to Let were advertised for bidding every week from the point they were passed over from the contractors and did not receive any bids at all during those weeks. These three properties are all designated for over 60s/those in receipt of Disability Benefits. 14% of properties which are currently void would be classed as hard to let in this same category and so this issue may influence future results. To mitigate against this, further work has already been identified to consider the redesignation of sheltered properties for other groups.

If these five properties were not factored within the list of properties let in this quarter, the average is reduced significantly to 144 days, which represents a 7.7% decrease compared with average void days in Q4 of 2021-22.

A significant proportion (20%) of empty properties

planned or unplanned improvements have been identified. This will make for easier identification of major voids and provide a means for the Improvements team to track planned works and improve contractor management.

- Creation of new voids sequence for temporary accommodation to enable faster turnaround of these properties designated for our more vulnerable customers.

- Implementation of a new process for pre-payment utility meters whereby responsibility for the meters is taken over by SDDC in the last few days of the outgoing customers tenancy to avoid delays caused by meters falling into debt.

- Changes to Property Inspectors workload to move to a more generic, patch-based system rather than task specific. Each Inspector will cover 50% of the district

- Resourcing a temporary post "Voids Officer" to manage the void sequence within Orchard, schedule voids related work to Inspectors aligned with any day-to-day inspection work required, highlight barriers/trends and support Repairs & Voids Manager with contractor management (This role currently being fulfilled by Policy & Research Officer)

- Continued focus on mitigating against hard to let properties by regular liaison between Allocations and Homelessness teams to identify any upcoming potential "hard to lets" and possible Homelessness clients who may be suitable for these.

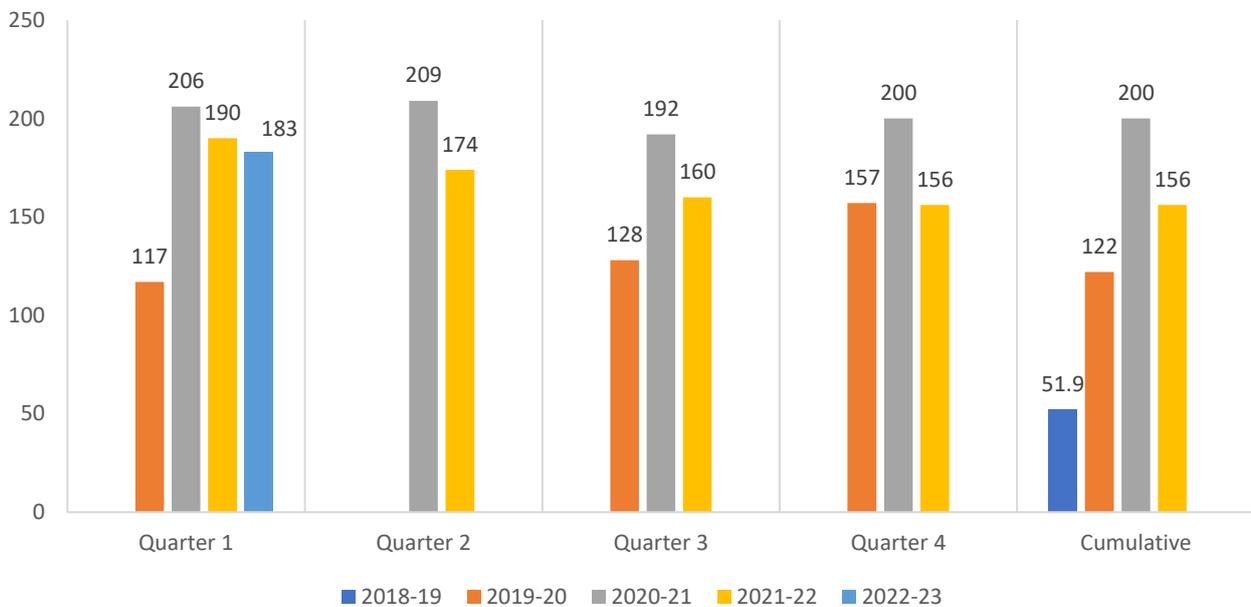
- Creation of a "Voids & Re-lets" working group to drive further improvements.

require major works to bring them up to the Council's minimum standard before letting.

The main reason for delays in reletting properties is around the completion of Electrical Installation Condition Reports (EICRs) . Currently 41% of current voids are awaiting certification. The Council has asked its Electrical Safety Auditor to review the current electrical safety protocol in order to ensure that checks and certification are compliant with electrical regulation.

NOVUS has made changes to its Voids management team to provide additional focus on empty properties. The new arrangements for working with the Housing Team are working well.

Average time taken to re-let Council homes



Quarter 1, 2022-2023 Service Delivery Risk Register

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD1	Loss of income to the Housing Revenue Account (HRA)	Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) Right to buy properties (rent loss)	Loss of income into the (HRA)	Financial	4	2	8	<ul style="list-style-type: none"> A revised Income Management Policy has been approved by Housing and Community Services Committee and new operational/ IT procedures implemented. New dwellings mitigate revenue lost through Right to Buy (RTB). New Builds can still be purchased under (RTB) after three years for Secure Tenancies. Daily monitoring of UC, and income management. The Housing Service has made operational changes to deal with this increase which have been subject to a successful audit review. Programme in place to reduce the void rent loss. Council House Development Group is in place 	3	1	3	<ul style="list-style-type: none"> Increased focus on collection of rent and other housing debt. Monitoring and review of arrears, evictions and rent loss due to voids Council House development group to develop a pipeline of development schemes. 	No change in Q1.	Head of Housing Services
SD3	Safety standards	Failure to comply with basic safety standards in flats/blocks with communal areas.	Risk to property and life	Compliance	2	4	8	<p>Housing Safety policies are now in place for:</p> <ul style="list-style-type: none"> ➤ Fire ➤ Lift ➤ Electrical ➤ Gas ➤ Asbestos ➤ Legionella <ul style="list-style-type: none"> A recent Internal Audit of Housing Safety has confirmed that the systems in place provide "reasonable assurance" in this area. Contracts are in place to deliver property improvements for all aspects of property safety. Recruited an Asset and compliance Post 	2	4	8	<ul style="list-style-type: none"> Monitoring and carrying out safety checks as per the Housing Safety Policies. Reconfiguring software (lifespan) to manage this 	No change in Q1.	Head of Housing Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.	There is likely to be additional funding needed to replace income lost through Covid-19.	Financial	3	3	9	<ul style="list-style-type: none"> Forward budget planning over several years, to cover the medium-term- up to and including 2023/24. Approvals received for reserve spend to secure staffing initially for Active Communities. The Council receives an annual Community Safety funding allocation from the Police and Crime Commissioner (PCC) of £25,000. In December 2021, the new PCC confirmed that this level of funding will continue for a further three years. The Council receives an annual Basic Command Unit funding allocation of £35,000 from the Chief Superintendent. This annual allocation, currently with no long-term commitment. A new three-year sponsorship of the Environmental Education Project with Rolls Royce has been confirmed. Government Funding via the National leisure Recovery Fund (NLRF) for the Leisure Centres has been received. 	3	3	9	<ul style="list-style-type: none"> Maintain current funding contribution that the Council makes towards the Active Communities service Continue to seek and secure relevant external funding opportunities to continued support service delivery. Monthly assessment of income and expenditure. 	No change in Q1	Head of Cultural and Community Services
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade infrastructure at Rosliston Forestry Centre	Unable to deliver services at Rosliston.	Strategic	2	3	6	<ul style="list-style-type: none"> Condition survey updated as part of future procurement exercise for new contractor, informed by a wider strategic review. Focus on implementing infrastructure requirements identified in external consultant's report. Capital Programme bid successful with most projects supported. Engage tenants and keep Senior Leadership Team informed Covid-19 pandemic has enabled an opportunity to do some minor health and safety works whilst the site was closed to the public. Vision for site to be reviewed considering the pandemic, informed by the wider climate emergency debate 	2	3	6	<ul style="list-style-type: none"> Work commenced on the delivery of capital projects. Collaboration with Head of Corporate Property on improvements to the Planned Preventative Maintenance (PPM). Regular meetings held at operational and strategic levels with Forestry England. 	No change in Q1	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.	A loss of control of new developments and reduced likelihood of achieving the necessary section 106 contributions and the potential for developments to be approved in unsustainable locations	Strategic	4	3	12	<ul style="list-style-type: none"> Local Plan is in place which sets out the five-year supply. In August E&DS Committee approved that the local plan should have a review undertaken which will identify sufficient sites to provide an up-to-date five-year housing land supply. Active pursuit of schemes and opportunities. Increased focus on facilitating prompt commencement of development. Current five-year housing land supply rate at 6.15 years- most sites started are building at a rate above that originally anticipated such that 1029 were completed in 2020/21. Despite a small reduction on the previous year the council has maintained its five-year housing land supply and a strong bounce back from COVID is already occurring. Support government proposals to offer flexibility in supply and delivery requirements in light of COVID-19 effects. Local Plan issues and options consultation to be reported to the Local Plan working group and EDS committee over the summer to identify additional sites. 	2	3	6	<ul style="list-style-type: none"> Develop action plan(s) where necessary. Monitoring/review of performance ongoing. 	No change in Q1	Head of Planning and Strategic Housing
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with external funders.	MSP negatively affected by Covid-19 with no income generation for several months. Some external grants success to support this impact but not all.	Financial	2	3	6	<ul style="list-style-type: none"> Scheme to deliver additional car parking on site completed. Drainage scheme on MSP site and adjacent landowners complete. Improved rugby pitches playability should increase income generation from bar and catering. Work on three new tennis courts completed. Improvements to third rugby pitch and training area underway. These projects will aid future viability. Development sub-committee to be re-established to look at future works/developments at the site. Council representative on the Sub-Committee. 	2	3	6	<ul style="list-style-type: none"> Regular Artificial Grass Pitch (AGP) Steering Group meetings. Matter under regular review at MSP Board meetings. Key funder in attendance at AGP steering group meetings. MSP Board meeting business plan income targets, however close monitoring is required. 	No change in Q1.	Head of Cultural and Community Services
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.	Breach of tree policy and/or accident/incident involving trees.	Strategic	4	3	12	<ul style="list-style-type: none"> Review of approved Tree Management Policy completed. Zurich Municipal has provided support to assess the Council's risk on its Tree Policy and Strategy. A new tree policy and management plan has been agreed by committee on 17 March 2022 Unable to recruit an assistant tree officer so have gained approval to revise the structure of the Parks and Green Spaces to facilitate the flexible retirement of the current post holder and 	3	3	9	<ul style="list-style-type: none"> The new Policy requires implementing and backlog of work procured and prioritised. A budget has been agreed. 	No change in Q1.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
								the creation of an additional tree officer (at a more senior level) to enable the sharing of knowledge and experience.				<ul style="list-style-type: none"> External support for tree inspections is being procured. 		
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.	Unable to deliver services at Greenbank Leisure Centre	Strategic	3	3	9	<ul style="list-style-type: none"> Building condition survey is being updated and a planned preventative maintenance (PPM) programme put in place by Head of Corporate Property. Complete the necessary works identified in external consultant's report, informed by a wider strategic review (SOPM) Improvements made to pool pipework and roof. Ensure that there is sufficient capital funding to complete the necessary works and revenue funding for on-going PPM. Facility Planning Model (FPM) being undertaken to assess strategic need of leisure stock through to 2038. The FPM work above is now complete and will inform the Local Plan. Further work is being undertaken on the SOPM. 	3	3	9	<ul style="list-style-type: none"> Review of the operational management and deliverability of PPM Options presented by FPM to be assessed and presented to Members in the future 	No change in Q1	Head of Cultural and Community Services
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.	The Council's Leisure Contractor can no longer sustain its business	Strategic Financial	2	3	6	<ul style="list-style-type: none"> Application to Government for National Leisure Recovery Fund (NLRF) successful and distribution being arranged. Increase risk to leisure providers viability nationally due to rising utility costs. Pre-planning within the budget setting process and close working relationship with leisure contractor. Monthly contract meetings are taking place to track contractor financial and operational performance. 	2	3	6	<ul style="list-style-type: none"> Monthly assessment of Leisure Contractor finances and assessment of Council support through monthly contract meetings. Contingency plans are also being developed should the contractor not be able to deliver the contract at short notice. Final settlement of financial negotiations during Covid closure is complete. End of year accounts have been received from contractor. It is clear that the trading conditions have been challenging but 	Update to further actions: Monthly contract meetings taking place to track financial and operational performance.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
												participation is now increasing. <ul style="list-style-type: none"> Continual monitoring is essential. 		
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council.	Evidence that this is occurring with CVS and Citizens Advice having core funding reduced in recent years	Strategic Financial	2	3	6	<ul style="list-style-type: none"> It is considered that the Council is undertaking as much action as is reasonably possible at this stage to mitigate the risk. The Council's current grant funding has been increased in 2022/23. The Council employs a dedicated Community Partnership Officer to support the voluntary sector and local organisations. Capacity in the sector is starting to recover in light of Covid-19 and the Council is working to support the relevant organisations. 	2	3	6	<ul style="list-style-type: none"> The Council continues to work with the Voluntary and Community sector to ensure its funding delivers the Council's Corporate Plan objectives. 	No change in Q1	Head of Community and Cultural Services
SD17	Sustainable Urban Drainage features (Suds)	Failure to manage the Suds in line with national guidance	Serious accident at a Suds feature, and / or failure of feature to prevent flooding	Operational Strategic Financial	3	4	12	<ul style="list-style-type: none"> A recent report by Alliance Consulting has highlighted risks associated with SUDs features that the Council has adopted / is due to adopt. There are potentially nine sites. The Council has a capital budget to implement the findings of the Alliance report on Council-owned sites. The Council no longer adopts SUDs as part of new developments. These are transferred to Severn Trent Water subject to them meeting appropriate standards. 	2	3	6	<ul style="list-style-type: none"> The Council has reviewed the independent SUDs report and is undertaking all reasonable and practicable actions to mitigate any risks. 	No change to rating in Q1	Head of Community and Cultural Services
SD18	Fluctuations in recyclate prices	Failure to monitor and report fluctuations in recyclate prices	An escalation in the cost of delivering the recycling service.	Operational Financial	2	3	6	<ul style="list-style-type: none"> At the time of awarding new recycling contracts in July 2021, an assessment of material prices over the last 30 months was undertaken. This showed that prices fluctuate from month to month. In assessing the bids, using the lowest material prices from the last 30 months was considered the most prudent way to budget for the service through the Medium-Term Financial Plan (MTFP), with a reserve established to bank any income over that budgeted to cover any periods where income falls below that budgeted. A quarterly update within the Revenue Monitoring Report is presented by the Head of Finance to Finance and Management Committee to allow Members to keep this under review. This position should be fully reviewed following the initial two-year period. 	2	3	6	<ul style="list-style-type: none"> Continue to report quarterly on recyclate income 	New Risk 2022/23 Q1.	Head of Operational Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD19	Animal welfare costs	Significant increase in dog ownership, illegal dog breeding and poor animal welfare	Substantial costs from animals taken into possession which have been found to be suffering. The Council currently has possession of 120 animals following recent operations	Financial, Compliance, Partnership	4	3	12	<ul style="list-style-type: none"> Review of powers under s20 of the Animal Welfare Act. Discussions about mutual support with RSPCA Exploring opportunities to appoint a Financial Investigator 	2	3	6	<ul style="list-style-type: none"> Further may be necessary review depending on the impacts of the three identified mitigations 	New Risk 2022/23 Q1	Head of Environmental Services

Risk Matrix Template

The table below outlines how the impact and likelihood of the risk is scored using the threshold and description as guidance.

1.1

Impact	Very High (4)	4	8	12	16	<table border="1"> <tr><td>12-16</td></tr> <tr><td>6-9</td></tr> <tr><td>1 - 4</td></tr> </table>	12-16	6-9	1 - 4	<p>Significant Risk Medium Risk Low Risk</p>
	12-16									
	6-9									
	1 - 4									
High (3)	3	6	9	12						
Medium (2)	2	4	6	8						
Low (1)	1	2	3	4						
		Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)					
		Likelihood								

Impact	Thresholds and Description
1 – Low	Limited impact on service objectives if any, section objectives unlikely to be met, financial loss less than £10,000, no media attention

Service

2 – Medium	Slight delay in achievement of service objectives, minor injuries, financial loss over £50,000k, adverse local media attention, breaches of local procedures
3 – High	Significant threat to Council objectives. Non-statutory duties not achieved, permanent injury, financial loss over £100,000, negative national media attention, litigation expected, serious issues raised through inspection, breakdown of confidence of partners.
4 – Very high	Objectives cannot be delivered. Statutory duties not achieved, death, financial loss over £500,000 adverse national media attention, litigation almost certain, prosecutions, breaches of law, inspection highlights inadequate service, Council unable to work with partner organisation
Likelihood	Thresholds and Description
1 – Remote	May occur only in exceptional circumstances (e.g. once in 10 years)
2 – Possible	Unlikely to occur but could at some time (e.g. once in three years)
3 – Probable (in two years)	Fairly likely to occur at some time or under certain circumstances (e.g. once in two years)
4 – Highly probable (in 12 months)	Will probably occur at some time or in most circumstances (e.g. once in 12 months)

Delivery Risk Matrix

The below table summarises the risk likelihood and impact for risks after controls have been put in place to mitigate the risk.

Impact	Very High (4)		SD3, SD9		
	High (3)		SD6, SD7, SD15, SD16, SD17, SD18, SD19	SD5, SD12	SD11
	Medium (2)				
	Low (1)			SD1	
		Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)
		Likelihood			

- SD1 Loss of income to the Housing Revenue Account (HRA) Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) and right to buy properties (rent loss)
- SD3 Safety standards Failure to comply with basic safety standards in flats/blocks with communal areas.

SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade Infrastructure at Rosliston Forestry Centre
SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with national funders.
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council
SD 17	Sustainable Urban Drainage features (Suds)	Failure to manage the Suds in line with national guidance
SD18	Monitor fluctuations in recycle prices	Failure to monitor and report fluctuations in recycle prices
SD19	Animal Welfare Costs	Significant increase in dog ownership, illegal dog breeding and poor animal welfare

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 6
DATE OF MEETING:	18 AUGUST 2022	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR - SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	IAN GEE – 8751 ian.gee@southderbyshire.gov.uk	DOC:
SUBJECT:	FINANCIAL CONTRIBUTION TOWARDS AN ACTIVE SCHOOLS PARTNERSHIP PE & SCHOOL SPORT APPRENTICE THROUGH AMBER VALLEY SCHOOL SPORT PARTNERSHIP (AVSSP)	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS07

1. Recommendations

- 1.1 To approve a financial contribution set out in section 4, towards funding a PE & School Sport Apprentice post to be employed directly by the Amber Valley School Sports Partnership (AVSSP).
- 1.2 To approve the recruitment of further PE & School Sport Apprentice's through any appropriate partner moving forwards subject to service demand.

2. Purpose of the Report

- 2.1 To seek the Committee's approval to a financial contribution towards funding a PE & School Sport Apprentice through AVSSP to support the delivery of the South Derbyshire Active Schools Partnership (SDASP) variety of programmes and services. Subject to approval, it is anticipated that the role will commence from October 2022 and will initially be required for a minimum of 15 months.
- 2.2 To seek the Committee's approval to recruit further PE & School Sport Apprentice's through any appropriate partner moving forwards subject to service demand.

3. Detail

- 3.1 Since 2012, the Council has a strong and successful track record hosting the SDASP. There are several shared benefits in relation to the provision of play, physical activity, leisure and/or sport activities for school aged children across the District. This service is well regarded and valued by local schools and positively

promotes healthy, active lifestyles, along with life skills that can be taken into adulthood.

- 3.2 The ASP is a not-for-profit Partnership and any investment made with the Partnership goes directly on service delivery and the infrastructure of physical education, school sport and physical activity (PESSPA) within South Derbyshire.
- 3.3 All Infant, Junior and Primary schools nationally receive PE and School Sport premium funding on an annual basis. The amount of funding given to each school is £16,000 plus £10 per pupil on roll in years one to six. In South Derbyshire, the average amount of premium received by each school per year is around £17,500.
- 3.4 Schools are expected to see an improvement against the following five key indicators (as of July 2022):
1. The engagement of all pupils in regular physical activity (30 minutes a day) – kick starting healthy active lifestyles
 2. The profile of PE and sport being raised across the school as a tool for whole school improvement
 3. Increased confidence, knowledge and skills of all staff in teaching PE and sport
 4. Broader experience of a range of sports and activities offered to all pupils
 5. Increased participation in competitive sport.
- 3.5 For approximately 20 years, the SDASP has been a member of the Derbyshire Active Schools Network (DASN), a constituted group of Derbyshire School Sport Partnerships that work collectively to improve the following:
- the quality of Physical Education delivered across the County.
 - the number of appropriate School Sport opportunities for the students of Derbyshire.
 - the Physical Activity levels of students both during the School day and out of School.

The DASN consists of the following School Sport Partnerships (SSP):

Amber Valley School Sport Partnership
Bolsover District Active Schools Network (formerly Bolsover School Sport Partnership)
Derby County Super Schools (formerly Derby City School Sport Partnership)
Erewash School Sport Partnership
High Peak School & Sport Partnership (formerly High Peak School Sport Partnership)
Rural Derbyshire School Sport Partnership
SHAPE Learning Partnership (formerly Chesterfield School Sport Partnership & North East Derbyshire School Sport Partnership)
South Derbyshire Active Schools Partnership

- 3.6 AVSSP has an excellent track record, over the last five years of utilising the Apprenticeship scheme to both bolster its staffing capacity whilst giving the

Apprentices an amazing opportunity to learn and develop professionally through on the job experience and completing vocational qualifications.

- 3.7 Both the SDASP and Active Communities unit have worked in partnership with external partners by financially contributing towards a role in order to secure additional resource within the department. This was achieved previously through the Village Games Officer (2013) and another PE & School Sport Apprentice (2016).
- 3.8 Due to service demand from September 2022 across both South Derbyshire and Derbyshire an opportunity has arisen for the SDASP to share a PE & School Sport Apprentice with AVSSP. The sharing of the role would see the Apprentice operating for the SDASP for 3.5 days a week, 1 day a week for AVSSP and 0.5 day a week of study time. The role would be based with the SDASP team with the majority of the responsibilities to be completed for AVSSP and studying to be done remotely and/or from South Derbyshire. The rationale around sharing the role is due to service demand not meeting the requirement for a full time post.
- 3.9 AVSSP would host the contract and directly employ the PE & School Sport Apprentice. A Service Level Agreement (SLA) outlining specific agreements, employee/partner responsibilities and financial contributions will be drawn up and agreed between the SDASP and AVSSP.

4. Financial Implications

- 4.1 The ASP PE and School Sport Apprentice post will be a 37 hour a week (one Full-Time equivalent (FTE), initially aligning with the academic year and be required for a minimum of 15 months.
- 4.2 The financial contribution of the SDASP to AVSSP in order to cover the relevant percentage of salary, on costs and training contributions is £13,500 per year in order to meet both National Apprenticeship and the National Living Wage.
- 4.3 There is no financial support required from the general fund, as the costs will be fully met via external PE and School Sport Premium funding and/or the SDASP reserves.

5. Corporate Implications

Employment Implications

- 5.1 None directly as all the employment responsibilities would remain with AVSSP. It is noted that a SLA will be developed to identify how the management of the post will be completed, responsibilities for payments and allowances (including pension contributions) and the training and development provided for the Apprentice.

The SLA will be reviewed by Human Resource and any matters requiring additional clarification or information will be raised with AVSSP.

Clarification will also be sought on the position in relation to the use of the Apprenticeship Levy and how this may have any impact on the Council's contribution.

Legal Implications

5.2 None directly arising from this report.

Corporate Plan Implications

5.2 The proposals will support the Council to deliver services to the residents of South Derbyshire and fulfil projects across themes of the Corporate Plan, in particular:

- P1.1 Support and celebrate volunteering, community groups and voluntary sector
- P2.2 Promote health and wellbeing across the District
- F1 Develop Skills and careers.

Risk Impact

5.3 The Corporate and Departmental risk registers will be updated with any risks identified if they arise from this report.

6. Community Impact

Consultation

6.1 The SDASP makes positive contributions to the Active South Derbyshire Physical Activity, Sport and Recreation Strategy 2017-2022. It also delivers across the key themes within the Sustainable Community Strategy – Children and Young People, Healthier Communities, Safer and Stronger Communities and Sustainable Development. These documents were developed in consultation with South Derbyshire residents and organisations.

Equality and Diversity Impact

6.2 The SDASP is offered and is available to all schools within the District and engages all school-aged participants.

Social Value Impact

6.3 Nationally, physical inactivity costs the economy millions of pounds per year. By supporting the District's least active population to get and stay active, it will work to improve an individual's / community's health and wellbeing and potentially reduce wider costs to society such as the health service.

Environmental Sustainability

6.4 Where appropriate, delivery of opportunities takes place within local communities to reduce the barrier of rural isolation but also to enable people to cycle and walk to opportunities locally, which will potentially reduce traffic congestion and pollution.

7. Conclusions

7.1 The proposal for the financial contribution towards a PE & School Sport Apprentice to support the delivery of the SDASP programmes and services will contribute to the future sustainability and resilience of the SDASP and the achievement of the Council's Corporate Plan.

8. Background Papers

8.1 None.

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	18 AUGUST 2022	CATEGORY: *HS07
		RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	SALLY HEMSLEY (EXT 5894) COMMUNITY PARTNERSHIP OFFICER	DOC:
SUBJECT:	COMMUNITY AND ENVIRONMENTAL PARTNERSHIPS GRANT SCHEME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS

1.0 Recommendations

1.1 That the Committee accepts the recommendations of the Community and Environmental Partnership Grant Scheme Assessment Panel, to award a grant as detailed in section 4 of this report.

2.0 Purpose of Report

2.1 To inform the Committee of the applications for Community and Environmental Partnership Grant Scheme (CEPGS) funding received by the Council.

2.2 To seek approval to award a grant in line with the recommendations of the Committee's appointed Assessment Panel, established to consider such applications.

3.0 Executive Summary

3.1 The CEPGS is continuing to operate according to processes and procedures as previously agreed and reported to the Committee.

3.2 One new capital grant application was reviewed by the Assessment Panel, requesting £4,351.70 against a remaining unallocated budget of £42,520 which is available until end of March 2023.

3.3 The application has been recommended for grant support by the Assessment Panel, with a value of up to £3,475.85, which represents 50% of the total costs (rather than the amount applied for which represented 66%), subject to the applicant confirming 50% match funding is secured and in place.

3.4 The project recommended to receive grant support is as follows:

- a) Up to £3,475.85 to Arts Melbourne CIC, as a contribution towards the purchase of 70 display panels on which artists mount their work and four gazebos for use at the Melbourne Festival. The gazebos will allow extended use of gardens and open spaces at the Melbourne Festival - important in post-Covid recovery times.

4.0 Detail

- 4.1 The CEPGS offers capital grants of up to £25,000 to support projects brought forward from the voluntary and community sector (VCS). A sum of £250,000 has been allocated to the Scheme since October 2019, to enable grants to be made in support of applications received during the current funding cycle.
- 4.2 An Assessment Panel comprising three Councillors, with support from the Community Partnership Officer and S106 Officer, met on 13 July 2022, to consider the application that had been submitted. The Panel is Chaired by the Chairman of the Housing and Community Services Committee.
- 4.3 The submitted application was assessed against the published set criteria and recommendations about grant distribution are proposed for approval by the Committee.

Applications

- 4.5 The following application was received and considered for capital funding:
- a) Arts Melbourne CIC (*grant applied for £4,351.70, 66% of total project cost of £6,591.70*) as a contribution towards the purchase of 70 display panels on which artists mount their work and four gazebos for use at the Melbourne Festival. The project also includes the cost of transporting the display panels to storage and materials to paint the panels. The gazebos will allow extended use of gardens and open spaces at the Melbourne Festival - important in post Covid recovery times.

Assessment Panel

- 4.6 The Community and Environmental Partnership Grant Scheme Assessment Panel met on 13 July 2022 via Teams to review the application against the questions and criteria previously agreed. The criteria included links with corporate priorities, security of external funding, sustainability, value of other contributions, value for money, community involvement, risk and commitment to equal opportunities.
- 4.7 Prior to making a recommendation, the Assessment Panel considered the Scheme's current budget position regarding capital monies. The Scheme had a remaining unallocated budget of £42,520 prior to the allocation of any grants. It was, therefore, identified that there was sufficient funding for the recommended grant to be covered in full, should they meet the Scheme's criteria.

Assessment Panel Recommendations

- 4.8 The Assessment Panel's recommendation for the distribution of a grant is as follows:
- **Up to £3,475.85 (a maximum of 50% of the project capital costs) to Arts Melbourne CIC** as a contribution towards the purchase of 70 display panels and four gazebos for the Melbourne Festival.

- 4.9 All grant offers for building-based projects are required to evidence appropriate planning / building control permissions
- 4.10 VAT on project costs are only covered where the organisation is not VAT registered and cannot reclaim VAT paid.
- 4.11 All offers made are subject to the current published standard terms and conditions.

4.12 **Belmont Bowls Club Grant Update –**

Further to a maximum grant of up to £10,000 approved at the Housing and Community Services Committee on 10 March 2022, the Panel received an update that the total project cost had reduced to £9,940 and that the applicant was now asking for a greater percentage of the total project cost (£7,940).

The group has evidenced funding applications made following advice from the Community Partnership Officer as well as the CVS. They have secured £2,000 of their targeted monies, but other applications have been unsuccessful. The panel had no objections to the grant being increased to 80% of the total project costs, from a previously agreed 50%. This was agreed in accordance with the criteria which states “In exceptional circumstances where an applicant has tried but failed to obtain the required match funding, the level of grant can be increased to up to 100% of the project cost (to a maximum grant of £25,000) if agreed by the Community Partnership Scheme Grant Panel”.

5.0 Financial Implications

- 5.1 The award of grants falls within the remaining unallocated CEPGS budget of £42,520. The total of the grants recommended for award is up to £3,475.85 allowing a balance of £41,104.15 (16% of initial allocation of funds) to be allocated prior to March 2023.
- 5.2 It is anticipated that all remaining funds will be recommended for allocation at the next grant panel, date to be identified, during 2022/2023.

6.0 Corporate Implications

- 6.1 The scheme contributes to all the priority areas in the Council’s Corporate Plan, with individual projects contributing to Our Environment, Our People and Our Future through delivering inward investment, independent living, leisure, and cultural activity and focus on the community as residents and customers.
- 6.2 The projects supported will also address outcomes that contribute to the Sustainable Community Strategy themes of Children and Young People, Healthier Communities, Safer and Stronger Communities, as well as Sustainable Development.

7.0 Community Implications

- 7.1 The scheme maximises funding available for community investment by providing both direct funding and enabling leverage from other funding sources. It also continues to offer a direct line of communication with the voluntary and community sector.
- 7.2 The impact on the community and amount of community involvement in each individual project has been assessed as part of the appraisal process.

8.0 Conclusions

- 8.1 The Community and Environmental Partnership Grant Scheme continues to provide the Council with an excellent means to support a variety of community partners in improving the quality of life for residents. It also enables community partners to lever additional external funding into the district.

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	18 AUGUST 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595 5848/5722 democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Housing and Community Services Committee – 18 August 2022 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 5 Committees		
Service Base Budgets 2022/23 – General Fund	6 th January 2022	Vicki Summerfield Head of Finance (01283) 595939
Service Base Budgets 2022/23 – Housing Revenue Account	6 th January 2022	Vicki Summerfield Head of Finance (01283) 595939
Recruitment of ASP PE and Physical Sport Coach	27 January 2022	Ian Gee Active Sports Partnership Officer (01283) 288751
Novus Contract – Update	27 January 2022	Paul Whittingham Head of Housing (01283) 595984
Contribution to ActiveDerbyshire	10 March 2022	Hannah Peate Active Communities & Health Partnership Manager (01283 595973)
Corporate Plan 2020-24 Performance Report Quarter 3	10 March 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Tree, Woodlands, And Hedgerow Management Policy	10 March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Community And Environmental Partnership Grants Scheme	10 March 2022	Eugene Minogue Head of Cultural & Community Services

		07917 541274
Public Open Space (Pos) – Historical Adoptions	19 April 2022	Chris Worman Parks and Green Spaces Manager 01283 595774
County Wide Homeless Strategy	19 April 2022	Paul Whittingham Head of Housing (01283) 595984
Council House Relets	19 April 2022	Paul Whittingham Head of Housing (01283) 595984
Sustainable Warmth Funding And Low Carbon Homes	19 April 2022	Matt Holford Head of Environmental Services (01283) 595856
Service Plan 2022/23	1 June 2022	James Taylor Communications Manager (01283 228705)
Corporate Plan 2020-24: Performance Report (2020-2021 Quarter 4 – (1 April to 31 March)	1 June 2022	Jennifer Doughty Corporate Performance and Policy Officer (01283) 228746
Recruitment Of Active Schools’ Partnership (Asp) Bikeability Instructor	1 June 2022	Ian Gee Active Schools Partnership Officer (07472310737)
Derbyshire County Council Consultation On Independent Living Service Provision	1 June 2022	Paul Whittingham Head of Housing (01283) 595984
Provisional Programme of Reports To Be Considered by Committee		
Corporate Plan 2020-24: Performance Report (2022-2023 Quarter 1 – (1 April to 30 June)	18 August 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788

Financial Contribution Towards An Active Schools Partnership PE & School Sport Apprentice Through Amber Valley School Sport Partnership (AVSSP)	18 August 2022	Ian Gee Active Schools Partnership Office (01283) 288751
Community and Environmental Partnerships Grant Scheme	18 August 2022	Sally Hemsley Community Partnership Officer (01283 (595894)
Health and Housing Strategy 2021-23	TBC	Eileen Jackson Strategic Housing Manager (01213) 595763
Tenant Satisfaction Survey and Housing Regulator Proposals	TBC	Paul Whittingham Head of Housing (01283) 595984
Swadlincote Woodlands Local Nature Reserve Status	TBC	Head of Cultural & Community Services 07917 541274
Policy on Access to Allotments	TBC	Head of Cultural & Community Services 07917 541274
DCC Careline Consultation – Independent Living Services Working Group	TBC	Paul Whittingham Head of Housing (01283) 595984
Careline Services Digital Switch Strategy	TBC	Paul Whittingham Head of Housing (01283) 595984