

F. McArdle
Chief Executive

Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH

www.south-derbys.gov.uk

Please ask for: Democratic Services

Phone: (01283) 595722 / 595848

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DX 23912 Swadlincote

Email :

democraticservices@south-derbys.gov.uk

Date: 23rd September 2015

Dear Councillor,

Licensing and Appeals Sub-Committee

Further to recent correspondence, please find enclosed the agenda and supporting information for the Licensing and Appeals Sub-Committee meeting.

The **Licensing and Appeals Sub-Committee** will meet on **Thursday, 01 October 2015**, in the **Council Chamber** at the Civic Offices, Civic Way, Swadlincote. The meeting will commence at **10:15**.

If you require any further information, please contact Democratic Services on the number shown above.

Yours faithfully,



F.B. McArdle
Chief Executive

To:- **Conservative Group**
Councillors Stanton (Chairman) and Muller

Labour Group
Councillor Dunn

AGENDA

Open to Public and Press

- 1** Apologies
- 2** To note any declarations of interest arising from any items on the Agenda
- 3** DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE **3 - 35**

Exclusion of the Public and Press:

- 4** The Chairman may therefore move:-
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

REPORT TO LICENSING & APPEALS SUB-COMMITTEE

Agenda Item: 3

Hearing Date: 1st October 2015

Contact Officer: Emma McHugh – 01283 595716

DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE

Applicant's Name	Needwood Vale Limited
Premises Name	Butcher and Baker
Address	Unit 6, Mercia Marina Findern Lane Willington Derbyshire DE65 6DW

1. PURPOSE

- 1.1 To determine an application for the grant of a premises licence received by the Licensing Authority on the 18th August 2015. A copy of the application is attached as **Appendix 1**.

2. BACKGROUND

- 2.1 The applicant is seeking a new premises licence to permit the provision of recorded music indoors and the sale by retail of alcohol for consumption on and off the premises.

3. APPLICATION DETAILS

- 3.1 The applicant requests the Authority to permit the following:

Activity	Days	Times
Recorded music Sale by retail of alcohol	Monday to Sunday	9am to 6pm
Opening hours to the public	Monday to Sunday	9am to 6pm

- 3.2 The steps the applicant intends to take to promote all four licensing objectives can be seen at section 18 of the application form.

4. CONSULTATION RESPONSES

Trading Standards

Representation received during the 28 day consultation period. Full details can be found in **Appendix 2**.

Derbyshire Constabulary

Representation received during the 28 day consultation period. Full details can be found in **Appendix 3**.

5. AGREEMENT BETWEEN PARTIES

- 5.1 The applicant has agreed to have the conditions requested by Trading Standards and Derbyshire Constabulary as shown at **Appendix 4** added to their licence.
- 5.2 Trading Standards and Derbyshire Constabulary have subsequently withdrawn their representation show as **Appendix 5**.
- 5.3 All parties have agreed to dispense with the need to hold a hearing.

6. DETERMINATION

- 6.1 The power to grant licences in these circumstances remains with the Licensing and Appeals Sub-Committee.
- 6.2 As all parties have agreed to dispense with a hearing, there is no requirement to hear evidence, and Members are asked to grant the licence subject to such conditions contained in the operating schedule, together with proposed conditions from Derbyshire Constabulary and Derbyshire Trading Standards, and any mandatory conditions required under the Licensing Act 2003.

7. RIGHT OF APPEAL

- 7.1 The applicant or persons making representations have a right of appeal against the decision of the Licensing Authority.

APPENDICES

- 1. Application for a premises licence to be granted under the Licensing Act 2003
- 2. Representation from Trading Standards
- 3. Representation from Derbyshire Constabulary
- 4. Agreed conditions to be added to the Operating Schedule
- 4. Withdrawal of representations from Trading Standards and Derbyshire Constabulary



South Derbyshire
Application for a premises licence
Licensing Act 2003

South Derbyshire
District Council

19 AUG 2015

For help contact
licensing@south-derbys.gov.uk
Telephone: 01283 221000

Legal and Planning Services

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Need01

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

steven

* Family name

mckendrick

* E-mail

Main telephone number

Other telephone number

Include country code.

☒ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House?

☒ Yes

☐ No

* Registration number

06329626

* Business name

Needwood Vale Ltd

If your business is registered, use its registered name.

* VAT number

GB

800210803

Put "none" if you are not registered for VAT.

* Legal status

Private Limited Company

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company
- ☐ A partnership
- ☐ An unincorporated association
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales
- ☐ Other (for example a statutory corporation)

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start?

/ /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Farm Shop and coffee house, situated on a Marina site.

The intention is to sell wines and local beers for retail purchase and for the consumption on the premises with food.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

Will you be providing films?

☐ Yes

☒ No

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

Will you be providing live music?

☐ Yes

☒ No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start 09:00

End 18:00

Start

End

FRIDAY

Start 09:00

End 18:00

Start

End

SATURDAY

Start 09:00

End 18:00

Start

End

SUNDAY

Start 09:00

End 18:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

unamplified background music.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

continuing current practice of playing recorded background music under a PPL and a PRS license.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

Continued from previous page...

☐ Yes

☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 09:00

End 18:00

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name Steven

Family name McKendrick

Enter the contact's address

Building number or name Garden Farm

Street Off Tatenhill Lane

District Rangemore

City or town Burton upon Trent

County or administrative area Staffs

Postcode DE13 9RW

Country United Kingdom

Continued from previous page...

Personal Licence number
(if known)

PA1259

Issuing licensing authority
(if known)

East staffordshire Borough council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 09:00

End 18:00

Start

End

TUESDAY

Start 09:00

End 18:00

Start

End

WEDNESDAY

Start 09:00

End 18:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

THURSDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="18:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="18:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="18:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="18:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Through a comprehensive training, monitoring and continual assessment programme for staff in relation to the sale of any alcoholic beverage both for consumption on and off the premises.
Ensuring responsible retailing and on premises consumption.
Acting in an appropriate professional manner at all times.

b) The prevention of crime and disorder

Ensuring the sale and consumption to customers who demonstrate a sober and responsible manner.

Continued from previous page...

To exclude from sale or consumption on and off premises, anyone deemed to be acting in a manner that has been caused by or may be caused by the over consumption of alcohol and or may have the potential to perform any criminal act or disorderly conduct.

c) Public safety

Continual staff training;

Ensuring that alcohol is displayed and sold in an appropriate location under the correct supervision.

Ensuring that any anti-social behaviour is dealt with immediately in the appropriate way.

Refusing the sale of alcohol to any individual or groups of individuals who have the potential to compromise the safety of themselves and others.

d) The prevention of public nuisance

Continual staff training;

Ensuring that alcohol is displayed and sold in an appropriate location under the correct supervision.

Ensuring that any anti-social behaviour is dealt with immediately in the appropriate way.

Refusing the sale of alcohol to any individual or groups of individuals who have the potential to compromise the safety of themselves and others.

e) The protection of children from harm

The refusal of sale of any alcoholic beverage for consumption on or off the premises to any individual or groups of individuals who appear to be under the age of 21 and cannot confirm the age by way of current ID such as a passport, identity card or picture drivers license.

The refusal of the sale of alcohol to an individual or group of individuals if it is suspected that the sale is for the consumption of a person under the age of 18.

Displaying and retailing of alcohol in an appropriate place under the correct staff supervision.

The immediate clearing of any glasses containing alcohol or the residue of alcohol from tables, ensuring that anyone under the age of 18 cannot have access to them.

The immediate disposal of any left over or residue from glasses of alcoholic drinks on clearing from the tables.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Continued from previous page...

Capacity 5000-9999 £1,000.00
Capacity 10000-14999 £2,000.00
Capacity 15000-19999 £4,000.00
Capacity 20000-29999 £8,000.00
Capacity 30000-39999 £16,000.00
Capacity 40000-49999 £24,000.00
Capacity 50000-59999 £32,000.00
Capacity 60000-69999 £40,000.00
Capacity 70000-79999 £48,000.00
Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

CIVIC OFFICES.

Street

CIVIC WAY.

District

SWADLINGOTE

City or town

DERBY.

County or administrative area

DERBYSHIRE.

Postcode

DE11 0AH.

Country

United Kingdom

DECLARATION

- * I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.
- * The 28 days target processing period relates only to the initial application. Should a Responsible Authority or Interested Party submit a representation then this period will be extended

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name


STEVEN ROY MCKENDRICK

* Capacity

DIRECTOR

Date (dd/mm/yyyy)

15/8/15

 15/8/15

Add another signatory

Continued from previous page...

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/south-derbyshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

SOUTH DERBYSHIRE DISTRICT COUNCIL
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

Police / Fire / Environmental Protection / Health and Safety / Child Protection / Trading
Standards/ Planning Authority / Licensing Authority / Health Authority

Name	Clair Dathan
Job Title	Principal Trading Standards Officer
Postal and email address	Derbyshire County Council Trading Standards Chatsworth Hall Chesterfield Road Matlock Derbyshire DE4 3FW
Contact telephone number	01629 539848

Name of the premises you are making a representation about	Mercia Marina Findern Lane Willington Derby DE65 6DW
Address of the premises you are making a representation about	Findern Lane Willington Derby DE65 6DW

Which of the four licensing objectives does your representation relate to?	Yes Or No	<i>Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary</i>
To prevent crime and disorder	No	
Public safety	No	
To prevent public nuisance	No	
To protect children from harm	Yes	The application does not provide sufficient detail of the steps the applicant will take to prevent the sale of alcohol to children.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	<ol style="list-style-type: none"> 1. Full training is provided to staff on commencement of employment on the law relating to all age-restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods. Refresher training should be provided at regular intervals (at least 6-monthly). <p>Records detailing the training provided will be kept on the premises for production, on request, to an officer of a Responsible Authority. Records shall be retained on the</p>
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premises for a minimum of 2 years.

2. The age verification policy applying to the premises is 'Challenge 25'; that means anyone attempting to purchase alcohol (or other min.18 restricted product) that appears under the age of 25 years will be asked to prove their age. Acceptable forms of identification will be a PASS-accredited proof of age card, photo driving licence or passport. Failure to produce satisfactory proof of age will result in a refused sale.

Clear, prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products, will be clearly displayed at:

- all entry points to the premises,
- adjacent to the products, where displayed, and
- all points of sale.

3. A system of recording sales refused under the age verification policy will be operated at all times.

At least weekly, the Designated Premises Supervisor (or deputy, authorised in writing) will:

- examine the record and compare it against the normal operating pattern for the premises
- indicate any action required following that examination
- sign off/endorse the record to indicate the above points have been carried out

The refusal record will be kept on the premises for production, on request, to an officer of a Responsible Authority. Records shall be retained on the premises for a minimum of 2 years.

Leighton

Signed:

Date: 3.9.15

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@south-derbys.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Office on 01283 595 716/890/724

SOUTH DERBYSHIRE DISTRICT COUNCIL
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

Police / ~~Fire~~ / ~~Environmental Protection~~ / ~~Health and Safety~~ / ~~Child Protection~~ / ~~Trading Standards~~ / ~~Planning Authority~~ / ~~Licensing Authority~~ / ~~Health Authority~~

Name	Mark Dunn
Job Title	Police Licensing Enforcement Officer PC2013
Postal and email address	Derby Divisional HQ St Marys Wharf Derby DE1 3AB
Contact telephone number	0300 122 5408

Name of the premises you are making a representation about	Butcher Baker Farm Shop Needwood Vale Ltd,
Address of the premises you are making a representation about	Unit 6 Mercia Marina Findern Lane, Willington

Which of the four licensing objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	yes	The conditions offered initially by the applicant are not adequate and/or not enforceable.
Public safety	yes	The conditions offered initially by the applicant are not adequate and/or not enforceable.
To prevent public nuisance	yes	The conditions offered initially by the applicant are not adequate and/or not enforceable.
To protect children from harm	yes	The conditions offered initially by the applicant are not adequate and/or not enforceable.

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	Please see the attached list of conditions that have been agreed with the applicant.
---	---

Signed:



Date: 9th September 2015

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@south-derbys.gov.uk This form must be returned within the statutory period. For more details please check with the Licensing Office on 01283 595 716/890/724

APPLICATION FOR A NEW LICENCE

Proposed Conditions – Butcher Baker Farm Shop; Unit 6 Mercia Marina, Findern Lane, Willington

1. A Challenge 25 Scheme shall operate at all times the premises are open for licensable activities.
2. Any person, who appears to be under 25 years of age, shall not be served alcohol unless they produce an acceptable form of identification that verifies that they are over 18 years old.
3. Acceptable forms of Identification are;
 - A current Passport
 - A current photo Driving Licence
 - A PASS logo accredited card
 - HM Forces Identity Card
4. Clear prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products will be clearly displayed at;
 - all entry points to the premises
 - adjacent to the products, where displayed, and
 - all points of sale
5. A bound and sequentially paginated refusals book shall be kept at the premise to record all instances where admission to service is refused. Details to show;
 - the basis for the refusal
 - the person making the decision to refuse
 - the Date and Time of the refusal
6. At least weekly, the Designated Premises Supervisor (DPS) (or responsible person, authorised in writing) will;
 - examine the records and compare it against the normal operating pattern for the premise.
 - indicate any action required following the examination
 - sign off/endorse the records to verify the above points have been completed.
7. Such records included within the refusals book shall be retained at the premise for no less than 12 months and shall be made available for production and copying upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.
8. Full training is to be provided by the Designated Premises Supervisor to all staff on commencement of employment relating to all age restrictive products sold and any system or procedures they are expected to follow in the course of dealing with these goods.

APPLICATION FOR A NEW LICENCE

9. Where the Premise Licence Holder employs, whether paid or unpaid, any person, that person shall have received training that shall include confirmation that the employee has read and understood all the conditions attached to the premises licence. The employee shall also be aware of the requirements/policies of restricting any supply of alcohol to those persons aged 18 years and over. The training records shall be signed by the person providing the training and the trainee.
10. Refresher training will be provided at regular intervals (At least every six months). Written records detailing all training shall be kept on the premise in a bound and sequentially paginated training book.
11. Such records included within the training book shall be retained at the premise for no less than 12 months and shall be made available for production and copying upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.
12. Any authorisation to staff to sell alcohol by a Personal Licence Holder shall be in writing. A copy of authorisation will be kept on the premises at all times and shall be produced upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.

**Licensing Act 2003
Premises Licence Application – #
Notification to Local Authority of agreement regarding
Representations**

To: Licensing Authority Office

Date: 9/9/15.

Dear Sir/Madam

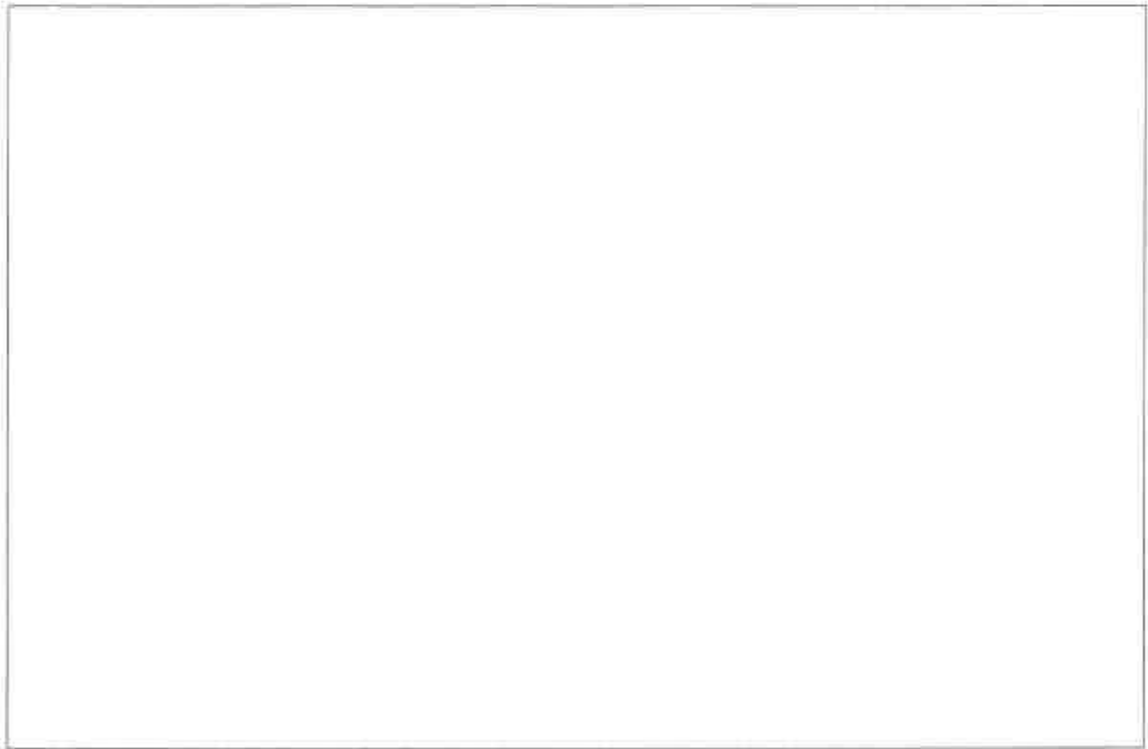
I write in my capacity as the applicant in relation to the above matter. Discussions have taken place with Derbyshire Constabulary in relation to the promotion of the licensing objectives.

I would like to add the following conditions to my application:

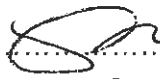
**Proposed Conditions – Butcher Baker Farm Shop;
Unit 6 Mercia Marina, Findern Lane, Willington**

1. A Challenge 25 Scheme shall operate at all times the premises are open for licensable activities.
2. Any person, who appears to be under 25 years of age, shall not be served alcohol unless they produce an acceptable form of identification that verifies that they are over 18 years old.
3. Acceptable forms of Identification are;
 - A current Passport
 - A current photo Driving Licence
 - A PASS logo accredited card
 - HM Forces Identity Card
4. Clear prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products will be clearly displayed at;
 - all entry points to the premises
 - adjacent to the products, where displayed, and
 - all points of sale

5. A bound and sequentially paginated refusals book shall be kept at the premise to record all instances where admission to service is refused. Details to show;
 - the basis for the refusal
 - the person making the decision to refuse
 - the Date and Time of the refusal
6. At least weekly, the Designated Premises Supervisor (DPS) (or responsible person, authorised in writing) will;
 - examine the records and compare it against the normal operating pattern for the premise.
 - indicate any action required following the examination
 - sign off/endorse the records to verify the above points have been completed.
7. Such records included within the refusals book shall be retained at the premise for no less than 12 months and shall be made available for production and copying upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.
8. Full training is to be provided by the Designated Premises Supervisor to all staff on commencement of employment relating to all age restrictive products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
9. Where the Premise Licence Holder employs, whether paid or unpaid, any person, that person shall have received training that shall include confirmation that the employee has read and understood all the conditions attached to the premises licence. The employee shall also be aware of the requirements/policies of restricting any supply of alcohol to those persons aged 18 years and over. The training records shall be signed by the person providing the training and the trainee.
10. Refresher training will be provided at regular intervals (At least every six months). Written records detailing all training shall be kept on the premise in a bound and sequentially paginated training book.
11. Such records included within the training book shall be retained at the premise for no less than 12 months and shall be made available for production and copying upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.
12. Any authorisation to staff to sell alcohol by a Personal Licence Holder shall be in writing. A copy of authorisation will be kept on the premises at all times and shall be produced upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.



Please accept this notice as formal request to amend my application/operating schedule in accordance with the above and note that I agree to these conditions being attached to the premises licence. Furthermore, I confirm that I do not consider a hearing to be necessary.

Signed.......... Name in block S.R. MCKENDRICK.....
Date.....9/9/15......

**Licensing Act 2003
Premises Licence Application – #
Notification to Local Authority of agreement regarding
Representations**

To: Licensing Authority Office

Date: 8th September 2015

Dear Sir/Madam

I write in my capacity as the Trading Standards Officer for Derbyshire County Council.

Discussions have taken place with the application in relation to the promotion of the licensing objectives.

I understand that the applicant has formally amended their application to include the following conditions:

1. A Challenge 25 Scheme shall operate at all times the premises are open for licensable activities.
2. Any person, who appears to be under 25 years of age, shall not be served alcohol unless they produce an acceptable form of identification that verifies that they are over 18 years old.
3. Acceptable forms of Identification are;
 - A current Passport
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 - A PASS logo accredited card
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12. Any authorisation to staff to sell alcohol by a Personal Licence Holder shall be in writing. A copy of authorisation will be kept on the premises at all times and shall be produced upon request of a Police Officer or other authorised person as defined in the Licensing Act 2003.

On this basis, please accept this notice as formal notification to withdraw my representation to the above premises licence application. Furthermore, I confirm that I do not consider a hearing to be necessary.

Signed..... *Dathan* ...Name in block ...CLAIR DATHAN
.....
Date.....8.9.15.....

Licensing Act 2003
Premises Licence Application – Butcher and Baker Mercia
Marina
Notification to Local Authority of agreement regarding
Representations

To: Licensing Authority Office

Date: 15/09/2015

Dear Sir/Madam

I write in my capacity as the Licensing Officer for Derbyshire Constabulary

Discussions have taken place with the application in relation to the promotion of the licensing objectives.

I understand that the applicant has formally amended their application to include the following conditions:

1. A Challenge 25 Scheme shall operate at all times the premises are open for licensable activities.
2. Any person, who appears to be under 25 years of age, shall not be served alcohol unless they produce an acceptable form of identification that verifies that they are over 18 years old.
3. Acceptable forms of Identification are;
 - A current Passport
 - A current photo Driving Licence
 - A PASS logo accredited card
 - HM Forces Identity Card
4. Clear prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products will be clearly displayed at;
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On this basis, please accept this notice as formal notification to withdraw my representation to the above premises licence application. Furthermore, I confirm that I do not consider a hearing to be necessary.

Signed:  Name: Mark Dunn PC 2013

Date: 15/09/2015

