

20/06/14

L59 595890.

LACPC/040

[Insert name and address of relevant licensing authority and its reference number (optional).]

Application for a club premises certificate to be granted
under the Licensing Act 2003

APPENDIX 1

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

OVERSEAL MEMORIAL BOWLS CLUB.

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club OVERSEAL MEMORIAL BOWLS CLUB			
Postal address of premises or, if none, ordnance survey map reference or description WOODVILLE ROAD OVERSEAL			
Post Town	DERBY	Postcode	DE12 6JG
Telephone number (if any)			
E-mail address (optional)			

Name of person performing duties of a secretary to the club			
Address of person performing duties of a secretary to the club SWADLINCOTE			
Post Town	DERBY	Postcode	
Daytime contact telephone number (if any)			

E-mail address (optional)	
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Non-domestic rateable value of premises	£300.00 RENT.
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Are the club premises occupied and habitually used by the club? Yes ☒ No ☐

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

DD	MM	YYYY
20	06	2014

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

General description of club (please read guidance note 1)

TO GIVE LOCAL RESIDENTS THE OPPORTUNITY TO PLAY THE GAME OF FLAT GREEN BOWLING. THIS INCLUDES THE CHANCE TO JOIN IN FRIENDLY BOWLS MATCHES WITH NEARBY CLUBS BOTH HOME AND AWAY, AND IN VARIOUS LEAGUES DURING THE WEEK. WE HAVE AN ARRANGEMENT WITH THE LOCAL PRIMARY SCHOOL WHERE THE SENIOR CLASS COMES TO US FOR 7 FRIDAYS IN THE SUMMER FOR A HOURS INSTRUCTION.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I) ☐

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J) ☒

In all cases complete boxes, K and L.

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for performing plays (please read guidance note 4)		
Fri					
Sat					
Sun					
			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5)		

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
			State any seasonal variations for the exhibition of film (please read guidance note 4)			
Wed						
Thur						
			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 5)			
Fri						
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details here</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
			<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon				
Tue				
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)	
Wed				
Thur				
			<u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 5)	
Fri				
Sat				
Sun				

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Wed			<u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 5)			
Thur						
Fri						
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for this entertainment</u> (please read guidance note 4)		
Fri					
Sat			<u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption - please tick (please read guidance note 7)	On the premises <input checked="" type="checkbox"/>
			People may get a drink then sit outside to watch the bowling.	Off the premises <input checked="" type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon	1200	2115	State any seasonal variations (please read guidance note 4) DURING THE SUMMER MAINLY AT WEEKENDS AND THURSDAY EVENING. DURING THE WINTER ONLY AT THE AGM, COMMITTEE MEETINGS AND XMAS RAFFLE.	
	1200	2115		
Tue	1200	2115		
	1200	2115		
Wed	1200	2115		
Thur	1200	2115		
Fri	1200	2115		
Sat	1200	2115		
Sun	1200	2115		
			Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)	

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	1200	2130	
Tue	1200	2130	
Wed	1200	2130	
Thur	1200	2130	
Fri	1200	2130	Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2130	
Sun	1200	2130	

K

<p>Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).</p> <p>Nil.</p>

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

THE NORMAL BOWLS GAME LAST ABOUT 2-3 HOURS. FEW PEOPLE DRINK DURING THE GAME, AND AFTERWARDS STOP FOR 1 OR 2 DRINKS BEFORE GOING HOME. AS IT IS ONLY MEMBERS AND GUESTS AND ALL THE CHILDREN ARE KNOWN THERE IS LITTLE CHANCE OF ANY PROBLEMS. IF THE ODD INDIVIDUAL MAKES TROUBLE THEY WILL BE THROWN OUT AND BARRED FROM COMING BACK.

b) The prevention of crime and disorder

DRINK WILL BE KEPT LOCKED UP WHEN NOT IN USE. THE CLUB HAS AN ALARM AND CCTV.
HAVE YOU EVER HEARD OF A BOWLS CLUB WITH A DISORDER PROBLEM? NOT MANY PEOPLE STAY BEHIND AND THEN ONLY FOR 1 OR 2 DRINKS.

c) Public safety

THE CLUB IS A SMALL ROOM WITH TWO EXITS, BOTH A CONSIDERABLE DISTANCE FROM EACH OTHER.
WE HAVE FIRE EXTINGUISHERS AND A FIRST AID KIT AVAILABLE. AGAIN WE ARE ONLY DEALING WITH A SMALL NUMBER OF PEOPLE SO EVACUATION OF THE ROOM WILL BE STRAIGHT FORWARD.

d) The prevention of public nuisance

WE DO NOT INTEND TO HAVE MUSIC. PEOPLE ARE EITHER BOWLING OR STOPPING BOWLING OR SO, SO NO NOISE WILL BE GENERATED.
WE HAVE AT THE MOST 1 OR 2 BARBEQUES A YEAR BUT HEAR NO MUSIC.

e) The protection of children from harm

THE AGES OF ALL CLUB MEMBERS ARE ON RECORD SO CHILDREN BELOW THE AGE OF 18 ARE KNOWN. YOUNGER CHILDREN WILL ALWAYS BE ACCOMPANIED BY A RESPONSIBLE ADULT. THE OLDER TEENAGERS WILL BE CHECKED IF THEIR AGE IS NOT KNOWN. WE DO NOT HAVE ENTERTAINMENT OR GAMING MACHINES.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and plan to the responsible authorities. ☒
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

**South Derbyshire
District Council**

27 MAY 2014

Corporate Services

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I ANTHONY STANLEY MORRIS
(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	<u>Alolan</u>
Date	<u>23 MAY 2014</u>
Capacity	<u>Treasurer</u>

Address for correspondence associated with this application (please read guidance note 11)

<u>54</u>			
Post town	<u>S 4</u>	Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
<u>m</u>			

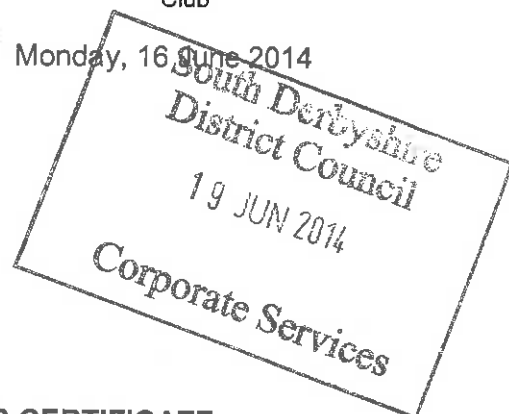
APPENDIX 2

Tel: 101
Text Relay: 18001 101
www.derbyshire.police.uk

Contact: Licensing Clerk
Direct Tel: 0300 122 4911
Ext: 75 6902
Fax: 0300 122 8862
Our ref:
Your ref: Overseal
Memorial Bowls
Club

The Licensing Team
South Derbyshire District Council
Civic Way
Swadlincote
Derbyshire
DE11 0AH

Monday, 16 June 2014



Dear Sirs

**RE: APPLICATION FOR A NEW CLUB PREMISES CERTIFICATE
OVERSEAL MEMORIAL BOWLS CLUB WOODVILLE ROAD SWADLINCOTE,
DERBYSHIRE**

Please take this correspondence as notification that it is the intention of the chief officer of police to make representations in respect of the above application.

The chief officer of police received the above application on 27th May 2014.

The application has been considered in terms of the proposed licensable activities, the hours to which the licensable activities relate, the proposed premises licence holder and the steps proposed to promote the four licensing objectives.

Notwithstanding the steps proposed at part L of the application form, the chief officer of police is concerned that without further restrictions being added to the licence in the form of conditions binding on the applicant, there is a real risk that one, or more, of the licensing objectives will be undermined.

The sale of alcohol will take place within the club. The application states that members guests and children will be allowed into the premises.

Particular concern is clearly centred on the availability of alcohol and risk that such alcohol sales may be made to those persons that, for instance, are drunk or are under the age of 18.

Certain control measures, not currently present in the application, therefore need to be attached to the premises licence by way of conditions. Such control measures require the identification of risks, training in relation to those risks, and the recording of measures taken to be completed by a competent person.



'D' Divisional Headquarters Prime Parkway Chester Green DERBY DE1 3AB

The chief officer of police has been in contact with the secretary of Overseal Memorial Bowls Club. The secretary, on behalf of the applicant Committee, has agreed a schedule of conditions relating to this application. It is the view of the chief officer of police that the schedule is appropriate for this application when having regard to the sale of alcohol and the risks identified above.

Whilst the chief officer of police submits this correspondence as notification of a relevant representation within the meaning of Section 18(6) of the Licensing Act 2003, it is also respectfully requested that the Licensing Authority takes notice that the chief officer of police considers that a hearing is unnecessary provided that the attached schedule of conditions is added to the premises licence.

If you require any further information, please do not hesitate to contact me further.

Yours faithfully



Ian Coleman 6902

Licensing Clerk

Email: derby.licensing@derbyshire.pnn.police.uk

COPY TO: Mr T. Morris secretary Overseal Memorial Bowls Club

Kinsey Lisa

From: Derby Licensing <DLIC@Derbyshire.PNN.Police.UK>
Sent: 17 June 2014 08:12
To: Licensing Mailbox
Subject: FW: Overseal Memorial Bowls Club
Attachments: Proposed Conditions Overseal Memorial Bowls Club Woodville Road
 Overseal.doc; ATT00001.htm

Dear sirs,

Please see further confirmation that the above conditions have been 'accepted',

Regards,

Ian Coleman

Licensing Clerk (6902)

Derbyshire Constabulary
 'D' Division Licensing Team
 Prime Parkway
 Chester Green
 DERBY
 DE1 3AB

Tel: 0300 122 4911 (75 06902)

Mobex (Int.): 737 1406

Fax: 0300 122 7737 (Int. 67737)

Ext. Group E-mail: derby.licensing@derbyshire.pnn.police.uk

Web: <http://www.derbyshire.police.uk>

Integrity Respect Performance Responsibility, Innovation

From: Mae [<mailto:mae.morris@btopenworld.com>]

Sent: 16 June 2014 20:20

To: Derby Licensing

Subject: Fwd: Overseal Memorial Bowls Club

Dear Sir

Please find attached the amended proposed conditions that we intend to adhere to if granted a license to sell alcoholic drinks at OMBC.

Regards Tony Morris

Begin forwarded message:

From: Derby Licensing <DLIC@Derbyshire.PNN.Police.UK>

Subject: FW: Overseal Memorial Bowls Club

Date: 16 June 2014 14:43:56 BST

To: "Licensing Mailbox (licensing@south-derbys.gov.uk)" <licensing@south-derbys.gov.uk>

Proposed Conditions Overseal Memorial Bowls Club Woodville Road Overseal

- 1) Full training shall be provided to all staff on commencement of employment relating to all age-restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
- 2) Refresher training shall be provided at regular intervals – at least every 12 months.
- 3) Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 4) All records must be written and shall be retained on the premise for a minimum of 12 months.
- 5) A challenge 25 or similar Proof of age scheme shall be operated at all times.
- 6) Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
- 7) The only acceptable forms of identification shall be:
 - PASS – accreditation proof of age card.
 - Photo Driving Licence.
 - Current British/UK Passport.
- 8) Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, along with the age restrictions on products shall be displayed at:
 - All entry points to the premise.
 - Points of sale
- 9) A system of recording sales refused under the proof of age scheme shall be operated at all times.
- 10) The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 11) The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
- 12) The responsible person(s) shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person as detailed within Section 13 Of the Licensing Act 2003.
- 13) Suitable and sufficient written risk assessments and operating policies shall be kept up to date and shall be made available for inspection upon request of a Police Officer or other authorised as detailed within Section 13 Of the Licensing Act 2003.
- 16) The responsible person(s) shall ensure that clear, prominent and legible notices must be displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises quietly and in an orderly manner respecting the needs of local residents.

