

SOUTH DERBYSHIRE PARTNERSHIP

Minutes of a Meeting of the **Strategic Co-ordinating Group**
Tuesday 20th April 2010 at 2:00 pm.

At the South Derbyshire District Council Offices, Swadlincote

Present: Councillor John Harrison (South Derbyshire District Council).
Jo Smith (Vice-Chairman of the SDP Board and Vibrant Communities Chairman).
Vicki Price (Healthier Communities Chairman).
Maureen Evans (Children and Young People Trust)

In attendance:

Stuart Batchelor (South Derbyshire District Council).
Chris Smith (South Derbyshire District Council).
Sally Cope (South Derbyshire District Council).
Mick Evans (Derbyshire County Council).
Martin Guest (South Derbyshire District Council).
Mike Roynance (South Derbyshire District Council).
Mark Alflat (South Derbyshire District Council).

SCG/30 Apologies

Apologies were received from: -

Frank McArdle (South Derbyshire District Council).

Jo Smith - Chaired the meeting.

SCG/31 Minutes of the SCG Meeting 14th January 2010

The Minutes of the Strategic Co-ordinating Group Meeting held on 14th January 2010 were agreed as a true record.

SCG/32 Minutes of the South Derbyshire Partnership 28th January 2010

The draft Minutes from the SDP of the 22nd October 2009 were circulated for information. No actions to progress.

Matters Arising

No matters arising.

SCG/33 Infrastructure Planning Group - Update

SB gave an update on the newly formed Infrastructure Planning Group, the initial meeting had been held in March 2010, the next meeting would be hosted by Derbyshire Constabulary at St Mary's Wharf, Derby on 27th May 2010 at 9:30 am.

SDDC have set up a Project Management Group to take forward the partnership infrastructure planning process. The group includes Jonathan Little, Economic Development and Karen Beavin, Planning Policy SDDC, (managed by SB/MG/IB). By 13th May a Gantt Chart will be produced with the process milestones and key stages.

It was requested that a draft 'Terms of Reference' and the notes of the meeting held on 4th March 2010 are circulated. VP and Mick Evans asked for their details to be added to the mailing list. **ACTION: SB**

2010/2011 Action Plan**Sustainable Development**

MR gave a brief overview of the Sustainable Development Action Plan for 2010/11.

MR was asked to change the wording on page 3 – Sharpe's - project manager.

MR to alter 60 trees to 100 trees. **ACTION: MR**

The Sustainable Development Action Plan was agreed.

Vibrant Communities

JS/SB gave a brief overview of the Vibrant Communities Action Plan for 2010/11.

It was agreed to take out – To support at least five cultural events **ACTION: SC**

The Vibrant Communities Action Plan was agreed.

Safer Communities

CS gave a brief overview of the Safer Communities Action Plan for 2010/11.

An action on Page 10 'Safer Neighbourhood projects' was duplicated in the Corporate Plan. MG and CS to discuss outside the meeting and agree the best 'Plan' to keep the action in. **ACTION: CS/MG**

There was a lot of interest around the table about alcohol campaigns. CS to provide the SCG with the details of the recently set up countywide group. **ACTION: CS**

The Safer Communities Action Plan was agreed.

Healthier Communities

VP gave a brief overview of the Healthier Communities Action Plan for 2010/11.

Read on Write Away (ROWA) initiative had been added and JS/VP gave a brief overview of the initiative. C&YP have similar family literacy initiatives and it was agreed JS/VP/ME to discuss outside of this meeting and decide which theme group this action would best fit.

ACTION: JS/VP/Maureen E

JS reported that the ROWA group was keen to do a presentation or short workshop on family literacy at a SDP Board meeting. **ACTION: JS**

Councillor John Harrison raised that SDDC are currently launching a major campaign to tackle the problem of dog fouling, and asked whether this initiative could fit in a theme group. It was decided that the campaign was already happening and was suggested to share the information with theme groups. **ACTION: MG**

JS asked that 'SD CVS' be removed from the Health Champion Initiative. **ACTION: SC**

The Healthier Communities Action Plan was agreed.

Children & Young People

Maureen E gave a brief overview of the Healthier Communities Action Plan for 2010/11.

A discussion took place on developing a question time session or a debate during local democracy week in October for young people to get involved in. MG/SB to discuss as a potential action. **ACTION: MG/SB**

The Children & Young People Action Plan was agreed.

SB requested any further amendments/clarification on the 2010/2011 Action Plan should be sent within the next 10 days. **ACTION: ALL**

SCG/35 **2010/2011 Partnership Budget**

The group approved the allocations identified in the report presented by SB.

It was noted MG/SB should think about the potential funding allocation for the development of the Infrastructure Planning Group. **ACTION: MG/SB**

SCG/36 **SCS – 4th Quarter Monitoring / 2009-2010 Year End Report**

A progress report was given by the Chair of each Theme Group.

Further information was provided by Theme Group chairs as follows: -

Sustainable Development

A discussion took place on the SD Action which is currently part completed for 'researching the need and demand for greater out of hours childcare provision'. Maureen E suggested MR contact Rosie Kightley to discuss research already mapped out on childcare provision by DCC early years.

Safer Communities

Cllr Harrison suggested that refresher letters should go out to Parish Councils to inform them of the Speed Watch scheme available. **ACTION: CS**

Healthier Communities

It was agreed that the Action (page 24) 'Develop District Alcohol Harm Reduction Care Pathway' which the HC group agreed to remove from the 2010-2011 Action Plan. This should be left on the 4th Quarter template but coloured grey. **ACTION: SC**

Children & Young People

Maureen E gave a verbal update on actions. ME to pass written update to SC by the 30th April 2010. **ACTION: ME**

SB requested a few sentences from Theme Groups of any successful projects including photographs that could be used for the SDP Annual Report or the Partnership Newsletter to be passed to SB by the 30th April 2010. **ACTION: ALL**

SCG/37 **Agenda Items for the SDP Board Meeting 13th May 2010**

It was agreed that the following items to be put on the agenda for the next Board Meeting: -

Process for Board AGM/Membership Review
Vibrant Communities – Update (A summary of the 5 groups and overall partnership)
2009/2010-Year End Report
2010/2011 Action Plan
Financial Report 2010/2011 (for information)
Infrastructure Group Progress
PCT Annual Report 2009/10
SDP Board Programme (for information)

It was agreed that the Positive Activities for Young People presentation to be moved to the 23rd September 2010 meeting date.

Regular Standard Agenda Items: -

- Staying Healthier and Inequalities Board – Regular update by Vicki Price.
- Derbyshire Partnership Forum
- Compact Update – Regular update by Jo Smith.

SCG/38 **Any Other Business**

Mick Evans informed the group that Becky Lomas was currently on maternity leave and Judith Wildgoose will be attending the SDP.

VP informed the group that a Planning and Health Workshop due to take place on the 13th April had been cancelled and will take place later in the year.

SCG/39 **Date of the Next Meeting**

The date of the next meeting will take place on Wednesday 8th September 2010 at 2.00 pm in the Committee Room, South Derbyshire District Council.

Meeting closed 4:00 pm.