

**THE BRETBY CREMATORIUM JOINT COMMITTEE**

Minutes of the Annual General Meeting of the Bretby Crematorium Joint Committee held at the Town Hall, Burton upon Trent on Wednesday, 14<sup>th</sup> June 2006.

**PRESENT**

**for East Staffordshire Borough Council**

Councillor Mrs. E. J. Staples

**for South Derbyshire District Council**

Councillor W. Dunn

Councillor Mrs. H. K. Wheeler

Apologies for absence were received from Councillors A. J. H. Fox, Mrs. J. F. Jessel and R. W. Southern.

Ms. I. Murray (Clerk), Mr. N. French (Crematorium Manager), Mr. D. Hall (Chief Accountant) and Mr. P. G. Davies (Committee Clerk) were also present.

Ms. R. McGoldrick (Customer Services Officer – South Derbyshire District Council) was also present.

06/06 **APPOINTMENT OF CHAIRMAN**

**Resolved:**

That Councillor Mrs. E. J. Staples be appointed Chairman for the ensuing year.

07/06 **APPOINTMENT OF VICE-CHAIRMAN**

**Resolved:**

That Councillor Mrs. H. K. Wheeler be appointed Vice-Chairman for the ensuing year.

08/06 **MINUTES**

The Minutes of the Meeting held on 30<sup>th</sup> November, 2005 were approved and signed as a correct record.

09/06 **REPORT OF THE CREMATORIUM MANAGER**

(CM)

(a) **Statistics**

The Crematorium Manager submitted statistical information on the Crematorium since it came into operation. The Joint Committee noted that between the opening of the Crematorium on 15<sup>th</sup> March 1975 and 31<sup>st</sup> May 2006 there had been a total of 37,601 cremations.

The Joint Committee noted annual cremation figures for the last five years.

(b) **Survey Analysis**

The Joint Committee received, for information, a survey analysis from the applicants for cremation (usually the main mourners).

(c) **Water Feature in the 'Pool of Reflection'**

The Crematorium Manager reported that a water feature had been installed in the "Pool of Reflection". The project had been funded from the Crematorium's Woodland Fund.

10/06 **ANNUAL REPORT OF THE JOINT COMMITTEE**

(Clerk)

The Clerk submitted a Report pointing out that in accordance with the Agreement dated 1<sup>st</sup> February 2005 the Joint Committee was required to send to each of the Constituent Authorities a Report on the operation of the Joint Committee during the year.

The Joint Committee thanked the staff at the Crematorium for the help and support they had given in making the Crematorium Open Day and Memorial Service such a success.

**Resolved:**

That the Annual Report of the Joint Committee be approved for submission to each of the Constituent Authorities.

11/06 **STATEMENT OF ACCOUNTS – 2005/06**

(Treas)

The Treasurer submitted the Statement of Accounts for the 2005/06 financial year.

**Resolved:**

That the Statement of Accounts for the 2005/06 financial year be approved.

12/06 **DATE AND VENUE FOR NEXT MEETING**

**Resolved:**

That the next Meeting of the Joint Committee be held on Wednesday, 23<sup>rd</sup> November 2006 at the Civic Offices, Swadlincote.

Chairman.

