

RECORD OF DECISIONS

FINANCE AND MANAGEMENT COMMITTEE

At the Meeting of the Finance and Management Committee held on Thursday, 1st May 2008, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. on Friday 9th May 2008.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> FINAL ANNUAL AUDIT AND INSPECTION LETTER	
	DECISION: That the Annual Audit and Inspection letter be received and approved.	
8.	<u>AGENDA ITEM</u> AUDIT SUB-COMMITTEE	
	DECISION: That the Minutes of the Audit Sub-Committee Meetings held on 12th December 2007 and 27th February 2008 be received and any recommendations contained therein be approved and adopted.	
9.	<u>AGENDA ITEM</u> RISK MANAGEMENT – CORPORATE REVIEW AND MONITORING UPDATE	
	DECISION: That the updated Risk Register and associated analysis be noted.	
10.	<u>AGENDA ITEM</u> ANNUAL PROCUREMENT REVIEW	
	DECISION: (1) That the Committee notes the progress to date on the Procurement Strategy adopted by the Council in June 2007. (2) That the Committee notes the procurement work currently in progress and the strategic procurement reviews planned.	
11.	<u>AGENDA ITEM</u> ANNUAL BUSINESS IMPROVEMENT REVIEW	
	DECISION: (1) That the Committee notes the progress to date of the Business Improvement Team. (2) That the Committee notes the business improvement projects currently in progress and the strategic business improvement Reviews planned.	

	(3) That the Procurement Member Champion role also includes Business Improvement.	
12.	<u>AGENDA ITEM</u> PEOPLE STRATEGY	
	<u>DECISION:</u> (1) That the refreshed People Strategy and supporting Action Plan be approved. (2) That the framework for developing a Corporate Workforce Development Plan is approved and that work is completed to integrate both documents into a single workforce strategy for the Council.	
13.	<u>AGENDA ITEM</u> NEW PERFORMANCE MANAGEMENT FRAMEWORK	
	<u>DECISION:</u> (1) That the Committee endorses the approach taken to tackle the emerging themes from the new inspection and legislative framework. (2) That quarterly performance reports are used to record progress against the appropriate indicators in the new National Indicator. (3) That the quarterly performance reports reflect the focus on the progress against outcomes for local people that is now required. (4) That the approach put forward by the Local Strategic Partnership be supported for the production of the 2009/10 Sustainable Community Strategy.	
14.	<u>AGENDA ITEM</u> EQUAL PAY POLICY	
	<u>DECISION:</u> (1) That the Committee approves the Equal Pay Policy document, as submitted. (2) That the actions outlined in the report are observed when determining any review of terms and conditions of employment for the workforce.	
15.	<u>AGENDA ITEM</u> ACHIEVING LEVEL 2 OF THE EQUALITY STANDARD FOR LOCAL GOVERNMENT	
	<u>DECISION:</u> (1) That the Committee confirms the attainment of Level 2 of the Equality Standard for Local Government. (2) That the actions outlined to progress towards the achievement of Level 3 of the Equality Standard be approved.	
16.	<u>AGENDA ITEM</u> BEST VALUE REVIEW OF STRATEGIC HOUSING SERVICES	
	<u>DECISION:</u> That the recommendations of the Environmental and Development Services and the Housing and Community Services Committees be approved for a supplementary budget of a maximum of £18,000 to enable the Council to present its best case to the Audit Commission Inspectors.	

DATED: 2nd May 2008

Chief Executive

- 1 Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- 2 NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- 3 Insert both the agenda item number and its heading.