

APPENDIX 1: GOVERNANCE WORK PLAN 2015/16

Work Area	Timescale	Responsible Officer (s)	Action/Comment
Continue to review the Local Code of Corporate Governance and to monitor the Governance Work Plan for the year	½ yearly review	Legal and Democratic Services Manager	Completed and reported in to the Audit sub-Committee in December 2015 and June 2016
Development and implementation of a new Corporate Plan	September 2015 to December 2015	Senior Management Team	New plan adopted by the Council in April 2016.
Review of the Council's Constitution	July 2015	Legal and Democratic Services Manager	Completed and approved by Full Council in January 2016.
Strengthening the Council's Business Continuity arrangements	September 2015	Director of Finance and Corporate Services	Work plan was agreed by the Resilience Liaison Forum in April 2015. This has now been completed with further development work identified and being progressed. In particular, on drawing up service level continuity plans and this is an action for 2016/17.
Reviewing the Declarations of Interest Procedure	August 2015	Legal and Democratic Services Manager / Director of Finance and Corporate Services	Internal Audit review completed. Some low risk recommendations being implemented.