

Ref. No.	Source	Actions	Milestones (Timescale)	Expected Outcome	Resource Implications	Accountable Service Area
FPS 1	Corporate Plan	Review and monitor the Council's Financial Strategy and Medium Term Financial Plan	Implement a longer-term financial plan with options and risk analysis (by September 07)	A balanced budget in the longer-term to maintain the financial capacity to deliver priorities	Within existing resources	Head of Division
FPS 2	Corporate Plan	Introduce a fair and streamlined funding regime for Parish Councils	To review the options appraisal undertaken in 2006 and approve the most appropriate method of allocation	Resources allocated to Parish Councils that reflects current needs and Council priorities	Within existing resources including some support externally if required	Head of Division
FPS 3	Improvement Plan	Deliver the Use of Resources (UOR) Action Plan 2007	Progress reported in June 2007. All actions implemented by September 07.	All new and updated externally set standards to achieve an overall Level 3 (out of 4) for UOR in place prior to 2007 assessment	Within existing resources supported by an external validation if considered necessary	All - but mainly Accountancy
FPS 4	Disability Equality Scheme Action Plan	Deliver a phased programme of works to ensure that all Council buildings are suitable for and accessible to disabled people.	Continue a rolling programme of works - the final 2 phases based on works identified to-date, scheduled between 2007 and 2009	Improved access to public buildings for disabled people as measured by BVPI 156	Within existing resources as set out in the Council's capital investment programme	Property Services
FPS 5	Service Improvement	Deliver key stages in the Council's Asset Management Plan (AMP) to measure the performance of the asset base.	Local indicators implemented to measure performance of asset base (by September 2007) Major assets assessed against sustainability and suitability criteria (by April 2008)	These two milestones will complete the current action plan in the AMP to enable decisions to be made regarding the future use of assets as required by the UOR assessment	Within existing resources	Property Services

FPS 6	Service Improvement	Roll out the next stages of “E-procurement” by introducing electronic invoicing.	System set up, tested, training undertaken and pilot in place (by April 2008) Review (in June 2008) Necessary amendments, further training, etc (by Sept 2008) Fully implemented across the Council (by April 2009)	Greater electronic and streamlined processing of transactions	Within existing resources, supported by I.T. including some external support for training and system set up	Head of Division (lead) and Exchequer Manager
FPS 7	Service Improvement	Review procedures around transaction services (creditors, debtors, payroll, etc.) to generate capacity in existing resources. (This is carried forward from 2006/07)	Improvement areas identified (by Dec 2007) Implemented (from April 2008)	More pro-active tasks undertaken to assist delivery of FPS 6 (above)	As part of the Council’s Capacity Building Project	Head of Division