

| AUDIT CATEGORY | | | | | % |
|----------------------------------------|-----|-----|-----|-----|---------|
| Total available days less leave etc | 620 | 20 | | 640 | |
| PLANNED AUDITS/ AUDIT WORK | | | | | |
| Systems | 250 | | | | |
| Regular & Ad Hoc audit work | 55 | | | | |
| V.F.M | 20 | 325 | 325 | | 50.78% |
| | | | | | |
| CONTINUOUS AUDIT | | | | | |
| a. Routine Checks | 2 | | | | |
| b. Small Systems Review | 2 | 4 | 4 | | 0.63% |
| | | | | | |
| SPECIALIST AREAS | | | | | |
| a. Computer | | | | | |
| i. Development | 32 | | | | |
| ii. Audit | 18 | | | | |
| iii. Specialist Audit | 20 | 70 | 70 | | 10.94% |
| | | | | | |
| b. Contract | | | | | |
| i. Final Account/Procedure Rules | 32 | | | | |
| ii. Current Audit | 12 | 44 | 44 | | 6.88% |
| | | | | | |
| MANAGEMENT | | | | | |
| Audit | 45 | | | | |
| Other | 15 | 60 | 60 | | 9.38% |
| | | | | | |
| OTHER | | | | | |
| Special Investigations | 28 | | | | |
| Contingency | 12 | 40 | 40 | | 6.25% |
| | | | | | |
| TRAINING, FURTHER EDUCATION ETC | | | | | |
| Seminars and Meetings | 15 | 15 | | | |
| Training -C.P.E | 10 | | | | |
| Further Education | 0 | | | | |
| In-House | 15 | 25 | 40 | | 6.25% |
| | | | | | |
| ROUTINE DUTIES | | | | | |
| External Audit | | 8 | | | |
| General Office Duties | | 8 | | | |
| Internal Check-Payroll | | 1 | | | |
| Cash Office Duties | | 4 | | | |
| Procurement | | 2 | | | |
| Paid Cheque enquiries | | 3 | | | |
| Security | | 9 | | | |
| Other | | 22 | 57 | | 8.91% |
| | | | | | |
| TOTAL | | | 640 | | 100.00% |
| Revisions to the plan are in bold type | | | | | |