



Appendix B – Proposed consultation activities 2017/18

Aim	Action	Lead Officer	Completion
To create a user-friendly website	Extensive user testing to be undertaken with key stakeholders and different groups of users in the lead up to go live. A satisfaction survey will also be launched to identify key patterns and trends and ensure continuous improvement.	Head of Communications	Summer 2017
Consult on South Derbyshire's Playing Pitch Strategy.	Involve sports clubs, parish councils, national governing bodies and community sports venue operators to determine future provision, identify sites for improvement and create a 10 year action plan.	Open Space and Facilities Development Manager	March 2018

Support service areas in engaging with service users and the wider community. Effectively coordinate and disseminate results of consultation activity.	Explore new, innovative ways of getting residents to engage with us. This includes the roll out of a text messaging service being piloted in Housing.	Head of Communications/Directors	March 2018
To seek opinions and feedback on the Council's financial plans for 2017/18.	Overviews provided at the Area Forums. Views of the business and voluntary sector to be sought.	Director of Finance and Corporate Services	February 2018
Encourage tenants and residents to make a real contribution to the decisions that affect their homes and communities.	Series of activities planned, including door to door consultation on 2 x Dreamscheme projects; mail shot to homes to set up new Tenants and Residents Groups in Hartshorne, Newhall and Midway and Church Gresley and reviews on re-letting, the complaints process and supported housing.	Tenant Participation Officer	March 2018
Ensure residents can have their say on the future of the District via the Local Plan process.	Undertake consultations on Local Green Spaces Development Plan Document and Affordable Housing and Design Supplementary Planning Documents. A modifications consultation will also be held on the Local Plan Part 2.	Planning Policy Manager	March 2018