

RECORD OF OPEN DECISIONS**FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on Thursday, 21 July 2022 the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00pm on Monday, 1 August 2022

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>															
6	<p><u>AGENDA ITEM</u> FINAL REVENUE BUDGET OUT-TURN 2021-22</p> <p>DECISION:</p> <p>1.1 The Committee approved the final outturn position for:</p> <ul style="list-style-type: none"> • The General Fund Revenue Account 2021/22 • The Housing Revenue Account 2021/22 • The Collection Fund 2021/22 • The Balance of Reserves as at 31 March 2022. <p>1.2 The Committee approved that a net appropriation of £5,360k in 2021/22 be made between the General Fund Reserve and other Earmarked/Usable Reserves and a net appropriation of £45k be made from the HRA General Reserve to Earmarked Reserves as detailed in the report.</p> <p>1.3 The Committee noted the following contributions and write-offs adjustments had been made to Bad Debt and Appeal Provisions in 2021/22.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td style="text-align: center;">Sundry Debtors</td> <td style="text-align: center;">-31,728</td> <td style="text-align: center;">General Fund</td> </tr> <tr> <td style="text-align: center;">Temporary Accommodation</td> <td style="text-align: center;">2,147</td> <td style="text-align: center;">General Fund</td> </tr> <tr> <td style="text-align: center;">Housing Benefit Overpayments</td> <td style="text-align: center;">-78,506</td> <td style="text-align: center;">General Fund</td> </tr> <tr> <td style="text-align: center;">Council Tax Arrears</td> <td style="text-align: center;">87,813</td> <td style="text-align: center;">General Fund</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sundry Debtors	-31,728	General Fund	Temporary Accommodation	2,147	General Fund	Housing Benefit Overpayments	-78,506	General Fund	Council Tax Arrears	87,813	General Fund				
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		Business Rates Arrears	28,087	General Fund			
		Business Rates Appeals	42,764	General Fund			
		Planning Appeals	-75,000	General Fund			
		Housing Rent Arrears	27,266	HRA			
7	<u>AGENDA ITEM</u> TREASURY MANAGEMENT ANNUAL REPORT 2021-22						
	DECISION: 1.1 The Committee approved the Treasury Management Annual Report for 2021/22 as per Appendix 1 of the report. 1.2 The Committee noted the Prudential Indicators and Limits for 2021/22 to 2026/27 as per Appendix 2 in the report, as approved in February 2022. 1.3 The Committee approved the updated counterparty (lending) list as at 31st March 2022 as per Appendix 3 of the report.						
8	<u>AGENDA ITEM</u> FINAL CAPITAL OUTTURN 2021/22						
	DECISION: 1.1 The Committee approved the final Capital outturn position for both the General Fund and Housing Revenue Account (HRA) for 2021/22. 1.2 The Committee approved the final balance on Capital Reserves for 2021/22.						
9	<u>AGENDA ITEM</u> EQUALITY, DIVERSITY AND INCLUSION STRATEGY AND ACTION PLAN 2021/25: PROPOSED RESOURCING						
	DECISION: 1.1 The Committee approved the addition of a part time post (22.5 hours) of a Equality, Diversity and Inclusion Officer on a fixed term contract of 18 months. 1.2 The Committee approved that the post be subject to job evaluation in line with the Council's local scheme. 1.3 The Committee approved that the Council's Guidance on Organisational Change be followed to implement these proposals, including formal consultation with employees and Trade Union representatives.						

	<p>1.4 <i>The Committee approved that the change be implemented with effect from 1 September 2022.</i></p> <p>1.5 <i>The Committee approved that any change to the dates as detailed in the report be delegated to the Strategic Director (Corporate Resources) in consultation with the Chief Executive and Chair of the Committee.</i></p> <p>1.6 <i>The Committee approved that the cost of the new post be funded from the General Fund Reserve.</i></p>	
10	<p><u>AGENDA ITEM</u> ANNUAL TRAINING REPORT 2021-2022 AND PRIORITIES FOR 2022/23</p>	
	<p>DECISION:</p> <p>1.1 <i>The Committee noted the investment and outcomes made in learning and development activities from 1 April 2021 to 31 March 2022 which were linked to the delivery of the key priorities of the Council's Corporate Plan.</i></p> <p>1.2 <i>The Committee approved the priority areas for learning and development during 2022-2023.</i></p> <p>1.3 <i>The Committee approved that the Council continues to provide employment and work experience opportunities under the national Modern Apprenticeship Scheme and other vocational based learning initiatives working with local schools and other academic centres.</i></p>	
11	<p><u>AGENDA ITEM</u> DISCRETIONARY HOUSING PAYMENT FUND ENHANCEMENTS 2022/2023</p>	
	<p>DECISION:</p> <p>1.1 <i>The Committee approved a total of £56,586.97 be transferred into the Council's Discretionary Housing Payments (DHP) budget.</i></p> <p>1.2 <i>The Committee approved that a further £30,000 be set aside in a separate DHP rent arrears top-up budget.</i></p> <p>1.3 <i>The Committee approved the Council's updated DHP Policy as per Appendix 1 of the report.</i></p>	

12	<u>AGENDA ITEM</u> COMMITTEE WORK PROGRAMME	
	DECISION: <i>The Committee considered and approved the updated work programme.</i>	

DATED: Monday, 25 July 2022

Chief Executive

- 1 Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- 2 NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- 3 Insert both the agenda item number and its heading.