

RECORD OF DECISIONS

HOUSING AND COMMUNITY SERVICES COMMITTEE

At the Meeting of the Housing and Community Services Committee held on 16th October 2008, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. on Friday 24th October 2008.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> WORK PROGRAMME.	
	<u>DECISION:</u> The Committee considered and approved the updated work programme.	
8.	<u>AGENDA ITEM</u> VALIDATION OF STOCK CONDITION INFORMATION RELATING TO HOUSING STOCK.	
	<u>DECISION:</u> (1) That the Committee approve the full proportional validation of the Housing Services stock condition by employing an external specialist to undertake external and sample internal surveys of the stock to ensure compliance with the Decent Homes Standard by 2010 and to ensure data is robust enough to complement the HRA business plan. (2) That an advert is placed for companies interested in providing the stock condition expertise required and then a tender exercise is undertaken amongst those companies interested in completing the works. The appointment process would include the Chairman of Housing and Community Services. (3) That a budget of £85,000 be approved to cover both the stock condition survey and the production of information to enable Energy Performance Certificates to be readily produced. (4) That as the report has financial implications, it be referred to the Finance and Management Committee for consideration.	
9.	<u>AGENDA ITEM</u> DISTRICT STRATEGIC HOUSING MARKET ASSESSMENT.	
	<u>DECISION:</u> (1) That Members note the net shortfall of 396 affordable homes per year. (2) That Members agree to the Core Strategic Housing Group	

	monitoring the supply of affordable homes, providing an annual report to this Committee.	
10.	<u>AGENDA ITEM</u> COMMUNITY PARTNERSHIP SCHEME.	
	DECISION: (1) Members considered the recommendations of the Community Partnership Scheme Assessment Panel and awarded grants of: <ul style="list-style-type: none"> • £2,664 to Barron-on-Trent Village Hall, to support the refurbishment of the hall, to include the addition of double-glazing, installation of non-slip safety flooring in the kitchen and remodelling of the stage area to enable more flexible use of the hall. • £5,250 to Eureka Park Bowls Club, to support the development of facilities for the bowls club. The club have secured permission to move the pavilion from Gresley Park. This grant will contribute to moving the building and improvement works at the new site. (2) Members noted the progress of the Community Partnership scheme to date.	
11.	<u>AGENDA ITEM</u> PRIVATE SECTOR LEASING SCHEME.	
	DECISION: Members approved the operation of a Private Sector Leasing Scheme as detailed in the report.	
13.	<u>AGENDA ITEM</u> EXTRA CARE HOUSING PROJECT: SITE OF WILLOUGHBY HOUSE/GRANVILLE COURT.	
	DECISION: (1) That Officers continue to progress options for the redevelopment of the Willoughby House and Granville Court sheltered housing properties into a new Extra Care Housing project. (2) That it be confirmed that the project fits within the Investment and Resource Strategy for Affordable Housing, as approved at the February 2008 cycle of Committee Meetings and amended by this report i.e. Sheltered Housing Vision and Standards to include the replacement of elderly persons' accommodation with that of a higher standard. (3) That the buildings and associated land at Granville Court and Willoughby House be contributed at nil cost to the overall development of the project. Before this transaction is enacted, the approval of the Council's auditors is required to ensure that it is exempt from government 'pooling' rules, as they relate to the disposal of housing assets. (4) That as this report relates to the disposal of Council assets it be referred to the Finance and Management Committee for consideration.	
14.	<u>AGENDA ITEM</u> STOCK OPTION APPRAISAL	
	DECISION: (1) That a report be submitted to Members in March 2009	

	<p>following the revising of the 2004 Stock Option Appraisal.</p> <p>(2) That the Head of Housing be authorised to establish a Review Group and finalise its Terms of Reference and recruitment to places not held by Members.</p> <p>(3) That the Committee nominate 3 Members to serve on this Review Group.</p> <p>(4) That the indicative event timetable for the SOA Review Group be confirmed.</p> <p>(5) That Contract Procedural Rules be suspended (Tendering Provision) and it be delegated to the Head of Housing, subject to the approval of the Director of Corporate Services, to appoint a lead consultant for the period of the Appraisal and with timeliness, to enable them to be in place to support the SOA Group. The cost of this lead consultancy not to exceed £15,000.</p> <p>(6) To delegate to the SOA Review Group, subject to the approval of the Director of Corporate Services, the authority to appoint, within Financial Regulations, an Independent Tenant Adviser for the period of the Appraisal.</p> <p>(7) That a working budget of £50,000 for the Appraisal process be approved.</p> <p>(8) That the Head of Housing be authorised to hold exploratory discussions with CLG and Government Office East Midlands on process and timetable to ensure the Appraisal meets all party's requirements.</p> <p>(9) That as the report has financial implications it be referred to the Finance and Management Committee for consideration.</p>	
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DATED: 17th October 2008

Chief Executive

- ¹ Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- ² NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- ³ Insert both the agenda item number and its heading.