

Please ask for Democratic Services
Phone (01283) 595722 / 595848
Typetalk 18001
DX 23912 Swadlincote
democraticservices@south-derbys.gov.uk

Our Ref: DS
Your Ref:

Date: 16th February 2018

Dear Councillor,

Council

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held in the **Council Chamber**, on **Monday, 26 February 2018 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Stanton (Chairman), Councillor Mrs Hall (Vice-Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Coe, Mrs Coyle, Ford, Grant, Harrison, Hewlett, MacPherson, Muller, Murray, Mrs Patten, Mrs Plenderleith, Roberts, Smith, Swann, Watson, Wheeler and Mrs Wyatt

Labour Group

Councillors Bambrick, Chahal, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins

Independent / Non-Grouped Member

Councillor Tipping

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** To confirm the Open Minutes of the Council Meeting (CL/99-CL/117)
held on the 18th January 2018.
Council 18th January 2018 Open Minutes **5 - 11**
- 3** To note any declarations of interest arising from any items on the
Agenda
- 4** To receive any announcements from the Chairman, Leader and
Head of Paid Service.
- 5** To receive any questions by members of the public pursuant to
Council Procedure Rule No.10.
- 6** To receive any questions by Members of the Council pursuant to
Council procedure Rule No. 11.
Question raised by Councillor Dunn pursuant to Council Procedure **12 - 12**
Rule No.11
- 7** To authorise the sealing of the documents.

SEALED DOCUMENTS **13 - 13**
- 8** COUNCIL TAX SETTING 2018/19 **14 - 33**
- 9** POLITICAL PROPORTIONALITY **34 - 36**
- 10** CONFLICTS OF INTEREST POLICY **37 - 41**
- 11** REVIEW OF AREA FORUM MEETINGS **42 - 49**

12	To receive and consider the Open Minutes of the following Committees:-	
	Housing and Community Services Committee: Special - Budget 9th January 2018 Open Minutes	50 - 53
	Finance and Management Committee: Special - Budget 11th January 2018 Open Minutes	54 - 58
	Planning Committee 16th January 2018 Open Minutes	59 - 63
	Overview and Scrutiny Committee 17th January 2018 Open Minutes	64 - 69
	Etwall Joint Management Committee 22nd January 2018 Open Minutes	70 - 72
	Environmental and Development Services Committee 25th January 2018 Open Minutes	73 - 75
	Licensing and Appeals Sub-Committee 1st February 2018 Open Minutes	76 - 77
	Housing and Community Services Committee 1st February 2018 Open Minutes	78 - 80
	Planning Committee 6th February 2018 Open Minutes	81 - 85
	Overview and Scrutiny Committee 8th February 2018 Open Minutes	86 - 90
	Etwall Area Forum Minutes 23rd January 2018	91 - 94
	Newhall Area Forum Minutes 30th January 2018	95 - 99
	Swadlincote Area Forum Minutes 31st January 2018	100 - 104

Melbourne Area Forum Minutes 5th February 2018	105 - 110
Repton Area Forum Minutes 7th February 2018	111 - 116
Linton Area Forum Minutes 13th February 2018	117 - 120

- 13** To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.
- 14** To review the compositions of Substitute Panels.
- 15** To review representation on Outside Bodies.
- 16** To review Member Champions.

Exclusion of the Public and Press:

- 17** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 18** To confirm the Exempt Minutes of the Council Meeting held on 18th January 2018 (CL/118-CL/120).
Council 18th January 2018 Exempt Minutes
- 19** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 20** To receive and consider the Exempt Minutes of the following Committees:-
Housing and Community Services Committee: Special - Budget 9th January 2018 Exempt Minutes
Finance and Management Committee: Special - Budget 11th January 2018 Exempt Minutes

Environmental and Development Services Committee 25th January
2018 Exempt Minutes

Licensing and Appeals Sub-Committee 1st February 2018 Exempt
Minutes

Housing and Community Services Committee 1st February 2018
Exempt Minutes

Planning Minutes 6th February 2018 Exempt Minutes

MINUTES of the MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 18th January 2018
at 6.00pm

PRESENT:-

Conservative Group

Councillor Stanton (Chairman), Councillor Mrs Hall (Vice Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Coe, Mrs Coyle, Ford, Grant, Harrison, MacPherson, Muller, Murray, Mrs Patten, Mrs Plenderleith, Smith, Swann, Tipping, Watson, Wheeler and Mrs Wyatt

Labour Group

Councillors Bambrick, Chahal, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins

A minute's silence was held in memory of the former Chairman of the Council, Mr William Dunn. Individual tributes were made by Councillors Mrs Coyle and Mrs Patten. Councillor Dunn thanked Council for this gesture.

CL/99 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Hewlett and Roberts (Conservative Group).

CL/100 **PRESENTATION: GREEN APPLE AWARDS**

The Chairman introduced the presentation relating the Sainsbury's Waste Less, Save More campaign and the Green Apple Awards.

Councillor Watson, in his role as Chairman of Environmental and Development Services Committee outlined the results achieved by the various projects and made presentations to Debbie Clark, Ian Partridge and Tracey Wright from Sainsbury's, Luca Gallone for Fab Food, along with representatives from Belmont Primary School, Eureka Primary School, Springfield Junior School, Stanton Primary School, Woodville Schools Federation and members of the Council's Environmental Education Project team.

CL/101 **MINUTES OF EXTRAORDINARY COUNCIL**

The Open Minutes of the Extraordinary Meeting of the Council held on 2nd November 2017 (CL/70-CL/73) were approved as a true record.

CL/102 **MINUTES OF COUNCIL**

The Open Minutes of the Meeting of the Council held on 2nd November 2017 (CL/74-CL/95) were approved as a true record.

Councillor Rhind referred to Minute No.CL/86, regarding the debate as to whether the Infinity Garden Village expression of interest submission had met the necessary criteria. The Councillor wished for it to be recorded that, at the last Meeting of Council, the Planning Services Manager had stated that it appeared that the criteria had not been met at the time of submission nor since and that, as a result, the process could be nullified once the investigation had been completed.

CL/103 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

CL/104 **ELECTION OF THE LEADER OF THE COUNCIL**

Councillor Wheeler informed Council that he had formally tendered his resignation as Leader at 6.00pm, spoke of the highlights of his seven years in office and thanked fellow Members and staff for their support during that time. Councillor Wheeler proposed that Councillor Mrs Coyle be elected as Leader, seconded by Councillor Harrison.

RESOLVED:-

That Councillor Mrs Coyle be appointed Leader of the Council for the remainder of the municipal year.

Abstentions: Councillors Bambrick, Chahal, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley, and Wilkins.

CL/105 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council outlined a summary of events attended since the last Council Meeting, including the Swad Food Fest Bake-Off Challenge, the award of the Freedom of the District to the 1211 (Swadlincote) Squadron Air Training Corps, respects being paid to former Councillor Bill Dunn, the Swadlincote Christmas Market, the Jacobite re-enactment at Swarkestone and an orchestral performance at the Foremark School.

CL/106 **ANNOUNCEMENTS FROM THE LEADER**

The Leader thanked Members for electing her into the position and paid tribute to Councillor Wheeler and his period as Leader.

CL/107 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive also paid tribute to the former Leader and drew attention to all the unseen work he undertook on behalf of the Council, such as that relating to the combined authority, D2N2, Toyota and the Japanese relationship, as well as his effective interaction with Council staff.

CL/108 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

Councillor Taylor observed that it had been some time since a member of the public had asked a question of Council and queried whether this matter could be reviewed with the aim of promoting this opportunity on a wider scale. On a show of hands in favour of this proposal, the Chief Executive stated that whilst the current arrangement accords with the Council Procedure Rules, he would ask the Communications Team to review the matter and report back.

CL/109 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

Councillor Wilkins queried why permission had been granted to demolish the railway station platform. The Chief Executive stated that as the question had not been submitted in accordance with the Council Procedure Rules he had no knowledge of the matter, but undertook to investigate the matter further.

CL/110 **SEALED DOCUMENTS**

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
20.10.17	11838	Transfer – 15 Woodlands Road, Overseal
17.11.17	11857	Transfer – 21 Field Avenue, Hatton
17.11.17	11859	Transfer – 11 Hall Street, Church Gresley
17.11.17	11862	Transfer – 37 Woodlands Road, Overseal
08.12.17	11870	Transfer – 6 Longlands Road, Midway

RESOLVED:

That the Sealed Documents listed, for which there is no specific authority, be duly authorised.

CL/111 **COUNCIL TAX REDUCTION SCHEME REGULATIONS 2018**

The Strategic Director (Corporate Resources) presented the report to Council.

RESOLVED:

1.1 Under Section 10 of the Local Government Finance Act 2012, Members adopted a Local Council Tax Support Scheme for South Derbyshire for the financial year commencing 1st April 2018.

1.2 Regulations were approved and cited as the Council Tax Reduction Scheme Regulations (South Derbyshire District Council Local Scheme 2018), taking effect from 18th January 2018.

1.3 These regulations amended the Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2013, as amended, set out in the Schedule to those Regulations for the purposes of paragraph 4 of Schedule 1A to the Local Government Finance Act 1992, by:

- **Continuing the insertion of Section 18a Class G: exempt persons who are not pensioners.**
- **Continuing the insertion of Section 18b Class H: persons who are not pensioners.**
- **Continuing the amendment to Regulation 32 to vary the maximum entitlement in prescribed cases, i.e. to give effect to the designation of war pensioners and the disabled as protected groups (in addition to pensioners under the Prescribed Requirements) and to reduce benefit entitlement in non-protected groups by 8.5% for persons on passported benefit and by 10% in all other cases.**
- **Continuing the amendment to Schedule 8 (20) to ensure the disregard of war pensions, to include other payments made under the Armed Forces Compensation Scheme.**
- **Continuing the insertion at Part 12 Chapter 6 the provision to increase the period of extended payments (as defined in the Regulations) from 4 to 8 weeks.**

1.4 That the amounts of pensions, tax credits, income related and non-income related social security benefits and allowances, component parts, applicable amounts, premiums and deductions are uprated in accordance with the 2013 Regulations in 1.3 above as set out in Housing Benefit Circular HB A10/2017 (REVISED).

CL/112 OPEN MINUTES

Council received and considered the open minutes of its Committees.

RESOLVED:-

That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-

<u>Committee</u>	<u>Date</u>	<u>Minute No.'s</u>
Planning	07.11.17	PL/80-PL/90
Standards	09.11.17	SC/1-SC/6
Licensing and Appeals Sub-Committee	13.11.17	LAS/26-LAS/29
Environmental and Development Services	16.11.17	EDS/50-EDS/67
Housing and Community Services	23.11.17	HCS/44-HCS/56
Planning	28.11.17	PL/91-PL/106
Overview and Scrutiny	29.11.17	OS/30-OS/38

Councillor Richards referred to Minute No.OS/36, querying progress on the review of Area Forum meetings. The Chief Executive stated that the review was ongoing with the Communities Manager, with a report scheduled to be submitted to the February 2018 Council Meeting, the aim being to combine the Area Forum and Safer Neighbourhood meetings with a more structured joint agenda.

<u>Committee</u>	<u>Date</u>	<u>Minute No.'s</u>
Finance and Management	30.11.17	FM/87-FM/98
Planning	19.12.17	PL/109-PL/119
Environmental and Development Services: Special - Budget	04.01.18	EDS/71-EDS/76

<u>Area Forum</u>	<u>Date</u>	<u>Minute No.'s</u>
Etwall	03.10.17	EA/11-EA/19
Swadlincote	04.10.17	SA/11-SA/19
Repton	10.10.17	RA/10-RA/18
Newhall	11.10.17	NA/10-NA/18
Melbourne	24.10.17	MA/10-MA/18
Linton	25.10.17	LA/10-LA/18

Councillor Tilley referred to Minute No.SA/18 referring to the paving degradation in the Delph in Swadlincote. The Chief Executive confirmed that remedial action was still being investigated, reported on the mortar repair trial and confirmed that the damaged stone was due to be replaced.

CL/113 **THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES & WORKING PANELS FOR THE REMAINDER OF THE MUNICIPAL YEAR**

The Leader announced the following:-

- That Councillors Muller and Tipping be replaced by Councillors Billings and MacPherson on the Environmental and Development Services Committee, with Councillor MacPherson being made Vice-Chairman of the committee.
- That Councillors Billings and Muller be replaced by Councillors Murray and Tipping on the Housing and Community Services Committee.
- That Councillor Roberts be replaced by Councillor Coe on the Planning Committee. Councillor Mrs Brown was made Chairman of the Planning Committee, with Councillor Mrs Coe its Vice-Chairman.
- That Councillor Muller made Chairman of the Licensing and Appeals Committee.
- That Councillor Swann be replaced by Councillor Mrs Wyatt on the Overview and Scrutiny Committee. Councillor Billings was made Chairman of the Committee, with Councillor Mrs Wyatt its Vice-Chairman.
- That Councillor Wheeler be replaced by Councillor Mrs Coyle on the Joint Consultative Committee.
- That Councillor Mrs Wyatt be replaced by Councillor MacPherson on the Audit Sub-Committee.
- That Councillor Mrs Coyle be replaced by Councillor Stanton on the Heritage Grants Sub-Committee.

- That Councillor Wheeler be replaced by Councillor Mrs Coyle on the Community Partnership Scheme Assessment Panel.
- That Councillor Wheeler be replaced by Councillor Mrs Coyle on the Local Plan Officer / Member Working Group.
- That Councillor Wheeler be replaced by Councillor Mrs Coyle on the Service and Financial Planning Working Group.

CL/114 **COMPOSITION OF SUBSTITUTE PANELS**

The Leader announced the following:-

- That Councillor Billings replace Councillor Murray on the Housing and Community Services Committee substitute panel.
- That Councillor Roberts replace Councillor Coe on the Planning Committee substitute panel.

CL/115 **REPRESENTATION ON OUTSIDE BODIES**

The Leader announced that Councillor Mrs Coyle replace Councillor Wheeler on the following outside bodies:-

- D2 Joint Committee for Economic Prosperity.
- Derby and Derbyshire Strategic Leadership Forum.
- Derbyshire Partnership Forum.
- East Midlands Councils.
- Local Government Association (London).
- Local Government Information Unit.
- Safer South Derbyshire Partnership Strategic Group.
- South Derbyshire Partnership.

The Leader also announced that Councillor Mrs Brown replace Councillor Wheeler on the Toyota Community Liaison Committee.

The Chief Executive announced the following:-

- That the Strategic Director (Service Delivery) replace the Director of Housing and Environmental Services on the Association of Retained Council Houses Ltd (ARCH).
- That the Chief Executive replace the Director of Community and Planning on the Melbourne Sporting Partnership.
- That the Economic Development Manager replace the Chief Executive Officer on the South Derbyshire Partnership.

CL/116 **MEMBER CHAMPIONS**

The Leader of the Opposition Group announced that Councillor Dr Pearson had been appointed as the Labour Group Corporate Plan Member Champion.

CL/117 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder

of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Annual Council Meeting held on 2nd November 2017 (CL/96-CL/98) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its committees.

RESOLVED:-

That the Exempt Minutes of the following Committees be approved as a true record:-

Environmental and Development Services	16.11.17	EDS/68-EDS/70
Housing and Community Services	23.11.17	HCS/57-HCS/59
Planning	28.11.17	PL/107-PL/108
Finance and Management	30.11.17	FM/99-FM/106

The meeting terminated at 7.05pm.

COUNCILLOR M STANTON

CHAIRMAN OF THE DISTRICT COUNCIL

Pursuant to Council Procedure Rule No.11, the following Question has been received from Councillor Dunn:

“The question is to Cllr Grant chair of Audit-Sub committee.

Could the chair of Audit - Sub committee explain why the listed meeting of February 14 was cancelled due to insufficient business when the members had requested answers to several issues that had raised concerns at the meeting of December 13 2017.”

REPORT TO:	COUNCIL	AGENDA ITEM: 7
DATE OF MEETING:	26th FEBRUARY 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595848 / 595722	DOC: U:\JAYNE\Commtee\COMM REP\Sealed Docs report 26 Feb 18.docx
SUBJECT:	SEALED DOCUMENTS	REF: J. BEECH
WARD(S) AFFECTED:	VARIOUS	TERMS OF REFERENCE: N/A

1.0 Purpose of Report/Detail/Recommendation

1.1 To authorise the Sealed Documents listed below, which have no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
05.01.18	11877	Transfer – 6 The Avenue, Weston-on-Trent
05.01.18	11879	Transfer – 35 Woodlands Road, Overseal
25.01.18	11887	Transfer – 26 Salisbury Drive, Midway

2.0 Financial Implications

2.1 None.

3.0 Corporate Implications

3.1 None.

4.0 Community Implications

4.1 None.

5.0 Background Papers

5.1 Seal Register

REPORT TO:	COUNCIL	AGENDA ITEM: 8
DATE OF MEETING:	26th FEBRUARY 2018	CATEGORY:
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS CONTACT POINT:	KEVIN STACKHOUSE (01283 595811) kevin.stackhouse@south-derbys.gov.uk	DOC: u/ks/council tax and precepts/council tax setting report
SUBJECT:	COUNCIL TAX SETTING 2018/19	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That the formal Council Tax resolutions for 2018/19 at **Appendix 1** are approved.
- 1.2 That the report of the Section 151 (Chief Finance) Officer at **Appendix 3** is noted.
- 1.3 That the Prudential Indicators governing Treasury Management as detailed in **Appendix 4** is approved.
- 1.4 That the Local Council Tax Reduction Scheme for 2018/19 is amended to reflect changes arising from the Council Tax Reduction Schemes (Prescribed Requirements) (England) Regulations 2012 (as amended) as detailed in Section 2.

2.0 Purpose of the Report

- 2.1 To set out the statutory resolutions to enable the Council to calculate and set the Council Tax for 2018/19. This is in accordance with regulations under the Local Government Finance Act 1992, as amended by the Localism Act 2011.
- 2.2 In addition, the report also sets out a statement under Section 25 of the Local Government Act 2003 by the Section 151 (Chief Finance) Officer. This gives an overall opinion on the robustness of the estimates included in approved budgets and the adequacy of Council Reserves.
- 2.3 The Section 25 report was considered and noted by the Finance and Management Committee on 15th February 2018.
- 2.4 The report also sets out the Prudential Indicators required under the Code for Capital Finance including the [Page 19 of 21](#) Statutory Borrowing Limit under Section 3 (1) of the Local Government Act 2003.

- 2.5 These indicators are those recommended by the Finance and Management Committee from its meeting on 15th February. They form part of the Treasury Management (Borrowing and Investment) Strategy also approved by that Committee for 2018/19.
- 2.6 The Council Tax for District (South Derbyshire) Services is based on budgeted spending levels for 2018/19, as recommended by the Finance & Management Committee on 15th February. The Finance and Management Committee have recommended a Council Tax increase of 1.95% for 2018/19, which has been reflected in the resolutions for approval.
- 2.7 The report is set out in the following sections / appendices:
- **Section 3: Executive Summary** – summarising the proposed Council Tax level for South Derbyshire residents including charges set by other precepting authorities, together with an explanation of the technical resolutions.
 - **Appendix 1:** The formal Council Tax resolution to meet statutory requirements.
 - **Appendix 2:** The detailed Tax Base, Precept and Band D rates for Parish Councils, together with the level of Council Tax Reduction Scheme (CTRS) Grant allocated to Parish Councils.
 - **Appendix 3:** The report of the Section 151 (Chief Finance) Officer under Section 25 of the Local Government Act 2003.
 - **Appendix 4:** The Prudential Indicators as recommended by Finance and Management Committee which will govern the Council's Treasury Management activities for 2018/19.
 - **Schedules A to C:** These detail the level of Council Tax by Preceptor and by band, aggregated for each part of the District.

Local Council Tax Reduction Scheme

- 2.8 In January, the Council approved the Scheme of support for 2018/19 to support residents who qualify for assistance in paying Council Tax.
- 2.9 Following an update of the Council Tax Reduction Schemes (Prescribed Requirements) (England) Regulations 2012 (as amended) to reflect welfare changes, it is necessary to amend the detail of the Local Support Scheme with effect from 1st April 2018 to align it both with these regulations and with the Housing Benefit scheme.
- 2.10 The changes relate to the removal of the Family Premium for all new claims and the application of the 2nd child limit restriction for non-protected cases

when assessing eligibility. Existing recipients will be unaffected until such time as they are required to make a new claim.

- 2.11 The Local Support Scheme will retain the additional help for working age people in respect of a backdating period of up to 6 months and the extended payment period of 8 weeks following a return to employment. The baseline reductions of 8.5% and 10% will also remain unchanged.

3.0 Executive Summary

- 3.1 The Council is required to calculate a Council Tax Requirement (CTR) for the forthcoming financial year, 2018/19. Not only is this the basis for the local Council Tax rate, the CTR is used to test whether an increase in Council Tax from year to year is excessive in accordance with criteria laid down by the Secretary of State.

Precepts

- 3.2 The precept levels of other precepting bodies have been received and these are detailed below.

Parish Councils

- 3.3 Parish Council precepts for 2018/19 as notified to the Council under Section 41 of the Local Government Finance Act 1992 are detailed in **Appendix 2** and total £772,513.

Derbyshire County Council

- 3.6 Derbyshire County Council met on 7th February 2018 and set their precept at £41,301,893. This results in a Band D Council Tax of £1,272.12 for 2018/19 (£1,211.66 in 2017/18). *This includes a specific Precept to fund Adult Social Care.*

Police and Crime Commissioner for Derbyshire

- 3.7 The Derbyshire Police and Crime Commissioner confirmed their precept on 5th February 2018 at £6,253,144. This results in a Band D Council Tax of £192.60 (£180.60 in 2017/18).

Derbyshire Fire and Rescue Service

- 3.8 The Derbyshire Fire and Rescue Authority met on 15th February 2018 and set their precept at £2,426,583. This results in a Band D Council Tax of £74.74 (£72.58 in 2017/18).

Overall Council Tax Level 2017/18

- 3.9 The recommendations of the Finance and Management Committee for District Council services are set out in the formal Council Tax Resolution in **Appendix 1**. If this resolution is approved, the total Band D Council Tax for 2018/19 will be as follows:

Overall Band D Council Tax (per year)	2017 /18 £:p	2018 /19 £:p	Increase £:p	Increase %
South Derbyshire District Council	156.17	159.21	3.04	1.95%
Derbyshire County Council	1,211.66	1,272.12	60.46	4.99%
Police and Crime Commissioner for Derbyshire	180.60	192.60	12.00	6.64%
Derbyshire Fire and Rescue Service	72.58	74.74	2.16	2.98%
TOTAL	1,621.01	1,698.67	77.66	4.79%

- 3.10 An explanation of the resolutions in **Appendix 1** is provided below.

Resolution 1 - Council Tax Base

- 3.11 This is the District Council's Tax Base, which was approved by the Finance and Management Committee at its meeting held on the 11th January 2018. The Tax Base was set at **32,467** and is known as **Item T**.

Resolution 2 – The Council Tax Requirement (CTR)

- 3.12 This is the amount of revenue expenditure to be met from Council Tax. It is the Council's Band D rate (excluding Parishes) multiplied by its Council Tax Base, as follows:

$$£159.21 * 32,467 = \underline{\underline{£5,169,071}}$$

Resolution 3 (a)

- 3.13 This is the Council's estimated gross expenditure for 2018/19 including the Housing Revenue Account and Parish Precepts and totals £46,052,623.

Resolution 3 (b)

- 3.14 This is the Council's estimated income for 2018/19. It includes all fees and charges, together with housing rents, specific government grants, contributions from reserves and declared surpluses on the Collection Fund. The total is £40,111,039.

Resolution 3 (c)

- 3.15 This is the difference between 3 (a) and 3 (b), i.e. £5,941,584 and is known as **Item R**. It represents the CTR for the year of £5,169,071 (Resolution 2) together with Parish Precepts of £772,513.

Resolution 3 (d)

- 3.16 This is the basic amount of Council Tax for 2018/19, including Parish Precepts and is item R divided by item T. i.e.

$$£5,941,584 / 32,467 = \underline{\underline{£183.00}}$$

Resolution 3 (e)

- 3.17 This is the total amount of Parish Precepts as detailed in **Appendix 2**, i.e. £772,513.

Resolution 3 (f)

- 3.18 This is the basic amount of Council Tax for areas where no Parish Precept applies, i.e.

$$£183.00 - (£772,513 / 32,467) = \underline{\underline{£159.21}}$$

Resolutions 4 and 5

- 3.19 These confirm the precepts levied by Parish Councils together with those notified to the Council by the County, Police/Crime Commissioner and Fire authorities. The equivalent tax rates by property band are shown in Schedules A and B.

Resolution 6

- 3.20 This is the aggregate amount of Council Tax for South Derbyshire as detailed in **Schedule C**.

Resolution 7

- 3.21 Schedule 5 of the Localism Act 2011, makes provision for a referendum to be held if an authority increases its Council Tax by an amount exceeding principles determined by the Secretary of State.

- 3.22 The Secretary has determined that for 2018/19, a Council Tax will be *deemed excessive* (and subject to a local Referendum) for shire district councils if the authority's relevant basic amount of Council Tax (i.e. Band D) for 2018/19 is:

(a) *3% greater than its relevant basic amount of Council Tax for 2017/18; and*

(b) *£5 greater than its relevant basic amount of Council Tax for 2017/18.*

- 3.23 As shown in the table in **paragraph 3.9**, the District's Band D rate will increase following the recommendation of the Finance and Management Committee on 15th February 2018, by 1.95%. Therefore, under the principles set out by the Secretary of State, the Council's increase is not deemed excessive.

The Council is recommended to resolve as follows:

1. It be noted that on 11th January 2018, the Finance and Management Committee calculated the Council Tax Base 2018/19:

- (a) For the whole area as 32,467 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011).

- (b) For dwellings in those parts of its area to which a Parish Precept relates as 22,193.

2. Calculate that the Council Tax Requirement for the Council's own purpose for 2018/19 (excluding Parish Precepts) is £5,169,071.

3. That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 and 36 of the Localism Act 2011:

- (a) £46,052,623

- Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils.

- (b) £40,111,039

- Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.

- (c) £5,941,584

- Being the amount by which the aggregate of 3(a) above exceeds the aggregate of 3(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

- (d) £183.00

- Being the amount at 3(c) above (Item R) all divided by Item T (1a above) calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).

- (e) £772,513

- Being the aggregate amount of all Parish Precepts referred to in Section 34 (1) of the Act.

- (f) £159.21

Being the amount at 3 (d) above less the result given by dividing the amount at 3 (e) above by Item T (1a above) calculated by the Council in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates.

4. To note that Parish Councils have issued precepts to the Council in accordance with Section 41 of Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule A**
5. To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service for Derbyshire, have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule B**.
6. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in **Schedule C**, as the amounts of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings, this being the aggregate of Schedules A and B.
7. That in accordance with Section 52 (ZB) of the Local Government Finance Act 1992, the Council determines that the amount of council tax shown at 3 (f) of £159.21 **is not** excessive compared to 2017/18 and therefore there is no requirement for a local referendum.

Parish	Precept 2017/18 £	Precept 2018/19 £	Tax Base 2017/18	Tax Base 2018/19	Band D 2017/18 £	Band D 2018/19 £	LCTR Grant 2017/18 £	LCTR Grant 2018/19 £
Aston-on-Trent	33,385	33,385	677	717	49.31	46.56	1,317	1,317
Barrow-on-Trent	10,575	10,994	243	239	43.52	45.92	452	452
Bretby	3,060	3,481	411	408	7.45	8.53	73	73
Burnaston	8,366	8,533	719	693	11.64	12.31	148	148
Castle Gresley	22,124	23,369	528	558	41.90	41.87	2,876	2,876
Church Broughton	7,000	7,500	235	234	29.79	32.02	151	151
Coton-in-the-Elms	6,676	6,775	272	271	24.54	24.96	989	989
Dalbury Lees	1,600	1,600	125	128	12.80	12.50	102	102
Egginton	10,415	11,215	253	259	41.17	43.30	199	199
Elvaston	10,820	10,820	814	895	13.29	12.09	210	210
Etwall	39,992	42,270	988	1,017	40.48	41.57	2,751	2,751
Findern	19,399	24,500	633	802	30.65	30.54	1,135	1,135
Foston & Scropton	8,568	8,568	241	241	35.55	35.52	433	433
Hartshorne	7,950	7,950	1,062	1,086	7.49	7.32	1,783	1,783
Hatton	50,000	54,500	868	878	57.60	62.10	2,100	2,100
Hilton	200,380	170,000	2,601	2,640	77.04	64.38	5,484	5,484
Linton	31,159	31,782	661	663	47.14	47.94	3,325	3,325
Melbourne	72,610	74,425	1,912	1,944	37.98	38.28	2,568	2,568
Netherseal	9,730	10,000	321	327	30.31	30.62	1,141	1,141
Newton Solney	4,400	4,900	282	284	15.60	17.24	171	171
Overseal	29,200	30,076	796	813	36.68	37.00	2,801	2,801
Repton	16,210	39,903	1,082	1,114	14.98	35.84	693	693
Rosliston	7,500	7,725	265	268	28.30	28.79	378	378
Shardlow & Great Wilne	13,870	13,870	415	413	33.42	33.57	1,399	1,399
Smisby	4,914	5,110	125	126	39.31	40.59	164	164
Stenson	3,000	3,000	1,101	1,479	2.72	2.03	736	736
Ticknall	12,450	12,450	300	299	41.50	41.67	822	822
Walton-on-Trent	5,762	5,819	308	305	18.71	19.07	607	607
Weston-on-Trent	13,500	13,500	480	483	28.13	27.93	535	535
Willington	37,944	39,098	946	975	40.11	40.11	4,392	4,392
Woodville	53,523	55,396	1,632	1,633	32.80	33.92	3,692	3,692
TOTAL PRECEPTS / AVERAGE BAND D	756,081	772,513	21,296	22,193	31.35	32.13	43,627	43,627

Section 25 Report (under the Local Government Act 2003)

1. In their role as the Council's Section 151 (Chief Finance) Officer, the Director of Finance and Corporate Services, is required to provide an overall opinion on the robustness of the estimates included in budgets and the adequacy of Council reserves. An assessment is set out in the sections that follow.

Comments of the Chief Finance Officer

2. This report, together with that considered on 11th January 2018, highlights the challenge that the Council now faces to ensure that its financial position remains robust and sustainable over the medium-term.
3. It is considered that estimates of income and expenditure included in the Base Budget and longer-term financial forecast are prudent. They provide for inflation and other known variations, together with provisions that recognise both current cost pressures and potential costs associated with growth of the District.
4. It is noted that additional resources have been approved for "Growth" and that a separate reserve will be set-aside to provide on-going investment to meet additional demand on services.
5. The Budget for 2018/19 and forward projections are based on the most up-to-date economic forecasts for inflation and interest rates, etc.
6. In addition, a realistic but prudent view has been taken regarding projected income levels from fees, charges and short-term investments. This also includes the likely effects of future funding in the form of Retained Business Rates, the New Homes Bonus and Council Tax receipts, based on provisional allocations (updated for local factors) from Central Government for the period ending in March 2020. It is noted that the full financial benefit for the Council of being part of the Derbyshire 100% Business Rates Retention Pilot have still to be analysed and included in the Budget.
7. The compilation of detailed budgets has been undertaken in conjunction with service managers. It is recognised that the Council has well established performance and budget monitoring arrangements in place to help ensure that Council finances are monitored effectively. This includes a quarterly report to this Committee.
8. The Council's Financial Strategy directs the Council to plan its spending over a 5-year rolling period for the General Fund and 10 years for the Housing Revenue Account. This provides an indication of the sustainability of spending plans and allows sufficient time in which remedial action can be implemented to address any issues in a planned and timely manner.
9. The following table shows the projected level of revenue reserves over the planning period, 2018 to 2023.

Revenue Reserves	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
General Fund	9,213	8,180	6,742	5,407	3,899	2,052
Earmarked - General Fund	11,206	10,661	10,496	10,409	10,005	9,402
HRA	4,397	4,195	3,844	3,476	3,222	2,701
Earmarked - HRA	0	45	90	135	180	225
Estimated Balances	24,816	23,081	21,172	19,427	17,306	14,380

10. The Council, based on the recommendation of the Chief Finance Officer, has approved to set a minimum (contingency) level of General Reserves of £1.5m on the General Fund and £1m on the Housing Revenue Account. This meets the requirements of the Local Government Act 2003.

General Fund

11. The above table shows that the level of reserves on the General Fund is currently healthy compared to the minimum target of £1.5m and is forecast to remain above the minimum level of £11.5m by 2022/23.
12. Although the General Fund is forecast to achieve budget surpluses for 2017/18 based on current projections, a deficit is then forecast from 2018/19.
13. However, the annual deficits could be financed by drawing down the current level of the General Reserve. Effectively, the financial projection shows the implications of taking that action.
14. However, it is considered that this is a high risk strategy. Future deficits, as highlighted in Section 3 earlier in the Report, are projected to be significant from 2019/20. If no action is taken to reduce future deficits, it could quickly destabilise the financial position given that any action to achieve budget savings may take time to fully implement.
15. Meanwhile, the income retained under the Derbyshire 100% Business Rates Pilot and future changes from 2019/20 in the Business Rates funding mechanism are still uncertain and will be updated as more detail emerges.
16. Effectively, the current base budget remains unsustainable in the medium-term. Provision for certain cost pressures and potential risks have been included in the MTFP, including additional income being set-aside to meet additional demand on services.
17. It is considered that a balanced approach needs to be undertaken by utilising reserves, identifying some budget savings and at the same time providing for additional costs associated with growth.
18. Although in budgeting terms expenditure is still greater than income over the medium-term, the Council does have a history of under spending on its General Fund. This is reviewed each year and budgets adjusted accordingly.

However, future under spends are not guaranteed and therefore, should not be relied upon.

19. The budget process has again considered in detail the potential implications of Growth on costs and made provision for additional costs of Waste Collection. Projections associated with new residential development have been reviewed. It is noted that projections for new properties have been revised upwards, but latest Planning numbers indicate that these could be higher based on the current number of developments with outline and approved planning permissions.
20. The issue is that the full effects of growth are not fully known at present. Some costs are emerging and although provision has been made in the MTFP, it is difficult to currently gauge the full impact. However, it is noted that services such as Grounds Maintenance are being reviewed.
21. In the meantime, the Council is faces a financial challenge to identify budget savings from within its current General Fund budget. It has been recommended that the Council takes action during 2018/19 to begin to alleviate the projected budget deficit.
22. This would ease the pressure in future years and help to maintain a sustainable financial position. Therefore, the Council will review service expenditure at its earliest opportunity in order to continue to maintain a sustainable financial position ahead of 2019/20 and this is a recommendation as part of this report.

Housing Revenue Account (HRA)

23. The financial position has improved and the HRA is forecast to remain sustainable based on current budgets and service levels. This will allow the existing minimum reserve balance of £1m to be maintained and ensure that sufficient amounts are set-aside to repay debt.
24. It is noted that the biggest risk is future income from rents and the direction of Central Government Policy following the current 4-year reduction in rent levels. It has been confirmed that rent increases will return to the former calculation of CPI + 1% beyond 2020 and this should help to sustain the HRA if this policy is implemented.
25. It is considered that the HRA is financially sustainable over the longer-term but should be kept under review and measures identified to mitigate the financial risks as detailed in the report.

Earmarked Reserves

26. The Council also maintains various reserves that are used to meet one-off/known commitments or to [Page 25 of 131](#) delay expenditure over a number of years, for

example, ICT upgrades, vehicle replacements, community development projects and grounds maintenance.

27. It is considered that current reserves will remain sufficient overall to meet commitments over the life of the current MTFP. Reserves held to finance on-going community and sports development spending, will need to be kept under careful review if external and partnership contributions significantly reduce.
28. A list of all other reserves and funds is detailed in **Appendix 4** showing current balances.

Risk Analysis

29. The following table summarises the key risks and issues detailed in the report and during this particular Budget Round; it assesses the potential impact upon the Council's reserves as projected in the updated MTFP.

Factor	Potential Implications	Mitigation	Likely impact on Financial position
Changes in Central Government Policy	<ul style="list-style-type: none"> Further reductions in core funding (General Fund) and rent income (HRA) due to the national position or changes in redistribution systems. 	<ul style="list-style-type: none"> The MTFP has analysed and built in provisional allocations for future years, informed by the Financial Settlement and current growth forecasts. 	High Cumulatively a 1% variance in core funding equates to approximately £1/2m over the MTFP; a ½% reduction in rents equates to approximately £3/4m over 10-years.
Council Tax and the Collection Fund	<ul style="list-style-type: none"> Collection rates reduce due to the economic climate. Demand for Council Tax Support increases when resources are fixed. Empty properties increase reducing New Homes Bonus. Business Rates reduce due to appeals and a reduction in liable businesses. 	<ul style="list-style-type: none"> Council Tax Fund in surplus. Tax receipts increasing from new properties. Local Council Tax Support Scheme now matured. Continued membership of the Derbyshire Business Rates Pool. Part of Derbyshire Pilot for 100% Rates Retention Provisions made for Bad Debts and Appeals. 	Medium Only 11% of the Council Tax Fund is transferred to the Council's General Fund. In addition, the effect is not immediate and costs can be spread.
Growth	<ul style="list-style-type: none"> A key factor influencing future income and cost of service provision. 	<ul style="list-style-type: none"> The MTFP projects continuing growth in Council Tax receipts and New Homes Bonus which based on past performance and planning forecasts are 	High This could affect the MTFP either way. Growth is a determining factor for the Council's income and expenditure

		<p>less than actuals.</p> <ul style="list-style-type: none"> • Provision for cost of growth increased in 2017/18 Budget Round. • Future budgets for planning, land charges income, etc. are currently within actual levels for 2017/18. 	<p>which could easily vary compared to that forecast.</p>
Budget Overspend	<ul style="list-style-type: none"> • Underlying cost pressures, due to growth, yet to surface. • Unexpected costs. There are on-going cost pressures, for example, maintenance of assets, as identified in the Base Budget review for 2018/19. 	<ul style="list-style-type: none"> • Current level of general and specific reserves is healthy and the MTFP allows contingencies for inflation and growth, etc. The Base Budget of both the General Fund and HRA is assumed to increase by around 2% per year. • Monitoring arrangements in place allow early identification of issues. 	Medium
Economic Conditions	<ul style="list-style-type: none"> • Higher price increases on key costs such as fuel and utilities. • Interest rates affect investment returns and debt payments. 	<ul style="list-style-type: none"> • Inflation provision for price increases across these key areas. • The General Fund is currently “debt free” and not subject to movement in interest rates. The HRA debt is largely fixed. • Sufficient balances allow “internal borrowing” if required. • Budgeted income from short-term investments is relatively low and not reliant on interest rates increasing. 	Low
Welfare Reform	<ul style="list-style-type: none"> • In particular the implementation of Universal credit. Evidence suggests that this could lead to more Council tenants failing to pay rent. 	<ul style="list-style-type: none"> • Additional provision is made in the HRA for rent arrears. 	Medium

Consultation and Provision of Information

30. The information and broad budget proposals, together with details on where the Council spends its money and how it is financed, have been presented across the District. This also explained the challenge that the Council faces over the medium-term and why this has arisen.
31. Specifically, this dissemination of information has been undertaken via:
- Local Area Forums
 - Consultation with the local businesses, together with the Community and Voluntary Sector, including a presentation at the South Derbyshire Partnership on 31st January 2018.
32. In addition, the proposals have been subject to the Council's scrutiny process and a report back from the Overview and Scrutiny Committee has been provided separately.
33. Although there were questions and queries, no substantive issues were raised. A record of discussions has been minuted at each Area Forum, at the Overview and Scrutiny Committees on 17th January and 8th February 2018, together with the South Derbyshire Partnership on 31st January 2018.

APPENDIX 4

LIST OF PRUDENTIAL INDICATORS 2017/18 to 2022/23

External Debt	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
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	£'000	£'000	£'000	£'000	£'000	£'000
Debt 1st April	57,423	57,423	57,423	57,423	57,423	47,423
New Debt	0	0	0	0	0	0
Maturing Debt	0	0	0	0	-10,000	0
Debt 31st March	57,423	57,423	57,423	57,423	47,423	47,423
Annual Change in Debt	0	0	0	0	-10,000	0
Long-term Investments	1,000	1,000	1,000	1,000	1,000	1,000
Short-term Investments	8,000	5,000	4,000	4,000	2,000	2,000

	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Limits compared to Actual Debt						
Authorised Limit - General Fund	5,653	5,316	4,988	4,667	4,667	4,409
Authorised Limit - HRA	66,853	66,853	66,853	66,853	66,853	66,853
Financing Requirement	67,237	66,900	66,572	66,251	66,251	55,993
Operational Boundary	62,423	62,423	62,423	62,423	52,423	52,423
Gross Debt	57,423	57,423	57,423	57,423	47,423	47,423
Debt Less Investments	49,423	52,423	53,423	53,423	45,423	45,423

	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
General Fund - Net Indebtedness						
CFR	5,653	5,316	4,988	4,667	4,409	4,214
Estimated Reserves	9,213	8,180	6,742	5,407	3,899	2,052
Net Indebtedness	-3,560	-2,864	-1,754	-740	510	2,162

	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
HRA Limit on Indebtedness						
HRA Debt Cap	66,853	66,853	66,853	66,853	66,853	66,853
HRA CFR	61,584	61,584	61,584	61,584	61,584	51,584
Difference	5,269	5,269	5,269	5,269	5,269	15,269
HRA Debt	57,423	57,423	57,423	57,423	47,423	47,423
Borrowing Headroom (Debt Cap minus Debt)	9,430	9,430	9,430	9,430	19,430	19,430

	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000
Interest Payable and Receivable						
General Fund						
Interest Payable	0	0	0	0	0	0
Interest Received	-20	-45	-45	-45	-45	-45
HRA						
Interest Payable	1,757	1,793	1,793	1,793	1,793	1,793
Interest Received	-5	-5	-5	-5	-5	-5
Net Interest Payable	1,732	1,788	1,788	1,788	1,788	1,788

SCHEDULE A - DISTRICT COUNCIL TAX 2018/19

Valuation Band and Proportion to Band D

<u>Part of Council's area:</u>	A	B	C	D	E	F	G	H
<u>Parish of</u>	6/9	7/9	8/9	1.00	11/9	13/9	15/9	18/9
	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p

Aston-on-Trent	137.18	160.04	182.91	205.77	251.50	297.22	342.95	411.54
Barrow-on-Trent	136.75	159.55	182.34	205.13	250.72	296.30	341.88	410.26
Bretby	111.83	130.46	149.10	167.74	205.02	242.29	279.57	335.48
Burnaston	114.35	133.40	152.46	171.52	209.64	247.75	285.87	343.04
Castle Gresley	134.05	156.40	178.74	201.08	245.77	290.45	335.13	402.16
Church Broughton	127.49	148.73	169.98	191.23	233.73	276.22	318.72	382.46
Coton-in-the-Elms	122.78	143.24	163.71	184.17	225.10	266.02	306.95	368.34
Dalbury Lees	114.47	133.55	152.63	171.71	209.87	248.03	286.18	343.42
Egginton	135.01	157.51	180.01	202.51	247.51	292.52	337.52	405.02
Elvaston	114.20	133.23	152.27	171.30	209.37	247.43	285.50	342.60
Etwall	133.85	156.16	178.47	200.78	245.40	290.02	334.63	401.56
Findern	126.50	147.58	168.67	189.75	231.92	274.08	316.25	379.50
Foston & Scropton	129.82	151.46	173.09	194.73	238.00	281.28	324.55	389.46
Hartshorne	111.02	129.52	148.03	166.53	203.54	240.54	277.55	333.06
Hatton	147.54	172.13	196.72	221.31	270.49	319.67	368.85	442.62
Hilton	149.06	173.90	198.75	223.59	273.28	322.96	372.65	447.18
Linton	138.10	161.12	184.13	207.15	253.18	299.22	345.25	414.30
Melbourne	131.66	153.60	175.55	197.49	241.38	285.26	329.15	394.98
Netherseal	126.55	147.65	168.74	189.83	232.02	274.20	316.38	379.66
Newton Solney	117.63	137.24	156.84	176.45	215.66	254.87	294.08	352.90
Overseal	130.81	152.61	174.41	196.21	239.81	283.42	327.02	392.42
Repton	130.03	151.71	173.38	195.05	238.40	281.74	325.08	390.10
Rosliston	125.33	146.22	167.11	188.00	229.78	271.56	313.33	376.00
Shardlow & Great Wilne	128.52	149.94	171.36	192.78	235.62	278.46	321.30	385.56
Smisby	133.20	155.40	177.60	199.80	244.20	288.60	333.00	399.60

Stenson	107.49	125.41	143.32	161.24	197.07	232.90	268.73	322.48
Ticknall	133.92	156.24	178.56	200.88	245.52	290.16	334.80	401.76
Walton-on-Trent	118.85	138.66	158.47	178.28	217.90	257.52	297.13	356.56
Weston-on-Trent	124.76	145.55	166.35	187.14	228.73	270.31	311.90	374.28
Willington	132.88	155.03	177.17	199.32	243.61	287.91	332.20	398.64
Woodville	128.75	150.21	171.67	193.13	236.05	278.97	321.88	386.26
All other parts of the Council's area	106.14	123.83	141.52	159.21	194.59	229.97	265.35	318.42

SCHEDULE B - MAJOR PRECEPTING AUTHORITIES COUNCIL TAX 2018/19

Precepting Authority	<u>Valuation Band and Proportion to Band D</u>							
	A	B	C	D	E	F	G	H
	6/9 £:p	7/9 £:p	8/9 £:p	1.00 £:p	11/9 £:p	13/9 £:p	15/9 £:p	18/9 £:p
Derbyshire County Council	848.08	989.43	1,130.77	1,272.12	1,554.81	1,837.51	2,120.20	2,544.24
Police and Crime Commissioner for Derbyshire	128.40	149.80	171.20	192.60	235.40	278.20	321.00	385.20
Derbyshire Fire and Rescue Service	49.83	58.13	66.44	74.74	91.35	107.96	124.57	149.48

SCHEDULE C - AGGREGATED COUNCIL TAX FOR SOUTH DERYSHIRE 2018/19

Part of Council's area: <u>Parish of</u>	<u>Valuation Band and Proportion to Band D</u>							
	A	B	C	D	E	F	G	H
	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p
Aston - on - Trent	1,163.49	1,357.40	1,551.32	1,745.23	2,133.06	2,520.89	2,908.72	3,490.46
Barrow - on - Trent	1,163.06	1,356.90	1,550.75	1,744.59	2,132.28	2,519.96	2,907.65	3,489.18
Bretby	1,138.13	1,327.82	1,517.51	1,707.20	2,086.58	2,465.96	2,845.33	3,414.40
Burnaston	1,140.65	1,330.76	1,520.87	1,710.98	2,091.20	2,471.42	2,851.63	3,421.96
Castle Gresley	1,160.36	1,353.75	1,547.15	1,740.54	2,127.33	2,514.11	2,900.90	3,481.08
Church Broughton	1,153.79	1,346.09	1,538.39	1,730.69	2,115.29	2,499.89	2,884.48	3,461.38
Coton - in - the - Elms	1,149.09	1,340.60	1,532.12	1,723.63	2,106.66	2,489.69	2,872.72	3,447.26
Dalbury Lees	1,140.78	1,330.91	1,521.04	1,711.17	2,091.43	2,471.69	2,851.95	3,422.34
Egginton	1,161.31	1,354.87	1,548.42	1,741.97	2,129.08	2,516.18	2,903.28	3,483.94
Elvaston	1,140.51	1,330.59	1,520.68	1,710.76	2,090.93	2,471.10	2,851.27	3,421.52
Etwall	1,160.16	1,353.52	1,546.88	1,740.24	2,126.96	2,513.68	2,900.40	3,480.48
Findern	1,152.81	1,344.94	1,537.08	1,729.21	2,113.48	2,497.75	2,882.02	3,458.42
Foston and Scropton	1,156.13	1,348.81	1,541.50	1,734.19	2,119.57	2,504.94	2,890.32	3,468.38
Hartshorne	1,137.33	1,326.88	1,516.44	1,705.99	2,085.10	2,464.21	2,843.32	3,411.98
Hatton	1,173.85	1,369.49	1,565.13	1,760.77	2,152.05	2,543.34	2,934.62	3,521.54
Hilton	1,175.37	1,371.26	1,567.16	1,763.05	2,154.84	2,546.63	2,938.42	3,526.10
Linton	1,164.41	1,358.47	1,552.54	1,746.61	2,134.75	2,522.88	2,911.02	3,493.22
Melbourne	1,157.97	1,350.96	1,543.96	1,736.95	2,122.94	2,508.93	2,894.92	3,473.90
Netherseal	1,152.86	1,345.00	1,537.15	1,729.29	2,113.58	2,497.86	2,882.15	3,458.58
Newton Solney	1,143.94	1,334.60	1,525.25	1,715.91	2,097.22	2,478.54	2,859.85	3,431.82
Overseal	1,157.11	1,349.97	1,542.82	1,735.67	2,121.38	2,507.08	2,892.78	3,471.34
Repton	1,156.34	1,349.06	1,541.79	1,734.51	2,119.96	2,505.40	2,890.85	3,469.02
Rosliston	1,151.64	1,343.58	1,535.52	1,727.46	2,111.34	2,495.22	2,879.10	3,454.92

Shardlow and Great Wilne	1,154.83	1,347.30	1,539.77	1,732.24	2,117.18	2,502.13	2,887.07	3,464.48
Smisby	1,159.51	1,352.76	1,546.01	1,739.26	2,125.76	2,512.27	2,898.77	3,478.52
Stenson Fields	1,133.80	1,322.77	1,511.73	1,700.70	2,078.63	2,456.57	2,834.50	3,401.40
Ticknall	1,160.23	1,353.60	1,546.97	1,740.34	2,127.08	2,513.83	2,900.57	3,480.68
Walton - on - Trent	1,145.16	1,336.02	1,526.88	1,717.74	2,099.46	2,481.18	2,862.90	3,435.48
Weston - on - Trent	1,151.07	1,342.91	1,534.76	1,726.60	2,110.29	2,493.98	2,877.67	3,453.20
Willington	1,159.19	1,352.38	1,545.58	1,738.78	2,125.18	2,511.57	2,897.97	3,477.56
Woodville	1,155.06	1,347.57	1,540.08	1,732.59	2,117.61	2,502.63	2,887.65	3,465.18
All other parts of the Council's area	1,132.45	1,321.19	1,509.93	1,698.67	2,076.15	2,453.64	2,831.12	3,397.34

REPORT TO:	COUNCIL	AGENDA ITEM: 9
DATE OF MEETING:	26th FEBRUARY 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR Ardip.Kaur@south-derbys.gov.uk EXT. 5715	PARAGRAPH NO: N/A
SUBJECT:	POLITICAL PROPORTIONALITY	DOC:
WARD(S) AFFECTED:	ALL	REF:

1.0 Recommendations

- 1.1 That the Council approves and adopts the recommended allocation of seats to the Political Groups for the remainder of the municipal year 2017/18.
- 1.3 That the Council allocates seats between the Political Groups as set out at Annexe 'A' and invites the two Groups to make nominations to fill the seats.

2.0 Purpose of Report

- 2.1 To consider the Council's political proportionality for the remainder of the municipal year 2017/18 following changes to the composition of the Conservative Group.

3.0 Detail

- 3.1 The Council's duty to determine the allocation of seats is prescribed by Section 15 of the Local Government and Housing Act 1989 ("the Act") (specifically subsections (3) to (5) as modified by The Local Government (Committees and Political Groups) Regulations 1990 ("the Regs")). A Political Group is defined as being constituted by at least two Members who have advised the proper officer of the local authority in writing that they wish to be treated as a Political Group.
- 3.2 The political composition of the Council is as follows:-
 - Conservative Group 23
 - Labour Group 12
 - Independent/Non-Grouped Member 1
- 3.3 The Council is required to review the representation of the different political groups on Committees and Sub-Committees at, or as soon as practicable after, the Annual Meeting of the Council; or where notice is received of a change in the composition of Political Groups.
- 3.4 The principles of determination are as follows:-

- (a) All the seats are not allocated to the same Group;
- (b) The majority of the seats go to the Group (if any) which has an overall majority on the Council;
- (c) Subject to the above two principles, that the number of seats on the total of all the ordinary Committees allocated to each Group bears the same proportion to the proportion on the Full Council.

3.5 The total number of Committee seats on the District Council for allocation is 98. After calculating the proportionality for the two Groups, this gives 62 seats to the Conservative Group, 33 seats to the Labour Group, and 3 seats to the Independent Member as indicated on the schedule attached at Annexe 'A'.

4.0 Financial Implications

4.1 None.

5.0 Corporate Implications

5.1 The rules on political balance are covered by Sections 15 and 16 of the Local Government and Housing Act 1989 and by The Local Government (Committees and Political Groups) Regulations 1990.

6.0 Community Implications

6.1 None.

7.0 Background Papers

7.1 Local Government and Housing Act 1989
The Local Government (Committees and Political Groups) Regulations 1990

ANNEXE 'A'**POLITICAL PROPORTIONALITY 2017/18**

Committee	Membership	Conservative Group	Labour Group	Independent
Finance & Management	13	9	4	
Environmental & Development Services	13	9	4	
Housing & Community Services	13	8	4	1
Planning	13	8	4	1
Licensing & Appeals	15	8	6	1
Overview & Scrutiny	8	5	3	
Standards	6	4	2	
Joint Consultative	5	3	2	
Etwell Leisure Centre Joint Management	3	2	1	
Audit Sub	5	3	2	
Heritage Grants Sub	4	3	1	
Seats available for allocation	98	62 (62.61)	33 (32.67)	3 (2.78)
Total number of seats on Council	36 (100%)	23 (63.89%)	12 (33.33%)	1 (2.78%)

REPORT TO:	COUNCIL	AGENDA ITEM: 10
DATE OF MEETING:	26th FEBRUARY 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR Ardip.Kaur@south-derbys.gov.uk	DOC:
SUBJECT:	CONFLICTS OF INTEREST POLICY	REF:
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

- 1.1 That Council approve the amended Conflicts of Interest Policy (**Appendix A** to this report), to be included within Part 5 of the Council's Constitution.

2.0 Purpose of Report

- 2.1 To consider the Council's amended Conflicts of Interest Policy.

3.0 Detail

- 3.1 The Conflicts of Interest Policy was drafted as a guide to both Members and officers with regards to potential conflicts of interest. The document is to be read alongside the Members Code of Conduct and the Employees Code of Conduct.
- 3.2 The document aims to provide further guidance with regard to what conflicts Members and officers should record in relation to their work with the Council. There is guidance on the definition of a potential conflict, the identification of such and managing conflicts of interest.
- 3.3 An additional paragraph has been inserted at 3.2 of the policy document to ensure transparency and integrity, where there is officer responsibility for engaging or supervising contractors.

4.0 Financial Implications

- 4.1 None directly arising from this report.

5.0 Corporate Implications

- 5.1 The Conflicts of Interest Policy will provide a clear and effective resource within the Council's Constitution. It will provide guidance on how conflicts of interest should be managed to ensure both Members and officers are informed.

6.0 Community Implications

- 6.1 None arising directly from this report.

7.0 Background Papers

Conflicts of Interest Policy

1. Introduction and Scope

- 1.1 This guide is for councillors and officers who will wish to ascertain whether they have an interest which should be declared under the Members' Code of Conduct or the Employee Code of Conduct.
- 1.2 This guidance is supplemental to both documents. Both councillors and officers are obliged to follow the Nolan Committee's Seven Principles of Public Life, namely:
 - a) You must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.
 - b) You must not place yourself under a financial or other obligation to outside individuals or organisations that might seek to influence you in the performance of your official duties.
 - c) When carrying out your public duties you must make all choices, such as making public appointments, awarding contracts or recommending individuals for rewards or benefits, on merit.
 - d) You are accountable for your decisions to the public and you must co-operate fully with whatever scrutiny is appropriate to your office.
 - e) You must be as open as possible about your decisions and actions and the decisions and actions of your authority and should be prepared to give reasons for those decisions and actions.
 - f) You must declare any private interests, both pecuniary and non-pecuniary, that relate to your public duties and must take steps to resolve any conflicts arising in a way that protects the public interest, including registering and declaring interests in a manner conforming with the procedures set out below.
 - g) You must promote and support high standards of conduct when serving in your public post, in particular as characterised by the above requirements, by leadership and example.
- 1.3 Under the Members' Code of Conduct councillors are obliged to declare pecuniary interests and non-pecuniary interests (e.g. membership of outside bodies). However these formal definitions do not cover every possible conflict which could be encountered by councillors and this document provides additional guidance so that Members can meet their obligations under the Nolan Committee's Seven Principles.
- 1.4 Similarly, whilst the Employee Code of Conduct specifies matters which must be reported to their manager or the Chief Executive, not every eventuality can be covered and there is a category of "any other private interest, which you have, which you consider is likely to give rise to a conflict with the proper performance of any of your duties in this job".
- 1.5 This document provides further guidance with regard to what conflicts should be recorded by you in your work for the Council.

2. Conflicts of Interest

- 2.1 A conflict of interest is any situation in which your personal interests, or interests that you owe to another body or person, may (or may appear to) influence or affect your decision making.
- 2.2 It is inevitable that conflicts of interest occur. It is important to manage any situation where there is potential for criticism that your position or your decision has been influenced by conflicting loyalties. Even the appearance or perception of a conflict of interest could damage your and/or the Council's reputation, so conflicts need to be managed carefully.
- 2.3 It is the potential, rather than the actual benefit from which the conflict of interest arises which requires attention. In order to ensure selflessness and transparency, a declaration is required where there is a possibility of people outside the Council assuming that you (or a friend or relative) may have some benefit from the Council's business or decision making. This will avoid accusations of impropriety, which could subsequently have a damaging effect on the Council's reputation.
- 2.4 You should be careful where certain decisions arise. For example, a planning application is made by someone you know. If you are a planning officer then you should declare to your manager that this is the case. Then the manager can make an informed decision if you should continue to work on the case. If you are a councillor on the planning committee and the application is referred to the committee then the public will know that the relationship exists only if you declare it. In these cases, a timely declaration of an interest will assure members of the public that there is nothing untoward to be worried about and that you are acting beyond reproach.
- 2.5 Similarly if you take advantage of benefits that are available to all, or that are of inconsequential or of little measurable value, they will not normally need to be declared. E.g. you hire a village hall. This would not need to be declared, as the facilities are available to all members of the local community, which includes councillors and officers alike.
- 2.6 Issues may also arise where you have a conflict of interest or loyalties on a particular issue, but there is no potential for profit or advantage by any person. You should still make a declaration so that it is clear that a decision has been made correctly. For instance where you are a member of an outside body and the affairs of that body are raised at a meeting. For transparency all concerned should know about the link to that other body even if nothing in the debate or the decision particularly turns on the declaration.

3. Identification of Conflicts of Interest

- 3.1 Conflicts of interest may come in a number of different forms:
 - direct financial gain or benefit
 - the award of a contract to another organisation in which you (or a friend/associate or relative) has an interest and from which you (or they) will receive a financial benefit
 - indirect financial gain, such as employment by the Council of your spouse or partner
 - non-financial gain, such as when the Council's decisions or policies affect another organisation of which you are a member.

3.2 Where you have responsibility for engaging or supervising contractors, or have any other official relationship with them, you must declare any past or current relationship with them (including private, professional and/or domestic relationship) to your line manager or the Monitoring Officer in writing. You must ensure you do this prior to engaging the contractor in any future personal capacity and before any works are carried out.

3.3 The Council expects you to be able to identify possible conflicts of interest when they arise and to ensure, that you take advice and to make the appropriate declarations. If you are a member of staff then you can speak to your line manager, or the Monitoring Officer. If you are a councillor you can speak to the Monitoring Officer or the Chief Executive.

4. Managing Conflicts of Interest

4.1 You need to be aware of possible conflicts of interest which you might have and how you can minimise their effects. This can be achieved by being open and transparent about such situations when they arise. The Council therefore recommends that you declare any actual or potential conflicts of interest of which you are aware, as soon as they arise.

4.2 Where an interest is declared by officers they can discuss actions to be taken as a consequence with their line manager. It is advisable that a note is made of these arrangements in case of any future queries.

4.3 Where an interest is declared by a councillor then that interest will be noted by the Democratic Services Officer attending the meeting. At present Standing Orders of the Council only require the councillor to absent him/herself when a "Disclosable Pecuniary Interest" arises. Where any other conflict of interest arises it is for the councillor to declare that interest. The councillor may stay in the room, speak and vote on such matters. However if the councillor feels that this would lead to criticism in the particular circumstances then they are entitled to say that they wish to absent themselves from the room whilst the debate and vote proceeds without them.

4.4 The Council has established a register of interests – one for staff and one for councillors. In recording interests openly, any actual or potential conflicts of interest can be identified more easily. The relevant register of interests should be regularly updated.

4.5 It is good practice at the beginning of a meeting to declare any interest which you have in an item to be discussed, and certainly before any discussion of the item itself. Sometimes this is not possible because an issue arises during debate so that the interest can only be declared during the course of the meeting. In such a case, the Council expects the interest to be raised as early as possible.

5. Breach of the Policy

5.1 There are formal sanctions available to the Council for those who are in breach, dependant on the circumstances of the case. Officers can be subject to the disciplinary procedure, and councillors can be referred to the Standards Committee.

REPORT TO:	COUNCIL	AGENDA ITEM: 11
DATE OF MEETING:	26th FEBRUARY 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE OFFICER	OPEN
MEMBERS' CONTACT POINT:	CHRIS SMITH Ext. 5925	DOC:
SUBJECT:	REVIEW OF AREA FORUM MEETINGS	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 Members approve the recommended merger of the public Safer Neighbourhoods Meetings and Area Forums into one single meeting.

2.0 Purpose of Report

- 2.1 The report provides information on the current system of Area Forum and Safer Neighbourhood meetings and a proposal for modernising the structure of the meetings.

3.0 Executive Summary

- 3.1 The report provides a proposal to merge the existing Safer Neighbourhoods Meetings and the Area Forums into one meeting. Currently they operate as two separate meetings, held on the same night and at the same venue, with the Safer Neighbourhood meeting commencing at 6.15pm and the Area Forum commencing at 7.30pm. In recent times this has caused issues with the Safer Neighbourhoods meetings finishing early forcing attendees to wait for up to 45 minutes for the next meeting to start. The proposal also offers some additional changes which aim to make the meetings more engaging and appealing to local residents.

4.0 Detail

- 4.1 In 2013 the current system of holding Area Forums and Safer Neighbourhood meetings on the same evening was introduced. The Safer Neighbourhood meeting structure was established several years previously and issues of community safety previously discussed at the Area Forums were then raised at the new dedicated Safer Neighbourhood meetings.
- 4.2 For a number of years having two meetings on the same night has operated well, with consistent attendances and the full time allocations being used. However the past two years has witnessed a decline in attendances, particularly of the Area Forum meetings, and on regular occasions there has been a significant gap between the ending of the Safer Neighbourhood meeting and the start of the Area Forum meeting. Appendices No.1 provide a breakdown over the past two years.

- 4.3 Consequently, it is an appropriate time to review the reasons for this change and consider any renewal / modification to the current meeting structure.
- 4.4 Officers from the two meetings have considered the reasons for the change and identified the following:
- The Safer Neighbourhoods meetings are often finishing before the full allotted hour. As the Area Forum is constituted and cannot start until 7.30pm this has resulted in people having to wait a considerable amount of time. The Newhall Safer Neighbourhood meeting held in January 2018 had finished by 6.50pm and therefore attendees had to wait 40 minutes before the Area Forum commenced.
 - Appendix No 1 shows that more people attend the Safer Neighbourhoods meeting than the Area Forum. This means some people are taking the opportunity to leave during the break between the two meetings.
 - The Area Forum agendas can be uninspiring. Only occasionally are special items added, generally at the Etwall Area Forum, and there is not an incentive for the general public to attend unless a key local concern is evident.
 - The community awareness of the Area Forum meetings is limited and the agenda does not lend itself to widening a debate about the needs of an area.
- 4.5 In discussion with representatives from the community and voluntary sector, Police and District Council officers, it is felt that while the current format is not working it is very important that a programme of community meetings is still maintained. Such meetings allow public officials and elected representatives to be questioned directly by residents and for organisations to disseminate important messages to the community. Consequently, a proposal for merging the Safer Neighbourhood meeting and the Area Forum has been developed.

Proposal

- 4.6 The agenda setting of a new forum would need to be proactive in order to attract members of the community and the branding of the meetings as part of a 'communication plan' to promote the meetings would be important.
- 4.7 The meeting would also include an opportunity for a presentation or an open discussion about a pre-determined local issue which could provide for the identification of priorities and an action plan.
- 4.8 The presentation / open discussion item will be included on the agenda and decided by the previous meeting or by the Chair, SDDC Officers or community and voluntary sector should the previous meeting not identify anything.
- 4.9 The current Safer Neighbourhood Grant Scheme would be amended to help support these identified priorities and could be used for both community development and community safety. The current scheme has not fully allocated its last two annual budgets.
- 4.10 A suggested agenda template is as follows:

AREA FORUM
Potential AGENDA
7.00PM – 8.30PM

1. Open meeting (Introductions and apologies, declarations of interest, Chair's announcements, to receive the minutes of the last meeting)
2. Safer Neighbourhood report (Police & SSDP) & Police Questions
3. Local Authority Public Questions
4. Communities update & Neighbourhood grants
5. Local Authority issues
6. Open discussion / presentation on a local / community issue
7. Summary of agreed priorities / actions
8. Date of next meeting & Close

- 4.11 From initial discussions with members of the community and voluntary sector there is an opinion that the formal room layout may be detrimental to involving the community and some attendees may be reluctant to take part in the meetings. It is suggested that an alternative layout be tried to encourage more input and discussion and a more joint approach to problem solving. It has been suggested that alternative room layouts (round table, cabaret style) are trialled at the next round of meetings, if possible.
- 4.12 The police have requested that they are allowed to leave the meeting after Agenda item 2.
- 4.13 The chairing of the meetings would be as per described in the Council Constitution (Article 9- Area Forums); 'Full Council will appoint the Chairman of each Area Forum'.
- 4.14 The administration of the meetings will remain with the Council's Communities Team, a minimum of three meetings will be held within a calendar year and meeting dates for a 12-month period will be set and distributed on an annual basis.
- 4.15 Where possible, the meetings will be held in different venues across each Neighbourhood area.
- 4.16 It is recognised that additional promotion and marketing of the meetings is required. The Council's Communications Team has been approached to assist in promoting the meetings via press releases and social media. Additional posters will be provided to the Parish Councils and SNT teams to distribute to shops and services in the local area.
- 4.17 Initial and informal discussions with the Police and the community and voluntary sector have taken place and the proposal is considered to be a move forward from the current system and, if supported by the community, would be successful.

- 4.18 The proposed merger of the two meetings has been discussed and was supported at the Safer and Stronger Communities Board Meeting held on December 14, 2017.
- 4.19 A report (Review of Area Forum Meetings) was submitted to the Overview and Scrutiny Committee meeting on September 6, 2017 where members noted the report and agreed that the review process should continue.
- 4.20 At the meeting held on September 6, Scrutiny members queried or raised comment on the selection of a chairman / vice-chairman for a combined meeting as proposed, the choice of topics, dates and venues, the need for greater publicity and ongoing Derbyshire County Council participation. This report has commented on each of the queries / raised comments.
- 4.21 It should also be noted that the constitution (Article 9 –Area Forums) states; ‘Full Council will consult with relevant Parish and Town Councils and the chairs of relevant Parish Meetings when considering whether and how to amend the operation of its existing Area Forums’.

5.0 Financial Implications

- 5.1 None arising directly from this report.

6.0 Corporate Implications

- 6.1 The Council's Corporate Plan aims to ensure that the local community is fully engaged in what the Council's priorities are and maintaining a well-attended and informative programme of community meetings is key to the Council's success.

7.0 Community Implications

- 7.1 Engaging local communities and identifying local issues and actions through a community led approach is an important aspiration for the Council and its public and voluntary sector partners.

8.0 Background Papers

- 8.1 **Appendix No.1** Safer Neighbourhood / Area Forum Attendees 2015-2017

2015-2016**Area 1- North West and Etwall**

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	1 July 2015	15
Area Forum	1 July 2015	8
Safer Neighbourhood	11 November 2015	10
Area Forum	11 November 2015	5
Safer Neighbourhood	16 January 2016	17
Area Forum	16 January 2016	9

Area 2- Mercia and**Repton**

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	21 July 2015	22
Area Forum	21 July 2015	12
Safer Neighbourhood	13 October 2015	23
Area Forum	13 October 2015	13
Safer Neighbourhood	16 February 2016	20
Area Forum	16 February 2016	9

Area 3- North East and Melbourne

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	22 July 2015	20
Area Forum	22 July 2015	11
Safer Neighbourhood	29 October 2015	19
Area Forum	29 October 2015	11
Safer Neighbourhood	26 January 2016	18
Area Forum	26 January 2016	6

Area 4- Central and Swadlincote

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	30 June 2015	22
Area Forum	30 June 2015	16
Safer Neighbourhood	12 November 2015	54
Area Forum	12 November 2015	22
Safer Neighbourhood	02 February 2016	35
Area Forum	02 February 2016	19

Area 5- Newhall and Midway

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	16 July 2015	29
Area Forum	16 July 2015	21
Safer Neighbourhood	04 November 2015	29
Area Forum	04 November 2015	21
Safer Neighbourhood	03 February 2016	21
Area Forum	03 February 2016	11

Area 6- South and Linton

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	15 July 2015	23
Area Forum	15 July 2015	10
Safer Neighbourhood	18 November 2015	18
Area Forum	18 November 2015	11
Safer Neighbourhood	27 January 2016	25
Area Forum	27 January 2016	19

Average Safer Neighbourhood= 23

Average Area Forum= 13

2016-2017

Area 1- North West and Etwall

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	27 June 2016	18
Area Forum	27 June 2016	15
Safer Neighbourhood	11 October 2016	18
Area Forum	11 October 2016	10
Safer Neighbourhood	30 January 2017	13
Area Forum	30 January 2017	13
Safer Neighbourhood	12 June 2017	21
Area Forum	12 June 2017	23
Safer Neighbourhood	3 October 2017	16
Area Forum	3 October 2017	22

Area 2- Mercia and Repton

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	05 July 2016	13
Area Forum	05 July 2016	10
Safer Neighbourhood	04 October 2016	19
Area Forum	04 October 2016	10
Safer Neighbourhood	31 January 2017	15
Area Forum	31 January 2017	15

Safer Neighbourhood	26 June 2017	19
Area Forum	26 June 2017	17
Safer Neighbourhood	10 October	13
Area Forum	10 October	19

Area 3- North East and Melbourne

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	14 July 2016	16
Area Forum	14 July 2016	10
Safer Neighbourhood	10 October 2016	15
Area Forum	10 October 2016	7
Safer Neighbourhood	24 January 2017	14
Area Forum	24 January 2017	7
Safer Neighbourhood	19 June 2017	11
Area Forum	19 June 2017	11
Safer Neighbourhood	24 October	20
Area Forum	24 October	17

Area 4- Central and Swadlincote

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	07 July 2016	26
Area Forum	07 July 2016	16
Safer Neighbourhood	03 October 2016	13
Area Forum	03 October 2016	12
Safer Neighbourhood	15 February 2017	21
Area Forum	15 February 2017	16
Safer Neighbourhood	13 June 2017	16
Area Forum	13 June 2017	14
Safer Neighbourhood	4 October 2017	27
Area Forum	4 October 2017	12

Area 5- Newhall and Midway

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	29 June 2016	20
Area Forum	29 June 2016	18
Safer Neighbourhood	12 October 2016	19
Area Forum	12 October 2016	13
Safer Neighbourhood	01 February 2017	23
Area Forum	01 February 2017	17
Safer Neighbourhood	20 June 2017	21
Area Forum	20 June 2017	13
Safer Neighbourhood	11 October 2017	25
Area Forum	11 October 2017	19

Area 6- South and Linton

Meeting	Date of Meeting	Attendees
Safer Neighbourhood	20 July 2016	20
Area Forum	20 July 2016	21
Safer Neighbourhood	31 October 2016	15
Area Forum	31 October 2016	18
Safer Neighbourhood	06 February 2017	18
Area Forum	06 February 2017	17
Safer Neighbourhood	28 June 2017	14
Area Forum	28 June 2017	14
Safer Neighbourhood	25 October 2017	24
Area Forum	25 October 2017	20

Average for Safer Neighbourhood= 18.1

Average for Area Forum= 15.2

HOUSING AND COMMUNITY SERVICES COMMITTEE: SPECIAL - BUDGET

9th January 2018

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Smith (Vice-Chairman) and Councillors Coe, Mrs Coyle, Grant, Mrs Hall, MacPherson, Muller and Mrs Wyatt

Labour Group

Councillors Rhind, Richards Shepherd and Taylor

HCS/60 **APOLOGIES**

Apologies for absence were received from Councillor Billings (Conservative Group)

HCS/61 **DECLARATIONS OF INTEREST**

Councillor Shepherd declared a personal interest in the grants to voluntary bodies element of Item 6 Service Base Budgets 2018 / 2019 by virtue of being on the board of trustees for the Citizens Advice South Derbyshire and Derby (CASDAD).

Councillor Hewlett declared a personal interest in the grants to voluntary bodies element of Item 6 Service Base Budgets 2018/2019 by virtue of being on the board of trustees for the Citizens Advice South Derbyshire and Derby (CASDAD).

Councillor Smith declared a personal interest in the grants to voluntary bodies element of Item 6 Service Base Budgets 2018/2019 by virtue of being on the board of trustees for Homestart.

Councillor Mrs Coyle declared a personal interest in the grants to voluntary bodies element of Item 6 Service Base Budgets 2018/2019 by virtue of being on the board of trustees for Sharpe's Pottery Heritage & Arts Trust Ltd.

Councillor Mrs Hall declared a personal interest in the grants to voluntary bodies element of Item 6 Service Base Budgets 2018/2019 by virtue of being on the board of trustees for South Derbyshire CVS and Community Arts Project ("People Express") Management Committee.

HCS/62 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received. [Page 51 of 121](#)

HCS/63 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

HCS/64 **CHANGES TO THE HOUSING STOCK**

The Performance and Policy Manager presented the report to Committee.

Councillor Muller welcomed the report and the subsequent recommendations to invest funds into developing Carnegie House and Pear Tree Court.

RESOLVED:-

Members noted the changes to the housing stock identified in the report and the planned actions to deliver these.

HCS/65 **SERVICE BASE BUDGETS 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, outlining the savings identified in certain budgets and the risks associated with the use of some reserves, growth within the District and the effects of the reduction in core funding.

The Director also confirmed that fee increases were being proposed for cemeteries, specifically for the reservation of plots which would also be in line with the auditor's recommendation.

Councillor Richards sought clarification on the use of the Earmarked Reserves for Swadlincote Woodlands under section 2.6 of the report, and requested that the required funds be made available to complete the project. The Director responded advising the amount of funds that would be required and the Councillor was joined by the Chairman and other Members in support of this proposal.

Members raised queries relating the strategic housing license fee for traveller sites and why this was the first increase in three years. The Director advised that fees and charges are set to meet the cost of service provision.

The Chairman was joined by Members in agreeing that grants to voluntary and community bodies be increased by 2% subject to approval by Finance and Management Committee.

RESOLVED:-

Members approved: [Page 52 of 121](#)

- 1) That the proposed revenue income and expenditure for 2018/19 for the Committee's Services, as detailed in Appendix 1 to the report, be referred to the Finance and Management Committee for approval.**
- 2) That the proposed fees and charges for 2018/19, as detailed in Appendix 3 to the report, were approved.**
- 3) That grants to voluntary and community bodies be increased by 2% in 2018/19 subject to approval by the Finance and Management Committee.**
- 4) That £15,000 of the Earmarked Reserves for Swadlincote Woodlands is made available to assist in completing an outstanding capital project.**

Abstention: Councillor Shepherd

HCS/66 **HOUSING REVENUE ACCOUNT BUDGET, FINANCIAL PLAN and PROPOSED RENT 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting the key changes and possible effects of the statutory reduction of rent, reduction in the Supporting People Grant, Universal Credit and internal savings made through a restructure of Housing department.

Members sought clarification on housing stock in relation to the percentage of occupancies over five years, and information on rates of interest paid, to which the Director responded.

RESOLVED:-

- 1.1 That Council House Rents are reduced by 1% for Tenants with effect from 1st April 2018 in accordance with provisions contained in the Welfare Reform and Work Act 2016.**
- 1.2 That the proposed revenue income and expenditure for 2018/19, together with the 10-year Financial Plan for the Housing Revenue Account as detailed in Appendix 1, are considered and referred to the Finance and Management Committee for approval.**
- 1.3 That the HRA is kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position.**

HCS/67 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted, that there

would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions had been received.

HEALTH PARTNERSHIP MANAGER & PARK LIFE OFFICER

Members approved the recommendations in the report.

The Meeting terminated at 6.50pm.

COUNCILLOR J HEWLETT

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE:
SPECIAL – BUDGET

11th January 2018

PRESENT:-

Conservative Group

Councillor Harrison (Chairman), Councillor Mrs Plenderleith (Vice-Chairman) and Councillors Mrs Brown (substituting for Councillor Smith), Mrs Coyle, Ford, Hewlett, Watson and Wheeler

Labour Group

Councillors Rhind, Richards, Southerd and Wilkins

FM/107 **APOLOGIES**

Apologies were received from Councillors Mrs Coe and Smith (Conservative Group)

FM/108 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/109 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/110 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/111 **IMPLICATIONS OF THE HOMELESSNESS REDUCTION ACT 2017**

The Strategic Director (Corporate Resources) presented the report to Committee.

Councillor Richards requested that congratulations be relayed to the officer concerned relating to the successful outcomes reported in December.

RESOLVED:

1.1 That, following approval by the Housing and Community Services Committee on 5th October 2017, Members noted the content of this report and the proposed amendments to the delivery of the Council's front line statutory homeless service.

1.2 Members granted approval for the Strategic Director to agree the use of the Flexible Support Grant, the DCLG grant allocation and homeless prevention budget to deliver the Act and its associated enhanced prevention services and review functions.

1.3 That within the £25k received (since the October Housing and Community Services Committee in December 2017) from the DCLG New Burdens funding, £15k is ring-fenced to provide rent deposits and/or rent in advance to people who are homeless or threatened with homelessness in order to secure accommodation in the private rented sector. The payments will be repayable back to the Council over the initial 12 months of the tenancy. This scheme will provide Officers with an additional prevention tool to assist homeless households.

FM/112 **LONE WORKER DEVICE**

The Strategic Director (Corporate Resources) presented the report to Committee.

Members raised queries as to the extent of coverage, the proposed number and whether the scheme could be extended to include Members. The Chief Executive undertook to investigate the insurance and legal implications relating to use by Members.

The Committee voted in favour of amending the resolution to include Members.

RESOLVED:

Members approved the purchase of an IT solution, Solo-Protect, to enhance the health and safety management arrangements for employees and Members of the Council who are assessed at risk due to the requirement to lone work or undertake work activities where there is an increased risk to their health and safety – working out of hours, for example.

FM/113 **SERVICE BASE BUDGETS 2018/2019**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting the net reduction in Base Budget spending equal to £368k, with the only increase relating to bad debt provision. Reference was also made to concurrent functions, industrial estate repairs, factory premises, the potential for loss of income and the 2018 roll out of Universal Credit, along with the 2018/19 fees and charges.

RESOLVED:

1.1 That the proposed revenue income and expenditure for 2018/19 as detailed in Appendix 1 for the Committee's Services were considered and included in the consolidated proposals for the General Fund.

1.2 Members considered and approved the proposed fees and charges for 2018/2019, as detailed in Appendix 2 to the report.

1.3 Members approved a 2% increase in contributions to Parish Councils in 2018/19 for Concurrent Functions.

1.4 Members approved an increased one-off repairs and maintenance sum of £75,000, included in the Base Budget for expenditure on the Boardman Industrial units car park.

FM/114 **BUDGET REPORT 2018/19, INCORPORATING THE CONSOLIDATED BUDGET PROPOSALS AND MEDIUM TERM FINANCIAL PLAN TO 2023**

The Strategic Director (Corporate Resources) presented the report to Committee, stating that there had been no change in the principles applied, drawing attention to the improving position, the good level of General Reserves, the projected budget deficit from 2019/20, the New Homes Bonus allocations, the projected increases in the costs base, provision for growth costs and the Business Rates 100% Retention Pilot scheme. Risks relating to Planning and Licensing income, recycling, growth and funding for community and leisure services were also referenced.

The Director outlined issues relating to the Collection Fund, the 2018/19 Council Tax Base, Council Tax surplus and Business Rates deficit. Reference was made to the change in referendum limits for 2018/19, allowing for Council Tax increases of up to 3%. The Medium Term Financial Plan to 2023 was presented, with all known changes factored in, albeit still an estimate, an indication of direction of travel. It was noted that the expenditure base remains unsustainable in the longer-term, the resources required for growth and service delivery, but that the General Reserve will remain above the agreed minimum level, proposed to rise from £1m to £1.5m. The impact of the 100% Business Rates retention pilot outcomes were still subject to assessment. Whilst a balanced approach was still being adopted, budgetary savings were still required.

The Chairman commented on the healthy financial position, whilst noting the risks ahead and the remedial action required due to unknown factors such as the distribution of retained Business Rates, the pay award negotiations and changes to the National Living Wage.

Councillor Wheeler referred to future uncertainties, the forecast deficit to be tackled and the pressure to maintain the Council Tax increase at 1.95%, but proposed that £250k from the General Reserve be allocated to another round of the Community Partnership Scheme in 2018/19, a proposal agreed by Committee.

RESOLVED:

1.1 Members considered the estimates of revenue income and expenditure for 2018/19 for the General Fund and approved a level of income and expenditure.

- 1.2 Members approved a 2% increase in grants to voluntary bodies and payments to Parish Councils under concurrent functions.**
- 1.3 That the Council Tax Base for 2018/19 of 32,467 (equivalent Band D) properties, as detailed in Appendix 3 to the report, be approved.**
- 1.4 That a Council Tax Surplus of £500,000 be declared on the Collection Fund for 2017/18 and the Council's proportion of £55,000 be transferred to the General Fund in 2018/19.**
- 1.5 Members approved an increase of 1.95% in the rate of Council Tax for 2018/19, to be referred to Council on 26th February 2018.**
- 1.6 Members approved the updated 5-year financial projection on the General Fund to 2023, as detailed in Appendix 1 to the report, including associated assumptions and risks as detailed in the report.**
- 1.7 That the General Fund Statutory Balance be increased from £1m to £1.5m.**
- 1.8 That a strategy and action plan be drawn up to generate budget savings on the General Fund ahead of 2019/20.**
- 1.9 That £250,000 of the General Reserve Balance be allocated to a further round of the Community Partnership Grant Scheme.**
- 1.10 That the decisions made in recommendations 1.1 to 1.9 above be used as the basis for consultation with local residents, businesses, voluntary and community groups, etc. and are subject to review by the Overview and Scrutiny Committee.**

FM/115 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

HEALTH PARTNERSHIP MANAGER / PARK LIFE OFFICER

Members approved the recommendations in the report.

PAY AND GRADING REVIEW: TRANSFERRED POSTS

Members approved the recommendations in the report.

The meeting terminated at 6.50pm.

COUNCILLOR J HARRISON

CHAIRMAN

PLANNING COMMITTEE

16th January 2018

PRESENT:-

Conservative Group

Councillor Roberts (Chairman), Councillor Mrs Brown (Vice-Chairman) and Councillors Mrs Coe, Coe (substituting for Councillor Watson), Mrs Hall, Harrison, Muller, Murray (substituting for Councillor Ford), Stanton

Labour Group

Councillors Dr Pearson, Shepherd, Southerd and Tilley

In attendance

Councillor Mrs Plenderleith (Conservative Group)

PL/120 **APOLOGIES**

Apologies for absence were received from Councillor Ford and Councillor Watson (Conservative Group)

PL/121 **DECLARATIONS OF INTEREST**

Councillor Harrison declared a personal interest in Items 5 and 6 of the Agenda, by virtue of being an acquaintance of the applicant through Melbourne Parish Council.

Councillor Stanton declared a personal interest in Items 5 and 6 of the Agenda, by virtue of knowing the applicant.

Councillor Murray declared a personal interest in Item 1.3, by virtue of being a County Councillor.

PL/122 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/123 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/124 **PROPOSED TEMPORARY (5 YEAR PERIOD) CHANGE OF USE OF COMPOSTING SITE FOR USE FOR LORRY PARKING AND FOR THE STATIONING OF A PORTACABIN OFFICE AT LAND AT SK2032 9545 UNNAMED ROAD FROM COTE BOTTOM LANE TO BENT LANE HEATHTOP DERBY**

It was reported that members of the Committee had visited the site earlier in the day. The Planning Services Manager presented the report and updated the Committee on correspondence received from the Applicant's Agent requesting to extend the recommended operating hours to 04:00 – 22:00. The Planning Services Manager further advised the Committee that the application for temporary planning permission had been made for five years, and explained that the Officer's report recommended this be reduced to two years. The Planning Services Manager clarified the site's 'sui-generis' use advising that the last permitted use for the land had been as an airfield. The Officer advised that planned development in the vicinity had resulted in improvements to the junction of Woodyard Lane and the A50 and that no objections had been received from the Highways Authority.

Mrs Sarah Wilson (objector) attended the Meeting and addressed Members on this application.

Councillor Mrs Plenderleith attended the Meeting as Ward Member for Hilton and addressed the Committee thanking them for visiting the site and highlighted concern from the local residents relating to the applicant's proposed use of the narrow, rural roads and questioned why the site was not included in the Local Plan and did not face Dove Valley as with all the other industrial parks in the vicinity. The Councillor requested tighter conditions on the operating hours, landscaping in order to provide sound attenuation, inclusion of a travel plan and the location of the portacabin to be moved from the front of the site so it is hidden. The Planning Services Manager responded to all points raised adding that due the recommendation for temporary permission, landscaping would not be requested at this stage.

Members sought clarification on visual and ecological impact, and raised concern regarding operating hours and the use of lighting and also discussed that alternative access to Dove Valley Park be sought during the two-year period.

RESOLVED:-

That consent be granted as recommended in the report of the Strategic Director (Service Delivery) subject to the conditions in the report including the additional/ amended conditions that: operations from site only between 06:00 and 18:00 Mon-Sat; floodlights only allowed on between 5.30am and 6.30pm Mon-Sat; revised layout to allow relocation

of portacabin. Additional informatives to suggest preferred vehicle route and alternative access to Dove Valley Park.

Councillor Plenderleith left the Meeting at 6.45pm.

PL/125 **THE ERECTION OF 15 AFFORDABLE DWELLINGS INCLUDING ASSOCIATED ACCESS AND PARKING REQUIREMENTS ON FORMER DILKES GARAGE SITE HILL STREET SWADLINCOTE**

The Planning Services Manager presented the report informing Committee that the application is of history of the application.

Councillor Tilley addressed the Committee as local Ward Member commenting that concerns relating to the site being a former petrol filling station and possible contamination, the potential impact of construction traffic and access had been adequately addressed and welcomed the development plans.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/126 **DEMOLITION OF PART OF EXISTING CHILDRENS HOME AND ERECTION OF NEW EXTENSION ALONG WITH INTERNAL RECONFIGURATIONS AND RETENTION OF EXISTING OUTBUILDING ON THE CORNER OF THE SITE (COUNTY REF: CD9/0317/107 - AMENDED SCHEME) AT LINDEN HOUSE CHURCH STREET SWADLINCOTE**

The Planning Services Manager presented the report advising that this was a consultation from the County Council as the County Planning Authority seeking the views of the District Council on the proposal to demolish the Linden House Family Centre. The proposed amendments were explained by the Officer.

Members queried the materials to be used for the new extension which were clarified by the Planning Services Manager. In relation to the existing outbuilding, suggestions were made to investigate the removal of the paint and restore the building with an exposed brick frontage, however upon further discussion and comments made by the local Ward Member, it was requested that the original, iconic building be kept as painted brickwork.

RESOLVED:-

That Derbyshire County Planning Authority is advised that South Derbyshire District Council does does not object to the granting of planning permission by subject to the amendments/provisions highlighted in the report of the Strategic Director (Service Delivery).

Abstention: Councillor Murray

PL/127 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2017/0388 Weston Hall Drive, Weston on Trent

PL/128 **PROPOSED TREE PRESERVATION ORDER 472 – LAND TO REAR OF 45-59 MANCHESTER LANE, HARTSHORNE**

The Planning Services Manager presented the report to Committee informing Members that the request for the Tree Preservation Order (TPO) had been made by the landowner. Members were informed that the Council's Tree Officer had considered the request and confirmed that technically they could qualify as trees. The Planning Services Manager advised the Committee that many residents disagreed and queried the definition, their comments were put to the Tree Officer. The Tree Officer responded alluding to debates that had taken place at court hearings and quoted from Charles Mynors Law of Trees Forests and Hedges.

Some Members commented that although it was unusual that the request came from the landowner, felt that it was the landowner's right to preserve the trees and supported the recommendation.

Councillor Mrs Coe addressed the Committee as local Ward Member expressing that the mature hedge acted as a boundary and felt there was no requirement for this TPO. The Councillor felt that the request related to a previous application for log cabins where this hedge could act as a screen. A discussion ensued with regards to the nature of the request, the definition of a tree and the merits of protecting hedges under a TPO.

The Chairman clarified for the Committee that a confirmed TPO indicates that the trees in question cannot be felled or pruned without the Council's permission and that this consent can be obtained through the submission of an application. If granted, the trees can still be felled/prune.

RESOLVED:-

That this Tree Preservation Order (TPO) be confirmed without modification.

Abstention: Councillor Mrs Brown

PL/129 **PROPOSED TREE PRESERVATION ORDER 477 – LAND ADJACENT TO 59 MANCHESTER LANE, HARTSHORNE**

The Planning Services Manager presented the report clarifying the location of the trees and that the proposal had been submitted by some of the local residents of Manchester Lane.

RESOLVED:-

That this Tree Preservation Order (TPO) be confirmed without modification.

Abstention: Councillor Mrs Brown

PL/130 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 7.20pm.

COUNCILLOR A ROBERTS

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

17th January 2018

PRESENT:-

Conservative Group

Councillor Swann (Chairman), Councillor Billings (Vice-Chairman) and Councillors Atkin, Mrs Coe and Mrs Patten

Labour Group

Councillors Bambrick, Dr Pearson and Mrs Stuart (Labour Group)

In attendance

Councillor Shepherd (Labour Group)

OS/39 **APOLOGIES**

There were no apologies received for the Meeting.

OS/40 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

Councillor Atkin declared a pecuniary interest in Item 8, by virtue of his family owning land in the area, leaving the Chamber whilst the Item was debated.

OS/41 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/42 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee were informed that no questions from Members of the Council had been received.

OS/43 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE**

The Strategic Director (Corporate Resources) outlined the report, emphasising that the usage of Regulation of Investigatory Powers Act 2000 (RIPA) since 1st September 2017 was nil, and no authorisations had been requested or granted.

RESOLVED:-

Members noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/44 **BUDGET SCRUTINY 2018**

The Strategic Director (Corporate Resources) presented the report to Committee advising that the detailed budget proposals had been reported to and considered by each of the Council's Policy Committees earlier in the month and would be presented at the upcoming Area Forums. The Director highlighted that the October Medium Term Financial Plan (MTFP), although positive, had projected a deficit from 2019/20. It had been anticipated at that time potential changes to the New Homes Bonus allocation. In addition, since October the application to be considered for the 100% business rates retention pilot scheme had been submitted. The Director advised that all budgets had been scrutinised in recent weeks, the financial settlement had been received the growth reserve and the minimum level of General Reserve had also been reviewed. The Director updated the Committee that out of fifty applications across the country, Derbyshire was successfully selected as one of ten areas to be entered into the 100% business rates retention pilot scheme. The Director explained that there would be no Revenue Support Grant from 2018/19 but that a further 50% of business rates across the County would be retained as part of the pilot, of this 70% would be shared in a pool arrangement between authorities and 30% would be held centrally within Derbyshire and allocated to regeneration and economic development projects.

Councillor Bambrick sought clarification on the distribution of the 70% amongst the pool and questioned whether this would be split equally. The Director responded that the 70% would be split according to the size of the authority and the amount of business rates generated for growth. The Director informed Members that this one-year pilot did not currently include any additional responsibilities for local authorities, but this may be reviewed by central government once the pilot is complete where other grant funding could potentially be amended accordingly. With regards to the New Homes Bonus, the Director updated Committee that upon review, the government decided the New Homes Bonus would not be 'top-sliced' further which would generate a further £400,000 than that originally forecast in the MTFP for 2018/19. Members sought clarification on the growth figures forecast in the budget, and this was provided by the Director.

Risks relating to Planning and Licensing income, recycling, growth and funding for community and leisure services were also referenced. The Director advised that Finance and Management Committee had approved the budgets, the 2018/19 Council Tax Base, the Collection Fund surplus, agreed to increase the funding to voluntary bodies by 2%, and approved a Council Tax increase by 1.95% for 2018/19. The Director also referred to the proposal to invest £250,000 in a further Community Partnerships Scheme which had been approved by Finance and Management Committee. Reference was made to the change in referendum limits for 2018/19, allowing for Council Tax increases of up to 3%. Whilst noting that the expenditure base remained

unsustainable in the longer-term, the Director updated this Committee that the Finance and Management Committee had approved to raise the agreed minimum level of the General Reserve from £1m to £1.5m.

Members sought clarification on when the General Reserve is topped up and whether the application to be entered into the 100% business rates pilot scheme had been approved by the Finance and Management Committee. The Director responded by confirming the submission had been approved by the Committee.

The Vice-Chairman made reference to the costs of the Waste Collection Service and its funding. Following some discussion, it was agreed that the Director would provide further information regarding the Budget and the costs of growth to the next meeting.

In relation to the Housing Revenue Account, the Director updated the Committee on its current position, debt repayment obligations, impact on the Base Budget of rent decrease, no increase in the amount of Supporting People grant and highlighted that the key change will be the full roll-out of Universal Credit. The Director informed the Committee that nationally evidence suggests that payments made directly to tenants and not landlords has led to an increase in rent arrears.

Members raised queries on rent restructuring, debt repayment and measures that the Council would be taking in order to mitigate risks of bad debt. Concerns were also raised by some Members regarding the access to Universal Credit and the complexity of the application process. The provision of support was requested to assist in this. The Director responded to all issues raised and advised that the Officers are looking into increasing the provision of computers in the council's reception area to assist completion of the online forms. It was noted that provision of support to residents in facilitating the process and guidance in management of money would be key. The Committee requested a brief note or report from the Housing department outlining their strategy and actions being taken in this regard. The Director agreed to bring this back to the next meeting.

RESOLVED:-

1.1 That the Committee considered the proposed budgets of the Council for 2018/19 and would make any recommendations to Finance and Management Committee as part of the consultation process.

1.2 That the Committee considered the medium-term financial plans of the General Fund and Housing Revenue Accounts and would make any recommendations to Finance and Management Committee to support budget and policy development in due course.

Councillor Atkin and Dr Pearson left the Meeting at 6:50pm

OS/45 UPDATE ON SECTION 106 HEALTH ALLOCATIONS (Verbal Update)

The Planning Services Manager provided the Committee with a verbal update and circulated a document outlining Section 106 contributions currently held. The Committee were informed that staffing within the authority and within the Clinical Commissioning Group (CCG) had delayed review of the matter, but the return of a former employee within the CCG, who had been proactive in resolving matters in the past, was welcomed by the Committee. The Chairman wished for them to be invited to a future Committee.

Councillor Mrs Patten sought clarity on whether the contributions were being reviewed chronologically or based on monetary value. The Planning Services Manager advised that they were being reviewed simultaneously.

Members raised concerns regarding the amount of money that was not being allocated and in some cases lost to developers and urged that the representative from the CCG being invited to a future meeting in order to update the Committee.

RESOLVED:-

Members noted the update provided.

OS/46 PRIMARY MEDICAL PROVISION IN AND AROUND STENSON WARD.

Councillor Shepherd attended the Meeting as Ward Member for Stenson and explained that this item had been added to the Agenda upon his and his fellow Ward Member's request and thanked the Planning Services Manager for his report. The Councillor advised that a number of complaints had been received from residents in his Ward highlighting the difficulty experienced in obtaining a doctor's appointment and raised concerns that further planned developments within the Ward would exacerbate the situation. Councillor Shepherd cited section three of the Officer's report and raised that the Hollybrook Surgery is not situated in the Stenson Ward, nor in South Derbyshire and furthermore is not served by a direct bus route. Councillor Shepherd informed Committee that the surgery in Sinfen is affiliated with the Hollybrook surgery and expressed that expansion of this facility would have been deemed more appropriate in order to serve the residents of Stenson Fields. Councillor Shepherd provided suggestions for consultation when further development within the Stenson Ward is planned; that local Members be informed whether the Clinical Commissioning Group (CCG) has applied for Section 106 funding; that local members are informed who in the CCG will decide where the money will be spent so they may express their residents' views; that the CCG is informed of the likely development of the Stenson Ward under the Local Plan Part One so that they are able to plan a strategy rather than reacting as a consultee; when the Planning Department review community provision for the development of Wragley Way, that provision for a health centre is included subject to the agreement of the CCG.

The Planning Services Manager responded that the case for funding Hollybrook surgery was presented in order to alleviate the number of patients from the Sinfin surgery by offering appointments at the Hollybrook surgery. The Officer advised that although the suggestions can be incorporated, engaging the CCG at the point of the submission of planning applications is late in the process.

Councillor Shepherd requested that the representative be invited from the CCG to discuss an allocation strategy. The Planning Services Manager advised that the CCG representative would be invited to attend a future Committee to present and explain their strategy in relation to the allocation of Section 106 funding.

RESOLVED:-

1.1 Members noted the information regarding healthcare facilities as a result of Local Plan commitments for around 1950 dwellings at Wragley Way (plus additional areas within Derby City); any future potential additional dwellings (up to 1200) within the Infinity Garden Village.

1.2 Members noted the information on the provision and application of the Section 106 healthcare contribution for the development at Stenson Road, Stenson.

OS/47 **COMMITTEE WORK PROGRAMME 2017/18**

The Vice-Chairman requested that the scope of Street Scene and Waste be widened and a report be submitted to a future Committee with the inclusion of the information on the Committee's site visit to North West Leicestershire Council.

The Vice-Chairman advised that a report reviewing planning administration be added to the Work Programme following confusion on initial planning decisions in his Ward.

RESOLVED:-

Members considered and approved the updated work programme.

OS/48 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of

the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 7.30pm.

COUNCILLOR S SWANN

CHAIRMAN

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

22nd January 2018

PRESENT:-

Representatives of South Derbyshire District Council

Conservative Group

Councillor Mrs A Plenderleith (Chairman) and Councillor A Billings

Labour Group

Councillor D Shepherd

Officers

K Stackhouse - Strategic Director (Corporate Resources), M Roseburgh - Cultural Services Manager and C Tyler - Democratic Services Officer

Representative of Derbyshire County Council

Councillor Mrs Chilton

Representatives of Etwall John Port School

Governing Body

K Squire – School Head

Officer

M Walker-Endsor – School Business Manager

Representatives of Active Nation

J Dobson – Centre Manager

EL/10 **APPOINTMENT OF VICE-CHAIRMAN**

The Chairman proposed that this matter be deferred due to the ongoing transitional situation at the school.

RESOLVED:-

That the Appointment of Vice-Chairman be deferred to a later meeting.

EL/11 **APOLOGIES**

The Committee was informed that no apologies had been received.

EL/12 **MINUTES**

The Open Minutes of the Meeting held on 27th September 2017 were noted, approved as a true record and signed by the Chairman.

EL/13 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/14 **INCOME AND EXPENDITURE 2017/18 AND PROPOSED BASE BUDGET 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, drawing attention to the fact that costs were increasing due to the phased withdrawal of County Council funding, along with the repairs and maintenance issues reported on at the last meeting.

Councillor Shepherd referred to the discussion at the last meeting, enquiring if there had been any revision to the County Council funding position given the change in administration there. The Chairman stated that the County Council had confirmed that their position remained unchanged. County Councillor Mrs Chilton undertook to make her own enquiries in this matter.

RESOLVED:-

Members approved the projected out-turn for 2017/18 and the proposed estimates of income and expenditure for 2018/19.

EL/15 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

J Dobson presented the performance review of Etwall Leisure Centre, making particular reference to the following items;

Supporter Base Performance

- Actual monthly between April 2017 and December 2017 ranged from 39,224 to 43,867, the latter figure achieved in August, with further information provided giving breakdowns by activity type across all centre facilities.
- Total annual visits had risen from 320k in 2011/12 to 425k in 2016/17.
- A breakdown giving the postcode location of supporters was also supplied, showing that the majority of users live in the immediate local area.

Good News Stories

- Increased participation levels, year to date stand at 75,810.
- Total subscriptions currently stood at 2,021 (year to date).
- 300 children took part in the Multisport half term holiday camp.
- 50 children took part in the Soccer Stars half term holiday camp, with Scott Carson in attendance from Derby County Football Club.
- Level 1 FA Football coaching course held, along with ASA swim CPD.
- New 'Born to Move' exercise class launched for children aged 12-16.
- CAP2 launched for swim lesson feedback with positive growth on swim lessons for 1,405 children.
- Works completed on the plant room on the pool pumps
- Melbourne class timetable performing well, with five classes per week.
- Net Promotor Score currently 50 (industry average = 40).
- Phase 1 of new Wi-Fi and IT systems installed in site.
- New signage installed for the overflow car park, along with markings.
- Social Media – Facebook, Twitter and Website - increased localised usage.
- Saturday Night Project: 50 children per weekend attending.
- 3g pitch usage – 51,695 users year to date / 10 slots available.
- Discovery weekends held 13th & 14th January - #justtryit open weekend.
- Hilton Harriers football fund raiser held over Christmas.
- New pool cover ordered and due to be installed early February 2018.

The Chairman queried what proportion of comments / complaints related to car parking issues. The Centre Manager stated that they tended to be periodic, rather than constant, usually tied into particular events, but undertook to provide a more detailed analysis of the feedback trends for future meetings. In relation to comments regarding cleanliness, the Centre Manager stated that the situation was improving, given the increased presence of blue shoe cover stations and their usage, a matter of changing user culture.

Reference was made to the incident on the 2nd January 2018 when a floodlight caught fire due to a fault in the igniter unit. The Centre Manager confirmed that the unit had promptly been made safe and since fully repaired, with all such lights now subject to an enhanced maintenance routine. The Chairman commended Centre staff on their prompt action, evacuation of the immediate area and contact with the fire services.

Councillor Billings requested an update on swimming provision. The Centre Manager confirmed that swimming classes were all at or very near full capacity, especially at the lower stages, presenting difficulties in growing classes. Use of the Etwall Primary School pool was also proving problematic, given the urgent need for some pool repairs, more extensive than at first anticipated. County Councillor Mrs Chilton queried whether the opening of the Moorways Leisure Centre in Derby would have any impact on Etwall. The Centre Manager felt that given the primarily local usage of Etwall, not many of its customers would elect to travel to the Derby location.

RESOLVED:-

The Committee considered and noted the points made in the presentation.

EL/16 **SCHOOL UPDATE**

The School Head and Business Manager provided a brief update on the current situation at the school, in that the transfer to the Spencer Academy Trust was still scheduled to take place with effect from Thursday 1st February 2018 and that legal personnel representing the Trust were currently working on the transfer and new joint constitution documentation in conjunction with legal officers from the Council.

The School Head also stated that the school were looking to free up some more swimming pool time, making it available for community usage.

RESOLVED:-

Members noted the information provided.

The meeting terminated at 5.25pm.

COUNCILLOR MRS A PLENDERLEITH

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

25th January 2018

PRESENT:-

Conservative Group

Councillor Watson (Chairman), Councillor MacPherson (Vice-Chairman) and Councillors Billings, Mrs Brown, Mrs Coe (substituting for Councillor Roberts), Coe, Mrs Hall, Mrs Patten and Wheeler

Labour Group

Councillors Chahal, Dunn, Taylor and Tilley

EDS/77 **APOLOGIES**

Apologies for absence from the meeting were received from Councillor Roberts (Conservative Group).

EDS/78 **MINUTES**

The Open Minutes of the Meeting held on 16th November 2017 were noted, approved as a true record and signed by the Chairman.

EDS/79 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EDS/80 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

EDS/81 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/82 **REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE

EDS/83 **ENVIRONMENTAL EDUCATION SERVICE: SERVICE DEVELOPMENT PROPOSAL**

The Environmental Development Manager presented the report to Committee.

Members commended and congratulated officers for securing the funding of £55,890.

RESOLVED:

- 1.1 Members approved, in principle, a grant offer from Veolia UK of £55,890 towards the cost of £69,862 for a project to install dipping platforms and science related play facilities at Rosliston Forestry Centre.***
- 1.2 Members supported the applications to finance the funding shortfall.***
- 1.3 That the financial implications and in particular the risk regarding the future funding of projects associated with the Environmental Education Service are referred to the Finance and Management Committee.***

EDS/84 **SOUTH DERBYSHIRE ANNUAL MONITORING REPORT 2016-17 AND INFRASTRUCTURE DELIVERY PLAN UPDATE**

The Planning Policy Officer presented the report to Committee, outlining the Annual Monitoring Report and the Infrastructure Delivery Plan.

Members raised queries and comments relating to sewage systems, new development, affordable housing and the growing pressures placed on the transport network. Members commented on proposed methods by which pressures on the transport network could be reduced due to the new developments. Members suggested that by re-opening the former railway line between Burton and Leicester would open avenues of transport to and from Birmingham and Leicester through South Derbyshire.

Councillor Dunn requested an update on the Walton Bridge. The Chairman agreed that a report be presented at the next meeting updating Members.

It was suggested that the monitoring report be submitted to Committee each year prior to its publication on the Council's website, a proposal accepted by Committee.

RESOLVED:

- 1.1 Members noted the scope and content of the Authority Monitoring Report (AMR), collated to provide information on the performance of the policies in the Adopted Part 1 and Part 2 Local Plans and provide and update on the preparation of other planning documents being brought forward by the Council.***
- 1.2 Members authorised that the factual update of the monitoring report be submitted to the Committee on an annual basis, prior to its publication on the Council's website by the 31 December each year.***

1.3 Members noted the updates to the Council's Infrastructure Delivery Plan (IDP) and authorised its publication on the Council's website.

EDS/85 **FUTURE OF LOCAL PLANNING**

The Planning Policy officer presented the report to Committee.

RESOLVED:

Members endorsed continuation of joint working with the Council's Derby HMA partners, to explore the potential of an overarching joint strategy / plan, liaising where necessary with other neighbouring local authorities.

EDS/86 **COMMITTEE WORK PROGRAMME**

RESOLVED:

Members considered and approved the updated work programme.

EDS/87 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on the on 16th November 2017 were received.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The meeting terminated at 6.45pm.

COUNCILLOR P WATSON

LICENSING AND APPEALS SUB-COMMITTEE

1st February 2018 at 10.00am

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Wheeler (Chairman), Councillor Mrs Plenderleith (Conservative Group) and Councillor Dunn (Labour Group)

District Council Representatives

S Ali (Principal Legal Officer), M Lomas (Licensing Officer), F Tucker (Trainee Licensing Officer) and C Tyler (Democratic Services Officer)

LAS/30 **APPOINTMENT OF CHAIRMAN**

Councillor Wheeler was appointed Chairman of the Sub-Committee.

LAS/31 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/32 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/33 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE (Paragraph 1)

The Sub-Committee considered a review of a Private Hire Driver's Licence, based on the evidence before them.

The Meeting terminated at 11.30am.

COUNCILLOR R WHEELER

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

1st February 2018

PRESENT:-

Conservative Group

Councillors Atkin (substituting for Councillor Hewlett), Coe, Mrs Coyle, Grant, MacPherson and Stanton (substituting for Councillor Smith)

Labour Group

Councillors Rhind, Shepherd, Southerd (substituting for Councillor Richards) and Taylor

HCS/70 **ELECTION OF CHAIRMAN**

In the absence of both the Chairman and Vice-Chairman, Members were asked for nominations for Chairman. Proposals naming Councillor Mrs Coyle and Councillor Rhind were received. The proposal that Councillor Rhind be Chairman of the Meeting was not supported by Committee.

RESOLVED:-

That Councillor Mrs Coyle be Chairman of the Meeting.

Abstentions: Councillors Rhind, Shepherd, Southerd and Taylor

HCS/71 **APOLOGIES**

Apologies for absence were received from Councillors Hewlett, Murray, Smith, Mrs Wyatt (Conservative Group) and Richards (Labour Group)

HCS/72 **MINUTES**

The Open Minutes of the Meeting held on 23rd November 2017 were noted and approved as a true record and signed by the Chairman.

HCS/73 **DECLARATIONS OF INTEREST**

Councillor Stanton declared a personal interest in Item 12 Service Assistant (Events) by virtue of his working relationship with the Events Team in the position of Chairman of the Council.

HCS/74 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/75 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Council had been received.

HCS/76 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE

HCS/77 **RATIFICATION OF THE ADOPTED AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT**

The Strategic Housing Manager presented the report to Committee.

Members commended the report, in particular the aim of achieving a 30% affordable housing element, but drew attention to the fact that the actual percentage achieved to date was less. The Strategic Housing Manager assured Members that the aim was always 30% when negotiating with developers, the methodology involved and the other options available, depending on the type and/or location of the site in question.

Members also raised queries relating to retrospective development of low cost homes. The Strategic Housing Manager confirmed that a mixture of restrictive covenants, the freehold ownership status and the planning permission process effectively self-policed this area. The ability to meet the anticipated housing needs in the 20 year plan was also queried, but it was reported that, whilst challenging, the Council was currently on track to exceed the quota.

RESOLVED:-

1.1 Members approved the adopted South Derbyshire Affordable Housing Supplementary Planning Document (SPD), as set out in Appendix A to the report, replacing the 2008 Affordable Housing Guidance.

1.2 Members noted the content of the Affordable Housing Supplementary Planning Document, as appended to the report.

HCS/78 **COMMITTEE WORK PROGRAMME**

Councillor Rhind raised concern relating to the Community Partnership Grant Scheme item listed for the 8th March 2018 Meeting, given that the £250k sum had already been announced at Area Forum Meetings, prior to committee approval. The Strategic Director (Corporate Resources) confirmed that whilst references had been made to the above sum, it was still subject to approval by the Finance and Management Committee on the 15th February 2018 and the criteria and procedures, to be applied to the allocation of funds, were still to be approved by the Committee at its Meeting on the 8th March 2018.

RESOLVED:-

Members considered and approved the updated work programme.

HCS/79 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 23rd November 2017 were received.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

SERVICE ASSISTANT (EVENTS) (Paragraph 1)

Members approved the recommendations in the report.

The Meeting terminated at 6.30pm.

COUNCILLOR MRS H COYLE

CHAIRMAN

PLANNING COMMITTEE

6th February 2018

PRESENT:-

Conservative Group

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Coe, Ford, Mrs Hall, Harrison, Muller, Stanton and Watson

Labour Group

Councillors Dr Pearson, Shepherd, Southerd and Tilley

In attendance

Councillor Smith (Conservative Group) and Councillor Taylor (Labour Group)

PL/131 **APOLOGIES**

The Committee was informed that no apologies had been received.

PL/132 **DECLARATIONS OF INTEREST**

Councillor Harrison declared a personal interest in Item 1.1 by virtue of being an acquaintance of the applicant through Melbourne Parish Council. A detailed explanation of a personal declaration was provided and the Councillor advised that as a result he would participate in the discussion and subsequent vote.

Councillor Stanton declared a personal interest in Item 1.1 by virtue of knowing the applicant. Whilst referring to the detailed explanation of a personal interest as provided by Councillor Harrison, Councillor Stanton advised of his intention to participate in the discussion and vote.

PL/133 **MINUTES**

The Open Minutes of the Meeting held on 7th November 2017, 28th November 2017 and 19th December 2017 were taken as read, approved as a true record and signed by the Chairman.

PL/134 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**PL/135 REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/136 THE SITING OF FOUR CABINS FOR HOLIDAY ACCOMMODATION AND CREATION OF ASSOCIATED PARKING, ALONG WITH THE WIDENING OF THE ACCESS ON LAND TO THE REAR OF NOS 45 TO 49 MANCHESTER LANE HARTSHORNE SWADLINCOTE

The Chairman introduced the application by advising that a similar application had been put before Committee in June 2017, had two Tree Preservation Orders confirmed since this date and advised Members that as is the case with all applications, this application would be decided based on its own merits.

The Planning Services Manager presented the report updating the Committee of an amendment to Condition 13 regarding the maintenance of landscaping would be through a management plan as approved by this Authority and that an Appeal had been lodged against the decision made in June 2017. Members were advised that if this application had been for residential development, then it would be contrary to policy, however as the proposal would be for tourist development, this was deemed as appropriate development by virtue of different policies. Members were advised that the application had been refused previously as it was contrary to policies EV1, S1, BNE4 and INF10 based on 'alien pattern of development, unwarranted intrusion and unacceptable impact on the countryside'. Members were shown a map that accompanied the previous application in order to highlight the changes that had been made by the developer to address the reasons for its previous refusal. The Officer identified the changes to the location of the car parking and turning areas, plot 1, plot 4 and inclusion of a landscaped area with trees including the confirmation of two Tree Preservation Orders on the front and rear trees/hedgerows. The Planning Services Manager commented that this was a finely balanced case where the tourism and financial benefits needed to be assessed against the visual impact. Members were advised that the potential impact on amenities would be comparable to that of residential development, with planning conditions to control the tourist use of the site.

Mr Kevin Banton (objector) and Mrs Michelle Galloway (applicant's agent) attended the Meeting and addressed Members on this application.

The Planning Services Manager clarified that the business case had been provided by way of part of a statement submitted with the planning application outlining a clear intention of how the applicant wished to conduct business. In relation to the detail in the report, the Planning Services Manager highlighted

that reports are based on the professional judgement of the Planning Officer, and in this case the consultant landscape architect had been employed to advise the Case Officer.

The Vice-Chairman addressed the Committee as local Ward Member noting that due to the elevated position of the site, it would be visible. Members were advised that the previous application had been refused and very little had changed in this application except for the addition of two Tree Preservation Orders that had been confirmed for the trees at the front and rear boundaries of the site, which would be affected if the application was granted. The Vice-Chairman highlighted concerns relating to the materials proposed for the construction of the development, and emphasised they would be out of character, design and style and highlighted that in order to provide an adequate screen, sufficient growth of the planting would require many years. The Vice-Chairman drew attention to the potential number of vehicles that could visit the site to accommodate lodges and highlighted the lack of amenities in the area. Concerns were also raised regarding the potential noise from the use of hot tubs proposed for the outside area and with no on-site management the monitoring and enforcement of curfews would be difficult. For these reasons, the Vice-Chairman proposed to overturn the Officer's recommendation and refuse the application.

Some Members agreed that this application had not significantly changed since the previous one submitted to Committee in June 2017 and shared the Vice-Chairman's concerns regarding the potential number of occupants and subsequent vehicles on the site, the lack of on-site management, visual impact of the site.

Other Members commented that this application had changed and that the objections had been adequately addressed. Also the Highways Authority had no objections and the landscape masterplan had been welcomed by the National Forest. Concerns were raised with regards to the use of hot tubs, and subsequent suggestions were made to either remove the hot tubs or amend the condition to request the hot tubs be switched off and vacated by 10pm. It was noted that any noise concerns could be dealt with by the Council's Environmental Health department. Clarification was sought on the use of the site and the Planning Services Manager responded confirming that this proposal was recommended for approval based on the exceptional case that it be used for tourism not conventional residential purposes. One Member cited research conducted by Visit England, that a day tourist spends £20 per day on average, which increases to £120 if they stay overnight. The Member also referred to National Forest information that tourism in South Derbyshire is increasing and that accommodation is needed.

The Vice-Chairman, as local Ward Member, reminded Committee that trees that had been put under a Tree Preservation Order by the Committee 21 days previously would be felled if this application be granted and raised concerns about parking when the accommodation on the site is at full capacity. The Councillor also commented that these are family lets but there is no recreation area for young people. Further clarification was sought by Members with regards to the impact of this application on the confirmed Tree Preservation

Order. The Planning Services Manager responded confirming that widening the access at the entrance would result in some of those trees being felled, but the report indicated that loss of these would be mitigated by planting on-site.

A further discussion ensued regarding the potential difficulty in enforcing the conditions relating to the hot tubs and external music with no on-site management. Committee was informed by one Member that the National Forest, who own the majority of the planting on the opposite side of the valley had indicated an intention to open up the view and asked that Members be mindful of the impact this would have.

A discussion ensued regarding the wording for a reason for refusal with advice offered by the Planning Services Manager regarding current policy.

RESOLVED:-

That planning permission be refused contrary to the recommendation in the report of the Strategic Director (Service Delivery), on similar grounds to the previous reason with updates to reflect current policy and the loss of trees in a Tree Preservation Order.

Councillor Smith left the Meeting at 7:00pm

PL/137 **THE ERECTION OF PAVEMENT PLAQUES, WALL PLAQUES AND LECTERNS AT VARIOUS LOCATIONS IN AND AROUND SWADLINCOTE**

The Principal Area Planning Officer presented the report and showed the Committee examples of the plaques proposed.

Councillor Watson informed Members that as the Chairman of Swadlincote Townscape Heritage Lottery Fund Board, the proposal had been welcomed.

One Member sought clarification on private residences and asked if new residents no longer wished for the plaque to be displayed, how this would be addressed. It was confirmed that the plaques would be affixed upon the consent of residents.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/138 **DEMOLITION OF CONSERVATORY AND THE ERECTION OF A REAR EXTENSION AT 52C DERBY ROAD MELBOURNE DERBY**

The Principal Area Planning Officer presented the report to Committee.

Members sought clarification on the Council's SPD guidelines with regard to separation distances; this was provided by the Officer who further advised that site conditions would dictate that these distances could be reduced. Councillor Harrison, as local Ward Member, indicated his satisfaction with the Officer's explanation.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/139 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2017/0513 Main Street, Milton
9/2017/0516 Main Street, Milton

PL/140 **PROPOSED TREE PRESERVATION ORDER 474 – LAND TO THE EAST OF RYKNELD ROAD (HIGHFIELDS FARM DEVELOPMENT), DERBY**

RESOLVED:-

That this Tree Preservation Order (TPO) be confirmed.

PL/141 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT MINUTES

The Exempt Minutes of the Meeting held on the 28th November 2017 were taken as read, approved as a true record and signed by the Chairman.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 7.10pm

COUNCILLOR MRS L BROWN

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

8th February 2018

PRESENT:-

Conservative Group

Councillor Billings (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors Atkin, Mrs Coe and Mrs Patten

In attendance

Councillor Taylor (Labour Group)

OS/49 **APOLOGIES**

Apologies were received from Councillors Bambrick, Dr Pearson and Mrs Stuart (Labour Group)

OS/50 **MINUTES**

The Open Minutes of the Meeting held on 29th November 2017 were taken as read, approved as a true record and signed by the Chairman.

OS/51 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/52 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/53 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee were informed that no questions from Members of the Council had been received.

OS/54 **RECREATIONAL FACILITIES IN RURAL VILLAGES**

The Cultural Services Manager presented the report to Committee.

Councillor Mrs Coe sought clarity on which play areas the District or parish councils are responsible for. The Cultural Services Manager reported that

many different arrangements are in place, proposing that a review be undertaken with a view to introducing some uniformity.

Councillor Atkin made reference to the funding opportunities, how Aston on Trent Parish Council had tackled the issue of raising funds, repaid via the precept, and queried the Lottery Fund criteria. The Cultural Services Manager confirmed that as Lottery funding had reduced, there was less to award, most going to deprived and/or rural areas. Councillor Mrs Patten queried what could be done to assist smaller rural settlements. The Cultural Services Manager acknowledged the difficulties, noted that smaller schemes required smaller outlays which could act in their favour, subject to the submission of a good application. Assistance, he suggested, could be provided by Council staff in terms of completing applications.

The Cultural Services Manager estimated that a Play Audit, including equipment condition and ownership, could be completed within three months, a Community Facility Audit within six months. Councillor Mrs Coe requested that this item be retained on the Committee Work Programme for a future meeting.

Councillor Taylor queried when the Council last provided capital monies in this area and what the Council did to assist parish councils. The Cultural Services Manager stated that it had been more than six years since there had been a capital programme and confirmed that activity with parish council's was varied, largely dependent on how active the council was.

Councillor Taylor enquired whether the list, as attached to the report, could be circulated to all Members, to assist in identifying all areas and their condition. The Cultural Services Manager clarified that the list referred to areas including play equipment, not necessarily open areas used for play, but containing no equipment and that maintenance priority was largely determined by a scoring mechanism.

Methods of making parish councils more aware of the assistance available, ranging from presentations, e-mails and parish liaison meetings, were also discussed. The Strategic Director (Corporate Resources) referred to the proposed allocation of £250k for a new Community Partnership Grant Scheme; although this had been approved by Finance and Management Committee on 11th January, it was still subject to ratification by Council.

The Chairman noted that the completion of a play audit would prove useful, necessary before the Committee could make any recommendations, including on how the Council can assist parish councils in seeking funding.

RESOLVED:-

Members noted the report on recreational facilities in Rural Villages.

OS/55 IMPLEMENTATION OF UNIVERSAL CREDIT

The Strategic Director (Corporate Resources) presented the report to Committee.

The Vice-Chairman voiced her concern regarding the potential for debt and repayment issues once the Universal Credit direct payment scheme commences. Tenant workshops relating to this topic were seen as a good idea, but attendance and adherence to the advice given were raised as concerns. The Director acknowledged the concerns raised, especially in light of experience elsewhere in the country, reporting that in situations where the rent arrears reached eight weeks or more, requests could be made to the DWP to impose a Payment Management Plan, whereby the rental amounts would be paid direct to the Council.

The Chairman queried the greater provision for debt, the Director clarifying how the estimate was calculated.

Councillor Mrs Coe made reference to the impact on the private rental market, the potential for increased evictions, producing a greater housing demand on the Council via homelessness claims.

Councillor Mrs Patten queried how many tenants paid their rent using cash. Whilst the Director did not have the payment method information, it was acknowledged that those paying with cash may find it more difficult to manage than those paying by direct debit, for example.

Councillor Atkin queried the seven benefits being rolled into the single Universal Credit payment, information the Director undertook to supply separately, and how the implementation information would be promoted across the District. The Director clarified what was being undertaken in this respect, also confirming that additional computers were being installed, as applications had to be made on-line.

Councillor Taylor, whilst noting the potential impact on poverty and collection as concerns, also queried the impact on officer time in dealing with these matters. The Director noted this, but added that some staff currently processing benefit claims would no longer be required to do so and may need to be re-deployed. Councillor Mrs Coe stated that the CAB undertook work in the more rural areas, offering one-to-one support on request. The Director confirmed that Council officers were already working with the CAB and CVS in this area.

RESOLVED:-

Members considered the current position and planned actions for supporting tenants and potential claimants of Universal Credit.

OS/56 **WASTE COLLECTION BUDGET AND FUTURE GROWTH PROVISION**

The Strategic Director (Corporate Resources) presented the report to Committee.

Councillor Atkin queried the reliance on agency staff in waste collection. The Director confirmed that there had been a greater reliance on agency staff and overtime up to six months ago, before the additional refuse round was approved. Access to an agency pool was still in place to ensure service continuation on a daily basis.

Councillor Mrs Patten queried whether, given the amount spent on standby staff, additional staff could be employed, used to supplement the refuse crews as required, deployed to other duties when not. The Director undertook to investigate the proposal further and report back.

The Chairman requested that a report relating to street cleansing be submitted to the next meeting of the Committee, along with initial feedback on the above proposal.

RESOLVED:-

Members considered the proposed budget for Waste Collection Services for 2018/19 and approved the report backs as detailed above.

OS/57 **FEEDBACK ON GROUNDS MAINTENANCE / STREETSCENE / WASTE SERVICES VISITS**

The Chairman made reference to the visit made to North Warwickshire Borough Council, citing in particular the enhanced collaboration between different teams, such as litter pickers, fly tipping teams and the refuse round teams, including some outsourcing. The Strategic Director (Corporate Resources) confirmed that a review of current service standards and performance was underway, but that this would not cover matters of a more operational nature. Councillor Mrs Coe suggested that the Committee review operational matters, requesting that a report be submitted at a future date, to be determined by the 2018 Scoping Meeting.

RESOLVED:-

Members noted the information provided relating to this topic.

OS/58 **COMMITTEE WORK PROGRAMME 2017/18**

The Chairman requested that the aforementioned report on street cleansing be added to the March 2018 agenda.

RESOLVED:-

Members considered and approved the updated work programme.

OS/59 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 7.10pm.

COUNCILLOR A BILLINGS

CHAIRMAN

SOUTH DERBYSHIRE AREA FORUM

AREA 1 – ETWALL

Tuesday, January 23rd, 2018 at Hilton Village Hall

PRESENT:-

South Derbyshire District Council representatives

Councillor Mrs Lisa Brown (Chair), Councillor Andy Billings, Councillor Martyn Ford, Councillor David Muller, Councillor Mrs Julie Patten.

Kevin Stackhouse – Strategic Director.
Tom Sloan – Clerk.

Derbyshire County Council representatives

Councillor Martyn Ford, Councillor Mrs Julie Patten.

Parish Council / Meeting representatives

Ian Bennett (Etwall Parish Council), Steve Cooper (Hilton Parish Council), Norman Ireland (Etwall Parish Council), David Neal (Etwall Parish Council), Tanina Rushton (Egginton Parish Council).

Members of the public

Sue Bagley (South Derbyshire CVS), AR Creeth, Sue Creeth, Pat Laughlin (Ashbourne Community Transport), Graham Wale.

EA/20 **Apologies**

Councillor Mrs Amy Plenderleith, Councillor Andy Roberts.

EA/21 **Declarations of interest**

None.

EA/22 **Chair's announcements**

Councillor Mrs Lisa Brown introduced Pat Laughlin from Ashbourne Community Transport to give a presentation on the charity's bus operations around South Derbyshire. The organisation had been approached by a few Egginton residents who wanted to go to Burton for preference, following the removal of the bus service. Services are door-

to-door and free to gold card holders, with a £3.80 charge for return journeys for those who pay. Councillor Mrs Brown added that she felt it was a terrific service which needed better publicity to attract greater numbers of clients.

A resident said they felt that Ashbourne as a destination, and cited in its name, might give people the impression that it was for that area only. Councillor Mrs Julie Patten said that people automatically thought that the service was for people with disabilities – and this wasn't the case. It was getting that message across which was key, she felt. She also felt that most people would prefer to go to Burton rather than Ashbourne. Councillor Billings added that he would advertise the service in the village directory.

ACTION: Tom Sloan to circulate posters advertising the service to parish clerks

Councillor Mrs Brown asked for attendees to write to Mr Sloan at SDDC to suggest any changes they would like to see to improve the area meetings as part of a review taking place.

EA/23 **To note the minutes of the meeting held on October 3rd, 2017 (copy attached)**

The minutes were approved as a true and correct record with one change – the removal of Ian Bennett from the record as an attendee at that meeting.

EA/24 **Report back on issues raised at the last meeting**

Pavement request in Burnaston Lane, Etwall

Councillor Mrs Brown asked Councillor Martyn Ford to look into the request. Councillor Ford replied that a DCC Highways officer was soon to visit Etwall and would look at the issue. A resident added that the need for a pavement was more acute with growing traffic levels in the area. Another resident said that a property on the corner didn't keep their boundary clear of vegetation, so there was scope for improvement at that level. Councillor Ford said it would be reviewed and would give feedback.

Chestnut Gove, Etwall

Councillor Ford would investigate possible measures with the DCC Highways officer when he came to investigate Burnaston Lane (above).

ACTION: Councillor Martyn Ford to report back on above two issues after his meeting with DCC Highways

New House Farm site signage

Councillor David Muller reported that he had talked to agents regarding the signage in poor locations on the A516. There seemed to have been an improvement since and hopefully the situation was easing. Roadworks related to drainage were currently taking place but there had been reduced accidents at the location. A resident added that a car had gone over the island and crashed a week before the meeting. Councillor Muller said his understanding was the car involved had been speeding.

EA/25 Public questions on issues raised by residents

A resident complained about dog fouling in Scropton Road, Scropton. They asked if anti-fouling stencils could be used on the pavement as they had been in other parts of the district. Kevin Stackhouse replied that in other areas the prevention of dog fouling fell between SDDC and the relevant parish council. Councillor Andy Billings confirmed that spray-on warnings had been used in the past.

ACTION: Tom Sloan to report request to SDDC's Environmental Health department

EA/26 County council issues

Councillor Ford reported that DCC was currently setting its precept but there wasn't a great deal about it which he could report.

EA/27 District council issues

Mr Stackhouse reported that SDDC was looking to set its budget and Council Tax for the next financial year, 2018-19. The financial position continued to be a good one in the short to medium term with a budget surplus in 2017-18. More money was being generated from the New Homes Bonus and from the extra Council Tax being levied by the additional properties being built in the district. Extra services were having to be laid on, including a new refuse collection round, and work was being done to review grounds maintenance around South Derbyshire. With extra properties and associated facilities, there was more which needed maintaining. Extra revenue from new houses wasn't all being spent – some was being held in reserve to secure future services. There was the potential for a budget deficit in two-three years' time. One thing which could benefit the district was a Government pilot in Derbyshire to allow local authorities to keep 100% of their Business Rates, up from the current 50%.

The proposal was to raise SDDC's precept by 1.95%, a very similar rise to the previous two years. There was the option to put it up by more than that

but anything more than a 3% rise or an extra £5 on a Band D property would require a referendum.

Councillors had voted through an extra 2% funding for voluntary bodies and parish councils. A Community Partnership Scheme had also been proposed with additional funding of £250,000.

A resident reported a problem over the Christmas period with dog bins and rubbish bins not being emptied. Assurances were given by SDDC that collections would be made after issues over Christmas 2016. However, there was a repeat of the problem. The resident had been promised a review into the problems and requested information. Mr Stackhouse apologised and said SDDC would do better. Councillor Mrs Brown added that the issue was taken very seriously and a review into what had happened was under way. As soon as it was finalised, the outcome would be presented to residents. The specific issue was that in Hilton the collection day fell on Christmas Day. The review, though, would be all-encompassing and would be reported back. It was fundamental to get it right.

ACTION: Councillor Lisa Brown to provide a report back on the review of refuse collection and dog bin emptying

A member of the public complained about cardboard being dumped at Hatton recycling centre. Councillor Billings replied that address information had been recovered from the dumped waste and 13 people were due to receive Fixed Penalty Notices for fly-tipping.

A resident complained that a bin installed in a lay-by between the Seven Wells and Burnaston Garage on the A516 needed emptying more regularly.

ACTION: Tom Sloan to report overflowing bin to SDDC depot and provide a report back

EA/28 **Date of next meeting**

The date of the next meeting would be announced in due course.

**Councillor Lisa Brown
Chair**

The meeting terminated at 8.24pm.

SOUTH DERBYSHIRE AREA FORUM

NEWHALL

Tuesday, January 30, 2018 at Newhall Old Post Centre

PRESENT:-

South Derbyshire District Council representatives

Councillor Paul Dunn (Chair), Councillor Mrs Linda Stuart,.

Kevin Stackhouse (Director of Finance and Corporate Services), Tom Sloan (Clerk), Chris Smith (Communities Manager).

Derbyshire County Council representatives

Councillor Gary Musson.

Scott Clayton (Thriving Communities).

Parish Council / Meeting representatives

None.

Members of the public

Alan Argent, Colin Dobson, L Felthouse, Pamela Foy, Christine Hobson, Hedley Hobson, Richard House, Ron Hughes, David James, Alan Jones, Helen Kreft (Burton Mail), Mike Lacey, Mick Lunn, Colin Maddock, Cathy Miles (CVS), Bill Park, Michelle Ray, Glenys Tagg, R Trim.

NA/19 **Apologies for absence**

Pat Bambrick, Councillor Sean Bambrick, Mick Mulgrew, Councillor Robert Pearson, Councillor Kevin Richards, Councillor John Wilkins.

NA/20 **Declarations of interest**

None.

NA/21 **Chairman's announcements**

None.

NA/22 **The minutes of the meeting held on October 10, 2017**

The minutes were approved as an accurate record of the meeting.

NA/23 **Report back on issues raised at the last meeting**

Pedestrian crossing at Wideshaft

Councillor Paul Dunn said the report provided by DCC didn't address the issue of vehicles being able to go along the pavement around parked cars. A bollard would prevent this from happening. Councillor Mrs Linda Stuart added that she had brought the matter to the forum's attention. She said cars frequently drove along the section of pavement right in front of people's front doors – and it was getting more regular. A white van had done it while she was showing Councillor Kevin Richards the location. The problem would be serious if a resident walked out of their front door at the wrong moment. A resident asked if something like an A-board would help if a bollard wasn't forthcoming. Another resident suggested a petition to DCC with more than 10 signatures would lead to a report going to a cabinet member.

ACTION: Tom Sloan to again report location to Derbyshire County Council and request a bollard be installed

Pine Grove, Newhall

A resident said they'd brought up the issue of untidy land around the garages at the two previous meetings. The garages had still not been touched. Rubbish went all the way through to the Burrows and nothing had been done.

ACTION: Tom Sloan to again report issue and ask for the area to be cleaned

Derbyshire County Council development company

Councillor Dunn reported that DCC had pockets of land across the county which could be developed. Money earned wouldn't go into private hands and the taxpayer would receive the benefits. DCC was looking at other areas of land rather than the one in Plummer Road but he would keep mentioning it. A resident asked if it could be used as an allotment. Councillor Dunn replied that it was unlikely due to the value of the land.

Security lighting at Pine Grove, Newhall

A resident said that SDDC hadn't fixed the light in question and it still wasn't working.

ACTION: Tom Sloan to report issue to SDDC Housing

Councillor Gary Musson asked for the resident who requested a pedestrian crossing at Wideshaft to talk to him. Councillor Dunn pointed out that the street was in Swadlincote and was relevant to that forum and not Newhall. A resident added that the issue had been investigated in the past and there weren't adequate visibility splays to install a crossing.

NA/24 **Public questions on issues raised by residents**

A resident reported that grounds maintenance workers had caused damage to the grass in Newhall Park by the bowling green. There were tyre tracks left in the surface after workers had been to plant trees. Councillor Dunn agreed that it was an unacceptable situation.

ACTION: Tom Sloan to report issue to SDDC Depot

A resident asked how to obtain a grit bin from DCC. Councillor Dunn replied that they hadn't been issued by the county council for two years because of financial constraints. The only solution was people buying rock salt themselves. Councillor Musson added that some grit bins were bought by parish councils but there weren't any such organisations in Midway, Newhall and Stanton. He would ask DCC if anything could be done.

ACTION: Councillor Gary Musson to report back on grit bin availability

A resident asked where they could find a plan of a new development proposed adjacent to William Nadin Way. Chris Smith replied that one would be available on the Planning Portal. The resident asked if some of the recreation ground at Meadow View Road was being taken for a development. Councillor Dunn replied that it wasn't strictly the case. Football pitches were going to be enhanced and new changing facilities added. Kevin Stackhouse added that the football pitches were going to be moved but there would be no loss of facilities.

NA/25 **County council issues**

Councillor Musson detailed a planned road closure for High Street, Newhall on April 26.

NA/26 **District council issues**

Mr Stackhouse reported that SDDC was looking to set its budget and Council Tax for the next financial year, 2018-19. The financial position continued to be a good one in the short to medium term with a budget surplus in 2017-18. More money was being generated from the New Homes Bonus and from the extra [Page 98 of 121](#) being levied from the additional

properties being built in the district. Extra services were having to be laid on, including a new refuse collection round, and work was being done to review grounds maintenance around South Derbyshire. With extra properties and associated facilities, there was more which needed maintaining. Extra revenue from new houses wasn't all being spent – some was being held in reserve to secure future services. There was the potential for a budget deficit in two-three years' time.

The proposal was to raise SDDC's precept by 1.95%, a very similar rise to the previous two years. There was the option to put it up by more than that but anything more than a 3% rise or an extra £5 on a Band D property would require a referendum.

A resident asked if a final decision on the Council Tax had been made. Mr Stackhouse replied that it would be made at Full Council on February 26.

Mr Stackhouse added that councillors had voted through an extra 2% funding for voluntary bodies and parish councils. A Community Partnership Scheme had also been proposed with additional funding of £250,000.

A resident asked for information on Business Rates. Mr Stackhouse replied that local authorities currently kept 50% of the Business Rates levied. However, there was soon to be a Government pilot in Derbyshire to allow local authorities to keep 100% of their Business Rates. It would result in a net gain to South Derbyshire. Other funding streams could also be reduced, however. Councillor Dunn added that he was concerned about the potential for Toyota uprooting after Brexit and income from their Business Rates going elsewhere. Mr Stackhouse confirmed that Toyota was one of the biggest Business Rate payers in Derbyshire.

A resident asked for clarity on the revaluation of business properties for Council Tax purposes. Mr Stackhouse replied that extra support from Central Government would be offered over the next four years for affected properties.

Councillor Dunn reported that DCC was proposing to raise Council Tax by 2.99% in 2018-19, with an extra precept of 2% on top for Adult Social Care. There would be another similar rise the following year. However, there would be a freeze for two years from 2020-21 – ahead of the next election.

Mr Smith updated on Midway Community Centre. A two-pronged attack was needed to increase community engagement and usage of the centre. SDDC's Sport & Health department was doing a project at the centre, as was People Express. Anti-social behaviour (ASB) seemed to be under control. Cathy Miles said that a long-term sustainable approach to the centre was needed. Consultation had taken place at the one-year

anniversary event. The overwhelming thing that came out of the event was that a lot needed to be done. ASB needing tackling first. A good group of people had come together to form a committee. A resident said that they'd questioned why the centre was never open while it could be used for so much. Councillor Dunn said the concern was shared among councillors at the lack of use of a £750,000 facility, but since Mrs Miles had got involved the centre had moved on a great deal. Councillor Musson said he would take some details from Mrs Miles to see if DCC's Youth Services would get involved.

Scott Clayton reported that ideas from DCC's Thriving Communities project were starting to form into a bigger plan. Among them were Club Newhall, where local residents would run a club and Our Newhall, to make it easier to find volunteers and support their work in the community. There were also plans to make Newhall Day Centre more of a community venue. Councillor Dunn added that there seemed to be very positive things coming out of Midway Community Centre and the Thriving Communities project.

NA/27 **Date of next meeting**

The next meeting would be held on a date to be announced.

Councillor Paul Dunn
CHAIRMAN

The meeting terminated at 8.27pm.

SOUTH DERBYSHIRE AREA FORUM

SWADLINCOTE

Wednesday, January 31, 2018 at Goseley Community Centre

PRESENT:-

District Council Representatives

Councillor Mrs Kim Coe (Chair), Councillor Robert Coe, Councillor Stuart Swann, Councillor Steve Taylor, Councillor Neil Tilley, Councillor Ray Tipping, Councillor Mrs Sandra Wyatt.

Kevin Stackhouse – Strategic Director.

Kate Allies – Environmental Development Manager.

Tom Sloan – Clerk.

Derbyshire County Council Representatives

Councillor Mrs Linda Chilton, Councillor Gary Musson, Councillor Stuart Swann.

Parish Council / Meeting Representatives

Malc Gee (Woodville Parish Council), Maureen Mycock (Hartshorne Parish Council), Don Redfern (Woodville Parish Council), Richard Smith (Hartshorne Parish Council).

Members of the Public

L Archer, Michael Barsby, Eddie Bisknell (Burton Mail), Chris Bowley, Lia Byatt, Ron Causer, Jane Chapman, Colin Dobson, Kerrie Fletcher (CVS), Geoff Fox, Ruth Frudd, Adam Geddes, Iain Hambling, Mick Hine, Joy Smith, Dot Shuttleworth, N Thornehoe, G Tubey.

SA/20 **Apologies**

Chris Horridge, Shirley Horridge, Ron Lane.

SA/21 **Declarations of interest**

None.

SA/22 **Chairman's announcements**

None.

SA/23 **The minutes of the meeting held on October 4, 2017**

The minutes were approved as a true and correct record.

SA/24 **Report back on issues raised at the last meeting**

Bollard in High Street, Swadlincote

A resident said that raising the bollard would prevent access to the High Street for the security van delivering cash to HSBC bank. Councillor Mrs Kim Coe replied that the bank would have to communicate with SDDC about delivery times. Councillor Sandra Wyatt claimed the bollard had yet to be raised, contradicting what officers from SDDC's Depot had said.

Broken bollard in Thorn Street, Woodville

Councillor Gary Musson said he would find out whether a replacement bollard would be installed in future.

ACTION: Councillor Gary Musson to provide a report back on bollard

SA/25 **Public questions on issues raised by residents**

A resident raised the poor state of the surface of the Delph. They said that a previous meeting had been told that spare stone was available to repair it. When would it happen? How much would it cost and who would pay? The stone had not stood the test of time as it should – surely materials should be supplied free of charge? Councillor Neil Tilley added that he'd raised the issue at SDDC and been told that some of the stones were hollow. The resident complained that substandard materials had been supplied at the Taxpayer's expense and they had disintegrated. Councillor Steve Taylor backed the resident's complaint and said the work should have been done to a better standard. Kevin Stackhouse replied that officers at SDDC were looking into the problem. Hopefully, by the next meeting it would have been resolved.

Councillor Mrs Coe raised the issue of trees in Swadlincote's High Street. They were lifting the surface of the street. A resident added that the trees weren't being properly maintained, which worsened the problem. Councillor Stuart Swann said they were the wrong trees in the wrong place. The resident said a schedule should have been in place to prevent the trees from getting so big. There was a 60ft tree outside the Chinese takeaway, so inevitably roots would damage the street. Councillor Tilley

said no one seemed to take responsibility for them. Councillor Swann said the tree outside the Chinese takeaway was being removed.

ACTION: Tom Sloan to provide a report back into maintenance of the trees in High Street, Swadlincote

Kate Allies reported that her team had undertaken some public consultation and one of the things people asked for was a heritage trail. Ideas had been gathered for what should be included. An application had been lodged with the Heritage Lottery Fund for money to pay for plaques in pavements and walls. The idea was to celebrate the people of Swadlincote.

A resident asked for the times of SDDC meetings to be included in Area Forum agenda packs. Councillor Mrs Coe replied that the time of meetings was always 6pm but that the time would be included in future.

A member of the public raised damaged blockwork outside Lloyd's Bank in High Street, Swadlincote. A dip meant customers were often stood in water to use the cash machine. Councillor Taylor added that the problem was similar to that in the rest of High Street and the Delph. It was about time that Swadlincote got what it deserved in terms of capital expenditure on roads and streets.

A resident asked when barriers at the Tollgate Island were going to be replaced after they were damaged in an road traffic collision. Councillor Musson replied that the work would be undertaken by DCC.

A member of the public reported a manhole cover rocking and making a loud noise outside the Tesco supermarket in Woodville when hit by traffic. A repair had been attempted by DCC Highways but it had failed very quickly.

ACTION: Tom Sloan to report damaged manhole cover to DCC

A resident complained about the narrow pavement outside St George's Primary School in Church Gresley. Councillor Swann replied that some work had been done to alleviate issues at the location. Councillor Mrs Coe added that, as a former governor at the school, she could report that there wasn't much more which could be done. The resident asked for traffic calming. Councillor Swann asked to be sent a proposal for the site.

A member of the public raised the Woodville Regeneration Route. They weren't sure if planners had considered how traffic was going to perform once the route was open. They cast doubt on the effectiveness of the proposed new road. Councillor Taylor said he had been involved in the project for many years and traffic impact assessments had been made. He never thought the proposed road would relieve Woodville completely, but

the hope was it would relieve traffic at the Clock Island as vehicles took the new route into Swadlincote. Councillor Musson added that he was curious as to whether future developments had been factored into the analysis when he visited a consultation event. He was told the modelling was robust. A resident said extra traffic would come from Blackfordby as extra houses were being built at the border with South Derbyshire. Councillor Mrs Linda Chilton replied that border developments were consulted upon. Councillor Mrs Coe told residents to make comments on the plans official to ensure their views were heard. Mr Stackhouse said that planning applications were available to view in the Civic Offices and the application in question was currently lodged with SDDC. This was the chance for people to have their say. A resident added that he hoped residents who had bought new houses in Woodville knew they would one day be on a bypass. Councillor Taylor said, for the record, that Clock Island was at full capacity as determined by DCC.

A resident asked for grit bins on the Thorpe Downs estate in Church Gresley to be better maintained. They were either absent, vandalised or empty during a recent cold snap which left the estate treacherous. Why could kerbs not be installed to better protect them? Councillor Swann replied that he was waiting on an answer from DCC on grit bin maintenance. Councillor Musson added that no new bins were being issued by DCC.

ACTION: Councillor Stuart Swann to provide an update from DCC on grit bins

SA/26 **County council issues**

None.

SA/27 **District council issues**

Mr Stackhouse reported that SDDC was looking to set its budget and Council Tax for the next financial year, 2018-19. The financial position continued to be a good one in the short to medium term with a budget surplus in 2017-18. More money was being generated from the New Homes Bonus and from the extra Council Tax being levied by the additional properties being built in the district. Extra services were having to be laid on, including a new refuse collection round, and work was being done to review grounds maintenance around South Derbyshire. With extra properties and associated facilities, there was more which needed maintaining and spending would rise. Extra revenue from new houses wasn't all being spent – some was being held in reserve to secure future services. There was the potential for a budget deficit in two-three years' time but efficiencies were being sought. One thing which could benefit the district was a Government pilot in Derbyshire to allow local authorities to keep 100% of their Business Rates, up from the current 50%.

The proposal was to raise SDDC's precept by 1.95%, a very similar rise to the previous two years. There was the option to put it up by more than that but anything more than a 3% rise or an extra £5 on a Band D property would require a referendum.

Councillors had voted through an extra 2% funding for voluntary bodies and parish councils. A Community Partnership Scheme had also been proposed with additional funding of £250,000. Kerrie Fletcher (CVS) thanked SDDC for the additional funding.

A resident asked how much extra income would come from the re-evaluation of properties which had been extended. Mr Stackhouse replied that he was unsure and would report back.

ACTION: Kevin Stackhouse to report back on re-evaluation of properties

A member of the public asked if there would be a windfall from the sale of SDDC's Depot and associated land. Mr Stackhouse confirmed there would be and it would pay for the new depot which had been created on Boardman Industrial Estate. A resident complained of a stench coming from the former SDDC depot.

ACTION: Tom Sloan to report issue to Environmental Health

SA/28 **Date of next meeting**

The date of the next meeting would be announced in due course. Councillor Mrs Coe reported that there would be a change to the format of the meeting, with the likelihood that the Area 4 Safer Neighbourhood meeting and Swadlincote Area Forum be rolled into one.

**Councillor Mrs Kim Coe
Chair**

The meeting terminated at 8.30pm.

SOUTH DERBYSHIRE AREA FORUM

AREA 3 – MELBOURNE AREA

Monday, February 5th, 2018 at Melbourne Assembly Rooms

PRESENT:-

District Council representatives

Councillor John Harrison (Chair), Councillor Neil Atkin, Councillor Mrs Hilary Coyle, Councillor Jim Hewlett, Councillor Michael Stanton, Councillor Peter Watson.

Frank McArdle (Chief Executive), Tom Sloan (Clerk).

Derbyshire County Council representative

Councillor Neil Atkin, Councillor Mrs Linda Chilton.

Neill Bennett (Senior Project Officer Transportation Data & Analysis Team), Richard Handbury (Traffic and Safety Service Amber Valley (Part), Erewash Borough & South Derbyshire).

Parish Council / Meeting representatives

Steve Graham (Aston Parish Council), Nancy Hawksworth (Shardlow & Great Wilne Parish Council), Alison Hicklin (Barrow Parish Council), Ed Hicklin (Aston Parish Council), Alicia Mitchell (Shardlow & Great Wilne Parish Council), Margaret Sharp (Melbourne Parish Council), Dave Smith (Melbourne Parish Council), Terry Summerlin (Melbourne Parish Council).

Members of the public

Frank Hughes (Village Voice), Jennifer Peckham, Rachael Peckham, Jules Redfern, Nia Scott-Moylan.

MA/19 **Apologies for absence**

Barbara James.

MA/20 **Declarations of interest**

None.

MA/21 **Chairman's announcements**

Councillor John Harrison congratulated Councillor Mrs Hilary Coyle on her election to the office of Leader of South Derbyshire District Council.

MA/22 **The minutes of the meeting held on October 24, 2017**

On the proposition of Councillor Peter Watson, the minutes were AGREED as a true and correct record.

MA/23 **Swarkestone Causeway update – Neill Bennett and Richard Handbury**

Neil Bennett introduced himself as representing the Highways Asset Management Team which had installed the vehicle-activated signage (VAS) for overweight vehicles.

Richard Handbury introduced himself as manager of the Traffic Team in the south of the county.

Mr Bennett reported that three signs were installed on approaches to Swarkestone Causeway in April, 2017. A permanent monitoring station south of the causeway allowed DCC officers to monitor the weight and types of vehicles and see if the VAS had been effective. It showed a 19% decrease in vehicles over the 7.5 tonne weight limit between April and December 2017, compared with the same period the previous year – despite a 3% increase in total traffic.

Mr Handbury reported that some of the signage around the location was not informative or well located. A total of 21 locations had been identified covering approaches from Ticknall, Melbourne, Shardlow and the A50 roundabout where it could be improved. Improving signage from the A50 itself was difficult as it meant dealing with Highways England and a high cost to DCC. For example, changing a sign on the M1 would cost £90,000. Once new signs were in place, he hoped for a further decline in HGVs using the causeway.

Farmers around the area and bus companies had special dispensation to break the weight limit. However, the order governing this was from 2004 and it wasn't clear who had permission and who didn't. The plan was to introduce a new order and give 12-month permits to those who merited them, bringing the road back under full DCC control.

Councillor Harrison said it would be a good idea to ask Arriva to ensure that two buses going in different directions didn't meet on the causeway.

Councillor Michael Stanton said that very few farmers at harvest time dealt with logistics themselves. Contractors did most of the heavy haulage so any new permit system would take this into account. Mr Handbury

replied that a system could be electronic and Mr Bennett said it would need to be painless to use.

A resident said they felt the system would cause a lot of work. It was obvious if a farmer was crossing the causeway from what their vehicle was. Mr Handbury replied that the current system was open to abuse.

A member of the public asked if the monitoring devices could distinguish between tractors and trucks. Mr Bennett confirmed that it could.

A resident said they'd noticed a great reduction in HGVs using the causeway. However, the problem wasn't the odd lorry using it, it was the sheer volume of traffic.

Mr Bennett gave an enforcement summary showing five prosecutions for overweight vehicles in the past year. That was down from 11 in 2015-16 and nine in 2016-17. He added that it might be down to resource issues at Trading Standards. Councillor Neil Atkin asked if a zero tolerance approach was taken. Mr Bennett said a warning letter was the first step.

A member of the public asked if the VAS gathered any number plate data and, if not, why not? Mr Bennett replied that DCC didn't have the legal powers to install such a piece of equipment. He had wanted to put automatic number plate recognition (ANPR) cameras in, but the police, having looked at the numbers involved, didn't have the resources in their back office to carry out prosecutions. Authorities in London and Wales had the powers, but not counties in England.

Councillor Stanton reported that traffic in Ingleby Lane was increasing significantly. Councillor Mrs Linda Chilton added that Breach Lane was also badly affected.

Councillor Atkin asked if there was a counter to measure traffic coming from Isley Walton. Mr Bennett confirmed that there wasn't.

Councillor Peter Watson asked if the monitoring station south of the causeway measured traffic in both directions. Mr Bennett confirmed that it did. Councillor Watson asked for an electronic copy of the presentations given on the night. It was confirmed he would receive one.

Mr Bennett confirmed that the weight limit had been introduced to protect the retaining walls and some of the parapets which were retained by timber baulks. The structural limit of the causeway was estimated at 40 tonnes, much in excess of 7.5 tonnes.

Councillor Harrison asked how often the undercroft was inspected. Mr Bennett confirmed that inspections followed national guidelines.

Mr Handbury reported an issue with foreign HGV drivers using outdated satellite navigation systems going over the causeway. If caught, it was often not worth pursuing an international investigation to net a £75 or £100 fine.

A resident said there were two distinct issues. HGVs weren't causing the heavy traffic in Melbourne and surrounding villages – that was caused by the amount of traffic on a bridge with pinch points. However, Historic England wouldn't allow them to be removed to update the bridge for the 21st century. If this happened, a lot of the issues around flow of traffic over the bridge and causeway would be solved. A new bridge would be the ideal solution. Mr Bennett replied that there were more than 15,000 vehicles a day travelling over the causeway. However, there was no funding stream for a new crossing. Councillor Mrs Chilton added that the cost to Derbyshire if the causeway ever went down would be huge.

Councillor Jim Hewlett said that in light of the lack of funding, efforts should be made to persuade Historic England to allow the works. Was this possible? Mr Handbury said he was unsure if the bridge could be widened and there could be ramifications for structural integrity. Councillor Mrs Chilton said that in her experience Historic England wouldn't entertain the idea. Councillor Hewlett asked if pressure could be put on the organisation seeing as there was no alternative. Councillor Stanton added that it often took him 20 minutes to join the bridge at the bottom of Ingleby Lane due to the traffic.

A resident asked whether the people of Melbourne and South Derbyshire were just supposed to put up with a 3% year on year rise in traffic without any solution. Mr Bennett replied that it was unfortunately the case.

One-way system proposal for Melbourne

Mr Handbury presented his proposal for a one-way system for Melbourne. There wasn't enough on-street parking, businesses weren't getting the turnover they desired due to congestion and there were delivery issues. DCC could go down the civil enforcement route but wardens only came on a rota with every other location in South Derbyshire. He had tried to come up with a scheme which was self-policing. Derby Road, Chapel Street and Potter Street could be made one-way and traffic kept away from Packhorse Road because of the schools. The scheme would allow better control of traffic movements and there would be better utilisation of street space. There were always positives and negatives to any scheme, but there would be discussions about what form it took and people's views would be taken into account. Currently, the scheme was only a proposal – and the alternative was to leave the status quo.

Councillor Watson and several residents made suggestions as to how the scheme could be improved and what would potentially not work.

Councillor Mrs Chilton added that the proposals had come about after complaints to DCC and what was presented was the 'least worst case scenario' of what could be done. Any plans would be consulted upon in future. Mr Handbury said there would never be total agreement on such a scheme but he was looking to engage and once a concrete idea was created it would go to a public consultation.

Councillor Harrison concluded that consultation should also take place with Melbourne Parish Council.

MA/24 Report back on issues raised at the last meeting

Nothing added to the report back in the agenda pack.

MA/25 Public questions on issues raised by residents

None

MA/26 County Council issues

Councillor Mrs Chilton reported that DCC's budget would go through Full Council in two days' time. She also congratulated Councillor Harrison on becoming an Alderman.

MA/27 District Council issues

Mr McArdle gave a budget presentation for SDDC. Reserves were healthy and the budget was balanced for 2017-18 and 2018-19. Income was being generated from growth and would be invested in extra services, including an extra refuse round. A deficit was predicted for 2019-20, so SDDC was still looking for savings and efficiencies. However, compared to other authorities in the country, SDDC was in a reasonable position.

A pilot scheme where authorities in Derbyshire would retain 100% of their Business Rates would be undertaken. Local authorities were no longer able to rely on the Government grant which was being phased out in order to stay afloat. They would have to rely on the Rates they generated from Council Tax, Business Rates and the New Homes Bonus.

A provisional increase of 1.95% in the Council Tax for 2018-19 was proposed, 1% below the Government limit. The proposal would go to Full Council on February 26. It was important to note that SDDC took just 11% of the total bill on an average Band D property.

It has been proposed that grants to voluntary bodies would go up by 2% and a proposal that £250,000 to be allocated for a Community Partnership Scheme would be put before a meeting of the Council on February 26.

Mr McArdle reported that one of his directors, Stuart Batchelor, finished his employment with SDDC on February 27. He was well-known in Melbourne for his work with the sports partnership. Mr McArdle placed on the record his appreciation to Mr Batchelor for his service to the Melbourne area. Councillor Harrison echoed the sentiment.

Councillor Atkin thanked the two officers from DCC for their presentations.

MA/28 **Date of next meeting**

To be advised in due course.

Councillor John Harrison
CHAIRMAN

The meeting terminated at 8.55pm.

SOUTH DERBYSHIRE AREA FORUM

REPTON

Wednesday, February 7, 2018 at Ticknall Village Hall

PRESENT:-

District Council representatives

Councillor Peter Smith (Chair), Councillor Andy MacPherson, Councillor David Shepherd.

Frank McArdle (Chief Executive).
Claire Rawlins (Anti-Social Behaviour Officer).
Tom Sloan (Clerk).

Derbyshire County Council representatives

None.

Parish Council / Meeting representatives

Fred Hill (Newton Solney Parish Council), Christina Oppenheimer (Ticknall Parish Council), Nigel Picken (Ticknall Parish Council), John Phillips (Willington Parish Council), Julie Tibbert (Ticknall Parish Council), Steve Toone (Bretby Parish Council).

Members of the public

Sue Carter, PCSO Harriet Dunn (Derbyshire Police), Pat Laughlin (Ashbourne Community Transport), PCSO Claire Statham (Derbyshire Police), PCSO Kerry Wallington-Waite (Derbyshire Police), Sam Watters, Pam Wood (CVS).

RA/19 **Apologies for absence**

Councillor Neil Atkin, Councillor Manjit Chahal, Councillor Mrs Linda Chilton, Charles Fellows, Councillor Martyn Ford, Brian Goodall, Heather Hall, Councillor Michael Stanton, Carol Wynn.

RA/20 **Declarations of interest**

None.

RA/21 **Chairman's announcements**

Page 112 of 121

Ashbourne Community Transport

Pat Laughlin from Ashbourne Community Transport gave a presentation on the Derbyshire Connect Shopping Service. It was designed to give every village in the county a public bus service once a week. In Ticknall, the bus ran on a Thursday to Burton on Trent. A single ticket cost £2 and a return ticket £3.80. She asked those present to pass the information on to people who would possibly benefit from it.

Future of South Derbyshire District Council Area Forums

Councillor Peter Smith introduced a discussion on the future of SDDC's Area Forums and Safer Neighbourhood Meetings. A report was being written looking at their future and a possible merger of the two meetings.

Frank McArdle said he felt there was a fracture between the two meetings, with a drop off in attendance after the break, and attempts needed to be made to stop that. A debate was due to be held on February 26 and one meeting was an option to be discussed. The start time of 6.15pm was also to be reviewed, as was the top table format to perhaps make the meeting more interactive. Police officers and PCSOs had other pulls on their time but they could leave the meeting at an appropriate time. A new name was possibly needed.

Councillor Smith confirmed that nine people had walked out following the Safer Neighbourhoods Meeting and more needed doing to engage with them.

Councillor David Shepherd said the meetings had proven useful to him but something had been lost with Derbyshire County Council no longer sending an officer. Was there anything which could be done to bring an officer back? Councillor Smith replied that officially DCC had decided to remove that connection. Issues could be reported back by county councillors and by Tom Sloan.

A resident said they were relieved to hear a question mark against having two meetings in future. He didn't know what the second meeting was about. He also thought it was compulsory for councillors to attend and not just repeatedly send their apologies. Councillor Smith replied that county councillors were unable to attend as they were all in a budget meeting at County Hall. Setting dates for meetings were problematic with so many other meetings to fit around – it was almost impossible to avoid clashes. Mr McArdle added that county councillors did attend regularly and were prepared to do the job previously done by their liaison officer, holding themselves to account in bringing information back.

Councillor Shepherd said he felt a request of DCC from a forum carried more weight than from an individual. He hoped his concerns were passed on by Mr

Sloan. Mr McArdle replied that an officer from DCC would attend if there was a specific item of relevance.

A resident said they didn't know anything about area forums. In their brief experience as a parish councillor, they felt the best way to market the meetings was to wrap up all services offered to residents in one place and bring them to the meeting. They felt the meeting needed to be more engaging and less 'council heavy', with more presentations. Mr McArdle replied that he would like there to be a community debate. As for presentations, he felt the meetings needed to get away from them, with most information they contained available online.

A member of the public said it would be useful if residents could text their queries in.

Pam Wood (CVS) said she felt there was potential for her organisation to gather vital community intelligence. She also thought there was a chance for the CVS to play a bigger role in the meetings. The meetings seemed to be all about speeding and highways – they needed to be more rounded.

Councillor MacPherson said the meetings were a lynchpin joining up the different councils and agencies. He felt an occasional guest speaker could be a good idea.

A resident asked if there was any engagement with young people. Could sixth formers get involved with the meetings in some way? Mr McArdle replied that in his report going to Full Council there would be attempts to reach out to different groups.

Mr McArdle reported that, subject to Full Council approval, SDDC members had approved an extra 2% be given to voluntary bodies. That was an incentive for them to attend the meetings.

Claire Rawlins said she liked the idea that people could email or text questions in prior to the meeting. It would help to engage residents who had work or childcare commitments.

Councillor MacPherson said a meeting once a year with all agencies present would be a good idea. Mr McArdle replied that SDDC's Liberation Day achieved such a goal.

RA/22 **The minutes of the meeting held on October 10, 2017**

The minutes were proposed by Councillor MacPherson and seconded by Councillor Shepherd.

RA/23 **Report back on issues raised at the last meeting**

Mr McArdle reported that a debate would be had around reports back at future meetings. There was potentially no need to discuss the reports which had been published.

RA/24 **Public questions on issues raised by residents**

A resident complained about poor signage outside Repton Primary School, off Springfield Road, failing to alert drivers to the presence of a school in the area. There was only one small sign either side of the school. They wanted DCC to review provision of road safety measures in the area.

ACTION: Tom Sloan to report issue to Derbyshire County Council

Councillor Shepherd raised the following issues:

He asked for Repton Area Forum to request a meeting with Arriva as they had ignored him. He wanted to discuss changes to the bus service to the Royal Derby Hospital in light of its merger with Burton Queen's Hospital and a predicted increase in demand for parking.

ACTION: Tom Sloan to ask Arriva to meet Councillor David Shepherd

He asked why there had been six unsuccessful attempts to repair potholes, associated with utility covers, at the junction of Stenson Road and Wragley Way. The sixth repair had lasted only two weeks. The carriageway at the junction of Beaufort Road and Wragley Way was also seriously potholed. DCC had visited the site but didn't feel it warranted an intervention. Why had it taken six attempts to repair it? Why did the latest repair fail so quickly? Would DCC be paying for it?

ACTION: Tom Sloan to report issue to Derbyshire County Council Highways

Residents had raised with Councillor Shepherd the lack of road markings and give way signs on the new estate in Stenson Road. Could DCC please visit and determine the need for signage?

ACTION: Tom Sloan to report issue to Derbyshire County Council Highways

Councillor Shepherd had requested a DCC officer attend Stenson Fields Parish Council or his private surgery to discuss residents' concerns regarding streetlights being turned off at night.

ACTION: Tom Sloan to report request to Derbyshire County Council

A resident raised an issue with the playing fields in Kingfisher Lane, Willington. Children were playing at the site but there was a 1.5m deep balancing pond which had yet to be fenced off

ACTION: Frank McArdle to provide a report back into situation at the playing fields

A member of the public said the current crossings of the River Trent at Swarkestone and Willington weren't fit for purpose in the 21st century. South Derbyshire and the East Midlands was the powerhouse of the UK economy. Was there any way to improve the infrastructure? Mr McArdle said he hoped an announcement could be made soon on the new crossing at Walton on Trent. Such works required massive investment. At the Melbourne Area Forum two days previously, Swarkestone Bridge had been discussed and there was a groundswell of opinion that the bridge needed modernising. It could be a solution.

Councillor MacPherson reported that the path alongside the road between Willington and the A50 island was overgrown and flooded near to the level crossing.

ACTION: Tom Sloan to report location to Derbyshire County Council

Councillor MacPherson complained at the lack of action by the Environment Agency to clear the brook in Willington of Japanese Knotweed and Himalayan Balsam. Councillor Smith replied that it was best to go through Heather Wheeler MP to find a solution.

Councillor MacPherson asked if the level of acceptability of pot holes had changed at DCC. Councillor Smith replied that it was important to keep reporting them. There were occasions when the wrong location was identified.

Councillor MacPherson asked when streetlights were being upgraded to LEDs.

ACTION: Tom Sloan to report request to Derbyshire County Council

RA/25 **County Council issues**

None.

RA/26 **District Council issues**

Mr McArdle gave a budget presentation for SDDC. Reserves were healthy and the budget was balanced for 2017-18 and 2018-19. Income was being generated from growth and would be invested in extra services, including an extra refuse round. A deficit was predicted for 2019-20, so SDDC was still

looking for savings and efficiencies. However, compared to other authorities in the country, SDDC was in a reasonable position.

A pilot scheme where authorities in Derbyshire would retain 100% of their Business Rates would be undertaken. Local authorities were no longer able to rely on the Government grant which was being phased out in order to stay afloat. They would have to rely on the Rates they generated from Council Tax, Business Rates and the New Homes Bonus.

SDDC needed to ensure it provided a good service and equality of service.

A provisional increase of 1.95% in the Council Tax for 2018-19 was proposed, 1% below the Government limit. The proposal would go to Full Council on February 26. It was important to note that SDDC took just 11% of the total bill on an average Band D property.

It has been proposed that grants to voluntary bodies would go up by 2% and a proposal that £250,000 to be allocated for a Community Partnership Scheme would be put before a meeting of the Council on February 26.

A resident asked if there were alternative ways of generating income. Mr McArdle replied that SDDC had “sweated its assets” by working with the private sector. The sale of the old depot had created a net surplus.

RA/27 **Date of next meeting**

To be announced in due course.

Councillor Peter Smith
CHAIR

The meeting terminated at 8.59pm.

SOUTH DERBYSHIRE AREA FORUM

LINTON

Tuesday, February 13th, 2018 at Coton in the Elms Community Centre

PRESENT:-

District Council Representatives

Councillor Pat Murray (Chair), Councillor John Grant, Councillor Mrs Beth Hall, Councillor Bob Wheeler.

Frank McArdle – Chief Executive.
Tom Sloan – Clerk.

Derbyshire County Council Representatives

Councillor Pat Murray.

Parish Council / Meeting Representatives

John Coxon (Walton Parish Council), Philip McGibbon (Netherseal Parish Council), Janice Pallett (Castle Gresley Parish Council), Ollie Pallett (Castle Gresley Parish Council), John Powell (Linton Parish Council), Carol Wright (Castle Gresley Parish Council).

Members of the Public

Chris Beebee, Jane Beebee, Tim Bidder, Rob Deakin, Helen Kreft (Burton Mail), Rob Talbot, Brian Wilson, Gwen Wilson

LA/19

Apologies

Claire Bradford, Karen Bradford, Sheila Jackson, Alan Lees, Stephanie Marbrow, Jane Summers.

LA/20

Declarations of interest

None.

LA/21

Chairman's announcements

None.

LA/22

The minutes of the meeting held on October 25, 2017

The minutes were approved as a true and correct record.

LA/23

Report back on issues raised at the last meeting

Nothing to be added to report contained in agenda pack.

LA/24 **Public questions on issues raised by residents**

A resident asked when it would be Netherseal's turn to have potholes in roads mended. Drivers were forced into the middle of the road between the village and Acresford, causing clear danger to all road users. Councillor Pat Murray replied that Derbyshire County Council had a repair team operating in South Derbyshire and they had been repairing the road at Cadley Hill, among other locations. The cold spell this winter had caused a lot of potholes to emerge, especially at the side of roads without kerbs such as the one the resident mentioned.

ACTION: Tom Sloan to report potholes to Derbyshire County Council and provide a report back

A resident reported dangerous speeding between Ladsgrave Cottage and Coton, with cars only slowing down once they reached the church. There would be a lot of traffic using the narrow lane when a planned road closure took place in Rosliston. He foresaw big problems and was considering parking his car in the road to slow traffic down.

ACTION: Councillor Pat Murray to report back on traffic problems at the location

A member of the public said that, as a horse rider, she was terrified every time she rode on a road in the area. There was a lack of bridleways in the area and increasing speed on the roads made the experience unpleasant. Councillor Murray said that greater courtesy was needed on the roads. The resident asked if there were any plans to extend bridleways. Frank McArdle replied that, to his knowledge, there were no such plans – but bridleways were a DCC responsibility.

A resident said that an S-gate on the footpath at Walton bridge to prevent motorbikes and push bikes from using it had been discussed at the previous meeting. In the report back, DCC had rejected the request. What was the situation? Councillor Murray replied that a DCC officer had been out to the site and, contrary to the report back, something was planned and he would raise it the next time he visited County Hall.

A Netherseal resident asked what was happening with missing HGV signage in Gorsey Lane. Councillor Murray replied that he had no report to give, but DCC Highways officer Richard Handbury was aware. A sign which had been broken in half had been replaced and he understood that other signs were due to be replaced by the end of February.

A resident of Drakelow Park estate asked for the 40mph limit outside the entrance to be reduced to 30mph in light of the new housing development.

ACTION: Tom Sloan to report request to Derbyshire County Council

A resident said that a sign in Coton Park alerting drivers to a bridge was damaged before Christmas. Councillor Murray replied that he believed the sign had now been repaired.

LA/25 County council issues

None.

LA/26 District council issues

Mr McArdle gave a budget presentation for SDDC. Reserves were healthy and the budget was balanced for 2017-18 and 2018-19. Income was being generated from growth and would be invested in extra services, including an extra refuse round. A deficit was predicted for 2019-20, so SDDC was still looking for savings and efficiencies. It was Mr McArdle's job to structure his organisation according to need and not want. However, compared to other authorities in the country, SDDC was in a reasonable position. Reserves were forecast to remain above the minimum level for the next five years.

A pilot scheme where authorities in Derbyshire would retain 100% of their Business Rates would be undertaken. Local authorities were no longer able to rely on the Government grant, which was being phased out, in order to stay afloat. They would have to rely on the Rates they generated from Council Tax, Business Rates and the New Homes Bonus.

SDDC was also determined to sweat its assets and get value for its land.

A provisional increase of 1.95% in the Council Tax for 2018-19 was proposed, 1% below the Government limit. The proposal would go to Full Council on February 26. It was important to note that SDDC took just 11% of the total bill on an average Band D property.

It had also been proposed that grants to voluntary bodies would go up by 2% and a proposal that £250,000 to be allocated for a Community Partnership Scheme would also be put before Full Council.

Councillor Bob Wheeler asked if any progress had been made on the Walton bypass and new bridge over the River Trent. Mr McArdle replied that he had not been given consent by a potential developer to release information, but he was aware of a firm bidder who did not rely on outside funding. He was as confident as he had ever been that the bid on the table would be the one which would be built.

A resident stated that Bank House (South Derbyshire Mental Health Association) had been threatened with closure. Was it eligible for the new funding stream? Mr McArdle replied that a new grant had been secured by Bank House and he was delighted for them.

Councillor Murray said that police and SDDC officers had been very successful in dealing with a problem resident in Woodville Road, Overseal. He thanked them for their efforts on behalf of residents. Mr McArdle added that it was always difficult using civil law against a criminal. The result was someone who had not only been to prison but had also been hit with a hefty fine.

LA/27 **Date of next meeting**

The date of the next meeting would be advised in due course.

Councillor Pat Murray
Chair

The meeting terminated at 8.03pm.