



Appendix B – Equalities and Safeguarding Action Plan 2017/18

Aim	Action	Lead Officer	Completion
Increased awareness of the Corporate Equalities and Safeguarding Group and its work.	Share details of the work/successes of the group throughout the Council via internal communication channels.	Head of Communications	March 2018
Develop a housing offer that supports residents with dementia and their carers	Achieve Dementia Friendly Community status	Health and Wellbeing	December 2017
Support all vulnerable adults with a learning difficulty by providing a temporary place of safety if they get into difficulty.	Achieve Safe Places accreditation for the Civic Offices	Senior Customer Services Advisor	July 2017

Equalities and Safeguarding awareness training delivered, where required.	Review and where required refresh the Training Plan to ensure training activities take place that raise awareness of responsibilities for both equalities and safeguarding issues.	Communities Manager Head of Organisational Development	January 2018
Maintain a central record for any training courses attended by Council staff.	Accurate management information to be recorded on MyView. Continually assess whether the Council is achieving its corporate aim to 'promote inclusion' across the organisation and beyond. This will also be factored into the performance reporting process.	Head of Organisational Development Head of Communications	March 2018
Meet the new legislative requirements of gender pay gap reporting.	Undertake a Workforce Profile, and consider any issues to be addressed.	Head of Organisational Development Director of Finance and Corporate Services	March 2018

To meet the requirements of the Public Sector Equality Duty. Monitor progress and achievements.	Produce and publish the Corporate Equalities Annual Report.	Director of Finance and Corporate Services Head of Communications	June 17
To deliver best practice in delivering its statutory functions relating to homelessness.	Attain 'Bronze' standard for the Council's homelessness service, as defined by the NPSS, by March 31, 2018	Housing Operations Manager	March 18