

**Finance and Management Committee – 31<sup>st</sup> August 2017  
Work Programme**

<b>Work Programme Area</b>	<b>Date of Committee meetings</b>	<b>Contact Officer (Contact details)</b>
<b>Reports Previously Considered By Last 3 Committees</b>		
Individual Electoral Registration – Public Engagement Strategy	27 <sup>th</sup> April 2017	Ardip Kaur Legal and Democratic Services Manager (01283 595715)
Service Plan	15 <sup>th</sup> June 2017	Keith Bull Head of Communications (01283 598705)
Equalities and Safeguarding Annual Report 2016/17	15 <sup>th</sup> June 2017	Keith Bull Head of Communications (01283 598705)
Training and Development Annual Report 2016/17	15 <sup>th</sup> June 2017	David Clamp Head of Organisational Development (01283 595729)
Health and Safety at Work Annual Report 2016/17	15 <sup>th</sup> June 2017	David Clamp Head of Organisational Development (01283 595729)
Compliments, Complaints and Freedom of Information Requests: 1st October 2016 to 31st March 2017	15 <sup>th</sup> June 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

Consultation Annual Report 2016/17	15 <sup>th</sup> June 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Treasury Management Annual Report 2016/17	22 <sup>nd</sup> June 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Budget Out-turn 2016/17	22 <sup>nd</sup> June 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
<b>Provisional Programme of Reports To Be Considered by Committee</b>		
Corporate Plan 2016-21: Performance Report (1 April – 30 June 2017)	31 <sup>st</sup> August 2017	Corporate Plan 2016-21: Performance Report (1 April – 30 June 2017)
Data Quality Annual Performance Report 2016/17	31 <sup>st</sup> August 2017	Keith Bull Head of Communications (01283 598705)
Budget and Financial Monitoring 2017/18	31 <sup>st</sup> August 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Money Market Funds	31 <sup>st</sup> August 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)

The Local Authorities' Property Fund	31 <sup>st</sup> August 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Final Accounts and Statutory Financial Statements 2016/17	21 <sup>st</sup> September 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
ICT Strategy and Work Plan to 2020	12 <sup>th</sup> October 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Medium-term Financial Plan Review	12 <sup>th</sup> October 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan 2016-21: Performance Report (1 July – 30 September 2017)	30 <sup>th</sup> November 2017	Keith Bull Head of Communications (01283 598705)
Budget and Financial Monitoring 2017/18	30 <sup>th</sup> November 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Proposed Local Council Tax Support Scheme 2018/19	30 <sup>th</sup> November 2017	Kevin Stackhouse Director of Finance and Corporate Services (01283 595811)
Corporate Plan 2016-21: Performance Report (1 October – 31 December 2017)	15 <sup>th</sup> March 2018	Keith Bull Head of Communications (01283 598705)

Corporate Plan 2016-21: Performance Report (1 January – 31 March 2018)	2018/19	Keith Bull Head of Communications (01283 598705)
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