

MINUTES of the ANNUAL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at Civic Offices, Civic Way, Swadlincote  
on 23<sup>rd</sup> May 2013  
at 6.00 p.m.

**PRESENT:-**

**Conservative Group**

Councillor Stanton (Chairman), Councillor Bale (Vice-Chairman) and Councillors Atkin, Mrs. Brown, Ford, Mrs. Hall, Harrison, Hewlett, Mrs. Hood, Jones, Lemmon, Mrs. Patten, Mrs. Plenderleith, Roberts, Smith, Mrs. Watson, Watson and Wheeler.

**Labour Group**

Councillors Bambrick, Bell, Chahal, Dunn, Frost, Mrs. Heath, Mrs. Mead, Mulgrew, Rhind, Richards, Shepherd, Taylor, Tilley and Wilkins.

CL/1. **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Murray (Conservative Group) and Southerd (Labour Group).

CL/2. **MINUTES**

The Open Minutes of the Meeting of the Council held on 28<sup>th</sup> March 2013 (Minutes Nos. CL/105 - CL/116) were taken as read, approved as true records and signed by the Chairman.

CL/3. **APPOINTMENT OF THE LEADER OF THE COUNCIL**

It was noted, pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Wheeler was Leader of the Conservative Group and Councillor Richards was Leader of the Labour Group.

It was proposed, duly seconded and,

**RESOLVED:-**

***That Councillor Wheeler be appointed Leader of the Council for the ensuing year.***

CL/4. **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

It was noted, pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Harrison was the Deputy Leader of the Conservative Group and Councillor Southerd was the Deputy Leader of the Labour Group.

It was proposed, duly seconded and,

**RESOLVED:-**

***That Councillor Harrison be appointed Deputy Leader of the Council for the ensuing year.***

CL/5. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman recorded his thanks for the support of Members during his year in office. He congratulated those Members who were successful in the recent County Council elections and, as a gift to Members, would be providing them with South Derbyshire pin badges at the end of the Council meeting. The Chairman also spoke about events that he had attended since the last Council meeting.

CL/6. **LEADER'S ANNOUNCEMENTS**

The Leader of the Council also congratulated successful candidates in the recent County Council elections and recognised the contribution of former Members. He thanked the Chief Executive and his staff for the efficient election process. The Leader paid credit to the Chairman for his year in office. He also referred to the Village Olympics held in Willington the previous weekend, and thanked all those who made such events so successful. Finally, the Leader referred to the recent departure of the Director of Operations and the Democratic Services Manager, who would leave the Authority next Friday.

CL/7. **HEAD OF PAID SERVICE ANNOUNCEMENTS**

The Chief Executive welcomed Ardip Kaur to her first Council meeting as Monitoring Officer. He referred to the Special Finance & Management Committee held the previous evening, when he had been asked to forego the established practice to restrict certain sensitive documents and confirmed that in future, all Members who requested a copy of any document would be provided with one. Finally, the Chief Executive referred to the successful Festival of Transport held in Swadlincote Town Centre the previous Sunday, and praised the event organisers.

CL/8. **REPORTS OF COMMITTEES**

**RESOLVED:-**

***That the Open reports of the following Committees be received and noted and any recommendations contained therein be approved and adopted, subject to any matters annotated:-***

***Licensing and Appeals Sub-Committee, 26<sup>th</sup> March 2013 (Minute No. LAS/22)***

***Planning Committee, 26<sup>th</sup> March 2013 (Minutes Nos. PL/132 – PL/143)***

**Overview and Scrutiny Committee, 27<sup>th</sup> March 2013 (Minutes Nos. OS/30 – OS/33)**

**Environmental and Development Services Committee, 11th April 2013 (Minutes Nos. EDS/58 – EDS/65)**

**Licensing and Appeals Sub-Committee, 15<sup>th</sup> April 2013 (Minute No. LAS/26)**

**Housing and Community Services Committee, 18<sup>th</sup> April 2013 (Minutes Nos. HCS/66 – HCS/73)**

**Planning Committee, 23<sup>rd</sup> April 2013 (Minutes Nos. PL/144 – PL/156)**

**Standards Committee, 24<sup>th</sup> April 2013 (Minutes Nos. SC/6 - SC/10)**

**Finance and Management Committee, 25<sup>th</sup> April 2013 (Minutes Nos. FM/109 – FM/115)**

CL/9. **POLITICAL PROPORTIONALITY**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

**RESOLVED:-**

- (1) That in accordance with Council Procedure Rule No. 1.1(e) the Council appoints the Committees and Sub-Committees as set out at Annexe "A" to these Minutes, together with the six Area Forums detailed in Article 9 of the Council's Constitution.**
- (2) That the Council approves and adopts the recommended allocation of seats to the Political Groups for the municipal year 2013/14.**
- (3) That the Council allocates seats between the Political Groups as set out at Annexe "A" to these Minutes, and invites the two Groups to make nominations to fill these seats.**

CL/10. **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2013/14**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2013/14.

**RESOLVED:-**

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe “B” to these Minutes be received and noted.***
- (2) That the appointments of Chairmen and Vice-Chairmen be approved as indicated.***

CL/11. **COMPOSTION OF SUBSTITUTE PANELS**

**RESOLVED:-**

***That the nominations of Members to serve on Substitute Panels, as set out at Annexe “C” to these Minutes, be received and noted.***

CL/12. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2013/14**

**RESOLVED:-**

***That Council approves the schedule of persons nominated to serve on Outside Bodies for 2013/14, as set out at Annexe “D” to these Minutes.***

CL/13. **APPOINTMENT OF MEMBER CHAMPIONS**

**RESOLVED:-**

***That Council approves the schedule of Members Champions for 2013/14 as set out at Annexe "E" to these Minutes.***

CL/14. **APPOINTMENT OF CHAIRMEN AT AREA FORUMS**

**RESOLVED:-**

***That the following Chairman be appointed to the Area Forums as indicated below:-***

***Etwall Area Forum – Councillor Mrs. Brown  
Linton Area Forum – Councillor Wheeler  
Melbourne Area Forum – Councillor Harrison  
Newhall Area Forum – Councillor Mrs. Mead  
Repton Area Forum – Councillor Smith  
Swadlincote Area Forum – Councillor Tilley***

CL/15. **SEALING OF DOCUMENTS**

**RESOLVED:-**

***That the Sealed Documents listed at Annexe “SMB1” to the Signed Minute Book, which have no specific authority, be duly authorised.***

CL/16. **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2012/13**

The annual report of the Overview and Scrutiny Committee for 2012/13 was submitted. The Chairman of the Committee presented this document to Members, speaking on the reviews undertaken during the previous year, the support to Erewash Borough Council and anticipated changes in Scrutiny arrangements to work with the Police and Crime Panel.

**RESOLVED:-**

***That the Council receives the annual report of the Overview and Scrutiny Committee for 2012/13.***

CL/17. **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**MINUTES**

***The Exempt Minutes of the Meeting of the Council held on 28<sup>th</sup> March, 2013, were duly received and approved.***

**REPORTS OF COMMITTEES**

***The Exempt reports of the following Committees were received and noted and any recommendations contained therein, approved and adopted:-***

***Licensing and Appeals Sub-Committee, 26<sup>th</sup> March 2013***

***Environmental and Development Services Committee, 11<sup>th</sup> April 2013***

***Housing and Community Services Committee, 18<sup>th</sup> April 2013***

***Finance and Management Committee, 25<sup>th</sup> April 2013***

M. J.P. BALE

CHAIRMAN