

## ETWALL LESIURE CENTRE JOINT MANAGEMENT COMMITTEE

## ANNUAL GOVERNANCE STATEMENT 2011/12

We acknowledge as the members of the Etwall Leisure Centre Management Committee our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the body's accounting statements for the year ended 31 March 2012, that:

	Principle	Met	Evidence
1	We have approved the accounting statements that have been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.	Yes	Statement of accounts considered and reviewed and statement from the Treasurer that they conform to accounting practice.
2	We have maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	Yes	This requirement is met through the District Council's internal control arrangements. These have been approved by the District Council's Audit Committee, along with the Council's Local Code of Corporate Governance. These were approved by the Audit sub-Committee on 19 <sup>th</sup> June 2012. No major issues arose and reports were assessed and delivered through the Council's Monitoring Officer.
3	We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the body to conduct its business or on its finances.	Yes	Nothing has been reported during the year or identified in any internal or external audit.
4	We have provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	Yes	This will be undertaken following the approval of the draft accounts alongside the District's requirements to publish and make available the financial statements on the "appointed day." The Accounts will be available for public inspection up to 17 <sup>th</sup> August 2012; any objections can be raised direct with the Council's Auditors between 20 <sup>th</sup> August and the conclusion of the Audit which is expected to be on 19 <sup>th</sup> September 2012.

5	We have carried out an assessment of the risks facing the body and taken appropriate steps to manage those risks including the introduction of internal controls and/or external insurance cover where required.	Yes	As 2 above. Insurance cover is in place where appropriate.
6	We have maintained throughout the year an adequate and effective system of internal audit of the body's accounting records and control systems and carried out a review of its effectiveness.	Yes	Undertaken through the District's internal audit function. No reviews were undertaken in 2011/12.
7	We have taken appropriate action on all matters raised in reports from internal and external audit	Yes	As above.
8	We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the body and where appropriate have included them in the accounting statements.	Yes	None to report.

This Annual Governance Statement is approved by the Joint Management Committee at its meeting on **16th July 2012** after reviewing the draft accounts and financial statements presented for Audit

Signed on behalf of ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

The Chair: -----

Date -----

Print Name: -----

The Secretary to the Committee: -----

Date -----

Print Name: -----