

ETWALL LEISURE CENTRE

STATEMENT OF ACCOUNTS

2003/2004

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FOREWORD

1. INTRODUCTION

The Statement of Accounts which follows shows the financial performance of the swimming and squash facilities provided by the Etwall Leisure Centre Joint Management Committee for the year 2003/04. The Joint Management Committee consists of representatives of South Derbyshire District Council and the John Port School, Etwall.

2. FUNDING ARRANGEMENTS

The original Joint Use agreement provided for revenue expenditure to be funded 60% by South Derbyshire District Council and 40% by Derbyshire County Council. However, the John Port School became Grant Maintained in 1993. Initially the school met the contribution previously made by the County Council. However, from 1995 the School reduced its contribution pending the Education Asset Board's (EAB) determination. The matter was then referred to the Secretary of State and revenue expenditure is now to be funded 60% by South Derbyshire District Council, 26% by the John Port School and 14% by the County Council.

3. FINANCIAL SUMMARY

In 2003/04 the net spending of the Joint Management Committee at £160,274 was £10,566 lower than the budgeted expenditure of £170,840. This is shown in more detail below.

The position was as follows:

	Original Budget	Actual	Variance
	£	£	£
Expenditure	292,820	294,504	1,684
Operating Income	(121,980)	(134,230)	(12,250)
Net Expenditure	<u>170,840</u>	<u>160,274</u>	<u>(10,566)</u>

Financed by:

South Derbyshire District Council	82,990	70,746	(12,244)
John Port School	57,100	58,193	1,093
Derbyshire County Council	<u>30,750</u>	<u>31,335</u>	<u>585</u>
	<u>170,840</u>	<u>160,274</u>	<u>(10,566)</u>

4. ASSETS

The ownership of the swimming pool and squash courts is vested in John Port School. The assets are therefore not included in the Joint Management Committee's accounts.

5. DERBYSHIRE COUNTY COUNCIL LUMP SUM PAYMENT

During 1999/00 Derbyshire County Council made a Lump Sum payment of £260,000. The payment is in respect of a "buy-out" of the County Council's involvement in the management of Etwall Leisure Centre, in the event of a new Leisure Centre being constructed.

While the existing Leisure Centre is still in use the County Council will continue to pay their annual share of the running costs.

STATEMENT OF ACCOUNTING POLICIES

1. REVENUE TRANSACTIONS

These are maintained on an income and expenditure/accruals basis in accordance with SSAP2. This means that sums due to or from the Joint Committee during the year are included whether or not the cash has actually been received or paid in the year.

An exception to this principle relates to telephone charges which are charged on the due date rather than being apportioned between financial years. This policy is applied consistently each year and therefore does not have a material effect on the year's accounts.

2. ALLOCATION OF EXPENDITURE AND CENTRAL SUPPORT SERVICES

The cost of management and administration have been allocated as follows:

<u>Cost</u>	<u>Basis of Allocation</u>
SDDC Central Departments	Estimated time spent by staff reflected in service level recharges
Central Personnel Costs	Number of staff employed

ETWALL POOL - REVENUE ACCOUNT

2002/2003		2003/2004	
£	Expenditure	£	£
171,215	Employees	174,488	
56,249	Premises	60,937	
484	Transport	522	
47,165	Supplies and Services	42,217	
10,640	Agency	0	
10,189	Establishment	16,340	
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295,942			294,504
	Income		
143,977	Admissions and Sales	134,230	
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143,977			134,230
<u>151,965</u>			<u>160,274</u>
	Financed by:		
67,924	South Derbyshire D C		70,746
54,627	John Port		58,193
29,414	Derbyshire County Council		31,335
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<u>151,965</u>			<u>160,274</u>

1. There are no employees with remunerations in excess of £40,000.
2. For the year ended 31 March 2004, the Joint Committee's contribution equals 17.52% of employees' superannuable pay. Since 01 April 2003, FRS17 has been fully introduced and is now included in South Derbyshire District Council's consolidated accounts. However, as adjustments are made to these accounts so as to have a neutral impact on Council Tax, the same principal has been applied to the Etwall Leisure Centre Accounts. Therefore adjustments have been made to reflect the costs at contribution level.

SQUASH COURTS - REVENUE ACCOUNT

2002/2003		2003/2004	
£	Expenditure	£	£
0	Employees	900	
1,332	Premises	5,330	
669	Supplies and Services	990	
2,720	Establishment	4,212	
<u>4,721</u>		<u> </u>	11,432
	Income		
9,881	Admissions and Sales		8,446
<u>(5,160)</u>			<u>2,986</u>
	(Surplus)/Deficit		
	Financed by:		
<u>(5,160)</u>	South Derbyshire D C		<u>2,986</u>

The squash court is managed by the Etwall Pool Joint Management Committee on behalf of the Housing and Community Services Committee of South Derbyshire District Council, the (surplus)/deficit being the responsibility of the Housing and Community Services Committee.

BALANCE SHEET

2002/2003		Notes	2003/2004
	Fixed Assets		
£			£
-	Nil	1	-
	Current Assets		
1,086	Stocks		641
45,660	Debtors	2	52,160
220	Cash in Hand	3	220
260,000	Investment	4	260,000
	Current Liabilities		
(306,966)	Creditors	5	(313,021)
<hr/>			<hr/>
-			-
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NOTES

1. FIXED ASSETS

Ownership of the Swimming Pool and Squash Courts is vested in John Port School. These are therefore included in their accounts, together with any related financing transactions.

2. DEBTORS

	31 March 2003 £	31 March 2004 £
South Derbyshire District Council	-	-
Derbyshire County Council	23,940	26,804
John Port School	12,927	17,625
Other	<u>8,793</u>	<u>7,731</u>
	<u>45,660</u>	<u>52,160</u>

3. CASH:

Cash in hand comprises:	£
Drinks Vending Machine Float	16
Snacks Vending Machine Float	4
Till Float	150
General Float	<u>50</u>
	<u>220</u>

4. INVESTMENT

	31 March 2003 £	31 March 2004
Alliance & Leicester	<u>260,000</u>	<u>260,000</u>
	<u>260,000</u>	<u>260,000</u>

5. CREDITORS

	31 March 2003 £	31 March 2004 £
South Derbyshire District Council	43,936	49,660
Derbyshire County Council	260,000	260,000
John Port School	-	-
Other	<u>3,030</u>	<u>3,361</u>
	<u>306,966</u>	<u>313,021</u>

CASH FLOW STATEMENT 2003/2004

REVENUE ACTIVITIES	£
Expenditure	
Payments made on behalf of the Committee	
Employees	176,417
Premises	62,968
Transport	522
Supplies and Services	45,593
Establishment	<u>16,340</u>
	301,840
Income	
Fees and Charges	(138,761)
Contributions:	
- South Derbyshire District Council	(70,746)
- Derbyshire County Council	(31,671)
- John Port School	<u>(52,660)</u>
	(293,838)
 REVENUE ACTIVITIES NET CASH FLOW AND (INCREASE)/ DECREASE IN CASH AND CASH EQUIVALENTS	 <u>8,002</u>
 RECONCILIATION OF SURPLUS TO NET CASHFLOW	
(Surplus)/Deficit	8,002
Increase/(Decrease in Creditors)	6,055
(Increase)/Decrease in Debtors	(6,500)
(Increase)/Decrease in Stock	445
(Increase)/Decrease in Investments	-
	<u>8,002</u>

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Joint Management Committee's responsibilities

The Joint Management Committee is required:

- i) to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility of the administration of those affairs. In this instance that officer is the Treasurer to the Joint Management Committee.
- ii) to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

The Treasurer to the Joint Management Committee's responsibilities

The Treasurer is responsible for the preparation of the JMC's statement of accounts which, in terms of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in Great Britain ("the Code of Practice"), is required to present fairly the financial position of the JMC at the accounting date and its income and expenditure for the year.

In preparing this statement of accounts, the Treasurer has:

- i) selected suitable accounting policies and then applied them consistently
- ii) made judgements and estimates that were reasonable and prudent
- iii) complied with the Code of Practice.

The Treasurer has also:

- i) kept proper accounting records which were up to date
- ii) taken reasonable steps for the prevention and detection of fraud and other irregularities.

CERTIFICATION BY RESPONSIBLE FINANCIAL OFFICER

I certify that this Statement of Accounts presents fairly the financial position of
Etwall Leisure Centre for the year ended 31 March 2004.

.....
Treasurer to the
Joint Management Committee

..... 19/7/04
Date

