

MINUTES of the ANNUAL MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 16 May 2024
at 6.00pm

PRESENT:

Councillor S Bambrick (Chair) and
Councillors A Archer, J Carroll, S Harrison, A Haynes, I Hudson, J Jackson, A
Jones, L Mulgrew, M Mulgrew, D Pegg, R Pearson, V Redfern, G Rhind, D
Shepherd, L Singh, K Storey, B Stuart, S Taylor, A Tilley and N Tilley.

Conservative Group

Councillors N Atkin, D Corbin, K Haines, M Gotheridge, A Kirke, J Lowe, S
Meghani, D Muller and P Watson.

Liberal Democrats

Councillors G Andrew and J Davies

Non-Grouped

Councillor A Wheelton

AC/01 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors M Gee
G Jones, (Labour Group) and Councillor M Ford (Conservative Group).

AC/02 **ELECTION**

The election of the following Member at the Melbourne By-Election held on 2
May 2024 was reported to Council:

- Matthew John Gotheridge

AC/03 **TO CONFIRM THE OPEN MINUTES OF COUNCIL MEETINGS**

The Open Minutes of the Council Meeting held on 11 April 2024 (CL/136 to
CL/156). were approved as a true record and signed by the Chair.

AC/04 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

AC/05 **APPOINTMENT OF THE LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that
Councillor Pearson was Leader of the Labour Group, Councillor Corbin was

Leader of the Conservative Group and Councillor Andrew was Leader of the Liberal Democrat Group.

RESOLVED:

That Councillor Pearson be appointed Leader of the Council for the ensuing year.

AC/06 **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor N Tilley was the Deputy Leader of the Labour Group, Councillor Meghani was the Deputy Leader of the Conservative Group and Councillor Davies was Deputy Leader of the Liberal Democrats Group.

RESOLVED:

That Councillor N Tilley be appointed Deputy Leader of the Council for the ensuing year.

AC/07 **ANNOUNCEMENTS FROM THE CHAIR**

The Chair of Council addressed Members and outlined events that he had attended during the previous few weeks which included the High Sheriff's End of Term Tea and the launch of Beat the Street in Melbourne and Swadlincote and thanked all those Councillors who had attended. The Chair informed Council of the success of the Chair's Civic Dinner and thanked all those who had attended.

AC/08 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council addressed Members and thanked them for the opportunity to serve as Leader for the ensuing year. The Leader of the Council welcomed the new Member, Councillor Gotheridge and reminded Members of the importance of continued training throughout the year.

AC/09 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service congratulated and welcomed Councillor Gotheridge following his election as District Councillor. It was noted that following a review of the Planning Service a report would be going to the next Environmental and Development Committee for approval of a number of recommendations. Council was advised that the first stage of Housing Services review had concluded and the second stage was underway.

AC/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

AC/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

In accordance with Council Procedure Rule No.11 Councillor Corbin asked the Leader of the Council the following question:

“Please can the Leader explain how and why the Conservative vote against the council plan was circulated in a document for Let's Connect March 2024 was misrepresented by him as a unanimous vote for the council plan under the section for the Leader? This is taking liberties under the Leaders name with democracy.”

The Leader of the Council confirmed the matter had been previously raised with the Head of Paid Service and clarified that in a first draft the word ‘unanimous’ had been used and had been corrected by the Leader which had not been picked up by the officer but has since been corrected.

In accordance with Council Procedure Rule No.11 Councillor Corbin asked the Leader of the Council the following question:

“The Conservative Party have received complaints from Hatton Parish Council about the lack of attendance and support at Parish Council meetings from the member for Hatton. I am aware that the Leader has had an email from a party colleague, a DCC member, asking him to address this issue - yet hasn't. The complaints still come forwards despite this due to lack of attendance with no action taken. My understanding is that the member for Hatton has attended parish council once since the May 2023 elections. I am further aware that the Clerk for Hatton Parish has also addressed these issues to the leader and still nothing has changed. It has been brought to my attention that the member may live and/or work in London.”

The Leader of the Council clarified that a number of questions raised were part of an ongoing matter and therefore could not be discussed. The Leader of the Council noted the reference to Councillor J Jackson living or working in London was a false statement and sought an apology.

AC/12 **NOTICES OF MOTION IN ORDER OF WHICH THEY WERE RECEIVED**

Council was informed that no notices of motion had been received.

AC/13 **POLITICAL PROPORTIONALITY 2024/25**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

RESOLVED:

- 1.1 That Council approved and adopted the recommended allocation of seats to the Political Groups and Non-Grouped Member for the municipal year 2024/25.**
- 1.2 That Council allocated seats between the Political Groups and Non-Grouped Member as set out at Annexe 'A' and invited Group Leaders and the Non-Grouped Member to make nominations to fill the seats.**

AC/14 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2022/23**

The Chair of Overview and Scrutiny addressed Council and sought approval for the Annual Report.

RESOLVED:

- 1.1 That Council received the Annual Report of the Overview and Scrutiny Committee for 2023/24**

AC/15 **CYCLE OF MEETINGS 2024/25**

Council was asked to consider and approve for the 2024/25 Cycle of Meetings.

RESOLVED:

- 1.1 That, in accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, the cycle of Council and Committee meetings for 2024/25, attached as Appendix A to the report, be approved.**

AC/16 **CONSTITUTION UPDATES**

The Monitoring Officer presented the report to Council and sought approval of the recommendations.

RESOLVED:

- 1.1 That the following amended Articles of the Constitution be approved to form Part 2 of the Council's Constitution.**
 - **Article 3 – Citizens and the Council as per Appendix 1 to the report**
 - **Article 4 – Full Council as per Appendix 2 to the report**
 - **Article 8A – The Standards Sub-Committee as per Appendix 3 to the report**
 - **Article 10 – Joint Arrangements as per Appendix 4 to the report**
 - **Article 11 – Officers as per Appendix 5 to the report**
 - **Article 13 – Finance, Contracts and Legal Matters as per Appendix 6 to the report**

- **Article 15 – Suspension, Interpretation and Publication of the Constitution as per Appendix 7 to the report**

1.2 That the updated Council Procedure Rules be approved and adopted into Part 4 of the Council’s Constitution as Appendix 8 to the report.

1.3 That, in accordance with Council Procedure Rule No. 1.1 (f) of the Council’s Constitution Council approved the amended Scheme of Delegation, to form Part 3 of the Council’s Constitution as per Appendix 9 to the report.

1.4 That the updated Contract Procedure Rules, be approved and adopted into Part 4 of the Council’s Constitution as per Appendix 10 to the report.

AC/17 **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2024/25**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2024/25.

RESOLVED:

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe “B” to these Minutes be received and noted.**
- (2) That the appointments of Chair and Vice as indicated in Annexe “B” to these Minutes be received and noted.**

AC/18 **COMPOSTION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels for 2024/25.

RESOLVED:

That the nominations of Members to serve on Substitute Panels, as set out at Annexe “C” to these Minutes, be received and noted.

AC/19 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2024/25**

The Leader of the Council announced a number of revisions to the Outside Bodies representation list.

RESOLVED:

Council approved the amended schedule of persons nominated to serve on Outside Bodies for 2024/25 as set out at Annexe “D” to these Minutes.

AC/20 **APPOINTMENT OF MEMBER CHAMPIONS**

The Leader of the Council announced a number revisions to the schedule of Member Champions.

RESOLVED:

Council approved the amended schedule of persons nominated to serve as Members Champions for 2024/25 as set out in Annexe “E” to these Minutes.

AC/21 **APPOINTMENT OF CHAIRS AT AREA FORUMS**

RESOLVED:

That the following Chairs be appointed to the Area Forums as indicated below:

***Etwall Area Forum – Councillor D Muller
Linton Area Forum – Councillor A Tilley
Melbourne Area Forum – Councillor N Atkin
Newhall Area Forum – Councillor K Storey
Repton Area Forum – Councillor I Hudson
Swadlincote Area Forum – Councillor M Mulgrew***

AC/22 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council Meeting held 11 April 2024 were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

The meeting terminated at 18:35 hours.

COUNCILLOR S BAMBRICK

CHAIR OF THE DISTRICT COUNCIL

COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS

2024/25

FINANCE AND MANAGEMENT COMMITTEE (13)

Labour Group (8)

Councillor S Harrison (Chair), Councillor L Singh (Vice-Chair)
Councillors M Mulgrew, R Pearson, G Rhind, B Stuart, S Taylor and N Tilley

Conservative Group (4)

Councillors D Corbin, M Ford, J Lowe and S Meghani

Liberal Democrats (1)

Councillor G Andrew

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13) (1 Vacancy)

Labour Group (8)

Councillor S Taylor (Chair), Councillor K Storey (Vice-Chair)
Councillors A Archer, V Redfern, B Stuart, A Tilley and N Tilley

Conservative Group (3)

Councillors M Gotheridge, K Haines and P Watson

Non-Grouped (1)

Councillor A Wheelton

Liberal Democrats (1)

Councillor G Andrew

HOUSING AND COMMUNITY SERVICES COMMITTEE (13)

Labour Group (9)

Councillor G Rhind (Chair), Councillor M Mulgrew (Vice-Chair)
Councillors J Carroll, S Harrison, A Haynes, L Mulgrew, R Pearson, D Pegg and
D Shepherd

Conservative Group (3)

Councillors D Corbin, M Gotheridge and J Lowe.

Liberal Democrats (1)

Councillor J Davies.

PLANNING COMMITTEE (13)

Labour Group (8)

Councillor G Jones (Chair), Councillor D Shepherd (Vice-Chair)
Councillors I Hudson, A Jones, G Rhind, K Storey, A Tilley and N Tilley

Conservative Group (3)

Councillors K Haines, A Kirke and D Muller.

Non-Grouped (1)

Councillor A Wheelton

Liberal Democrats (1)

Councillor J Davies

LICENSING AND APPEALS COMMITTEE (15)

Labour Group (10)

Councillor A Jones (Chair)
Councillors S Bambrick, M Gee, A Haynes, M Mulgrew, V Redfern, G Rhind,
S Taylor, A Tilley, and N Tilley

Conservative Group (4)

Councillors N Atkin, M Ford, A Kirke and P Watson

Liberal Democrats (1)

Councillor G Andrew

OVERVIEW AND SCRUTINY COMMITTEE (8)

Labour Group (5)

Councillor S Bambrick (Chair), Councillor A Jones (Vice-Chair)
Councillors M Gee, I Hudson and G Jones

Conservative Group (3)

Councillors N Atkin, A Kirke and D Muller

STANDARDS COMMITTEE (6) (1 Vacancy)

Labour Group (4)

Councillors L Singh, S Taylor and N Tilley

Conservative Group (2)

Councillor K Haines and S Meghani

AUDIT SUB-COMMITTEE (5)

Labour Group (3)

Councillor J Carroll (Chair) and Councillor D Shepherd (Vice-Chair)
Councillor A Jones

Conservative Group (1)

Councillor N Atkin

Non-Grouped (1)

Councillor A Wheelton

HERITAGE GRANTS SUB-COMMITTEE (4) (EDS)

Labour Group (3)

Councillors M Mulgrew, S Taylor and N Tilley

Conservative Group (1)

Councillor P Watson

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)

Labour Group (2)

Councillors D Shepherd and I Hudson

Conservative Group (1)

Councillor D Muller

JOINT CONSULTATIVE COMMITTEE (5)

Labour Group (3)

Councillors R Pearson and N Tilley

Conservative Group (2)

Councillor M Ford and S Meghani

SOUTH DERBYSHIRE COMMUNITY GRANT FUND GRANTS PANEL (5) (H&CS)

Labour Group (3)

Councillors R Pearson, G Rhind and S Taylor

Conservative Group (2)

Councillor D Corbin and K Haines

LOCAL PLAN WORKING GROUP (5) (EDS)

Labour Group (3)

Councillors S Taylor and A Tilley

Non-Grouped

Councillor A Wheelton

Conservative Group (2)

Councillors K Haines and A Kirke

EMPLOYEE HEALTH AND SAFETY COMMITTEE (2)

Labour Group (1)

Councillor S Taylor

Conservative Group (1)

Councillor P Watson

ASSETS OF COMMUNITY VALUE PANEL (2) (F&M)

Labour Group (1)

Councillors L Singh

Conservative Group (1)

Councillor M Ford

HOUSING SERVICES WORKING GROUP (5) (H&CS)

Labour Group (3)

Councillors G Rhind, A Haynes and M Mulgrew

Conservative Group (2)

Councillors D Corbin and J Lowe

ECOLOGY WORKING GROUP

Labour Group (3)

Councillors S Taylor and A Archer

Non-Grouped

Councillor A Wheelton

Conservative Group (2)

Councillors K Haines and P Watson

RECRUITMENT AND SELECTION PANEL (F&M)

Labour Group

Councillors S Harrison, G Rhind, S Taylor and N Tilley

Conservative Group (2)

Councillors D Corbin and S Meghani

DERBY AND DERBYSHIRE STRATEGIC LEADERSHIP FORUM

Labour Group

Councillor R Pearson

Councillor N Tilley (substitute)

PARKING AND TRAFFIC REGULATIONS (OUTSIDE LONDON) ADJUDICATION JOINT COMMITTEE (PATROL)

Labour Group

Councillor D Pegg

SUBSTITUTE PANELS 2024/25

FINANCE AND MANAGEMENT COMMITTEE (13)

Labour Group (8)

Councillors K Storey, V Redfern, A Tilley, J Jackson, A Haynes, L Mulgrew, A Archer and J Carroll

Conservative Group (4)

Councillors M Gotheridge, K Haines and P Watson

Liberal Democrats (1)

Councillor J Davies

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)

Labour Group (8)

Councillors G Rhind, M Mulgrew, R Pearson, A Jones, S Harrison, D Pegg, D Shepherd and L Mulgrew

Conservative Group (3)

Councillors D Corbin, M Ford and S Meghani

Liberal Democrats (1)

Councillor J Davies

HOUSING AND COMMUNITY SERVICES COMMITTEE (13)

Labour Group (9)

Councillors S Taylor, K Storey, B Stuart, V Redfern, A Tilley, N Tilley, A Archer, J Jackson and L Singh

Conservative Group (3)

Councillors K Haines, S Meghani and P Watson

Liberal Democrats (1)

Councillor G Andrew

PLANNING COMMITTEE (13)

Labour Group (8)

Councillors S Bambrick, S Harrison, M Mulgrew, R Pearson, V Redfern, B Stuart and S Taylor,

Conservative Group (3)

Councillors N Atkin, D Corbin and J Lowe

Liberal Democrats (1)

Councillor G Andrew

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)

Labour Group (2)

Councillors I Hudson

Conservative Group (1)

Councillor A Kirke

JOINT CONSULTATIVE COMMITTEE

Labour Group (2)

Councillors G Rhind and S Taylor

Conservative Group (2)

Councillors A Kirke and J Lowe

HERITAGE GRANTS SUB-COMMITTEE (4)

Labour Group (3)

Councillors G Rhind and D Shepherd

Conservative Group (1)

Councillor D Muller

ASSETS OF COMMUNITY VALUE PANEL (2)

Labour Group (1)

Councillors G Rhind

Conservative Group (1)

Councillor A Kirke

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS
REPRESENTATIVES OF THE COUNCIL
ON OUTSIDE BODIES FOR 2024/25**

Organisation	Representative(s)
1. Acre Lane, Shardlow Sand & Gravel Site Liaison Committee	Opposition Group
2. Active Derbyshire	Councillor A Haynes
3. Association of Retained Council Houses Ltd. (ARCH)	Councillor G Rhind Strategic Director (Service Delivery)
4. Central Midlands Audit Partnership Board	Councillor J Carroll (sub) Audit Sub-Committee Vice-Chair, Councillor D Shepherd
5. Citizens Advice Mid Mercia (South Derbyshire)	Councillor G Rhind
6. Community Arts Project (“People Express”) Management Committee	Councillor A Archer
7. Community Transport (Swadlincote) Management Committee	Councillor N Tilley
8. Derby Airfield Consultative Committee	Councillor I Hudson
9. Derby and Derbyshire Strategic Leadership Forum	Councillor R Pearson (sub) Councillor N Tilley Chief Executive Monitoring Officer (sub)
10. Derby and Sandiacre Canal Trust Ltd	Councillor P Watson
11. Derbyshire Hate Crime Practitioners Network Meeting	Councillor L Singh
12. Derbyshire Health and Wellbeing Board	Councillor A Archer
13. Derbyshire Police and Crime Panel	Councillor S Taylor (sub) Councillor M Mulgrew
14. East Midlands Airport Independent Consultative Committee	Councillor S Taylor (sub) Councillor K Storey
15. East Midlands Airport Information Meeting	Councillor Taylor (Chair of EDS) Councillor Storey (VC of EDS) Councillor J Carroll Councillor D Muller
16. East Midlands Arts	Councillor K Storey
17. East Midlands Councils	Councillor R Pearson
18. East Midlands Freeport Limited	Councillor S Taylor
19. Environmental Education Project Steering Group	Councillor A Tilley
20. Goseley Community Centre Committee	Councillor S Taylor Councillor A Archer
21. Heart of the Forest Forum	Councillor S Taylor

22. Family Support Derbyshire (previously Homestart)	Councillor V Redfern
23. Local Government Association (London)	Councillor R Pearson (General Assembly) Councillor A Tilley (Rural Commission) Councillor S Taylor (Urban Commission)
24. Local Government Information Unit	Councillor N Tilley (sub) Councillor Pearson
25. Melbourne Sporting Partnership	Executive Director – Environment and Communities
26. New Albion Revised Liaison Committee	Councillor S Taylor
27. Relate	Councillor A Archer
28. Rosliston and Caldwell Village Hall Management Committee	Councillor A Tilley
29. Rosliston Forestry Centre Management Executive	Councillor S Taylor
30. Rosliston Forestry Community Group	Councillor A Wheelton
31. South Derbyshire Community Safety Partnership	Councillor N Tilley (sub) Councillor R Pearson
32. Shardlow Heritage Trust Council of Management	Councillor P Watson
33. Sharpe's Pottery Heritage & Arts Trust Ltd.	Councillor S Taylor Project Liaison Officer
34. Sir John Port and John Osbourne Almshouses Charitable Trust	Councillor I Hudson
35. Social Care Forum	Councillor G Rhind
36. South Derbyshire CVS	Councillor G Rhind
37. South Derbyshire Music Trust Management Committee	Councillor S Taylor
38. South Derbyshire Partnership	Councillor R Pearson Councillor G Rhind Councillor D Corbin Strategic Director (Service Delivery)
39. South Derbyshire Strategic Sports Group	Councillor A Haynes (sub) Councillor N Tilley
40. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee	Councillor D Shepherd

41. Toyota Community Liaison Committee	Councillor I Hudson
42. Willshee's Skip Hire Ltd Site Liaison Committee	Councillor A Tilley
43. Central Building Control Partnership – Partnership Advisory Board	Councillor G Jones

ANNEXE E

MEMBER CHAMPIONS 2024/25

Armed Forces Covenant	Councillor G Jones
Arts & Culture	Councillor Storey
Consultation, Communication & Engagement	Councillor Pearson
Corporate Plan	Councillor Pearson Councillor Corbin
Design (Planning)	Councillor G Jones
Engagement	Councillor N Tilley
Environment, Waste & Recycling	Councillor Taylor
Equality & Diversity	Councillor Singh
Health & Safety	Councillor Taylor Councillor Watson
Health & Wellbeing	Councillor Archer
Historic Environment	Councillor Taylor
Information Technology	Councillor Harrison
Older People	Councillor Rhind
Performance & Data Quality	Councillor Pearson
Procurement & Business Improvement	Councillor N Tilley
Risk Management	Councillor N Tilley
Safeguarding	Councillor Harrison
Training	Councillor N Tilley Councillor Kirke
Voluntary Sector	Councillor Shepherd
Young People	Councillor Harrison